

TENDER NUMBER: 2026-06

DEMOLITION & PROPERTY CLEANUP

Sealed tenders will be received by: Corporation of the Township of Ryerson
28 Midlothian Road, RR1
Burk's Falls, Ontario P0A 1C0
(705) 382-3232

Closing Date: Tuesday June 17, 2026

Closing Time: 12:00 p.m.

Opening Date: Tuesday, June 17, 2026

Opening Time: 12:30 p.m. at the Municipal Office

IT IS THE RESPONSIBILITY OF THE BIDDER TO ENSURE TENDER DOCUMENTS ARE RECEIVED BY THE MUNICIPALITY IN TIME TO MEET THESE REQUIREMENTS

Name of Company making tender: _____

This complete tender package must be submitted in a sealed envelope, clearly marked "Demolition Tender: 2026-06"

The lowest or any Bid will not necessarily be accepted, and the Township reserves the right to award any portion of this Tender.

Forms are available at the Municipal Office or on our website at www.ryersontownship.ca and must be used by all bidders.

Ryerson's Procurement Policy is available for review at <http://www.ryersontownship.ca/townhall/tenders&rfps>

Project Details:

The Corporation of the Township of Ryerson invites qualified contractors to submit tenders for the demolition and the removal of debris from the premises of one structure on municipal property in Ryerson. The objective is to demolish and clear the property of debris. All services must be performed in a safe, timely, and environmentally responsible manner.

The successful contractor will be responsible for the following tasks:

- Demolition:
 - Safe and efficient demolition of approximately 600 sq ft, structure.
 - Site is to be brought back to natural grade and all debris removed upon completion.
- Waste Disposal:
 - Proper disposal of all waste, debris, and unwanted items from the site.
 - Ensure that all hazardous materials, fuel, or oils disposed of in accordance with local waste and environmental and safety regulations.

Work to be completed between August 4, 2026, and August 21, 2026.

Commencement of work to be discussed with Roads Supervisor, Fred Schmeltz.

The Contractor shall perform his/her work in such a way to cause the least possible inconvenience to the travelling public and shall provide all necessary warning signs and flagmen or other protective and/or warning devices as required by Ontario Traffic Manual-Book 7.

The work shall be completed during daylight hours only.

For the unit price bid, the Contractor shall supply all materials, labour, tools, asbestos abatement, equipment, environmental protection, and all other things necessary to complete the work in accordance with these contract documents and to the satisfaction of the Protective Services Official or his representative. Landfill tipping fees for the disposal of materials shall be included in the bid price.

No claim for additional costs will be entertained on account of conditions which could be observed on site at the time the bid was submitted.

Measurement for payment shall be a lump sum.

1. Location Of Work:

The location of work is to be: one structure within the Township of Ryerson on municipal property.

2. General Information:

All inquiries concerning the tender, prior to tender closing shall be directed to:

Fred Schmeltz
Township of Ryerson
28 Midlothian Road, Burk's Falls
Telephone (705) 783-0064
Email: roads@ryersontownship.ca

Contractors shall not contact other members of the Township of Ryerson staff or Council in preparing their Tender. The Township of Ryerson may disqualify a Contractor and/or their Tender if it determines that inappropriate contact has been made.

Notification of Acceptance of Tender will be by telephone and written form of notice, to the address of the Contractor used on the bid forms. The Date of Acceptance shall be deemed to be the date the Contractor receives the Notification of Acceptance.

The Contractor will submit their sealed Tenders by traditional mail/drop-off at the Municipal Offices, 28 Midlothian Road, Burk's Falls, ON before Tender closure.

Any and all Tenders that are received after the Tender closing date/time will be rejected by the Township. Any and all unsigned Tenders will be deemed unacceptable and will be rejected by the Township.

A Contractor may amend their Tenders at any time prior to the set closing date/time by submitting a signed and sealed amendment. No amendments will be accepted post-Tender closure. A Tender may be voided by superseding it with a later Tender or letter of withdrawal, prior to the closing date and time.

The Township of Ryerson reserve the right to

1. Make public the name of any or all contractors
2. Request written clarification on the submission of supplementary written information in relation to the clarification request from any Contractor and incorporate a Contractor's response to that request for clarification into the Contractor's Tender.

3. Adjust a Contractors' Scoring or reject a Contractor's Tender on the basis of:
 - a. A financial analysis;
 - b. Information provided by references;
 - c. The Contractor's past performance on previous contracts awarded by the Township of Ryerson;
 - d. The information provided by a Contractor pursuant to the Township of Ryerson exercising its clarification rights under this Request for Tender process; or
 - e. Other relevant information that arises during the Request for Tender process
4. Verify with any Contractor or with a third party any information set out in a Tender
5. Check references other than those provided by any contractor
6. Disqualify any Contractor whose Tender contains misrepresentation or any other inaccurate or misleading information, or any qualifications
7. Disqualify any Contractor or the Tender of any Contractor who has engaged in conduct prohibited by this Request for Tender
8. Make changes, including substantial changes, to this Request for Tender provided that those changes are issued by way of addenda in the manner set out in this Request for Tender
9. Select the Contractor other than the Contractor whose Tender reflects the lowest cost to the Township of Ryerson or the highest overall score.
10. Cancel this Request for Tender process at any stage
11. Cancel this Request for Tender process at any stage and issue a new Request for Tender for the same or similar deliverables
12. Accept or reject any or all Tenders in whole or in part
13. Discuss with any Contractor different or additional terms to those contemplated in this Request for Tender or in any Contractor's Tender
14. If a single Tender is received, reject the Tender of the sole Contractor and cancel this Request for Tender process or enter into direct negotiations with the sole Contractor
15. Perform a credit check.

These reserved right are in addition to any other expressed rights or any other right which may be implied in the circumstances.

3. Tender Requirements:

1. A certified cheque made payable to the Township of Ryerson in the amount of 10% of the total tender must be submitted with the tender, for deposit purposes. The tender deposit cheques of unsuccessful bidders, except the low and second low bidder will be returned within fourteen (14) calendar days of the tender opening. The tender deposit of the second low bidder will be returned when the successful bidder has returned the executed Agreement and other applicable documents to the Township. The cheque of the successful bidder shall be retained until the municipality's acceptance of the completed work.
2. The successful bidder shall provide confirmation of the Firm's Comprehensive General Liability and Property Damage Insurance Coverage, by means of a Certificate of Insurance for the works, within ten (10) calendar days of receiving the Acceptance Notice. Liability limits shall be at least \$5,000,000 per occurrence and include the Township as an additional insured, with a minimum thirty (30) days' notice of cancellation. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit.
3. The successful bidder shall also deliver proof of Workplace Safety and Insurance Board coverage, within ten (10) calendar days of receiving the Acceptance Notice.
4. In order to avoid any misunderstanding as to the nature of the work to be performed herein, the Contractor, by executing this contract, unequivocally acknowledges that he/she is the constructor within the meaning of the Occupational Health and Safety Act and the Contractor undertakes to carry out the duties and responsibilities of a constructor with respect to the work.

All work performed under this Contract must be carried out in accordance with the Municipality's Health and Safety Policy and any federal and provincial health and safety legislation and regulations. Failure to comply with this condition will be considered a breach of contract.

It is specifically drawn to the attention of the bidder that the Occupational Health and Safety Act provide in addition to other matters that:

A constructor shall ensure, on a project undertaken by the constructor that,

- a) the measures and procedures prescribed in this Act and the regulations are carried out on the project,

- b) every employer and every worker performing work on the project complies with this Act and the regulations, and;
- c) the health and safety of the workers on the project is protected.

When an unsafe act is being committed during the completion of this tender, the By-law Enforcement Manager, or designate, will notify the on-site foreman. If the act is not remedied, the Ministry of Labour will be informed.

BASIS OF REJECTION OF TENDER

Tenders not conforming to the following requirements will be disqualified

- 1. Tender must be legible, in ink, by typewriter, or by printer.
- 2. Tender must be in possession of the township by the closing date and time.
- 3. Tender must be on form provided.
- 4. Tender must be signed by an authorized official of the bidding organization. A joint tender must be signed by each company
- 5. All items must be bid.
- 6. Tender must not be restricted or modified in any way.

The Township of Ryerson may reject any tender that:

- a) Is complete, obscure, or does not comply with all of the material.
- b) That may cause or be perceived to cause a Conflict of Interest.
- c) Does not comply with all Municipal, Provincial, and Federal laws, codes and regulations, which may be applicable to the Work performed subsequent to the Request for Tender.

The Township of Ryerson may waive minor discrepancies that:

- a) Do not affect responsiveness.
- b) Are merely a matter of format.
- c) Do not change the relative standing or otherwise prejudice other Tenders.
- d) Do not change the meaning or scope of the Request for Tender.
- e) Are trivial, negligible, or immaterial in nature.
- f) Does not reflect a material change in the Work.
- g) Do not constitute a substantial reservation against a requirement or provisions.

- 5. In order to aid the Township in determining the responsibility of each bidder, the bidder shall complete the following statement sheets which are attached.

- a) The following information for bidders
- b) The following Special Provisions
- c) Bid Form
- d) Contractor's Ability to Perform Work

4. Performance Evaluation:

Failure to execute the contract in a competent and timely manner will result in the disqualification of the bidder from bidding on the Township of Ryerson’s contracts for a period of two (2) years.

If the work is not complete by the above date, or by an amended date allowed by an approved extension of time, then the Contractor agrees to pay the municipality a sum of \$100.00 per calendar day for each day’s delay in finishing the work, as liquidated damages. Delays due to weather will be taken into consideration by the municipality.

5. Required Site Visit:

Prior to submitting a Tender, all interested bidders are required to attend a site visit to understand the scope of work required. Site visits are to be coordinated through the Public Works Supervisor, Fred Schmeltz, (705) 783-0064.

6. Liability/Indemnification:

The Contractor shall indemnify the Municipality, its officers, employees, and agents from all claims, demands, actions, or other proceedings initiated by others arising out of or attributable to anything done, or omitted to be done by the Contractor, its officers, employees or agents in connection with the services performed or required to be performed under this Contract.

7. Motor Vehicles and Excess Loading:

The Contractor is responsible for having and maintaining a valid CVOR (Commercial Vehicle Operator’s Registration) certificate throughout the duration of this contract.

Where a vehicle is hauling materials for use on the work under the contract, in whole or in part upon a public highway and where motor vehicle registrations is required for such vehicle, the Contractor shall not cause or permit such vehicles to be loaded beyond the legal limit as specified in the Highway Traffic Act, whether such vehicle is registered in the name of the Contractor or otherwise, except where there are designated areas in the contract where overloading is permitted. The Contractor shall bear the onus of weighing disputed loads.

SCHEDULE A: Bid Form:

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location and understands and accepts the said conditions and specifications, and for the prices set forth in this quote, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications for the sum provided in the table below:

ITEM	SPEC	DESCRIPTION	UNIT	QTY	UNIT BID PRICE	TOTAL BID
1.	Demolition	Full scope of work as per Section 1	Lump Sum	1	\$	\$
2.	Clean up	Full scope of work as per section 1	Lump Sum	1		
					HST	\$
					TOTAL BID	\$

INCLUDE ALL COSTS WHICH MAY BE INCURRED UNTIL COMPLETION OF TENDER

**I/We (the Contractor) promise to perform the work without undue delay and complete the work by:
No later than August 21, 2026**

NAME OF INDIVIDUAL OR FIRM: _____
(hereinafter referred to as the "Contractor")

ADDRESS: _____

PHONE NUMBER: _____

E-MAIL: _____

SIGNATURE: _____

DATE: _____

SCHEDULE B: Contractor’s Ability To Perform Work:

The Contractor is required to complete the following statements, and is required to include the said statements using the space provided or similar documentation provided by the Contractor in their Tender submission.

Statement A: The Contractor must state contracts and/or experience in successfully performing similar projects.

Statement B: The Contractor must list all senior supervisory staff to be used during the completion of the contract, and the relative experience of each listed staff member.

Statement C: Give the list and cost value of all work performed by sub-contractors.

Statement A – Contractor’s Experience for Reference:

Statement B – Senior Supervisors and Experience:

Statement C – List of Sub-Contractors:
