

TRI COUNCIL MEETING
Monday, May 29, 2023 – 7:00 p.m.
Katrine Community Centre – 6 Browns Drive, Katrine, ON
Township of Armour, Host

THIS WILL BE A COMBINED IN-PERSON/ELECTRONIC MEETING

Welcome – Mayor Rod Ward

Approval of the notes – February 27, 2023 – Resolution (1)

Declaration of Pecuniary Interest and General Nature Thereof

Discussion Items:

Proposed Agreement – Almaguin Highlands Health Centre (2)

Appointments to shared Boards and Committees (3)

Succession Planning – Senior Management TRI services

Rental rates for Library and Fire Department

New Library – Discussion, timelines, funding models

New Fire Hall – Discussion, timelines, funding models
– EMS wishes to participate within the next 4 years

Capital Projects – Fire Hall and/or Library – Setting priorities

Agricultural Society – Fall Fair Update

Any other business?

Next Meeting – Monday, August 28th, 2023, 7 p.m. – Burk’s Falls to Host

Adjourn

Any member of the public who wishes to attend the virtual TRI Council meeting may contact the Township of Armour’s Clerk by 4:00 pm on Monday, May 29th, 2023 via telephone at 705-382-3332 or by email at clerk@armourtownship.ca

TRI COUNCIL

VILLAGE OF BURK'S FALLS / TOWNSHIP OF ARMOUR / TOWNSHIP OF RYERSON

NOTES OF MEETING

FEBRUARY 27, 2023

The Tri-Council meeting of the Council of the Township of Armour, Council of the Township of Ryerson and the Council of the Village of Burk's Falls was held on Monday February 27, 2023, at 7:00 p.m. at the Armour, Ryerson, Burk's Falls Memorial Arena, 220 Centre Street, Burk's Falls.

Attendance:

Council members in attendance:

Township of Armour: Mayor Rod Ward, Councillors Rod Blakelock, Wendy Whitwell, Jerry Brandt, and Dorothy Haggart-Davis. Staff: John Theriault, Clerk-Treasurer; Charlene Watt, Deputy Clerk; Amy Tilley, Waste Management Administrator.

Township of Ryerson: Mayor George Sterling, Councillors Beverly Abbott, Glenn Miller, Delynne Patterson and Dan Robertson. Staff: Judy Kosowan, CAO/Clerk/Deputy Treasurer; Kryssi Sinclair, Administrative Intern; Brayden Robinson, Treasurer; Dave McNay Fire Chief; Ken Stevenson, Deputy Chief and Cam Haffner, Fire Prevention Officer.

Village of Burk's Falls: Mayor Chris Hope, Councillors John Wilson, Ryan Baptiste. Ashley Brandt and Sean Cotton. Staff: Nicky Kunkel, Clerk Administrator; Tammy Wylie, Treasurer; Graham Smith Arena Manager and Christina Merrick, Arena Operator.

Presenters attended: Jessica Taylor (Municipal Program Manager), Nieves Guijarro (CEO Library), Diane Brandt, (President of the Burks Falls and District Historical Society).

1. The meeting was called to order at 7:00 pm by Mayor Sterling.
2. Adoption of Minutes. Moved by Chris Hope Seconded by Delynne Patterson R-1-23 Be it resolved that That the notes from the Tri Council meeting of October 3, 2022, be accepted as presented. (Carried)
3. Presentation: Jessica Taylor, Municipal Program Manager, presented TRI-Council with information regarding Food Cycler Science, and the results of the Food Cycler Pilot Program. The pilot project was successful with many of the participants pleased with the results. 21 MT of food wasted was diverted from the landfill for our area. Stage 2 of the program is being considered.

4. Shared Services 2023 Budgets and Reports:

4.1 Burk's Falls and District Historical Society

Diane Brandt, President of the Burks Falls and District Historical Society, provided the Annual Report for 2022 and the 2023 budget. There were no questions regarding the report or budget.

Heritage Day will be held Saturday July 8, 2023 in Burks Falls at the Fair grounds, with thanks to the Armour, Ryerson Burks Falls Agricultural Society.

4.2 Armour, Ryerson & Burk's Falls Union Public Library

Nieves Guijarro, CEO from the Burks Falls, Armour, and Ryerson Union Public Library provided the 2023 Budget. The discussion centered around the established building project reserve currently set at one percent of the total annual municipal contributions. It was noted that at that level of funding there will not be enough funds soon enough, to meet the needs of the project.

A dollar value of \$100,000. was noted as a starting point for discussion.

The Councils will require information and direction from the Library Building Committee.

A copy of the Assessment Report from the previous Committee will be provided to the three municipalities. It is understood that there are new Board Members, and the re-established Building Committee will be meeting, and more information will be forthcoming.

Each Council will discuss the level of funding for a building reserve and will receive information when available from the Building Committee. The topic will be discussed at the next Tri-Council meeting.

4.3 Armour, Ryerson & Burk's Falls Memorial Arena and Community Centre

Graham Smith, Arena Manager presented the 2023 Budget and highlighted a few items. The participation levels at the facilities are increasing to almost pre-COVID times. The 2023 budget has increased significantly since the draft budget was presented in October 2022. This is due to overall inflation, 11% increase for insurance, and there will be maintenance and repair costs.

The ice will still be in for September and concerns were raised regarding the Fall Fair. There was a discussion regarding the cost to cover the ice and storage issue for those supplies. Suggestions were made about having a covered venue outside and the use of the lobby and hall for the vendors. It was suggested that perhaps the municipalities could consider contributing to the cost. Another suggestion was that use of the ice could be included for events like puck drops or family skating at the fall fair. Burks Falls will continue discussions with the Agricultural Society.

4.4 TRI-R Waste Management

Amy Tilley, Waste Management Administrator, highlighted the Waste Management Report including: landfill utilization, landfill mining as a capital project for 2026, 4 Season Waste Audit and bag tallies. There were no changes in the 2023 budget, since the fall meeting. Fluctuations in recycling revenues were explained.

The Food Cycler Project was successful and the opportunity for Phase Two is under consideration. The Blue Box transition was explained, and we will transition in 2025. The Diversion programs currently in place will remain unchanged by the transition of the blue box program.

4.5 Burk's Falls and District Fire Department.

Fire Chief Dave McNay highlighted several line items in the 2023 fire department budget. There have been significant increases in many items, including the cost of purchasing the bunker gear. There is a 3.9% overall increase in operating costs. Chief McNay discussed some proposed expenses for 2023 such as replacement of the weather stripping to the bay doors and plans to extent the Fire Hall by 8 feet to house the new fire truck with a projected cost of \$50,000. The new Fire Truck needs to be housed in a heated enclosure and will be temporarily stored at Perry Township for approximately a year when they will need the space for their new truck. The need for a new Fire Hall and alternative options were discussed. Parry Sound EMS has indicated that they are interested in a shared project.

5. Other Business.

The three Councils discussed the Fire Works for Canada Day celebrations. Residents enjoyed the Fireworks last year, but there was some concern voiced about the short time frame of the show. Burk's Falls has proposed a Firework budget of \$10,000. Options for fund raising in the community were discussed. The requirement to have licensed professionals to set off the fireworks was noted and several options were discussed. Armour and Ryerson will provide Burks Falls with their decisions on supporting the increased budget for fireworks.

Summary

- Each of the three Councils will give consideration of amounts to provide to the Library for their building fund reserve
- Each Council to consider their own level of reserves for future fire hall construction
- Armour and Ryerson will provide Burks Falls with a decision on the Fireworks budget

6. **Next meeting** is Monday May 29, 2023 with Township of Armour hosting.

7. **Adjournment**

R- 2- 23 Moved by Ryan Baptiste Seconded by Delynne Patterson

Be it resolved that the Tri Council meeting hereby be adjourned at 9:28 p.m. (Carried)

John Theriault (Clerk-Treasurer Administrator)

From: Nicky Kunkel <clerk@burksfalls.ca>
Sent: April 10, 2023 1:27 PM
To: Nancy Austin; Caitlin Haggart; Township of Joly ; Judy K (clerk@ryersontownship.ca); Nancy Field; John Theriault (Clerk-Treasurer Administrator); Beth Morton; Cheryl Marshall ; Cindy Filmore; 'Magnetawan'
Cc: Admin Assistant; Tammy Wylie
Subject: AHHC long term proposal for Council consideration
Attachments: AHHC Report Long Term Plan - Contribution Agreement Proposal 04 2023.pdf; Almaguin Highlands Health Centre Contribution Plan 2023.pptx; Appendix A.pdf; Appendix B.pdf; Appendix C.pdf; Appendix D.pdf; Appendix E.pdf; Appendix F.pdf; Appendix G.pdf; Appendix H.pdf; Appendix I.pdf

Good afternoon colleagues,

I hope this email finds you well. As you know the Village of Burk's Falls has been working for about 18 months on creating a plan for the Almaguin Highlands Health Centre. We have finally prepared the reports to bring to each member municipality in order to create a long term, sustainable and predictable plan. Council for the Village has recommended that the Village continue to operate the buildings as status quo. The Village will enter into lease agreements, promote the facility when there are vacancies and manage the building operations. However, instead of sending invoice asking for a contribution to the service within the budgeting year, the recommendation is to enter into a contribution agreement.

The attached reports and appendices showcase the services, the use of the services as best as available per municipality, and those regional services that have either free rent or subsidized rents. While there is an abundance of information to answer all anticipated questions, the report and summarized PowerPoint, along with Appendix G, are the main documents. *I apologize I did not have time to make them shorter.* On April 6, 2023, this was presented to the Almaguin Highlands Health Council for information purposes only. The contribution recommendation is to cover the annual, 10-year average deficit, divided evenly among the membership group for the AHH Council, which is approximately \$6,000 a year.

The Village's ask at this time is for the information to be brought forward to your Council tables for consideration and a resolution with each Council's decision be forwarded to the AHH Centre Manager, Camille Barr (ahhc@burksfalls.ca). Village staff will compile the resolutions and begin drafting a formal contribution agreement for all participating municipalities' further consideration.

For 2023, we will continue the current practice of sending an invoice based on the 2022 deficit. Our audit is next week, and an invoice will be sent once that is finalized.

Thanks to everyone for the continued support of these services in Almaguin.

Nicky Kunkel
Clerk Administrator
Village of Burk's Falls

P: 705-382-3138 M: 172 Ontario Street; Box 160 Burk's Falls ON P0A 1C0



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street Box 160 Burk's Falls ON P: 705-382-3138 F: 705-382-2273 www.burksfalls.net

1. Background

The Council for the Village of Burk's Falls became the owner of the former Red Cross Hospital in 2011. At that time a Board, The Almaguin Health Centre Board, with Village representatives was set up to begin the process of accepting funds and working to bring health care services back to Almaguin.

The Board set up monthly committee meetings jointly with Almaguin municipal members to assist with the goal to attracting new doctors and health care professionals. In 2011 all municipalities joined in these efforts and passed resolutions of support, forwarding them onto the Northeast Local Health Integration Network and the Ministry of Health.

In 2012 the AHHC Board commissioned a Business Plan, adopted the final document, and sent to the senior levels of government for approvals. This started the process to have a Ministry funded Family Health Team (FHT) set up in the AHHC. Renovations were completed and the FHT and Doctor's Group opened up practice to serve the communities of Armour, Burk's Falls, Magnetawan, Perry and Ryerson. However, there are also patients from all over Almaguin including from McMurrich Montieith and Kearney. The Board, and several individual municipalities, have sent several resolutions of support to have McMurrich Monteith and Kearney added to the catchment area but to date there has been no success at the provincial level.

The 2012 Business Plan informed the AHHC Board that the loss of urgent care is the biggest concern and that the region is being underserved despite the province's statement to the contrary. The residents want a multi-purpose community-based healthcare facility. Providers want coordination of activities among healthcare providers in the region to be better aligned and a more consistent and sustainable funding models. The Business Plan was partially executed due to funding constraints. There were services as indicated then, but none directly supported by the AHHC Board. There are services listed that were to be administered by the Board but they continue to be administered by Muskoka Algonquin Health Care and funded by the Village.

In 2019 the Council for the Village of Burk's Falls began the request to Almaguin municipalities to assist with the costs of operating and upkeep of the Almaguin Highlands Health Centre. The intent as can be derived from the literature back in 2011 indicate that the Health Centre was to be supported with funding from other municipalities. This arrangement was not formalized but in 2011 all municipalities did contribute \$2.00 per person based on the population of the time. Other contributions were received as individual Councils felt necessary. Since 2019, most municipalities have agreed to an annual contribution to share the burden of ensuring health care services are located in Almaguin. However, there is a desire to make the annual request more predictable for all parties.

The Village of Burk's Falls wants to formalize a long term plan for the building to create a truly sustainable community health hub for all of Almaguin. There are health providers in other communities and yet the residents in the region continue to feel underserved. A formal path needs to be set to achieve the long term goals. However, the ratepayers of the Village cannot afford to be solely responsible for this initiative.

The following will summarize the options that the Council for the Village of Burk's Falls has contemplated to provide all Almaguin Highland Health Center municipal members a better understanding and a more structured way forward.

Governance Options Considered

1. Keep the status quo, send request as annual invoices based on previous year's deficit
2. Sell the building through the competitive market
3. Create a stand alone incorporated Board
4. The Village continues to manage with the assistance of a AHHC Board

2. Important to Know

- A. The Village's budget for the property includes the combined revenue and expenses for all the buildings/services including the Medical Building, the EMS Base, and the Health Centre.
- B. The AHHC building has been deemed a capital facility and as such the Village doesn't collect or charge taxes for the property. The medical building does not qualify as a capital facility.
- C. The Almaguin Highlands Health Centre is a commercial building with tenants who provide health and social related services to the region. Neither, the Village, nor the Health Council, directly offers any service from the building. The Village does manage it as a landlord and promotes any vacancies to extend health related services offered to Almaguin. The success is that many other health service providers seeking new locations see the merit in having the health hub as well.

Figure 1: Services on property listed by serviced areas.

AHHC Services	Value of Rent (see legend)	Beneficiary Regional	Beneficiary Catchment	Beneficiary ARBF
X-Ray / ECG	N	x		
Laboratory	N	x		
Physiotherapy (MAHC)	N	x		
CMHAC	M	x		
NBPS Health Unit	M/Donation	x		
Foot Care (In Physio rm)	N	x		
Diabetes Education	N	x		
OTN	N	x		
The Friends	M	x		
AI-Non	S	x		
Emotions Anonymous	S	x		
Sexual Assault	S	x		
Medical Supply Depot	M	x		
Frozen Meals Program	S	x		
BF Family Health Team	S		x	
Drs. Family Health Team	S		x	
Food Bank	S	x		
Board Room	M	x		
Medical Building Services				
Children's Aid Society	M	x		
Medical Accessible Transportation	M	x		
Fire Department	S			x
Arnica (Pharmacy)	M		x	
Highlands North Physio	M	x		
vacant				
med bldg. top right back	M			
med bldg. lower front right	M			
EMS Building	S	x		

Legend Value of Rent: N=No rent paid; M=Market rent paid; S=subsidized rental fees
 Regional: All Almaguin Municipalities
 Catchment: Townships of Ryerson, Armour, McMurrich Monteith, Kearney, Perry, Municipality of Magnetawan, Village of Burk's Falls
 ARBF: Townships of Armour and Ryerson and Village of Burk's Falls

While the Community Care Access and the Health Unit no longer have physical locations, they do continue to offer their services to the region. Services are now performed in the clients home and when needed the Boardroom at the AHHC is booked.

- D. The Almaguin Highlands Health Council and the Village have conducted several surveys with Almaguin residents over the past 4 years for a variety of reasons. These recent surveys indicate, Almaguin wide, health care remains top of mind and access to services is the number one priority. Access may mean the type of service, transportation to the service and the affordability of the service. In Almaguin there is still a waitlist for a family doctor. However, the Ministry of Health has concluded for our population there are adequate doctors. Other health services requested from the survey results:
- a. Doctor/Nurse Practitioner
 - b. Dentist
 - c. Urgent Care
 - d. Optometrist
 - e. Mental Health Services
- E. The Council for the Village of Burk's Falls wants to re-establish the charitable organization, the AHH Center Board, to function as a fundraising organization to support the building infrastructure so that services continue to want to be located within the Health Hub. Capital on the building has been focused on the Family Health Team needs with over \$400,000 being contributed to renovations since 2011 and in recent years. There is another ask (2022) from the FHT for further renovations that was sent to all catchment municipalities, and most have agreed to cover these expenses. The OTN will be moving down as well into a larger area and the Health Council has agreed to use some of the funds collected to support OTN equipment upgrades. The funds are going directly to the FHT so they can relocate to the lower east level (former LHIN space). The charitable organization, to be reorganized, will act as the agent for donations and possibly into the future as an Administrator for the Health Hub, connecting services to available spaces and vice versa. Currently, there is no funding for this position.
- F. There is a lot of history over the last 12 years of operating the Almaguin Highlands Health Centre. Services have come and gone, new ones have arrived and some have stayed the course. There have been many stakeholders and passionate councillors who have worked to make this Health Hub a sustainable reality. Appendices to this report are:
- a. Resolution copy from Almaguin Communities to support the takeover of the Health Centre to the Ministry and NE LHIN. (2011)
 - b. Business Plan for AHHC Community-Based Healthcare in Almaguin (2012)
 - c. 2019 Request from Village for support
 - d. 2022 Update on AHHC and Village's request for support
 - e. 2020 Almaguin Highlands Primary Health Care Survey Results
 - f. 2020 Almaguin Community Safety and Well Being Plan Survey – relevant results
 - g. Breakdown of Revenue and Expenses from 2011 to 2023 (budget) for AHHC
 - h. Summary reports from Engineer Study of AHHC in 2022 (mechanical condition assessment)
 - i. 10 Year Capital Items
- G. When MAHC ceased management of the building as a hospital to manage their deficit they entered into an agreement with the Village that they would continue their services (x-ray, Lab, post op physiotherapy) to the region as long as they did not have to pay rent. There is no end date to this contract and it remains valid.

- H. The Almaguin Highlands Health Center has several services within the building that have, and demand, subsidized or no-rent agreements. These services are important to the region and are needed to keep the communities and residents healthy. However, this creates a shortfall for operations which then provides very low funds for capital improvements. The upkeep of the building has fallen only to the residents of the Village solely, until 2019 when municipalities did begin to contribute. This is welcomed relief as the services benefit more than Village residents and it now allows the Village to plan for much needed improvements. A predictable and formal contribution agreement is needed to solve the problems of these rental shortfalls. This report is intended to provide options and recommendation on how to achieve that outcome.

3. *The Governance Options Explained*

1. **Keep the status quo, send request as annual invoices to member municipalities based on immediate previous year's shortfall.**
 - a. Village seeks services and promotes the rental of empty units
 - b. Village enters into all tenant leases
 - c. Village manages all building operating services as landlord
 - d. Village plans and manages all capital improvements – which up to now have been mainly for the FHT and now the 2nd floor is a priority for 2023
 - e. Village holds all service contracts, fire, alarms, yard maintenance, snow removal, custodial services
 - f. Pros – ensure services provided, non-profit service groups use at low cost, attractive for local and regional economic development
 - g. Cons – recurring funding shortfalls paid by BF ratepayers, MAHC agreement at no rent, age of building, amount of resources to administer
2. **Sell the building through the competitive market**

Council has considered this option and while it is not off the table, it is not the preferred option. When looking strictly from a business angle, this building is not self-supporting, and it is not the Village's intent to have taxpayers fund rental properties. However, the importance of having control over the services within the building is not lost on Council. Local health care services are vital to attracting new residents. While it is not the mandate of municipal governments, without the support and promotion by municipalities the existing services may not have located in the region.
3. **Create a stand alone incorporated Board**
 - a. Sell shares of the building to member municipalities and/or stakeholders
 - b. Board makes all decisions; member groups cover all costs of operating and capital as the Board deems necessary (Like a library)
 - c. Board has own staff (Executive Director) to manage the facility and ensure it reaches capacity with health care services
 - d. Pros: There is no direct deficit to the Village's ratepayers, more decision makers for the building,
 - e. Cons: restricted say on tenants/services to be available, Board negotiates with tenant for lease if too much/full cost recovery, no services are located here
4. **The Village continues to manage with the formal assistance of member municipalities**
 - a. All AHHC Council member municipalities enter into a contribution agreement to cover approved budgeted costs at a fixed percentage with 5-year review intervals.
 - b. The Village continues to oversee operations of the building, as is Option #1
 - c. The Village continues to hire staff 3 days a week to manage facility (current Admin Assist)

Governance Recommendation

Option #4 (four) is the preferred option. This would continue to be in conjunction with the Village’s establishment of the Foundation for the Health Centre to assist in raising funds for capital improvements. The Almaguin Highland Health Council has adopted new terms of reference that removes the building from their mandate and focuses on health care services being provided throughout Almaguin. However, we have seen the success of attracting services to health hubs, especially when they align. For example, a doctor’s office with walk-in lab and x-ray services in the same building. As seen from *Figure 1* on services offered, many of the services currently in the building benefit more than one municipality.

With this option, the largest issue will be the factors for cost sharing. As expected, there is always the concern that one municipality will be off setting costs for a building owned by another. In this case, the cost recovery should be viewed more as covering the cost for services that collectively don’t pay enough rent to offset the cost of their space. Many services are subsidized, in fact the most used services are either not paying rent (through service agreement) or have a reduced rental rate. When reviewing *Figure 1* compared to subsidy amounts with *Figure 2* for Subsidy rents by tenant, below, for health care services there is an annual rental subsidy of \$40,974.20. That consists of support group charges, Muskoka Algonquin Health Care services, the Ontario Telemedicine Network and the two groups that make up the Burk’s Falls and Area Family Health Team.

Figure 2: Subsidized rents rates by tenant

AH Health Centre Subsidy for Services		Per municipality
1. All Almaguin Municipalities (10 communities)		
Support Groups	900	
MAHC (lab,xray,physio)	31,816	
OTN	3075	
Total for services for 10 municipalities serviced	\$ 35,791.00	\$3,579.10
2. Catchment		
BF, Armour, Ryerson, Perry, Magnetawan Kearney, McMurrich Monteith (7 communities)		
Family Physicians	\$ 5,183.20	\$740.46
Total subsidy @ AHHC Services/Yr.	\$ 40,974.20	\$3,619.56
Additional subsidy for Food Bank/yr.	\$20,336.90	
vacant space is we are currently in discussions	\$19,577.50	
Total rent shortfall	\$80,888.60	

The Food Bank is a regional service as well and they do receive a discount on the fair market rental rate as their space is large and offers a valuable service to the vulnerable population. The Fire Department has an office within the medical building and upon renewal the rates can be expected to increase as well. There are two units vacant or underutilized since 2022 but the Village is in discussion with a health provider and it does look promising. If it is not successful, the Village will market the spaces again in the summer of 2023.

4. Cost Sharing Contribution Options

In reviewing the possible cost factors for the contribution agreement to implement the governance recommendation No. 4, the Village has considered:

1. Covering subsidy for services plus 50% for capital to attract new services. The second story will be refreshed in 2023 and several units will be marketed for rent to health providers. As much of the capital has been focused on the Family Health Team the rest of the building is in need of urgent cosmetic care. The engineering reports and 10-year capital list will also require \$600,000 in capital improvements over the next few years. The Village is applying for grants to assist with these costs.

Annual subsidy based on services (Figure 2)	\$ 40,974.20
Additional 50% Capital improvements	\$ 20,487.00
	\$ 61,461.20
Divided by 10 municipalities / per year	\$ 6,146.10

2. Basing cost sharing on usage for services. The Village has been requesting the service providers that receive discounted rental rates to track usage for the past several years. The summary is below. The chart takes into account the average percentage of all usage plus the population, as health care is a people centered service, and calculates the portion of the 12-year average deficit. The concern with usage is that it is not reliable and often clients don't know which municipality they "live" in even when asked for postal codes and those giving the questionnaire do not know the street names or boundaries of the communities. Additionally, service providers have shared being very busy so they are doing their best to record the information correctly. Client information is also protected under freedom of information rules and addresses cannot be recorded for these purposes.

Figure 3: Use of services by community

Statistics on Usage @ AHHC											
# of Benefiting Communities	10		10		7		Population		Average %	Average deficit	
	OTN	%	MHMC Services	%	BFFHT	%		%			
Burk's Falls/Armour/Ryerson*	234	15.54			1709	0.44			0.00	\$ 60,069.30	
Armour	22	1.46	389	11.57			1459	11.92	10.67	11.20	6727.76
Burk's Falls			760	22.60			957	7.82	12.42	12.95	7778.97
Kearney	26	1.73	175	5.20	236	6.06	974	7.96	5.00	5.53	\$ 3,321.83
Magnetawan	47	3.12	338	10.05	275	7.06	1753	14.32	8.25	8.78	\$ 5,274.08
McMurrich	28	1.86	156	4.64	178	4.57	907	7.41	4.75	5.28	\$ 3,171.66
Perry	37	2.46	270	8.03	485	12.45	2650	21.65	10.50	11.03	\$ 6,625.64
Ryerson			171	5.08			745	6.09	7.67	8.20	\$ 4,925.68
Strong			322	9.57			1566	12.79	11.33	11.86	\$ 7,124.22
Sundridge			712	21.17			938	7.66	15.08	15.61	\$ 9,376.82
Strong/Sundridge/Joly*	1112	73.84		0.00	1013	26.00			0.00	0.53	\$ -
Joly			70	2.08			293	2.39	9.08	9.61	\$ 5,772.66
totals	1506	100	3363		3896		12242		94.75	100.58	

*Note: some services collected use based on Postal

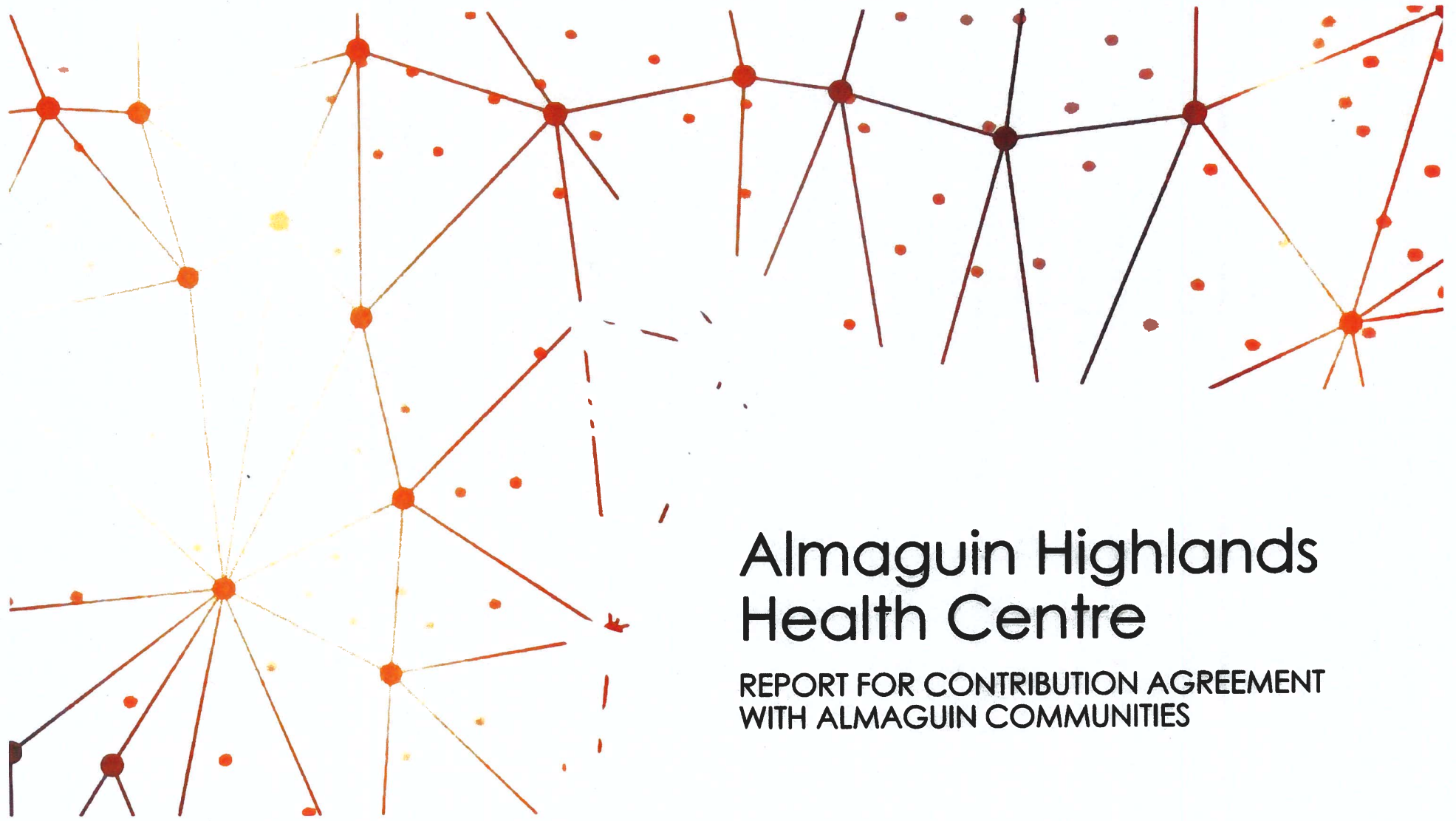
3. Covering the average 10-year deficiency evenly across all 10 municipalities. In reviewing the deficiency since 2011/2012 the average deficit for operating and capital has been \$60,069. Currently, the annual invoices are sent out based on the previous year's deficit divided among those municipalities who contribute to off setting health care services. The cost for each municipality under this system is \$6,007.00 per year.
4. Population based: In reviewing the history of the Health Centre in 2011 each of the 12 Almaguin Municipalities paid \$2.00 per capita to the AHHC Board to kick start their accounts. It is logical to assume population could be a cost factor long term since healthcare services are people centric. *Figure 4* below breaks down the cost sharing by population per community. As well the last two columns calculate contributions based on per capita. Neither the 2011 contribution of \$2.00 per person, nor a \$4.00 per capita would cover the average annual deficit.

Figure 4: Population cost base by community

2021 Census Municipality	Population			\$60,000	\$2.00	\$4.00
Armour	1,459	0.10	6,116.55		2918	5836
Burk's Falls	957	0.07	4,012.02		1914	3828
Ryerson	745	0.05	3,123.25		1490	2980
Joly	293	0.02	1,228.34		586	1172
Kearney	974	0.07	4,083.29		1948	3896
Perry	2,650	0.19	11,109.56		5300	10600
Strong	1,566	0.11	6,565.12		3132	6264
Sundridge	938	0.07	3,932.36		1876	3752
Magnetawan	1,753	0.12	7,349.08		3506	7012
Machar	969	0.07	4,062.33			0
McMurrich Monteith	907	0.06	3,802.40		1814	3628
South River	1,101	0.08	4,615.71			0
	14,312	1			\$ 24,484.00	\$ 48,968.00

Cost Sharing Contribution Recommendation

1. It is recommended to use the cost sharing based on actual shortfalls from the previous ten years, Option 3 above. In reviewing the deficiency since 2011/2012 the average deficit for operating and capital has been \$60,069. Currently, the annual invoices are sent out based on the previous year's deficit divided among those municipalities who contribute to off setting health care services. The cost for each municipality under this system is \$6,007.00 per year.



Almaguin Highlands Health Centre

REPORT FOR CONTRIBUTION AGREEMENT
WITH ALMAGUIN COMMUNITIES

Almaguin Highlands Health Centre

- Muskoka Algonquin Health Centre stopped operating as a hospital in 2010
- Reverted back to the Village of Burk's Falls ownership in 2011
- Almaguin Highlands Health Centre Board was established in 2011 –
- Mandate to look after building and bring health care services to building – create a health hub

Almaguin Highlands Health Centre

- 2011 Committee of 12 communities set up to implement
- Committee worked on formula for contributions in sharing costs – one time contribution based on \$2.00 per population
- Committee is now 10 municipalities
- Annual contributions began in 2019 based on previous year's deficit

Almaguin Highlands Health Centre

AHHC

- Renovated for Family Health Team x2
- MAHC retained physio, x-ray and lab
- LHIN / CCAC
- Support groups
- Mental Health
- Diabetes
- Foodbank

Almaguin Highlands Health Centre

3 buildings

AHHC, Medical,
and EMS

See Figure 1

of Report

Serviced area /
rental rate (page 2)

	Value of Rent (see legend)	Beneficiary Regional	Beneficiary Catchment	Beneficiary ASBF
AHHC Services				
X-Ray / ECG	N	x		
Laboratory	N	x		
Physiotherapy (MAHC)	N	x		
CMHAC	M	x		
NBPS Health Unit	M/Donation	x		
Foot Care (In Physio rm)	N	x		
Diabetes Education	N	x		
OTN	N	x		
The Friends	M	x		
Al-Nan	S	x		
Emotions Anonymous	S	x		
Sexual Assault	S	x		
Medical Supply Depot	M	x		
Frozen Meals Program	S	x		
BF Family Health Team	S		x	
Dis. Family Health Team	S		x	
Food Bank	S	x		
Board Room	M	x		
Medical Building Services				
Children's Aid Society	M	x		
Medical Accessible Transportation	M	x		
Fire Department	S			x
Arnica (Pharmacy)	M		x	
Highlands North Physio	M	x		
vacant				
med bldg - top right back	M			
med bldg - lower front right	M			
EMS Building	S	x		

Almaguin Highlands Health Centre

- The Village of Burk's Falls ratepayers have covered all operating and capital expenses for the building
- It is a health hub and as such the services are a priority for Almaguin communities and an economic attraction
- In order to have the services, many provincially funded rents are subsidized or rent free
- Statistics on usage (figure 3) show that all of Almaguin residents use the facility, especially rent free services (lab, x-ray, post physio)

Almaguin Highlands Health Centre

The Village statement:

The rents at the AHHC do not cover the expenses. While most municipalities have been contributing annually since 2019 the annual amount is not know until the current budget year.

All parties want a predicable, budgeted amount annually.

Almaguin Highlands Health Centre

Governance Options Considered

- 1. Keep the status quo, send request as annual invoices based on previous year's deficit**
- 2. Sell the building through the competitive market**
- 3. Create a stand alone incorporated Board**
- 4. The Village continues to manage with the assistance of a AHHC Board**

Explained in section 3 of report

Almaguin Highlands Health Centre

Recommended option for your consideration: Option #4

- 1. The Village continues to manage with the formal assistance of member municipalities**
 - a. All AHHC Council member municipalities enter into a contribution agreement to cover approved budgeted costs at a fixed percentage with 5-year review intervals.**
 - b. The Village continues to oversee operations of the building, as is Option #1**
 - c. The Village continues to hire staff 3 days a week to manage facility (current Admin Assist)**

Almaguin Highlands Health Centre

Contribution Agreement cost sharing formulas considered:

1. Covering subsidy for services plus 50% for capital to attract new services.
2. Basing cost sharing on usage for services.
3. Covering the average 10-year deficiency evenly across all 10 municipalities.
4. Population based

Almaguin Highlands Health Centre

Contribution Agreement formula recommended: Option #3

- Deficiency since 2011/2012 the average deficit for operating and capital has been \$60,069.
- With 10 contributing municipalities the annual cost for the first agreement would equal \$6,007.00

Almaguin Highlands Health Centre

Next steps:

- a. Provide report and appendices to 10 municipalities by email
- b. Each Council table to discuss recommendations for approval of formula for contribution agreement
- c. Each Council forward resolution to Village of Burk's Falls
- d. Create a formal, predictable, contribution agreement to begin for Jan. 1, 2024

*2023 invoices will be sent based on 2022 deficit

Judy Kosowan

From: Nicky Kunkel <clerk@burksfalls.ca>
Sent: May 1, 2023 8:29 PM
To: Jennifer Harris; Tammy Wylie
Cc: Brenda Fraser; Cheryl Marshall; 'Beth Morton (beth.morton@townshipofperry.ca)'; Judy Kosowan; John Theriault (Clerk-Treasurer Administrator); Charlene Watt (Deputy Clerk)
Subject: RE: Appointment of DSSAB Member (Cotton Resign)
Attachments: DPSSAB resignation letter Councillor Cotton.docx

Importance: High

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Good morning everyone,

Please see the attached letter from Councillor Cotton. He is, with a heavy heart, resigning from DPSSAB. He would like to continue on but he will miss the meetings until September. After September he can attend, but the bylaws prevent him from sitting. He has accepted this.

Councillor Baptiste is willing to let his name stand for the appointment again. I know each Council will have to review and reappoint and there were several who were interested.

May I suggest, over the next three years, prior to the next election that all the groups work together to find a system of appointing the boards that would be more streamlined. Perhaps each community could appoint one person each term but it would be alphabetically, so at each election it would just be the next municipality to worry about. For example,

- 2022-2026 – Armour and Burk’s Falls
- 2026-2030 – Kearney and McMurrich
- 2030-2034 – Perry and Ryerson

It may make it easier for this Board and several of the others we all share jointly.

For now, please forward responses to Tammy for the Village. Our next meeting is May 23 and we can have this on the agenda. Our Council will support Baptiste but if there are others, please send along.

Nicky Kunkel
 Clerk Administrator
 Village of Burk’s Falls

P: 705-382-3138 M:172 Ontario Street; Box 160 Burk’s Falls ON P0A 1C0

From: Jennifer Harris <jharris@psdssab.org>
Sent: Tuesday, January 31, 2023 2:56 PM
To: John Theriault (Clerk-Treasurer Administrator) <clerk@armourtownship.ca>
Cc: Nicky Kunkel <clerk@burksfalls.ca>; Brenda Fraser <brenda.fraser@townofkearney.ca>; Cheryl Marshall <clerk@mcmurrichmonteith.com>; 'Beth Morton (beth.morton@townshipofperry.ca)' <beth.morton@townshipofperry.ca>; 'Judy Kosowan (clerk@ryersontownship.ca)' <clerk@ryersontownship.ca>;