

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA

April 6, 2021 AT 6:00 P.M.

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

1. CALL TO ORDER

- 1.1 Attendance, roll call: in person and electronic, late attendees
- 1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES

- 2.1 Resolution to adopt the minutes from the regular meeting March 16, 2021 and special meeting March 23, 2021.

3. DECLARATION OF PECUNIARY INTEREST (And General Nature Thereof)

4. DELEGATION AND PRESENTATIONS: None registered.

5. TENDERS/QUOTES/REQUESTS FOR PROPOSAL

- 5.1 OSIM Bridge Inspection RFQ (resolution)
- 5.2 Roadside Mowing RFQ PW 1-21 (resolution)

6. REPORTS

- 6.1 FIRE DEPARTMENT: Fire Chief Dave McNay report
- 6.2 DEPUTY CLERK: Spring Freshet Update, By-law to assume a highway (resolution)
- 6.3 TREASURER: Future meeting date to adopt 2021 budget
- 6.4 CLERK: OPP Detachment Board staff report

COUNCIL MEMBERS:

6.5 Councillor Brandt: Joint Building Committee budget (resolution), and response to our letter re: wage negotiations

6.6 Councillor Marlow and Councillor Patterson: Staycation Initiative (resolution)

6.7 Councillor Patterson: Historical Society up-date and meeting minutes

7. NOTICE OF MOTION (if required)

8. COMMUNICATION ITEMS

8.1 AMO Virtual Conference Information, AMO Virtual Conference Program, AMO Conference Update (resolution)

8.1 FONOM Virtual Conference, save the date (resolution)

8.3 Briefing Notes Wendigo Lake and Project Dare, letters of support: Perry Township, Strong Township (resolution)

8.4 LPAT Telephone Conference Call, Status of Haul Route Agreement Peggs Mountain pit/quarry

8.5 Health Unit Advocating for increase in COVID-19 Vaccine Allocation (resolution)

- Tri-R Waste Management report

- ACED Minutes March 15, 2021

9 BY-LAWS

9.1 By-law # 12- 21 to Assume a Highway for public use

9.2 By-law # 13- 21 to confirm the meetings of Council

10 CLOSED SESSION

Be it resolved that we move to a closed session at ___ p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss staff working relationships.

11 IMPORTANT DATES

- April 20, 2021 Regular Meeting 6:00 p.m.

- May 4, 2021 Regular Meeting 6:00 p.m.

12 ADJOURNMENT

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

March 16, 2021

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday evening March 16, 2021 at 6:00 p.m. This was a fully electronic meeting via Zoom because our region was under restrictions due to the COVID-19 Pandemic.

Mayor George Sterling called the meeting to order at 6:00 p.m. Attendance was announced, and it was noted that the meeting is being recorded.

Mayor Sterling participated from the municipal office via Zoom.

Council members attending electronically: Barb Marlow, Delynne Patterson, Penny Brandt, and Celia Finley.

Staff in attendance at the municipal office attending via Zoom: Nancy Field, Brayden Robinson, Judy Kosowan.

Staff attending electronically: Lloyd Van Duzen.

Public attending electronically: Judy Ransome, Paul Van Dam, Lee McConnell (Almaguin News), Nieves Guijarro.

Notice of this meeting was posted on the website.

ADOPTION OF MINUTES

The minutes from the Tri-council meeting February 22, 2021 and special meeting March 2, 2021 and regular meeting March 2, 2021 were adopted as circulated, on a motion moved by Councillor Patterson and seconded by Councillor Brandt. (Carried)

DECLARATION OF PECUNIARY INTEREST: None declared.

STAFF REPORTS

PUBLIC WORKS SUPERVISOR: Lloyd Van Duzen outlined a presentation on the Commercial Vehicle Operators Registry (CVOR) requirements. Hours of service for drivers were explained. The process for daily inspections of vehicles and identifying major and minor defects were outlined.

A request was received from the Township of Perry regarding a proposed capital project for the shared So-Ho-Mish boundary road. Council decided to postpone the project until 2022.

CLERK: The Violence and Harassment policy statements were provided to Council and a resolution adopted.

A report on By-law Enforcement Services contract renewal was provided to Council and a by-law to extend the contract was adopted.

COUNCILLORS REPORTS

Councillor Marlow reported that the Arena Expansion Committee is looking at including the Library in the plans to expand the Arena. Councillor Marlow will take Council's comments to the next meeting.

GENERAL CORRESPONDENCE

Eastholme: Annual General Meeting notice and the 2021 Levy allocation. Council entered into a discussion about the budget and the care of seniors at Eastholme and would like a meeting arranged via zoom with the Director of Long Term Care to speak to all the area Municipalities.

Armour Township: Regional Fire Training Officer up-date

Almaguin Recycling Initiative (ARI) minutes and budget information

Almaguin Highlands Health Centre meeting minutes

Joint Building Committee statistics

BY-LAWS

By-law number 10-21 being a by-law to extend the By-Law Enforcement services contract for three months.

By-law number 11-21 being a by-law to confirm the meetings of Council.

RESOLUTIONS

Moved by Councillor Patterson, seconded by Councillor Brandt, be it resolved that the minutes from the Tri-Council meeting February 22, 2021 and special meeting March 2, 2021 and regular meeting March 2, 2021 be adopted as circulated.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Marlow Seconded by Councillor Finley be it resolved that Ryerson Township Council accept the attached Violence and Harassment Policy Statements dated March 16, 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow Patterson, Sterling.
(Carried)

Moved by Councillor Finley, seconded by Councillor Marlow, be it resolved that leave be given to introduce a Bill # 10-21, being a By-law to enter into an agreement for By-law Enforcement services and further; That By-Law # 10-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 16 day of March 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Patterson, be it resolved that leave be given to introduce a Bill # 11-21, being a By-law to confirm the meetings of Council and further; That By-Law # 11-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 16 day of March 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Finley, seconded by Councillor Brandt, Be it resolved that we do now adjourn at 6:49 p.m. The next regular meeting is scheduled for April 6, 2021 at 6:00 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

MAYOR

CLERK/DEPUTY CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON
SPECIAL COUNCIL MEETING
MINUTES**

Electronic Meeting via Zoom, the meeting was recorded.

March 23, 2021

A special meeting of Council was held Tuesday March 23, 2021 at 10:00 a.m., for a preliminary review the draft 2021 Budget.

Members of Council were notified of this special meeting by e-mail on March 8, 2021. The public and Council were notified of this meeting by posting of the agenda for the regular meeting March 16, 2021 and by posting this special meeting agenda March 17, 2021, on the website. This was an electronic meeting via Zoom, due to the COVID-19 pandemic restrictions.

Mayor Sterling and Councillor Marlow participated from the municipal office.

Council members attending electronically: Delynne Patterson, Penny Brandt, Celia Finley.

Staff in attendance at the municipal office: Brayden Robinson, Nancy Field, Judy Kosowan.

Public in attendance electronically: Paul Van Dam at 10:14 a.m.

Mayor Sterling called the meeting to order at 10:00 a.m.

Attendance was announced and it was noted that the meeting is being recorded.

DECLARATION OF PECUNIARY INTEREST: None declared.

PRESENTATION:

Treasurer Brayden Robinson gave an update of unpaid tax balances, assessment, asset management and grant status before proceeding with a review of the 2021 draft budget.

Revenues, expenses, and capital projects were highlighted.

Mr. Robinson noted that a previous suggestion had been made to start a reserve fund for anticipated future costs for the Joint Building Committee. In addition, it was suggested that a reserve fund be established for a future contribution toward a new hospital, as Muskoka Algonquin Healthcare (MAHC) has indicated that the municipality will be approached about support for the project. Council agreed to the establishment of the two reserves for the 2021 budget.

There are still several line items that need to be finalized and the updated budget will be brought back to a future meeting.

Council discussed expectations resulting from previous discussions regarding issues concerning affordable housing, homelessness and long-term care facilities. Council would like

to develop a plan that would be effective in making their voice heard. It was suggested that the M.P. Scott Aitchison and M.P.P. Norm Miller could be invited to future meetings to hear Council's concerns.

RESOLUTION:

Moved by Councillor Finley, seconded by Councillor Patterson, be it resolved that we do now adjourn at 11:06 a.m. The next regular meeting is scheduled for April 6, 2021 at 6:00 p.m. Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling. Councillor Marlow. (Carried)

MAYOR

CLERK/DEPUTY CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON
LIST OF PROPOSED RESOLUTIONS
FOR COUNCIL MEETING: April 6, 2021**

Item # 2.1 on Agenda Moved by Councillor Brandt Seconded by Councillor Patterson

Be it resolved that the minutes from the regular meeting March 16, 2021 and special meeting March 23, 2021 be adopted as circulated.

Item # 5.1 on Agenda Moved by Councillor Finley Seconded by Councillor Marlow

Be it resolved that Ryerson Township Council accept the quotation for OSIM Bridge Inspections from _____ in the amount of \$_____ plus HST.

Item # 5.2 on Agenda Moved by Councillor Patterson Seconded by Councillor Finley

Be it resolved that Ryerson Township Council accept the quotation PW 1-21 for roadside mowing from Derrick Johnstone Construction in the amount of \$4,118.00 plus HST.

Item # 6.5 on Agenda Moved by Councillor Brandt Seconded by Councillor Marlow

Be it resolved that Ryerson Township Council accept the 2021 Joint Building Committee budget as presented in the amount of \$203,627.00.

Item # 6.6 on Agenda Moved by Councillor Marlow Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council support the Staycation initiative with a donation of \$_____ for 2021.

Item # 8.1 on Agenda Moved by Councillor Patterson Seconded by Councillor Marlow

Be it resolved that Ryerson Township Council authorize _____ to attend the virtual AMO Conference August 15 to 18, 2021.

Item # 8.2 on Agenda Moved by Councillor Marlow Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council authorize _____ to attend the virtual FONOM Conference May 18, 2021.

Item # 8.3 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that Ryerson Township Council declare their support to the Government of Ontario for continuing to fund the facility and programs that are operated by Wendigo Lake Expeditions, located near the Village of South River; And Further that correspondence be sent to Norm Miller, M.P.P. requesting support of this request.

Item # 8.5 on Agenda Moved by Councillor Patterson Seconded by Councillor Finley

Whereas, the Township of Ryerson is within the district of the North Bay Parry Sound District Health Unit (Health Unit); and

Whereas, the Health Unit received its first allocation of vaccine more than a month and a half later than Southern Ontario and Ottawa health regions; and

Whereas, vaccine allocation for the Health Unit has not increased over time to compensate for the delay in provision of the first vaccine allocation; and

Whereas, COVID-19 transmission rates in Northern Ontario, as evidenced by the effective reproduction numbers $R_{(t)}$, are among the highest in the province; and

Whereas, due to the vaccine allocation, the Health Unit is still in phase 1 of the rollout while public health unit regions in Southern Ontario and Ottawa are in phase 2; and

Whereas, 26.5% of the population in the Parry Sound District and 22.4% of the population in the Nipissing District are aged 65 years or older, compared to 16.7% for all of Ontario (2016 Census); and

Whereas, the delay in the Health Unit vaccine allocations is causing increasing inequities in the booking of COVID-19 vaccination clinics; and

Whereas, due to the vaccine allocation, Indigenous populations have not received their required allocation.

Now Therefore Be It Resolved, that the Council of the Corporation of the Township of Ryerson request that the vaccine allocation be prioritized to public health unit regions that are still in phase 1 to enable them to catch up to those regions in Southern Ontario and Ottawa; and

Furthermore Be It Resolved, that this motion be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Christine Elliot, Minister of Health, Vic Fedeli, MPP – Nipissing, Norm Miller, MPP – Parry Sound-Muskoka, John Vanthof, MPP – Timiskaming-Cochrane, Mayors/Reeves within the North Bay Parry Sound District Health Unit district, Ontario Boards of Health, and the Association of Local Public Health Agencies (alPHA).

Item # 9.1 on Agenda Moved by Councillor Finley Seconded by Councillor Marlow

Be it resolved that leave be given to introduce a Bill # 12-21, being a By-law to Assume a Highway for public use and further; That By-Law # 12-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 6 day of April, 2021.

Item # 9.2 on Agenda Moved by Councillor Brandt Seconded by Councillor Patterson

Be it resolved that leave be given to introduce a Bill # 13-21, being a By-law to confirm the meetings of Council and further; That By-Law #13 -21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 6 day of April, 2021.

Item # 10 on Agenda Moved by Councillor Finley Seconded by Councillor Marlow

Be it resolved that we move to a closed session at __ p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss staff working relationships.

Item # 12 on Agenda Moved by Councillor Marlow seconded by Councillor Brandt

Be it resolved that we do now adjourn at _____. The next regular meeting is scheduled for April 20, 2021 at 6:00 p.m.


Township of Ryerson

Tender PW 1-21: Roadside Mowing

Company	Bid Amount	HST	Total	Notes
Yard Boys Ltd	\$5,098.00	\$662.74	\$5,760.74	
Derrick Johnstone Construction	\$4,118.00	\$535.34	\$4,653.34	

RFQ 1-21: OSIM Bridge Inspections

Company	Bid Amount	HST	Total	Notes
HP Engineering	\$4,920.00	\$639.60	\$5,559.60	
Tatham Engineering	\$4,000.00	\$520.00	\$4,520.00	
Tulloch Engineering	\$4,300.00	\$559.00	\$4,859.00	

	<h2>Fire Chief's Report</h2>
To:	Council
From:	Dave McNay, Fire Chief
Date of Meeting:	April 6, 2021
Report Title:	Department Up-dates
Report Date:	March 31, 2021

We had both 213(aerial) and 214(tanker) safetied with no major issues. Was recommended to budget for brakes all around on 213 next year.

We finally heard back from AS&E (academic standards and evaluation) regarding test dates and have been approved for May 1st and June 5th . We have 4 writing NFPA 1001 level 1&2 (fire fighter 1&2), 1 writing NFPA 1021(fire officer 1) and 4 writing 1041(fire instructor 1).Overall we have 20 plus people in the 5 stations writing exams.

The OFM finally released a course calendar and I had Cam sign up for all the FPO courses and now it is a hurry up and wait game to see if we where successful or not. Meantime he has been participating in webx type training.

As stated in my last report, with the Fire College closing it is imperative that we move forward with the Burn/Smoke Building. Funding for this project is going to be an issue as to whom is going to pay what percentages. I still feel it should be divided between the 5 departments however that part is out of my hands. Since we started talking about this project and have some rough estimates on costing our original cost estimate of 30k is now 60k and will continue to go up. We are now being advised to look at the NFPA standard for burn buildings and that has shot the cost up substantially . We are now looking at 300k .


I had 4 of our air paks (scba's) serviced to the cost of \$960.00 and was informed that I have another one that needs looked at. I may not get that one repaired pending cost as we are scheduled to replace them next year.

If you get a chance to swing by the hall, take a look at the upstairs. Our firefighters cleaned and painted it all and it looks fantastic. Next year I will budget for new flooring, I will also look at refinishing the bay floors possibly with an epoxy coating of some kind.

Ryan Joiner left our department as he accepted a new position with his employer in North Bay and is moving there. I have replaced him with a gentleman named Jim Godfrey whom brings a wealth of knowledge and expertise .

As always any questions or concerns please stop by for a chat.

Dave

	Staff Report
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	April 6, 2021
Report Title:	Update, Spring Freshet 2021
Report Date:	March 30, 2021


To Provide Information to Council:

Adam Wakefield MNRF called a meeting for the Magnetawan River Watershed Communications Committee on March 30th. The meeting was to provide an update about the 2021 Spring Freshet in the Magnetawan River Watershed area. The MNRF have been very busy in March and have made 18 visits to the local dams checking the levels and adjusting the logs. Lake Cecebe is within the normal range for this time of year. Ahmic Lake fell below normal around the middle of March but has now risen to within the normal range. Doe Lake has no logs left in to pull but thankfully sits within the normal range at this time.

The dam system was not built for flood control. The historical data has been collected since 1965 and is indicating that the snowpack this year is below normal and is melting away quickly with the warmer temperatures. Over the next two weeks the daytime temperatures will range from -2° C to +14° C and most days it will be above freezing. It is forecasted to remain dry.

Brian Ingram provided an update for Burk's Falls. He stated that the river flow is stable, that the rise has crested and has started to decline. The technicians will be out making some change to the outflows from one spillway to another.

Ryerson Township Roads Department has sandbags available if anyone needs them. Sand is available at the Township Garage, to anyone who needs to fill a small number of sandbags. If anyone requires a larger amount of sand, please contact the Roads Department (705)783-0064, Lloyd Van Duzen can arrange the delivery of more.

	Staff Report
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	April 6, 2021
Report Title:	By-law to Assume a Highway for Public Use
Report Date:	March 26, 2021

Recommendation: That we assume Part 1 of Plan 42R-6633 into our maintained road system for public use by By-law.

Background: 40 years ago, a consent was approved at the property now known as 2204 South Horn Lake Road. At the time consents were approved through The Ministry of Housing by the Plans Administration Division. A part of this consent process would have been to identify any road deviations by survey, and the deviation would be noted on the registered plan, in this case being Part 1 of Plan 42R-6633. The ownership of the deviating roadway would then legally be transferred to the Township of Ryerson by registering the Transfer Deed on title. This was all completed and documented in the Ministry paperwork.

Last week I received copies of this transfer from a law office who, while conducting a title search discovered this small piece of land fronting on the property their client was in the process of purchasing. Their concern was that the Ministry had not forwarded the transfer documents to the Township and that there is not a By-law registered on title for the Township to assume this part of South Horn Lake Road to designate it a public highway. It was requested that before the closing date we put a By-law in place so that their client can legally traverse this section of the roadway to access their property and will never be impeded from doing so by the Township.

Rational Analysis: Many roads in the municipality were originally constructed by statute labour and have been maintained at public expense for years in locations which were not original road allowances surveyed by the Crown. They were placed there for reasons of convenience or necessity. We call these sections of road “deviation roads”. It is in our best interest to have title to our roadways and to have all applicable by-laws in place in case we ever need to perform roadwork on a deviation road.

3 Attachments



ServiceOntario

PRINTED ON 16 MAR, 2021 AT 12:43:34
FOR LREUTERI

SCALE



PROPERTY INDEX MAP PARRY SOUND(No. 42)

LEGEND

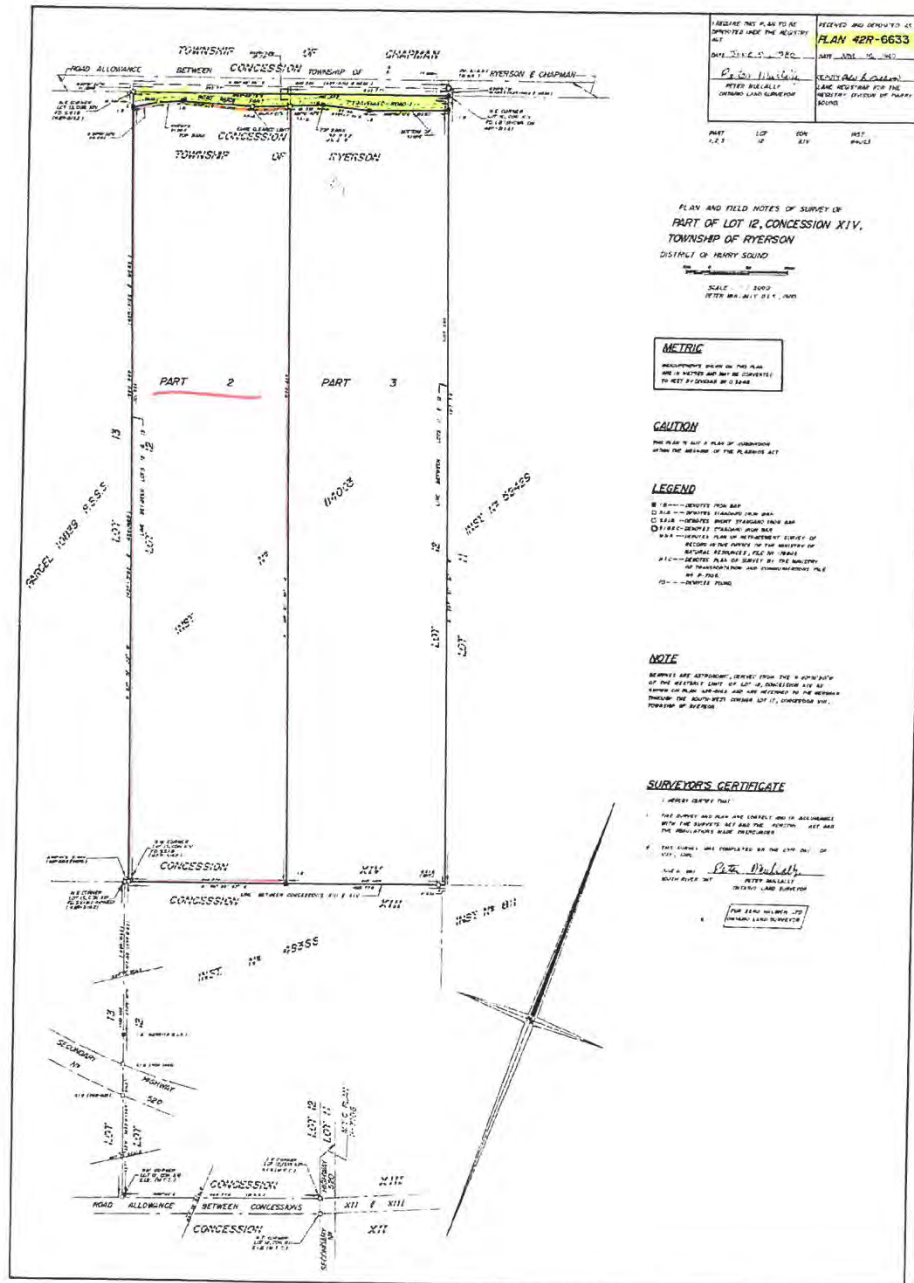
PREHELD PROPERTY	
UNITED INTEREST PROPERTY	
CONDOMINIUM PROPERTY	
RETIRED PIN (MAP UPDATE PENDING)	
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	
ESSENT	

THIS IS NOT A PLAN OF SURVEY

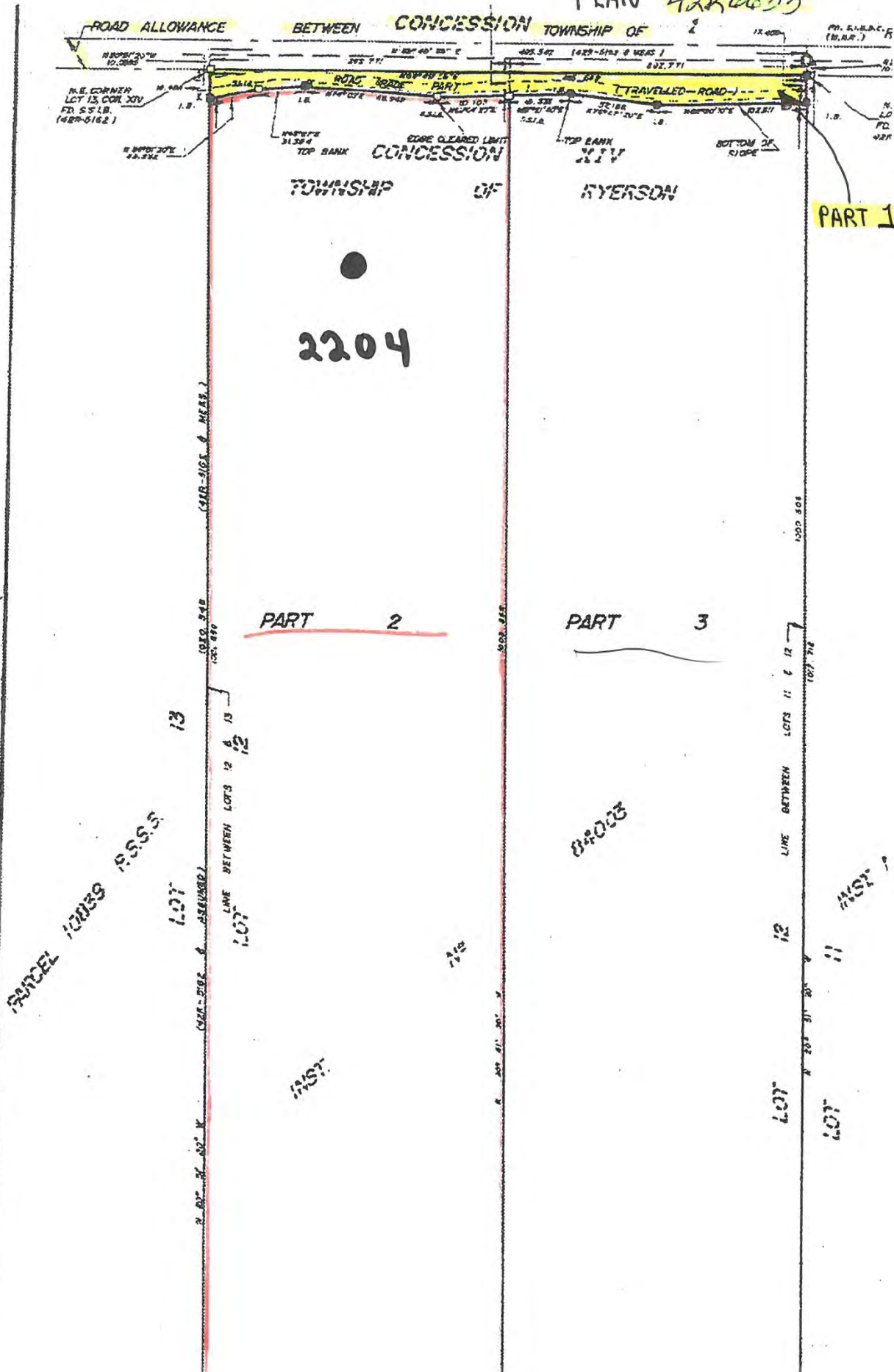
NOTES


REVIEW THE TITLE RECORDS FOR COMPLETE
PROPERTY INFORMATION AS THIS MAP MAY
NOT REFLECT RECENT REGISTRATIONS
THIS MAP WAS COMPILED FROM PLANS AND
DOCUMENTS RECORDED IN THE LAND
REGISTRATION SYSTEM AND HAS BEEN PREPARED
FOR PROPERTY INDEXING PURPOSES ONLY
FOR DIMENSIONS OF PROPERTIES SEE
RECORDED PLANS AND DOCUMENTS
ONLY MAJOR EASEMENTS ARE SHOWN
REFERENCE PLANS UNDERLYING MORE RECENT
REFERENCE PLANS ARE NOT ILLUSTRATED





PLAN 4284633



	Staff Report
To:	Ryerson Township Council
From:	CAO/Clerk/Deputy Treasurer Judy Kosowan
Date of Meeting:	April 6, 2021
Report Title:	O.P.P. Board for Almaguin Detachment
Report Date:	March 24, 2021

Recommendation:

Received for information purposes.

Purpose/Background:

Last year municipalities received information from the province that they would be creating new OPP Detachment Boards.

Municipalities have received an update on the new OPP Detachment Boards under the Community Safety and Policing Act, 2019 (CSPA).

The Province has now developed a framework and is requiring municipalities to submit one proposal per detachment indicating the composition of the board. The deadline for proposals is June 7, 2021.

Nicky Kunkle, Clerk/Administrator for Burks Falls, is organizing a meeting for the Almaguin Clerks/CAOs along with Detachment Commander Dominique Lalonde and a Ministry representative to get more information and initiate the process which will then be brought back to each of the Almaguin Councils.

Attached are copies of the information received.

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
 Toronto ON M7A 1Y6
 Tel: 416 325-0408
 MCSCS.Feedback@Ontario.ca

Solliciteur général

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132-2021-404

By email

March 18, 2021

Dear Heads of Council and First Nations Chiefs:

I am writing to provide you with an update on the new Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* (CSPA).

As you may remember, in February 2020, the Ministry of the Solicitor General conducted seven regional roundtable sessions across the province. Discussions at these sessions focused on new OPP-related regulatory requirements under the CSPA. Municipalities and First Nation communities receiving policing services from the OPP were invited to learn more about new OPP-related legislative and regulatory requirements and provide the ministry with feedback to inform the development of related regulatory proposals. In addition, we heard from many of you through various letters and engagement opportunities, including meetings with the Association of Municipalities of Ontario MOU Table and Rural Ontario Municipal Association about what you would like your new OPP detachment board to look like.

In response to your feedback, an OPP detachment board framework has been developed that we hope will provide municipalities and First Nation communities receiving direct and/or supplemental services from the OPP the flexibility to create a board that reflects your community and local needs.

Under this framework, municipalities and First Nation communities receiving direct and/or supplemental services from an OPP detachment are being asked to submit one proposal (per detachment) indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board.

Municipalities and First Nations within a detachment are asked to work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the ministry. For example, after determining the composition of the detachment board(s), municipalities and First Nations within a detachment area may select one municipality or First Nation to complete and submit the proposal.

Dear Heads of Council and First Nations Chiefs
Page 2

Proposals must meet base requirements set by the ministry, which include a minimum number of five members per board and a requirement that each board should be composed of 20% community representatives and 20% provincial appointees. To that end, municipalities and First Nations are not required at this time to identify the names of the individuals that will be participating on the detachment board. Rather, you are only asked to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.

To streamline and support the proposal process, the ministry has developed a digital form that can be accessed using the link included [here](#).

The ministry will work with municipalities and First Nations to obtain outstanding information/proposals and support you in submitting a completed proposal. If, however, a proposal still does not meet the minimum requirements, or a proposal is not submitted and/or if no consensus is reached on the composition of the board then the ministry will determine the composition of the detachment board.

Completed proposals are to be submitted to the ministry by **Monday, June 7, 2021**.

We recognize the significant implications that the current COVID-19 emergency has had on municipalities and First Nations across the province. To this end, in addition to the written supporting material attached here, we are also pleased to work with you directly through virtual information sessions.

If you have questions related to OPP detachment boards under the CSPA, please contact Sarah Caldwell, Director of Community Safety and Intergovernmental Policy, at sarah.caldwell@ontario.ca. If you have questions about the proposal process or would be interested in a virtual information session, please contact Joanna Reading, Senior Policy Advisor, at joanna.reading@ontario.ca

Sincerely,



Sylvia Jones
Solicitor General

Enclosures

c: Chief Administrative Officers

Municipal Clerks



CONTEXT



FRAMEWORK

- Ontario passed the *Comprehensive Ontario Police Services Act, 2019* (Bill 68) and established the *Community Safety and Policing Act, 2019* (CSPA) which, once in force, will repeal the *Police Services Act, 1990* (PSA).
- Section 67 of the CSPA requires there be **an Ontario Provincial Police (OPP) detachment board, or more than one OPP detachment board**, for each detachment of the OPP that provides policing in a municipality or in a First Nation community.
- The Ministry is required to develop a regulation related to the composition of each OPP detachment board. To achieve this, the ministry has developed an “OPP Detachment Board Framework”.



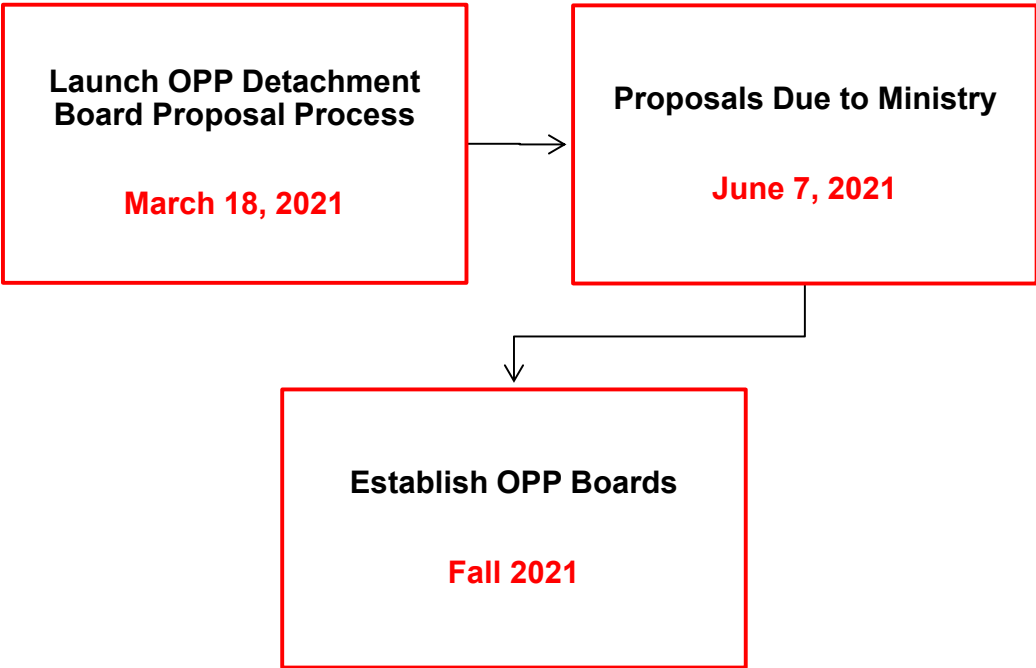
- The new **OPP Detachment Board Framework** will provide civilian governance to 326 municipalities and 43 First Nations including those that:
 - Are directly policed by the OPP;
 - Employ their own First Nations Constables but receive administrative support from the OPP; and
 - Receive “OPP Dedicated” policing (i.e. North Caribou Lake and Wapekeka First Nation).
- By enhancing civilian governance, the **OPP Detachment Board Framework** under the CSPA will:
 - Ensure each municipality and First Nation receiving OPP services and supports has an opportunity to represent their local perspectives, needs, and priorities; and
 - Provide opportunities for municipalities and First Nations to collaborate on efforts to improve community safety.



TIMELINES



PROCESS



- To ensure the objectives of the **OPP Detachment Board Framework** are met, the ministry has developed a flexible approach that allows municipalities and First Nations to determine the preferred composition of their detachment board(s) by submitting a proposal using a digital form provided by the ministry.
 - Link to Digital Form: [OPP Board Proposal Form](#)
- Municipalities and First Nations within a detachment will be required to work together to develop and submit **one proposal** indicating the composition of their board(s). The proposal must meet the minimum composition requirements established by the ministry (**See Page 2 & Qs and As**).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board but will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- The ministry will work with each municipality and First Nation to obtain outstanding information and provide support to ensure each detachment submits a completed proposal. However, a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board(s).
- The ministry is offering virtual information sessions for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process, upon request.

✓

OPP DETACHMENT BOARD COMPOSITION REQUIREMENTS

MINIMUM REQUIREMENTS

Minimum Size	5 members
Maximum Size	None
Community Representatives	20% Community Representation <ul style="list-style-type: none">Province to appoint community representative(s) if municipal council/band council fail to appoint representatives by joint resolution.
Provincial Appointments	20% Provincial Appointees



CONTACT INFORMATION

General Information/OPP Detachment Board Proposal Process	Community Safety and Intergovernmental Policy Branch Joanna Reading (Joanna.Reading@ontario.ca)
Civilian Governance Options for First Nations	Indigenous Engagement Unit Ashley O'Connell (Ashley.OConnell@ontario.ca)

Q1: What are the key differences between the section 10 board framework under the *Police Services Act* (1990) (PSA) and OPP detachment board framework under the *Community Safety Policing Act, 2019* (CSPA)?

A1:

- The OPP currently polices 326 municipalities. Of these, only those under a section 10 agreement have access to civilian governance. This means there are 178 municipalities that do not participate on a board and as a result do not have access to civilian governance.
- Under the CSPA, all municipalities receiving OPP policing services will have the opportunity to participate on an OPP detachment board.
- In terms of the roles and responsibilities of board members, the role of OPP detachment boards will include additional responsibilities not required for section 10 boards under the PSA (1990) such as:
 - considering any community safety and well-being plan adopted by a municipality that receives policing from the detachment;
 - establishing local policies, in consultation with the detachment commander, with respect to policing in the area receiving policing from the detachment; and
 - ensuring local action plans prepared by the detachment commander address the objectives and priorities determined by the board.
- Under the CSPA, OPP detachment board members will be required to:
 - consult with the OPP Commissioner on the selection of a detachment commander;
 - monitor the performance of the detachment commander; and
 - provide an annual report to the municipalities and band councils served by the OPP.
- OPP detachment boards will also provide a venue for the municipalities and First Nations within a detachment area to coordinate and collaborate on strategies to address common issues that is not present under the PSA.

Q2: What does the transition to the new OPP detachment board framework mean for municipalities and First Nations currently receiving policing services by the OPP?

A2:

- Until the Act comes into force, the ministry will continue to renew section 10 agreements that are set to expire in 2021.
- However once the CSPA comes into force all existing section 10 agreements will be terminated, and Section 10 boards will be dissolved.
- To do this, the ministry is committed to providing sufficient time and adequate supports to municipalities currently participating on a Section 10 board or, in the case of municipalities that receive OPP policing without a formal agreement/contract (i.e. Section 5.1 municipality), a Community Policing Advisory Committees (CPAC) as they dissolve their current board structures and transition to the new OPP detachment board model.

Q3: When will the CSPA come into force?

A3:

- The ministry is working towards the act being proclaimed in early 2022.

Q4: Which municipalities and First Nations are included in the OPP detachment board framework?

A4:

- The OPP detachment board framework provides civilian governance to the municipalities and First Nations receiving policing from OPP detachments.
- More specifically, the framework includes 326 municipalities currently policed by the OPP.
- The First Nations included in this framework include the 43 First Nations that:
 - are directly policed by the OPP (i.e., zone policing without a funding agreement);
 - employ their own First Nations Constables but receive administrative support from the OPP (i.e., “OPP-Administered” policing under the Federal First Nations Policing Program (FNPP)); and
 - receive “OPP-Dedicated” policing (i.e. Stream Two agreements under the FNPP).

Q5: What role will municipalities and First Nations have with respect to the OPP Detachment Board proposal process?

A5:

- Municipalities and First Nations in each OPP detachment area will be required to submit one proposal indicating the composition of their board and the rationale for multiple boards and the composition of each additional board, if multiple boards are being recommended.
- The ministry will only accept one proposal per detachment.
- Municipalities and First Nations within a detachment will be required to work together and determine the approach for developing and submitting their proposal to the ministry.
 - For example, after determining the composition of the detachment board(s), the municipalities and First Nations within a detachment may select one municipality or First Nation to complete and submit the proposal.

Q6: What information is the ministry requesting in the proposal form?**A6:**

- Municipalities and First Nations within a detachment area will be required to submit a proposal indicating the composition of their board(s).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board. Rather, they will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- If a municipality and/or First Nation chooses not to participate on a detachment board and forfeits their seat, they will be required to indicate this in the proposal.

Q7: Factors to consider when requesting more than one detachment board.**A7:**

- The CSPA allows an OPP detachment to establish one, or more than one, OPP detachment board.
- Detachments that are considering requesting more than one detachment board should consider factors such as:
 - Geography (e.g. distance between municipalities and First Nations);
 - Variations in population size and;
 - The number of municipalities and First Nations within an OPP detachment; and
 - Service demands (e.g. calls for service).
- However, if proposing more than one OPP detachment board, municipalities and First Nations should also consider challenges associated with recruiting board members (e.g. inability to fill vacancies) and the costs associated with operating additional boards.

Q8: Will municipalities/First Nations that are receiving policing and/or supports and services by two OPP detachments be allowed to participate on both OPP detachment boards?**A8:**

- Yes. Municipalities and First Nations that are receiving policing and/or supports and services by two OPP detachments can participate on both OPP detachment boards, or can choose to participate on only one OPP detachment board.
- Representation must be determined in collaboration with the other municipalities and First Nations within the OPP detachment, as a consensus on the composition of the OPP detachment board is required.
- Municipalities that wish to be represented on both OPP detachment boards will be required to cover the costs associated with participating on two boards (i.e. operational costs).

Q9: What is considered a “completed” proposal?**A9:**

- Each detachment will be required to complete one proposal using the digital form provided by the ministry. The link to the digital form can be found here: [Ontario Provincial Police Board \(OPP\) Proposal Form](#).
- A completed proposal must be submitted using the digital form provided by the ministry and meet the minimum composition requirements provided by the ministry.
- The ministry will work with each detachment to obtain outstanding information/proposals and support them in submitting a completed proposal.
- If however in the end if a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board.

Q10: What support will the ministry provide municipalities and First Nations throughout the OPP detachment board proposal process?**A10:**

- Virtual information sessions, led by the ministry, will be made available upon request for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process.
- If your detachment is interested in a virtual information session, or have other inquiries related to the OPP detachment board proposal process, please forward your request to the ministry to Joanna Reading via email at Joanna.Reading@ontario.ca.

Q11: What is the purpose of provincial appointments on OPP Detachment Boards?**A11:**

- Provincial appointees will provide advice to the board as public representatives whose appointments are independent of municipal/band councils.
- However, to ensure members of the detachment board are reflective of the communities they serve, the municipalities/First Nation Chief and Councils will have the ability to nominate individuals for consideration as provincial appointees.

Q12: Will the government address the current backlog in provincial appointments?**A12:**

- We know there are concerns related to the number of vacant provincial appointments and the length of time these appointments remain unfilled.
- We have made significant progress in reducing the backlog of provincial appointments. Since our government took office in 2018, we have filled approximately 124 provincial appointment vacancies on section 10 boards.
- We will continue to work with municipalities and First Nations to ensure provincial appointees are recruited and appointed in a timely manner.

Q13: Why are First Nations with Self-Administered Police Services not included in the OPP detachment board framework?**A13:**

- First Nations that receive policing from a Self-Administered First Nation Police Service (SA FNPS) are not included in the OPP detachment board framework as they are already represented on boards and/or have their own police governing authorities.
In addition, SA FNPS boards have existing relationships and alternate methods to communicate their input to the OPP with respect to supports and services the OPP provides to their communities.

Q14: Are there other civilian governance options for First Nation communities that are captured within the OPP detachment board framework?**A14:**

- As an alternative to participating on an OPP Detachment board, under the CSPA First Nations have the option to request to form a First Nation OPP Board.
- Where a First Nation or multiple First Nations has entered into an agreement with the Minister for the provision of policing and other specified services by the Commissioner, the First Nation(s) may request that the Minister constitute a First Nation OPP board.
- A First Nation OPP board would perform similar functions and responsibilities as an OPP Detachment board by providing advice and oversight over the policing services provided by the OPP to a First Nation community or communities.
 - This includes determining objectives and priorities, supporting development of the strategic plan, and advising the Detachment Commander with respect to policing provided to a First Nation community or communities.
 - A First Nation OPP board could also establish local policies, in consultation with the OPP, with respect to the detachment's provision of policing.
- Please contact Ashley O'Connell, Indigenous Engagement Unit, Ministry of the Solicitor General at Ashley.OConnell@ontario.ca for more information on requesting a First Nation OPP Board.

ADDITIONAL INFORMATION**Q15: What training will OPP detachment board members be required to complete?****A15:**

- Members cannot perform their duties or exercise any of their powers until they have successfully completed the training identified in the CSPA.
- More specifically, like all other boards and councils governed under the CSPA, OPP detachment board members will be required to successfully complete training with respect to:
 - human rights and systemic racism;
 - the diverse, multiracial and multicultural character of Ontario society;
 - the rights and cultures of Indigenous peoples; and
 - any other training prescribed by the Solicitor General.

Q16: Will municipalities be able to request enhanced OPP policing services (e.g., beyond basic “adequate and effective” policing) under the CSPA?**A16:**

- Under the CSPA, municipalities that receive policing from the OPP may enter into agreements for enhanced policing services.
- Municipalities will continue to be responsible for funding and implementing enhancements.

Q17: Once the CSPA is in force, will municipalities within a detachment receive one billing statement (i.e., a single invoice for the entire detachment)?**A17:**

- There will be no substantive changes to the billing process.
- Municipalities will continue to be billed individually.

Q18: Will there be an opportunity to provide additional feedback on other OPP-related matters for regulation?

A18:

- All OPP-related matters for regulation will be posted on the Ontario Regulatory Registry for public comment.

2021 Budget Worksheet (Feb 18)

		2020	2020		2021
		Last Year Budget	Last Year Actual	Variance	Budget
18-10000	Permits Burk's Falls	25,494.00	11,520.00	(13,974.00)	24,880.00
18-10500	Fines Buk's Falls	-	-	-	-
18-10510	Operating Burk's Falls	(14,504.00)	-	14,504.00	-
18-20000	Permits Joly	9,885.00	13,567.00	3,682.00	11,673.00
18-20500	Fines Joly	-	-	-	-
18-20510	Operating Joly	(5,624.00)	-	5,624.00	-
18-30000	Permits Machar	37,651.00	53,316.50	15,665.50	42,948.00
18-30500	Fines Machar	-	-	-	-
18-30510	Operating Machar	(21,421.00)	-	21,421.00	-
18-50000	Permits Ryerson	38,734.00	47,446.43	8,712.43	47,173.00
18-50510	Operating Ryerson	(22,038.00)	-	22,038.00	-
18-60000	Permits South River	12,327.00	20,727.50	8,400.50	14,917.00
18-60510	Operating South River	(7,013.00)	-	7,013.00	-
18-70000	Permits Strong	39,740.00	51,465.80	11,725.80	43,502.00
18-70510	Operating Strong	(22,609.00)	-	22,609.00	-
18-80000	Permits Sundridge	10,876.00	16,509.50	5,633.50	12,552.00
18-80510	Operating Sundridge	(6,188.00)	-	6,188.00	-
18-90000	Gain(Loss) on disposal of assets	-	146.31	146.31	-
18-90001	Contra proceeds of disposition	-	(6,000.00)	(6,000.00)	-
18-91000	Miscellaneous Revenue	-	6,000.00	6,000.00	-
18-92000	Net Income from (to) Deferred	156,466.44	1,515.55	(154,950.89)	-
18-99999	Interest Income	2,601.56	1,696.53	(905.03)	1,650.00
00-00000	Adj Balance No MOG required	-	-	-	4,332.00
		234,378.00	217,911.12	(16,466.88)	203,627.00
19-00100	Salaries	157,000.00	149,545.84	7,454.16	157,000.00
19-00200	Employee Health Benefits (BT)	7,800.00	7,247.20	552.80	7,300.00
19-00210	Employee Assist Program (EAP)	86.00	63.18	22.82	85.00
19-00250	Health & Safety	300.00	148.30	151.70	300.00
19-00300	WSIB	300.00	240.40	59.60	300.00
19-10000	Clerical	560.00	400.00	160.00	480.00
19-10500	Administration	7,200.00	7,200.00	-	7,200.00
19-28000	Telephone	2,000.00	1,620.98	379.02	2,000.00
19-29000	Bank Charges	300.00	318.16	(18.16)	330.00
19-31000	Vehicle Fuel	2,500.00	2,414.11	85.89	2,700.00
19-31500	Vehicle Insurance	1,300.00	1,296.98	3.02	2,320.00
19-32000	Vehicle Maintenance	3,300.00	5,176.28	(1,876.28)	1,000.00
19-33000	Memberships	720.00	590.33	129.67	750.00
19-34000	Forms	-	227.64	(227.64)	300.00
19-35000	Computer/Equipment	2,000.00	2,142.65	(142.65)	2,000.00
19-36000	Audit/Consulting/Legal	2,200.00	2,315.65	(115.65)	2,200.00
19-37000	Education/Courses	5,000.00	1,898.13	3,101.87	5,000.00
19-38000	Certification	-	-	-	250.00
19-39000	Office Supplies/Copies	1,500.00	1,785.58	(285.58)	2,000.00
19-40000	Mileage	500.00	59.93	440.07	250.00
19-41000	Postage	250.00	292.79	(42.79)	400.00
19-42000	Advertising	500.00	-	500.00	500.00
19-43000	Business Cards	100.00	82.43	17.57	-
19-44000	Legal (new G/L created 2021)	-	-	-	3,000.00
19-45000	Rent	5,712.00	5,712.00	-	5,712.00
19-46000	Publication	150.00	-	150.00	150.00
19-50000	Miscellaneous	100.00	50.00	50.00	100.00
19-90000	Contra Capital	-	(32,936.25)	32,936.25	-
19-91000	Capital Purchases	33,000.00	32,936.25	63.75	-
19-95000	Amortization	-	3,521.95	(3,521.95)	-
		234,378.00	194,350.51	40,027.49	203,627.00
Net Surplus (Deficit):		-	23,560.61	23,560.61	-

JBC 2021 PROJECTED BUDGET CONTRIBUTIONS

Municipality	2016	2017	2018	2019	2020	Total 2016-2020	5yr Average - Budgeted Permit Revenue	%	Municipal Operating Grant Required	Jan Billing Q1	Apr Billing Q2	July Billing Q3	Oct Billing Q4
Burk's Falls	14,167.20	10,974.00	16,049.00	71,688.75	11,520.00	124,398.95	24,880.00	12.6%	-	-	-	-	-
Joly	8,128.00	16,087.00	8,542.00	12,043.20	13,567.00	58,367.20	11,673.00	5.9%	-	-	-	-	-
Machar	48,566.20	26,926.80	21,242.20	64,687.30	53,316.50	214,739.00	42,948.00	21.7%	-	-	-	-	-
Ryerson	14,736.96	43,216.00	49,295.40	81,172.65	47,446.43	235,867.44	47,173.00	23.9%	-	-	-	-	-
South River	7,725.00	6,432.00	13,285.00	26,416.00	20,727.50	74,585.50	14,917.00	7.5%	-	-	-	-	-
Strong	36,493.36	44,482.30	40,634.50	44,435.70	51,465.80	217,511.66	43,502.00	22.0%	-	-	-	-	-
Sundridge	10,644.00	6,113.60	17,907.00	11,584.92	16,509.50	62,759.02	12,552.00	6.4%	-	-	-	-	-
Total	140,460.72	154,231.70	166,955.10	312,028.52	214,552.73	988,228.77	197,645.00	100.0%	-	-	-	-	-
Add: interest income budget							1,650.00						
Total revenue before municipal operating grants							199,295.00						
Budgeted Expense							(203,627.00)						
Deferred Revenue = - \$0 --> Required Municipal Operating grants							-						
Deferred Revenue= + \$0 --> No Required Municipal Operating grants							4,332.00						

G/L 16-20000

2020 Deferred Revenue	\$ 194,696.45
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Note: Permits relating to large commercial construction have been removed from the totals above as they were deemed exceptional, see permits listed below;

Note: As of 2019 per Resolution #2019-012 the JBC Committee decided if the exception is not tax exempt, then it will no longer apply.

South River - SR Public School	5,944.00	2016
Burk's Falls - LOL School	15,240.00	2016
Burk's Falls - Muffler Manufacturing	5,300.00	2017
Burk's Falls - 5 Unit Town House	9,395.00	2017
Total	35,879.00	

**JOINT BUILDING COMMITTEE
P.O. BOX 1120
SUNDRIDGE, ON P0A 1Z0
PHONE 705-384-9444 – FAX 705-384-9445**

RESOLUTION

Date: March 18, 2021

Resolution #2021 - 017

Moved by Bart Wood

Seconded by Barb Belrose

Be it resolved that this committee does hereby recommend the 2021 JBC Budget as presented in the amount of \$203,627.00.

✓
.....
Carried

.....
Defeated

.....
Chairperson

Recorded Vote:

Barb Belrose
Penny Brandt
Budd Brown
Jason Cottrell
Doug Sewell
Rex Smith
Bart Wood

For
✓
✓
✓
absent
✓
✓
✓

Against

.....
.....
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.....
.....

Conflict of Interest Declared and Seat(s)

Vacated: _____

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, March 18, 2021 at 6:00 p.m.
Township of Strong Office

NOTICE: The Administration Office remains closed to the public until March 25, 2021 due to COVID-19 and pursuant to Federal and Provincial requirements we would ask the public to remain home.

Present: Sundridge – Barb Belrose (teleconference)
Ryerson – Penny Brandt (teleconference - arrived at 6:05 pm)
Joly – Budd Brown (teleconference – left at 7:29 pm)
Strong – Absent
South River – Doug Sewell (teleconference)
Burk's Falls – Rex Smith (teleconference)
Machar – Bart Wood (teleconference)

Absent: CBO: Brian Dumas with notice, Strong - Jason Cottrell without notice

Staff Present: Secretary: Kim Dunnett

Guests: None

1. Call to Order:

The Joint Building Committee meeting was called to order at 6:00 p.m. by the Chair Doug Sewell.

2. Declaration of Pecuniary Interest: No pecuniary interest was declared.

3. Approval of Agenda:

Resolution # 2021-014

Moved by: Barb Belrose

Seconded by: Rex Smith

Be it resolved that this committee does hereby approve the Agenda of the regular meeting for March 18, 2021, as presented.

Carried

Recorded Vote:

	For	Against
Barb Belrose	X	
Penny Brandt	Absent	
Budd Brown	X	
Jason Cottrell	Absent	
Doug Sewell	X	
Rex Smith	X	
Bart Wood	X	

4. Delegation: None

5. Adoption of Minutes:

Resolution # 2021-015

Moved by: Budd Brown

Seconded by: Bart Wood

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of February 18, 2021, as circulated.

Carried

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, March 18, 2021 at 6:00 p.m.
Township of Strong Office

Recorded Vote:

	For	Against
Barb Belrose	X	
Penny Brandt	Absent	
Budd Brown	X	
Jason Cottrell	Absent	
Doug Sewell	X	
Rex Smith	X	
Bart Wood	X	

6. Approval of Financials:

Resolution # 2021-016

Moved by: Rex Smith

Seconded by: Barb Belrose

Be it resolved that this committee does hereby approve the following expenses of;

- February 2021 \$13,307.34

and accepts the Financial Reports for February 2021.

Carried

Recorded Vote:

	For	Against
Barb Belrose	X	
Penny Brandt	Absent	
Budd Brown	X	
Jason Cottrell	Absent	
Doug Sewell	X	
Rex Smith	X	
Bart Wood	X	

Financial Report: The Secretary updated the members on the current bank account balance. The yearend review and financial audit has been completed, however audit statements are still pending and will be forwarded to the Municipal Clerks once finalized.

7. 2021 JBC Budget:

Resolution # 2021-017

Moved by: Bart Wood

Seconded by: Barb Belrose

Be it resolved that this committee does hereby recommend the 2021 JBC Budget as presented in the amount of \$203,627.00.

Carried

Recorded Vote:

	For	Against
Barb Belrose	X	
Penny Brandt	X	
Budd Brown	X	
Jason Cottrell	Absent	
Doug Sewell	X	
Rex Smith	X	
Bart Wood	X	

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, March 18, 2021 at 6:00 p.m.

Township of Strong Office

8. CBO Report: The CBO was not present at the meeting, however the Secretary gave a brief update in his absence in regards to set fines (AMP's), as well as the meeting with area By-law Enforcement Officers.

9. Correspondence:

9.1 Township of Ryerson – Letter: The letter from the Township of Ryerson was included in the JBC Agenda Package and was read aloud by the Secretary. The Secretary gave pertinent information in response to the letter, as well spoke about previous process that was directed by JBC Committee. Ryerson Township Member gave a brief statement and information on the reasons for the request being made by Council. The Secretary will communicate with the CBO to have him present proposed wage increases at the November/December meeting. At January regular meeting the Secretary will bring requested comparables, so the Committee can make an informed decision. The Secretary was directed to respond to Ryerson Township with the revised process.

9.2 Township of Strong – Resolution 2021-044: Correspondence reviewed

10. New Business: Concerns were brought forward by the Joly and Machar Representatives with the new Municipal Zoning/General Standards Compliance form. The form was put in place to ensure Municipalities achieve zoning compliance. The concerns were discussed and the CBO/Secretary will work with the Municipalities as needed.

11. Closed Session: None

12. Adjournment:

Resolution # 2021-018

Moved by: Bart Wood

Seconded by: Barb Belrose

Be it resolved that this committee does hereby adjourn at 7:35 p.m. to meet again on May 20, 2021 at 6:00 p.m. or at the call of the Chair.

Carried

Recorded Vote:

	For	Against
Barb Belrose	X	
Penny Brandt	X	
Budd Brown	Absent	
Jason Cottrell	Absent	
Doug Sewell	X	
Rex Smith	X	
Bart Wood	X	

Kim Dunnett, Secretary

Doug Sewell, Chair

JOINT BUILDING COMMITTEE

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Representing: Burk's Falls, Ryerson, Joly, Machar,  
South River, Strong & Sundridge

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PO Box 1120, 28 Municipal Lane
Sundridge, ON P0A 1Z0

March 24, 2021

Township of Ryerson
28 Midlothian Road
Burk's Falls, ON
P0A 1C0

Re: Wage Negotiations Process

Dear Ryerson Council:

The Joint Building Committee received and reviewed your letter at their March 18, 2021 meeting and appreciates your feedback. The Committee discussed and revised a more standardized process for wage negotiations.

For further clarification the Township of Strong is not the employer, but merely administers the JBC on the Member Municipalities behalf. Therefore, any increases should not be established on Strong Townships employees annual increase, rather it should be based upon experience, qualifications and comparables.

If any further clarification is required, please do not hesitate to contact me.

Sincerely,



Kim Dunnett
JBC Secretary
705-384-5819 Ext 202

Judy Kosowan

From: Director <director@investalmaguin.ca>
Sent: March 17, 2021 4:03 PM
To: brenda.fraser@townofkearney.ca; Cheryl Marshall; Brenda Paul; Barbara Belrose; Beth Morton; clerk@strongtownship.com; Delynn Patterson; Don McArthur; encausticartist23@gmail.com; Erin Murphy; Jennifer Farquhar; Joe Segato; John Theriault (clerk@armourtownship.ca); John Wilson; Judy Kosowan; Kelly Elik; Kerstin Vroom; Kim Dunnett (deputyclerk@strongtownship.com); Leanne Crozier; Margaret Ann MacPhail; Maureen Lang; Nancy Austin; Nicky Kunkel; Nicole Gourlay; Peter McIsaac; Tim Brunton (deputymayor@magnetawan.com); Tim Bryson; Wendy Whitwell; Wendy Whitwell Council
Cc: EDO; Lacey Stevens; Anthony Rizzo- Doe Lake Campground Rizzort; 'Dulcie Pascoe'; Kathie Hogan; jennifer@discoveryroutes.ca; Patricia Carr; Marketing; jessica@womensownresource.org
Subject: Staycation in Almaguin Proposal
Attachments: Draft Almaguin Staycation Proposal.pdf; 21 Mar 15 - Resolution #2021-011.pdf

Good Afternoon Everyone,

I hope everybody is having a great week so far.

I am pleased to forward along the Staycation in Almaguin Proposal for the consideration of Councils and Regional Stakeholders. The proposal outlines an innovative and collaborative approach to encouraging community connectedness through the promotion and development of COVID-safe recreation, culture, arts and community based activities. As we all know, many are experiencing significant impacts from the ongoing pandemic and could benefit from safe and responsible ways to participate in community functions. We are confident that Staycation in Almaguin will create a positive impact throughout Almaguin.

Through consultation with various regional stakeholders, we have designed this draft proposal as a solid starting point to what is intended to be an all-hands-on-deck, region-wide collaboration. As noted in the proposal, much of the activity that is outlined will benefit from efforts and contributions from any and all interested partners to be successful. The organizational chart provided in the proposal gives a sense of the scope of partnership and partner efforts that we are striving for. We recognize that this is an ambitious undertaking, but are confident that as a region, it is achievable.

In short, what we are looking for is the following:

1. We are respectfully requesting that all councils review the proposal and consider contributing as their capacity allows;
2. We are looking for well connected community members to consider participating on either the working group, or as a local coordinator;
3. We are looking for support to reach out to all corners of the region to identify and promote any and all activities that are planned throughout the project period.

Attached to this email you will also find a resolution from ACED supporting the proposal and will note that the Regional Recreation Committee have also declared their support in principle. We welcome the opportunity to respond to questions prior to your respective council and board meetings.

Thank you in advance for your consideration and support,

Dave Gray, Ec.D.

Director of Economic Development

Almaguin Community Economic Development

(705)571-1564 | Director@InvestAlmaguin.ca





STAYCATION ALMAGUIN PROPOSAL

PREPARED FOR: PARTNERING MUNICIPALITIES OF ALMAGUIN

PREPARED BY: ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

DESCRIPTION

Let's face it, the pandemic has everyone knocked off of their axis, searching for fun things to do, and not knowing where to turn. As a result, the many amazing things that still can be done often go unnoticed and underappreciated. *Staycation Almaguin* is the answer that we have all been looking for.

Almaguin businesses, organizations and associations now have an opportunity to collaborate and contribute to our region, by supporting innovation and marketing that will leverage socially responsible investment in Almaguin while adhering to public health protocols. This will be done by partnering with local tourism organizations to promote *Staycation Almaguin* itineraries and activities. A webpage on the ACED website will have itineraries and fun activities that include:

- Virtual events (Ex. online concerts, book clubs or games),
- Active living opportunities and outdoor adventures,
- Activities that can be participated in while social distancing or adhering to household bubbles, and
- Opportunities for safe interactions with local businesses.

THE PROGRAM WILL BE CENTERED AROUND 3 KEY PILLARS:

1. Widespread regional collaboration (involving strategic coordination and investment),
2. Promoting our diverse businesses and communities
3. Promoting socially responsible, safe use of our community's features, programs, and activities

EXECUTIVE SUMMARY

Staycation Almaguin will feature a combination of virtual and socially distanced activities that will alternate weekly between towns/villages/municipalities and activities that connect multiple municipalities. Each program element will contribute pictures and video clips that ACED will use for the creation of stock video to compile a videography-based marketing initiative for our region.

ANTICIPATED LAUNCH DATE: MAY 1, 2021

DURATION: 24 WEEKS

COMPLETION DATE: OCTOBER 9, 2021



The rationale behind this program is to offset the restrictions that pose a threat to the regional influx of visitors during the tourism seasons. Encouraging residents of Almaguin to actively participate in advertised activities, programs, and contests within their social/household bubbles, will enhance knowledge and expertise of our regional assets at the community level. The campaign will also promote safe interactions with local businesses (Ex. Using curbside pickup, calling ahead, or using delivery services). *Staycation Almaguin* will discourage any activities that may provoke mass gatherings, or any other activity that would contradict health unit orders or recommendations.

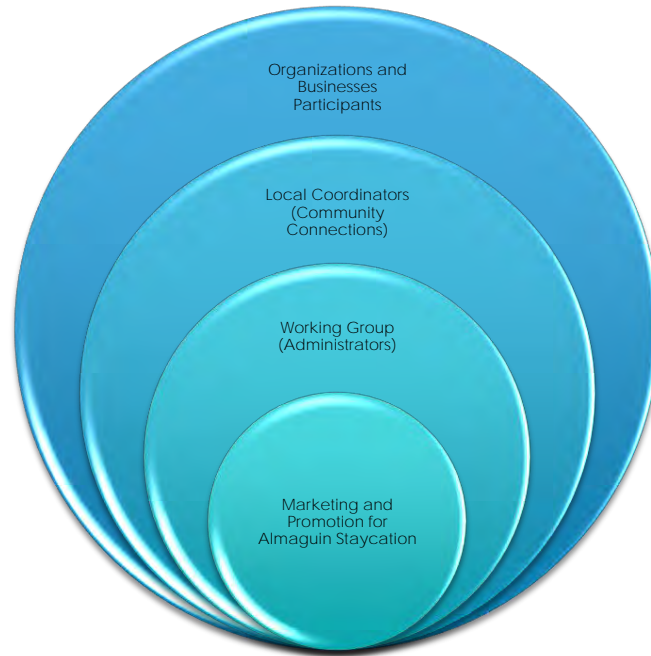
Staycation Almaguin will encourage residents to stay within the region as opposed to travelling while the pandemic continues. As restrictions are loosened, we will have the local support, marketable material, and a brand strategy for Almaguin prepared and ready to launch as a campaign to increase visitation from outside the region. This will stimulate attention, interest and economic growth for our region, partnering organizations, and sponsors. Any Heritage Fund contributions used to improve regional assets can also be highlighted. In the process, we hope the themes (in the program highlights below) will stimulate ideas for new collaborations and business start-ups that will qualify for the increased funding opportunities through the Trillium Foundation which the ACED department will be willing to support.

STAYCATION ALMAGUIN HIGHLIGHTS:

- Theme weeks which switch back and forth between activities spanning throughout the Almaguin region, then localized activities that are specific to a municipality or town. *For example, one week could highlight the Powassan Farm Stand tour, and the next week could be pedal through the highland farms.*
- Prosperity and innovation can be showcased by stemming off the recommended themes:
 - **Activities** (healthy lifestyle *ex. Biking, hiking, canoeing ...*)
 - **Connectedness and engagement** (inclusive initiatives, all-encompassing health and wellbeing services or activities. *ex. yoga, virtual concerts, scavenger hunts, book clubs...*)
 - **Green** (healthy and sustainable environment *ex. Farming, eco-tours, gardening events*)
 - **Enrichment** (Arts, heritage, culture, history *ex. Museums, art tours, ghost walks*)
 - **Youth** (targeted at positive development for youth *ex. Options for field trips, scavenger hunts, virtual crafts and activities, reading challenges, obstacle courses*)
- Concerts, Raffles, Virtual Classes, Challenges with Rewards can also be leveraged by partnering with sponsors



EVENT DETAILS



PARTNERSHIP DEVELOPMENT:

- ACED with the working group, will identify an event coordinator for a region or activity who will collect data and contact businesses or organization who may be interested in contributing photos, information for an itinerary, and provide follow up after the event (participation gratuity).
- A working group of up to 10 people (Administrators) will be established and act as a communication point for Coordinators.
- Coordinators will guide and support activity development and implementation (local 'shakers and movers' / members of organizations).
- Engaging sponsors, promoters, and other supporters will be done collaboratively.
- At the launch of the website for Staycation in Almaguin, advertisements will be marketed through businesses, print, and electronic media.

The website will feature:

- | | |
|--|--|
| ○ Municipalities, towns and villages of Almaguin | ○ Rewards |
| ○ Blogs | ○ Incentives |
| ○ Partner Links | ○ Raffles |
| ○ Staycation Guide with: | ○ Links to upload pictures and videos for activities |
| ○ Weekly Links to Activities | ○ Videography Challenge details |
| ○ Sponsor Links | |



EXAMPLE SUPPORTERS

- Almaguin municipalities
- Business owners
- Organizations
- Associations
- Clubs

EXAMPLE PARTNERS

- Discovery Routes
- Explorers Edge
- North Bay and Parry Sound Public Health Unit
- Almaguin Highlands Chamber of Commerce

ITINERARY PLANNING & INCENTIVES

- Activity development, coordination, and scheduling
- Integration of business participation, support, and incentives
- Content (photo, video, blog articles) development and data collection
- Contest / incentive creation for participants featuring accessibility for all socioeconomic backgrounds

COORDINATED MARKETING EFFORTS

- Development of a program-specific web page that can link to partners and sponsors (ACED can host / maintain).
- Social media channels: Facebook Event, Instagram hashtags, TikTok
 - Promoting community engagement with contests / incentives
- Print advertising: Almaguin News, Great North Arrow
- Print Collateral: seasonal brochures, signs (directional or activity locating), etc.

PRODUCT DEVELOPMENT

Product development is a critical component within Staycation in Almaguin. It will allow a portion of the event funds to be used for the creation of activities that will add value and generate engagement with residents and visitors. These funds will be used to engage musicians, artists, personal rejuvenation instructors (yoga, meditation, personal trainers) and other service providers to offer virtual and COVID safe activities. Many of these businesses and/or individuals have been among the most heavily impacted by lockdowns and ongoing colour coding in the Re Opening Ontario Act.

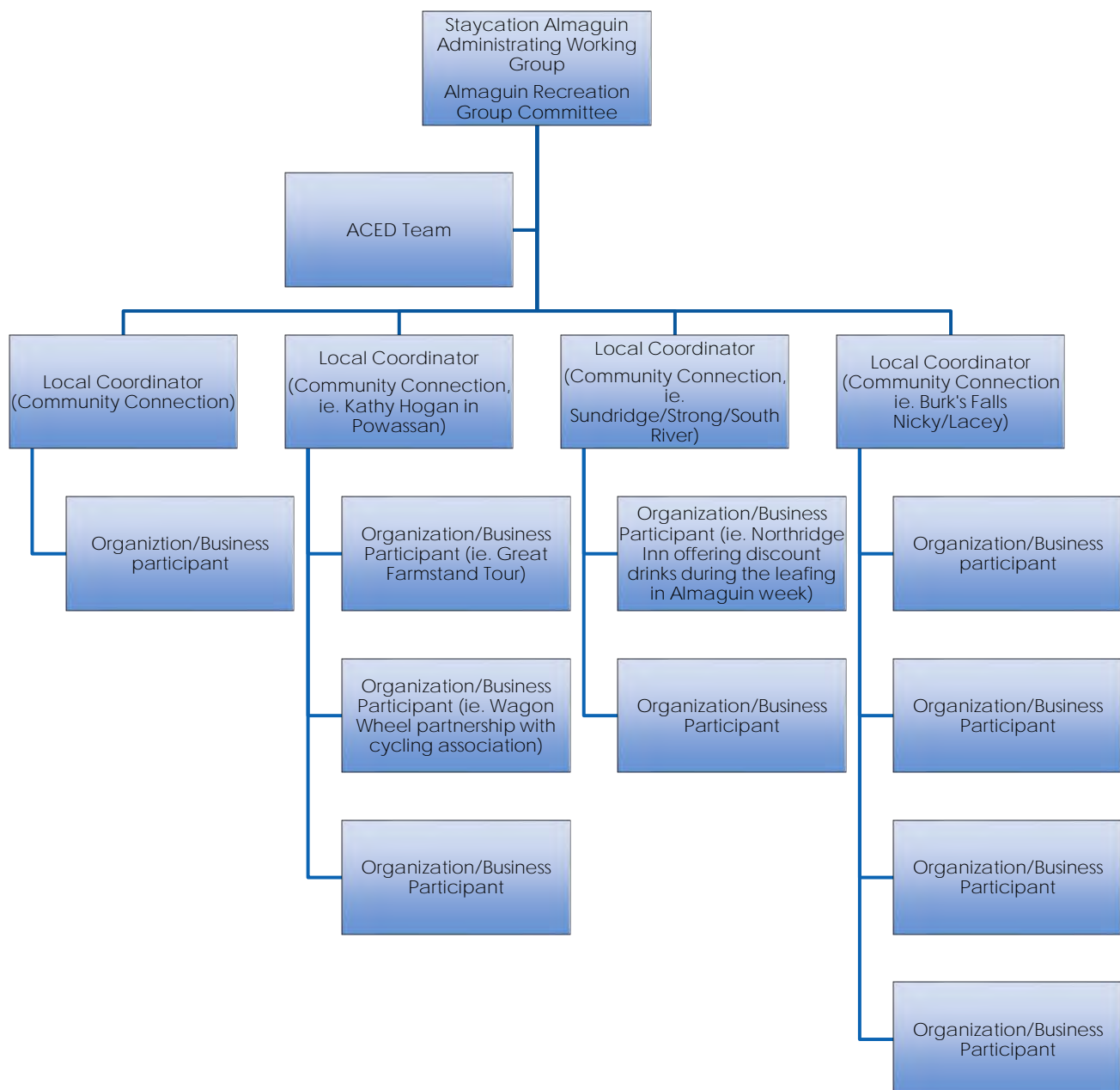
These activities will be developed and scheduled throughout the region as evenly as possible, in partnership with participating organizations. These 'special activities' will be used to fill any gaps that exist in weekly activity schedules to ensure consistency throughout the duration of promotion.

It should be noted that any shortages or overages in the projected revenues illustrated in the budget will be reflected in both the Product Development and/or the Incentives budget categories.



GOVERNANCE AND ORGANIZATIONAL STRUCTURE

ACED has pitched a means for businesses to collaborate on a regional scale in order to retain spending and encourage locals to engage in events our community showcases. The team at ACED will be available for meetings, fundraising, administrative and marketing support, and to connect with businesses or organizations in an effort to fill in any gaps. Below is a recommended governance and organization structure.





BUDGET

Revenues		
Partner Category	Partner	Contribution
Municipalities		
	ACED	\$2,000.00
	Municipality 1	\$1,900.00
	Municipality 2	\$1,900.00
	Municipality 3	\$1,900.00
	Municipality 4	\$1,900.00
	Municipality 5	\$1,900.00
	Municipality 6	\$1,900.00
	Municipality 7	\$1,900.00
	Municipality 8	\$1,900.00
	Municipality 9	\$1,900.00
	Municipality 10	\$1,900.00
Businesses		
	AHCC	\$1,000.00
	Business 1	\$250.00
	Business 2	\$250.00
	Business 3	\$250.00
	Business 4	\$250.00
	Business 5	\$250.00
	Business 6	\$250.00
Organizations		
	Organization 1	\$500.00
	Organization 2	\$500.00
	Organization 3	\$500.00
Total Revenues		\$25,000.00



Expenses		
Budget Category	Specific Items	Cost
Product Development		
	Live Concerts	\$2,500.00
	Art & Craft Classes	\$2,500.00
	Rejuvenation Programming	\$2,500.00
	Culinary	\$1,500.00
	Dance / Exercise	\$1,500.00
Marketing		
	Facebook Advertising	\$1,400.00
	Print Media Advertising	\$2,500.00
	Print Handouts – Tabloid	\$1,500.00
	Print Handouts – Flyers	\$500.00
	Print Handouts – Maps	\$500.00
	Stock Music – Adobe	\$100.00
Incentives		
	Gift Certificates (Food & Drink)	\$2,000.00
	Local Gift Items	\$2,000.00
Other Costs and Contingencies		
	PPE Allowance	\$1,500.00
	Other Contingencies	\$2,500.00
Total Expenses		\$25,000.00



FINANCIAL CONSIDERATIONS

Staycation Almaguin will involve coordinated, strategic investments from a variety of stakeholders. Municipalities may consider using provincial COVID-19 and/or funds generally allocated to support events that are unable to be held. Support for businesses could also be leveraged via sponsorship, advertising, in-kind, or donations. Organizations could consider allocating funds generally reserved for events and/or other programming that will not be permitted due to COVID-19 (where it does not negatively impact cash flow or fundraising efforts).

Expense categories for consideration could include the following:

1. **Marketing:** A mix of in print, digital and social media marketing will ensure that residents (seasonal and permanent) and visitors will be aware of the program.
2. **Program Development:** ACED Proposes that a budget be established that will support program development. This will enable organization and potential partners (NFPs, or other orgs.) with limited resources to create and deploy activities within the Staycation program.
3. **Incentives:** Incentives will help encourage residents to participate as well as provide some benefits to individuals who may otherwise not be able to participate.

Revenues could be considered via the following partnerships:

1. **ACED & Municipal Contributions:** Municipal contributions can be made as funds are available via unused portions of events/community initiative budgets OR via unused COVID-19 grant funds.
2. **Community Organization Partnerships:** Community or supportive organizations with capacity and willingness to support initiatives, marketing or incentive programs can contribute as they are able to.
3. **Business Sponsorships:** Business sponsorships can be in the form of incentives/prizes, event/activity specific sponsorships or in-kind support.

CONTRIBUTIONS AND MARKETING STRATEGY

**Additional details can be provided on request*

PRE-LAUNCH

Items	
Print	Press Release
Other	Direct Calling
	Emails
Total	\$0

LAUNCH OF PROGRAM MAY 1ST AND AFTER

Items	
Print Marketing	Handouts
	• Flyers
	• Tabloid
	• Maps
	Chamber Guide Ad
	Chamber Guide Feature/Article
	Almaguin News Newspaper Ads
	Great North Arrow Newspaper Ads



Total	\$5 000
Social Media Ads	ACED Page Facebook Posts
	Tourism Page Facebook Posts
	Tik Tok
	YouTube
	Facebook Ads
	Facebook Events
	Twitter
	Instagram
Total	\$1 400
Social Media Development	Webpage Development on ACED Website (Wireframe-not yet public)
	Public Webpage on ACED Website
	Blogs
	Webpage on Tourism Website
Total	\$0
Other Marketing	Radio
	Activity Form
	Calendar
	Photography
	Video Marketing
Total	\$100
Grand Total for Marketing	\$6 500

THE ASK

Staycation in Almaguin will require widespread regional support in order to be effective. Below is an overview of the financial and in-kind contribution requests that are projected to meet the needs of the initiative as described in this proposal:

Partner Type	Anticipated # of Partners	Requested Amount*
ACED	1	\$2000 + In-Kind
Municipalities	10	\$1900 + In-Kind
AHCC	1	\$1000 + Marketing
Businesses	6	\$250 Cash (or prizes)
Organizations	3	\$500 Cash + In-Kind

* The requested amount is a recommended minimum contribution. Should any partner be willing / able to contribute in amounts above the recommendation, overages will support additional product development



RECOMMENDED PLANNING ITINERARY

Date	Activity	Description
February 11, 2021	Pitch idea to key supporters/Partners	Nicky Lacey-Recreation Coordination BF
March 15, 2021	Submit Proposal to the Board	For discussion with Municipalities of Almaguin
March 17, 2021	Working Group Establishment and meeting agenda	Discuss initiative, answer questions, incorporate additional feedback
March 22-31, 2021	Launch campaign to interested supporters	Final copy of the invitation letter to be emailed, delivered or verbally distributed to communities
April 1-9, 2021	Contact Sponsors	Incoming events and participant activities can be proposed to potential sponsors for funding contributions
April 12-16, 2021	Final week for submissions	Organize and onboard participants
April 15-30, 2021	Complete website for launch, begin advertising	
May 1, 2021	Launch Date	Boost advertising
October 25, 2021	Prepare final report, send out gratuities to participating businesses	Compile statistics available from participants and organizers. Brief report prepared. Send gratuities to organizers.

SAMPLE FINANCIAL NEEDS (FOR DISCUSSION PURPOSES ONLY)

Theme	Activity	Platform	Est. Cost	Frequency (weekdays)	Partner	Sponsor	Contribution	Total
Arts in Almaguin	Crafting Classes (Drawing, sewing, pottery, soap making...)	Virtual	\$1000	Mo/We/Fr	Municipal Craft stores AH Arts Artists	P.D. Fund Other: Ontario Arts	Access to broadband Supplies in exchange for advertising	\$1000
	Paint Nights	Virtual	\$1500	Tu/Th/Sa	Arts and Crafts club	P.D.Fund Alzheimer's society	Supplies or venue	\$1500
Rejuvenate in Almaguin	Yoga	Virtual	\$2000	Mo/We/Fr/Su	Instructors in Almaguin	P.D.Fund Other		\$2000
	Meditation	Virtual	\$500	Tu/Th/Sa	Naisa Circling Hawks Crystal Caves	P.D.Fund CMHA	Advertising, music donations, healing totems	\$500
Culinary classes in Almaguin	le. Breakfast, lunch, dinner, dessert; Restaurant signature dish, ethnic dish,	Virtual	\$1500	Mo-Su	Farms	P.D. Fund Culinary Tourism Alliance	Food donations	\$1500
Connect with Concerts	Live Concert	Drive-in	\$1250	Fr - Su	Business with a field	P.D.Fund Manufact.	Land access	\$1250



	Featured Presentations	Virtually	\$250/gig	Mo-Fr	Local venues	Local Employers	Broadband access	\$1250
Cycle through Almaguin	Cycle events	Socially distanced/ Self guided	\$0	Mo-Su	Farms, bike repair shops	Featured Businesses	Food, parts	\$0
Hiking and paddling the Highlands	Featured Hiking trails/groups	Socially Distanced/ Self guided	\$0	Mo-Su	Outdoor supply stores, tour guides	Swift Canoe?	Equipment	\$0
Almaguin's New Groove	Different dance classes/Exercises	Virtually/socially distanced	\$1500	Mo-Su	Venues with open spaces	Dance Instructors Local Bus.	Rent for venue	\$1500
Taking a Dip in Almaguin	Beaches, Rivers, Waterfalls	Partner with musicians, entertainment Socially Distanced	\$0	Mo-Su	Municipalities	Local Businesses	Venue permits	\$0
'Clubbing' Almaguin	Books, movies and other activities	Virtually	\$0	Mo-Su	Libraries/ Businesses	Literacy Orgs. NNDSB	Broadband, Movie screen rental	\$0
Highland Harvest	Farmers markets, fall fairs, farm stands	Socially distanced events	\$0	Mo-Su	Organizations	Garden Centre	Marketing, maps, promotion	\$0
Leafing in Almaguin	Look outs, towers, scenic parks	Virtual tours/socially distanced/self guided	\$0	Mo-Su	Photographer and videographers	Tourism Organizations	Services to photograph and film locations to feature online	\$0
Community: Powassan	Great Farm Stand Tour	Socially distanced		Mo-Su			Marketing and promotion	
Community: Kearney	Kearney Regatta	Socially distanced/virtual		Mo-Su			Marketing and promotion	
Community: Sundridge	Sunflower Festival	Socially distanced/virtual		Mo-Su			Marketing and Promotion	
Community: Magnetawan	Smelt Fry	Socially distanced		Mo-Su			Marketing and promotion	



SUPPORTING DOCUMENTS

INVITATION LETTER TO PARTNERS

Dear:

We are excited to announce an opportunity to partner with the Almaguin Community Economic Department (ACED) to promote Public Health recommendations with the launch of Staycation in Almaguin! Our community partners will be working together to create itineraries that will be featured on a Staycation website. The website will include partnering organization promotions, links to their websites, sponsor highlights, and more.

The goal of this initiative is to offset the Public Health restrictions that pose a threat to the regional influx of visitors during the tourism seasons. Encouraging local residents to actively participate in advertised activities, events and contests, will enhance knowledge and expertise of our regional assets at the community level. This will also encourage residents to stay in the region as opposed to travelling while the pandemic continues. As restrictions are loosened, we will have the local support, marketable material, and a brand strategy for Almaguin prepared and ready to launch as a campaign to increase visitation from outside the region. This will stimulate attention, interest and economic growth for our region and partnering organizations and sponsors.

If you would like to be featured as a partnering organization, please contact one of our ACED team members to find out how we can work together in keeping our community safe while stimulating economic growth within the region.

We're looking forward to hearing from you!

Sincerely, The ACED team



LETTER FOR SPONSORS

Dear:

We are excited to announce an opportunity to sponsor an initiative with the Almaguin Community Economic Department (ACED) to promote Public Health recommendations with the launch of Staycation in Almaguin! Our community partners will be working together to create itineraries that will be featured on a Staycation website. The website will include partnering organization promotions, links to their websites, sponsor highlights, and more!

The goal of this initiative is to offset the Public Health restrictions that pose a threat to the regional influx of visitors during the tourism seasons. Local residents will be encouraged to actively participate in advertised activities, events and contests, that will enhance knowledge and expertise of our regional assets at the community level. This will also encourage residents to stay in the region as opposed to travelling while the pandemic continues. As restrictions are loosened, we will have the local support, marketable material, and a brand strategy for Almaguin prepared and ready to launch as a campaign to increase visitation from outside the region. This will stimulate attention, interest and economic growth for our region and partnering organizations and sponsors.

We are aware that many businesses and organizations may not offer tourism capacities, which is why we are offering the opportunity to contribute as a sponsor. If you would like to be featured as a sponsoring organization, please contact one of our ACED team members to find out how we can work together in keeping our community safe while stimulating economic growth within the region.

We're looking forward to hearing from you!

Sincerely, The ACED team



INVITATION LETTER TO COORDINATORS

Dear:

We are excited to announce an opportunity to volunteer as a Coordinator for an initiative with the Almaguin Community Economic Department (ACED) to promote Public Health recommendations with the launch of Staycation in Almaguin! Our community partners will be working together to create itineraries that will be featured on a Staycation website. The website will include partnering organization promotions, links to their websites, sponsor highlights, and more!

The goal of this initiative is to offset the Public Health restrictions that pose a threat to the regional influx of visitors during the tourism seasons. Local residents will be encouraged to actively participate in advertised activities, events and contests, that will enhance knowledge and expertise of our regional assets at the community level. This will also encourage residents to stay in the region as opposed to travelling while the pandemic continues. As restrictions are loosened, we will have the local support, marketable material, and a brand strategy for Almaguin prepared and ready to launch as a campaign to increase visitation from outside the region. This will stimulate attention, interest and economic growth for our region and partnering organizations and sponsors.

We are aware that Almaguin hosts many eager and well-connected community members who are passionate about improving the well-being of our region. This is why we are offering the opportunity to contribute as a Coordinator. If you would like to be involved as a Coordinator, please contact one of our Staycation in Almaguin Administration members to find out how we can work together in keeping our community safe while stimulating economic growth within the region. We'll send you a guide to make it easy to organize, communicate the initiative and data collection needs to any of your connections who are interested in joining us to encourage local residents to explore what Almaguin has to offer, and prepare your own personalized itinerary tailored to your favorite village or municipality!

We're looking forward to hearing from you!

Sincerely, The ACED team



SAMPLE GUIDE FOR COORDINATORS

Each week will feature a place or activity that includes an itinerary of locations to visit. These itineraries can be accessed online or downloaded as a pdf for print. A maximum of 15 locations can be included for each weekly feature. Itineraries can feature:

- Day Trips
- 2 Day road trips (1 or 2 night stay included)
- Multi-day road trip (3 nights or longer and can connect to other destinations)

The target audiences can be:

- Outdoor Avids
- Wellness Advocates
- Arts, Cultural and Heritage Enthusiasts
- Foodies and Environmentalists
- Youth

Each coordinator can contribute one municipal or town itinerary inclusive of location found in each of the five categories, and a second itinerary of descriptions for activities in representative locations that will connect with other areas. Categories can be found for the municipal or town itinerary below:



COORDINATOR PLANNING TEMPLATE

Township	Activities (healthy lifestyle)	Connectedness (inclusive initiatives, health and wellbeing services or activities)	Engagement (Activities involving any age or interest)	Green (healthy and sustainable environment)	Youth (Positive development or enhancement of youth experiences)
Monteith/McMurrich	Ex. Biking the seguin trail				Ex. Events at the arena or Community Centre
Perry		Ex. Meditation on the Beach			
Kearney			Ex. Regata		
Armour		Ex. CAMH events			
Ryerson			Ex. Harvest Festival	Ex. Sterling Farm	
Magnetawan					Ex. Clubs and events at the Lion's Park
Burk's Falls		Ex. Burk's Falls Library Book Club			Ex. Dungeons and Dragons nights at the Library
Strong	Ex. Locations for rapelling or climbing				
Joly					
Sundridge					Ex. Splash Pad
Machar	Ex. Golfing at Eagle Lake		Ex. Rentals and tours from Eagle Narrows		
South River		Ex. Northern Edge wellness retreat			
Ballantyne		Ex. Dining at Feast ON establishment: Broken Paddle Patio		Ex. Understanding conservation areas	
Powassan		Ex. Event through the Health Centre			

When completing the municipal/community guide, please add as many activities or places to each column as possible. These can then be used to create an itinerary that lists all of the places in the chart, where to go, what they offer and how to get there. Any participants can be sent a data collection sheet as a guide to gather information to include in the itinerary.

For activities, we will be providing a list of activity-specific information to be collected. The same guide for participants can be used to collect information from businesses offering aspects of a theme activity that can be collected and will be merged with the itineraries of surrounding communities upon submission.



SAMPLE EVENT INFORMATION GUIDE FOR PARTICIPANTS

Businesses, organizations, or clubs will provide the following information to their coordinator for an itinerary to be developed and businesses to be featured on the webpage.

Business Name/Event	
Business Phone Number/Partners	
Business Address/Location	
Business/Event Operating Hours	
Business/Contact Email	
Business/Event Website	
Business/Event Description	
Owner/Contact Name	
Contact Phone Number	
Contact Email	
Photos	
Health and Safety Measures for Public Adherence	

Please complete the following information to the best of your knowledge and return it to: ***(insert email address of the coordinator)*** by Monday April 12, 2021 to have your submission included in Staycation in Almaguin!



SAMPLE PHOTOGRAPHY AND VIDEOGRAPHY RELEASE FORM

Please note that this sample may not capture all liability concerns pertaining to the collection of content that includes individuals, personal property or other sensitive information. Additional information may need to be collected based on the nature of the content.

I, _____, hereby grant permission to Almaguin Community Economic Development, and public sector partners, the rights of my image(s), in video or still, and of the likeness and sound of my voice as recorded on audio or video tape without payment or any other consideration. I understand that my image(s) may be edited, copied, exhibited, published, or distributed and waive the right to inspect or approve the finished product wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of my image or recording. I also understand that this material may be used in diverse settings within an unrestricted geographic area.

Photographic, audio or video recordings may be used for public sector marketing purposes which may include but is not limited to: Presentations, Courses, Online/Internet Videos, Media, News (Press). **Images WILL NOT be permitted for use in FOR profit advertising unless approved by the provider.**

By signing this release, I understand this permission signifies that photographic or video recordings of me may be electronically displayed via the Internet or in the public educational setting.

There is no time limit on the validity of this release nor is there any geographic limitation on where these materials may be distributed. I acknowledge that I will not be consulted prior to the use of the images on a per-use basis.

By signing this release, I acknowledge that I have completely read and fully understand the above release and agree to be bound thereby. I hereby release any and all claims against any person or organization utilizing this material for regional promotional purposes.

Full Name _____

Street Address/P.O. Box _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____

Email Address _____

Signature _____ Date _____

If this release is obtained from a presenter, or includes persons, under the age of 19, then the signature of that presenter's parent or legal guardian is also required.

Parent/Guardian Signature _____ Date _____



RESOLUTION

2021-011

Be it resolved that the Almaguin Community Economic Development Board has received, reviewed, and supports the Staycation in Almaguin Proposal and encourages all members to consider supporting the project with a \$1900 financial contribution. Furthermore, the Board approves a \$2000 contribution from the ACED budget to support the Staycation in Almaguin.

MOVED BY:

Wendy Whitwell

SECONDED BY:

Jennifer Farquar

CARRIED:

Yes / No

Comments:



28 Municipal Lane,
P.O. Box 1120, Sundridge, Ontario P0A 1Z0
705-384-5819 Fax 705-384-5892
www.strongtownship.com

Township of Strong Council Resolution
March 23, 2021 Regular Meeting
7.0 Report of Committees

7.3 Almaguin Community Economic Development Committee – March 15

7.3.1 Staycation Proposal

R2021-089

Moved By: Jason Cottrell

Seconded by: Jody Baillie

Be it resolved that the Township of Strong have hereby read and received the Staycation in Almaguin Proposal; and

That Council approve a \$1,900.00 financial contribution to be allocated from COVID-19 funding.

Carried



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
 Phone: 705-571-3308
 Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
 Like us on Facebook

Heritage Centres
 Watt Century Farm House
 827 Chetwynd Road
 Armour Township
 —————
 Wiseman's Corner Schoolhouse
 112 Midlothian Road
 Ryerson Township

MINUTES

Burk's Falls & District Historical Society Armour Council Chambers, Burk's Falls Monday, March 22, 2021

Members Present: Diane Brandt – President
 Nieves Guijarro – Vice-President
 Jarv Osborne – Treasurer
 Charlene Watt - Secretary
 Lisa Morrison (via teleconference)
 Delynne Patterson
 Judy Ransome
 Mike Quinton (via teleconference)

Guest: John Theriault, Clerk/Treasurer for Armour Township

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 2:00 p.m.
 Diane Brandt in the Chair.

Welcome:

Diane welcomed Members and Guest, John Theriault.

Delegation:

None

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance and adoption of the December 7, 2020 Meeting Minutes as circulated: **Moved by Judy Ransome, Seconded by Delynne Patterson. Carried**

Treasurer's Report:

Treasurer's / Financial Report presented by Jarv Osborne. Main bank account balance was \$11,097.74 on February 28, 2021. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Lisa Morrison, Seconded by Nieves Guijarro. Carried**



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 —————
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 112 Midlothian Road
 Ryerson Township

Committee Reports:

Membership Committee: No report available.

General Business:

Heritage Day 2021:

John Theriault and Charlene Watt addressed Members to advise that the Township of Armour will not be contributing to the event for 2021. With COVID-19 restrictions and the coloured control levels, even at the GREEN CONTROL, we will only be permitted 100 people to gather outside. Deposits from 2020 are still outstanding. The Archives of Ontario will not be permitting traveling exhibits at this time. A virtual exhibit is an option but is time consuming and challenging to organize. Charlene Watt will inform the Fire Department Chiefs that the Firefighter Challenge will be delayed for another year and also circulate the Heritage Day cancellation on Facebook and the Society's website.

Shelving:

Members were presented two quotes for glass shelving from Sonnet Windows and Doors and passed a resolution supporting the recommendation of the President. Members passed a second resolution approving the reimbursement to the President for shelving units that were purchased to store historical newspapers.

Young Canada Works:

John Theriault, Clerk-Treasurer for Armour Township has applied for the Young Canada Works and a response is expected next month as to whether we will receive the grant for 2021.

Farm House Repairs:

The eavestrough will be installed this year at the Watt Century Farm House and paid for by the Township of Armour.

Blinds:

Diane Brandt advised that the blinds that were approved to purchase in December 2020 will be installed on Easter Monday.

School House Repairs:

Delynn Patterson advised that the window will be fixed at the schoolhouse. It was broken last season by a bird.



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www.burksfallsdistricthistoricalsociety.com
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Heritage Centres
 Watt Century Farm House
 827 Chetwynd Road
 Armour Township
 —————
 Wiseman's Corner Schoolhouse
 112 Midlothian Road
 Ryerson Township

Correspondence:

Mike Quinton discussed correspondence.

1. A donation of a school house chalk board was discussed. Mike will forward the email offering the artifact to Diane Brandt. Diane will look into it and advise Members.
2. An inquiry was received about the history of doctors in the area from 1940 – 1949. Mike obtained information from Members and will respond to the inquiry.

New Business:

Delynne Patterson inquired about fundraising by the Historical Society. Suggestions were discussed in attempts to find a fundraiser that would be successful. Delynne will look into some of the options that were discussed and report back to Members.

Members discussed the option of implementing a records search fee, at this time, Members felt it would be best to enclose a message to email responses advising that donations would be appreciated. The Historical Society does not receive a lot of inquiries at this time, usually about one per month and the research responses would not be a money maker. Mike Quinton currently handles all of the email inquiries and stated that he feels that our job is to encourage people to reach out to us and the email inquiry gives us an opportunity to invite a person out to a heritage site to research the information on their own, giving people a reason to visit. Members are also volunteers, so the information that is provided does not cost the Historical Society anything, but a request for a donation in a response email would be a good idea.

Diane Brandt will participate in an Ontario By Bike webinar on April 15, 2021. Delynne Patterson obtained information from Diane on the program and will take the details to her Council to get the schoolhouse included on the route. There are requirements such as access to chilled water, washrooms and a bike rack in order to enrol in the program.

Diane Brandt addressed the Executive Members and asked if they would remain in the positions that they now hold for another year due to being unable to have an AGM. The Executives agreed and will remain for 2021: Diane Brandt, President; Nieves Guijarro, Vice-President; Jarv Osborne, Treasurer; and Charlene Watt, Secretary.

Resolutions:

Members reviewed quotes from Sonnet Windows and Doors that provided prices on artifact preservation supplies, a quote from the Almaguin Highland Chamber of Commerce for advertising in the 2021 Community Guide & Directory, discussed the hiring of the mature person for the 2021 operating season and the reimbursement to Diane Brandt, President for shelving units and passed resolutions:



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
 Phone: 705-571-3308
 Email: info@burksfallsdistricthistoricalsociety.com
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Resolution:

That the Quote from the President regarding glass shelving for display case at the Watt Century Farm House be received and that Members approve the quote from Sonnet Windows and Doors for three (3) single glass 33" x 9 1/2", 6mm clear tempered ground edged shelving for a total price of \$191.03 including HST. **Moved by Jarv Osborne, Seconded by Mike Quinton. Carried**

Resolution:

That we reimburse Diane Brandt, President for two (2) Husky 5-Shelf Steel Units, 78" H x 60" W x 24" D, purchased at Home Depot, to be used for the storage of the newspapers, at a cost of \$195.00 x 2 plus \$50.70 HST for a total cost of \$440.70. **Moved by Mike Quinton, Seconded by Lisa Morrison. Carried**

Resolution:

That the Quote from the Almaguin Highland Chamber of Commerce Community Guide & Directory for ¼ page advertisement for the price of \$319.00 + HST in the 2021 magazine. **Moved by Judy Ransome, Seconded by Delynne Patterson. Carried**

Resolution:

That the Members of the Burk's Falls & District Historical Society agree to rehire Kendra Kellas for the 2021 operating season at a cost of \$15.00 per hour and not exceeding a budget of \$5,000. **Moved by Nieves Guijarro, Seconded by Judy Ransome. Carried**

Adjournment:

The next meeting will be held at the call of the President. There being no further business, **Delynne Patterson moved to adjourn the meeting at 3:20 p.m.**

Recorded by
 Charlene Watt, Secretary

Approved by
 Diane Brandt, President



Program



AMO Virtual 2021 AGM and Conference AUGUST 15 - 18, 2021 HOSTED BY THE CITY OF LONDON

Register Online

If you require a login to register online, please email amo@amo.on.ca

We are building on the lessons from 2020 to deliver an even better AMO Conference experience in 2021. Highlights such as the Women's Leadership Forum and multiple Ministers' Forums will be featured again, and more time will be allocated to networking. We are busy putting together ideas for keynote and workshop speakers and will keep you informed as speakers are confirmed.

Keynote Speaker - Sheila Watt-Cloutier

Environmental, Cultural, and Human Rights Advocate



Keynote to Explore Social, Cultural and Economic Impacts of Climate Change. AMO's 2021 virtual Conference promises to bring innovation, important connections, and the most up-to-date discussions on public policy, directly to your doorstep.

AMO is proud to announce keynote speaker Sheila Watt-Cloutier on the social, cultural, and economic impacts of climate change and what that means for your communities.

Watt-Cloutier is an environmental, cultural, and human rights advocate who is in the business of transforming public opinion into public policy. She presents a unique approach to the issues of today - the environment, the economy, foreign policy, global health, and sustainability - as a deeply interconnected whole issue. Watt-Cloutier is a Nobel Peace Prize nominee, Officer of the Order of Canada, and the recipient of the Aboriginal Achievement Award, the UN Champion of the Earth Award, the Norwegian Sophie Prize, the Jack P. Blaney award for Dialogue, and the Right Livelihood Award, which is widely considered the "Nobel Alternative." This address will be one of the many highlights of AMO 2021.



Keynote Speaker - Anthony McLean

Issues of diversity, bias, inclusivity, and mental health are not new. But these important issues have all been brought into clearer focus by events in 2020. Whether these issues are new to you or painfully familiar, we all benefit from an open conversation about what they mean to our communities and the people around us.

AMO is pleased to announce the addition of commentator Anthony McLean to the lineup of speakers at the 2021 virtual AMO Conference.

With a background in theatre, Anthony McLean delivers lively presentations on mental health, diversity, and inclusion. He has delivered hundreds of inspiring talks across Canada, the US, and Australia, and, as a respected voice in his field, appeared on CBC

News, Global Toronto's Morning Show, and Breakfast Television. Delivering research-backed tools and actionable strategies, McLean always leaves his audiences inspired to bring their best every day.

McLean is also an actor who has starred in television commercials for Ford, Milk, Tim Horton's, Sprite, Verizon Wireless, and Bell. He also hosted the CBC Television show *The X* and was featured in the documentary films *Colour Me*, *SOAR*, and *Rising Above*. In his theatre career, McLean participated in the renowned Stratford Festival where he developed his passion for Shakespeare. He also loves to freestyle rap - give him any topic in the world and he'll make up a rap on the spot about it. McLean is currently writing his first book, *Mental Health for High Performers*.

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CONTACT

AMO Events and Training

events@amo.on.ca

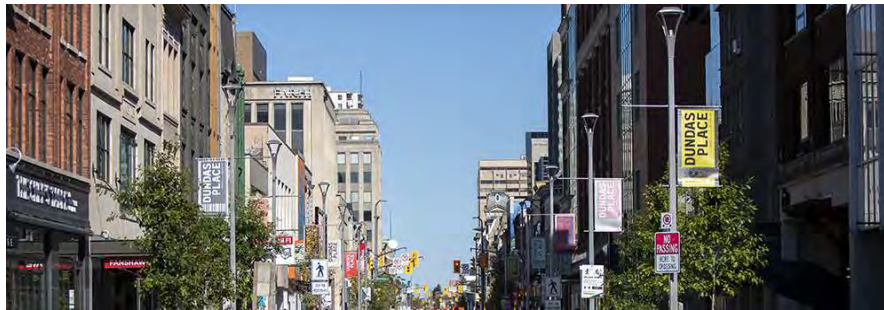
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[Home](#) /

Registration



**AMO Virtual
2021 AGM and
Conference
AUGUST 15 -
18, 2021
HOSTED BY
THE CITY OF
LONDON**

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Delegate Virtual Package: Full Conference

This package includes:

- Access to all scheduled conference educational programming on Monday, Tuesday and Wednesday
- Access to all scheduled conference networking events
- Access to delegation meetings with the Province

Delegate Virtual Package: Full Conference Rates

	Early Bird <i>Rates are only valid until Friday, April 30, 2021 at 4:00 PM.</i>	Regular
Member:	\$600.00	\$675.00

3/18/2021

Registration | AMO

<ul style="list-style-type: none"> Access to view all the presentations post-Conference for 30 days 	Non-Member:	\$750.00	\$850.00
	*Non-Member Students:	\$400.00	\$400.00

** Please note that individual registrations provide access to the virtual conference for the registrant only.*

** To be eligible for a non member student rate, a valid student identification card must be provided at the time of registration. The student rate is open to full-time secondary and post-secondary students.*

Please Note

- A confirmation notice will be sent to the DELEGATE e-mail for all registration, modifications or cancellations. Review your confirmation carefully for accuracy.
- Payments by cheque must be postmarked before April 30, 2021 in order to receive early bird pricing. Registrations received after April 30, 2021 at 4:00 pm will be processed at the regular rate.
- All cancellations must be submitted in writing to the Association of Municipalities of Ontario via email at events@amo.on.ca. Cancellations received prior to 4:00 pm ET, July 5, 2021 will be eligible for a refund less \$95.00 (plus HST) for members and \$120.00 (plus HST) for non-members administration fee. Cancellations made after 4:00 pm are non-refundable. An alternate attendee name may be substituted at any time.
- Registration forms that are not complete will not be processed, please ensure the details you have provided are correct and complete.
- Registration inquiries can be directed to events@amo.on.ca or by calling 416.971.9856 x315.

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CONTACT

AMO Events and Training

events@amo.on.ca

T 416.971.9856

TF 1.877.426.6527

**Briefing Note for Almaguin Highlands Municipal Representatives:
Key Facts About Wendigo Lake Expeditions (Project D.A.R.E.)**

1. Project D.A.R.E. was conceived by local resident Bob Davies in 1968 as an alternative to traditional training schools. The first campus was established near Britt in 1971, and a second program was opened in 1972 on Wendigo Lake, east of the Village of South River, subsequently relocated to a purpose-built campus on Loxton Lake (east of South River) in 1974.
2. Project D.A.R.E. is the oldest continuously operating residential wilderness adventure therapy program in North America, and possibly the world (see White, W.; 2015. *Stories from the field: A history of wilderness therapy*. Wilderness Publishers; Jackson, New Hampshire.).
3. Project D.A.R.E. was directly operated by the Government of Ontario for 29 years before entering into a contract with Wendigo Lake Expeditions in 2000 to continue to deliver the program on its behalf up to the present time.
4. Since its founding, Project D.A.R.E./Wendigo Lake Expeditions has attracted countless recent graduates to the local area for employment, over a hundred of which have remained in the local area to take on important professional and para-professional careers serving their communities (notable vocations include policing, fire fighting, ambulance attending, teaching, counselling).
5. In addition to the Project D.A.R.E. program, Wendigo Lake Expeditions has spent over \$20 million on additional business investment in the local area over the past 15 years. Staffing comprises over 70% of expenditures.
6. Wendigo Lake Expeditions submitted a proposal to the Government of Ontario (Ministry of Children, Community and Social Services – MCCSS) in January 2018 recommending that Project D.A.R.E. be repurposed, utilizing its existing funding, to provide high impact adventure therapy mental health and addiction services to voluntary youth seeking help, instead of serving youth in open custody. The proposed change in mission has attracted almost unanimous support from youth probation officers across Ontario.
7. Wendigo Lake is currently in discussions with Canadore College with the objective of establishing a 'Canadian Centre for Excellence in Adventure & Land-Based Therapy.' The intention is to establish this area as the focal point for expertise and training in this rapidly growing sector. We believe establishing this Centre for Excellence will benefit the profession across Canada and the economy locally.
8. Wendigo Lake Expeditions believes Project D.A.R.E. is at an existential crossroads. We believe it is likely the Ontario government will make a decision within the next few weeks or months to either seize the opportunity to repurpose Project D.A.R.E. as part of its promised \$3.8 billion investment to provide much-needed programming for youth seeking help with their mental health, trauma and substance abuse treatment, or, it will close the program forever.
9. Wendigo Lake Expeditions is asking local municipal representatives to express their support to the Province of Ontario for Project D.A.R.E. to continue its important work serving children and stressing the importance of Project D.A.R.E. to the Almaguin Highlands economy. A sample letter of support has been included for your consideration.



28 Midlothian Road, R.R. No. 1. BURK'S FALLS, ONTARIO
P0A 1C0

705-382-3232 • Fax 705-382-3286 • www.ryersontownship.ca

April 7, 2021

Norm Miller, M.P.P. (Parry Sound – Muskoka)
12th Floor, Ferguson Block
77 Wellesley Street West
Toronto, Ontario
M7A 1N3

Via Email: norm.miller@pc.ola.org

Dear Mr. Miller:

Re: Support for Wendigo Lake Expeditions Inc. Proposed Repurposing of
Project D.A.R.E. Facilities

Please be advised that at their regular meeting April 6, 2021, the Council of the Corporation of the Township of Ryerson declared their support to the Government of Ontario for continuing to fund the facility and programs that are operated by Wendigo Lake Expeditions (WLE), which is located near the Village of South River.

The Council of the Township of Ryerson would like to recognize the ongoing efforts of Wendigo Lake Expeditions (WLE) as they continue to evolve to meet the needs of youth by providing life changing programming that improves social determinants of health for a variety of marginalized populations. Additionally, as WLE is a long-time employer in the region, the Council of the Township of Ryerson would like to recognize their continued beneficial impact on the economy in the Almaguin region, which includes the attraction of highly qualified professionals.

WLE leverages expertise and a facility with an organizational foundation primed to continue serving needs that include, but are not limited to, child welfare, addictions, mental health, and rehabilitation services that are in demand regionally. Ensuring capital retention is maintained to provide an environment that fosters healthy development of children, youth, and emerging adults (18-24 years) will allow WLE to create and improve relevant programs that meet the challenging needs of Ontario children while continuing its important contributions to our region.

The Council of the Township of Ryerson strongly encourages the support of WLE efforts to collaborate with various stakeholders while allowing the continuation of world-renowned services that address gaps in social and health services. This will facilitate the provincial and

federal government's ability to prioritize the retention of health and well-being, qualified human resources, and economic prosperity of our region.

Should you require further clarification of our support, please contact Judy Kosowan, CAO/Clerk/Deputy Treasurer. By telephone at 705 382-3232 or by email at clerk@ryersontownship.ca

Your support and immediate attention to this matter is greatly appreciated.

Yours truly,

George Sterling
Mayor

c.c. Stephen Glass, WLE, President of the Board of Directors
glass @wendigolake.com

Jeremie Carreau, WLE, Executive Director
carreauj@wendigolake.com

All Municipalities in the Region of Almaguin Highlands



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

March 19, 2021

Via Email: norm.miller@pc.ola.org

Norm Miller, M.P.P. (Parry Sound – Muskoka)
12th Floor, Ferguson Block
77 Wellesley St. West
Toronto, ON M7A 1N3

Dear Mr. Miller,

**RE: Support for Wendigo Lake Expeditions Inc. Proposed
Repurposing of Project D.A.R.E. Facilities**

Please be advised that at their last regular meeting on March 17, 2021, the Council of the Township of Perry declared their support to the Government of Ontario for continuing to fund the facility and programs that are operated by Wendigo Lake Expeditions, which is located near the Village of South River.

The Council of the Township of Perry would like to recognize the ongoing efforts of Wendigo Lake Expeditions (WLE) as they continue to evolve to meet the needs of youth by providing life changing programming that improves social determinants of health for a variety of marginalized populations. Additionally, as WLE is a long-time employer in the region, the Council of the Township of Perry would like to recognize their continued beneficial impact on the economy in the Almaguin region, which includes the attraction of highly qualified professionals.

WLE leverages expertise and a facility with an organizational foundation primed to continue serving needs that include, but are not limited to, child welfare, addictions, mental health, and rehabilitation services that are in demand regionally. Ensuring capital retention is maintained to provide an environment that fosters healthy development of children, youth, and emerging adults (18-24 years) will allow WLE to create and improve relevant programs that meet the changing needs of Ontario children while continuing its important contributions to our region.

...2

The Council of the Township of Perry strongly encourages the support of WLE efforts to collaborate with various stakeholders while allowing the continuation of world-renowned services that address gaps in social and health services. This will facilitate the provincial and federal government's ability to prioritize the retention of health and well-being, qualified human resources, and economic prosperity of our region.

Should you require further clarification regarding our support, please contact Beth Morton, Clerk-Administrator, by telephone at 705-636-5941 or by email at beth.morton@townshipofperry.ca.

Your immediate attention to this matter is greatly appreciated.

Sincerely,



Norm Hofstetter
Mayor

c.c. Stephen Glass, WLE, President of the Board of Directors
glasss@wendigolake.com

Jeremie Carreau, WLE, Executive Director
carreauj@wendigolake.com

All Municipalities in the Region of Almaguin Highlands

NH/ec



28 MUNICIPAL LANE
P.O. BOX 1120, SUNDRIDGE, ON P0A 1Z0

(705) 384-5819
FAX(705) 384-5892
WWW.STRONGTOWNSHIP.COM

March 24, 2021

Norm Miller, M.P.P. (Parry Sound - Muskoka)
12th Floor, Ferguson Block
77 Wellesley St. West Toronto, ON
M7A 1N3
Via Email: norm.miller@pc.ola.org

RE: Support for Wendigo Lake Expeditions Inc. Proposed Repurposing of Project D.A.R.E. Facilities

Dear Mr. Miller,

Please be advised that at their last regular meeting on March 23, 2021, the Council of the Township of Strong declared their support to the Government of Ontario for continuing to fund the facility and programs that are operated by Wendigo Lake Expeditions (WLE), which is located near the Village of South River.

The Council of the Township of Strong would like to recognize the ongoing efforts of Wendigo Lake Expeditions (WLE) as they continue to evolve to meet the needs of youth by providing life changing programming that improves social determinants of health for a variety of marginalized populations. Additionally, as WLE is a long-time employer in the region, the Council of the Township of Strong would like to recognize their continued beneficial impact on the economy in the Almaguin region, which includes the attraction of highly qualified professionals.

WLE leverages expertise and a facility with an organizational foundation primed to continue serving needs that include, but are not limited to, child welfare, addictions, mental health, and rehabilitation services that are in demand regionally. Ensuring capital retention is maintained to provide an environment that fosters healthy development of children, youth, and emerging adults (18-24 years) will allow WLE to create and improve relevant programs that meet the changing needs of Ontario children while continuing its important contributions to our region.

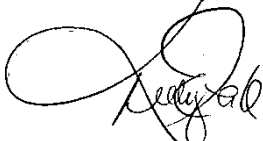
The Council of the Township of Strong strongly encourages the support of WLE efforts to collaborate with various stakeholders while allowing the continuation of world-renowned services that address gaps in social and health services. This will facilitate

the provincial and federal government's ability to prioritize the retention of health and well-being, qualified human resources, and economic prosperity of our region.

Should you require further clarification regarding our support, please contact Caitlin Haggart, Clerk Administrator, by telephone at 705-384-5819 or by email at clerk@strongtownship.com

Your immediate attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelly Elik', with a large, stylized loop at the beginning.

Kelly Elik
Mayor

c.c. Stephen Glass, WLE, President of the Board of Directors
glasss@wendigolake.com

Jeremie Carreau, WLE, Executive Director
carreauj@wendigolake.com

All Municipalities in the Almaguin Highlands

Local Planning Appeal Tribunal
Tribunal d'appel de l'aménagement
local



ISSUE DATE: March 18, 2021

CASE NO(S): PL130823

The Ontario Municipal Board (the “OMB”) is continued under the name Local Planning Appeal Tribunal (the “Tribunal”), and any reference to the Ontario Municipal Board or Board in any publication of the Tribunal is deemed to be a reference to the Tribunal.

PROCEEDING COMMENCED UNDER subsection 34(19) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended

Appellant:	Garry Sanderson
Appellant:	Township of Armour
Appellant:	Paul Van Dam
Appellant:	Glen Thompson
Subject:	By-law No. 31-13
Municipality:	Township of Ryerson
LPAT Case No.:	PL130823
LPAT File No.:	PL130823
LPAT Case Name:	Sanderson v. Ryerson (Township)

PROCEEDING COMMENCED UNDER subsection 11(5) of the *Aggregate Resources Act*, R.S.O. 1990, c. A.8, as amended

Referred by:	Ministry of Natural Resources
Objector:	Eleanor & Jim Armstrong
Objector:	Morley & Diana Bonazza
Objector:	Robert Farrar
Objector:	David & Terry Galey; and others
Applicant:	1668830 Ontario Limited, Glen Thompson
Subject:	Application for a Class A licence for the removal of aggregate
Property Address/Description	Lots 4 & 5, Concession 6
Municipality:	Township of Ryerson
LPAT Case No.:	PL130823
LPAT File No.:	MM130073

Heard: February 25, 2021 by Telephone Conference Call

APPEARANCES:

Parties

Counsel

1668830 Ontario Limited
("Applicant")

David White (Did not appear)

Township of Armour ("Armour")

Edward Veldboom

Township of Ryerson ("Ryerson")

John Ewart (Did not appear)

**MEMORANDUM OF ORAL DECISION DELIVERED BY STEVEN COOKE ON
FEBRUARY 25, 2021 AND ORDER OF THE TRIBUNAL**

[1] This was a Telephone Conference Call ("TCC") held to get a status update on the progress the parties have made with respect to negotiations on a haul route agreement between 1668830 Ontario Limited ("Applicant"), the Township of Ryerson ("Ryerson") and the Township of Armour ("Armour").

[2] At the January 13, 2021, counsel for the Applicant requested that the file be administratively closed until such time that his client could address the haul route conditions. Counsel for Armour and Ryerson requested time to get instructions from their clients. The purpose of this TCC was to inform the Tribunal of those directions and for the Tribunal to consider whether the file would be administratively closed.

[3] During this TCC, only Edward Veldboom, counsel of Armour appeared.

[4] This is the second time that David White, counsel for the Applicant, has missed a TCC regarding this file in the last six months without any notice to the Tribunal.

[5] While counsel for Ryerson appeared before the Tribunal regarding a different matter, awareness of the conflict should be raised with the Case Coordinator prior to the event.

[6] The Tribunal thanks Mr. Veldboom for his efforts in reaching out to the other Parties. When it became clear that the other Parties could not be reached Mr. Veldboom offered to speak to the Parties and provide a written update to the Tribunal.

[7] The Tribunal Orders that a written status update from the Parties, for consideration of the request to the Tribunal to administratively close the file be submitted to the Case Coordinator no later than **Friday, April 30, 2021**.

“Steven Cooke”

STEVEN COOKE
MEMBER

If there is an attachment referred to in this document,
please visit www.olt.gov.on.ca to view the attachment in PDF format.

Local Planning Appeal Tribunal

A constituent tribunal of Ontario Land Tribunals

Website: www.olt.gov.on.ca Telephone: 416-212-6349 Toll Free: 1-866-448-2248

NEWS RELEASE

For immediate release: March 25, 2021

Health Unit Advocating for Increase in COVID-19 Vaccine Allocation

NIPISSING & PARRY SOUND, ON - The North Bay Parry Sound District Health Unit (Health Unit) continues to advocate with the province for greater access to COVID-19 vaccines. In spite of the provincial announcement to start to book individuals 75 to 79 years of age, the Health Unit does not have adequate vaccine to open up vaccinations beyond the phase 1 priorities. Booking of phase 2 priority vaccinations, which includes seniors aged 60-79 years of age, will begin when the majority of phase 1 vaccinations are near completion.

“We want to stay in line with the rest of the province,” stated Andrea McLellan, Director of COVID-19 Immunization. “Without an increase in our Health Unit’s allotted COVID-19 vaccine supply, we aren’t able to do this. Though we understand that vaccine allocation was targeted at hot spots earlier this year, we are hopeful the provincial government will increase supply to our region in order to make up for the earlier disparity.”

Individuals who have received their first dose of the COVID-19 vaccine are reminded that they must still follow public health measures including:

- Staying home as much as possible;
- Practicing physical distancing – staying two (2) metres from others who do not reside in your home or where you are living, and if you live alone physically distancing from anyone outside your unique close contact home;
- Wearing a face covering indoors and whenever physical distancing is difficult;
- Washing or sanitizing your hands often;
- Coughing and sneezing into your sleeve;
- Avoiding touching your eyes, nose or mouth;
- Cleaning high touch objects and surfaces often.

If you think you may have COVID-19 symptoms or have been in close contact with someone who has tested positive, first self-isolate and then use [Ontario's Self-Assessment Tool](#) to see if you need to seek testing or further care. If you need further assistance, call your health care provider or the Health Unit at [1-800-563-2808](tel:1-800-563-2808). If you have severe symptoms, such as difficulty breathing, you should call 911 and mention your symptoms if you are able.

Visit [Ontario's website](#) to learn more about how the province continues to protect Ontarians from COVID-19.

For more information, please visit myhealthunit.ca/COVID-19.

-30-

Media Inquiries:

Alex McDermid, Public Relations Specialist

P: [705-474-1400](tel:705-474-1400), ext. 5221 or [1-800-563-2808](tel:1-800-563-2808)

E: communications@healthunit.ca

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	345 Oak Street West, North Bay, ON P1B 2T2		70 Joseph Street, Unit 302 Parry Sound, ON P2A 2G5
	705-474-1400		705-746-5801
	705-474-8252		705-746-2711



TRI R WASTE MANAGEMENT -- ADMINISTRATOR'S REPORT

March 9, 2021

BUDGET & FINANCIAL

- Landfill Revenue – bag count up from same time last year
- Receiving revenue from mixed containers, pricing reaches all time high at \$83/MT

ONGOING BUSINESS

- Awaiting final drawing and capacity report from E.J. Williams Surveying.

FINISHED BUSINESS

A four season waste audit was conducted at the TRI Communal Landfill and Recycling Depot which began in the fall of 2019. Three seasons were completed prior to the COVID-19 outbreak and with strict protocols in place, we were able to complete the fourth season audit in July of 2020.

The study was jointly funded by the Continuous Improvement Fund (CIF) and Stewardship Ontario (SO) under the Terms of Reference (TOR) for Single Family Waste Composition Studies.

The sample households were selected from residents residing in Armour and Ryerson Township, as they entered the site. Waste was collected, sorted and weighed for all garbage, recycling and materials difficult to recover (MDR).

The sampling was designed to achieve a representative sample of material from an equivalent of 100 households generated over a seven-day period each season. An auditor was stationed at the depot during regular operating hours where they interviewed residents dropping off garbage and recycling. The auditor would ask:

1. Is this from a permanent or seasonal residence?
2. How many households of material is this from?
3. What is the generation period of this material, or when did you last dispose of your waste?

The auditor collected samples until the equivalent of 700 household generation days was received, ie. 100 households generating over a seven day period. This was accomplished in 1 day and 35 vehicles each season. Only residential household garbage and recycling was accepted, no commercial, construction/renovation, or bulky items were collected for the audit.

To summarize the information gathered; on average, a household within the two townships generates 5.55kg of waste per week. Of this waste, 2.04kg of recycling are diverted through the blue box program and 3.49kg are landfilled.

The current diversion rate for our facility is 37%.

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES March 15, 2021

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on March 15, 2021 at 6:00 pm.

Present: Tim Bryson, Township of Joly, Chair
 Tim Brunton, Municipality of Magnetawan
 Wendy Whitwell, Township of Armour
 Kelly Elik, Township of Strong
 Jennifer Farquhar, AHCC Representative
 Barb Belrose, Village of Sundridge
 Margaret Ann MacPhail, Township of Perry
 Melanie Atkins, MENDM
 Delynne Patterson, Township of Ryerson
 Ron Begin, FedNor
 John Wilson, Village of Burk's Falls
 Peter McIsaac, Municipality of Powassan

Regrets: Brenda Scott, Village of South River

Staff: Dave Gray, Director of Economic Development
 Ciara Stead, Communication & Marketing Officer
 Jeannette Smith, Administrative Assistant
 John Theriault, Township of Armour
 Nicky Kunkel, Village of Burk's Falls

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Monday, February 25, 2021 meeting were adopted, as circulated.

Director of Economic Development (DED) Report

The ACED Board reviewed the March report from the Director of Economic Development.

The Director's report covered the following items;

1. The Director wanted to give recognition to his team and the Chamber of Commerce for the work they did on International Women's Day and businesses who jumped on board with prizes. Forty-two nominees were received, which will be showcased on Facebook and newspaper ads throughout the next month.
2. An update on core activity tracking, which lists what the department has done over the past month. The update included that ACED has assisted in 2 start up files, 1 expansion file, 21 referrals to supportive programs, 3 COVID related assists, 5 digital main street interactions and 6 general assistance.
3. An update on the current files and projects which include the BR & E by industry, the digital main street program, business support events, partnerships with the Chamber of Commerce, regional recreation support, regional brand strategy implementation, agricultural strategy implementation, the Great Taste of Ontario Road Trip, the ACED participation in the Almaguin's health discussions and the healthy communities initiative.
4. Staff are working with Blue Sky Net to provide municipally specific overviews of broadband gaps. Staff will work with municipalities to review the Broadband Connectivity Road map and support any identified action that will encourage their readiness for infrastructure deployment. A new interactive tool will be available shortly which will show internet access for specific properties.
5. A company is presently looking in developing transportation options in our area. It is a promising lead which could bring shuttle service to run along Highway 11 and feeder busses to connect communities throughout the region.
6. The Board discussed the Staycation in Almaguin proposal, which is a proposal to partner with the Almaguin municipalities and businesses to bring itineraries and activities to Almaguin so that residents can find things to do in their area without having to travel during the COVID-19 pandemic. ACED staff presented the proposal, which has the support of the Almaguin Regional Recreation Committee. The Board passed a resolution supporting the proposal, recommending that all partner municipalities support the project with a monetary contribution and approved a \$2,000 contribution to this project.

Updates

FedNor

FedNor is conducting business as usual and is presently completing year end.

NOHFC

Much the same for NOHFC, completing year end. Fell free to contact if help is needed.

Resolutions

1. 2021-010 – Moved by Kelly Elik; Seconded by Barb Belrose;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of February 25, 2021, as circulated. Carried

2. 2021-011 – Moved by Wendy Whitwell; Seconded by Jennifer Farquhar;
Be it resolved that the Almaguin Community Economic Development Board has received, reviewed and supports the Staycation in Almaguin proposal and encourages all members to consider supporting the project with a \$1,9—financial contribution. Furthermore, the Board approves a \$2,000 contribution from the ACED budget to support the Staycation in Almaguin proposal. Carried

Adjournment

3. 2020-012 – Moved by Barb Belrose;
Be it resolved that the Almaguin Community Economic Development Board adjourn the March 15th, 2021 ACED meeting at 7:07 p.m. Carried

The next meeting will be April 19, 2021 at 6:00 p.m. If this changes, members will be advised.