

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**REGULAR MEETING AGENDA**

**April 20, 2021 AT 6:00 P.M.**

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

**Members of the Public must register** with the Ryerson Township Clerk's Office prior to the meeting for meeting access.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: [treasurer@ryersontownship.ca](mailto:treasurer@ryersontownship.ca)

**Meeting will be recorded.**

**1. CALL TO ORDER**

- 1.1 Attendance, roll call: in person and electronic, late attendees
- 1.2 Announcement: This meeting s being recorded

**2. ADOPTION OF MINUTES**

- 2.1 Resolution to adopt the minutes from the regular meeting April 6, 2021

**3. DECLARATION OF PECUNIARY INTEREST (And General Nature Thereof)**

**4. DELEGATION AND PRESENTATIONS: None registered**

**5. TENDERS/QUOTES/REQUESTS FOR PROPOSAL (RFP)**

- 5.1 Tender Summary for: Crushed Granite and Midlothian Road Resurfacing (two resolutions)
- 5.2 Issue RFQ for General Maintenance Services (resolution)

**6. REPORTS**

- 6.1 TREASURER: Update 2021 Budget
- 6.2 DEPUTY CLERK: Fees by-law
- 6.3 CLERK: Follow up OPP Board, information meeting

6.4 COUNCIL MEMBERS: reports (if any)

7. **NOTICE OF MOTION** (if required)

8. **COMMUNICATION ITEMS**

8.1 From Vic Fedeli: copy of letter to North Bay re: Health Unit Vaccinations

8.2 Joint Building Committee: March statistics

9. **BY-LAWS**

9.1 By-law # 14-21, to set Fees and Charges

9.2 By-law # 15 -21 to confirm the meetings of Council

10. **CLOSED SESSION** (if required)

11. **IMPORTANT DATES**

- May 4, 2021 Regular Meeting 6:00 p.m.
- May 18, 2021 Regular Meeting 6:00 p.m.

12. **ADJOURNMENT**

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**REGULAR COUNCIL MEETING**

**MINUTES**

April 6, 2021

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday evening April 6, 2021 at 6:02 p.m. This was a fully electronic meeting via Zoom because our region was under restrictions due to the COVID-19 Pandemic.

Mayor George Sterling called the meeting to order at 6:02 p.m. Attendance was announced, and it was noted that the meeting is being recorded.

Mayor Sterling participated from the municipal office.

Council members attending electronically via Zoom: Barb Marlow, Delynne Patterson, Penny Brandt, and Celia Finley. (Councillor Marlow experienced technical difficulties and joined the meeting at the Municipal office at 6:11)

Staff in attendance at the municipal office: Nancy Field, Brayden Robinson, Judy Kosowan.

Public attending electronically: Judy Ransome, Lee McConnell (Almaguin News), Nieves Guijarro.

Notice of this meeting was posted on the website.

**ADOPTION OF MINUTES**

The minutes from the regular meeting March 16, 2021 and special meeting March 23, 2021 were adopted as circulated, on a motion moved by Councillor Brandt and seconded by Councillor Patterson. (Carried)

**DECLARATION OF PECUNIARY INTEREST:** None declared.

**QUOTATIONS:**

Council received a summary of three quotations for the OSIM Bridge Inspection and two quotations for the Roadside Mowing.

Resolutions were adopted as noted below.

**STAFF REPORTS**

**FIRE CHIEF:** Council received the written report from Chief Dave McNay. Training Officer, Gary Courtice and Fire Chief, Dave McNay were available to answer questions about the burn building proposal.

**DEPUTY CLERK:** A written report was received by Council with an update about the 2021 Spring Freshet from information provided from the MNR meeting with the Magnetawan Watershed Communications Committee.

Nancy Field presented Council with a report about Pt 1 of Plan 42R-6633, a deviation roadway on South Horn Lake Rd. The section of road was deeded to the Township years ago and should be included into our maintained road system. A resolution was carried as noted below.

TREASURER: Refreshed a few points within the 2021 budget and after discussion it was decided to bring the budget to the May 4<sup>th</sup>, 2021 meeting for adoption.

CLERK: Provided a report to Council about the OPP Detachment Board and it was noted that more information will be coming to Council after a meeting with a Ministry of the Solicitor General representative, Burk's Falls Detachment Commander, Dominique Lalonde, and the Almaguin Clerks, on April 14<sup>th</sup>, 2021.

### **COUNCILLOR'S REPORTS**

Councillor Brandt reported on the Joint Building Committee meeting. A resolution to accept the Joint Building Committee Budget of \$203,627.00 is noted below.

Councillor Marlow and Councillor Patterson provided information on the Staycation initiative and after a discussion, Council agreed in principle with the proposal and would like ACED to take the lead and to fit it within their budget. A letter will be sent out to ACED.

Councillor Patterson informed Council that the Library Board will engage a subcommittee to establish the required needs for a larger site. Councillor Patterson provided updates on the activities of the Burks Falls and District Historical Society. An option to install a bike rack at the Wiseman Corner School site on Midlothian Road to accommodate Ontario by Bike participants will be pursued.

### **COMMUNICATION ITEMS**

AMO Virtual Conference Information, AMO Virtual Conference Program, AMO Conference Update. No one will attend the 2021 conference.

FONOM Virtual Conference, save the date was discussed and when more information is provided about the 2021 conference, this item will be brought back to Council.

Briefing Notes Wendigo Lake and Project Dare, letters of support: Perry Township, Strong Township. After a discussion, a resolution was adopted as noted below.

LPAT Telephone Conference Call, Status of Haul Route Agreement Peggs Mountain pit/quarry.

Health Unit Advocating for increase in COVID-19 Vaccine Allocation. A resolution is noted below.

### **BY-LAWS**

By-law number 12-21 being a by-law to assume a highway for public use.

By-law number 13-21 being a by-law to confirm the meetings of Council.

### **CLOSED MEETING**

Council moved to a closed meeting by resolution at 7:22 p.m.

In the closed meeting, Council discussed the matters it was permitted to under the resolution authorizing the public exclusions and returned to the open meeting at 8:12 p.m.

**RESOLUTIONS**

Moved by Councillor Brandt, seconded by Councillor Patterson, be it resolved that the minutes from the regular meeting March 16, 2021 and special meeting March 23, 2021 be adopted as circulated.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Sterling. Absent: Marlow due to technical difficulties. (Carried)

Moved by Councillor Finley Seconded by Councillor Brandt be it resolved that Ryerson Township Council accept the quotation for OSIM Bridge Inspections from Tatham Engineering in the amount of \$4,000.00 plus HST.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Sterling. Absent: Marlow due to technical difficulties. (Carried)

Moved by Councillor Patterson, seconded by Councillor Finley Be it resolved that Ryerson Township Council accept the quotation PW 1-21 for roadside mowing from Derrick Johnstone Construction in the amount of \$4,118.00 plus HST.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Sterling. Absent: Marlow due to technical difficulties. (Carried)

Moved by Councillor Finley, seconded by Councillor Marlow, be it resolved that leave be given to introduce a Bill # 12-21, being a By-law to Assume a Highway for public use and further; That By-Law # 12-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 6 day of April 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling. (Carried)

Moved by Councillor Brandt, seconded by Councillor Marlow, be it resolved that Ryerson Township Council accept the 2021 Joint Building Committee budget as presented in the amount of \$203,627.00.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling. (Carried)

Moved by Councillor Brandt, seconded by Councillor Finley, be it resolved that Ryerson Township Council declare their support to the Government of Ontario for continuing to fund the facility and programs that are operated by Wendigo Lake Expeditions, located near the Village of South River; And Further that correspondence be sent to Norm Miller, M.P.P. requesting support of this request.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling. (Carried)

Moved by Councillor Patterson, seconded by Councillor Finley,

**Whereas** the Township of Ryerson is within the district of the North Bay Parry Sound District Health Unit (Health Unit); and

**Whereas** the Health Unit received its first allocation of vaccine more than a month and a half later than Southern Ontario and Ottawa health regions; and

**Whereas** vaccine allocation for the Health Unit has not increased over time to compensate for the delay in provision of the first vaccine allocation; and

**Whereas** COVID-19 transmission rates in Northern Ontario, as evidenced by the effective reproduction numbers  $R_{(t)}$ , are among the highest in the province; and

**Whereas**, due to the vaccine allocation, the Health Unit is still in phase 1 of the rollout while public health unit regions in Southern Ontario and Ottawa are in phase 2; and

**Whereas** 26.5% of the population in the Parry Sound District and 22.4% of the population in the Nipissing District are aged 65 years or older, compared to 16.7% for all of Ontario (2016 Census); and

**Whereas** the delay in the Health Unit vaccine allocations is causing increasing inequities in the booking of COVID-19 vaccination clinics; and

**Whereas**, due to the vaccine allocation, Indigenous populations have not received their required allocation. **Now Therefore Be It Resolved** that the Council of the Corporation of the Township of Ryerson request that the vaccine allocation be prioritized to public health unit regions that are still in phase 1 to enable them to catch up to those regions in Southern Ontario and Ottawa; and

**Furthermore, Be It Resolved**, that this motion be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Christine Elliot, Minister of Health, Vic Fedeli, MPP – Nipissing, Norm Miller, MPP – Parry Sound-Muskoka, John Vanthof, MPP – Timiskaming-Cochrane, Mayors/Reeves within the North Bay Parry Sound District Health Unit district, Ontario Boards of Health, and the Association of Local Public Health Agencies (alPHA).

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling. (Carried)

Moved by Councillor Brandt, seconded by Councillor Patterson, be it resolved that leave be given to introduce a Bill # 13-21, being a By-law to confirm the meetings of Council and further; That By-Law #13 -21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 6 day of April 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling. (Carried)

Moved by Councillor Finley, seconded by Councillor Marlow, Be it resolved that we move to a closed session at 7:22 p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss staff working relationships.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling. (Carried)

Moved by Councillor Marlow, seconded by Councillor Brandt, be it resolved that we do now adjourn at 8:13 p.m. The next regular meeting is scheduled for April 20, 2021 at 6:00 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling. (Carried)

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MAYOR

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CLERK/DEPUTY CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**LIST OF PROPOSED RESOLUTIONS**

**FOR COUNCIL MEETING: April 20, 2021**

**Item # 2.1 on Agenda** Moved by Councillor Finley    Seconded by Councillor Marlow

Be it resolved that the minutes from the regular meeting April 6, 2021 be adopted as circulated.

**Item # 5.1 on Agenda** Moved by Councillor Marlow    Seconded by Councillor Brandt

Be it resolved that the Ryerson Township Council accept the tender PW 3-21 for the supply and delivery and stockpile of crushed granite from Fowler Construction in the amount of \$27,720.00 plus HST \$3,603.60 for a total of \$31,323.60.

**Item # 5.1 on Agenda** Moved by Councillor Patterson    Seconded by Councillor Finley

Be it resolved that the Ryerson Township Council accept the tender PW 4-21 for the resurfacing of Midlothian Road with Recycled Asphalt Product (RAP) from Superior Roads in the amount of \$251,000.00 plus HST \$32,630.00. for a total of \$283,630.00.

**Item # 5.2 on Agenda** Moved by Councillor Finley    Seconded by Councillor Brandt

Be it resolved that Ryerson Township Council issue a Request for Proposal for General Maintenance Services.

**Item # 9.1 on Agenda** Moved by Councillor Marlow    Seconded by Councillor Patterson

Be it resolved that leave be given to introduce a Bill # 14 -21, being a By-law to set Fees and Charges and further; That By-Law # 14 -21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 20 day of April, 2021.

**Item # 9.2 on Agenda** Moved by Councillor Brandt    Seconded by Councillor Marlow

Be it resolved that leave be given to introduce a Bill # 15 -21, being a By-law to confirm the meetings of Council and further; That By-Law # 14 -21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 20 day of April, 2021.

**Item # 12 on Agenda** Moved by Councillor Patterson    Seconded by Councillor Finley

Be it resolved that we do now adjourn at \_\_\_\_\_. The next regular meeting is scheduled for May 4, 2021 at 6:00 p.m.

**Township of Ryerson****Tender PW 2-21: Crush, Apply, and Stockpile Granular A**

Company			total	HST	TOTAL	Notes
NO SUBMISSIONS RECEIVED						

**Tender PW 3-21: Supply & Stockpile Crushed Granite**

Company		Price/Unit	total	HST	TOTAL	Notes
RGT Clouthier Construction		\$19.74	\$32,571.00	\$4,234.23	\$36,805.23	
Fowler Construction		\$16.80	\$27,720.00	\$3,603.60	\$31,323.60	

**Tender PW 4-21: Midlothian RAP**

Company		Price/Unit	total	HST	TOTAL	Notes
Superior Roads		\$8.10	\$251,000.00	\$32,630.00	\$283,630.00	





# REQUEST FOR PROPOSAL

General Maintenance Services

Prepared by:  
The Corporation of the Township of Ryerson  
28 Midlothian Road, RR1  
Burks Falls, ON POA 1C0

## **1. Purpose of Request for Proposal**

The Township of Ryerson is inviting proposals to provide general maintenance and minor construction services on an as-needed basis. The proposals are to be based on the specifications contained in this document. The term of this contract will be two (2) years, commencing July 1, 2021 and terminating on June 30, 2023.

## **2. Information and Instructions**

### **2.1 Background Information**

The Township of Ryerson is a single-tier municipality located in the District of Parry Sound. It is a small, rural community with a population of 648 as per the 2016 Census. The Township is located approximately 35 km north of the Town of Huntsville, west of the Village of Burks Falls and the Township of Armour and east of the Municipality of Magnetawan.

The Township is governed by a Mayor and four Councillors. Residents are provided all standard municipal services, with the exception of water and sewer services. Several of these services, including the Fire Department, Arena, and Landfill are provided through a Shared Services agreement with the Village of Burks Falls and the Township of Armour.

Additional information on the Township can be found on the municipal website: [www.ryersontownship.ca](http://www.ryersontownship.ca).

### **2.2 Submission of Proposals**

Proposals shall be submitted in the form and format specified in Section 4 and shall include a completed Form of Proposal attached as Appendix A to this document. A designated signing officer authorized to bind the Respondent to the provisions of their Proposal must sign the Form of Proposal. Any addenda issued by the Township of Ryerson in accordance with Section 2.5 must be acknowledged by the Respondent on the Form of Proposal.

Each Respondent is asked to submit one (1) hard copy and one (1) electronic copy of the Proposal. The hard copy of the Proposal must be signed, sealed, and delivered to:

The Township of Ryerson  
RR #1, 28 Midlothian Road  
Burks Falls, ON P0A 1C0

The front of the sealed envelope must indicate the Respondent's full company name, the name of the lead contact, and be clearly marked 'Request for Proposal- General Maintenance Services.

The hard copy of the Proposal must be received no later than 4:00 PM local time on Tuesday May 25, 2021.

It is the responsibility of the Respondent to ensure that the Township receives its Proposal prior to the submission deadline, in accordance with the submission process outlined above. Proposals received after the submission deadline will not be considered and will be returned unopened. Faxed or electronic submissions that are unaccompanied by a hard copy submission will not be accepted as a response to this RFP.

### **2.3 Lead Contact**

The Township of Ryerson has endeavoured to provide complete and correct information necessary for Respondents to properly assess and determine the scope and complexity of work prior to submitting a Proposal.

Respondents are solely responsible for determining if more information is required or if anything contained in this document appears incorrect or incomplete, and for contacting the Lead Contact identified below if they have any questions whatsoever prior to the closing date.

Information obtained from any source other than the Lead Contact is not official and may be inaccurate. The Township will not be responsible for any verbal statement, instruction, or representations.

All inquiries for this RFP must be directed by email to:

Judy Kosowan  
CAO/Clerk/Deputy Treasurer  
[clerk@ryersontownship.ca](mailto:clerk@ryersontownship.ca)

A Respondent may be disqualified if, during the period between the issuance of this Request for Proposal and the date of notification of the award, they contact any individual who is involved in this RFP process and who is not the Lead Contact. This is to ensure that all Respondents receive the same information and are treated equitably.

### **2.4 Required Review and Clarification**

It is the responsibility of each Respondent to carefully review this RFP. Questions concerning clarification of the contents of this document must be received by the Lead Contact by no later than 4:00 PM local time on Friday April 30, 2021. This is to allow time for the issuance of any necessary addenda.

In submitting a Proposal, the Respondent acknowledges that they have read, completely understand, and accept the terms and conditions of the RFP in full. The Township of Ryerson is not responsible for any misunderstanding of the RFP.

## **2.5 Amendments to the RFP**

The Township may issue addenda to clarify and/or modify certain aspects of the RFP prior to the submission deadline. Addenda shall be posted by 4:00 PM on Wednesday May 5, 2021 to [www.ryersontownship.ca](http://www.ryersontownship.ca) and shall be available in hard copy format at the municipal office.

## **2.6 Opening of Proposals**

There will be no formal opening of proposals. Proposals will be evaluated, and a recommendation brought to Council at the June 1, 2021 regular meeting. Respondents are welcome to attend this meeting at their own cost.

## **2.7 Rights of the Township of Ryerson**

The Township of Ryerson reserves the right to:

- a) Make public the names of any or all Respondents and their quoted fees
- b) Verify with the Respondent or with a third party any information set out in their Proposal
- c) Disqualify any Respondent whose Proposal contains misrepresentations, any other inaccurate or misleading information, or any qualifications
- d) Disqualify any Respondent who has engaged in conduct prohibited by this RFP
- e) Make changes, including substantial changes, to this RFP provided that those changes are issued by way of addenda in the manner set out in this RFP
- f) Select a Respondent other than the Respondent whose Proposal reflects the lowest cost to the Township
- g) Cancel this RFP process at any stage
- h) Cancel this RFP process at any stage and issue a new RFP for the same or similar deliverables
- i) Accept or reject any or all Proposals in whole or in part
- j) Discuss with any Respondent different or additional terms to those contemplated in this RFP or in any Respondent's Proposal
- k) If a single Proposal is received, reject the Proposal of the sole Respondent and cancel this RFP process or enter into direct negotiations with the sole Respondent
- l) Enter into negotiations with the selected Respondent to obtain cost savings, additional services, or any other matter

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

## **2.8 Not Responsible for Costs**

The Township shall not pay any costs associated with the preparation, submission, or presentation of the Respondent's Proposal. The Township shall not be liable for any expenses, costs, or losses suffered by the Respondent or any third party resulting from the Township exercising any expressed or implied rights under this RFP.

## **2.9 Proposal Expiry Date**

Respondents hereby acknowledge that their Proposals shall be irrevocable for a period of 90 days after the submission deadline. Extensions to this period may be granted with the mutual agreement of the Township of Ryerson and the successful Respondent and may be initiated by either party.

## **2.10 Confidentiality and Ownership**

Any information provided to the Respondent by the Township before, during, or after the RFP is completed shall be treated as confidential and shall not be used or communicated by the Respondent or any third party in any way unless otherwise identified or permitted by the Township of Ryerson or under Federal/Provincial legislation. Information, reports, documentation, plans, etc. that are produced by the successful Respondent in response to this RFP shall become the exclusive property of the Township of Ryerson. However, intellectual property such as specific tolls, templates, and processes that the Respondent provides as part of the deliverables remains the property of the Respondent if so requested.

## **2.11 Freedom of Information**

Any personal information required in the Proposal is received under the authority of the Township of Ryerson. This information shall be an integral component of the submission. All written Proposals received by the Township become a public record. Once a Proposal is received by the Township and the contract has been awarded, all information contained in the Proposals may be available to the public, including personal information. Questions about the collection of personal information and the Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990, as amended may be directed to the Lead Contact.

## **2.12 Extension of Contract**

The Township may, jointly or independently, negotiate the extension of the contract with the successful Respondent for a period of time to be decided by those parties. The decision to extend the contract may be based in full or in part on the results of the successful Respondent's performance over the duration of the contract.

## **2.13 Termination of Contract**

The Township may, jointly or independently, negotiate the extension of the contract with the successful Respondent for a period of time to be decided by those parties. The decision to extend the contract may be based in full or in part on the results of the successful Respondent's performance over the duration of the contract.

## 2.14 Additional Requirements

- a) The use of qualified sub-contractors by the Respondent to perform specific duties while under contract is permitted only if the Respondent declares such use in the Proposal or if the successful Respondent receives written approval from the Township.
- b) The successful Respondent shall, throughout the term of the contract, obtain and maintain in force a General Liability Insurance and/or Professional Liability Insurance coverage of not less than \$5,000,000 per occurrence inclusive, to indemnify and hold harmless the Township against any liability which may arise from the successful Respondent's activities under this contract. The successful Respondent must provide a certificate of insurance within 30 days of awarding the contract.
- c) The successful Respondent shall ensure that all services and products provided in respect to this proposal are done so in accordance with and under the authorization of all applicable authorities, municipal, provincial, and/or federal legislation, including but not limited to WSIB and all applicable responsibilities under the Occupational Health and Safety Act.

## 2.15 Proposed Timeline

The timeline set out below is the Township's best estimate of the schedule that will be followed. It is intended to be for guidance purposes only.

RFP Issue Date	April 21, 2021
Deadline for submission of questions (see Section 2.4)	April 30, 2021, 4:00 p.m.
Deadline for addenda to be posted on the Township website (see Section 2.5)	May 5, 2021, 4:00 p.m.
Submission Deadline	May 25, 2021, 4:00 p.m.
Recommendation taken to Council	June 1, 2021
Notification of Award	Within ten (10) calendar days following Council decision

## 3. Scope of Work

The Township of Ryerson is seeking an experienced individual to perform general maintenance and minor construction duties on an as-needed basis. The nature of the duties will vary, but could include:

- a) Painting of office space
- b) Installation of fencing at Ryerson cemeteries
- c) Minor plumbing or electrical repairs
- d) Siding repairs at the School House

The Township of Ryerson reserves the right to submit any additional need for maintenance services, whether within or outside the scope of work contracted through this RFP, to a competitive process. The successful Contractor shall be permitted to submit a bid for any such external competitive process.

#### **4. Submission Requirements**

Respondents are asked to submit a proposal which contains all of the information detailed below.

##### **4.1 Format**

The Township discourages overly lengthy and costly proposals. In order for the Township to evaluate all proposals fairly and consistently, Respondents should follow the format set out herein and provide all of the information as requested. Respondents are encouraged to provide any additional information not specifically outlined in this RFP that they believe would be of value in evaluating their Proposal.

##### **4.2 Fee Structure**

Proposals shall include the hourly labour rate that will be charged. There is an expectation that the hourly rate will remain consistent for the duration of the contract.

It is expected that the successful Contractor will provide any tools or equipment necessary to complete assigned duties. Any materials required shall be purchased directly by, or reimbursed by, the municipality. The Contractor is required to receive written permission from the CAO/Clerk or Treasurer, in advance, before any materials are purchased.

The Township of Ryerson pays vendor invoices through direct deposit. The successful Respondent must provide the necessary documentation to enrol in this program.

##### **4.3 Conflict of Interest**

Respondents must disclose any relationships that exist with any current Township of Ryerson staff member or Councillor.

##### **4.4 Professional Experience**

Respondents are required to outline any experience in carrying out similar duties as described in the Scope of Work over the past five (5) years. Specifically, experience in the municipal sector, if any, should be noted.

##### **4.5 References**

Respondents should provide three (3) contact names and phone numbers to provide reference to the Respondent's services. Ideally, at least one (1) of the references will be

from the Ontario broader public sector. The Township may contact any or all of the references provided in its evaluation of the Proposal.

## **5. Evaluation Criteria**

As part of the evaluation process, the Township may contact one or more Respondents to clarify or obtain more information about their Proposal or substantiate any details contained therein. Discussions will only be held with Respondents who have submitted a Proposal deemed reasonably acceptable for award.

The Township of Ryerson may make their award(s) on the basis of the Proposals, without seeking additional information and/or clarification. Therefore, each initial Proposal should reflect the best efforts of the Respondent and include all required documentation as set out in the RFP.

The evaluation committee will make a recommendation to Council on the basis of the criteria identified below.

- a) A demonstration that the needs of the Township are understood and will be met.
- b) The identification of any advantages or features uniquely proposed by the Respondent which have not been identified in the RFP document.
- c) A demonstration that the Respondent is able to provide the required services.
- d) The Respondent's experience and knowledge as it relates to the scope of work.
- e) The completeness and reasonableness of the fee schedule.



### Schedule A: Form of Proposal

The Township of Ryerson is inviting proposals for maintenance services to be rendered on an as-needed basis. The contract is anticipated to be in force beginning on July 1, 2021 and ending on June 30, 2023.

I/We, the Undersigned, having examined this Request for Proposal, do hereby offer to enter into an agreement with the Township of Ryerson to provide services under the terms included in this RFP.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Rate per Hour (excluding HST): \_\_\_\_\_

Signature: \_\_\_\_\_

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Brayden Robinson, Treasurer
Date of Meeting:	April 20, 2021
Report Title:	2021 Draft Budget Updates
Report Date:	April 14, 2021

### **Funding Program Updates**

Recommendation: Received for information purposes.

### **Introduction**

At the special meeting on March 23, 2021, Council was presented with a first draft of the 2021 budget. Since that meeting, a few minor adjustments have been made as a result of tenders and other information arising.

The following changes are specifically noted:

- Revenues: receipt of the Prisoner Transportation Credit (\$918) and Policing Detachment Revenues (\$328).
- General Government: reduction in General Government- Contract Services by \$250 to reflect lower cleaning costs in our temporary location.
- By-law Enforcement: increased wages by \$250 to reflect higher contract renewal costs.
- Roads: installation of culverts reduced by \$3,300 to \$8,650 per Lloyd's revised work plan. This was reallocated to grader repairs (\$2,000 increase as there has already been ~\$12,000 in repairs to date); \$1,000 increase in professional fees to reflect ongoing HR costs; and \$450 to Calcium to reflect final tender results.
- Other Roads adjustments: Bridge appraisals (+\$70) and Grass Mowing (-\$384) adjusted to match actual tender results. Overall, the Roads category is down \$164 from the first draft.

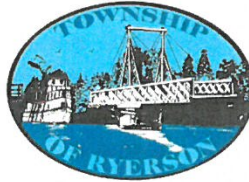
Within the capital section, the following changes have occurred:

- We have received the final 2020 surpluses for Arena (\$12,481) and Landfill (\$2,028). These have been booked as transfers to their dedicated reserves in 2021.
- As discussed at the last meeting, new reserve transfers have been established for JBC (\$6,145) and the Hospital (\$20,000)
- Capital Revenue: \$10,000 has been added to Miscellaneous Government Grants with respect to the Municipal Asset Management Program grant

As a result of these changes, the total tax levy required for 2021 has been reduced by \$1,410, maintaining the 2.1% rate increase. This increase will be uniform across all ratepayers, due to the assessment freeze in place.

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**BY-LAW # XX-21**



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**BEING A BY-LAW TO PROVIDE FOR FEES CHARGED  
BY THE CORPORATION OF THE TOWNSHIP OF RYERSON**

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WHEREAS the Corporation of the Township of Ryerson charges various fees for licenses, permits, and services offered by the Corporation;

AND WHEREAS Section 8 of the *Municipal Act*, S.O. 2001 provides that the powers of a municipality under the Act or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, power and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

AND WHEREAS Section 391 of the *Municipal Act*, 2001, c 25, as amended, gives authority for a municipality to impose fees or charges on persons,

- a) For services or activities provided or done by or on behalf of it;
- b) For costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- c) For the use of its property, including property under its control

AND WHEREAS Section 398 of the *Municipal Act* provides the municipality with authority to add unpaid fees and charges, including any interest on the unpaid balance, to the tax roll for any real property within the Municipality owned by the person responsible for paying the fees and charges, and the amount may be collected in the same manner as municipal taxes;

AND WHEREAS pursuant to Section 69 (1) of the *Planning Act*, R.S.O. 1990, C.P. 13, a Council of a Municipality may, by by-law, prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS the Corporation deems it advisable to create a comprehensive by-law to provide for the charging of fees;

NOW THEREFORE the Council of the Corporation of the Township of Ryerson enacts as follows:

1. That the fees set out in Schedules A through G, annexed to and forming part of this By-Law, shall be charged for licences, permits, services and documents listed therein.
2. That no request by any person for any information, service, activity, or use of Municipal property will be provided unless and until the person requesting the information, service, activity, or use of Municipal property has paid the applicable fee in the prescribed amount as set out in the attached Schedules.
3. That when necessary, the Township of Ryerson reserves the right to require a deposit amount for the purposes of retaining professional services (solicitor, engineer, planner, etc.) in all planning matters.
4. That a fee shall be charged to the proponent of any application of a planning nature, before an approval or review of the application is undertaken by Council.
  - a) The fee for the processing of applications made with respect to planning matters shall be set out in Schedule 'G' annexed to and forming part of this by-law. The fees set out in Schedule 'G' do not include additional costs, which may also be collected as fees, pursuant to sub-paragraphs (b) and (c) below.
  - b) In planning matters, the Municipality may in its discretion require the services of professional consultants such as planners, lawyers, surveyors, engineers, and other experts and professional persons. In such cases, the applicant will be required to pay the actual cost to the Municipality of such services in addition to any fixed Municipal fees. The applicant may be required to provide a deposit or other security for a reasonable estimate of such costs to the Municipality before proceeding, and if such costs exceed the original estimate, may be asked to provide additional security or deposit before the matter is completed.
  - c) In addition to the fees set out in Schedule 'G', the applicant shall be responsible for any legal or other costs incurred by the Municipality if requested by the applicant to defend a decision it has made before the Local Planning Appeal Tribunal. The provisions of subparagraph (c) immediately above apply to such costs and the Municipality may decline to defend the matter unless the applicant provides security for such costs.

- d) The Clerk of the Municipality, upon receipt of an application and payment thereof, shall commence processing the application, in accordance with regulations and procedures established in the Planning Act, R.S.O., 1990, as amended.
5. Notwithstanding that a tariff of fees is prescribed, the Council of the Municipality may reduce the amount of, or waive the requirement for, the payment of a fee at its discretion in cases of hardship where it is determined that the action for which the fee is to be charged will be for the general benefit of the municipality and its ratepayers.
  6. That if the provisions of this by-law conflict with any other by-law of the Corporation heretofore passed, then the provisions of this by-law shall prevail.
  7. That this by-law shall be known as the "Fees and Charges By-law".
  8. That by-law 34-19 is hereby repealed.
  9. This by-law shall come into force and effect on the date of passing.

Read a First, Second, and  
Third time, Signed and the  
Seal of the Corporation affixed  
thereto and finally passed in  
Council this \_\_ day of May 2021.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK/DEPUTY CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON  
SCHEDULE "A" TO BY-LAW # \_\_-21  
ADMINISTRATION FEES**

<b>Description</b>	<b>Current Fees</b>	<b>Proposed Fees</b>
Administration fee for by-law enforcement to be recovered from revenue from fines	\$50.00 + costs of By-law Enforcement Officer	Same as current fee
Commission or Certification of documents	\$5.00	Same as current fee
Facsimile (send or receive)	\$1.50/page	Same as current fee
General Letters – Administration Fee	\$30.00	Same as current fee
Official Plan copy	\$50.00	Same as current fee
Zoning By-law copy	\$50.00	Same as current fee
Color Copies of Zoning /Official Plan Document Schedules	\$1.00/page	\$2.00/page
NSF Cheques	\$35.00	\$45.00
Photocopies– black and white, per page	\$0.50/page	Same as current fee
Photocopies– color, per page	\$1.00/page	Same as current fee
Photocopies (color) from GIS Mapping	\$1. 00/page	Same as current fee
Records Search (archived documents)	\$30.00	\$35.00
Ryerson History Book	\$20.00	Same as current fee
Replacement Landfill Card	\$10.00	Same as current fee
Ryerson Pins	\$3.00	Same as current fee
Trailer License 1 year	\$480.00	Same as current fee
Trailer Licence per month	no data	\$50.00
Trailer Camp License- up to 5 trailers	\$500.00	Same as current fee
Trailer Camp License- each additional trailer	\$100.00	Same as current fee
Freedom of Information Request	As set out under MFIPPA	Same as current fee

*Where applicable, GST/HST has been incorporated into the above fees*

**CORPORATION OF THE TOWNSHIP OF RYERSON  
SCHEDULE "B" TO BY-LAW # \_\_-21  
ANIMAL CONTROL FEES**

<b>Description</b>	<b>Current Fees</b>	<b>Proposed Fees</b>
Dog License Fee- first dog ( <i>dogs must have rabies vaccination</i> ) purchased prior to March 31st	\$15.00	Same as current fee
Dog License Fee- each subsequent dog purchased prior to March 31st	\$20.00	Same as current fee
Dog License Fee- first dog ( <i>dogs must have rabies vaccination</i> ) purchased after March 31st	No data	\$30.00
Dog License Fee- each subsequent dog purchased after March 31st	No data	\$40.00
Dog License Replacement	\$3.00	\$5.00
Dog Kennel License for 5-20 dogs (Class 1 )	\$125.00	Same as current fee
Dog Kennel License for 21 -100 dogs (Class 2)	\$250.00	Same as current fee
Service Animals and Guardian Dogs	No Charge	Same as current fee
<b>Fees under the Nuisance Beaver Control By-Law #28-08</b>		
<i>Where there is a contract with the municipality under Section 7 of By-Law # 28-08</i>		
Inspection of property	No Charge	Same as current fee
Removal of nuisance beaver per animal	\$75.00	Same as current fee
Breaking of nuisance beaver dam, per occasion	\$500.00	Same as current fee
Repair of damage to a public road caused by nuisance beaver/dam	No Charge	Same as current fee
<i>Where there is no contract with the municipality under Section 7 of By-Law # 28-08</i>		
Inspection of property, per inspection to a maximum of 5 per calendar year	Greater of Actual Cost to Municipality or \$50.00	Same as current fee
Removal of nuisance beaver per animal	Greater of Actual Cost to Municipality or \$75.00	Same as current fee
Breaking of nuisance beaver dam, per occasion	Greater of Actual Cost to Municipality or \$500.00	Same as current fee
Repair of damage to a public road caused by nuisance beaver/dam	Greater of Actual Cost to Municipality or \$500.00	Same as current fee



**CORPORATION OF THE TOWNSHIP OF RYERSON  
SCHEDULE "C" TO BY-LAW # \_\_-21  
CEMETERY FEES**

<b>Description</b>	<b>Care &amp; Maintenance Fund</b>	<b>General Fund</b>	<b>Proposed Fee</b>
Single plot- plus HST	\$250.00/ Or as per Bereavement Authority of Ontario (BAO) prescribed fees	\$100.00	Same as current fee
Transfer fee- plus HST	\$0.00	\$40.00	Same as current fee
Flat marker less than 173 square inches- plus HST	\$0.00	\$0.00	Same as current fee
Flat marker greater than 173 square inches- plus HST	\$50.00/ Or as per Bereavement Authority of Ontario (BAO) prescribed fees	\$0.00	Same as current fee
Upright markets less than 4 feet in height or length (including the base)- plus HST	\$100.00/ Or as per Bereavement Authority of Ontario (BAO) prescribed fees	\$0.00	Same as current fee
Upright markets greater than 4 feet in height or length (including the base)- plus HST	\$200.00/ Or as per Bereavement Authority of Ontario (BAO) prescribed fees	\$0.00	Same as current fee

**CORPORATION OF THE TOWNSHIP OF RYERSON  
SCHEDULE "D" TO BY-LAW # \_\_-21  
TREASURY AND TAXATION FEES**

<b>Description</b>	<b>Current Fees</b>	<b>Proposed Fees</b>
Building Information Package (includes zoning)- per roll number	\$100.00	Same as current fee
Tax Certificate- per roll number	\$60.00	Same as current fee
Municipal Zoning/General Standards By-Law Compliance Form (CBO)	No data	\$50.00
Interest on overdue accounts	1.25% per month	Same as current fee
Commencing Tax Sale Registration (upon delivery to solicitor)	\$600.00 + actual cost to Municipality*	Same as current fee
Processing of Final Notice	No data	\$200.00 + actual cost to the Municipality*
Processing of Cancellation of Certificate	No data	\$100.00 + actual cost to the Municipality*
Extension Agreement	\$300.00 + actual cost to the Municipality*	Same as current fee
Tender Information Package	No data	\$10.00
Advertising for sale after 1 year redemption period	\$300.00 + actual cost to the Municipality*	Same as current fee
Tender Opening	No data	\$300.00 + actual cost to the Municipality*
Finalization Fee (distribution of proceeds, payment to court)	No data	\$300.00 + actual cost to the Municipality*
* Professional fees of a lawyer, planner, surveyor or other professional consultant and their disbursements will be charged at their actual cost to the Municipality in addition to the Municipal administration fee.		

**CORPORATION OF THE TOWNSHIP OF RYERSON  
SCHEDULE "E" TO BY-LAW # \_\_\_-21  
PUBLIC WORKS FEES**

<b>Description</b>	<b>Current Fees</b>	<b>Proposed Fees</b>
Civic Address: Initial 911 Sign and Post	No Charge	Same as current fee
Civic Address: Replacement 911 Sign	\$20.00	Same as current fee
Civic Address: Replacement 911 Post	\$20.00	Same as current fee
Entrance Permit	\$300.00 deposit (\$100.00 non-refundable)	Same as current fee
Road Closing	\$1,500.00 deposit (\$250.00 non-refundable) + actual cost to Municipality* paid from remainder of deposit + cost of land	Same as current fee
Land Cost	As determined by Council	Same as current fee
* Professional fees of a lawyer, planner, surveyor or other professional consultant and their disbursements will be charged at their actual cost to the Municipality in addition to the Municipal administration fee.		

**CORPORATION OF THE TOWNSHIP OF RYERSON  
SCHEDULE "F" TO BY-LAW # \_\_\_-21  
SPECIAL EVENT FEES**

<b>Description of Fees</b>	<b>Current Fees</b>	<b>Proposed Fees</b>
Special Event Permit (not-for profit; attendance less than 1000)	\$50.00	Same as current fee
Special Event Permit (not-for profit; attendance more than 1000)	\$100.00	Same as current fee
Special Event Permit (for-profit; attendance less than 1000)	\$150.00	Same as current fee
Special Event Permit (for-profit; attendance more than 1000)	\$300.00	Same as current fee
<b>Exemptions from Noise By-Law #34-10 Section 3.3.1</b>		
Special cultural, musical or other event	\$50.00	Same as current fee
Commercial or other activity	\$200.00	Same as current fee

**CORPORATION OF THE TOWNSHIP OF RYERSON  
SCHEDULE "G" TO BY-LAW # \_\_-21  
PLANNING FEES**

All fees prescribed in this Schedule do not include professional fees and disbursements for lawyers, planners, and other professional consultants whose actual cost to the municipality will be charged in addition to the prescribed administration fee. The cost of such professional services and disbursements varies widely with the complexity of the matter. The right-hand column below gives a fixed deposit amount which may be required of the applicant in addition to the fixed administration fee, but which is subject to be increased or decreased by Council depending upon the complexity of the matter and estimates provided by professional consultants. Deposits are intended to cover actual costs paid by the municipality to third parties and any excess amount not so used will be refunded to the Applicant.


<b>Description of Fees</b>	<b>Administrative Fee</b>	<b>Deposit</b>
Road Allowance/Shore Road Allowance- land cost per square foot or running foot.	As set by Council	
Road Allowance/Shore Road Allowance- Administrative Fee Deposit		\$1,500 deposit (includes \$250 administration fee)
Official Plan Amendment	\$1,600.00	\$3,000.00
Zoning By-Law Amendment (Major)- to rezone large development proposals – plans of subdivision or condominium, commercial/industrial/ aggregate/or other proposals likely to attract significant opposition.	\$1,600.00	\$5,000.00
Zoning By-Law Amendment (Minor)- to rezone one lot, rezoning as a condition of consent, change specific lot development standards in an existing zone, temporary use.	\$800.00	\$3,000.00
Official Plan and Zoning By-Law Amendment	\$1,800.00	\$5,000.00
Zoning By-Law Amendment – removal of a Holding provision, or interim controls	\$800.00	\$3,000.00
Minor Variance Application	\$600.00	\$1,000.00
Municipal Comments to the Planning Board on a consent application (severance) including compliance with consent conditions notification.	\$500.00	\$1,000.00
Municipal Comments to the Planning Board or Ministry on a subdivision or condominium application (Minor)small scale development	\$1,000.00	\$5,000.00
Negotiation, review and signing of a proposed plan of subdivision or condominium agreement. (Major)large scale development proposals.	\$2,600.00	\$10,000.00

Written Confirmation of an Existing Non-Conforming/Non-Complying Use or written confirmation of zoning and official designation and requirements	\$150.00	\$500.00
Negotiation and signing of any other municipal agreement including, compliance with use of unopened road allowance, simple amendment to subdivision agreement	\$500.00	\$1,500.00
Deeming By-law	\$300.00	\$1,000.00
*Simple Fill/Site Alteration Permit	\$100.00	
*Second and subsequent fill applications with no changes	\$50.00	
*Fill /Site Alteration Permit Application	Included in Site Plan Agreement	Included in Site Plan Agreement
Site Plan Agreements- (Minor)	\$850.00	\$1,000.00
Site Plan Agreement (Major)	5% of the cost of site work, with a minimum fee of \$1,800.00 and up to a maximum of \$6,000.00	\$6,000.00
Solar Project Application and Review	\$500.00	\$1,000.00
LPAT Hearing – Defend By-Law, OP Amendment or any other planning decision approved by Council at the request of the applicant when appealed to the LPAT by a third Party.	\$1,000.00	\$3,000.00 + \$1,000.00 for each day of anticipated hearing beyond the first day
Time of Municipal Staff, site visitations, attending consultations (pre consultations) and hearings with respect to a planning matter.	\$50.00 per hour	Deposit as established by Council

**\*NOTE:** Following are examples of “Simple” Fill or Site Alteration Permit:

1. Raise EXISTING road/driveway to flood level with no extension of existing road/driveway.
2. Top dress land with less than four inches of topsoil.
3. Install/repair septic system where an NBMCA Permit issued if location is acceptable to the Township.
4. Fill within twenty feet of a new building for which CBO has issued a permit requiring such fill.
5. Where Council has passed a resolution waiving a Site Plan Agreement.

**NOTE:** Where multiple applications are being reviewed concurrently, (e.g. a zoning amendment and site plan approval) the Township may consider the posting of only one deposit, usually the higher of the required deposit.

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Judy Kosowan, Cao/Clerk/Deputy Treasurer
Date of Meeting:	April 20, 2021
Report Title:	OPP Board for Almaguin Detachment
Report Date:	April 14, 2021

### **Recommendation:**

Received for information purposes.

### **Purpose/Background:**

At the last Council meeting the establishment of the OPP Board for the Almaguin Detachment was discussed.

The Almaguin Clerks organized a Zoom meeting with representatives from the Ministry of the Solicitor General and the OPP Detachment Commander Dominic Lalonde.

Questions from Council's discussion were:

- *What is the framework for the new Board?*  
Each community detachment area will design the framework for their board based on each area's unique needs.
- *How will the Board be comprised, how many members?*  
There must be a minimum of 5 members. The Board must be comprised of 20% community members 20% provincial appointees and the remaining 60% will be municipal representatives. The Detachment Commander will attend meetings but is not counted as a member of the Board. Training of members will be paramount. As an example, with easy math, a 5 member board would be 1 community, 1 provincial and 3 municipal representatives.



There are many questions that will need to be answered as our area municipalities work together to design the framework for a new Board.

Nicky Kunkel, Clerk from Burks Falls, kindly offered to put the questions posed by Almaguin Clerks into survey to provide to each Council for consideration as a first step in this process.

It is anticipated that the survey questions will be ready by Monday, and these will be provided to Council for the Tuesday meeting, as an information item, to be discussed and considered further at the next Council meeting May 4, 2021.

The Ministry has set a deadline of June 7, 2021 to provide a general plan for the new Board for our Detachment. All the details are not expected within this short timeframe.

The Almaguin Detachment is comprised of 12 municipalities and it will take some time for all Councils to consider the survey questions. The results will be provided by Burks Falls.



**VICTOR FEDELI, MPP**  
Nipissing

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Web: www.fedeli.com

April 12, 2021

Jenn Montreuil  
Deputy City Clerk  
City of North Bay  
200 McIntyre St. East  
North Bay, ON P1B 8H8

Re: Recent Council Motion

Thank you for sharing the City of North Bay motion for North Bay to catch up to larger centres in the vaccine roll-out process.

As you likely saw the recent headline, the North Bay/Parry Sound region has achieved 23% in their successful vaccine rollout. That very day, Premier Ford sent a release stating, "Ontario has administered over 3 million doses of Covid-19 vaccines, with another 100,000+ shots in arms yesterday. This means that 22% of all Ontarians aged 16+ have received at least one dose".

As this indicates, our region is actually ahead of the provincial average, at the moment.

These numbers and positions will continue to fluctuate, but the facts certainly indicate parity with the rest of the province. We will continue to follow evidence-based science, with respect to the distribution of the vaccines. This approach is designed to save lives, protect those at risk of serious illness, and to stop the virus from spreading.

And I will continue to advocate for even more pharmacies to offer vaccines in our area, as they are offering the vaccine to people 55+. Incidentally, as these vaccines are shipped directly to the pharmacies, independent of the local Health Unit, their numbers are not included in that 23%, making the total number of those that have received their first dose even higher.

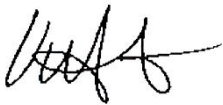
With that being said, Ontario has the capacity to administer over 150,000 vaccines every day, but our supply from the federal government has not kept up. We need clarity on the number of vaccines we are going to be receiving, and when we can expect them. The City can assist by continuing to advocate with the Federal government for more vaccines, and for certainty of delivery.

And the City can also assist by encouraging local businesses to participate in the Rapid Testing Program. This is a service where the Ontario government provides self-administered rapid testing kits, free of charge, to any business. My office is available to provide further information on this important measure.

Let me take this opportunity to say thank you to the City for your outstanding efforts in the local vaccine rollout. Every single call we received from those that have gotten their vaccine at Memorial Gardens tells us that the system was absolutely seamless, and very efficient. Thank you for your great work.

There is much more to share with your Council, including all of the local financial supports that are available. Perhaps we can arrange for a virtual connection to update the City?

Thanks again for all you are doing,

A handwritten signature in black ink, appearing to read 'Vic Fedeli', with a stylized flourish extending to the right.

Vic Fedeli  
MPP Nipissing

**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2021**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	5	\$13,482.00	\$865,500.00	786
February	2	\$2,675.00	\$165,000.00	247
March	10	\$19,956.40	\$1,263,560.00	1987
April	0	\$0.00	\$0.00	0
May	0	\$0.00	\$0.00	0
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
<b>TOTALS</b>	<b>17</b>	<b>\$36,113.40</b>	<b>\$2,294,060.00</b>	<b>New Construction 3020</b>
				<b>Demolitions 99</b>

**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2021**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2020	2021
Burks Falls	2	\$725.00	\$35,000.00	0	0
Joly	1	\$3,100.00	\$200,000.00	0	1
South River	2	\$5,930.00	\$382,000.00	1	1
Machar	2	\$4,850.00	\$310,000.00	0	2
Strong	2	\$1,700.00	\$100,000.00	0	0
Ryerson	6	\$19,406.40	\$1,253,560.00	2	2
Sundridge	2	\$402.00	\$13,500.00	0	0
<b>TOTALS</b>	<b>17</b>	<b>\$36,113.40</b>	<b>\$2,294,060.00</b>		<b>6</b>
<b>Permit activity at end of March 31, 2021</b>					
<b>TOTALS</b>	<b>10</b>	<b>\$19,874.00</b>	<b>\$1,164,225.00</b>	<b>3</b>	
<b>Permit activity at end of March 31, 2020</b>					
<b>TOTALS</b>	<b>7</b>	<b>\$16,239.40</b>	<b>\$934,765.00</b>		<b>3</b>
<b>Difference from previous year</b>					