

CORPORATION OF THE TOWNSHIP OF RYERSON
REGULAR MEETING AGENDA

June 1, 2021 AT 6:00 P.M.

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

1. CALL TO ORDER

- 1.1 Attendance, roll call: in person and electronic, late attendees
- 1.2 Announcement: This meeting s being recorded

2. ADOPTION OF MINUTES

- 2.1 Resolution to adopt the minutes from the regular meeting May 18, 2021.

3. DECLARATION OF PECUNIARY INTEREST (And General Nature Thereof)

4. DELEGATION AND PRESENTATIONS

- 4.1 Guest: Scott Aitchison, M.P. Parry Sound Muskoka re: resolution of Support for 9-8-8 Crisis Line.
- 4.2 Guest: Stephen Wallis: Development proposal: Indie Magic Studios.

5. BUSINESS ARISING / ACTIVITY LOG

- 5.1 Follow up Integrity Commissioner Report from the May 18, 2021 meeting (resolution)

6. REPORTS

6.1 FIRE DEPARTMENT: Chief Dave McNay's Report

6.2 PUBLIC WORKS: Lloyd Van Duzen's Department Updates

6.3 DEPUTY CLERK: Nancy Field: Consent B-013/21, Part Lot 20, Con. 4
(Bosworth)

6.4 TREASURER: Brayden Robinson: 2009 pickup truck report, submit Council
expense forms by June 11th

6.5 CLERK: By-law to provide for early voting October 24, 2022, By-law to
adopt an Audio/Video Recording of Council Meeting Policy

COUNCIL MEMBERS:

6.6 Councillor Patterson: FONOM report, Library update

7. NOTICE OF MOTION (if required)

8. BY-LAWS

- By-law # 23 - 21 to provide for early voting on Voting Day October 24, 2022
- By-law # 24 -21, to adopt an Audio/Video Recording of Council Meetings
policy
- By-law # 25 -21 to confirm the meetings of Council

9. CLOSED SESSION, if required.

10. IMPORTANT DATES

June 11, 2021: Deadline to submit Council expense forms

June 15, 2021: Regular Council 6:00 p.m.

July 6, 2021: Regular Council 6:00 p.m. (One meeting scheduled for July)

11. ADJOURNMENT

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

May 18, 2021

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday evening May 18, 2021 at 6:00 p.m. This was a fully electronic meeting via Zoom due to the COVID-19 Pandemic restrictions.

Mayor George Sterling called the meeting to order at 6:00 p.m. Attendance was announced, and it was noted that the meeting is being recorded.

Mayor Sterling and Councillor Marlow participated from the municipal office.

Council members attending electronically via Zoom: Delynne Patterson, Penny Brandt, and Celia Finley.

Staff in attendance at the municipal office: Nancy Field, Brayden Robinson, Judy Kosowan.

Presenter attending electronically: Matthew Hodgson, Acting Integrity Commissioner.

Public attending electronically: Lee McConnell (Almaguin News), Paul Van Dam, Nieves Guijarro. John Finley joined the meeting at 6:09 p.m.

Notice of this meeting was posted on the website.

ADOPTION OF MINUTES

The minutes from the regular meeting May 4, 2021 were adopted as circulated, on a motion moved by Councillor Brandt and seconded by Councillor Finley. (Carried)

DECLARATION OF PECUNIARY INTEREST:

Councillor Finley made the following declaration: I declare a pecuniary conflict of interest on the resolution concerning the Compliance Audit Committee, as my husband is the Chair of that committee. A copy of the declaration was provided to the Clerk. Councillor Finley removed herself from that part of the meeting and did not take part in the discussion or the vote.

PRESENTATION:

Matthew Hodgson attended the meeting to present an Integrity Commissioner Report about a complaint received against Councillor Brandt, with reference to a meeting of Council October 20, 2020.

Mr. Hodgson's report found that Councillor Brandt breached 6.1 and 7.1 of the Code of Conduct.

Mr. Hodgson recommended that, as a reprimand, Councillor Brandt issue an apology to the individual she mistakenly identified as a witness during the October 20, 2020 meeting of Council.

Council received and considered the report. Councillor Brandt raised concerns about conflict of interest and her ability to vote on the matter. Council was asked to defer the matter so that Councillor Brandt could prepare a conflict of interest statement in advance of Council's consideration and decision regarding the report. Council agreed and this item will be place on the next Council meeting agenda.

Mr. Hodgson was thanked for attending and he left the meeting.

TENDERS/REQUEST FOR PROPOSAL:

One tender for Granular "A" gravel was received from Carr Aggregates. Council received a summary of the tender. The tender was over budget, however the increased gas tax allocation can be used to offset the additional expense. A resolution was adopted as noted below.

BUSINESS ARISING:

Council received the agreement for Joint Fire Training Services and adopted the By-Law as noted below.

STAFF REPORTS:

CLERK: Judy Kosowan provided Council with a report outlining general information about the 2022 municipal election.

Council received a report and by-law regarding the Compliance Audit Committee. Councillor Finley declared a pecuniary interest as noted above. Councillor Finley removed herself from this part of the meeting and did not take part in the discussion or the vote.

Council adopted the Compliance Audit Committee By-law as noted below.

Councillor Finley returned to the meeting.

Council received a report and by-law about Vote by Mail for the 2022 municipal election, and the by-law was adopted.

COUNCIL REPORTS:

Councillor Marlow provided an update from the Almaguin Highlands Health Centre (AHHC) Committee regarding the Ontario Health Team initiative. The AHHC Committee has been working on the development of an Almaguin Health Team, however as this option does not seem probable at this time, they have decided that it would be to our areas advantage to stay on with the Muskoka Health Team. A resolution of support was adopted.

Councillor Patterson reported that the Burks Falls and District Historical Society will be developing a five-year plan for the Wiseman Corner's School site. A plan for improvements to the building and site would be beneficial in determining eligibility when funding opportunities are available.

Councillor Patterson also noted that the Burks Falls, Armour, Ryerson Union Public Library Board now has a Building Committee and are planning for the future setting of the Library.

Councillor Brandt noted the Joint Building Committee (JBC) monthly statistics and mentioned that she would be providing information regarding affordable housing to the JBC at the September meeting.

Councillor Finley noted that the Almaguin News will be hosting weekly virtual town hall discussions starting June 3, 2021 at noon.

COMMUNICATION ITEMS

Council considered the Women's Resource Centre request for donation and decided to increase the donation as noted in the resolution.

Information items:

Arena Report

Annual General Meeting, Veterinary Committee minutes

Joint Building Committee Statistics

Arena Repurposing Committee minutes

Waste Management Report

BREAK: Five-minute break 7:05 – 7:10 p.m.

BY-LAWS

By-law # 19-21 to enter into an agreement for the Regional Fire Training Program

By-law # 20 - 21 to establish the Compliance Audit Committee

By-law # 21 -21 to authorize Vote by Mail for municipal elections

By-law # 22 - 21 to confirm the meetings of Council

CLOSED MEETING

Council moved to a closed meeting by resolution at 7:13 p.m.

In the closed meeting, Council discussed the matters it was permitted to under the resolution authorizing the public exclusions and returned to the open meeting at 7:42 p.m.

RESOLUTIONS

Moved by Councillor Brandt, seconded by Councillor Finley, be it resolved that the minutes from the regular meeting May 4, 2021 be adopted as circulated.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Finley, seconded by Councillor Marlow. be it resolved that the Ryerson Township Council accept the tender PW 5-21 for the crush, apply, and stockpile of Granular “A” Gravel from Carr Aggregates in the amount of \$94,619.42 including HST.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Patterson, seconded by Councillor Brandt, be it resolved that leave be given to introduce a Bill # 19-21, being a By-law to enter into an agreement for the Regional Fire Training Program and further; That By-Law # 19-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18 day of May 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Marlow, be it resolved that leave be given to introduce a Bill # 20-21, being a By-law to establish the Compliance Audit Committee and further; That By-Law # 20-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18 day of May 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Marlow, seconded by Councillor Finley, be it resolved that leave be given to introduce a Bill # 21-21, being a By-law to authorize Vote By Mail for the 2022 municipal election and further; That By-Law # 21-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18 day of May 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Marlow, seconded by Councillor Finley be it resolved that the Ryerson Township Council supports the decision of the Almaguin Highlands Health Council to stay with the MAOHT at this time. Should there be a significant negative change in the relationship with the MAOHT we will re-evaluate the Almaguin Health Team application,
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Finley, seconded by Councillor Patterson, be it resolved that Ryerson Township Council authorize a donation of \$648.00 to the Women's Own Resource Centre. Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling. (Carried)

Moved by Councillor Brandt, seconded by Councillor Finley be it resolved that leave be given to introduce a Bill # 22-21, being a By-law to confirm the meetings of Council and further; That By-Law # 22-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18 day of May 2021. Recorded vote due to electronic meeting: Yes: Finley, Marlow, Patterson, Sterling. No: Penny Brandt (Carried)

Moved by Councillor Patterson, seconded by Councillor Brandt, be it resolved that we move to a closed session at 7:13 p.m. pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (e) as the subject matter being considered is regarding potential litigation, including matters before administrative tribunals affecting the Municipality or local board. The general nature of the closed meeting is to receive correspondence from the municipal solicitor regarding LPAT PL 130823; AND Pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (b) as the subject matter being considered is regarding personal matters about an identifiable individual, including municipal or local board employees. The general nature of the closed meeting is to discuss staff working relationships. Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling. (Carried)

Moved by Councillor Finley, seconded by Councillor Marlow, be it resolved that we do now adjourn at 7:44 p.m. The next regular meeting is scheduled for June 1, 2021 at 6:00 p.m. Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling. (Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: June 1, 2021

Item # 2.1 on Agenda Moved by Councillor Marlow Seconded by Councillor Brandt

Be it resolved that the minutes from the regular meeting May 18, 2021 be adopted as circulated.

Item # 4.1 on Agenda Moved by Councillor Finley Seconded by Councillor Patterson

WHEREAS the Federal government has passed a motion to adopt 9-8-8, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 9-8-8 crisis hotline;

AND WHEREAS Ryerson Township recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT Ryerson Township endorses this 9-8-8 crisis line initiative;

And that Staff be directed to send a letter indicating such support to our local Member of Parliament, Member(s) of the Legislative Assembly, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.

Item # 5.1 on Agenda Moved by Councillor Marlow Seconded by Councillor Patterson

WHEREAS Ryerson Township Council has received a report from the Integrity Commissioner Matthew Hodgson,

AND WHEREAS the Integrity Commissioner Inquiry Protocol has been considered,

AND WHEREAS Section 10.3 states: Upon review of the Report, Council shall pass a resolution stating whether or not it intends to take-action in response to the Report, and if so, what action it will take;

NOW THEREFORE BE IT RESOLVED THAT as per Section 5.7 of the Integrity Commissioner Inquiry Protocol, Ryerson Township Council accepts the recommendation made by the Integrity Commissioner.

Item # 6.3 on Agenda Moved by Councillor Brandt Seconded by Councillor Patterson

Moved by Councillor Brandt, seconded by Councillor Patterson be it resolved that Ryerson Township Council supports Consent Application: B-013/21, Part Lot 20, Concession 4, within the Township of Ryerson, south side of Royston Road, subject to the following conditions:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the center line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

- The Township requires one copy of the draft reference plan for review prior to registration, two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.
- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires that for any proposed entrance: The Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before the finalization of the consent is given.
- That the Planning Board receive confirmation from the North Bay-Mattawa Conservation Authority that there is an area within the proposed retained lot and severed lot that is suitable for a conventional sewage disposal system (i.e., Class 4)
- That the Township's Consent Application Fee and Deposit Fee be paid to the Township of Ryerson, before the finalization of the consent is given.

Item # 6.4 on Agenda Moved by Councillor Finley Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council authorize that the 2009 Chevrolet half/ton pickup truck be taken out of service and deemed as a surplus asset for disposal.

Item # 6.5 on Agenda Moved by Councillor Marlow Seconded by Councillor Brandt

Be it resolved that leave be given to introduce a Bill # __-21, being a By-law to provide for early voting on Voting Day Monday October 24, 2022 and further; That By-Law # __-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 1st day of June, 2021.

Item # 6.5 on Agenda Moved by Councillor Patterson Seconded by Councillor Marlow

Be it resolved that leave be given to introduce a Bill # __-21, being a By-law to adopt an Audio/Video Recording of Council Meetings policy and further; That By-Law # __-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 1st day of June, 2021.

Item # 8.0 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that leave be given to introduce a Bill # __-21, being a By-law to confirm the meetings of Council and further; That By-Law # __-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 1st day of June, 2021.

Item # 11.0 on Agenda Moved by Councillor Marlow Seconded by Councillor Patterson

Be it resolved that we do now adjourn at _____. The next regular meeting is scheduled for June 15, 2021 at 6:00 p.m.



Scott Aitchison

Member of Parliament / Député(e)
Parry Sound — Muskoka / Parry Sound Muskoka
scott.aitchison@parl.gc.ca

Reeve George Sterling & Members of Council
Ryerson Township
28 Midlothian Road, Burks Falls, On
P0A 1C0
May 17, 2021

Dear Reeve Sterling & Members of Council

On December 11, 2020, the House of Commons unanimously passed a motion introduced by my colleague, Conservative MP Todd Doherty, to bring a national 3-digit suicide prevention hotline to Canada. It read: **That, given that the alarming rate of suicide in Canada constitutes a national health crisis, the House call on the government to take immediate action, in collaboration with our provinces, to establish a national suicide prevention hotline that consolidates all suicide crisis numbers into one easy to remember three-digit (9-8-8) hotline that is accessible to all Canadians.**

My colleagues and I are asking all municipalities across Canada to pass a similar motion, which I've attached for your consideration. To make the three-digit (9-8-8) hotline a reality, elected officials from all levels of government must continue to put pressure on the government and the Canadian Radio-television and Telecommunications Commission (CRTC).

The past year has been a challenging year. Lives and livelihoods have been lost. We have begun to see the devastating impacts that COVID has had, through isolation, on the mental health of Canadians. The rates of suicide continue to rise. Here in Parry Sound-Muskoka we are not immune. As elected officials and as leaders, and especially during this period of difficulty as a nation, Canadians are counting on all of us to make a difference.

Please consider passing this motion as soon as possible.

Sincerely,

A handwritten signature in blue ink that reads "Scott Aitchison".

Scott Aitchison, MP
Parry Sound-Muskoka

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Scott Aitchison

Member of Parliament / Député(e)
Parry Sound — Muskoka / Parry Sound M
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Draft motion for Council:

Support for 9-8-8 Crisis Line

WHEREAS the Federal government has passed a motion to adopt 9-8-8, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 9-8-8 crisis hotline;

AND WHEREAS Ryerson Township recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT Ryerson Township endorses this 9-8-8 crisis line initiative;

and that Staff be directed to send a letter indicating such support to our local Member of Parliament, Member(s) of the Legislative Assembly, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.

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Scott Aitchison

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Indie Magic Studios Inc.

358 Main St. N.
Markham, Ontario, Canada L3P 1Z1

Wednesday May 26th, 2021,

To The Town of Ryerson,

Greetings,

Indie North Studios is an exciting new film studio complex developed in partnership through Magic Door Films, Indie Magic Studios and Princess Gates Entertainment.

Our Studios are led by award winning film Writer/Director Stephen Wallis and highly touted Producer/Entrepreneur Angelo Paletta.

The newly formed venture will be developing the largest studio complex north of the city of Toronto. Containing a series of massive sound stages, along with the largest backlot in the country plus dozens of production offices and even post production facilities, this is an unique and visionary home for artists. This will also become the home of the country's most varied and stunning standing sets nestled within one of Canada's prettiest regions.

The studio itself will be located in Armour, Ontario at the Armour Industrial Park. With the main sound stages being built on twenty acres of prime land in the town of Armour, Indie North Studios will be the southern most studio complex in Northern Ontario. Providing larger and far superior facilities than its competition. Also inviting a tremendous amount of business to the area due to the higher tax credits film makers get from shooting in Northern Ontario. The placement of the studio provides us with a tremendous advantage in bringing films to the area.

What we're hoping to achieve on the 200 acre parcel in Ryerson is multi-fold.

Although, our sound stages are based at the Armour Industrial Park, we have a need for a large property to build our Back Lot. And it needs a piece of land that is substantial in size, flat, mostly clear and close to the highway.

In this area we would build facades. Fake towns in essence. They're very similar to what people might have seen if they ever visited Universal Studios or other film studios in LA or Florida.

Our intention would be to build several "villages" which would be used for film and television production. These will include "1880's London", two versions of "Small Town America", "New York City" and Paris. In various parts of the property, we'd have single entities such as an old hotel, log cabins and a haunted house.

Much of these Villages are pure facades. But, some will be sturdy and usable etc. So that film makers can shoot both on the street and in some of the buildings. Most of the single entities will be like this and in most of the villages, the restaurants, bars, diners and simple shops will be used this way.

On the corner of the 200 Acre property (25-35 acres) , we'd like to create our "1950's Town Square". This will be an old fashioned looking town square similar to what you may have seen in Back to the Future. (Clocktower, Diners etc). This will be a working retail complex. Meant to bring more of that "Movie" feel to the area but to also provide the hotels, restaurants and stores that we are sorely missing. Something that we need to provide to our clients but also for people in the area to take advantage of. This would be 1950's themed. So, it would have that look and feel. Old Diners, simple non chain like stores and restaurants. We'd invite the town and schools to hold events there.

This complex would bring a hotel to the area. We currently have a waiting list of dozens of people wanting to put stores up. There is already significant interest in putting a good size hotel from people who build big hotels there as long as it's with the 1950's town. Meaning they'll be there if we're there.

We were hoping originally to use a lot of land in Burk's Falls/Armour for this purpose but the town of Armour has decided to give it back to Lofthouse. And although this was unexpected, it has allowed us to perhaps come up with a

better way of doing what we wanted to do. Which is to use the 200 Acre lot on Highway 520 currently owned by Larry Ross. Who has been very helpful so far.

I realize that this is a big move for a small town. We're quite aware that this might not be for everyone. But, I do think that it's an idea that helps everyone. Even the ones that might not want a film studio in town. It creates a very focused area for businesses. It fits stylistically (the retail side) with the era of many of the buildings in the area and it will certainly bring jobs and tax money in. For us, it looks after what we need to have a successful studio.

What we're hoping for in speaking to you is to get a feeling about whether this is something you'd like have us do. We will be doing it somewhere in the region. There's no doubt about that. But, our preference is to do it in Ryerson. It's very close to our studio and it's on a beautiful property. It makes sense to us in many ways.


Our partner is one of the largest developers in the country and is a very active player in the film industry. Paying the entire funding for "A Night at the Museum" at one point. Which means, that we are capable of doing what we promise to do and have the means to do it.

I would invite anyone with questions to please feel free to ask me directly anything you'd like at the town meeting or by any other means. I am more than happy to share my vision with you. I'm excited about the possibilities.

Thank you for your time,

Best Regards,

Stephen Wallis
CEO
Indie Magic Studios

	<h2 style="text-align: center;">Fire Chief's Report</h2>
To:	Council
From:	Dave McNay, Fire Chief
Date of Meeting:	June 1, 2021
Report Title:	Department Up-dates
Report Date:	May 26, 2021

Bunker gear, radio's and helmets have all been ordered.

We had our AS&E (Academic Standards & Evaluation) exam write for various NFPA exams in Magnetawan on May 1st. It's now the hurry up and wait game for results. Our next write is on July 24th, and we hope to have our 4 new recruits write there NFPA 1001 level 1. After we get our results we will book the practical portion of the testing so our firefighters will be completely certified.

Our FPO (Cam) has completed the theory for fire code 2&6 and will write the exam online before your council meeting. His courtroom procedure course starts in 2 weeks.

We started our weekend standby this past long weekend and will have a Duty Officer on call each weekend throughout the summer.

With our growing staff, I had to order 3 new SCBA face pieces and the good news is they will work with both our old air packs and the new ones we have to order next year.

Our pickup truck (#210) quit running at our last structure fire, and we had to replace the alternator. Back up and running.

Util-Equip will be here on Monday the 31st of May to do our ground ladder testing and Aerial Ladder testing.

Congratulations are in order for Lucas Leggett getting accepted to North Bay Fire, Jacob Rodgers to Sudbury Fire and to our former member Travis Stone getting accepted to Toronto Fire.

As always, any questions or concerns please stop by for a chat.

Dave



Public Works Report

To:	Ryerson Council
From:	Lloyd Van Duzen, Public Works Supervisor
Date of Meeting:	June 1 st , 2021
Report Title:	Council Update
Report Date:	May 26th, 2021

Roads Department Update: Since the change over from winter maintenance to summer, the Ryerson fleet has been prepared and changed over. The dump trucks are currently in good working order. We are currently moving forward into the 2021 summer work plan.

Fleet Update:

#07 truck has had new summer steering tires replaced and now has the water tank installed for dust control assistance and other work-related assistance for the summer.

Note: First calcium application is scheduled for Thursday May 27th and will be applying on Royston Road to Stisted Road, south to Richardson's Road, the remainder on Bartlett Lake Road. As in previous years, the first applications are planned in loops, so the transport truck has no turn arounds. From there the transports will apply every 2 or 3 days as planned except for bad weather or breakdowns.

#05 truck is currently having the dump hoist repaired with new seals. It was leaking hydraulic oil constantly. It will return into service next week.

#29 Excavator has had 8 new tires installed earlier this month and is in good working order.

#30 Grader has had extensive maintenance and repairs done in April and May. This includes a front left steering pivot pin and bushing, complete "circle kit" maintenance and 2 diesel injectors replaced. Currently the grader is out on township gravel roads grading and preparing for calcium applications.

Summer Jobs Update:

Calcium application starting on May 27th, 2021.

Anglican Cemetery has new fence along road frontage with new topsoil and grass seed. Midlothian Cemetery will be started in late summer, having brush cleared and new fence installed too.

Rap crushing to begin on the 14th of June and the following week will be when the paver will be putting down on Midlothian Road west of the river bridge.

Rap Pad has been cleared for crusher to set up. New fence posts have been put in and fencing put up at first available time. We have all the materials to finish installing the fence itself.

Major culvert jobs for this summer are currently in the process of acquiring the locate from Ontario One Call website. (Calhoun's crossing culvert and Midlothian Moose Swamp crossing culverts too.)


It is planned, that Midlothian Road will be closed between Starratt Road and #1425 Midlothian Road from June 7th to June 11th to replace the culverts at the "Moose Swamp". Currently "Road Closed" signs are be placed at the Ryerson Garage entrance and at Starratt Road intersection to give time and public notice to travelers using Midlothian Road.

A detour from Midlothian Road at Starratt Road will direct vehicles south to Royston Road and east to Pegg's Mountain Road towards Highway 11 and Burk's Falls.

Thank you to the residents of Ryerson Township who have been patient with our team with regards to dust and rough roads. We will continue to maintain and keep the roads smooth and dust free through the summer months to come.

Best wishes and good health to Ryerson Township Council Members.

Sincerely,
Lloyd Van Duzen

	Staff Report
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	June 1, 2021
Report Title:	Consent B-013/21, Bosworth
Report Date:	May 26, 2021

Recommendation: It is my recommendation that Ryerson Township Council support the Consent Application: B-013/21, Part Lot 20, Concession 4, within the Township of Ryerson, on the south side of Royston Road.

Analysis: The applicant's acting agent Nancy Herris -Herr, Geomatic's Manager with Tulloch Engineering was very thorough through out the consent application process and pre-consult with the Township. The Tunnock Consulting report confirms what I discovered during the pre-consult, which is that the proposal is in conformity with our Official Plan(OP) and Zoning By-law, as well as the Provincial Policy Statement(PPS).

I am satisfied that the retained and severed piece meet the criteria for lot development within the Rural(RU) designation of our township, in size and frontage requirements. That the goals Section 4.1.4 of our OP are met. I agree with the Tunnock report that the proposal is consistent with the Provincial Policy Statement.

Reference / Documents:

- Tunnock Consulting Ltd. File P-3090 Planning Report B-013/21.
- Application for Consent



Tunnock Consulting Ltd.

P.O. Box 2032
57 Foster St.
Perth, ON, K7H 3M9

Tel: (613) 464-8805
Email: gtunnock@tunnockconsulting.ca

• community planning • building administration • adult education and training • municipal restructuring

File P-3090

May 17, 2021

Planning Report – Bosworth – Consent – B-013/21

Southeast Parry Sound District Planning Board

Application

An application for consent has been submitted to the Planning Board to create a new residential lot.

Location

The subject lands are located in Part of Lot 20, Concession 4, within the Township of Ryerson. The subject lands are located on the south side of Royston Road.



Figure 1: Subject lands

Background

The subject lands are located on Royston Road, a Township road that is maintained year-round. The proposed retained lot is currently occupied by two dwellings, two garages, a storage trailer and a shed. The residential dwelling is occupied by a private well and septic system. The proposed severed lot is currently vacant.

The proposed severed lot will be subject to an easement in favour of Part of Lot 20, Concession 4. The easement was created by consent application B-28/16.

In regard to surrounding land uses, to the east, the lots are large in size, as lots are original Township lots. To the north, residential dwellings are located along Royston Road. The residential lots to the north are, on average, 2 hectares in size. The lot located directly to the west of the subject lands is vacant and mostly covered by wetland.

The proposed retained lot is covered by mature woodland vegetation. The topography of the subject lands is rolling as the property slopes to the peak of the ridge located on the eastern half of the lot. The point of highest elevation is 345 metres above average sea level, and the point of lowest elevation is located along the west lot line, at approximately 310 metres above average sea level. A small portion of the subject lands contains a wetland area along the west lot line.

Table 1: Lot Characteristics

	Severed	Retained
Lot Area	4.47 ha.	5.89 ha.
Lot Frontage	122.4 m	118.9 m
Lot Depth	433.2 m	431.3 m
Existing Use	Vacant	Residential
Proposed Use	Residential	Residential

Official Plan

The subject lands are located within the "Rural" land use designation, as shown on Schedule 'A' - Land Use Designations of the Official Plan. The goals of the policies for the Rural designation are to preserve and promote the rural character of the Township. When considering development within the Rural designation, the impact on the rural character of the area will be considered. Permitted land uses in the Rural land use designation include single detached dwellings.

Section 4.1.4 describes the development policies within the Rural designation. In the review of these policies, I am satisfied that:

- The proposed lots meet the minimum lot frontage requirement of 60 meters;
- The proposed lots meet the minimum lot area requirement of 1 hectare;

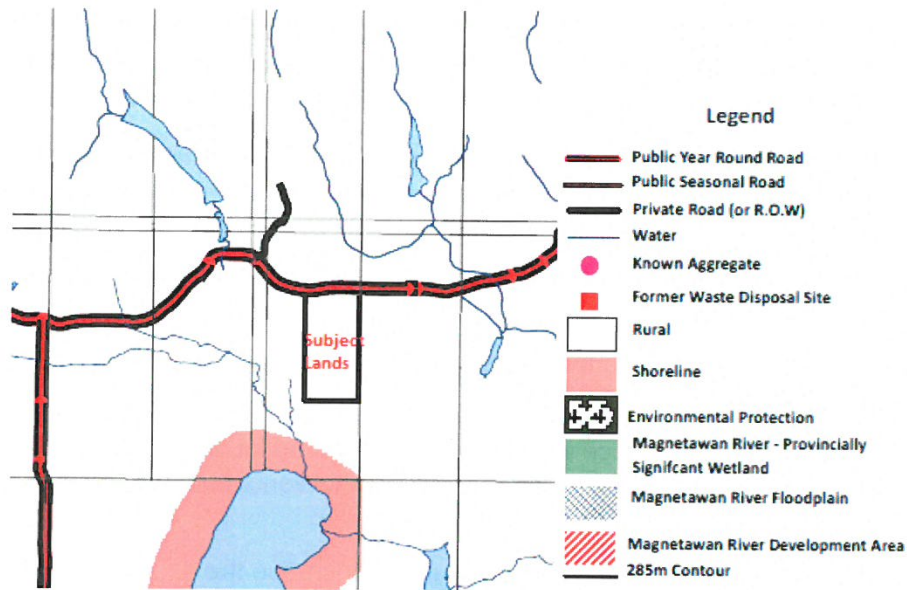


Figure 2: Schedule 'A' of the Official Plan

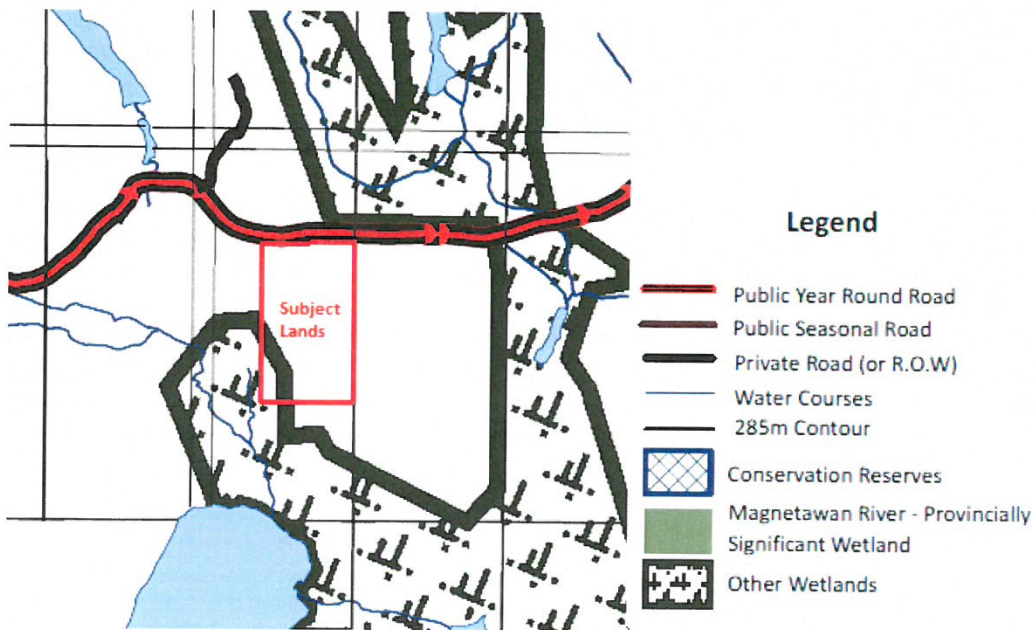


Figure 3: Schedule 'B1' - Natural Features - of the Official Plan

- The property in question is considered to be lot in existence at the time of the passage of the Official Plan, and the lot fronts on a year-round municipally maintained road. As such, I am satisfied proposed new lot meets the lot creation criteria of section 4.1.4.

Section 4.1.4 also describes design considerations that should be incorporated into lot creation. Such considerations include:

- That the lot should maintain the character of the area. It is in my opinion that the construction of a residential dwelling on the severed lot, should not significantly change the character of the area;
- The lot area of both proposed lots should be large enough to accommodate an on-site sewage disposal system;
- The creation of a new entrance to the proposed severed lot should not cause a traffic hazard. However, it is recommended that the Public Works Manager confirm that an entrance can be constructed to Township standards;
- The development of the subject lands should not increase the appearance of a continuous row of residential developments. Given that development is located adequately spaced along the travelled road to reduce the visual impact of residential development in the area. In addition, the 4.47 hectare sized lot is large enough to allow the future development to occur well back from the road way and to preserve natural vegetation to reduce the ability to see residential development from the road. The size of the retained lot provides adequate spacing between other residential lots to the east of the severed lot.

As per schedule 'B-1' of the Official Plan, a portion of the retained lot contains non-evaluated wetland. Given that the retained lot is currently developed, there will likely be no impacts on the wetland area as a result of the consent application.

It is in my opinion that the proposed consent application generally conforms to the policies of the Official Plan.

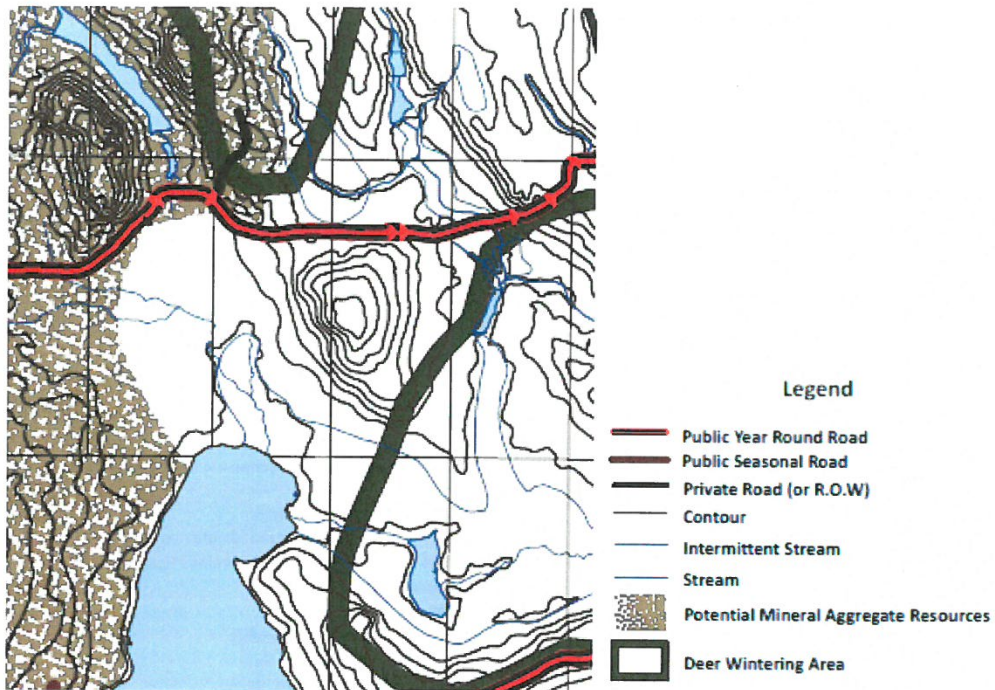


Figure 4: Schedule 'B2' - Natural Features - of the Official Plan

Zoning By-law

The subject lands are currently zoned Rural (RU). Single-detached dwellings are permitted within the RU zone. The minimum frontage for residential lots in the RU zone is 100 meters. I am satisfied that the proposed retained and severed lots will meet this minimum requirement. The minimum lot area for residential lots within the RU zone is 1 hectare. I am satisfied that the proposed retained and severed lots meet this requirement.

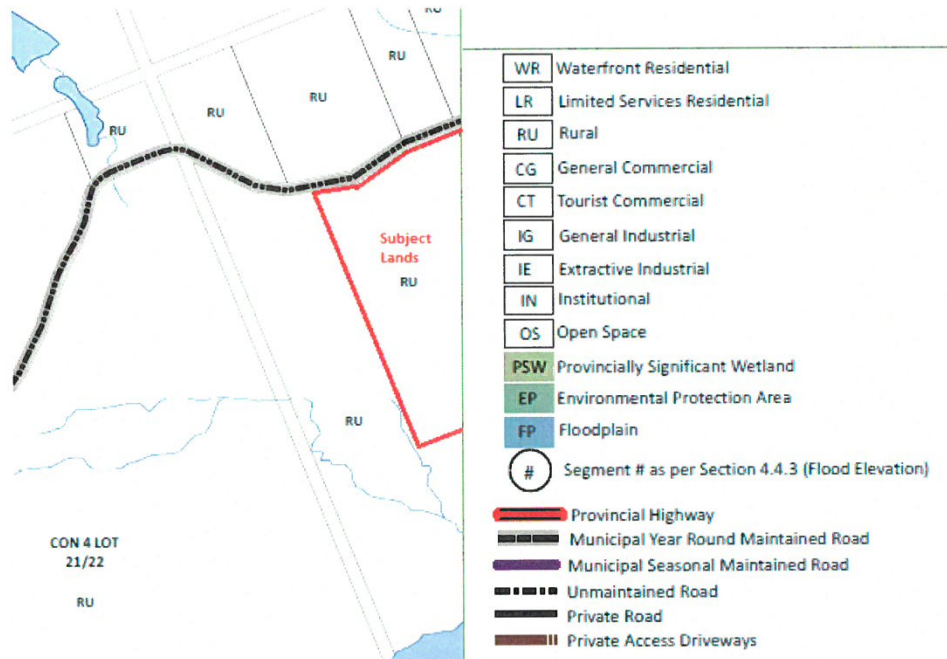


Figure 5: Schedule G-3 of the Zoning By-law

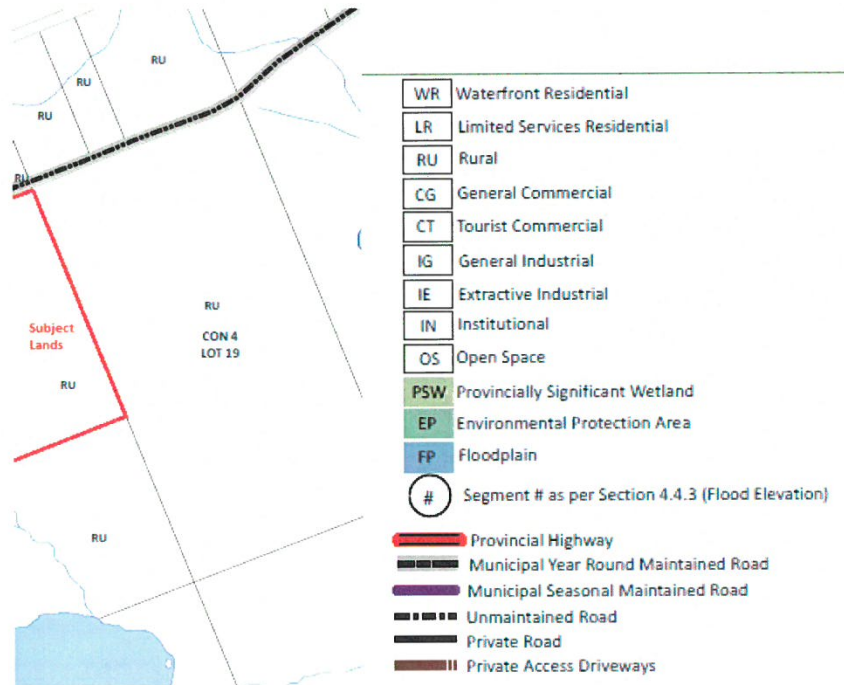


Figure 6: Schedule G-4 of the Zoning By-law

Provincial Policy Statement

The Provincial Policy Statement, 2020 (PPS) sets out land use planning standards that municipal decision-making must be consistent with.

Section 1.1.1 of the PPS states that Healthy, liveable and safe communities are sustained by promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term and by avoiding development and land use patterns which may cause environmental or public health and safety concerns; promoting cost-effective development patterns and standards to minimize land consumption and servicing costs; ensuring that necessary infrastructure and public service facilities are or will be available to meet current and projected needs; promoting development and land use patterns that conserve biodiversity and prepare for the impacts of a changing climate. I am satisfied that the proposed consent will be cost-effective and avoid increasing costs to the Township.

Section 1.6.6.1 states that planning for sewage and water services shall promote water conservation and water use efficiency and shall integrate servicing and land use considerations at all stages of the planning process. Section 1.6.6.4 states where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. Section 1.6.6.6 states that planning authorities may only allow lot creation if there is confirmation of sufficient reserve sewage system capacity. The determination of sufficient reserve sewage system capacity shall include treatment capacity for hauled sewage from private individual on-site sewage services. In consideration of the lot area being proposed for the severed lot, there should be sufficient area to accommodate an on-site septic system.

Recommendations

Having reviewed the Township's Official Plan and Zoning By-law as well as the Provincial Policy Statement, approval of this application is recommended subject to the following conditions:

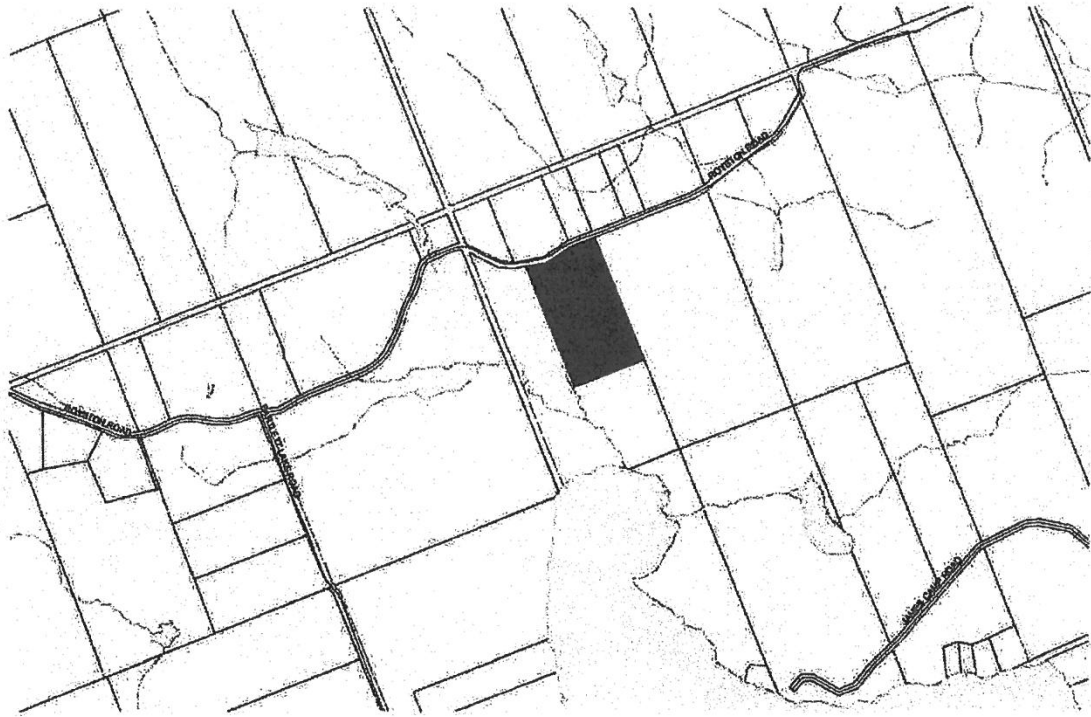
- The Township's Public Works Manager should confirm that a suitable location for a new entrance to the proposed severed lot can be properly constructed to municipal standards along Royston Road.

Respectfully submitted,



Brady McGlade, MSc (Plan) Candidate, BES

Key Plan (Bosworth)



B-013/21

Application for Consent Under Section 53 of the Planning Act

Note to Applicants: This application form is to be used if the **SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that **MUST** be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the *Planning Act*. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- The application fee.
- 1 original copy of the completed application form and sketch. Measurements are to be in metric units.

For Help

For more information on the *Planning Act*, the consent process, Provincial and local policies, please contact the Secretary/Treasurer of the Southeast Parry Sound District Planning Board at (705) 636-7069

1. Applicant Information

▶ 1.1 Name of Owner(s). An Owner's authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s) Chris Bosworth	Home Telephone No. 705-571-6820	Business Telephone No.
Address 1227 Royston Road, Burk's Fall, ON	Postal Code P0A 1C0	Fax No.

▶ 1.2 Name of the person who is to be contacted about the application. If different than the owner. (This may be a person or firm acting on behalf of the owner.)

Name of Contact Person/Agent TULLOCH Geomatics Inc. Attn: Nancy Harris Herr	Home Telephone No.	Business Telephone No. 705-746-8404
Address 5 Seguin Street, Parry Sound, ON	Postal Code P2A 1A9	Fax No.

2. Location of the Subject Land (Complete applicable boxes in 2.1)

▶ 2.1 District Parry Sound		Municipality/Unincorporated Township Ryerson		Former Township	
Concession Number(s) 4	Lot Number(s) 20	Registered Plan No. (Subd.)		Lot(s)/Block(s)	
Reference Plan No. 42R-12304 42R-20789	Part Number(s) Part 1 Part 1	Parcel No. PIN 52135-0431(LT)		Name of Street/Road Royston Road	
Street No. 1227		Section or Mining Location No.			

▶ 2.2 Are there any easements or restrictive covenants affecting the subject land? ☐ No ☒ Yes If Yes, describe the easement or covenant and its effect.

Part 1, Plan 42R-20789 Subject to an easement in favour of Part of Lot 20, Concession 4 as in RO152917 as in GB106763

3. Purpose of this Application

- 3.1 Type and purpose of proposed transaction (check appropriate box)
- Creation of a new lot ☒ Addition to a lot ☐ A Right-of-way ☐ An easement ☐
 A charge ☐ A lease ☐ A correction of title ☐ Other purpose ☐
- 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged.
 Bryan Schumacher
- 3.3 If a lot addition, identify the lands to which the parcel will be added.

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed	Retained
	Frontage (m.)	122.4+/-	118.9+/-
	Depth (m.)	433.2+/-	431.3+/-
	Area (ha. or m ²)	4.47+/-	5.89+/-
► 4.2 Use of property (i.e. vacant, industrial, commercial, residential, etc.)	Existing Use(s)	Vacant	Residential
	Proposed Use(s)	<i>Residential</i>	Residential
► 4.3 Buildings or Structures (include date of construction, type and size of building)	Existing	None	See Attached Shedule
	Proposed	Unknown	Unknown
► 4.4 Access (check appropriate space)	Provincial Highway		
	Public Road	Royston Road	Royston Road
	Name of Authority maintaining road	Township of Ryerson	Township of Ryerson
	Common name of road	Royston Road	Royston Road
	Private Road (describe in Section 4.8)		
	Right of way (describe in Section 4.8)		
	Period of Maintenance: Seasonal		
	: Year Round	x	x
	Water Access (Describe in Section 4.9)		
	► 4.5 Water Supply (check appropriate space)	Publicly owned and operated piped water system	
Name of Authority operating and maintaining service			
Privately owned and operated communal well (Describe in Section 9.1)			
Privately owned and operated individual well		✓	Existing
Lake or other water body			
Other means (Describe in Section 9.1)			
► 4.6 Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
	Name of Authority operating and maintaining service		
	Privately owned and operated communal septic system (Describe in Section 9.1)		
	Privately owned and operated individual septic tank	✓	Existing
	Privy		
	Other means (Describe in section 9.1)		

SCHEDULE OF STRUCTURES
LOCATED ON THE PROPOSED RETAINED LANDS

- 1 1 STOREY FRAME DWELLING (11.63x8.00)
WITH COVERED PORCH (11.63x1.36)
- 2 FRAME GARAGE/STORAGE SHED (4.91x4.00)
- 3 1 STOREY FRAME DWELLING (7.58x6.08)
WITH ATTACHED DECK(5.50x2.70) &
PORCH (6.20x1.80)
- 4 TRAILER/STORAGE SHED (14.60x2.60)
- 5 1.5 STOREY FRAME GARAGE (10.87x7.40)
- 6 FRAME SHED (2.44x1.36)

(ALL STRUCTURES CONSTRUCTED BETWEEN MID TO
LATE 1980's+/-)

4.7 Other Services (check if the service is available)	Electricity	X	X
	School Bussing	X	X
	Garbage Collection		

4.8 If access to the subject land is by private road, or "right of way" as indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or year round.

N/A

4.9 If access to the subject land is by water, as indicated in section 4.4, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

N/A

5. Land Use (Maps are available at Municipal Offices for verification)

5.1 What is the existing official plan designation(s), if any, of the subject land?

RU

5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the Ontario Regulation Number?

RU

5.3 Are any of the following uses or features on the subject land or within 600 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or feature	On the Subject Land	Within 600 metres of subject land, unless otherwise specified (Please check appropriate boxes)
An agricultural operation, including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland (Class 1, 2 or 3 wetland)		
A provincially significant wetland within 120 metres of the subject land	N/A	
Flood plain		
A rehabilitated mine site		
A non-operating mine site within 1 kilometre of the subject land		
An active mine site		
An industrial or commercial use, and specify the use(s)		
An active railway line		
A municipal or federal airport		

6. History of the Subject Land

6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?
☒ Yes ☐ No ☐ Unknown If Yes and if known, provide the Ministry application file number and the decision made on the application.

Consent Application B-028/16 (Bosworth), Creation of a Right of Way - Approved

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

6.3 Has any land been severed from the parcel originally acquired by the owner of the subject land?
☐ Yes ☒ No If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

6.4 How was the parcel originally acquired by the owner created? ☐ Original township lot ☒ by consent ☐ by plan of subdivision
☐ other

7. Concurrent Applications

- 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment?
☐ Yes ☒ No ☐ Unknown If Yes and if known, provide details and status of the application.
- 7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?
☐ Yes ☒ No ☐ Unknown If Yes and if known, specify the appropriate file number and status of the application.

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch in The 'Application Guide Q & A'.

- 8.1 The application must be accompanied by a sketch showing the following:
- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
 - the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land
 - the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing, bridge, highway, etc.
 - the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
 - the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
 - the existing use(s) on adjacent lands
 - the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
 - if access to the subject land is by water only, the location of the pitting and boat docking facilities to be used
 - the location and nature of any easement affecting the subject land

9. Other Information

- 9.1 Is there any other information that you think may be useful to the Planning Board, or other agencies in reviewing this application?
If so, explain below or attach on a separate page.

10. Affidavit or Sworn Declaration of Applicant(s)

Affidavit or Sworn Declaration for the Information set out in this Application

I/we, Nancy Harris Herr of the Town of Parry Sound
in the District of Parry Sound make oath and say (or solemnly declare) that the information contained in this application
is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the Town of Parry Sound
in the District of Parry Sound
this 14th day of January, 2021

Janet Borrego
Commissioner of Oaths

[Signature]
Applicant

Applicant

**Janet Lorraine Borneman, a Commissioner, etc.,
District of Parry Sound, for Oldham Law Firm,
a Professional Corporation.
Expires May 6, 2021.**

11. Authorizations of Owner(s)

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be attached to this application or the authorization set out below must be completed.

Authorization of Owner(s) for Agent to Make the Application

I/we, Christopher Ronald Bosworth, am/are the owner(s) of the land that is the subject of this application for a consent and I/we authorize Nancy Harris Herr to make this application on my/our behalf.

Dec. 16 2020
Date


Signature of Owner

Signature of Owner

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner(s) concerning personal information set out below.

Authorization of Owner(s) for Agent to Provide Personal Information

I/we, Christopher Ronald Bosworth, am/are the owner(s) of the land that is the subject of this application for a consent and for the purposes of the Freedom of Information and Protection of Privacy Act, I/we authorize Nancy Harris Herr as my/our agent for this application, to provide any of my/our personal information that will be included in this application or will be collected during the processing of the application.

Dec 16 2020
Date


Signature of Owner

Signature of Owner

12. Consent of Owner(s)

Complete the consent of the owner(s) concerning personal information set out below.

Consent of the Owner(s) to the Use and Disclosure of Personal Information

I/we, Christopher Ronald Bosworth, am/are the owner(s) of the land that is the subject of this consent application and for the purposes of the Freedom of Information and Protection of Privacy Act, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Dec 16 2020
Date


Signature of Owner


Signature of Owner

Applicants must complete the following check list to ensure that all necessary information is provided (check appropriate box):

- ☐ 1 Completed application form including sketch
 - ☐ Current parcel abstract (land title)
 - ☐ Current reference plan of survey or registered plan (if available)
 - ☐ Prescribed application fee, either as a certified cheque or money order, payable to the Southeast Perry Sound District Planning Board.
- The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Submit completed application and fee to:

SOUTHEAST PERRY SOUND DISTRICT PLANNING BOARD
8 Main Street, P.O. Box 310
Kearney, ON P0A 1M0

	Staff Report
To:	Ryerson Township Council
From:	Brayden Robinson, Treasurer
Date of Meeting:	June 1, 2021
Report Title:	Disposal of 2009 Pickup
Report Date:	May 26, 2021

Recommendation: Be it resolved that Ryerson Township Council authorize that the 2009 Chevrolet half/ton pickup truck be taken out of service and deemed as a surplus asset for disposal.

Background

Historically, the Township has maintained one pickup truck for the Roads Department. In 2018, when the new $\frac{3}{4}$ tonne was purchased, the old 2009 GMC was kept in service and has been used frequently by the roads crew in transporting fuel, materials, and personnel to various job sites. With maintenance costs averaging less than \$3,000 per year since the new pickup was purchased, this has been a relatively cost-effective solution.

The 2009 GMC has reached the end of its useful life. The cost to repair the unit would be close to, or possibly exceed, the price to purchase a replacement unit. For that reason, we are recommending that Council declare this unit as surplus and take it out of service.

On a final note, Council may wish to consider purchasing a replacement second pickup. Both units are frequently used by the Roads crew, with the old truck frequently used as a mobile fuel truck for equipment working on-site. Further details regarding options for procuring a second unit will be provided at a later meeting.

THE CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW # ____ -21

BEING a By-Law to provide for early Voting on Voting Day

WHEREAS Section 46 (2) of the Municipal Elections Act, 1996 provides that a Municipal Council may pass a by-law providing that specified voting places shall be open on Voting Day at a specified time before 10:00 a.m.;

NOW THEREFORE, Council of the Corporation of the Township of Ryerson enacts as follows:

1. The Voting Place at the Township Office, 28 Midlothian Road, shall be open between the hours of 8:30 a.m. and 8:00 p.m. on Voting Day for the Municipal Election Monday October 24, 2022.

Read a first, second and third time,
Signed and the Seal of the Corporation
affixed hereto and finally passed in Council
this 1st day of June, 2021.

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW # _____ 21

Being a by-law to adopt the Recording of Council Meetings Protocol

WHEREAS Section 10 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, provides that a Municipality may pass by-laws respecting accountability and transparency of the Municipality and its operations and of its local boards and their operations;

AND WHEREAS Council of the Corporation of the Township of Ryerson deems it desirable to adopt the Recording of Council Meetings Protocol;

NOW THEREFORE Council of the Corporation of the Township of Ryerson hereby enacts as follows:

1. That the Township's Recording of Council Meetings Protocol attached hereto as Schedule 'A' be adopted.
2. That this By-law shall come into effect on date of passage hereof.

Read a first, second and third
Time, signed and the seal of the
Corporation affixed thereto and
Finally passed in open Council this
1st day of June, 2021.

MAYOR

CLERK /DEPUTY CLERK

SCHEDULE "A" TO BY-LAW # ____ -21

AUDIO/VIDEO RECORDING OF COUNCIL MEETINGS POLICY

1. Purpose

The Township of Ryerson is committed to operating in an open and transparent environment. This policy is to specify the procedures for recording of Council meetings.

The Clerk's Office will use Zoom or other electronic platform to record the meetings of Council according to this policy.

2. Definitions

2.1. Audio Recording

Means any recording made by an electronic device capable of recording sound.

2.2. Chair

Means the person presiding at a Meeting, whether it be the Head of Council or any other Member.

2.3. Clerk

Means the person within the administration of the Township which fulfills the function of the Township Clerk as required by the Municipal Act, 2001, or their designate.

2.4. Committee

Means any Committee of Council as established by policy, or Committee of the Whole but does not include Task Forces, Advisory Boards, Boards of Management or Ad Hoc Committees.

2.5. Council

Means the elected municipal council for the Township.

2.6. Council Chambers

Means the Council Chambers located at 28 Midlothian Road or other designated location.

2.7 Council Meeting

Means a regular and special meeting of Council as provided for the Township of Ryerson's Procedural By-law.

2.8. Delegation

Means a person or group making a verbal presentation to Council

2.9. Official Record of a Meeting

Means the written minutes of the proceedings of the meeting as prepared by the Municipal Clerk in accordance with the Municipal Act, 2001.

Minutes of Meetings will remain the official record of Township of Ryerson.

2.10. Video Recording

Means any recording made by an electronic device capable of recording video and but not necessarily, sound.

3. Policy

3.1 In accordance with the Municipal Act, 2001, minutes are to be recorded without note or comment by the Clerk, and once approved by Council, these minutes form the official record of the Township of Ryerson Council meetings. The keeping of audio and video recordings of meetings in no way detracts or undermines the position of approved minutes as the official record of decision. Audio recording are considered to be a 'temporary' record of Council meetings.

3.2 The Clerk's office will not provide transcripts of the meetings.

3.3 The Township of Ryerson will use the equipment in the Council Chambers and an electronic platform such as Zoom to audio and video record Open and Closed Meetings of Council as per the Ontario Ombudsman's Office recommendations.

3.5 Regular and Special meetings held outside the Council Chambers (or designated location) may not be recorded.

3.6 Committee meetings will be exempt and not recorded.

3.7 The inability to record any meeting due to technical difficulties with recording equipment will not prohibit the meeting from commencing or continuing.

3.8 Copies of the audio/video recordings (or portions thereof) of open meetings, will be available, upon request, by secure electronic means.

4. Personal Recording Devices

4.1 The use of video or audio recording equipment or devices by the public or press during a Council meeting is generally permitted for personal use only.

4.2 The use of audio recording equipment or devices by the public or press during a Committee meeting is generally permitted for personal use only provided notice of the intention to record the meeting is given to the Clerk and Chair prior to the Call to Order.

4.3 All electronic devices, including cellular telephones, shall be placed in silent mode during the course of the meeting.

5. Liability for Content and Alteration

5.1 Improper use of the audio/video files is prohibited by the Township of Ryerson. However, the audio/video files are part of the public realm and may be subject to alteration by a member or members of the public with no municipal control over such alterations, The Township assumes no liability associated with any alterations that are made by a member or members of the public.

5.2 The Township assumes no liability for the recorded comments of the public which may be construed as false, defamatory or slanderous in nature.

5.3 Staff shall not be responsible for removing potential breaches of the Municipal Freedom of Information and Protection of Privacy Act contained in the recordings. All Councillors, staff and members of the public are responsible to adhere to the requirements to not disclose personal information in violation of MFIPPA.

6. Notice and Access

6.1 The following will be posted in the Council Chambers to advise members of the public that meetings are being recorded and will be made available upon request, added to applicable meeting agendas to make presenters and members of the public aware that proceedings are being recorded and will be made available upon request:

An audio and video recording of the Open Session of this meeting is being made and will be available as a public service to further enhance access to municipal government services and to continue to promote open and transparent government.



Councillor Report

Name	Delynne Patterson
Event	FONOM
Date of Event	May 18, 2021
Date of Presentation	June 01, 2021

Brief summary as it *relates to the Township of Ryerson*:

****Many presentations were very similar to those at ROMA with slight updates.***

-Timmins: Green, Global, and Growing was a great showcase for Timmins- this type of presentation is expensive but would benefit Almaguin if a similar presentation could be prepared

Municipal Insurance and Risk- why our premiums are skyrocketing.

Claims drive premiums- if a claim goes on for years- your legal costs go on for years- how do insurance companies plan for these costs.

-Damage awards skyrocketing because of future care costs (severely injured people are awarded several millions of dollars for future care to cover medical and renovations to homes to keep these people in their homes.)

-CATCLOSS- catastrophic loss – climate change and property losses (many natural disasters have cost insurance companies millions of dollars in just a few years0

-Cyber attacks

-Class action suits are becoming more popular

-COVID-19 claims

Ontario Northland

-offers rail freight, passenger rail, motor coach services, remanufacturing and repair in North Bay, hotel (Cochrane Station Inn)

-integrating and seamless transportation (i.e. with GO transit)

-comforts of Bus Travel- Wi-Fi, outlets,

-working to reinstate Northern Passenger Rail (building business plan)

-push Federal Gov't to provide funding for transportation for Northern Ontario