

**CORPORATION OF THE TOWNSHIP OF RYERSON  
SPECIAL COUNCIL MEETING  
MINUTES**

Electronic Meeting via Zoom, the meeting was recorded.

July 6, 2021

A special meeting of Council was held Tuesday July 6, 2021 at 5:00 p.m., for a Closed Meeting, pursuant to Section 239 (2)(c) and 239 (2) (d) as noted in the below resolutions.

Members of Council were notified of this special meeting by e-mail on June 30, 2021. The public was notified of this meeting by posting of this special meeting agenda June 30, 2021.

This was an electronic meeting via Zoom.

Mayor Sterling and Councillor Marlow participated from the municipal office via Zoom.

Council members attending electronically: Delynne Patterson and Penny Brandt.

Regrets: Councillor Finley was unable to attend due to a family emergency.

Staff in attendance at the municipal office attending via Zoom: Brayden Robinson, Nancy Field.

Mayor Sterling called the meeting to order at 5:00 p.m.

Attendance was announced and it was noted that the meeting is being recorded.

**DECLARATION OF PECUNIARY INTEREST:** None declared.

**CLOSED MEETING:**

Council moved to a closed meeting by resolution at 5:02 p.m.

Two property related matters were reviewed and Council discussed the matters it was permitted to under the resolution authorizing the public exclusions and returned to the open meeting at 6:05 p.m.

Time did not permit the Human Resources matters to be brought forward at the closed meeting and these items will be on the closed meeting agenda to be held at an unspecified time during regular meeting beginning at 6:00 p.m. this evening.

**RESOLUTIONS:**

Moved by Councillor Patterson, seconded by Councillor Brandt be it resolved that we move to a closed meeting at 5:02 p.m. pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (c) as the subject matter being considered is regarding a proposed or pending acquisition or disposition of land by the municipality or local board. The general nature is to discuss matters relating to the municipality's property interests on two items; AND ALSO Pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss human resources matters.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Patterson, seconded by Councillor Marlow, be it resolved that we adjourn at 6:05 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

  
MAYOR

  
CLERK/DEPUTY CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**REGULAR COUNCIL MEETING**

**MINUTES**

**July 6, 2021**

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday evening July 6, 2021, at 6:10 p.m. This was a fully electronic meeting via Zoom due to the COVID-19 Pandemic restrictions.

Mayor George Sterling called the meeting to order at 6:10 p.m. Attendance was announced, and it was noted that the meeting is being recorded.

Mayor Sterling and Councillor Marlow participated from the municipal office.

Council members attending electronically via Zoom: Delynne Patterson and Penny Brandt. Regrets: Councillor Finley was unable to attend due to a family emergency.

Staff in attendance at the municipal office: Nancy Field, Brayden Robinson.

Public attending electronically: Sarah Cooke (Almaguin News), Paul Van Dam, Judy Ransome, Nieves Guijarro.

Notice of this meeting was posted on the website.

ADOPTION OF MINUTES

The minutes from the regular meeting June 15, 2021, were adopted as circulated, on a motion moved by Councillor Patterson and seconded by Councillor Brandt. (Carried)

REQUEST FOR PROPOSAL

Council considered a staff report regarding the contract expiry this year for Engineer of Record services. Council decided to go to a Request for Proposals for this service and adopted a resolution as noted below.

STAFF REPORTS:

**TREASURER:** Brayden Robinson provided a finance update and budget variance report. Information on the COVID-19 Resilience Fund was provided and a resolution was adopted. The Province announced approval for funding under the Municipal Modernization Fund for a Digital Modernization Study and an request for proposals has been issued.

Information regarding the contract for provision of Regional Fire Training Services was provided and the by-law to enter into the agreement was adopted.

**DEPUTY CLERK:** Nancy Field provided Council with a site plan agreement for 1732 Peggs Mountain Road. The site plan was approved by by-law.

The second draft of the electronic meeting protocol was outlined with Council, and it was adopted by by-law. An amendment to the Procedural By-law was reviewed and a resolution was passed adopting the by-law.

A resolution regarding landfill property was adopted as noted below.

**COUNCILLOR REPORT:** Councillor Patterson provided a report on the provincial consultations regarding municipal council code of conduct. Councillor Patterson updated Council on the Historical Society's bike rack project for the Wiseman Corner's Heritage site. Council was informed that the bike rack has been completed by Lloyd Bowles and will be located at the Museum.

COMMUNICATION ITEMS:

- Joint Building Committee Statistics
- Local Planning Appeal Tribunal (LPAT) PL 130823 Order dated June 9, 2021
- Historical Society meeting minutes
- ACED Meeting Minutes
- Arena report

CLOSED MEETING

Council moved to a closed meeting by resolution at 6:36 p.m.

In the closed meeting, Council discussed the matters it was permitted to under the resolution authorizing the public exclusions and returned to the open meeting at 6:51 p.m.

BY-LAWS

- By-law # 30-21 to enter into a site plan agreement
- By-law # 31 -21 to enter into an agreement for provision of regional fire training services
- By-law # 32 -21 to adopt the electronic meeting protocol.
- By-law # 33 -21 to amend Procedural By-law 31-20
- By-law # 34 -21 to confirm the meetings of Council
- By-law # 35 -21 to enter into a contract for provision of by-law enforcement services

RESOLUTIONS

Moved by Councillor Patterson, seconded by Councillor Brandt, be it resolved that the minutes from the regular meeting June 15, 2021 be adopted as circulated.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Marlow, seconded by Councillor Brandt be it resolved that Ryerson Township Council authorize the CAO/Clerk to prepare a Request for Proposal for Engineering and Consulting Services Engineer of Record.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Patterson, seconded by Councillor Marlow be it resolved that Ryerson Township Council accept the tender from First Response in the amount of \$46,639.91 (tax included) funded through the COVID-19 Resilience Infrastructure Fund.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Brandt, seconded by Councillor Marlow, be it resolved that leave be given to introduce a Bill # 30-21, being a By-law to enter into a site plan agreement and further; That By-Law # 30-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 6<sup>th</sup> day of July 2021.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Marlow, seconded by Councillor Patterson, be it resolved that leave be given to introduce a Bill # 31-21, being a By-law to enter into a contract for provision of Regional Fire Training Services and further; That By-Law # 31-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 6<sup>th</sup> day of July 2021.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Marlow, seconded by Councillor Brandt, be it resolved that leave be given to introduce a Bill # 32-21, being a By-law to adopt the Electronic Meeting Protocol and further;

That By-Law # 32-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 6<sup>th</sup> day of July, 2021.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Brandt, seconded by Councillor Marlow, be it resolved that leave be given to introduce a Bill # 33-21, being a By-law to amend Procedural By-law 33-20 and further; That By-Law # 33-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 6<sup>th</sup> day of July, 2021.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Patterson, seconded by Councillor Brandt, be it resolved that Ryerson Township Council approves the division of property and deems the land surplus for the disposition of land from the Landfill Site, as proposed.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Patterson, seconded by Councillor Marlow, be it resolved that leave be given to introduce a Bill # 34-21, being a By-law to confirm the meetings of Council and further; That By-Law # 34-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 6<sup>th</sup> day of July, 2021.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Marlow, seconded by Councillor Brandt, be it resolved that we move to a closed session at 6:36 p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss human resources matters.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Marlow, seconded by Councillor Patterson, be it resolved that leave be given to introduce a Bill # 35-21, being a By-law to enter into a contract for provision of By-law Enforcement Services and further; That By-Law # 35-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 6<sup>th</sup> day of July 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

Moved by Councillor Brandt, seconded by Councillor Patterson, be it resolved that we do now adjourn at 6:55 p.m. The next regular meeting is scheduled for August 10, 2021 at 6:00 p.m.  
Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Patterson, Sterling. Absent: Councillor Finley. (Carried)

  
MAYOR

  
CLERK/DEPUTY CLERK