

CORPORATION OF THE TOWNSHIP OF RYERSON

**SPECIAL MEETING
AGENDA**

Tuesday October 19, 2021 - **5:30 p.m.**

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for phone-in access.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded

A special meeting of Council has been scheduled for Tuesday October 19, 2021 at 5:30 p.m., for the purpose of recognizing and celebrating Barbara Marlow's 30 years of dedicated municipal service as a member of Council.

Members of Council were notified of this special meeting by e-mail on October 14, 2021. The public was notified of this meeting by posting of this special meeting agenda October 14, 2021.

1. Call the meeting to order.
2. Attendance, in person and electronic.
3. This meeting is being recorded.
4. Declaration of Pecuniary Interest.
5. Power Point presentation summarizing 30 years of Councillor Marlow's service.
6. Presentation of Congratulatory Certificates.
7. Statements from Members of Council, Mayor's closing remarks.
8. Adjournment.

October 19, 2021 - SPECIAL MEETING 5:30 P.M.

**To Recognize Barbara Marlow's Retirement
After 30 Years of Municipal Service**

REGULAR MEETING AGENDA

October 19, 2021 AT 6:00 P.M.

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

1. CALL TO ORDER

- 1.1 Attendance: in person and electronic, late attendees
- 1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES

- 2.1 Adoption of minutes from the regular meeting October 5, 2021

3. DECLARATION OF PECUNIARY INTEREST (And General Nature)

4. PRESENTATION

- 4.1 Burks Falls (Nicky Kunkel) re: water study

5. DELEGATIONS

- 5.1 Madonna Hall: Noise By-law
- 5.2 Danika Hammond: Santa Claus Parade Committee membership

6. REPORTS

- 6.1 FIRE DEPARTMENT: Second draft 2022 Fire Budget (resolution)

- 6.2 TREASURER: Debenture By-law 49-21 (resolution), Quarterly budget update
- 6.3 DEPUTY CLERK: Consent B-049/21, and B-050/21 (Part Lot 6, Con. 10) (resolution)
- 6.4 CLERK: By-law: signing officers, adopt Council Vacancy Policy (resolutions), Noise by-law staff report
- 6.5 COUNCIL MEMBERS: Resignation from Councillor Marlow

7. **NOTICE OF MOTION** (if required)

8. **COMMUNICATION ITEMS**

- 8.1 Historical Society minutes
- 8.2 Joint Building Committee Statistics
- 8.3 Perry Township request to support resolution: healthcare (resolution)
- 8.4 Jasmine Hall
- 8.5 ACED minutes
- 8.6 ROMA Virtual Conference January (resolution)

9. **BY-LAWS**

- By-law 49-21 to debenture for snow plow truck
- By-law 50-21 to appoint signing officers
- By-law 51-21 to adopt a council vacancy policy
- By-law 52-21 to confirm the meetings of Council

10. **CLOSED SESSION** (if required)

11. **IMPORTANT DATES**

- October 25, 2021 Tri-council 7:00 p.m. (Hybrid meeting virtual or in person at the arena – COVID-19 requirements in effect)
- November 2, 2021 Regular Meeting 6:00 p.m.
- November 16, 2021 Regular Meeting 6:00 p.m.

12. **ADJOURNMENT**

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: October 19, 2021

Item # 2.1 on Agenda Moved by Councillor Brandt Seconded by Councillor Patterson

Be it resolved that the minutes from the regular meeting October 5, 2021 be adopted as circulated.

Item # 4.1 on Agenda Moved by Councillor Marlow Seconded by Councillor Finley

Be it resolved that Ryerson Township Council support the proposal for a participating in a study regarding extension of water and sewer services along Highway 520, in principle, details and costs to be determined before final approval of the project.

Item # 6.1 on Agenda Moved by Councillor Finley Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council approve the 2022 draft Fire Department budget for submission to the Tri-Council meeting scheduled for Monday October 25, 2021.

Item # 6.2 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that leave be given to introduce a Bill # 49-21, being a By-law to issue a debenture for the purchase of the snow plow truck and further; that By-Law # 49-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19th day of October, 2021.

Item # 6.3 on Agenda Moved by Councillor Marlow Seconded by Councillor Finley

Be it resolved that Ryerson Township Council supports Consent Applications: B-049/21, B-050/21 Lot 6, Concession 10, within the Township of Ryerson, Pete's Hill Road, subject to the following conditions:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the center line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.
- The Township requires one copy of the draft reference plan for review prior to registration, two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.
- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires that for any proposed entrance: The Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before the finalization of the consent is given.

- That the Planning Board receive confirmation from the North Bay-Mattawa Conservation Authority that there is an area within the proposed retained lot and severed lots, that is suitable for a conventional sewage disposal system (i.e., Class 4)

Item # 6.4 on Agenda Moved by Councillor Marlow Seconded by Councillor Brandt

Be it resolved that leave be given to introduce a Bill # 50-21, being a By-law to appoint signing officers and further; That By-Law # 50-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19th day of October, 2021.

Item # 6.4 on Agenda Moved by Councillor Patterson Seconded by Councillor Marlow

Be it resolved that leave be given to introduce a Bill # 51-21, being a By-law to adopt the Council vacancy policy and further; That By-Law # 51-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19th day of October, 2021.

Item # 6.5 on Agenda Moved by Councillor Patterson Seconded by Councillor Finley

Be it resolved that Ryerson Township Council accept, with regret, Barbara Marlow's resignation from Council.

Item # 8.3 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that Ryerson Township Council support resolution number 2021-406 from the Township of Perry supporting the initiative from the Federation of Northern Ontario Municipalities (FONOM) to see the consolidation of agencies in order to create solutions to social issues including mental health, addictions and homelessness and further that this resolution be circulated to the appropriate Ministries and Agencies.

Item # 9 on Agenda Moved by Councillor Brandt Seconded by Councillor Patterson

Be it resolved that leave be given to introduce a Bill # 52-21, being a By-law to confirm the meetings of Council and further; That By-Law # 52-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19th day of October, 2021.

Item # 12 on Agenda Moved by Councillor Patterson Seconded by Councillor Marlow

Be it resolved that we do now adjourn at _____. The next regular meeting is scheduled for November 2, 2021 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

October 5, 2021

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday October 5, 2021, at 6:00 p.m. This was a hybrid meeting combining electronic meeting via Zoom, phone and in person due to the COVID-19 Pandemic precautions.

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Mayor Sterling and Councillor Marlow participated from the municipal office.

Council members attending electronically via Zoom: Penny Brandt, Delynne Patterson, Celia Finley.

Staff in attendance at the municipal office: Brayden Robinson, Nancy Field, Dave McNay, Cameron Haffner, Judy Kosowan.

Staff in attendance via Zoom: Caitlin Deevey.

Delegation in attendance via Zoom: Madonna Hall.

Public attending by phone or electronically: Nieves Guijarro, Paul Van Dam, Judy Ransome.

Notice of this meeting was posted on the website.

The minutes from the regular meeting September 21, 2021 were adopted as circulated, on a motion moved by Councillor Marlow and seconded by Councillor Finley.

There were no declarations of pecuniary interest.

DELEGATION:

Madonna Hall attended to discuss the Noise By-law with Council, as there are ongoing issues with very loud generators running constantly near her property. Council will follow up on issues raised and the noise by-law will be updated.

REPORTS:

FIRE DEPARTMENT: Dave McNay, Ken Stevenson and Cameron Haffner attended to present the draft 2022 fire budget. Several amendments will be made as discussed and the draft budget will be considered further at the October 19, 2021, meeting.

TREASURER: Brayden Robinson followed up regarding the Asset Management Plan. No further comments were received, and the Asset Management Plan was adopted.

DEPUTY CLERK: Nancy Field provided a staff report regarding the Emergency Management Compliance report and a resolution was adopted.

CLERK: Council discussed the vaccination policy, and adopted the resolution noted below. Council reviewed a council vacancy policy and direction was provided by resolution. A resolution appointing a signing officer was adopted.

BREAK: A break was called at 7:36 p.m. The meeting resumed at 7:40 p.m.

COUNCIL REPORTS:

Councillor Brandt reported on the Joint Building Committee meeting minutes and the matter of tiny homes and affordable housing.

Councillor Finley expressed concerns about the extension of the original three-year agreement for the Almaguin Highlands Community Economic Development (ACED) agreement and about the proportion that Ryerson is paying.

COMMUNICATION ITEMS:

- Joint Building Committee Minutes
- Paul Van Dam: Noise By-law
- Arena COVID-19 Policy
- Colin Love: requested permission to allow parking at the Wiseman Corner Museum for a one day Restoration Festival event. Council adopted a resolution as noted below
- Ministry of Municipal Affairs: Vaccination Guidance

BY-LAWS

By-law # 46-21 to adopt the Asset Management Plan

By-law # 47-21 to adopt a COVID-19 policy

By-law # 48-21 to confirm the meetings of Council

RESOLUTIONS

Moved by Councillor Marlow, seconded by Councillor Finley, be it resolved that the minutes from the regular meeting September 21, 2021, be adopted as circulated.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Finley, seconded by Councillor Patterson, be it resolved that leave be given to introduce a Bill # 46-21, being a By-law to adopt the Asset Management Plan and further; That By-Law # 46-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 5th day of October 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Marlow be it resolved that Ryerson Township Council confirm that the Township has reached compliance for the 2020 Emergency Management Program.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Patterson, seconded by Councillor Finley, be it resolved that leave be given to introduce a Bill # 47-21, being a By-law to adopt the COVID-19 Vaccination Policy and further; That By-Law # 47-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 5th day of October 2021.

Recorded vote due to electronic meeting: Yes: Marlow, Finley, Patterson, Sterling.
No: Brandt. (Carried)

Moved by Councillor Marlow, seconded by Councillor Patterson be it resolved that Ryerson Township Council direct Staff to proceed with Option 1, failing Option 1 then proceed with Option 2 as outlined in the Council Vacancy Report.

Recorded vote due to electronic meeting: Yes: Marlow, Patterson, Sterling. No: Brandt, Finley. (Carried)

Moved by Councillor Brandt, seconded by Councillor Finley Whereas Ryerson Township Council is required to appoint a new signing officer, as Councillor Marlow has indicated that she will be resigning; Now Therefore be it resolved that Ryerson Township Council appoint Delynne Patterson to be added as a signing officer effective October 28, 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.

(Carried)

Moved by Councillor Marlow, seconded by Councillor Patterson be it resolved that Ryerson Township Council authorize parking at the Wiseman Corners School Heritage Centre at 112 Midlothian Road for the Restoration Festival on Sunday October 17, 2021, pending:

Receipt of proof of additional insurance naming the Township of Ryerson as additional insured Approval from the Burks Falls and District Historical Society.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Finley, seconded by Councillor Marlow be it resolved that leave be given to introduce a Bill # 48-21, being a By-law to confirm the meetings of Council and further; That By-Law # 48-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 5th day of October 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Patterson, seconded by Councillor Brandt be it resolved that we do now adjourn at 8:05 p.m. The next regular meeting is scheduled for October 19, 2021, at 6:00 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

MAYOR

CLERK/DEPUTY CLERK



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

October 14, 2021

Township of Armour
56 Ontario Street
Burk's Falls ON P0A 1C0

Township of Ryerson
28 Midlothian Rd
Burk's Falls ON P0A 1C0

Dear Councils:

The Village of Burk's Falls is currently undertaking an Official Plan, a Comprehensive Zoning Bylaw and a water and wastewater review to manage growth over the next 10 to 20 years.

The Village has had requests from property owners/developers in the Township of Armour and the Township of Ryerson to extend our water and sewer services. These requests do come at an appropriate time as the Village is compiling growth projections and services required to meet expectations.

However, our studies have not included our neighbours' expectations. As you know through BACED we did perform a Servicing Feasibility Study in 2016 to determine next steps to expand water outside our municipal boundaries. An aquifer was located off Highway 520 and the consultants DM Wills provided an estimate to test the recharge of the aquifer for sustainability. With the new requests from developers to expand our water, it appears time to begin the next level of investment readiness.

With that said, Council would prefer to project long term on expanding services to avoid performing studies and infrastructure requirements as each request is received. Council would like to work with Armour and Ryerson to determine potential adjacent municipal boundaries for growth outside Burk's Falls and conduct one study determining what is necessary to meet those needs. While consumption cannot be gauged as uses may be unknown, infrastructure can be planned.

We are requesting support in principal and a financial contribution to conduct a long-term servicing study and to perform the recharge test required of the second aquifer. Costs are unknown at this time as a new quote is required. However, the study in 2016 was approximately \$60,000 and the quote for the aquifer test was estimated at \$120,000. The Village is currently conducting the necessary projections for growth within our boundary but sooner rather than later, we will be asked again to expand and working together we can be ready.

If your Council agrees our next step would be to meet and determine growth boundaries. Once we have the area defined, we can seek quotes from qualified contractors to proceed in early 2022.

We look forward to hearing from you

Regards,

A handwritten signature in black ink, appearing to read 'Cathy Still', written over a light blue horizontal line.

Cathy Still
Mayor

TOWNSHIP OF RYERSON

28 MIDLOTHIAN ROAD

R. R. # 1

BURKS FALLS, ONTARIO POA 1C0

Phone 705 382-3232 Fax 705 382-3286

email: clerk@ryersontownship.ca

DELEGATION REQUEST FORM

NAME: Ms. M. Hall

MAILING ADDRESS: 1150 Royston Road
BURK'S Falls ONTARIO POA-1C0

PHONE NUMBER: 705 440-9114

COUNCIL MEETING DATE: Oct. 19 2021

PRESENTATION TO BE PROVIDED TO THE CLERK? YES NO

POWERPOINT REQUIRED? YES NO

GENERAL NATURE OF DELEGATION:

To Follow up with my concern with unlawful enjoyment of my home.

- Reports from by-law regarding complaint.
- immediate resolution to my concern.
- I resent the comment comments made prior to Oct, 5th 2021 meeting Regarding my windows
- I Find the comments DISRESPECTFUL

If more space is required please attach another page.

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

SIGNATURE: Madonna Hall DATE: Oct. 12 2021

If you have a digital signature or wish to create one, click on the signature box and follow the instructions. If you do NOT have a digital signature, please print and sign the form.

	A	B	P	R	S	T	U	V
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2022 DRAFT BUDGET							
3	October 12, 2021							
4	Account #	Description	2019 Actual	2020 Actual	2021 Budget	2021 YTD (09/30)	2022 Draft Budget	Comments
6	OPERATING ACTIVITIES							
7	OPERATING REVENUE							
8	15-321	MVC	11,711	1,940	4,900	-	5,200	3-year average
9	15-321-01	Inspections	555	205	400	609	400	
10	15-321-03	Miscellaneous Revenue	10,411	4,994	100	1,788	1,000	Fines, burn permits
11	15-321-04	Air Station	1,200	1,500	2,250	-	-	Dividing actual invoices 4 ways
13	15-621	Fire Transfer from Reserve	-	-	-	-	-	
14	TOTAL OPERATING REVENUE		23,877	8,639	7,650	2,397	6,600	
15								
16	OPERATING EXPENDITURES							
17	16-202	Vehicle Expense	39,094	18,384	20,100	13,249	20,100	
18	16-203	Equipment/Comm Repair	16,793	12,690	16,900	8,408	12,600	
19	16-204	Utilities	5,453	4,796	6,000	3,108	6,000	
20	16-205	Telephone	6,038	5,740	5,600	4,126	5,600	
21	16-206	Fire Prevention Supplies	914	-	3,000	2,156	3,000	Supplies, fire rate signs, uniforms
23	16-208	Training	35,463	23,238	37,050	4,751	45,595	
25	16-209	WSIB	7,036	4,794	7,900	3,675	8,300	
26	16-210	Response Wages	57,545	54,804	57,600	38,299	58,800	
27	16-211	Wages & Empl Related Costs	166,413	117,910	174,500	124,057	184,200	
28	16-212	Insurance	20,887	22,257	24,800	23,851	26,400	
29	16-213	Building Repair/Maintenance	2,237	1,683	4,000	3,784	20,550	
30	16-214	Office Expense	3,017	3,110	3,500	2,044	3,500	
34	16-215	Air Station Fill and Maintenance	1,547	1,936	3,000	861	750	
35	16-216	PPE	-	3,438	1,500	986	1,500	Gloves, masks, gowns, wipes
36	16-217	New Equipment/Gear	12,616	34,732	49,660	45,785	31,500	Portable radios, bunker gear, helmets, boots, station wear
37	16-218	Miscellaneous	2,624	422	1,000	116	1,000	

	A	B	P	R	S	T	U	V
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2022 DRAFT BUDGET							
3	October 12, 2021							
4	Account #	Description	2019 Actual	2020 Actual	2021 Budget	2021 YTD (09/30)	2022 Draft Budget	Comments
38	16-219	Snow Removal	2,005	1,650	2,200	949	2,100	
39	16-222	Recharge Fire Extinguishers	333	178	500	614	500	
40	16-223	Radio License	1,522	1,420	1,450	1,514	1,600	Forecasted inflationary increase
41	16-224	Answering Service	1,261	1,261	1,300	-	1,300	
42	16-225	Legal	-	-	500	-	-	
43	16-226	Office Space Rental	3,242	3,242	3,242	2,431	3,242	
44	16-229	Audit/Accounting	2,528	2,534	2,600	(702)	2,600	Audit fees \$2,200 per contract + \$400 for external accounting
45	16-247	Smoke/CO Alarms	237	-	-	26	500	
46	16-248	Defib/Medical Supplies	-	-	500	444	500	
47		TOTAL OPERATING EXPENDITURES	388,805	320,219	428,402	284,531	441,737	
48								
49		NET OPERATING EXPENDITURES	364,928	311,580	420,752	282,133	435,137	Change in operating expenditures: 3.4%
50								
51								
52	CAPITAL TRANSACTIONS							
53		CAPITAL REVENUE						
54	15-321-02	Donations (typically received for fire capital assets)	100	40	100	50	100	
56	15-328	Loan Proceeds	-	-	-	-	-	
58	15-621	Transfer from Fire Committee Reserve	24,470	7,500	-	-	-	
59		TOTAL CAPITAL REVENUE	24,570	7,540	100	50	100	
60								
61		CAPITAL EXPENDITURES						
62	16-221	Capital Purchase	24,470	9,830	12,000	-	550,000	Mini-pumper \$350,000; SCBA \$155,000; gear rack \$20,000; carport \$25,000
65	16-228	Fire Committee Reserve Expense	2,500	-	-	-	-	
67		Debt Repayment						
68	16-212-1	Tanker Loan - interest	7,526	6,811	6,076	2,960	5,318	

	A	B	P	R	S	T	U	V
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2022 DRAFT BUDGET							
3	October 12, 2021							
4	Account #	Description	2019 Actual	2020 Actual	2021 Budget	2021 YTD (09/30)	2022 Draft Budget	Comments
69	16-212-2	Tanker Loan - principal	23,561	24,266	24,992	28,107	25,740	
70								
71		TOTAL CAPITAL EXPENDITURES	58,057	40,907	43,068	31,067	581,058	
72								
73		NET CAPITAL EXPENDITURES	33,487	33,367	42,968	31,017	580,958	
74								
75		NET EXPENDITURES	398,415	344,947	463,720	313,151	1,016,095	
76								
77		MUNICIPAL CONTRIBUTIONS						
78	15-621 A	Armour (47.84%)	190,602	165,023	221,844	149,811	486,100	
79	15-621 B	Burk's Falls (28.6%)	113,947	98,655	132,624	89,561	290,603	
80		Ryerson (23.56%)	93,867	81,270	109,252	73,778	239,392	
81			398,415	344,947	463,720	313,151	1,016,095	

TOWNSHIP OF RYERSON
2021 BUDGET VARANCE

	A	B	AS OF SEPT 30, 2021		R
	Account #	ACCOUNT NAME	2021 BUDGET	2021 YTD (09/30)	NOTES
1					
2	RYERSON-ADMINISTERED SERVICES				
3	Fire Department				
4	Revenue				
5	15-321	Fire Revenue - MVC	4,900	-	
6	15-321-01	Fire Rev - Inspections	400	609	
7	15-321-02	Fire Rev - Donations	100	50	
8	15-321-03	Fire Rev - Miscellaneous	100	1,838	
9	15-321-04	Fire Rev - Air Station	2,250	-	
14	15-621 A	Fire Rev - Armour	221,844	166,383	
15	15-621 B	Fire Rev - Burk's Falls	132,624	99,468	
16	Subtotal - Fire Revenue		362,218	268,348	
17	Expenditures				
18	16-202	Fire - Vehicle Expense	20,100	13,249	
19	16-203	Fire - Equip/Comm Repair	16,900	8,408	
20	16-204	Fire - Utilities	6,000	3,108	
21	16-205	Fire - Phone	5,600	4,126	
22	16-206	Fire - FPO Supplies	3,000	2,156	
23	16-208	Fire - Outside Training	37,050	4,751	
24	16-209	Fire - WSIB	7,900	3,675	
25	16-210	Fire - Response Wages	57,600	-	All response wages recorded in November
26	16-211	Wages & Empl Related Costs	174,500	124,057	
27	16-211 3	Accrued Sick Leave	-	-	
28	16-212	Fire - Insurance	24,800	23,851	
29	16-212-1	Fire Loan Interest	6,076	6,076	
30	79-117	Fire Loan Principal	24,992	24,992	
31	16-213	Fire - Bldg Repair/Maintenance	4,000	3,784	
32	16-214	Fire - Office Expense	3,500	2,044	
33	16-215	Fire - Air Stn Fill/Maintenance	3,000	861	

TOWNSHIP OF RYERSON
2021 BUDGET VARANCE

	A	B	AS OF SEPT 30, 2021		R
	Account #	ACCOUNT NAME	2021 BUDGET	2021 YTD (09/30)	NOTES
1					
34	16-216	Fire- PPE	1,500	986	
35	16-217	Fire - New Equipment/Gear	49,660	45,785	
36	16-218	Fire - Miscellaneous	1,000	116	
37	16-219	Snow Removal	2,200	949	
38	16-221	Capital Purchase	12,000	-	Project postponed
39	16-222	Fire - Recharge Fire Extinguishers	500	614	
40	16-223	Fire - Radio Licence	1,450	1,514	
41	16-224	Fire - Answering Service	1,300	-	
42	16-225	Fire - Legal	500	-	
43	16-226	Office Space Rental	3,242	2,431	
46	16-229	Fire - Audit & Accounting	2,600	(702)	
47	16-247	Smoke/CO Alarms	-	26	
48	16-248	Defib. / Medical Supplies	500	444	
49	16-250	Air Station System Overhaul	-	-	
51	79-107	To Be Recovered - Fire Sick Leave	-	-	
52	Subtotal - Fire Expenditures		471,470	277,299	
53	Net Fire Cost to Ryerson		109,252	8,951	Per approved 2021 budget
54					
55	Regional Fire Committee				
56	15-630	RFC Rev Armour	8,220	5,985	
57	15-631	RFC Rev Burk's Falls	4,914	3,578	
58	15-632	RFC Rev Kearney	17,182	12,511	
59	15-633	RFC Rev Magnetawan	17,182	12,511	
60	15-634	RFC Rev Perry	17,182	12,511	
61	15-635	RFC Rev McM/Monteith	17,182	12,511	
62	Subtotal - RFC Revenue		81,862	59,608	
63	RFC Expenditures				
64	16-285	Regional Training Officer - Materials	85,908	61,056	

TOWNSHIP OF RYERSON
2021 BUDGET VARANCE

	A	B	AS OF SEPT 30, 2021		R
	Account #	ACCOUNT NAME	2021 BUDGET	2021 YTD (09/30)	NOTES
1					
65		Net RFC Cost to Ryerson	4,046	1,448	
66					
92		Net Expenditures - Ryerson-administered Joint Services	113,298	10,399	
93		OPERATIONS			
94	14-110	General Levy	2,119,148	2,141,138	
95	14-210	General Tax - Educ - English - Public	279,059	282,055	
96	14-310	General Tax - Educ - English - Separate	8,655	8,655	
97	14-410	General Tax - Educ - French - Public	568	568	
98	14-510	General Tax - Educ - French - Separate	1,435	1,435	
99	15-230	Payment in Lieu of Taxes - Provincial	1,706	325	
100	18-911	Transfer to School Bd - English Public	(279,059)	(211,451)	
101	18-912	Transfer to School Bd - English Separate	(8,655)	(6,496)	
102	18-913	Transfer to School Bd - French Public	(568)	(428)	
103	18-914	Transfer to School Bd - French Separate	(1,435)	(1,081)	
104		Net Taxation	2,120,854	2,214,721	
105					
106	15-310	General Government - Misc. Rev	30	5,765	Surplus funds from 2020 tax sales
107	15-371	Tax Sales Admin Fee	3,000	3,000	
108	15-381	Planning Zoning Severances	2,500	8,000	Higher than average volume of planning applications
109	15-402	Misc Government Grants	20,000	34,367	
110	15-502	Prov Grant Wildlife Compensation	800	-	
111	15-503	Prov. Aggregate Resources Rev	7,500	8,671	
113	15-510	Provincial Government - OMPF	345,500	259,125	
114	15-511	Provincial Offences	-	1,987	
115	15-512	Prisoner Transportation Credit	918	230	Final allocation coming in November
116	15-513	Policing Detachment Revenue	328	410	
117	15-531	Road Revenue - Misc (Operating Rev)	1,100	2,146	Sale of surplus steel culverts
120	15-623	Rockwynn Docks	-	-	

TOWNSHIP OF RYERSON
2021 BUDGET VARANCE

	A	B	AS OF SEPT 30, 2021		R
	Account #	ACCOUNT NAME	2021 BUDGET	2021 YTD (09/30)	NOTES
1					
121	15-720	Licenses & Permits	15,200	22,479	
123	15-750	Current Penalties & Interest	27,800	23,081	
124	15-760	Investment Income	22,325	24,398	
125	15-770	Sales, Photocopies, etc.	100	146	NSF charges, blue box sales, other misc charges
126	15-771	Township Book	100	76	
127	15-773	Cemetery Revenue	275	195	
129	15-775	Transfer From Parkland	9,200	-	
132	15-790	Transfer from Reserve - Cemetery	500	500	
133	15-790	Transfer from Reserve - Roads	1,850	1,850	
134	15-791	Transfer from Strongco Reserve	401	401	
135	Subtotal Other Revenue		459,427	396,827	
136	Total Operating Revenue		2,580,281	2,611,548	
137					
138	16-111	Council - Wages/Benefits	47,100	24,145	
139	16-112	Council - Insurance	1,388	1,388	
140	16-114	Council - Expense	7,400	3,818	training, HR consultant, ROMA registration, Office 365
141	16-121	Gen Govt Wages/Benefits	382,600	265,092	
142	16-122	Gen Govt - Insurance	20,075	20,075	
143	16-123	CGIS/Blue Sky	7,050	7,313	
144	16-124	Gen Govt - Materials	40,800	23,806	
145	16-125	Gen Govt - Cont Serv	3,750	1,584	Extended relocation lowered cleaning, mat costs
146	16-126	Health & Safety	3,350	2,806	Masks, cleaning supplies, other PPE
148	16-132	Memorial Donations	750	300	
149	16-128	Donations	5,250	2,148	
151	16-130	HR Services	10,000	3,227	
152	16-131	Audit, Accounting & Clerk Assistance	16,500	(3,250)	Final 2020 audit invoice not yet received
153	16-133	Election Expense	250	-	

TOWNSHIP OF RYERSON
2021 BUDGET VARANCE

	A	B	AS OF SEPT 30, 2021		R
	Account #	ACCOUNT NAME	2021 BUDGET	2021 YTD (09/30)	NOTES
1					
154	16-134	Transfer to Election Reserve	2,400	2,400	
155	16-135	Legal	22,500	13,317	IC, other ongoing legal expenses
156	16-136	Tax W/O and Adjustments	4,900	9,513	Misclassification of farming properties
157	16-138	Assessment Services	29,488	22,116	
158	16-139 A	Building Maintenance	3,000	3,983	Misc building repair, not capitalized
161	16-150	Ontario Aggregate Resources Fee	3,150	-	Cost accrued at year-end
162	16-156	Bank Errors & Charges	1,600	1,115	
163	79-102	To Be Recovered Employee Benefits	-	-	
164	Subtotal - general government operating expenditures		613,301	404,896	
165					
166	16-231	By-Law Enforcement Officer - Wages	7,950	4,644	
167	16-234	By-Law Enforcement - Materials	3,500	781	
168	16-245	MNR Crown Land Protection	4,457	4,457	
169	16-249	Policing	167,645	97,790	
170	16-252	Joint Building Committee	-	-	
172	16-254	Animal Control - Materials	400	328	
173	16-255	Animal Control - Contracted Services	1,542	1,157	
174	16-256	Prov Wildlife Predation	800	-	
175	16-262	CodeRED Alert system	900	743	1,175 USD shared with Burks Falls
178	16-265	Emergency Measures - Contract Service	1,500	-	
179	16-266	911 - Civic Addressing	1,800	2,032	CERB contract, 911 signs
181	Subtotal other Protection Operating Expenditures		190,494	111,932	
182					
183	16-451	Hazardous Waste Expense	4,726	4,726	
184	16-460	Landfill/Recycling	109,950	74,694	
185	Subtotal Environmental Operating Expenditures		114,676	79,420	
186					

TOWNSHIP OF RYERSON
2021 BUDGET VARIANCE

	A	B	AS OF SEPT 30, 2021		R
1	Account #	ACCOUNT NAME	2021 BUDGET	2021 YTD (09/30)	NOTES
187	16-511	Almaguin Highlands Health Centre	5,500	500	
188	16-518	Health Unit	19,756	14,817	
189	16-520	Land Ambulance	58,534	42,530	
191	16-554	Cemeteries - Materials	5,450	4,459	Fencing repairs at Midlothian cemetery
192	16-555	Cemeteries - Contracted Services	5,821	3,881	
193	Subtotal Health Services Operating Expenditures		95,061	66,187	
194					
195	16-618	Social and Family Services	81,439	61,079	
196	16-628	Eastholme - Operating	65,669	50,620	
197	Subtotal Social&Family Services Operating Expenditures		147,108	111,699	
198					
199	16-711	Recreation - Parks Wages	-	-	
200	16-714	Recreation - Parks - Materials	900	108	
201	16-715	Recreation - Parks - Contracted Services	3,881	2,587	
202	16-716	Rockwynn Docks	700	44	
204	16-722	Recreation Committee Materials	5,000	-	Committee has not met
205	16-726	Recreation - Programs Materials	3,350	-	Rec programs postponed in 2021
207	16-734	Recreation - Arena	80,341	60,255	
209	16-754	Culture - Museum - Materials	4,650	2,161	
214	16-795	Library	31,945	32,112	Per approved 2021 budget; cost share updated
215	16-858	Economic Development	10,000	7,500	
216	Subtotal Recreation&Cultural Services Operating		140,767	104,767	
217					
218	16-816	Planning and Zoning - Severances - Official Plan	2,500	129	
222	Subtotal Planning Operating Expenditures		2,500	129	
223					
263	17-002	Contra Road Wages	-	(315,194)	

TOWNSHIP OF RYERSON
2021 BUDGET VARANCE

	A	B	AS OF SEPT 30, 2021		R
	Account #	ACCOUNT NAME	2021 BUDGET	2021 YTD (09/30)	NOTES
1					
264	17-001	Total road wages	445,300	315,194	
265					
266	17-022	Installation of Culverts	8,650	10,200	
267	17-032	Install & Maintain Culverts Materials	2,000	-	
268	17-615	Bridge Appraisals	4,070	-	Completed, pending receipt of invoice
269	17-052	Grass Mowing Materials	4,191	4,038	
270	17-062	Brushing Maintenance Materials	750	25	
273	17-092	Beavers Materials	2,200	-	
274	17-102	Debris and Litter Pickup Materials	100	-	
275	17-152	Hardtop Patching Materials	2,900	1,932	Crack sealer for Midlothian Rd
276	17-162	Sweeping Materials	1,500	1,969	
278	17-212	Grading & Scarifying Materials	3,700	2,757	
279	17-222	Dust Layer - Purchase	61,750	57,485	
280	17-232	Dust Layer - Application Materials	250	104	
281	17-242	Gravel - Contract	58,200	28,694	Tender completed in early October
283	17-302	Snow Plowing & Removal Materials	5,400	688	
284	17-312	Purchase of Sand/Salt	38,900	5,014	Tender completed in early October
285	17-322	Sanding & Salting Materials	3,400	918	
286	17-332	Culvert Thaw Materials	250	20	
288	17-349	Winter Lighting for Vehicles Materials	500	-	
289	17-350	Truck and Equipment Chains	2,100	-	Will be purchased during fall changeover
290	17-352	Major Rain/Thaw Event Materials	1,200	-	
291	17-382	Signs Materials	3,500	1,837	
292	17-392	Training Materials	4,000	98	
293	17-393	Safety Equipment / Clothing	3,500	577	
294	17-432	Overhead Materials	56,300	42,801	
295	17-433	Overhead Professional Fees	3,000	15,741	HR professional fees
296	17-902	Purchase New/Replace Worn Tools	3,000	476	

TOWNSHIP OF RYERSON
2021 BUDGET VARANCE

	A	B	AS OF SEPT 30, 2021		R
1	Account #	ACCOUNT NAME	2021 BUDGET	2021 YTD (09/30)	NOTES
299	17-462	13 Western Star Materials	13,700	4,785	
301	17-472	09 Pickup Materials	2,400	1,155	
303	17-475	19 Ford Pickup Parts and Repair	2,900	2,763	
305	17-482	07 Freightliner Materials	18,000	10,441	
307	17-492	05 Volvo Materials	12,000	9,264	
311	17-504	2013 Grader Materials	19,500	16,602	
315	17-522	2019 Backhoe/JCB Materials	2,500	605	
318	17-532	2015 Excavator Materials	13,500	8,636	
319	17-542	Float Materials	2,000	408	
320	17-552	Small Equipment Materials	2,000	192	
322	17-562	2014 Loader Materials	7,500	2,593	
323	16-349	Fuel to be distributed	80,000	(2,133)	Actual cost to date: \$48,609
324	Subtotal Transportation Operating Expenditures		896,611	590,365	
325	Ryerson Operating Expenses		2,200,518	1,469,394	
326	Net Ryerson Total Expenditures re Ryerson-administered Joint Services		113,298	10,399	
327	Adjustment re Shared Services capital and one-time operating expenses		22,387		
328	NET OPERATING REVENUE - FUNDING AVAILABLE FOR CAPITAL		288,852	1,131,755	Target = increase of at least 2% over prior-year budget
329					
330	CAPITAL ACTIVITIES				
331	CAPITAL REVENUE, TRANSFERS FROM RESERVES AND LOAN PROCEEDS				
332	15-792	Prior Year Surplus	619,892	-	
333	15-315	Insurance Proceeds	3,600	-	
334	15-402B	Misc Government Grants	10,000	-	
335	15-501	Ont Community Infrastructure Fund	162,000	161,959	For Midlothian RAP project
336	15-509	Modernization Grant Funding	-	-	
337	15-790 F	Transfer from Reserve- COVID-19 Grant	22,200	-	

TOWNSHIP OF RYERSON
2021 BUDGET VARANCE


	A	B	AS OF SEPT 30, 2021		R
1	Account #	ACCOUNT NAME	2021 BUDGET	2021 YTD (09/30)	NOTES
338	15-790 C	Transfer from Reserve - Capital Funds	80,000	-	
341	15-541	Loan proceeds	295,000	-	Loan financing coming early November
342	15-780	AMO Gas Tax Revenue	41,100	-	
343	15-531	Miscellaneous Roads Revenue	-	-	
346	Total Sources of Funding - Capital		1,233,792	161,959	
347	CAPITAL PROJECTS				
362	16-157	Land purchase	-	-	
363	16-139 B	Building Maintenance	41,450	-	Municipal portion of reconstruction
364	16-139-1	Building Maintenance- Insurance Claim	120,700	129,752	Completion of insurance contract, temporary office expenses
365	16-140 B	Office Equipment - capital portion	23,200	19,211	New server, firewall, Council laptops
366	16-145	Website	10,591	10,583	
367	16-180	Operational plans	104,600	-	Service delivery review (~\$80,000); Official Plan (~\$20,500); Zoning By-Law housekeeping (~\$4,100)
368					
369	Road Projects				
376	17-642	Culvert Replacement Materials	6,100	-	Costs accrued at year-end
378	17-662	Gravel Lift - Material	41,875	-	3.9 km of James Camp West
385	17-702	Midlothian RAP	270,000	262,931	
386	17-890	Building Repair	3,800	1,936	
390	17-924	Purchase New Equipment	295,000	-	Purchase of new tandem plow; delivery date 2022
391	17-942	Storage Facility Materials	5,000	2,157	
392	17-945	Midlothian Road Guiderail	1,500	-	Road resurfacing completed under 17-702
393	17-947	Road Needs Study	-	-	
394	Capital portion of Joint Services		22,387	-	
395					
396	Total Capital Projects		946,203	426,570	
397					
398	DEBT REPAYMENT				

TOWNSHIP OF RYERSON
2021 BUDGET VARANCE

	A	B	AS OF SEPT 30, 2021		R
1	Account #	ACCOUNT NAME	2021 BUDGET	2021 YTD (09/30)	NOTES
400	17-968	Grader/Loader Interest	2,904	2,253	
401	17-970	Road Construction Interest	2,090	1,092	
402	17-972	2021 Plow Interest	1,373	-	
405	79-113	Grader/Loader Principal	39,550	29,662	
406	79-115	Road Construction Principal	17,540	8,770	
407	79-116	2021 Plow Principal	30,000	-	First payment coming in December
409	Total Debt Repayment		93,457	41,777	
410					
411	NET RESERVE TRANSFERS				
412	16-137	Transfer to Capital Reserve	214,857	214,857	Budget balancing figure
413	16-246	Transfer to Fire Reserve	23,794	23,794	2020 surplus (\$21,775) plus Mar 2 resolution (2% op exp)
414	16-465	Transfer to Landfill Reserve	4,294	4,294	2020 surplus (\$2,028) plus Mar 2 resolution (2% op exp)
415	16-737	Transfer to Arena Reserve	11,894	11,894	2020 surplus (\$12,481) plus Mar 2 resolution (2% op exp)
416	17-952	Transfer to Roads Capital Reserve	202,000	201,959	For Nipissing Bridge replacement
417	16-258	Transfer to JBC Reserve	6,145	6,145	
418	16-535	Transfer to Hospital Reserve	20,000	20,000	
420	Total Reserve Transfers		482,984	482,943	
421	NET CAPITAL EXPENDITURES		288,852	789,331	
422					
423	BALANCE		0	342,424	
424					
425		Total Municipal Expenditures	4,258,153		
426		Total Education Expenditures	289,717		
427		Total Expenditures	4,547,870		
428					
429		Revenue Municipal	2,137,299		
430		Taxation General	2,119,148		

TOWNSHIP OF RYERSON
2021 BUDGET VARANCE

	A	B	AS OF SEPT 30, 2021		R
1	Account #	ACCOUNT NAME	2021 BUDGET	2021 YTD (09/30)	NOTES
431		Taxation Education	289,717		
432		Payment in Lieu	1,706		
433		Total Revenue	4,547,870		
434		Balance Check	0		
435					

	Staff Report
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	October 19, 2021
Report Title:	Consent B-049/21, B-050/21 Opper/Hines
Report Date:	October 13, 2021

Recommendation: I recommend that Council support the consent applications B-049/21 and B-050/212 located on Part Lot 6, Con 10 at the south-west corner of Pete's Hill Road and Hill and Gully Road, Ryerson Township.

Purpose/Background: The land is within the rural designation and does follow the criteria necessary for new lot development while keeping the area's rural character that we value in our Official Plan. It has already been confirmed by Ryerson Townships Roads Department that safe locations for entrance on the newly created lots can be constructed. There is adequate frontage on a year-round municipally maintained road and the lots are of reasonable proportion. This proposal does conform with the Zoning By-law, the Official Plan for our Township and the Provincial Policy Statement. The new lots would be permit single detached family dwellings within the Rural zone.

Reference / Documents: Consent applications B-049/21 and B-050/21, Planning Board Report file P-3116.

B-050/01 S-2.

**Application for Consent
Under Section 53 of the Planning Act**

Note to Applicants: This application form is to be used if the **SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that **MUST** be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the **Planning Act**. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- The application fee.
- 1 original copy of the completed application form and sketch. Measurements are to be in metric units.

For Help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the attached "Application Guide G & A". For more information on the **Planning Act**, the consent process, provincial and local policies, please contact the Secretary/Treasurer of the Southeast Parry Sound District Planning Board at (705) 882-0739.

1. Applicant Information

▶ 1.1 Name of Owner(s). An Owner's authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s) <i>Suzelyn Oppert & Wade Oppert</i>	Home Telephone No. <i>705 499 8005</i>	Business Telephone No.
Address <i>1158 Highway No 124 P.O. Box 11 S.W. Kent Ont.</i>	Postal Code <i>P0A 1X0</i>	Fax No.

▶ 1.2 Name of the person who is to be contacted about the application, if different than the owner.
(This may be a person or firm acting on behalf of the owner.)

Name of Contact Person/Agent <i>Larry Dennis, Wayne Sison & Associates</i>	Home Telephone No. <i>705 646 7466</i>	Business Telephone No. <i>705 789 9092</i>
Address <i>276 King Wm Smith, Stratford Ont</i>	Postal Code <i>P0A 1E4</i>	Fax No. <i>705 789 9094</i>

2. Location of the Subject Land (Complete applicable boxes in 2.1)

▶ 2.1 District <i>Parry Sound</i>		Municipality/Unorganized Township <i>Kyerson</i>	Former Township
Concession Number(s) <i>10</i>	Lot Number(s) <i>6</i>	Registered Plan No. (Subd.)	Lot(s)/Block(s)
Reference Plan No.	Part Number(s)	Parcel No.	Name of Street/Road <i>Peter's Mill and Mill & Gutter</i>
Street No. <i>not assigned</i>	Section or Mining Location No.		

▶ 2.2 Are there any easements or restrictive covenants affecting the subject land?
 No Yes If Yes, describe the easement or covenant and its effect.

S-2

3. Purpose of this Application

- ▶ 3.1 Type and purpose of proposed transaction (check appropriate box)
- Creation of a new lot Addition to a lot A Right-of-way An easement
 A charge A lease A correction of title Other purpose
- ▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged.
- 3.3 If a lot addition, identify the lands to which the parcel will be added.

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed	Retained
	Frontage (m.)	120	615
	Depth (m.)	irreg.	irreg.
	Area (ha or m ²)	2.8	35
▶ 4.2 Use of property (i.e. vacant, industrial, commercial, residential, etc.)	Existing Use(s)	vacant	vacant
	Proposed Use(s)	residential	residential
▶ 4.3 Buildings or Structures (include date of construction, type and size of building)	Existing	vacant	vacant
	Proposed	dwellng	dwellng.
▶ 4.4 Access (check appropriate space)	Provincial Highway		
	Public Road	X	X
	Name of Authority maintaining road	Ryerson Twp.	Ryerson Twp.
	Common name of road	Petes Hill Road	Petes Hill Road.
	Private Road (describe in Section 4.8)		
	Right of way (describe in Section 4.8)		
	Period of Maintenance: Seasonal		
	:Year Round	X	X
	Water Access (Describe in Section 4.9)		
▶ 4.5 Water Supply (check appropriate space)	Publicly owned and operated piped water system		
	Name of Authority operating and maintaining services		
	Privately owned and operated communal well (Describe in Section 9.1)		
	Privately owned and operated individual well	X	X
	Lake or other water body		
	Other means (Describe in Section 9.1)		
▶ 4.6 Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
	Name of Authority operating and maintaining service		
	Privately owned and operated communal septic system (Describe in Section 9.1)		
	Privately owned and operated individual septic tank	X	X
	Privy		
	Other means (Describe in section 9.1)		

4.7 Other Services (check if the service is available)	Electricity	X	X
	School Bussing	X	X
	Garbage Collection		

4.8 If access to the subject land is by private road, or "right of way" as indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or year round.
 N/A

4.9 If access to the subject land is by water, as indicated in section 4.4, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.
 N/A

5. Land Use (Maps are available at Municipal Offices for verification)

5.1 What is the existing official plan designation(s), if any, of the subject land?
 Rural

5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Ministry zoning order, what is the Ontario Regulation Number?
 Rural (R)

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland (Class 1, 2 or 3 wetland)		
A provincially significant wetland within 120 metres of the subject land	N/A	
Flood plain		
A rehabilitated mine site		
A non-operating mine site within 1 kilometre of the subject land		
An active mine site		
An industrial or commercial use, and specify the use(s)		
An active railway line		
A municipal or federal airport		

6. History of the Subject Land

6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?
 Yes No Unknown If Yes and If Known, provide the Ministry's application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.
 NO

6.3 Has any land been severed from the parcel originally acquired by the owner of the subject land?
 Yes No If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

6.4 How was the parcel originally acquired by the owner created? original township lot by consent by plan of subdivision
 other

7. Concurrent Applications

- ▶ 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment?
 Yes No Unknown If Yes and if Known, provide details and status of the application.

- ▶ 7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?
 Yes No Unknown If Yes and if Known, specify the appropriate file number and status of the application.

8. Sketch (Use the attached Sketch Sheet) to help you prepare the sketch, refer to the attached Sample Sketch in The 'Application Guide Q & A'.

- ▶ 8.1 The application must be accompanied by a sketch showing the following:
 - the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
 - the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land
 - the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing, bridge, highway, etc.
 - the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
 - the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
 - the existing use(s) on adjacent lands
 - the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
 - if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
 - the location and nature of any easement affecting the subject land

9. Other Information

- ▶ 9.1 Is there any other information that you think may be useful to the Planning Board, or other agencies in reviewing this application? If so, explain below or attach on a separate page.

10. Affidavit or Sworn Declaration of Applicant(s)

▶ Affidavit or Sworn Declaration for the Information set out in this Application

I/we Laury Dennis of the Township of Perry
 in the District of Larry Sand make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me
 at the Town of Huntville
 in the District of Muskoka
 this 1st day of June


 Applicant


 Sharon Louise Young, a Commissioner, etc.,
 Province of Ontario, for Wayne Simpson & Associates, Applicant
 Expires January 29, 2024.

11. Authorizations of Owner(s)

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be attached to this application or the authorization set out below must be completed.

Authorization of Owner(s) for Agent to Make the Application

I/we Warren Hines and Jocelyn Opper am/are the owner(s) of the land that is the subject of this application for a consent and I/we authorize Lizanne Soper Associates (WSA) to make this application on my/our behalf.

x May 31 / 2021
Date

x [Signature]
Signature of Owner

x [Signature]
Signature of Owner

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner(s) concerning personal information set out below.

Authorization of Owner(s) for Agent to Provide Personal Information

I/we Warren Hines and Jocelyn Opper am/are the owner(s) of the land that is the subject of this application for a consent and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize WSA as my/our agent for this application, to provide any of my/our personal information that will be included in this application or will be collected during the processing of the application.

x May 31 / 2021
Date

x [Signature]
Signature of Owner

x [Signature]
Signature of Owner

12. Consent of Owner(s)

Complete the consent of the owner(s) concerning personal information set out below.

Consent of the Owner(s) to the Use and Disclosure of Personal Information

I/we Warren Hines and Jocelyn Opper am/are the owner(s) of the land that is the subject of this consent application and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the *Planning Act* for the purposes of processing this application.

x May 31 / 2021
Date

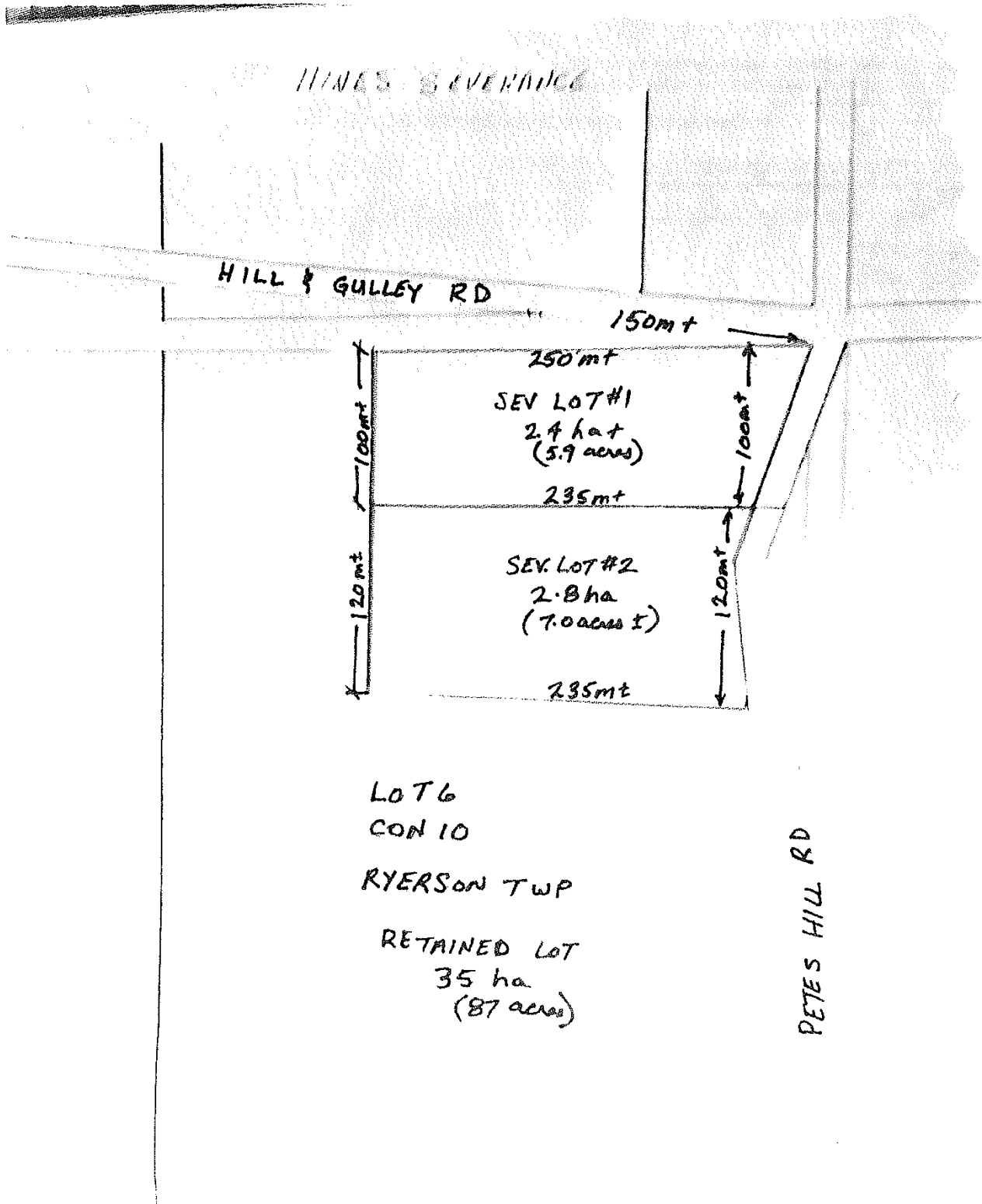
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Signature of Owner

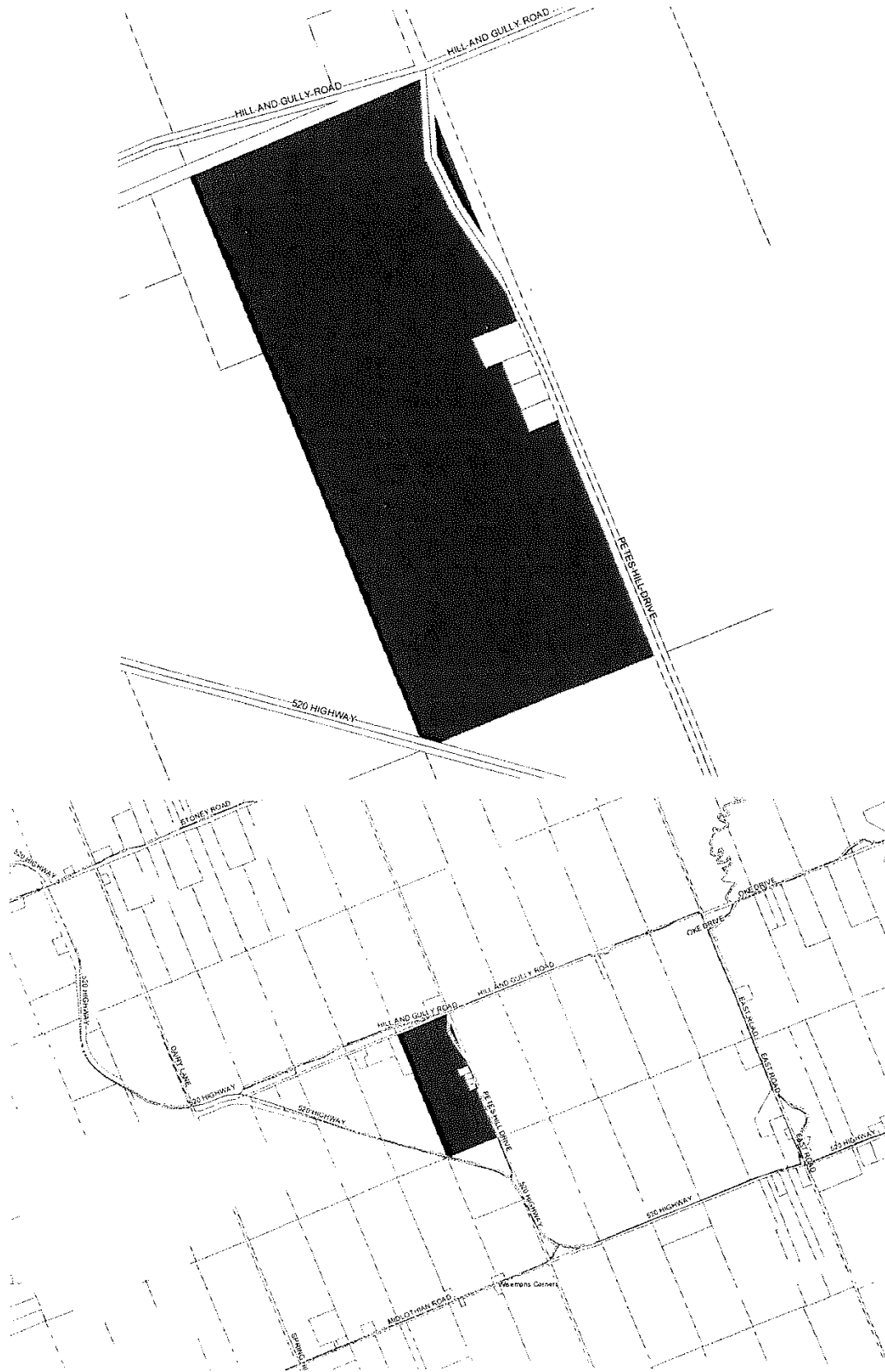
x [Signature]
Signature of Owner

Applicants must complete the following check list to ensure that all necessary information is provided (check appropriate box):

- 1 Completed application form including sketch
 - Current parcel abstract (land title)
 - Current reference plan of survey or registered plan (if available)
 - Prescribed application fee, either as a certified cheque or money order, payable to the Southeast Parry Sound District Planning Board.
- The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Submit completed application and fee to: **SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD**
~~172 Ontario Street, P.O. Box 269~~
~~Burk's Falls, Ontario P0A 1G6~~





B-049/01

S-1

**Application for Consent
Under Section 53 of the Planning Act**

Note to Applicants: This application form is to be used if the **SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that **MUST** be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the *Planning Act*. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- The application fee.
- 1 original copy of the completed application form and sketch. Measurements are to be in metric units.

For Help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the attached "Application Guide Q & A". For more information on the *Planning Act*, the consent process, provincial and local policies, please contact the Secretary/Treasurer of the Southeast Parry Sound District Planning Board at (705) 382-0739.

1. Applicant Information

▶ 1.1 Name of Owner(s). An Owner's authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s) <i>Beelyn Opper & Warren Hines</i>	Home Telephone No. <i>705 499 8005</i>	Business Telephone No.
Address <i>1158 Highway No 124, P.O. Box 11, S.W. Kent Dist.</i>	Postal Code <i>P0A 1X0</i>	Fax No.

▶ 1.2 Name of the person who is to be contacted about the application, if different than the owner. (This may be a person or firm acting on behalf of the owner.)

Name of Contact Person/Agent <i>Larry Dennis, Wayne Sison & Associates</i>	Home Telephone No. <i>705 646 7466</i>	Business Telephone No. <i>705 789 9092</i>
Address <i>276 King Wm Street, Huntsville Ont</i>	Postal Code <i>P1T 1E4</i>	Fax No. <i>705 789 9094</i>

2. Location of the Subject Land (Complete applicable boxes in 2.1)

▶ 2.1 District <i>Parry Sound</i>		Municipality/Unorganized Township <i>Kyerson</i>	Former Township
Concession Number(s) <i>10</i>	Lot Number(s) <i>6</i>	Registered Plan No. (Subd.)	Lot(s)/Block(s)
Reference Plan No.	Part Number(s)	Parcel No.	Name of Street/Road <i>Peter's Hill and Wal^e Gully</i>
Street No. <i>not assigned.</i>	Section or Mining Location No.		

▶ 2.2 Are there any easements or restrictive covenants affecting the subject land?
 No Yes If Yes, describe the easement or covenant and its effect.

5-1

3. Purpose of this Application

3.1 Type and purpose of proposed transaction (check appropriate box)

Creation of a new lot Addition to a lot A Right-of-way An easement
 A charge A lease A correction of title Other purpose

3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged.

3.3 If a lot addition, identify the lands to which the parcel will be added.

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed	Retained
Frontage (m.)		150 / 100 Potes Hill Road.	615
Depth (m.)		irreg.	irreg.
Area (ha or m ²)		2.4	35
4.2 Use of property (i.e. vacant, industrial, commercial, residential, etc.)	Existing Use(s)	Vacant	Vacant
	Proposed Use(s)	residential	residential
4.3 Buildings or Structures (include date of construction, type and size of building)	Existing	Vacant	Vacant
	Proposed	dwelling	dwelling
4.4 Access (check appropriate space)	Provincial Highway		
	Public Road	X	X
	Name of Authority maintaining road	Ryerson Twp.	Ryerson Twp.
	Common name of road	Hillandale Rd Potes Hill Rd.	Potes Hill Road.
	Private Road (describe in Section 4.8)		
	Right of way (describe in Section 4.8)		
	Period of Maintenance: Seasonal		
	:Year Round	X	X
	Water Access (Describe in Section 4.9)		
	4.5 Water Supply (check appropriate space)	Publicly owned and operated piped water system	
Name of Authority operating and maintaining services			
Privately owned and operated communal well (Describe in Section 9.1)			
Privately owned and operated individual well		X	X
Lake or other water body			
Other means (Describe in Section 9.1)			
4.6 Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
	Name of Authority operating and maintaining service		
	Privately owned and operated communal septic system (Describe in Section 9.1)		
	Privately owned and operated individual septic tank	X	X
	Privy		
Other means (Describe in section 9.1)			

4.7 Other Services (check if the service is available)	Electricity	X	X
	School Bussing	X	X
	Garbage Collection		

4.8 If access to the subject land is by private road, or "right of way" as indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or year round.
 N/A

4.9 If access to the subject land is by water, as indicated in section 4.4, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.
 N/A

5. Land Use (Maps are available at Municipal Offices for verification)

5.1 What is the existing official plan designation(s), if any, of the subject land?
 Rural

5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the Ontario Regulation Number?
 Rural (RU)

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland (Class 1, 2 or 3 wetland)		
A provincially significant wetland within 120 metres of the subject land	N/A	
Flood plain		
A rehabilitated mine site		
A non-operating mine site within 1 kilometre of the subject land		
An active mine site		
An industrial or commercial use, and specify the use(s)		
An active railway line		
A municipal or federal airport		

6. History of the Subject Land

6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?
 Yes No Unknown If Yes and If Known, provide the Ministry's application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.
 No

6.3 Has any land been severed from the parcel originally acquired by the owner of the subject land?
 Yes No If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

6.4 How was the parcel originally acquired by the owner created? Original township lot by consent by plan of subdivision
 other

7. Concurrent Applications

- ▶ 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment?
 Yes No Unknown If Yes and if known, provide details and status of the application.

- ▶ 7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?
 Yes No Unknown If Yes and if known, specify the appropriate file number and status of the application.

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch in The "Application Guide Q & A".

- ▶ 8.1 The application must be accompanied by a sketch showing the following:
 - the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
 - the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land
 - the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing, bridge, highway, etc.
 - the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
 - the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
 - the existing use(s) on adjacent lands
 - the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
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9. Other Information

- ▶ 9.1 Is there any other information that you think may be useful to the Planning Board, or other agencies in reviewing this application? If so, explain below or attach on a separate page.

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I/we Larry Dennis of the Township of Perry
 in the District of Larry Sand make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me
 at the Town of Hearstville
 in the District of Muskoka
 this 14th day of June


 Applicant


 Commissioner of Oaths

Sharon Louise Young, a Commissioner, etc.,
 Province of Ontario, for Wayne Simpson & Associates Applicant
 Expires January 29, 2024.

11. Authorizations of Owner(s)

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be attached to this application or the authorization set out below must be completed.

Authorization of Owner(s) for Agent to Make the Application

I/we Heaven Hines and Jocelyn Oppel, am/are the owner(s) of the land that is the subject of this application for a consent and I/we authorize Wayne Jensen, ASSESSOR (WSA) to make this application on my/our behalf.

x May 31 / 2021
Date

x [Signature]
Signature of Owner

x [Signature]
Signature of Owner

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner(s) concerning personal information set out below.

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x May 31 / 2021
Date

x [Signature]
Signature of Owner

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x May 31 / 2021
Date

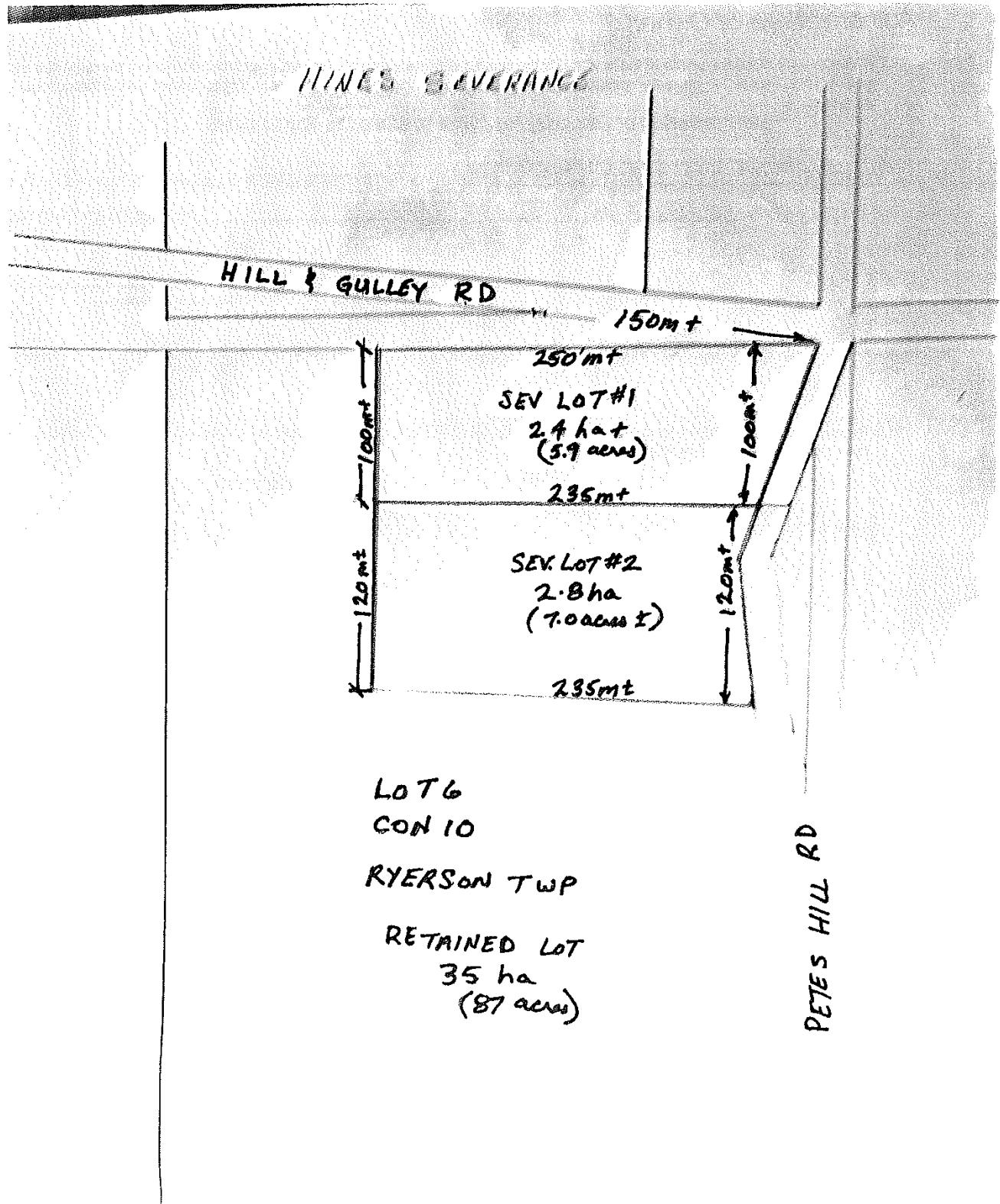
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Signature of Owner

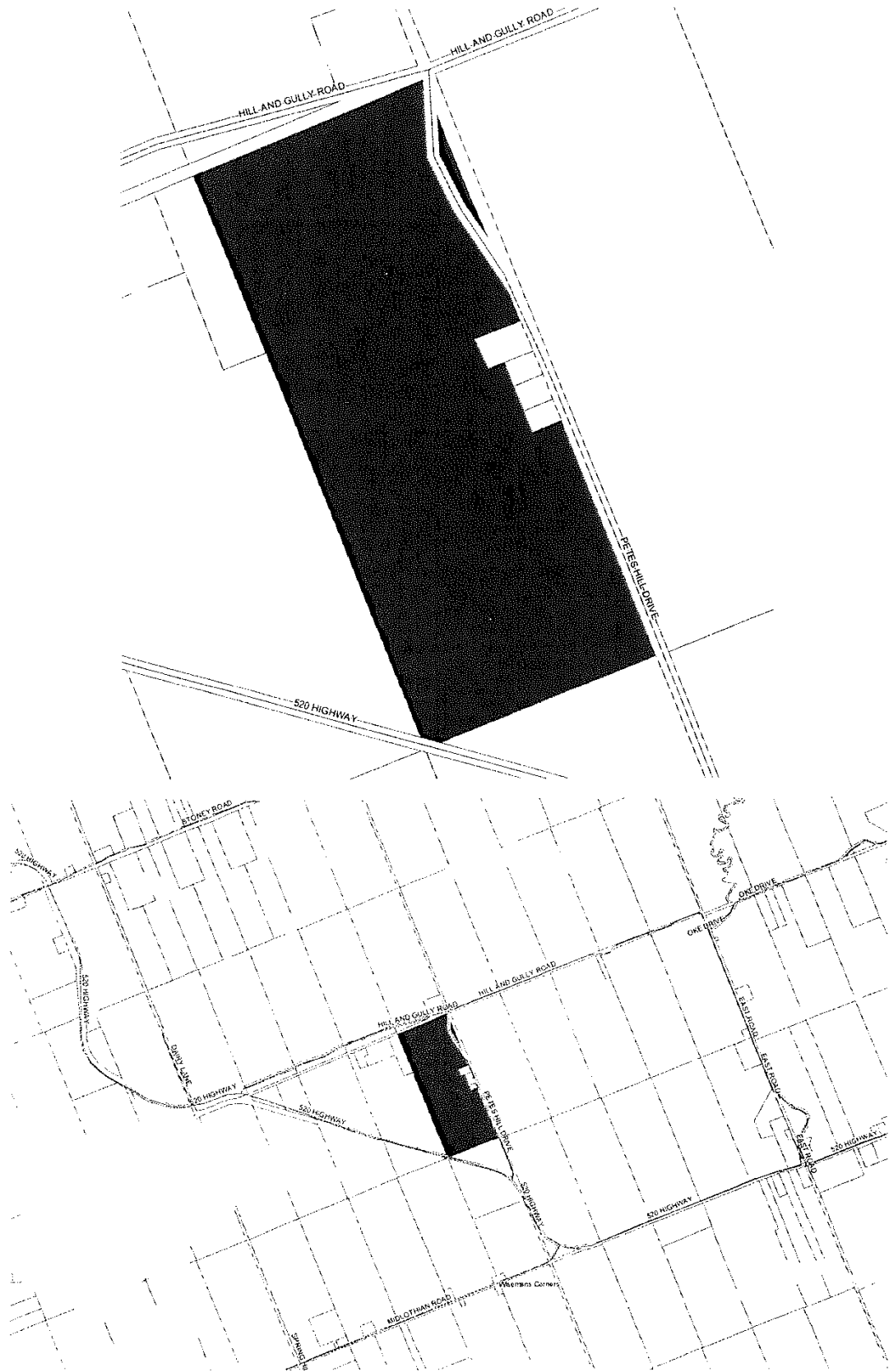
x [Signature]
Signature of Owner

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Submit completed application and fee to: **SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD**
172 Ontario Street, P.O. Box 269
Burk's Falls, Ontario P0A 1C0





File P-3116

September 22, 2021

Planning Report – Oppert & Hines – Consent – B-049/21 & B-050/21

Southeast Parry Sound District Planning Board

Application

An application for consent has been submitted to the Planning Board to create two new rural residential lots.

Location

The subject lands are located in Part Lot 6, Concession 10, within the Township of Ryerson. The subject lands are located on the south side of Hilly and Gully Road

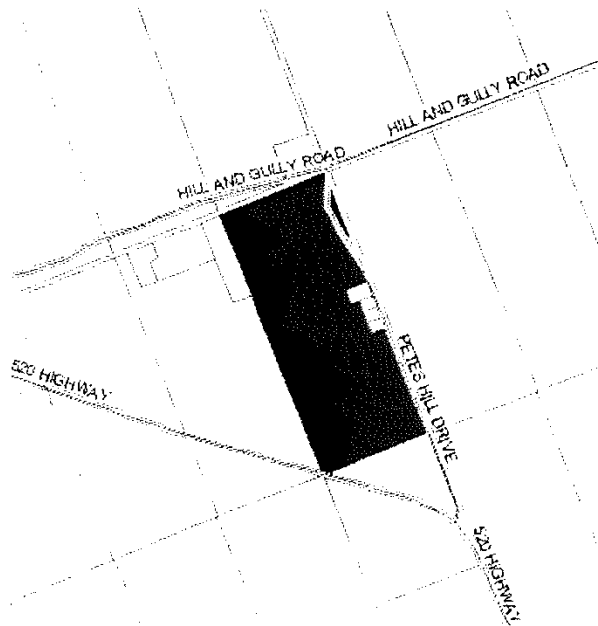


Figure 1: Subject lands

Background

The subject lands are located at the south-west corner of Hill and Gully Road and Pete's Hill Road. Both roads are maintained year-round By the Township. The subject lands are currently vacant.

The proposed severed lots are currently covered by mature woodland. The proposed retained lot contains a mix of woodland and agricultural lands. A watercourse is located in the rear of the severed lots. The topography of the proposed severed lots is relatively flat considering the size of each lot.

To the south of the proposed severed lots, there are four residential dwellings located along Pete's Hill Road. The four residential lots appear to have been previously severed from the subject lands. Immediately across Hill and Gully Road, there is a residential lot that is approximately 1.7 hectares. There are three residential lots located immediately to the west of the subject lands.

There are two licences aggregate operations located to the south-east of the subject lands. The Class B Pit, Frank Lane Pit, the closer of two aggregate operations, is approved to extract a max annual tonnage of 20,000 tonnes. To the immediate east of the Class B Pit, is a Class A Pit and Quarry that 1632127 Ontario Inc operates.

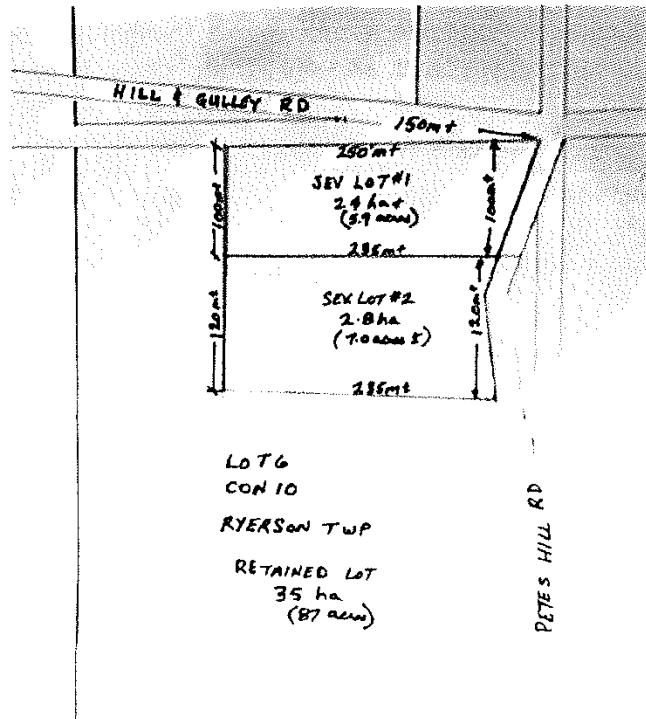


Figure 2: Severance sketch provided by the Applicant

Table 1: Lot Characteristics

	Severed Lot One	Severed Lot Two	Retained Lot
Lot Area	2.4 ha	2.8 ha	35 ha
Lot Frontage	150 m Hill & Gully Road 100 m Peter's Hill Road	120 m Pete's Hill Road	615 m
Lot Depth	235 m	235 m	Irregular
Existing Use	Vacant	Vacant	Vacant
Proposed Use	Residential	Residential	Residential



Figure 3: Licenced aggregate operations in the proximity of the subject lands

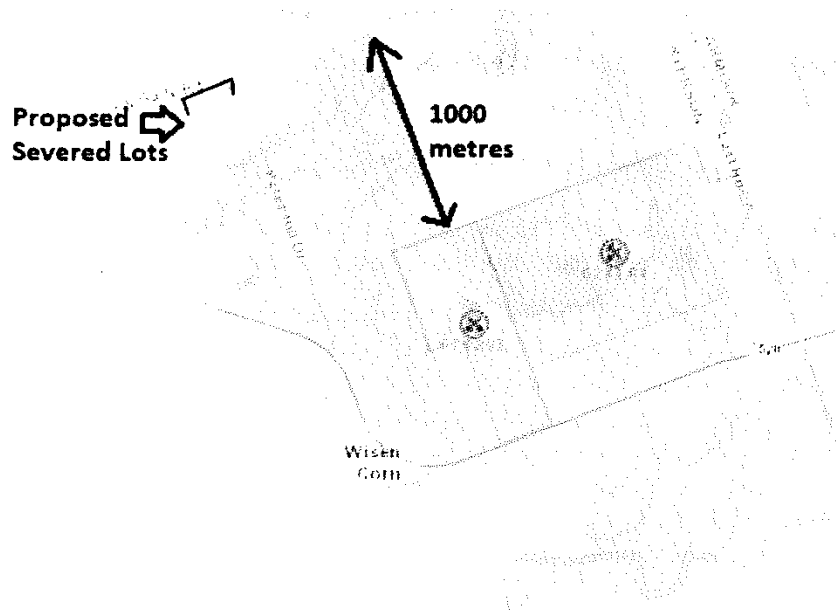


Figure 4: Proximity of licensed aggregate operations in the proximity of the proposed severed lots

Official Plan

The subject lands are located within the "Rural" land use designation, as shown on Schedule 'A' - Land Use Designations of the Official Plan. The goals of the policies for the Rural designation are to preserve and promote the rural character of the Township. When considering development within the Rural designation, the impact on the rural character of the area will be considered. Permitted land uses in the Rural land use designation include single detached dwellings.

Section 4.1.4 describes the development policies within the Rural designation. In the review of these policies, I am satisfied that:

- The proposed lots meet the minimum lot frontage requirement of 60 meters;
- The proposed lots meet the minimum lot area requirement of 1 hectare;
- I am satisfied that the proposed severance will meet the lot creation policies of section 4.1.4, which address the number of lots that may be created per lot.

Section 4.1.4 also describes design considerations that should be incorporated into lot creation. Such considerations include:

- Lots must maintain the character of the area;
- Physical features of the property are to be maintained;
- Lots to be of adequate size for private services (sewage and water);
- Entrances not to create a traffic hazard;
- The appearance of continuous residential development to be discouraged;
- Mineral aggregate resources are to be conserved, and D-6 Guidelines apply where new development is within the influence area of a pit or quarry.

In review section 4.1.4 of the Official Plan, I am satisfied that the proposed retained lot and severed lots are of adequate size and frontage and maintain the area's rural character. The severed lots are of adequate size to accommodate an on-site septic system and well. Given the size of the proposed severed lots, development should not give the sense of continuous residential development given their separation. The Applicant should be encouraged to retain as much of the natural vegetative coverage as a means to maintain the site's physical attributes. The Township's Public Works Manager should confirm that an entrance can be constructed to Township standards.

Section 6.9.1 addresses lot creation by consent. The applicable policy stipulates:

- Council shall establish that a plan of subdivision is not required for the proper and orderly development of the land;
- The intent and purpose of the Official Plan and Zoning By-law must be maintained;

- The lot should be reasonably well proportioned, of regular shape and dimension, and must be of sufficient size and configuration to be serviced by private on-site water and sewage disposal systems;
- The lot must front on an existing year-round publicly maintained Township road except as otherwise permitted in the Shoreline designation;

In a review of section 6.9.1, I have the following comments:

- A plan of subdivision is not necessary;
- The approval of the proposed consent will meet the general intent of the Official Plan;
- The proposed severed lots are reasonably portioned and of regular shape;
- The proposed lots front on a public road maintained year-round by the Township.

As per section 4.1.4.1, mineral aggregate operations must be protected from the encroachment of incompatible land use, such as residential development. When considering applications for development, regard shall be had for the protection of land for future extraction of mineral aggregate resources. Non-aggregate uses in areas of known mineral aggregate deposits will only be considered when extraction of the resource will not be feasible, the proposed use serves a greater public interest than aggregate extraction and/or the proposed use does not preclude future extraction. One of the proposed severed lots is partially located within 1000 metres of the aggregate pit, located to the south-east. The proposed severed lots are located in an area surrounded by existing residential development. There are also several residential dwellings located closer to the existing pits than the proposed severed lots. In consideration of existing encroachment and proximity of existing residential development near the proposed severed lots, it is in my opinion aggregate extraction is not feasible within the subject lands. Additionally, the proposed severances will not negatively impact the existing aggregate operations located to the south-east. Existing residential development located closer to the pits will have created current encroachment.

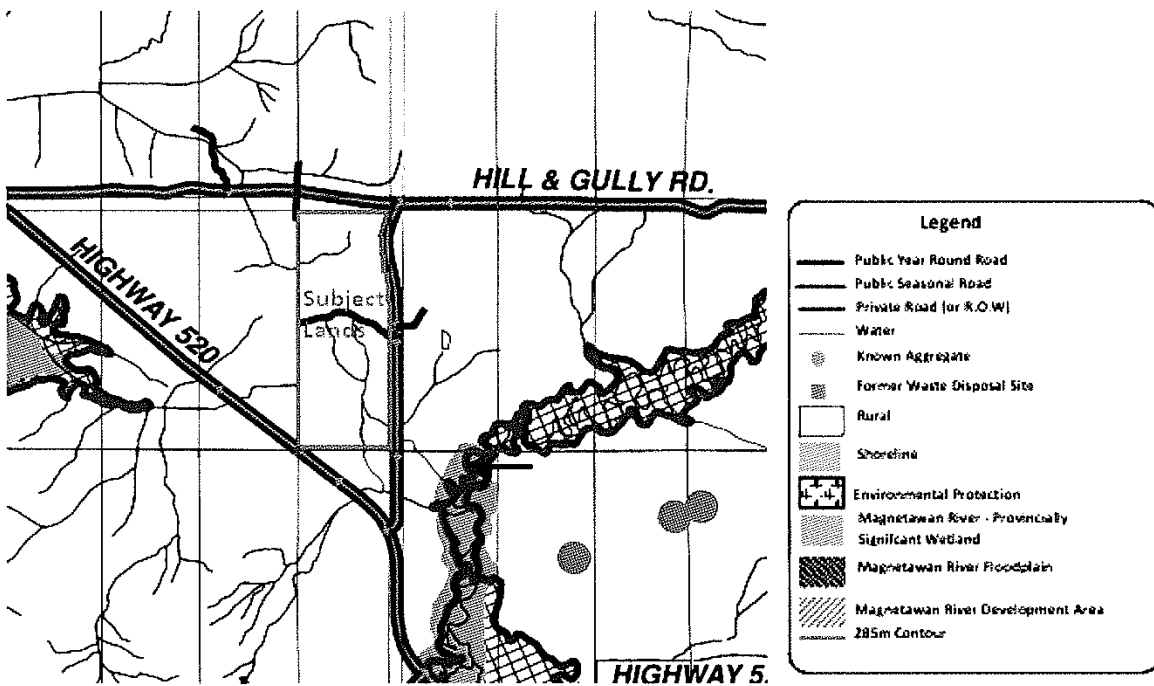


Figure 5: Schedule 'A' of the Official Plan

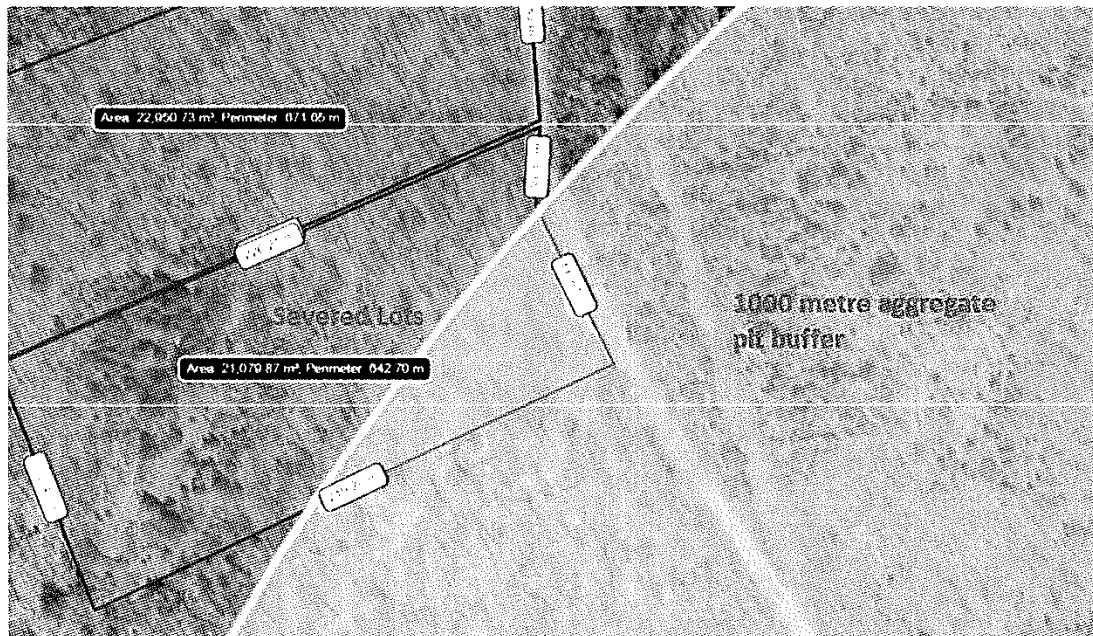


Figure 6: Severed lots and 1000 metre aggregate pit buffer

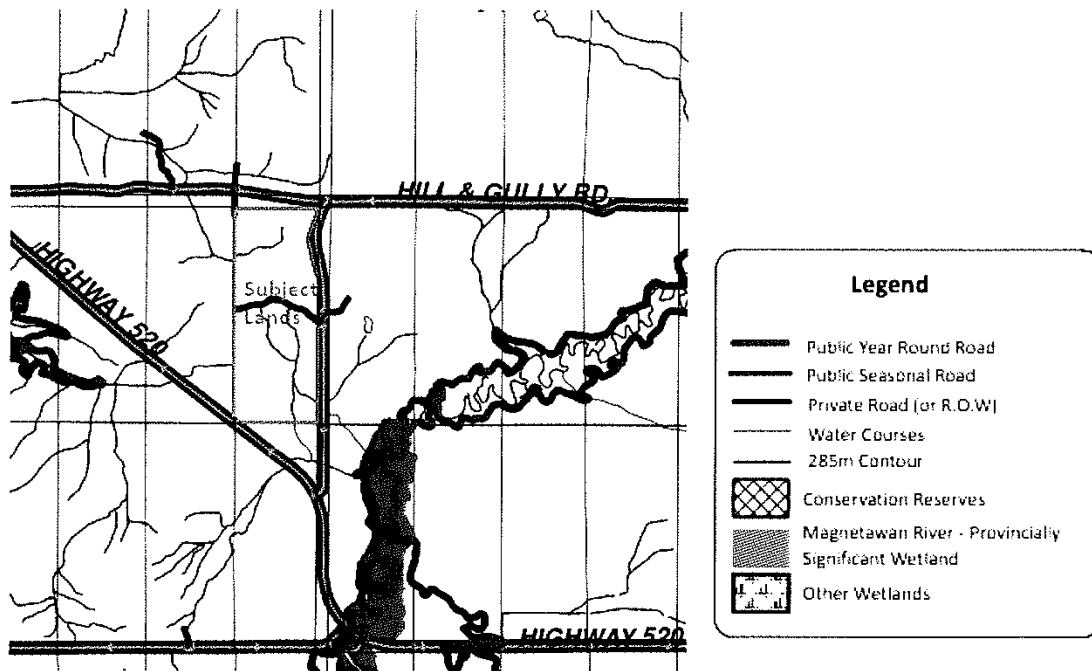


Figure 7: Schedule B-1 of the Official Plan

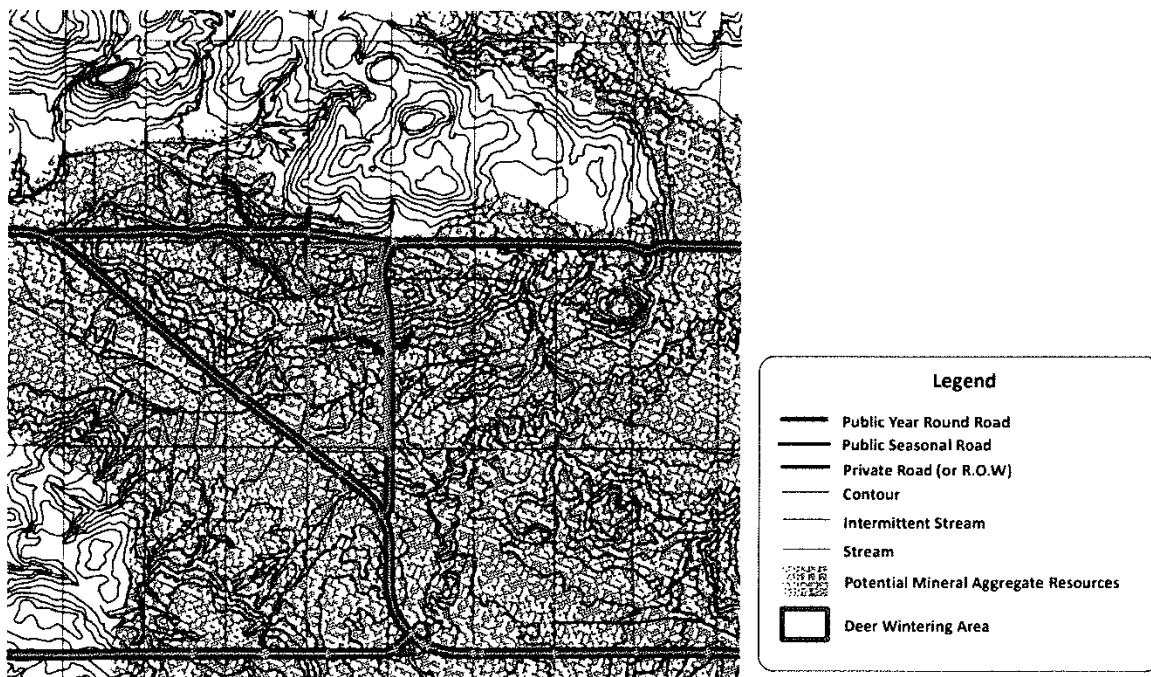


Figure 8: Schedule B3 of the Official Plan

Zoning By-law

The subject lands are currently zoned Rural (RU). Single-detached dwellings are permitted within the RU zone. The minimum frontage for residential lots in the RU zone is 100 meters. I am satisfied that the proposed retained and severed lots will meet this minimum requirement. The minimum lot area for residential lots within the RU zone is 1 hectare. I am satisfied that the proposed retained and severed lots meet this requirement.

As per section 3.26.1 of the Zoning By-law no building or structure shall be set closer than 15 metres to a stream or watercourse. I am satisfied that development can occur within the proposed severed lots while respecting the required watercourse setback.

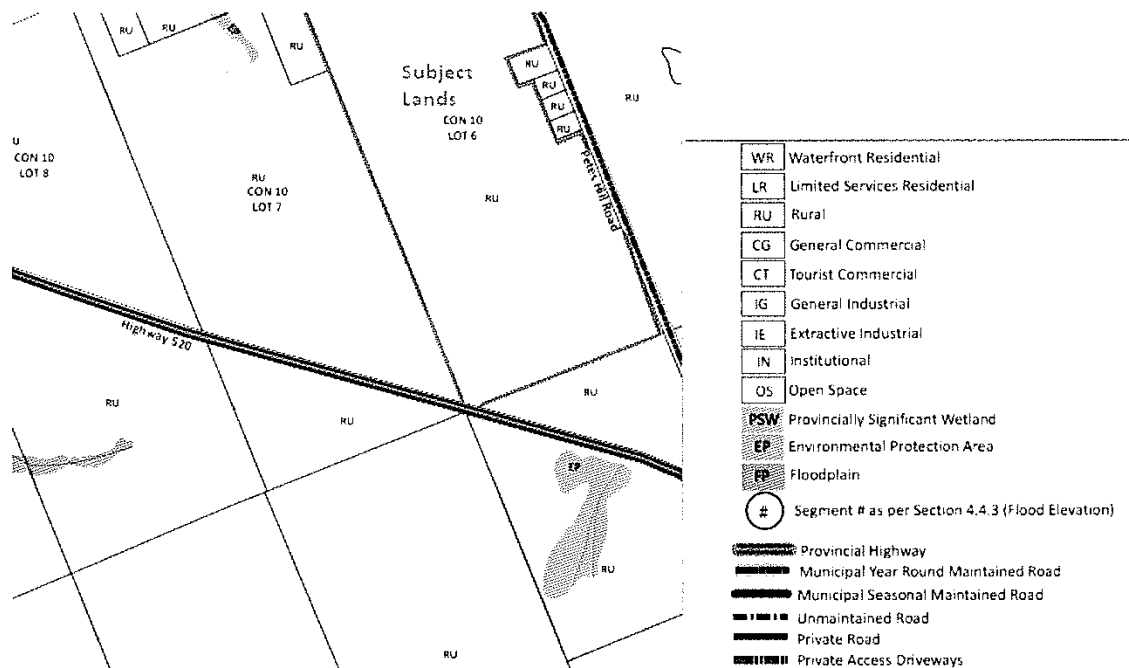


Figure 9: Schedule D4 of the Zoning By-law

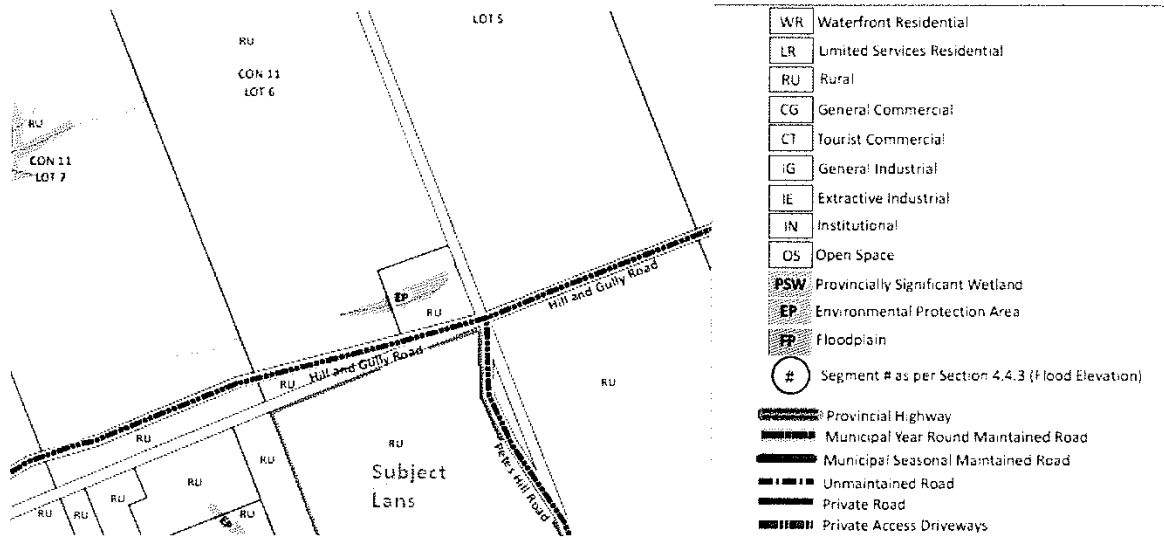


Figure 10: Schedule C4 of the Zoning By-law

Provincial Policy Statement

The Provincial Policy Statement, 2020 (PPS) sets out land use planning standards that municipal decision-making must be consistent with.

Section 1.1.1 of the PPS states that Healthy, liveable and safe communities are sustained by promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term and by avoiding development and land use patterns which may cause environmental or public health and safety concerns; promoting cost-effective development patterns and standards to minimize land consumption and servicing costs; ensuring that necessary infrastructure and public service facilities are or will be available to meet current and projected needs; promoting development and land use patterns that conserve biodiversity and prepare for the impacts of a changing climate. I am satisfied that the proposed consents will be cost-effective and avoid increasing costs to the Township.

Section 1.6.6.1 states that planning for sewage and water services shall promote water conservation and water use efficiency and shall integrate servicing and land use considerations at all stages of the planning process. Section 1.6.6.4 states where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. Section 1.6.6.6 states that planning authorities may only allow lot creation if there is confirmation of sufficient reserve sewage system capacity. The determination of sufficient reserve sewage system capacity shall include treatment capacity for hauled sewage from private individual on-site sewage services. In consideration of the lot area being proposed for the severed lots, there should be sufficient area to accommodate an on-site septic system.

Section 2.5.2.5 states that in known deposits of mineral aggregate resources and on adjacent lands, development and activities which would preclude or hinder the establishment of new operations or access to the resources shall only be permitted if: resource use would not be feasible; or the proposed land use or development serves a greater long-term public interest; and issues of public health, public safety and environmental impact are addressed. Two licenced aggregate operations are located to the south-east of the subject lands. It is, in my opinion, the proposed severances will not negatively impact the aggregate operations as discussed above. I am satisfied that the approval of the proposed severance will be consistent with section 2.5.2.5 of the Provincial Policy Statement.

Recommendations

Having reviewed the Township's Official Plan and Zoning By-law as well as the Provincial Policy Statement, approval of this application is recommended subject to the following conditions:


- The Township's Public Works Manager should confirm that a suitable location for a new entrance to each of the proposed severed lots can be properly constructed to municipal standards.

Respectfully submitted,



Brady McGlade, MSc (Plan), BES

Report reviewed and supported by Glenn Tunnock, MCIP, RPP

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Judy Kosowan CAO/Clerk/Deputy Treasurer
Date of Meeting:	October 19, 2021
Report Title:	Council Vacancy Policy
Report Date:	October 12, 2021

Recommendation:

Be it resolved that leave be given to introduce a Bill # 51-21, being a By-law to adopt the Council vacancy policy and further; That By-Law # 51-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19th day of October, 2021.

Purpose/Background:

At the October 5, 2021 meeting, Council provided direction for filling a vacant seat on Council.

Joe Vella, the candidate from the last election in 2018, has been contacted by the CAO/Clerk. Mr. Vella is very interested in filling a vacancy on Council, and will consent to accepting the office.

As stated previously, the process is that Council declares a vacant seat at the next meeting following a resignation, which will be November 2, 2021. The candidate can then be appointed and then take the Declaration of Office.

Attached is the policy to fill a vacancy on Council.

CORPORATION OF THE TOWNSHIP OF RYERSON

**Appointment Procedure for
Filling Vacancy on Council, October 19, 2021**

1. Purpose

- 1.1 The purpose of this policy is to provide for an accountable and transparent procedure for appointing an individual to fill a vacancy on Council.

2. General

- 2.1 The Clerk, or designate, shall be responsible for interpreting and, where appropriate, facilitating the appointment application process. The Clerk has the authority to make minor technical amendments to this procedure as may be required from time to time.
- 2.2 Council is required to declare the seat vacant in accordance with the Municipal Act
- 2.3 Any individual filling the vacancy must be an Eligible Elector under the *Municipal Elections Act*.

3. Appointment of qualified candidate(s) from the most recent election

- 3.1 Council directs the Clerk to contact the individual(s) to inquire if they are interested and if they would consent to accepting the office if appointed.
- 3.2 Individual(s) to submit a Council Vacancy Application.
- 3.3 Individual(s) to submit a Declaration of Qualification.
- 3.4 If multiple applications are received, the council meeting and voting processes noted below would be followed.
- 3.5 Council adopts a by-law appointing the individual.

4. Call for Nominations from interested, qualified Individuals

4.1 Notice of Vacancy

- i) The Clerk shall post a Council Vacancy Notice on the Township of Ryerson website, Face Book and in the Almaguin News for two consecutive weeks following Council's decision to fill a vacancy by appointment. The notice shall include Council's intention to appoint a qualified individual to fill the vacancy and the process to be followed. Communication using other methods may also be used where appropriate.

4.2 Application

- i) Any individual wishing to be considered for appointment to fill the Council vacancy will complete and sign the Council Vacancy Application form and a Council Vacancy Declaration of Qualification form supplied by the Clerk. The forms will be submitted to the Clerk in person by the date and time established by the Clerk.
- ii) Individuals filing the above forms will be required to provide identification showing their name and a qualifying address to the satisfaction of the Clerk.
- iii) Applications will be reviewed for completeness when filed and will be certified by a date and time set by the Clerk.
- iv) An unofficial list of individuals who have submitted application forms will be prepared and updated as soon as practical after receipt of the required forms. The list will be posted on the Township's website.
- v) The Clerk will create a list of all applicants, hereinafter referred to as candidates.
- vi) An official list of candidates shall be posted as specified in Section iv) once applications have been certified and the application deadline period has expired.
- vii) A candidate may withdraw their nomination by filing a written withdrawal on the prescribed form in the Clerk's Office on a date and time set by the Clerk. The candidate shall appear in person with identification to withdraw the nomination.
- viii) Candidates may also submit a personal statement of qualification for consideration of Council. Personal statements will be typewritten in a 12-point (or greater) font on letter size (8 1/2" x 11") paper, shall not exceed one page in length and will include the applicant's name and address. Statements that do not meet these requirements will not be included in any Council meeting agenda or be provided to Council by the Clerk. The Clerk's office will advise candidates of the deadline for the submission of personal statements.
- ix) It is the candidate's sole responsibility to meet any deadline or otherwise comply with any requirements of this procedure.

4.3 Council Meeting

- i) The list of candidates will be considered at an open Council meeting. The meeting may be a regular Council meeting, or a special Council meeting called for that purpose.
- ii) Copies of all application documents will be included with the agenda package for the meeting and will be made available as part of the public agenda.
- iii) If there are meeting restrictions due to the COVID-19 Pandemic or other extenuating circumstances, Applicants will attend virtually by an electronic platform such as Zoom or by phone, rather than in person.
- iv) Candidates will be invited to address Council for no more than five minutes each.
- v) The order of speaking will be determined by lot, where the first drawn will be afforded the opportunity to speak first and so on.
- vi) The Clerk shall place the names of all nominees in a container and randomly draw the names. Note: Candidates will be timed.

- vii) Each candidate will be placed in the electronic waiting room until it is their time to answer the questions posed by Council
- viii) Each member of Council will be permitted to pose a maximum of two questions to each candidate.
- ix) Candidates will have two (2) minutes to answer each question
- x) Once a candidate has answered the questions they may remain in the meeting or may leave the meeting.

4.4 Voting

Upon hearing all candidate submissions, Council will proceed to vote as follows:

- i) Members of Council will vote by way of public vote.
- ii) Candidate names shall be read in alphabetical order, by the Clerk.
- iii) Members of Council shall vote for one candidate only.
- iv) The Clerk shall call upon the members of Council in random order.
- v) Members of Council shall verbally cast their vote during a virtual meeting.
- vi) The Clerk shall tabulate the results
- vii) If the candidate receiving the greatest number of votes cast does not receive more than one-half the votes of all voting members of Council, the candidate or candidates who received the fewest number of votes shall be excluded from further consideration. The vote will be taken again by the Clerk and, if necessary, more than once, excluding in each successive vote the candidate or candidates who receive the fewest number of votes. This process shall be repeated until the nominee receiving the greatest number of votes has also received more than one-half of the votes of the voting members of Council.
- viii) Where the votes cast are equal for all the candidates and if:
 - 1. There are three or more candidate remaining, the Clerk shall by lot select one such nominee to be excluded from the subsequent voting;
 - 2. Only two candidates remain, the tie shall be broken by selecting a candidate by lot, as conducted by the Clerk
- ix) Upon conclusion of the voting, the Clerk will note the candidate receiving the votes of more than one-half of the number of the voting members of Council or the candidate selected through section (4.4)(viii)2.
- x) Upon conclusion of the voting, the Clerk will declare to be elected, the candidate receiving the votes of more than one-half of the number of voting Council members, or as provided in the event of a tie.
- xi) A by-law confirming the appointment shall be enacted by Council to appoint the successful candidate to the office for the remainder of the term and the Clerk will administer the Oath of Office to the successful candidate at a meeting time and date to be determined.

Attachments:

Council Vacancy Application Form
Council Vacancy Declaration of Qualifications



COUNCIL VACANCY APPLICATION FORM

DECLARATION OF QUALIFICATION

I, _____, an applicant mentioned in this application form, declare that I am presently legally qualified, or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada, to be appointed and to hold the office to which I have applied for appointment and I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath.

DECLARED before me at the Township of Ryerson, in the District of Parry Sound,

this _____ day of _____, 20_____.

Signature of Applicant

Signature of Clerk or Commissioner

Received By

Date


CERTIFICATE

I, the undersigned Clerk of this municipality, do hereby certify that I have examined the application form of the aforesaid applicant filed with me and am satisfied that the nominee is qualified for appointment to municipal office.

Signature of Clerk or Designate

Date Certified.

Personal Information collected on this form is pursuant to the *Municipal Act* and is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and will be used for the purpose of determining a nominee's eligibility for appointment to municipal office. This application form will be attached to a Special Council Appointment Meeting agenda and posted on the Township website. Questions can be directed to the Clerk.

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Judy Kosowan CAO/Clerk/Deputy Treasurer
Date of Meeting:	October 19, 2021
Report Title:	Draft Noise By-law
Report Date:	October 13, 2021

Recommendation:

Received for Information Purposes. This by-law requires further review and revision and the set fines need to be established.

Direction is required for wording regarding time of use for generators.

Purpose/Background:

At the August 8, 2021 meeting, Council received a first draft of a noise by-law, as the current By-law # 34-10 needs to be updated.

Ryerson Township does not receive many noise complaints, however, occasionally complaints have been received regarding:

- Barking dogs
- Generators
- Music/Loud Voices from neighbouring properties
- Fireworks (To be considered in a separate by-law)

It is important to find a balance to allow everyone to enjoy their environment and yet not be subject to nuisance noise.

Council should consider what hours are reasonable to prohibit noise.

Generators

Please note that complaints about the use of generators, other than during a power outage or for medical use, need consideration.

In the attached draft by-law generators are mentioned under Definitions 3 (e) (j) and Schedule "A" 5 (i) and Schedule "B" # 4, and Schedule "C" Exemptions # 2.

Some of the issues about generators relate to properties that are vacant land and owners that are camping in tents or their trailers and running generators for extended periods of time.

The second draft by-law **limits** use of generators as per Schedule "B" 4 that states:

Prohibitions by time and place:

- Monday to Saturday: 9 p.m. of one day to 7 a.m. of the next day
Sunday & STAT holidays: 7 a.m. to Noon & 6 p.m. of one day to 7 a.m. of the next day

Other possible wording suggestions which could be added:

- Use of a domestic generator on vacant land, that is not being used for construction purposes, may only be operated for 1 (specify hours) hour in the morning and 1 hour (specify hours) in the evening.

Standard wording from an area municipality:

- The operation of a Generator to provide power to a residential dwelling other than during a power outage or other than during the construction phase prior to power being installed in the constructed building. Prohibited from 11 p.m. to 7 a.m.

Schedule "B" Prohibitions by Time and Place

Several noise by-laws from surrounding municipalities were reviewed and generally noise is prohibited from 11:00 p.m. to 7:00 a.m. Construction related noise is generally prohibited between 9:00 p.m. and 7:00 a.m.

Exemptions

The by-law allows for exemptions and for your information, in the past the municipality has granted Noise Exemptions to a pit operator to allow extended hours for crushing gravel and to Harvest Festival.

Attachment: Draft By-law.

**THE CORPORATION OF TOWNSHIP OF RYERSON
BY-LAW NUMBER _____ -21**

**BEING A BY-LAW TO REGULATE NOISE IN THE TOWNSHIP OF
RYERSON**

WHEREAS Section 129 of the Municipal Act 2001, S.O. c. 25 as amended authorizes the municipality to prohibit and regulate with respect to noise; and

WHEREAS pursuant to section 425 (1) of the Municipal Act, 2001, a municipality may pass By-law providing that a person who contravenes a By-law of the municipality passed under the Act is guilty of an offence; and

WHEREAS pursuant to section 426 of the Municipal Act, 2001, no person shall hinder or obstruct, or attempt to hinder or obstruct any person who is exercising a power or performing a duty under a By-law passed under this Act; and

WHEREAS pursuant to section 429 of the Municipal Act, 2001, a municipality may establish a system of fines for offences under a By-law of the municipality passed under this Act; and

WHEREAS Section 444 of the Municipal Act, 2001, S.O. c.25 as amended, provides that the municipality may make an order requiring the person who contravened the by-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to discontinue the contravening activity, and any person who contravenes such an order is guilty of an offence;

AND WHEREAS it is the policy of the Council to reduce and control excessive or nuisance noise or vibration, to protect the public health and safety, and preserve the tranquility in the Township of Ryerson;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
RYERSON ENACTS AS FOLLOWS:**

SHORT TITLE

1. This By-law may be referred to as the “Noise Control By-law”.

STATUTORY REFERENCE

2. Any reference in this By-law to a statutory provision is a reference to the statute of that name in effect in the Province of Ontario or the Country of Canada as amended from time to time.

DEFINITIONS

3. In this by-law:

a) "appliance" means a household device whether fixed or portable;

- b) **“applicant”** means the name of the person or corporation found on the application to the Township for an exemption to the Noise By-law, as the person who is requesting the exemption or acting on behalf of the person or corporation who is requesting the exemption from the by-law;
- c) **“By-law Enforcement Officer”** means the By-Law Enforcement Officer appointed by the Township of Ryerson or their agent, other staff appointed as an Officer for the Township;
- d) **“construction”** includes the erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose and includes any work in connection there with;
- e) **“construction equipment”** means any equipment or device designed and intended for use in construction or material handling, including but not limited to, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, **generators**, off-highway haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders, or other material handling equipment;
- f) **“conveyance”** includes a vehicle and any other device employed to transport a person or persons or goods from place to place but does not include any such device or vehicle if operated only within a building;
- g) **“Council”** means the Council of The Corporation of the Township of Ryerson;
- h) **“electronic device”** means a device intended primarily for the production, reproduction or amplification of sound, including, but not limited to, any musical instrument, radio receiver, television receiver, recorder, phonograph, loudspeakers, amplifiers, microphones or reproducers or any combination of such equipment, including devices used in the reproduction of music, speech or other sounds;
- i) **“excessive noise”** means noise under human control and is of such a nature as to interfere with the peace, comfort, and convenience of any person at a point of reception occurring at restrictive times;
- j) **“generator”** means a device which consumes fuel (I.e. propane, diesel, natural gas) to produce electrical power;
- k) **“highway”** includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle designed and intended for, or used by, the general public for the passage of vehicles;
- l) **“motorized conveyance”** means a conveyance propelled or driven otherwise than by muscular, gravitational or wind power;
- m) **“noise”** means unwanted sound and vibrations;

- n) "owner" means the registered owner of the land from which noise originates, and includes a trustee acting on behalf of the registered owner, the estate of a registered owner and a person with a leasehold interest in the land;
- o) "point of reception" means any place on a property where sound or vibration is heard, the source of which does not originate from same property;
- p) "public park" means any open space or recreational area, owned or controlled by The Corporation of the Township of Ryerson;
- q) "service vehicle" means a vehicle operated by or on behalf of the Township of Ryerson or private contractor, while such vehicle is being used in the clearing and removal of snow, sanding, or salting.
- r) "set fine" means a monetary penalty that can be issued to a person or corporation found in violation of the provisions of this by-law, established by by-laws passed by the Township, the *Provincial Offences Act*, R.S.O. 1990 or the *Municipal Act*, 2001.
- s) "Special Event Permit" means permission given by the Town to an Applicant to hold a Special Event as defined in the current Special Event Policy, as amended;
- t) "Statutory Holiday" as defined in the Retail Business Holiday Act R.S.O. 1990, Chapter r.30;
- u) "Township" means the geographic area comprising the Township of Ryerson.

ADMINISTRATION & ENFORCEMENT

- 4. The By-law Enforcement Officer, Deputy By-law Enforcement Officer, staff appointed by Council as an Officer or their representative shall be responsible for the administration and enforcement of this by-law.
- 5. Nothing herein shall be deemed to limit the ability of the Ontario Provincial Police to enforce this by-law at any time.

GENERAL PROVISIONS

- 6. This by-law applies to properties and those residents, corporations, or persons who are within the area known as the Township.
- 7. Nothing in this by-law prevents enjoyment of one's environment or property in alignment with Council's policy to protect the public health and safety and preserve the tranquility in the Township of Ryerson.
- 8. Council may delegate to a Township staff member or By-law Enforcement Officer, by resolution, the ability to authorize an exemption under this By-law.

GENERAL PROHIBITIONS

9. No person or owner shall emit, cause, or permit the emission of noise, which is clearly audible to a person at a point of reception, resulting from an act listed in Schedule “A” attached hereto this By-law.

PROHIBITIONS BY TIME AND PLACE

10. No person or owner shall emit, cause, or permit the emission of excessive noise, which disrupts the normal living or working environment of a person at a point of reception, resulting from an act or emanating from a device listed in Schedule “B” attached hereto this By-law.

EXEMPTIONS

11. The provisions of Sections 9 and 10 shall not apply to the person, corporation, equipment, or event that causes or permits the emission of noise in connection with any of the activities or approved exemptions listed in Schedule “C” attached hereto this By-law.
12. No person, corporation or equipment shall cause or permit the emission of noise under Section 9 or Section 10 without an exemption granted under Section 9 of this By-law.

EXEMPTION GRANTED BY THE TOWNSHIP:

13. Any person or corporation may make application to the Township to be granted a Special Event Permit and an exemption from any provisions of this by-law with respect to any source of noise which may be prohibited.
14. The application referred to in Section 13 shall contain:
- a) Payment of application fee, as found in Fees & Charges By-law, which may be amended from time to time;
 - b) The form, as attached in Schedule “E” of this By-law, titled “Noise Exemption Application”, and completed in full
15. No person or applicant shall provide false or misleading information or statements on a Noise Exemption application form.
16. If an application referred to in Sections 13 and 14 is not complete at the time of review, the exemption will be considered denied and the Township will set out in writing to notify the applicant.
17. Approval of noise exemption can be granted by either delegated authority to staff or Council resolution.
18. The noise exemption may be approved by staff (under the delegated authority of Council), if ALL of the following criteria are met:

- a) No concerns received when notification required;
 - b) No previous noise by-law violations;
 - c) No previous history of complaints regarding noise;
 - d) Exemptions being requested are defined in the by-law; and
 - e) Complete application and fees paid;
- 19.** If criteria listed in Section 18 (a), (b), (c) or (d) are not met, the noise exemption application shall be brought before Council at the next available Council meeting.
- 20.** When the noise exemption application requires a Council meeting, staff shall notify the applicant of the details of when the noise exemption will be brought before Council. The applicant and any other Person wishing to speak to the matter shall be given the opportunity to delegate the matter before Council.
- 21.** At the time of Council when the noise exemption application is being heard, the onus is on the Applicant to show cause why the noise exemption should be approved.
- 22.** Where the Applicant has been provided with notification of the General Council meeting and does not attend, Council may proceed to deal with the matter in the absence of the Applicant.
- 23.** Council shall hear the information contained in the report to Council pertaining to the noise exemption application and may also hear evidence and ask questions of the By-law Enforcement Officer, Applicant, or any other Person permitted to be heard on behalf of the noise exemption application.
- 24.** Council may, by resolution, in its discretion:
- a) grant the exemption or any exemption of lesser effect, for a period not more than six (6) months during which it is effective and may contain such terms and conditions as the Township sees fit; or
 - b) Deny the exemption or any exemption of lesser effect.
- 25.** The decision by Council as outlined in Section 24, shall, by resolution:
- a) Contain the dates and time the noise exemption shall be valid;
 - b) Be set in writing and mailed, or personally served to the Applicant; and
 - c) Be null and void once the exemption dates and times have expired;

BREACH OF NOISE EXEMPTION

- 26.** No applicant shall cause or permit the breach of a noise exemption granted by the Township.
- 27.** Breach of any of the terms or conditions of the exemption that is caused by the applicant or persons responsible for the activity or event under the exemption shall render the exemption null and void.

POWER OF ENTRY

- 28.** A By-law Enforcement Officer, Peace Officer, persons appointed by the Council or their representative may enter onto a property at any reasonable time, for the purpose of carrying out an inspection to determine whether or not the following are being complied with:
 - a)** the provisions of this By-law;
 - b)** an order issued under this By-law.
- 29.** The Township's power of entry may be exercised by a Peace Officer or any other Person appointed to enforce by-laws for the Township.

INSPECTIONS

- 30.** Where an inspection is conducted by the Township under Section 28 and 29, the Person conducting the inspection may:
 - a)** require the production for inspection of documents or things relevant to the inspection;
 - b)** inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
 - c)** require information from any Person concerning a matter related to the inspection including their name, address, phone number and identification; and
 - d)** alone or in conjunction with a Person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.
- 31.** The Township may undertake an inspection pursuant to an order issued under section 438 of the *Municipal Act, 2001*.

OBSTRUCTION

- 32.** No person shall hinder or obstruct a By-law Enforcement Officer, or person appointed by the Council, who is lawfully carrying out enforcement of performing a duty under this by-law.

- 33.** No person shall fail to identify themselves to the By-law Enforcement Officer, or person appointed by the Council, if they have been alleged to have contravened any of the provisions of this by-law.

PENALTIES

- 34.** Every person, corporation, or director of a corporation, guilty of an offence or knowingly concurs in the offence under this by-law, shall be liable to pay a set fine, as permitted by:
- a)** the *Provincial Offences Act*, upon receiving a Part I offence notice with set fines approved by the Office of the Attorney General, in accordance with set fines listed in Schedule “D” attached to this by-law; OR
 - b)** the *Municipal Act*, 2001, upon receiving a Penalty Notice to pay an Administrative Penalty as per the *Municipal Act*, 2001 in the amount listed on the notice and listed in Schedule “D” attached to this by-law.
- 35.** Every person, corporation, officer, or director of a corporation, who contravenes any provision of this bylaw is guilty of an offence and upon conviction is liable to a fine pursuant to the *Provincial Offences Act* R.S.O. 1990, c. P. 33, as amended.
- 36.** Upon conviction any penalty imposed under Penalties Section 13.1 may be collected under the authority by which the penalty was issued, either the *Provincial Offences Act*, R.S.O. 1990, c. P. 33 or the *Municipal Act*, S.O. 2001, c. 25.

SCHEDULES

- 37.** Schedule “A”, “B”, “C”, “D”, and “E” are attached and form part of this by-law.

SEVERABILITY

- 38.** If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

REPEAL OF BY-LAWS

- 39.** Noise By-law No. 34-10 is hereby repealed.

APPROVAL

- 40.** This by-law shall come into force upon the third reading by Council.
- 41.** Schedules of set fines that form part of this by-law shall take effect upon approval ORDER issued by the Office of the Attorney General to the Township.

READ a FIRST, SECOND, and THIRD TIME
Signed and the seal of the Corporation
Affixed hereto and finally passed

this _____ day of _____ 2021.

MAYOR

CLERK/DEPUTY CLERK

SCHEDULE "A"

General Noise Prohibitions

No Person, Corporation, officer of a Corporation, device or equipment in their control shall emit, cause, or permit the emission of noise from this list below, which is clearly audible at Point of Reception:

1. **Amplification of sound** - Operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electromechanical transducers, and intended for the production, reproduction, or amplification of sound;
2. **Barking, whining, or similar sound made by a dog** - Continuous or persistent noise that causes a nuisance, where the person having control of the animal is in contravention of this by-law;
3. **Operation of equipment or device without original muffling devices in place** - Construction Equipment, combustion engine or pneumatic device without an original equipment manufacturer specification exhaust or intake muffling device in good working order and in constant operation;
4. **Non-commercial / domestic work activity** - Residential domestic activities that produce sound of such nature that is unwanted, on-going, persistent, unusual, repetitive, a public nuisance that disturbs a Person;
5. **Engine idling for longer than five (5) minutes** - Engine or motor operation in, or on, any motor vehicle, equipment or auxiliary equipment for a continuous period exceeding five (5) minutes while the engine is stationary, unless:
 - i. There is a power outage at the location where a generator is required to operate to keep electrical service running to the property for personal safety, or on-going construction; or
 - ii. Equipment manufacturer specifically recommends a longer idling period for normal operation of the engine, in which case the idling period shall not be exceeded; or
 - iii. Operation of such engine or motor is essential to a basic function of the vehicle or equipment, including but not limited to the operation of ready-mix concrete trucks, lift platforms, and refuse compactors; or
 - iv. Weather conditions justify the use of heating or refrigeration systems powered by the motor or engine for the safety and welfare of the operator, passengers, animals, or the preservation of perishable cargo; or
Prevailing low temperatures make longer idling periods necessary, immediately after starting the motor or engine; or
 - v. The idling is for the purpose of cleaning and flushing the radiator and associated circulation system for seasonal maintenance or repairs, when work is performed other than for profit;

6. **Revvng of an engine** - Motor Vehicle or Motorized Conveyance engine except as required for by a licenced mechanic inside a place of business designated as an automotive repair business;

SCHEDULE “B”

Prohibitions by Time and Place

No Person, Corporation, officer of the Corporation, device or equipment in their control shall emit, cause, or permit the emission of noise resulting from an act listed below, which is clearly audible at a Point of Reception within the prohibited time shown below:

#	Activity	Prohibited Period of Time:
1	Yelling, shouting, or similar noises made by a person	11 p.m. of one day to 7 a.m. of the next day
2	Amplification of sound - operation of any electronic device or group of devices with loudspeakers or electromechanical transducers	11 p.m. of one day to 7 a.m. of the next day
3	Construction activity or operation of any equipment or device in connection with construction	Monday to Saturday: 9 p.m. of one day to 7 a.m. of the next day Sunday & STAT holidays: 7 a.m. to Noon & 6 p.m. of one day to 7 a.m. of the next day
4	The operation of any powered or non-powered tool, including a generator or equipment for domestic purposes other than snow removal	Monday to Saturday: 9 p.m. of one day to 7 a.m. of the next day Sunday & STAT holidays: 7 a.m. to Noon & 6 p.m. of one day to 7 a.m. of the next day

5	The loading, shipping, or handling of any material or waste, unless necessary for essential services	Monday to Saturday: 9 p.m. of one day to 7 a.m. of the next day Sunday & STAT holidays: ALL DAY
6	The operation of a toy, model or replica for amusement, and is not a Motor Vehicle	Monday to Saturday: 9 p.m. of one day to 7 a.m. of the next day Sunday & STAT holidays: ALL DAY
7	The use of auditory signaling devices where required by law or in accordance with good safety practices	Monday to Saturday: 9 p.m. of one day to 7 a.m. of the next day Sunday & STAT holidays: 7 a.m. to Noon & 6 p.m. of one day to 7 a.m. of the next day

SCHEDULE “C”

Exemptions

The emission of noise in connection with the following activities are considered exempt from the provisions of this By-law:

1. **SNOW REMOVAL** – domestic, commercial, municipal and district snow removal operations.
2. **GENERATORS** - when a generator is operated during a power outage where the generator provides power for essential services or construction.
3. **PUBLIC SAFETY** - Notwithstanding any other provision of this by-law, it shall be lawful to emit or cause or permit the emission of sound or vibration in connection with emergency measures undertaken:
 - I. For the immediate health, safety, or welfare of the inhabitants or any of them; or
 - II. For the preservation or restoration of property;

unless the sound or vibration is clearly of a longer duration, or nature more disturbing than is reasonably necessary for the accomplishment of such emergency purpose.

4. **SERVICE VEHICLES** - this by-law shall be deemed not to apply to the following:
 - I. Construction or demolition being conducted under a permit issued by the Township of Ryerson; and
 - II. Industrial or commercial operations in accordance with an approved site plan.
5. **ALL ACTIVITIES ASSOCIATED WITH A MUNICIPAL EVENT AUTHORIZED BY COUNCIL**
6. **GRANT OF EXEMPTION BY COUNCIL** - Notwithstanding anything contained in this bylaw, any person may make application, according to provisions of this By-law, to Council, to be granted an exemption from prohibitions, with respect to any source of sound or vibration that could be in contravention of this By-law.

SCHEDULE “D”

SET FINES – To be Determined

A set fine table needs to be established.

We may be looking at introducing monetary penalties with this updated By-law.

Set fines are not the only measure to gain compliance, and such, By-law Enforcement services will continue in its role to educate where opportunity exists. By-law Enforcement will continue to have the ability to issue warnings where applicable. However, when it comes to situations that require a different enforcement response – set fines are being added to the already existing ability to lay a charge before the courts.

Once the Noise By-law is approved, the schedule of set fines can be approved by Council. Any additional schedules of set fines under Part 1 of the POA will be sent to the Office of the Solicitor General for approval and added to the by-law.

SCHEDULE “E”

NOISE EXEMPTION APPLICATION FORM

APPLICATION FOR EXEMPTION FROM NOISE CONTROL BY-LAW ____ -21 UNDER AUTHORITY GRANTED BY SECTIONS 13 AND 14		
APPLICANT for Noise Exemption – Contact Information (person or corporation)		
Name	Phone Number	Email
APPLICANT Address:		
LOCATION of Noise Exemption & Contact Information (If APPLICANT and LOCATION are the same: write “same as above”, If different, complete the details below)		
Contact Name	Phone Number	Email
EXEMPTION Address:		
Additional location info:		
Time Period(s) of EXEMPTION (application submitted a minimum of 8 weeks before exemption date to allow for approval)		
START:	END:	
RECURRENCE(S)? Yes or No	IF Yes, list here:	
Description of the type of noise for which exemption is being sought:		
By-law Section and type of noise for which exemption is being sought:		
Reasons why the exemption should be granted:		
Statement of the steps taken to reduce any non-compliance:		
# of pages attached to application (drawings, additional description, or information): _____		
SIGNATURE OF APPLICANT:		TODAY’S DATE:

PLEASE NOTE: Applicant signature acknowledges that the information on this form is not false or misleading and they understand their requirements to comply with any exemption granted by Council, as per Sections 15 & 26 of this By-law.

- TOWNSHIP USE ONLY -			
DATE RECEIVED		BY STAFF:	
FEE RECEIVED		PAID BY:	
APPLICATION FORM COMPLETE? Yes or No			Reason(s) attached
PUBLIC NOTICE DETAILS SENT:		Date:	& attached to application
COMMENTS RECEIVED? Y or N		Attach any comments received to application	
COMPLIANCE REVIEW? Y or N		Attach compliance review to application	
EXEMPTION APPROVED BY STAFF? Yes or No			Reason(s) attached
IF NO, EXEMPTION TO BE HEARD BY GENERAL COUNCIL			Date:
Applicant notified of Council meeting date by: EMAIL / MAIL / PHONE			Date:
EXEMPTION APPROVED BY COUNCIL? Yes or No			Reason(s) attached



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
Like us on Facebook

Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

MINUTES
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, September 27, 2021
Masks Required

Members Present: Diane Brandt – President
Nieves Guijarro – Vice-President
Jarv Osborne – Treasurer
Charlene Watt - Secretary
Delynne Patterson
Judy Ransome

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.

Diane Brandt in the Chair.

COVID Screening Sheets were completed and proof of vaccinations were provided by Members.

Welcome:

Diane welcomed Members. Regrets from Lisa Morrison and Lorne Main.

Delegation:

None

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance and adoption of the August 2, 2021 Meeting Minutes as circulated: **Moved by Delynne Patterson, Seconded by Judy Ransome. Carried**

Treasurer's Report:

Treasurer's / Financial Report presented by Jarv Osborne. Main bank account balance was \$6,608.42 on August 31, 2021. Expenses for September include \$56.44 to Net Spectrum, \$71.60 to the Framing Place, \$143.83 for office supplies and \$39.22 to Diane Brandt for miscellaneous supplies. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Nieves Guijarro, Seconded by Delynne Patterson. Carried**



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Ryerson Township

Committee Reports:

Membership Committee: A written membership report was provided in advance of the meeting from Lorne Main. Diane Brandt presented the report. There are 10 paid memberships for 2021.

General Business:

Watt Farm House Update:

Diane Brandt provided a verbal update to Members indicating that artifacts are being shuffled in the heritage site and that the living room will be setup as a picture gallery. There are plans for 2022 to set up a "Memory Corner" which will spotlight a person that has historically impacted our communities. After Thanksgiving, some artifacts will be packed for winter storage.

School House Repairs:

Delynne Patterson advised that the funding request for the building's repairs were declined. The window will be fixed at the schoolhouse by the Township. Diane provided a verbal list of requested repairs at Delynne's request that included: windows, screen door, rodent proofing and new siding. The Township of Ryerson will continue to apply for government grants that would apply to the schoolhouse.

Firefighter Fundraiser on Sunday, October 3, 2021:

A flyer of the Southeast Almaguin Fire Department's "Concert in the Field" was reviewed by Members. The event will run from 3:00 p.m. to 6:00 p.m. on Dick Watt's field across the road from the farm house. Diane indicated that the heritage site will be open on this day from 1:00 p.m. to 4:00 p.m. for visitors.

Donations from Barb Marlow:

Members discussed the offer from Barb Marlow, Deputy Mayor for the Township of Ryerson of a late 1800's hand plow and seeder. Members graciously accepted the offer of the historical artifacts but declined on the sewing machine.

Correspondence:

Andrew Hind sent a copy of his book, "Founded on Stone, Tales of Early Parry Sound District." The Historical Society provided information to Andrew to assist in his writing. Nieves Guijarro will contact Andrew to obtain a copy of the publication for the local library.



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New Business:

The purchase of archival products was discussed by Members. It was recommended that archival products be added as a budget line item. **Motion to approve the purchase of archival products to a limit of \$600: Moved by Jarv Osborne, Seconded by Nieves Guijarro. Carried**

Jarv Osborne informed Members that Lorne Main will be resigning as the Membership Committee effective immediately. The tracking will be recorded through the Treasurer's reporting. Members acknowledged and accepted Lorne's resignation from the committee.

September 30, 2021 marks the first National Day for Truth and Reconciliation. The day honours the lost children and Survivors of residential schools, their families and communities. Public commemoration of the tragic and painful history and ongoing impacts of residential schools is a vital component of the reconciliation process. The Historical Society will acknowledge this day by posting a notice on its Facebook and website.

The annual Halloween event at the farm house will no longer be held due to the number of artifacts and limited spacing. A new annual Halloween event was suggested which included a haybale decorating contest. The topic will be brought up at a future meeting.

The Cookies with Mrs. Claus event will not be held in 2021 due to the pandemic's public gathering restrictions and vaccine passport requirements.

Adjournment:

The next meeting will be held at the call of the President. There being no further business, **Delynne Patterson moved to adjourn the meeting at 8:10 p.m.**

Recorded by
Charlene Watt, Secretary

Approved by
Diane Brandt, President

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2021**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	5	\$13,482.00	\$865,500.00	786
February	2	\$2,675.00	\$165,000.00	247
March	10	\$19,956.40	\$1,263,560.00	1987
April	21	\$40,309.75	\$2,565,255.00	3413
May	21	\$53,825.00	\$3,367,000.00	1947
June	21	\$54,682.00	\$3,557,000.00	1398
July	18	\$29,840.00	\$1,860,000.00	1940
August	19	\$48,662.50	\$3,046,500.00	2375
September	17	\$41,105.50	\$2,623,900.00	1991
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	134	\$304,538.15	\$19,313,715.00	New Construction 16084 Demolitions 99

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2021**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2020	2021
Burks Falls	13	\$11,735.00	\$686,000.00	0	2
Joly	4	\$6,805.00	\$427,200.00	4	2
South River	19	\$32,422.00	\$2,028,405.00	3	4
Machar	24	\$47,527.50	\$3,068,500.00	6	8
Strong	41	\$95,450.25	\$6,017,550.00	9	16
Ryerson	22	\$89,541.40	\$5,784,560.00	4	14
Sundridge	11	\$21,057.00	\$1,301,500.00	0	4
TOTALS	134	\$304,538.15	\$19,313,715.00		50
Permit activity at end of September 30, 2021					
TOTALS	102	\$155,639.30	\$9,083,907.50	26	
Permit activity at end of September 30, 2020					
TOTALS	32	\$148,898.85	\$18,405,317.50		24
Difference from previous year					



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

October 8th, 2021

Via Email: premier@ontario.ca

Premier of Ontario, Honourable Doug Ford
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Honourable Doug Ford,

RE: Resolution – Consolidation of Northern Healthcare Agencies for Streamlined Approach

Please be advised that at their last regular meeting on Wednesday, October 6th, 2021, the Council of the Corporation of the Township of Perry approved the following resolution:

Resolution No. 2021-406

Moved by: Joe Lumley

Seconded by: Jim Cushman

WHEREAS *Communities across the province are addressing an intensified social crisis and Northern Ontario is no different. It has been recognized that creating solutions will require a multi-ministry approach but if there are lessons to be learned from this pandemic, what were once cracks in the health care foundation, there are now large gaps forming especially around mental health, addictions, and homelessness; and*

WHEREAS *Northern Ontario has significant challenges when it comes to accessing mental health and addictions services for our residents in our communities; and*

WHEREAS *over 300 childcare staff workers who provide services to over 21,000 licenced childcare spaces in over 340 locations across Northern Ontario see the effects of Mental Health and Addictions every day in the children they care for and the parents they support; and*

WHEREAS *the defined area of Northern Ontario is over 800,000 square kilometres. Annually over 500 Social Services staff provide financial and employment assistance to over 15,000 families in 37 delivery sites across*

...2

-2-

Northern Ontario. Over 300 Community Housing staff provide safe and affordable housing to over 17,000 families in Northern Ontario. In addition, there are many Police Officers and over 900 paramedics who respond to 200,000 medical emergency 911 calls. Paramedics have seen the direct results of the Mental Health and Addictions crisis in the North and some cases becoming ill themselves trying to cope with what they have seen; and

WHEREAS *the efforts of all the agencies that are working to help and support those addicted to opioids are greatly appreciated, however, in some districts, over 30 agencies are providing some assistance; and*

WHEREAS *the Federation of Northern Ontario Municipalities would like to see consolidation of these agencies with the input of Municipalities/DSSAB's and local stakeholders as it is believed a streamlined agency would be able to put the combined funds to better use;*

THEREFORE BE IT RESOLVED THAT *the Council of the Corporation of the Township of Perry hereby supports FONOM in asking the Northern Ontario Health Teams, in consultation with area Municipalities/DSSAB's and local stakeholders, to support a province-wide strategy for such consolidation;*

AND FUTHER THAT *Council direct staff to forward a copy of this resolution to Honourable Premier Doug Ford, Honourable Christine Elliott, Minister of Health, Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions, the Leaders of the Provincial Oppositions, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), and all local municipalities.*

Carried.

Sincerely,



Beth Morton, Clerk-Administrator

BM/ec

cc: Honourable Christine Elliott, Minister of Health
Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions
Leader of the Provincial Oppositions, Andrea Horwath
Association of Municipalities of Ontario (AMO)
Federation of Northern Ontario Municipalities (FONOM)
All local municipalities

Judy Kosowan

From: Jasmine Hall <jasmine_hall@hotmail.ca>
Sent: October 11, 2021 7:37 PM
To: Judy Kosowan
Cc: Jasmine Hall
Subject: Tax Refund

Dear Mayor, Deputy Mayor, and Councillors

We the tax payers would like to start that process of requesting a portion of our taxes to be returned to us for services unavailable, as we will not disclose our private medical information. Vaccination status is private medical information only made available between ourselves and our health care professional. Please provide us with a list of tax payer funded services (for example community centre/arena) that will not be available to us and the dollar figure for our yearly contribution towards these services. We would like to know how you will make these refund available to us or how you will accommodate our family for use of these services.

Thank you,

Sincerely,

Jasmine and Shawn Hall
1359 & 1395 Midlothian Rd
705-382-0596

**ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT
(ACED)**

**MINUTES
September 27, 2021**

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on September 27, 2021 at 6:00 pm.

Present: Wendy Whitwell, Township of Armour, Chair
Jennifer Farquhar, AHCC Representative
Lyle Hall, Village of Sundridge
Margaret Ann MacPhail, Township of Perry
Ron Begin, FedNor
Kelly Elik, Township of Strong
Delynne Patterson, Township of Ryerson
Peter McIsaac, Municipality of Powassan
John Wilson, Village of Burk's Falls
Melanie Alkins, MENDM
Tim Brunton, Municipality of Magnetawan

Regrets: Tim Bryson, Township of Joly
Brenda Scott, Village of South River

Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour
Jeanette Smith, EDC Administrative Assistant

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Monday, August 16, 2021 meeting were adopted as circulated.

Director of Economic Development (DED) Report

The ACED Board reviewed the September report from the Director of Economic Development.

The Director covered the following items from the report;

1. An update on core activity tracking, which lists what the department has done over the past two months. These included assistance to businesses, marketing, ACED website updates, social media activities and communications.

2. The report updated different projects:

- a) Community Development; two projects have been postponed because of staffing time constraints, participant interest and available space to hold a pilot program.
- b) Regional Recreation Support; Staycation has delivered 114 experiences to date and received an additional grant to fund their activities. A financial update on this project was presented to the Board.
- c) Regional Broadband Development; an email was received from Blue Sky outlining several concerns on how funding will be distributed and that smaller communities may not have a voice in the process.
- d) Transportation Development; there is presently a discussion on whether or not electrical school bus services would be beneficial to the Almaguin region. Discussion are also continuing to try and get a train stop in Almaguin if rail service is reinstated through our region.
- e) Regional Brand Strategy Implementation; A Regional Brand Coordinator has been hired and will start on October 4, 2021.
- f) Agricultural Strategy Implementation; a harvest newsletter will be digitally released before Thanksgiving and planning is beginning for the 2022 season.
- g) Great Taste of Ontario Road Trip; has resumed marketing with cautions for everyone to adhere to public health guidelines.
- h) Almaguin's Health Initiatives; communications remain open if the Almaguin Highlands Health Council needs assistance from ACED.
- i) Almaguin Highlands Secondary School Engagement; a study of youth outmigration has been completed and will be used to try and reattract youth who have left our area.
- j) Industrial Parks Development; Staff is working on completing two applications for funding to get services to two industrial parks.
- k) Development Partnerships; ACED staff is participating in discussions regarding a commercial/residential development opportunity in Strong Township. If the development is to go forward it will require some servicing partnerships between Strong Township and the Village of Sundridge.
- l) Staffing; the EDC Administrative Assistant is leaving, but has agreed to work part-time to help the returning Economic Development Officer get up to speed on various projects. The Communications and Marketing Officer's position will end at the end of September 2021 and the work attached to

this position will be redistributed to the Director of Economic Development and Economic Development Officer.

3. ACED Board Member Survey

In order to gain a deeper understanding of what board members want to see from ACED, staff has prepared a survey for board members. Board members are asked to complete and return the survey by Monday October 11, 2021.

4. 2020 Draft Budget

The Director of Economic Development advised the Board that he is presently working on the 2022 draft budget for economic development and that it would be presented to the Board at their next regular meeting. Anyone who wishes to have input into the budget, please contact the Director of Economic Development.

Updates

FEDNOR

The Board was advised that, at this time, there are no changes to FedNor's programs. FedNor will be reviewing the application they presently have and will be responding to them when the new cabinet is appointed. They are presently working on the reorganization of FedNor. The Board was reminded that September 30 is National Day for Truth and Reconciliation.

MENDM

There are no changes to MENDM's programs. The competition for grants is extensive so if you are going to put in an application, make sure it is the best it can be. Still working from home, but they can now meet with clients. There is a new tourism recovery program coming on line. Information on this new program will be sent to municipalities.

Resolutions

1. 2021-024 – Moved by Delynne Patterson; Seconded by Kelly Elik;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of August 16, 2021, as circulated. Carried

Adjournment

2. 2020-25 – Moved by Delynne Patterson; Seconded by Margaret Ann MacPhail;
Be it resolved that the Almaguin Community Economic Development Board adjourn the September 27, 2021 ACED meeting at 6:31 p.m. Carried

The next meeting will be October 18, 2021 at 6:00 p.m. If this changes, members will be advised.

Judy Kosowan

From: Rural Ontario Municipal Association <events@roma.on.ca>
Sent: October 8, 2021 10:01 AM
To: Judy Kosowan
Subject: ROMA Launches its 2022 Virtual Conference

ROMA Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



October 8, 2021

ROMA Launches its 2022 Virtual Conference

The ROMA Board is pleased to announce the launch of the 2022 Annual Conference and General meeting: **ROMA 2022: Rural Opportunities** to be held January 24 - 25.

The conference will again be a virtual event that municipal leaders can join safely from anywhere in Ontario. Given the evolving COVID-19 pandemic, and the unpredictable public health environment months from now, the decision to go virtual provides an important level of certainty for those attending or presenting at the event.

The ROMA Conference will again offer informative and engaging content on rural priorities, with a focus on rural economic recovery and growth following the pandemic.

The annual ROMA Conference is an important platform for the municipal community to learn, connect and advocate on matters related to rural municipal government. It is also the last opportunity for municipal leaders to gather on mutual issues of interest before the provincial election in June.

Registration is now open, and early bird rates are in effect until November 1.

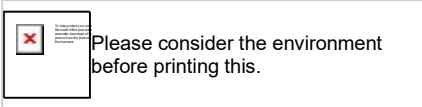
Please [click here](#) to access registration information.

For information on how to participate as an exhibitor or sponsor, please contact Victoria van Veen at: Vvanveen@amo.on.ca

Please engage with us on social media:



***DISCLAIMER:** Any documents attached are final versions. ROMA assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.



Rural Ontario Association (ROMA)
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

If you wish to Opt-Out of ROMA Updates please [click here](#)





2022 Virtual Conference

The ROMA conference remains an opportunity to connect with colleagues and the province, and learn from experts on important and timely rural issues.

**Save the date for ROMA 2022! Sunday, January 23 -
Tuesday, January 25, 2022**

Early Bird Rate (until November 1, 2021)

Member	Non Member
\$400	\$500

Regular Rate (until January 20, 2022)

Member	Non Member
\$450	\$550

[REGISTER HERE](#)

Things to Know:

- Rates listed do not include HST. Please ensure to include HST when submitting your payment.
- Confirmation will be sent after each registration, modifications or cancellation. Review your confirmation carefully for accuracy.
- All cancellations must be submitted in writing to ROMA via e-mail to: events@roma.on.ca. Cancellations received prior to 4:30 pm ET, November 1 will be eligible for a refund less \$95.00 (plus HST for members) or \$100.00 (plus

HST for non-members) administration fee. Cancellations made after 4:30 pm are non-refundable. An alternate attendee name may be substituted at any time.

CONTACT

ROMA Conference Coordinator

events@roma.on.ca

T 416.971.9856

TF 1.877.426.6527