

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**REGULAR COUNCIL MEETING**

**MINUTES**

**October 19, 2021**

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday October 19, 2021, at 6:05 p.m. This was a hybrid meeting combining electronic meeting via Zoom, phone and in person due to the COVID-19 Pandemic precautions.

Mayor George Sterling called the meeting to order at 6:05 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Mayor Sterling and Councillor Marlow participated from the municipal office.

Council members attending electronically via Zoom: Penny Brandt, Delynne Patterson, Celia Finley.

Staff in attendance at the municipal office: Brayden Robinson, Nancy Field, Dave McNay, Judy Kosowan.

Presenter in attendance via Zoom: Nicky Kunkel.

Delegation in attendance via Zoom: Danika Hall

Public attending by phone or electronically: Joe Vella, Nieves Guijarro, Paul Van Dam, Judy Ransome.

Notice of this meeting was posted on the website.

The minutes from the regular meeting October 5, 2021 were adopted as circulated, on a motion moved by Councillor Brandt and seconded by Councillor Patterson.

There were no declarations of pecuniary interest.

**PRESENTATION:**

Nicky Kunkel, Clerk Administrator from the Village of Burks Falls attended to discuss a letter sent from the Village regarding expansion of water and sewer services. There is increasing interest in development in our area, including Highway 520 in Armour and Ryerson and Burks Falls Council is of the opinion that now is an appropriate time to conduct a water study that would be required. Council passed a resolution supporting the project in principle.

**DELEGATION:**

Danika Hammond attended to discuss the need for volunteers for the Santa Claus Parade Committee. It is difficult to keep a workable number of volunteers needed for approximately three to five planning meetings per year. The Committee is looking for a volunteer from Burks Falls, Armour and Ryerson Councils to provide ongoing membership support for planning the parade. Without a sufficient number of committee members this will be the last year for a parade.

**REPORTS:**

**FIRE DEPARTMENT:** Chief Dave McNay attended to provide his report regarding the 2022 Fire Department Budget and to discuss the amendments to the budget. Council adopted the below resolution.

TREASURER: Brayden Robinson provided Council with the quarterly budget update and also the debenture by-law to finance the purchase of the snowplow truck. The By-law was adopted.

DEPUTY CLERK: Nancy Field provided a staff report regarding Consent applications B-049/21 and B-050/21 for Part Lot 6, Concession 10 and Council supported the applications by resolution.

CLERK: Judy Kosowan provided Council with the By-law to authorize signing officers and a by-law to adopt a Council Vacancy policy. The By-laws were adopted by resolutions noted below.

Council discussed the draft noise by-law. Issues regarding noise from generators are of particular concern and a special meeting will be scheduled to review the by-law in detail.

#### COUNCIL REPORTS:

Council received a letter of resignation from Councillor Marlow effective October 28, 2021. A resolution was passed accepting the resignation, with regret.

#### COMMUNICATION ITEMS:

Information items: Historical Society meeting minutes, Joint Building Committee Statistics, Almaguin Community Economic Development meeting minutes

Perry Township request to support resolution regarding healthcare, a resolution was adopted  
Jasmine Hall re: availability of municipal services during COVID-19 restrictions, a response will be sent

ROMA Virtual Conference January will be brought back to a future meeting

#### BY-LAWS

By-law 49-21 to debenture for snowplow truck

By-law 50-21 to appoint signing officers

By-law 51-21 to adopt a council vacancy policy

By-law 52-21 to confirm the meetings of Council

#### RESOLUTIONS

Moved by Councillor Brandt, seconded by Councillor Patterson be it resolved that the minutes from the regular meeting October 5, 2021, be adopted as circulated.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.  
(Carried)

Moved by Councillor Marlow, seconded by Councillor Finley, be it resolved that Ryerson Township Council support the proposal for a participating in a study regarding extension of water and sewer services along Highway 520, in principle, details and costs to be determined before final approval of the project.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.  
(Carried)

Moved by Councillor Finley, seconded by Councillor Patterson be it resolved that Ryerson Township Council approve the 2022 draft Fire Department budget for submission to the Tri-Council meeting scheduled for Monday October 25, 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.  
(Carried)

Moved by Councillor Brandt, seconded by Councillor Finley be it resolved that leave be given to introduce a Bill # 49-21, being a By-law to issue a debenture for the purchase of the snowplow truck and further; that By-Law # 49-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19th day of October 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Finley, Patterson, Sterling.  
(Carried)

Moved by Councillor Marlow, seconded by Councillor Finley be it resolved that Ryerson Township Council supports Consent Applications: B-049/21, B-050/21 Lot 6, Concession 10, within the Township of Ryerson, Pete's Hill Road, subject to the following conditions:

If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the center line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

The Township requires one copy of the draft reference plan for review prior to registration, two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.

As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.

The Township requires that for any proposed entrance: The Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before the finalization of the consent is given.

That the Planning Board receive confirmation from the North Bay-Mattawa Conservation Authority that there is an area within the proposed retained lot and severed lots, that is suitable for a conventional sewage disposal system (i.e., Class 4)

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.  
(Carried)

Moved by Councillor Marlow, seconded by Councillor Brandt. be it resolved that leave be given to introduce a Bill # 50-21, being a By-law to appoint signing officers and further; That By-Law # 50-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19<sup>th</sup> day of October 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.  
(Carried)

Moved by Councillor Patterson, seconded by Councillor Marlow be it resolved that leave be given to introduce a Bill # 51-21, being a By-law to adopt the Council vacancy policy and further; That By-Law # 51-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19<sup>th</sup> day of October 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.  
(Carried)

Moved by Councillor Patterson, seconded by Councillor Finley be it resolved that Ryerson Township Council accept, with regret, Barbara Marlow's resignation from Council.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.  
(Carried)

Moved by Councillor Brandt, seconded by Councillor Finley be it resolved that Ryerson Township Council support resolution number 2021-406 from the Township of Perry supporting the initiative from the Federation of Northern Ontario Municipalities (FONOM) to see the consolidation of agencies in order to create solutions to social issues including mental health, addictions, and homelessness and further that this resolution be circulated to the appropriate Ministries and Agencies.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.  
(Carried)

Moved by Councillor Brandt, seconded by Councillor Patterson be it resolved that leave be given to introduce a Bill # 52-21, being a By-law to confirm the meetings of Council and further; That By-Law # 52-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19<sup>th</sup> day of October 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.  
(Carried)

Moved by Councillor Patterson, seconded by Councillor Marlow be it resolved that we do now adjourn at 7:15 p.m. The next regular meeting is scheduled for November 2, 2021, at 6:00 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.  
(Carried)

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MAYOR

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CLERK/DEPUTY CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON  
SPECIAL COUNCIL MEETING  
MINUTES**

Electronic Meeting via Zoom, the meeting was recorded.  
October 19, 2021

A special meeting of Council was held Tuesday October 19, 2021, at 5:30 p.m., to recognize Councillor Marlow's 30 years of dedicated service as a member of Council on the occasion of her retirement.

Members of Council were notified of this special meeting by e-mail on October 14, 2021. The public was notified of this meeting by posting of this special meeting agenda October 14, 2021.

This was an electronic meeting via Zoom.

Mayor Sterling and Councillor Marlow participated from the municipal office via Zoom.

Council members attending electronically: Delynne Patterson, Celia Finley and Penny Brandt.

Staff in attendance at the municipal office: Brayden Robinson, Nancy Field, Judy Kosowan.

Public in attendance electronically: Paul Van Dam, Judy Ransome, Joe Vella.

Mayor Sterling called the meeting to order at 5:30 p.m.

Attendance was announced and it was noted that the meeting is being recorded.

**DECLARATION OF PECUNIARY INTEREST:** None declared.

**PRESENTATION:**

Judy Kosowan and Nancy Field presented power point slides, highlighting Barbara Marlow's thirty-year career as a member of Ryerson Township Council.

All members of Council shared their personal well wishes with Councillor Marlow.

Congratulatory certificates from Doug Ford, Premier of Ontario, Scott Aitchison, M.P. Parry Sound Muskoka, and Norm Miller, M.P.P., Parry Sound Muskoka were presented to Barbara Marlow.

Mayor Sterling presented a certificate to Barbara Marlow on behalf of Ryerson Township Council.

Councillor Marlow was thanked for her years of service to the Township and wished all the best with her new adventures.

**RESOLUTIONS:**

Moved by Councillor Patterson, seconded by Councillor Brandt, be it resolved that we do now adjourn at 5:56 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Finley, Patterson, Sterling.  
(Carried)

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MAYOR

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CLERK/DEPUTY CLERK