

CORPORATION OF THE TOWNSHIP OF RYERSON
SPECIAL MEETING
AGENDA

Tuesday November 2, 2021 - **5:30 p.m.**

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for phone-in access.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded

A special meeting of Council has been scheduled for Tuesday November 2 2021 at 5:30 p.m., for the purpose of declaring a vacant seat on Council and appointing a person to fill the vacancy.

Members of Council were notified of this special meeting by e-mail on October 27, 2021. The public was notified of this meeting by posting of this special meeting agenda October 27, 2021.

1. Call the meeting to order.
2. Attendance, in person and electronic.
3. This meeting is being recorded.
4. Declaration of Pecuniary Interest.
5. Resolution to declare a vacant seat on Council
6. Introduction of Joe Vella, candidate from the 2018 election who has expressed an interest in filling the council vacancy
7. By-law 53-21 to appoint a Councillor
8. Declaration of Office
9. Adjournment.

November 2, 2021 – SPECIAL MEETING – 5:30 p.m.

For the Purpose of declaring a Council seat vacancy and appointing a Councillor

REGULAR MEETING AGENDA

November 2, 2021 AT 6:00 P.M.

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

1. CALL TO ORDER

- 1.1 Attendance: in person and electronic, late attendees
- 1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES

- 2.1 Adoption of minutes special meeting October 18, 2021, special meeting October 19, 2021 and regular meeting October 19, 2021 (resolution)

3. DECLARATION OF PECUNIARY INTEREST (And General Nature Thereof)

4. DELEGATION AND PRESENTATIONS: None registered

5. REQUESTS FOR PROPOSAL

- 5.1 Cleaning contract renewal (resolution)

6. BUSINESS ARISING / ACTIVITY LOG

- 6.1 Follow up from request for volunteers for the Santa Claus Parade Committee
- 6.2 Follow up from Tri-Council: Fire Department Budget, Armour correspondence

7. REPORTS

- 7.1 DEPUTY CLERK: report on office holiday hours (resolution), Information re: Emergency Management Exercise
- 7.2 CLERK: staff volunteer recognition (resolution), amend Vaccination Policy By-law (resolution)
- 7.3 COUNCIL MEMBERS:

8. NOTICE OF MOTION (if required)

9. COMMUNICATION ITEMS

- 9.1 ROMA Conference information (resolution)
- 9.2 Planning Workshop information (resolution)
- 9.3 Burks Falls request for support of physio services (resolution)
- Information Items:
- 9.4 ACED minutes
- 9.5 Joly Township ACED resolution
- 9.6 OFSC Insurance Certificate
- 9.7 Library Board Minutes
- 9.8 Armour re extension of services

10. BY-LAWS

- By-law to enter into Cleaning contract
- By-law to Amend Vaccination Policy By-law 47-21
- By-law to Confirm proceedings

11. CLOSED SESSION (if required)

12. IMPORTANT DATES

- November 16, 2021 Regular Council: 6:00 p.m.
- November 18, 2021 Emergency Management Table Top Exercise
- December 7, 2021 Regular Council: 6:00 p.m.

13. ADJOURNMENT

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: November 2, 2021

Item # 2.1 on Agenda Moved by Councillor Patterson Seconded by Councillor Brandt

Be it resolved that the minutes from the special meeting October 18, 2021 and the special and regular meetings October 19, 2021 be adopted as circulated.

Item # 5.1 on Agenda Moved by Councillor Vella Seconded by Councillor Patterson

Be it resolved that leave be given to introduce a Bill # ___-21, being a By-law to enter into an agreement for the provision of cleaning and gardening services and further; That By-Law # ___-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 2nd day of November, 2021.

Item # 7.1 on Agenda Moved by Councillor Finley Seconded by Councillor Brandt

Be it resolved that Ryerson Township Council set the 2021 Ryerson Township Office Holiday Hours as follows: Closed: December 24, 27, 28, 29, 30, 31, 2021 and January 3, 2022. Office to re-open regular hours Tuesday January 4, 2022 at 8:30 a.m.

Item # 7.2 on Agenda Moved by Councillor Vella Seconded by Councillor Brandt

Be it resolved that Ryerson Township Council direct that recognition be provided as outlined in the Staff Recognition Report dated October 26, 2021.

Item # 7.2 on Agenda Moved by Councillor Patterson Seconded by Councillor Finley

Be it resolved that leave be given to introduce a Bill # ___-21, being a By-law to amend Vaccination Policy By-law # 47-21 and further; That By-Law # ___-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 2nd day of November, 2021.

Item # 9.1 on Agenda Moved by Councillor Brandt Seconded by Councillor Vella

Be it resolved that Ryerson Township Council authorize _____ to attend the virtual ROMA Conference 2022.

Item # 9.2 on Agenda Moved by Councillor Finley Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council authorize _____ to attend the virtual North East Planning Workshop November 24, 25 2021.

Item # 9.3 on Agenda Moved by Councillor Patterson Seconded by Councillor Brandt

Be it resolved that Ryerson Township Council will support the start up cost to bring Physiotherapy to Almaguin Highlands with a one time commitment of \$606.81.

Item # 10. on Agenda Moved by Councillor Vella Seconded by Councillor Patterson

Be it resolved that leave be given to introduce a Bill # ___-21, being a By-law to confirm the meetings of Council and further; That By-Law # ___-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 2nd day of November, 2021.

Item # 13 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that we do now adjourn at _____. The next regular meeting is scheduled for November 16th, 2021 at 6:00 p.m.

**CORPORATION OF THE TOWNSHIP OF RYERSON
SPECIAL COUNCIL MEETING
MINUTES**

Electronic Meeting via Zoom, the meeting was recorded.
October 18, 2021

A special meeting of Council was held Monday October 18, 2021, at 2:00 p.m., for a closed meeting for educational training and solicitor advice as per the resolutions noted below.

Members of Council were notified of this special/closed meeting by e-mail on October 15, 2021. The public was notified of this meeting by posting of this special meeting agenda October 15, 2021.

This was an electronic meeting via Zoom.

Mayor Sterling and Councillor Marlow participated from the municipal office via Zoom.

Council members attending electronically: Delynne Patterson, Celia Finley and Penny Brandt.

Staff in attendance at the municipal office: Brayden Robinson, Nancy Field, Caitlin Deevey, Judy Kosowan.

Mayor Sterling called the meeting to order at 2:00 p.m. Attendance was announced and it was noted that the meeting is being recorded.

DECLARATION OF PECUNIARY INTEREST: None declared.

CLOSED MEETING

Council moved to a closed meeting by resolution at 2:02 p.m.
In the closed meeting, Council discussed the matters it was permitted to under the resolution authorizing the public exclusions and returned to the open meeting at 3:10 p.m.

RESOLUTIONS:

Moved by Councillor Patterson, seconded by Councilor Brandt be it resolved that we move to a closed session at 2:02 p.m. pursuant to the Municipal Act 2001, c. 25, Section 239 (3.1) for educational or training sessions, if the following conditions are both satisfied: 1. The meeting is held for the purpose of educating or training the members. 2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board, or committee. The general nature of the closed meeting is to review procedural by-law and by-law enforcement roles and responsibilities. And pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (f) as the subject matter being considered is regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose. The general nature of the closed meeting is to discuss a human resources matter.

Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Finley, Patterson, Sterling.
(Carried)

Moved by Councillor Finley, seconded by Councillor Marlow be it resolved that we adjourn at 3:11 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Finley, Patterson, Sterling.
(Carried)

MAYOR

CLERK/DEPUTY CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON
SPECIAL COUNCIL MEETING
MINUTES**

Electronic Meeting via Zoom, the meeting was recorded.
October 19, 2021

A special meeting of Council was held Tuesday October 19, 2021, at 5:30 p.m., to recognize Councillor Marlow's 30 years of dedicated service as a member of Council on the occasion of her retirement.

Members of Council were notified of this special meeting by e-mail on October 14, 2021. The public was notified of this meeting by posting of this special meeting agenda October 14, 2021.

This was an electronic meeting via Zoom.

Mayor Sterling and Councillor Marlow participated from the municipal office via Zoom.

Council members attending electronically: Delynne Patterson, Celia Finley and Penny Brandt.

Staff in attendance at the municipal office: Brayden Robinson, Nancy Field, Judy Kosowan.

Public in attendance electronically: Paul Van Dam, Judy Ransome, Joe Vella.

Mayor Sterling called the meeting to order at 5:30 p.m.

Attendance was announced and it was noted that the meeting is being recorded.

DECLARATION OF PECUNIARY INTEREST: None declared.

PRESENTATION:

Judy Kosowan and Nancy Field presented power point slides, highlighting Barbara Marlow's thirty-year career as a member of Ryerson Township Council.

All members of Council shared their personal well wishes with Councillor Marlow.

Congratulatory certificates from Doug Ford, Premier of Ontario, Scott Aitchison, M.P. Parry Sound Muskoka, and Norm Miller, M.P.P., Parry Sound Muskoka were presented to Barbara Marlow.

Mayor Sterling presented a certificate to Barbara Marlow on behalf of Ryerson Township Council.

Councillor Marlow was thanked for her years of service to the Township and wished all the best with her new adventures.

RESOLUTIONS:

Moved by Councillor Patterson, seconded by Councillor Brandt, be it resolved that we do now adjourn at 5:56 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Finley, Patterson, Sterling.
(Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

October 19, 2021

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday October 19, 2021, at 6:05 p.m. This was a hybrid meeting combining electronic meeting via Zoom, phone and in person due to the COVID-19 Pandemic precautions.

Mayor George Sterling called the meeting to order at 6:05 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Mayor Sterling and Councillor Marlow participated from the municipal office.

Council members attending electronically via Zoom: Penny Brandt, Delynne Patterson, Celia Finley.

Staff in attendance at the municipal office: Brayden Robinson, Nancy Field, Dave McNay, Judy Kosowan.

Presenter in attendance via Zoom: Nicky Kunkel.

Delegation in attendance via Zoom: Danika Hall

Public attending by phone or electronically: Joe Vella, Nieves Guijarro, Paul Van Dam, Judy Ransome.

Notice of this meeting was posted on the website.

The minutes from the regular meeting October 5, 2021 were adopted as circulated, on a motion moved by Councillor Brandt and seconded by Councillor Patterson.

There were no declarations of pecuniary interest.

PRESENTATION:

Nicky Kunkel, Clerk Administrator from the Village of Burks Falls attended to discuss a letter sent from the Village regarding expansion of water and sewer services. There is increasing interest in development in our area, including Highway 520 in Armour and Ryerson and Burks Falls Council is of the opinion that now is an appropriate time to conduct a water study that would be required. Council passed a resolution supporting the project in principle.

DELEGATION:

Danika Hammond attended to discuss the need for volunteers for the Santa Claus Parade Committee. It is difficult to keep a workable number of volunteers needed for approximately three to five planning meetings per year. The Committee is looking for a volunteer from Burks Falls, Armour and Ryerson Councils to provide ongoing membership support for planning the parade. Without a sufficient number of committee members this will be the last year for a parade.

REPORTS:

FIRE DEPARTMENT: Chief Dave McNay attended to provide his report regarding the 2022 Fire Department Budget and to discuss the amendments to the budget. Council adopted the below resolution.

TREASURER: Brayden Robinson provided Council with the quarterly budget update and also the debenture by-law to finance the purchase of the snowplow truck. The By-law was adopted.

DEPUTY CLERK: Nancy Field provided a staff report regarding Consent applications B-049/21 and B-050/21 for Part Lot 6, Concession 10 and Council supported the applications by resolution.

CLERK: Judy Kosowan provided Council with the By-law to authorize signing officers and a by-law to adopt a Council Vacancy policy. The By-laws were adopted by resolutions noted below.

Council discussed the draft noise by-law. Issues regarding noise from generators are of particular concern and a special meeting will be scheduled to review the by-law in detail.

COUNCIL REPORTS:

Council received a letter of resignation from Councillor Marlow effective October 28, 2021. A resolution was passed accepting the resignation, with regret.

COMMUNICATION ITEMS:

Information items: Historical Society meeting minutes, Joint Building Committee Statistics, Almaguin Community Economic Development meeting minutes
Perry Township request to support resolution regarding healthcare, a resolution was adopted
Jasmine Hall re: availability of municipal services during COVID-19 restrictions, a response will be sent
ROMA Virtual Conference January will be brought back to a future meeting

BY-LAWS

By-law 49-21 to debenture for snowplow truck
By-law 50-21 to appoint signing officers
By-law 51-21 to adopt a council vacancy policy
By-law 52-21 to confirm the meetings of Council

RESOLUTIONS

Moved by Councillor Brandt, seconded by Councillor Patterson be it resolved that the minutes from the regular meeting October 5, 2021, be adopted as circulated.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Marlow, seconded by Councillor Finley, be it resolved that Ryerson Township Council support the proposal for a participating in a study regarding extension of water and sewer services along Highway 520, in principle, details and costs to be determined before final approval of the project.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Finley, seconded by Councillor Patterson be it resolved that Ryerson Township Council approve the 2022 draft Fire Department budget for submission to the Tri-Council meeting scheduled for Monday October 25, 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Finley be it resolved that leave be given to introduce a Bill # 49-21, being a By-law to issue a debenture for the purchase of the snowplow truck and further; that By-Law # 49-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19th day of October 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Marlow, Finley, Patterson, Sterling.
(Carried)

Moved by Councillor Marlow, seconded by Councillor Finley be it resolved that Ryerson Township Council supports Consent Applications: B-049/21, B-050/21 Lot 6, Concession 10, within the Township of Ryerson, Pete's Hill Road, subject to the following conditions:

If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the center line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

The Township requires one copy of the draft reference plan for review prior to registration, two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.

As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.

The Township requires that for any proposed entrance: The Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before the finalization of the consent is given.

That the Planning Board receive confirmation from the North Bay-Mattawa Conservation Authority that there is an area within the proposed retained lot and severed lots, that is suitable for a conventional sewage disposal system (i.e., Class 4)

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Marlow, seconded by Councillor Brandt. be it resolved that leave be given to introduce a Bill # 50-21, being a By-law to appoint signing officers and further; That By-Law # 50-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19th day of October 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Patterson, seconded by Councillor Marlow be it resolved that leave be given to introduce a Bill # 51-21, being a By-law to adopt the Council vacancy policy and further; That By-Law # 51-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19th day of October 2021.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Patterson, seconded by Councillor Finley be it resolved that Ryerson Township Council accept, with regret, Barbara Marlow's resignation from Council.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Finley be it resolved that Ryerson Township Council support resolution number 2021-406 from the Township of Perry supporting the initiative from the Federation of Northern Ontario Municipalities (FONOM) to see the consolidation of agencies in order to create solutions to social issues including mental health, addictions, and homelessness and further that this resolution be circulated to the appropriate Ministries and Agencies.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Patterson be it resolved that leave be given to introduce a Bill # 52-21, being a By-law to confirm the meetings of Council and further; That By-Law # 52-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19th day of October 2021.


Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

Moved by Councillor Patterson, seconded by Councillor Marlow be it resolved that we do now adjourn at 7:15 p.m. The next regular meeting is scheduled for November 2, 2021, at 6:00 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Marlow, Patterson, Sterling.
(Carried)

MAYOR

CLERK/DEPUTY CLERK

	<h2>Staff Report</h2>
<p>To:</p>	<p>Council</p>
<p>From:</p>	<p>CAO/Clerk/Deputy Treasurer</p>
<p>Date of Meeting:</p>	<p>November 2, 2021</p>
<p>Report Title:</p>	<p>Cleaning & Gardening services Contract Renewal</p>
<p>Report Date:</p>	<p>October 26, 2021</p>

Recommendation:

Be it resolved that leave be given to introduce a Bill # -21, being a By-law to enter into an agreement for the provision of cleaning and gardening services and further; That By-Law # -21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 2nd day of November, 2021.

Purpose/Background:

Klink Enterprises c/o Jill Langerud has provided cleaning and gardening services to Ryerson Township for eight years and has kept the price at \$25.00/hour. The current contract expires at the end of this year.

Jill has offered to renew the contract at the rate of \$30.00 per hour plus HST for another one year.

The service that Jill provides is excellent and we receive numerous compliments on the flower gardens at our municipal building.

It is recommended that the contract be renewed for a one-year term.



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: **October 26, 2021**

Motion # 7

That the Council of the Township of Armour approve the purchase of a mini pumper for the Burk's Falls and District Fire Department for a budgeted price of \$350,000 plus HST, the Township of Armour's share of this purchase to be funded through their 2022 budget.

Moved by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input checked="" type="checkbox"/>

Seconded by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input checked="" type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

**Carried /
Defeated**

[Handwritten signature]

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____


<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>

Judy Kosowan

From: John Theriault (Clerk-Treasurer Administrator) <clerk@armourtownship.ca>
Sent: October 27, 2021 10:02 AM
To: Judy Kosowan
Cc: 'Nicky Kunkel'; Alison McGregor (Deputy Treasurer); Bob MacPhail; Reeve Bob MacPhail; Councillor Jerry Brandt; Diane Brandt; Councillor Rod Blakelock; Rod ward; Councillor Rod Ward; Wendy Whitwell; Councillor Wendy Whitwell
Subject: Fire Department Budget

Good morning Judy,
Council, at their regular meeting last night, discussed the Fire Department budget. The one problem Council has with the budget is that we are talking about replacing the fire hall, but there is nothing in the fire budget to start this process. Since TRI Council requested that the Fire Department review their capital budget to see if they could eliminate some item slated to upgrade the present fire hall, Council thought that whatever monies are taken out of the work to be done on the present fire hall could be moved to the replacement of the fire hall project so that some of the preliminary work on this project could be started. If the Fire Department is not looking at taking any items out of the capital budget at this time, then Council would like an additional project to be added to the Fire Department budget which would include monies to do the preliminary work on replacing the fire hall. Please remember that, at this time, most of the grants require that project be shovel ready and unless we do the preliminary work, if a grant is available, we may not be able to take advantage of it if we are not ready.
If you have any questions ore require more information, please contact me.
Regards,

John Theriault, AMCT
Clerk-Treasurer/Administrator
Township of Armour
56 Ontario Street, Box 533
Burk's Falls, Ontario POA 1C0
Email: clerk@armourtownship.ca
Tel: 705-382-3332 ext. 22
Fax: 705-382-2068

	<h2>Deputy Clerk's Report</h2>
To:	Ryerson Township Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	November 2, 2021
Report Title:	Office Holiday Hours
Report Date:	October 26, 2021

Recommendation:


Be it resolved that Ryerson Township Council set the 2021 Ryerson Township Office Holiday Hours as follows: Closed: December 24, 27, 28, 29, 30, 31, 2021 and January 3, 2022. Office to re-open regular hours Tuesday January 4, 2022 at 8:30 a.m.

Purpose/Background:

Every year we bring the information to Council to decide what the holiday hours will be so we can post the dates on the website.

Last year we were closed December 24th to December 31st 2020, and January 1st 2021. We returned to work January 4th, 2021 at 8:30 a.m.

If payroll etc. is required during the holiday closure, staff will work as required and the office will remain closed to the public.

	<h2>Clerk's Report</h2>
To:	Ryerson Township Council
From:	CAO/Clerk/Deputy Treasurer Judy Kosowan
Date of Meeting:	November 2, 2021
Report Title:	Staff/Volunteer Recognition Report
Report Date:	October 26, 2021

Recommendation

Council decision required.


Be it resolved that Ryerson Township Council direct that recognition be provided as outlined in the Staff Recognition Report dated October 26, 2021.

Background

In past years, employees and volunteers have received recognition from Council with Holiday bonuses.

1. For 10 salaried staff \$150.00 Holiday bonus.
2. For 3 contractors/part-time employees (By-law, Roads, and Fire Training) \$75.00 Holiday bonus.
3. For 2 Library Volunteers \$75.00 Holiday bonus.

For Fire Department Members: \$50.00 each (Continuing on with the normal procedure).

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Judy Kosowan CAO/Clerk/Deputy Treasurer
Date of Meeting:	November 2, 2021
Report Title:	Amendment to Vaccination Policy
Report Date:	October 27, 2021

Recommendation:

Be it resolved that leave be given to introduce a Bill # ___-21, being a By-law to amend Vaccination Policy By-law # 47-21 and further; That By-Law # ___-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 2nd day of November, 2021

Purpose/Background:

Council adopted By-law 47-21 October 5, 2021.

It has come to my attention that an extension of the deadline is required for two reasons:

1. All workers have not received their notification letters.
2. The information regarding the Rapid Antigen Tests needs to be amended as updated information regarding the tests has been received.



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Program

The following program is continually being updated. For your planning purposes, below is an outline. Details will be added as they are confirmed.

Concurrent sessions will explore the following topics. Please note that these are subject to change.

- Taking a Pulse Check on Rural and Northern Health
- Human Services Transformation for Poverty Reduction

- The Continued Quest to Improve Connectivity in Ontario
- OPP Detachment Board Implementation and Community Safety and Well Being Plans
- Climate Change and Municipalities: How Community Energy Plans and Land Use Planning Can Help
- Homelessness in Rural Ontario : Challenges and Opportunities
- Code of Conduct for Municipally Elected Officials
- Fines and Enforcement: Advancing the Local Administration of Justice
- Navigating the New Regulations under the Conservation Authorities Act

PROGRAM

Sunday, January 23

12:30 – 5:00pm Info Booth Open and Delegation Meetings

Monday, January 24

8:00 – 8:10am Welcome, O Canada

- 8:10 – 8:50am Opening Keynote
- 8:50 – 9:10am ROMA Update and AGM
- 9:10 – 9:20am The Hon. Premier Doug Ford (invited)
- 9:20 – 9:30am Graydon Smith, AMO President
- 9:30 – 10:00am Meet with Exhibitors
- 10:00 - 11:45am Concurrent Session A
- 11:45 – 12:45pm Lunch and Zone Networking Sessions
- 12:45 – 2:00pm Concurrent Session B
- 2:00 – 2:30pm Meet with Exhibitors
- 2:30 – 2:40pm Andrea Horwath, Leader of the Official Opposition and NDP (invited)
- 2:40 – 3:15pm Opportunities for Rural Ontario: Post-COVID Recovery
- 3:15 - 3:30pm The Hon. Minister Clark, Minister of Municipal Affairs and Housing (invited)
- 3:30 - 4:15pm Ministers' Forum: Health and Human Services

Tuesday, January 25

- 7:30 – 8:00am Meet with Exhibitors
- 8:00 – 8:35am Keynote Speaker
- 8:35 – 8:45am Steven Del Duca, Leader, Liberal Party of Ontario (invited)
- 8:45 – 9:30am Michael J. Smither Question Box Panel
- 9:30 – 10:00am Break and Networking Events
- 10:00 - 11:45am Concurrent Session A
- 11:45 – 12:45pm Lunch and Networking Events
- 12:45 – 2:00pm Concurrent Session B
- 2:00 – 2:30pm Meet with Exhibitors
- 2:30 – 2:40pm Mike Schreiner, Leader, Green Party of Ontario (invited)
- 2:40 – 3:15pm Post-COVID Recovery: Opportunities in Practice for Rural Ontario
- 3:15 - 3:30pm The Hon. Lisa Thompson, Minister of Agriculture and Rural Affairs (invited)

3:30 - 4:15pm Ministers' Forum: Economy and Resources

ROMA Conference

[Delegation Meetings](#)

Program

[Registration](#)

[Sponsorship/Exhibitors](#)



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Registration

Early Bird Rate (until November 1, 2021)

Member	Non Member
\$400	\$500

Regular Rate (until January 20, 2022)

Member	Non Member
\$450	\$550

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SAVE YOUR SPOT

Northern Municipal Services Office
Ministry of Municipal Affairs and Housing

2021 Planning Workshop

Date: Wednesday afternoon, November 24 and
Thursday morning, November 25

Location: Free virtual workshop

The Northern Municipal Services Office is currently preparing for its first-ever joint – Northeast and Northwest Planning Workshop. Reserve your spot now and mark your calendar, so you don't miss out on important planning updates and training!

While the final agenda is still taking shape, it will include something for everyone, from the beginner planner to the more advanced! Our speakers will tackle current and interesting topics where you will be encouraged to interact and share some of your relevant successes and challenges. All who attend will leave inspired with a greater understanding of current planning issues and practices.

Save your spot!

We look forward to (virtually) seeing you!

Inquiries

Arielle Zamdvaiz, Planner (Northeast)
Arielle.Zamdvaiz@ontario.ca
705-618-4973

or

Sylvie Oulton, Senior Planner (Northwest)
Sylvie.Oulton@ontario.ca
807-630-3486



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Mayor George Sterling and Council
Township of Ryerson
28 Midlothian Rd.
Burk's Falls, ON
P0A 1C0

October 5, 2021

Regarding: Supporting Start Up Cost to Bring Physiotherapy to Almaguin Highlands

Dear Mayor Sterling;

As a member municipality of the Almaguin Highlands Health Centre Council (AHHC), you will know that attaining healthcare services in Almaguin is a key priority.

Recently the Village of Burk's Falls was approached by a physiotherapist interested in opening a practice in the newly vacated space in the Medical Building. Being a new clinic Dr. Palocaren has determined that it will take approximately 6 months for his practice to become fully operational. Initially volume will be low due to the clinic being new to the area with volumes anticipated to increase over the summer months and into 2023. Considering this and other related startup expenses, he asked for support to offset or waive the rental fees for the unit for the first 6 months of business to assist with the startup of this practice.

This is an exciting opportunity for Almaguin Highlands as currently there is a lack of physiotherapy offered in the area. Burk's Falls is fortunate to have physiotherapy for post-surgery. This new practice will be for all patient services filling the gap in service from Huntsville to Powassan.

The Village of Burk's Falls is seeking the support of the 10 member municipalities to help cover the costs as requested,

Cost breakdown:

- Rent for the space for the first 6 months of practice (January 2022- June 2022)- \$6, 070.00
- Total rent divided by the 10 member municipalities- **\$606.81 per member municipality**

The Village of Burk's Falls hopes you will support this request as we work together to bring additional healthcare services to Almaguin Highlands.

Regards,

A handwritten signature in cursive script that reads "Cathy Still".

Cathy Still

Mayor

CC; Almaguin Highlands Health Centre Council Member municipalities

**ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT
(ACED)**

**MINUTES
October 18, 2021**

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on October 18, 2021 at 6:00 pm.

Present: Tim Bryson, Township of Joly, Chair
Wendy Whitwell, Township of Armour
Jennifer Farquhar, AHCC Representative
Lyle Hall, Village of Sundridge
Margaret Ann MacPhail, Township of Perry
Ron Begin, FedNor
Brenda Scott, Village of South River
Kelly Elik, Township of Strong
Delynne Patterson, Township of Ryerson
Jarvis Osborne, Village of Burk's Falls
Melanie Alkins, MENDM
Tim Brunton, Municipality of Magnetawan

Regrets: Peter McIsaac, Municipality of Powassan
John Wilson, Village of Burk's Falls

Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour

Call to Order

The meeting was called to order at 6:02 pm.

Minutes

The minutes of the meeting of Monday, September 27, 2021 meeting were adopted as circulated.

Director of Economic Development (DED) Report

The ACED Board reviewed the October report from the Director of Economic Development.

The Director covered the following items from the report;

1. An update on core activity tracking, which lists what the department has done over the past month. These included assistance to businesses, marketing, ACED website updates, social media activities and communications.

2. The report updated different projects:

- a) Community Organization G.R.O.; two community organizations want to participate in this program.
- b) Regional Recreation Support; Staycation has delivered 120 experiences to date. A financial update on this project was presented to the Board. This program will be complete by October 31, 2021.
- c) Regional Broadband Strategy Implementation; Regional Brand Coordinator started on October 4, 2021 and is working on the brand strategy recommendations to create an implementation timeline.
- d) Commercial/Residential Development Partnership in Strong/Sundridge; a roundtable meeting was held to discuss a potential sewer service extension into Strong to support a commercial/residential project.

ACED Board Member Survey

The Director of Economic Development reviewed the results received for the ACED Board Member survey. The survey will remain open as one or two members have not completed it. Overall, the survey raised some concerns with how ACED is being viewed. The final analysis of the survey will be brought back to the Board for discussion.

2022 Draft Budget

The Board reviewed the proposed 2022 draft ACED budget. The contributions from each municipality will remain the same, except for the Municipality of Magnetawan who have capped their contribution at \$30,000. There is very little leeway in this budget to start any new projects.

Updates

FEDNOR

Presently waiting for a new cabinet to be appointed to start making decisions on applications received. Reviewing applications received before the Federal Election. Working on the creation of FedNor as a separate agency from the Federal Government.

MENDM

Starting November 1, 2021 employees will partly return to working in the office based on a hybrid model. They are now meeting face to face with clients. Again, there is a lot of competition for funding so if you are writing a new application, make sure it covers all of what they are asking for. There are new funds available for tourism businesses who have been significantly affected by the pandemic.

Other Business:

The Director of Economic Development requested that Board members and their Council reach out to him if they had anything they would like included in the 2022 Economic Development Work Plan. Additionally, if anyone has any feedback or concerns they would like addressed, please contact the Director of Economic Development.

Resolutions

1. 2021-026 – Moved by Margaret Ann MacPhail; Seconded by Kelly Elik;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of September 27, 2021, as circulated. Carried

Adjournment

2. 2020-027 – Moved by Brenda Scott;
Be it resolved that the Almaguin Community Economic Development Board adjourn the October 18, 2021 ACED meeting at 7:00 p.m. Carried

The next meeting will be November 15, 2021 at 6:00 p.m. If this changes, members will be advised.



THE TOWNSHIP OF JOLY
Regular Meeting – October 13th, 2021
COUNCIL RESOLUTION NO. 2021 – 120

Agenda Item 9.1 Township of Perry – resolution regarding Almaguin Community Economic Development

Moved by:	Bill Black	<input type="checkbox"/>	Seconded by:	Bill Black	<input type="checkbox"/>
	Budd Brown	<input type="checkbox"/>		Budd Brown	<input type="checkbox"/>
	Tom Bryson	<input checked="" type="checkbox"/>		Tom Bryson	<input type="checkbox"/>
	Brian McCabe	<input type="checkbox"/>		Brian McCabe	<input checked="" type="checkbox"/>

Be it resolved the Council for the Township of Joly hereby have received and read resolution 2021-337 dated September 1st, 2021 from the Township of Perry requesting the Municipality of Magnetawan reconsider their withdrawal from ACED and continue membership until the CINO grant expires; and

Council for the Township of Joly hereby support this resolution as circulated; and

That a copy of this support be forwarded to the Municipality of Magnetawan and all ACED member municipalities.

Carried



CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer.
This certificate does not amend, extend or alter the coverage afforded by the policies below.

1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS	2. INSURED'S FULL NAME AND MAILING ADDRESS
Township of Ryerson	Ontario Federation of Snowmobile Clubs & Member Organizations
	Magnetawan Ridge Runners
28 Midlothian Road	322 King Street, Unit 9 and 10
Burks Falls, ON	Barrie, ON
POSTAL CODE P0A 1C0	POSTAL CODE L4N 6L2

3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES (but only with respect to the operations of the Named Insured)
Re: The Certificate of Insurance (COI) naming the Additional Insured party is only applicable to the Ontario Federation of Snowmobile Clubs insurance policy pertaining to coverage for liability arising from the grooming, operation, use and maintenance of the snowmobile trail, but only with respect to the negligence of the Member snowmobile club and/or district for those operations usual to a snowmobile trail.

4. COVERAGES
 This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE YYYY/MM/DD	EXPIRY DATE YYYY/MM/DD	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise)		
				COVERAGE	DED.	AMOUNT OF INSURANCE
COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE OR <input checked="" type="checkbox"/> OCCURRENCE <input checked="" type="checkbox"/> PRODUCTS AND / OR COMPLETED OPERATIONS <input checked="" type="checkbox"/> TENANTS LEGAL LIABILITY	Novex Ins Comp (Intact) 501406921	2021/10/1	2022/10/1	COMMERCIAL GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE LIABILITY - EACH OCCURRENCE		5,000,000
				PRODUCTS AND COMPLETED OPERATIONS AGGREGATE		5,000,000
				<input type="checkbox"/> PERSONAL INJURY LIABILITY OR <input checked="" type="checkbox"/> PERSONAL AND ADVERTISING INJURY LIABILITY AGGREGATE		5,000,000
				TENANTS LEGAL LIABILITY		1,000,000
EXCESS LIABILITY <input checked="" type="checkbox"/> FOLLOW FORM	Markel Canada Limited CAS551058-02	2021/10/1	2022/10/1	EACH OCCURRENCE		10,000,000

5. CANCELLATION
 Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

6. BROKERAGE/AGENCY FULL NAME AND MAILING ADDRESS	7. ADDITIONAL INSURED NAME AND MAILING ADDRESS
Halpenny Insurance Brokers Ltd	Township of Ryerson
1550A Laperriere Ave	28 Midlothian Road
Suite 104	Is added as Additional Insured pertaining to coverage for liability arising from the grooming, operation, use and maintenance of the snowmobile trail, but only with respect to the negligence of the Member snowmobile club and/or district for those operations usual to a snowmobile trail.
Ottawa, ON	POSTAL CODE P0A 1C0
POSTAL CODE K1Z7T2	
BROKER CLIENT ID: ONTAFED-01	

8. CERTIFICATE AUTHORIZATION	Burks Falls, ON
ISSUER Halpenny Insurance Brokers Ltd	CONTACT NUMBER(S)
AUTHORIZED REPRESENTATIVE Mike Oulahen	TYPE Phone NO. (613) 722-7626 TYPE Fax NO. (613) 722-5382
SIGNATURE OF AUTHORIZED REPRESENTATIVE	TYPE NO. TYPE NO.
	DATE 2021/10/12 EMAIL ADDRESS moulahen@halpenny.com

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming and information, in a variety of formats, for the continuing well-being of our community.

Minutes of the Board of Trustees Meeting

September 15th, 2021

Present were:	Board Chair:	Penny Robb
	Board Trustees:	Bev Abbott Rod Blakelock Werner Mueller Jarv Osborne
Regrets:		Hilda Tota, Delynne Patterson
Also attending:		CEO: Nieves Guijarro

- | | | |
|----------|--|---|
| 1 | Call to order | With a quorum present CEO called the meeting to order at 7:05 p.m. |
| 2 | Approval of Meeting Agenda | <p>MOTION 269/21 IT WAS MOVED BY: R. Blakelock
AND SECONDED BY: J. Osborne</p> <p>That the Meeting Agenda of the Board of Trustees of September 15th, 2021 be accepted as presented</p> <p style="text-align: right;">CARRIED</p> |
| 3 | Declaration of conflict of interest | No conflicts were declared |
| 4 | Approval of Consent Agenda | <p>MOTION 270/21 IT WAS MOVED BY: W. Mueller
AND SECONDED BY: J. Osborne</p> <p>That the consent agenda of the Board of Trustees meeting of September 15th, 2021 be approved as presented</p> <ul style="list-style-type: none"> a) Resolution to accept the <u>minutes</u> of August 18th, 2021 b) Resolution to accept the August 2021 <u>Financial Report</u> c) Resolution to accept the <u>CEO's Report</u> <p style="text-align: right;">CARRIED</p> |

**BFARUPL Board Minutes
September 15th, 2021**

5 Business arising from the minutes

-Nieves requested to the Village of Burk's Falls, Armour Township and Ryerson Township an update on their call to Action for Truth and Reconciliation. Nieves was informed that Armour Township didn't have one, Ryerson Township will be adopting AMO resolution and there was no response from the Village of Burk's Falls. Therefore, the library board is adopting the AMO resolution.
-Nieves received a resolution from Armour Township announcing Sheila Clark as the new library board trustee. Welcome Sheila!
-Nieves will bring to the next meeting a Procurement Policy draft to be adopted by the library board.
-Library board members discussed the removal of late fee charges. It was concluded that such action may be considered if donations by patrons towards late fees is greater than the exact amount owed.
MOTION 271/21 IT WAS MOVED BY: W. Mueller
AND SECONDED BY: J. Osborne

That Late Fee Charges will be replaced by a Jar of Donations which patrons will use to clear the amount owing. Library board members will revisit the decision next October.

6 Committee Reports

-Governance/Policy Committee:

The following policies were reviewed by the members:

E-1 Public Internet Services
F-I-1 to F-IV-12 Personnel Policies

-Finance/Budget Committee:

Nieves will contact M. Robinson to prepare the 2022 budget draft. Committee will discuss 2022 Budget proposal after such meeting has taken place.

-Planning/Building/Maintenance Committee:

The committee continues to work on the library Master Plan. Nieves will reach out to the Village of Burk's Falls to request the floor plans for the buildings being considered: 39 Copeland St. and 172 Ontario St.

7 Correspondence

-OLA update on COVID-19 measures in the library
-Internet Site Assessment Survey sent to OLS
-MHSTCI Deputy Minister announced the Ontario Public Library Service Awards opening for submissions

8 New Business/Carry Forward

-Sue Schreier requested to address the Library Board regarding her concerns over the COVID-19 vaccine and the probable position the Library Board may take towards proof of vaccination for library employees.
-Mandatory Workplace Vaccination Verification Policy – Nieves will reach out to the serving municipalities for their copy of the policy and bring to the next meeting a policy draft for discussion.
-Library staff announced that the library will be offering printing/lamination of Proof of Vaccination – free of charge.
-The YCW student grant was approved and G. Ward will fill the position until January 15, 2022.

**BFARUPL Board Minutes
September 15th, 2021**

9 Next Meeting

Next meeting: October 20th, 2021

10 Adjournment

MOTION 272/21 by R. Blakelock at 9:00 pm to adjourn

CARRIED

Board Chair

Date



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: **October 26, 2021**

Motion # 9

That the Council of the Township of Armour supports, in principle, working with the Village of Burk's Falls and the Township of Ryerson to conduct a long-term servicing study and to perform the recharge test required of the second aquifer to possibly expand water and sewer services in Armour and Ryerson. Furthermore, the Council of the Township of Armour agrees to meet with the Village of Burk's Falls and the Township of Ryerson to discuss this project, the costs involved and to determine growth boundaries.

Moved by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input checked="" type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Seconded by:

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

**Carried /
Defeated**

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
Brandt, Jerry
MacPhail, Bob
Ward, Rod
Whitwell, Wendy

For	Opposed
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>