

CORPORATION OF THE TOWNSHIP OF RYERSON

**SPECIAL MEETING
AGENDA**

Tuesday December 21, 2021 - **5:00 p.m.**

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for phone-in access.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded

A special meeting of Council has been scheduled for Tuesday December 21, 2021 at 5:00 p.m., for the purpose of receiving the insurance program renewal from Chris Bevan.

Members of Council were notified of this special meeting by e-mail on December 14, 2021, 2021. The public was notified of this meeting by posting of this special meeting agenda December 15, 2021.

1. Call the meeting to order.
2. Attendance, in person and electronic.
3. This meeting is being recorded.
4. Declaration of Pecuniary Interest.
5. Presentation from Chris Bevan, Kennedy Insurance.
6. Direction and resolutions.
7. Adjournment.

CORPORATION OF THE TOWNSHIP OF RYERSON
SPECIAL MEETING 5:00 P.M. – Annual Insurance Renewal

REGULAR MEETING AGENDA

December 21, 2021 AT 6:00 P.M.

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

1. CALL TO ORDER

- 1.1 Attendance, roll call: in person and electronic, late attendees
- 1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES

- 2.1 Adoption of Minutes from December 7, 2021 meetings

3. DECLARATION OF PECUNIARY INTEREST

4. PRESENTATION

- 4.1 Harold Elston to present an Integrity Commissioner report (resolution)
- 4.2 Amy Tilley Waste Management: Tri-R Bag Tags Report, Burks Falls resolution re: Foodcycler

5. BUSINESS ARISING / ACTIVITY LOG

- 5.1 Digital Modernization and Service Delivery Review (resolution)
- 5.2 DSSAB representative appointment, Burks Falls resolution (resolution)
- 5.3 Committee appointments (resolution)
- 5.4 ACED correspondence
- 5.5 Shared Services Advisory Committee correspondence

6. REPORTS

- 6.1 FIRE DEPARTMENT: Dave McNay's report
- 6.2 CLERK: Accessibility (By-law)
- 6.3 COUNCIL MEMBER reports (if any)

7. NOTICE OF MOTION (if required)

8. COMMUNICATION ITEMS

- 8.1 FONOM Conference, North Bay May 9,10,11 2022 in North Bay (resolution)
- 8.2 Almaguin Community Hatchery Program: information and request for a donation (resolution)

Information Items

- Joint Building Committee November Statistics
- Almaguin Community Economic Development (ACED) December 13, 2021 Minutes
- ACED Promotional Video

9. BY-LAWS

- By-law to confirm the meetings of Council

10. CLOSED SESSION

That we move to a closed session at _____, pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; and pursuant to Section 239 (2) (b) as the subject matter being considered is regarding personal matters about an identifiable individual, including municipal or local board employees The general nature of the closed meeting is to discuss the Joint Building Committee employee compensation, and staff working relationships.

- 10.1 Return to Open Meeting: Resolutions, if any

11. IMPORTANT DATES

- January 18, 2022 Regular Meeting 6:00 p.m.
- January 31, 2022 Special Meeting: Service Delivery Review 1 p.m.
- February 1, 2022 Regular Meeting 6:00 p.m.

12. ADJOURNMENT

CORPORATION OF THE TOWNSHIP OF RYERSON

SPECIAL COUNCIL MEETING

MINUTES

Electronic Meeting via Zoom, the meeting was recorded.
December 7, 2021

A special meeting of Council was held Tuesday December 7, 2021, at 5:00 p.m., for the purpose of receiving the Digital Modernization and Service Delivery Review Report from Susan Shannon from Shaping Organizational Solutions (SOS).

Members of Council were notified of this special meeting by e-mail on November 25, 2021. The public was notified of this meeting by posting of this special meeting agenda December 1, 2021. This was an electronic meeting via Zoom.

Mayor Sterling participated from the municipal office via Zoom.
Council members attending electronically: Delynne Patterson, Celia Finley, Penny Brandt. Joe Vella attended via telephone.

Staff in attendance at the municipal office: Nancy Field, Judy Kosowan. Staff attending electronically: Brayden Robinson.

Presenter attending electronically: Susan Shannon.

Public in attendance electronically: Paul Van Dam, Judy Ransome, Nieves Guijarro, Sarah Cooke (Almaguin News).

Mayor Sterling called the meeting to order at 5:00 p.m.

Attendance was announced and it was noted that the meeting is being recorded.

DECLARATION OF PECUNIARY INTEREST: None declared.

DISCUSSION:

Susan Shannon reviewed a power point presentation highlighting the Digital Modernization and Service Delivery Review Report.

Several items from the report were discussed and Council would like to have a special meeting scheduled in January to discuss this report in detail.

Susan Shannon was thanked for the presentation and the report.

RESOLUTIONS:

Moved by Councillor Vella, seconded by Councillor Patterson be it resolved that we do now adjourn at 6:07 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

December 7, 2021

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday December 7, 2021, at 6:07 p.m. This was a hybrid meeting combining electronic meeting via Zoom, phone and in person due to the COVID-19 Pandemic precautions.

Mayor George Sterling called the meeting to order at 6:07 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Mayor Sterling participated from the municipal office.

Council members attending electronically via Zoom: Penny Brandt, Delynne Patterson, Celia Finley. Joe Vella attended via telephone.

Staff in attendance at the municipal office: Nancy Field, Judy Kosowan. Staff attending electronically: Brayden Robinson.

Public attending by phone or electronically: Nieves Guijarro, Paul Van Dam, Judy Ransome, Sarah Cooke (Almaguin News).

Notice of this meeting was posted on the website.

The minutes from the special meeting and regular meetings November 2, 2021, were adopted as circulated, on a motion moved by Councillor Patterson and seconded by Councillor Brandt.

There were no declarations of pecuniary interest.

PRESENTATION:

Amy Tilley, Waste Management Administrator attended to provide information on the Foodcycler™ pilot project. A resolution was adopted, noted below.

BUSINESS ARISING:

Information and resolutions were received from the Township of Armour and the Village of Burks Falls regarding the proposed replacement of the Fire Hall for the Burks Falls and District Fire Department. A resolution was adopted, noted below.

Armour Township provided information and draft terms of reference for a proposal to establish a proposed Advisory Committee for Shared Services. Correspondence will be sent to Armour and Burks Falls as per the resolution noted below.

Council considered an updated draft Noise By-law and provided comments. The by-law will be updated and brought to a future meeting.

Council discussed municipal contributions to the Almaguin Community Economic Development Board (ACED). Correspondence will be sent to ACED as outlined in the resolution below. The topic of future funding for ACED will be scheduled for a future meeting.

REPORTS:

DEPUTY CLERK: Nancy Field provided a staff report on the Planning Workshop held November 24, 25, 2021. It was noted that a special meeting has been scheduled for Monday

December 20, 2021, at 2:00 p.m. to receive information from the Planner Rick Hunter about housekeeping changes to the Zoning By-law.

CLERK: Information about the new Northern Ontario Resource Development Support (NORDS) Fund was noted.

Judy Kosowan provided Council with the updated COVID-19 Vaccination Policy, and it was adopted by By-law.

A staff report regarding Committee appointments was provided and this item will be brought forward to the next meeting.

Council: Councillor Brandt provided an update on the Joint Building Committee (JBC) statistics. The JBC closed meeting item will be deferred to a future meeting.

Council discussed the Digital Modernization and Service Delivery Report and will discuss the report in detail at a future special meeting as noted in the resolution below.

COMMUNICATION ITEMS:

Information was received from the District Social Services Administration Board (DSSAB) regarding a vacancy on the Board for Area 4. A letter from Councillor Patterson was received indicating interest in the Board vacancy. Resolutions from Armour, Burks Falls, Perry, McMurrich/Monteith were also received.

Councillor Brandt brought to Council's attention that she received a letter from the Township of McMurrich/Monteith Reeve Angela Friesen, which raised a concern that Councillor Patterson had not been appointed by Ryerson Council. The letter was read to Council.

Councillor Patterson provided an explanation.

The Clerk was directed to contact the municipalities to follow up with this.

Councillor Patterson lost computer connection to the meeting at approximately 8:10 p.m.

Information regarding Association of Municipalities of Ontario (AMO) regarding a Conflict Relationships virtual Workshop was received and a resolution adopted.

A request for a donation to Crime Stoppers was received and a resolution adopted.

Information Items Received:

JBC Minutes Sept. 16th, JBC Statistics

ACED Minutes Oct. 18th

Almaguin Highlands Health Centre (AHHC) Nov. 5th minutes and Nov. Progress Report

Armour Township update on Doe Lake Flood Coalition

Councillor Patterson returned to the meeting via telephone at approximately 8:20 p.m.

Burks Falls Physiotherapy Services update

POA meeting correspondence

DSSAB Strategic Plan

Library Minutes Oct. 20th

BY-LAWS

By-law # 57-21 to update and adopt the Vaccination Policy

By-law # 58-21 to enter into a Fire Dispatch Agreement

By-law # 59-21 to confirm the meetings of Council,

RESOLUTIONS

Moved by Councillor Patterson, seconded by Councillor Brandt be it resolved that the minutes from the special and regular meetings November 02, 2021, be adopted as circulated.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Finley, seconded by Councillor Vella, be it resolved that Ryerson Township Council receive the report from the Waste Management Administrator regarding FoodCycler™, household organic waste diversion, and further That Council approve the recommendation for the development of an organic waste diversion initiative through the introduction of a pilot program in partnership with Food Cycle Science, utilizing Food Cycle Science's FoodCycler™ technology, and further; That Council approve a Municipally subsidized purchase of 100 FoodCycler™ units.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Finley, be it resolved that the Council of the Township of Ryerson agrees, in principle, to begin planning for the replacement of the Burks Falls and District Fire Hall and approves the following next steps for this project:

1. There should be some monies included in the 2022 Fire Department budget to start this project. If these monies are not spent in 2022, then they should be deposited in a building fund to be used for this project.
2. The Township of Armour will endeavour to purchase a 24-acre piece of land on the corner of Ferguson and Peggs Mountain Roads from the Ministry of Transportation. If this purchase is not feasible then other lands will be considered. Whatever land is purchased for the fire hall, it should only have one owner on title.
3. Mayor Cathy Still and Fire Chief Dave McNay will meet with EMS and establish if they would be interested in renting part of the new fire hall for EMS.
4. Based on the present information, the fire hall would need 8 bays or 4 drive through bays and EMS would need two bays or one drive through bay. After finding out of the EMS is interested, we would look at designing the building. Again, the building should only have one owner on title.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Patterson, seconded by Councillor Finley, be it resolved that Ryerson Township Council propose that one sub-committee be established to advise Tri-Council on issues that arise from any of the shared services: fire, arena, landfill; and further that the library be added for this purpose; and further that Armour Township update the terms of reference to reflect one sub-advisory committee rather than three and that two members from each Council be appointed to the committee.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Patterson, seconded by Councillor Vella, be it resolved that Ryerson Township Council direct that correspondence be sent to the ACED Board requesting a reduction in Ryerson's annual contribution to \$5,000 for 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Sterling. No: Vella.
(Carried)

Moved by Councillor Finley, seconded by Councillor Brandt, be it resolved that leave be given to introduce a Bill # 57-21, being a By-law to update and adopt the Vaccination Policy and further; That By-Law # 57-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 7th day of December 2021.

Recorded vote due to electronic meeting: Yes: Finley, Patterson, Vella, Sterling. No: Brandt.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Finley, be it resolved that Ryerson Township Council authorize: Penny Brandt, Celia Finley, Delynne Patterson to attend the AMO Navigating Conflict Relationships training.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Vella, Sterling. Absent due to technical difficulties: Patterson. (Carried)

Moved by Councillor Finley, seconded by Councillor Vella, be it resolved that Ryerson Township Council donate \$100.00 to Near North Crime Stoppers.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Vella, Sterling. Absent due to technical difficulties: Patterson. (Carried)

Moved by Councillor Brandt, seconded by Councillor Patterson, be it resolved that leave be given to introduce a Bill # 58-21, being a By-law to enter into a Fire Dispatch agreement with West Parry Sound Health Centre and further; That By-Law # 58-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 7th day of December, 2021.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

Moved by Councillor Finley, seconded by Councillor Vella, be it resolved that a special meeting of Council be scheduled before the end of January to review the Digital Modernization and Service Delivery Review Report.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

Moved by Councillor Brandt, seconded by Councillor Vella, be it resolved that leave be given to introduce a Bill # 59-21, being a By-law to confirm the meetings of Council and further; That By-Law # 59-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 7th day of December 2021.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

Moved by Councillor Vella, seconded by Councillor Brandt, be it resolved that we do now adjourn at 8:24 p.m. The next regular meeting is scheduled for December 21, 2021, at 6:00 p.m.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: December 21, 2021

Item # 2.1 on Agenda Moved by Councillor Vella Seconded by Councillor Finley

Be it resolved that the minutes from the special and regular meetings December 7, 2021 be adopted as circulated.

Item # 4.1 on Agenda Moved by Councillor Patterson Seconded by Councillor Vella

WHEREAS Ryerson Township Council has received a report from the Integrity Commissioner Harold Elston,
AND WHEREAS the Integrity Commissioner Inquiry Protocol has been considered,
AND WHEREAS Section 10.3 states: Upon review of the Report, Council shall pass a resolution stating whether or not it intends to take-action in response to the Report, and if so, what action it will take;
NOW THEREFORE BE IT RESOLVED THAT as per Section 5.7 of the Integrity Commissioner Inquiry Protocol, Ryerson Township Council _____

Item # 4.2 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that Council of the Township of Ryerson approve the issuance of _____ free garbage bags, for 2022, to property owners with residence/cottage/licensed trailer on their property and tenants within the Township of Ryerson. No free garbage bags shall be issued to property owners of Commercial/Industrial operations.

Item # 5.1 on Agenda Moved by Councillor Brandt Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council has received the Digital Modernization and Service Delivery Review from Shaping Organizational Solutions (SOS) dated December 2021.

Item # 5.2 on Agenda Moved by Councillor Finley Seconded by Councillor Vella

Be it resolved that Ryerson Township Council appoint _____ to the District of Parry Sound Social Services Administration Services Board Area 4, representing Armour, Burks Falls, Kearney, Perry, McMurrich/Monteith and Ryerson.

Item # 5.3 on Agenda Moved by Councillor Vella Seconded by Councillor Brandt

Be it resolved that Ryerson Township Council appoint representatives to the following committees:

- Almaguin Community Economic Development (ACED) _____, and alternate _____
- Almaguin Highlands Health Centre _____ and alternate _____.
- Burks Falls and District Historical Society _____ and alternate _____
- East Parry Sound Veterinary Unit _____ and alternate _____
- Joint Building Committee _____ and alternate _____.
- Burks Falls, Armour, Ryerson Union Public Library Board _____ and alternate _____
- Public volunteer members: Hilda Tota and Bev Abbott.
- Town of Parry Sound Municipal Partners Provincial Offences Act Advisory Committee (POA)

_____ and alternate _____.
Regional Recreation Committee _____ and alternate _____
Ryerson Recreation Committee _____ and alternate _____
South East Parry Sound District Planning Board _____ and alternate _____
HR Sub Committee/Task Force _____ and _____
Road Department Liaison Meets as needed _____ and _____

Item # 6.2 on Agenda Moved by Councillor Patterson Seconded by Councillor Finley

Be it resolved that leave be given to introduce a Bill # 58 -21, being a By-law to adopt the Accessibility Plan and further; That By-Law # 58-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 21st day of December, 2021.

Item # 8.1 on Agenda Moved by Councillor Brandt Seconded by Councillor Vella

Be it resolved that Ryerson Township Council authorize _____ to attend the in-person Federation of Northern Ontario Municipalities (FONOM) Conference in North Bay May 9,10, 11 2022.

Item # 8.2 on Agenda Moved by Councillor Vella Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council donate \$ _____ to the Almaguin Community Hatchery Program.

Item # 9 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that leave be given to introduce a Bill # 59 -21, being a By-law to confirm the meetings of Council and further; That By-Law # 59 -21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 21st day of December, 2021.

Item # 10 on Agenda Moved by Councillor Finley Seconded by Councillor Brandt

That we move to a closed session at _____, pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; and pursuant to Section 239 (2) (b) as the subject matter being considered is regarding personal matters about an identifiable individual, including municipal or local board employees The general nature of the closed meeting is to discuss the Joint Building Committee employee compensation ,and staff working relationships.

Item # 10.1 on Agenda Moved by Councillor Patterson Seconded by Councillor Finley

Be it resolved that Ryerson Township Council support Resolution Number 2021-031 dated November 18, 2021 from the Joint Building Committee, recommending to the member municipalities that the CBO wage be increased to 2022: \$105,000. and 2023: \$110,000.

Item # 12 on Agenda Moved by Councillor Vella Seconded by Councillor Brandt

Be it resolved that we do now adjourn at _____. The next regular meeting is scheduled for January 18, 2022 at 6:00 p.m.

TOWNSHIP OF RYERSON INTEGRITY COMMISSIONER, H.G. ELSTON

Citation: Complaint against Councillor Finley
Date: December 8, 2021

**REPORT ON THE MATTER OF A COMPLAINT
AGAINST COUNCILLOR CELIA FINLEY**

Note: Municipal Integrity Commissioners conduct inquiries and provide reports on their findings to their respective municipal councils. They may make recommendations for the imposition of a penalty or other remedial action to the municipal council. Reference should be made to the minutes of the municipal council meeting where the Commissioner's report was presented, to obtain information about council's consideration of each report. When possible, a link to the relevant municipal council minutes is provided.

[[Link to Council Decision](#)]

OVERVIEW

1. The immediate and direct relationship between the elector and the elected is an essential characteristic of a functional municipal government. For this relationship to thrive, however, all participants must feel safe from ridicule when speaking to the Council and protected from reprisals when they complain about its members.
2. On several occasions over the past two years, these principles have been forgotten by two Ryerson councillors, launching a series of complaints to me about things they have said about witnesses and complainants. My analysis and recommendations in this report are made in the hopes of bringing an end to a pattern of abrasive statements directed at the complainants, or those suspected of cooperating in the investigation, by Councillor Finley and Councillor Brandt.
3. The saga begins on February 18, 2020, when a resident made a delegation to Council concerning a serious safety hazard she had observed on Royston Road, in front of Councillor Finley's property. To put it mildly, she was disappointed by the reception she

received from Councillors Finley and Brandt that evening and filed two complaints with me about their conduct.

4. As I was delivering my reports on those complaints¹, Councillor Brandt spoke in a disrespectful way about a member of the public she suspected of having been a witness in my investigation. Those comments resulted in a second complaint. At the Council meeting where the report on the second complaint was delivered², Councillor Finley used a derogatory term to describe the complainant, which caused the making of a third complaint, also anonymously.

5. This report deals with that third complaint. It is, in essence, a report about Councillor Finley's comments about the person who complained about Councillor Brandt's comments about someone she suspected was a witness in a complaint about Councillors Finley and Brandt.³

THE COMPLAINT AND COUNCILLOR FINLEY'S RESPONSE

6. The complaint alleges that, at the May 18, 2021 meeting of Council, where the Integrity Commissioner's report on the second complaint was delivered, Councillor Finley said: "we (Council) should treat this complaint with the contempt it deserves" and that it was the action of a "vile and despicable coward", because the complainant did not want their name revealed. Her comments were widely reported by the press.

7. At the next meeting of Council on June 1, 2021, Councillor Finley was asked to apologize. Councillor Finley refused, saying that she "had the right of free speech, guaranteed to her in the Charter of Rights and Freedoms" and that "there is nothing in the code of conduct that says I can't use perfectly good descriptive terms about an anonymous person".

8. It is alleged that, in so doing, Councillor Finley contravened sections 6.1, 7.1, 7.2 and 15.1 of the Township's Code of Conduct.

¹ Ryerson Integrity Commissioner's Reports of October 14, 2020, delivered to Council on October 20, 2021

² Ryerson Integrity Commissioner's Report, dated April 20, 2021, and delivered to Council on May 18, 2021

³ This inquiry was suspended for almost two months as a result of information provided by Councillor Finley.

9. I provided Councillor Finley with notice of the complaint and, after a long delay⁴, received a detailed response from her. By way of an explanation for her words, Councillor Finley told me that she is, in principle, against anonymous complaints, believing that they contribute to a lack of transparency and accountability. She told me that her objection to the practice of allowing complainants to remain anonymous is what prompted her to respond so strongly in what she sees as a defence of the principles of transparency and accountability.

10. In her only substantive defence of the complaint, Councillor Finley argues that, because her words were not directed at an identified individual, she did not contravene the Code of Conduct.

11. Finally, to her credit, recognizing that the complainant took her comments personally, she extends her apologies, “sincerely and in the interest of serving our public openly and responsibly”.

THE CODE OF CONDUCT

12. A key statement of principle that underlines the Code of Conduct is that:

Council and its Members are the leaders of the Municipality both inside and outside its geographic boundaries. Especially in an age of social media and electronic messaging, strong positive management of the reputation of the Municipality is needed. The statements and behavior of Council affect the Municipality’s reputation as a place to live and do business. Conflict and inappropriate conduct among Members, staff, officers and members of the public, adversely affects the Municipality’s reputation and is to be avoided. Put differently, Council has a strong role to protect and promote the Municipality and its reputation as an excellent place to live, work and do business.

13. Sections 6.1, 7.1, 7.2 and 15.1 of the Code provide as follows:

6. Conduct at Meetings

6.1 Every Member shall conduct himself or herself properly and in a civil and respectful manner at meetings, and in accordance with the provisions of the Procedural By-law, this Code of Conduct, and other applicable law.

⁴ Based on information I was given by Councillor Finley the inquiry was suspended from August 17, 2021 to October 8, 2021

7. Conduct Respecting Others

- 7.1 Every Member has the duty and responsibility to treat members of the public, one another and staff appropriately and without abuse, bullying or intimidation, and to ensure that the municipal work environment is free from discrimination and harassment. The Member shall be familiar with, and comply with, the Municipality's Workplace Anti-Violence, Harassment and Sexual Harassment Policy.
- 7.2 A Member shall not use indecent, abusive or insulting words, tone or expressions toward any other Member, any municipal staff or any member of the public.

15. No Reprisal or Obstruction in the Application or Enforcement of this Code

- 15.1 Every Member must respect the integrity of the Code of Conduct and inquiries and investigations conducted under it and shall co-operate in every way possible in securing compliance with its application and endorsement. Any reprisal or threat of reprisal against a complainant or any other person for providing relevant information to the Integrity Commissioner or any other person is prohibited. It is also a violation of the Code of Conduct to obstruct the Integrity Commissioner or any other municipal official involved in applying or furthering the objectives or requirements of this Code, in the carrying out of such responsibilities or pursuing any such objective.

DISCUSSION

14. I do not think I need spend much time explaining why I have concluded that Councillor Finley contravened the Code of Conduct on May 18, 2021. I would hope that it will be obvious to those who heard her remarks, or who are learning of them now, that, under no circumstances, is it appropriate for a Member of Council to describe a member of the public who has participated in the investigative process of the integrity commissioner, as a vile and despicable coward.

15. Considered in the language of the Code, Councillor Finley's public denouncement of this individual was not civil or respectful, but was abusive, bullying and meant to intimidate. With reference to the key statement of principle, her words may be seen as damaging to the reputation of the Township as a place to live, work and do business.

16. I also find the argument made by Councillor Finley that, because she did not know who made the complaint, she cannot have contravened the Code of Conduct, to be without merit. Whatever her frustration with the anonymous nature of the process, her words were clearly directed at the person, not the process that fostered the complaint.

17. As for the application of the principle of transparency and accountability, imposed by Part V.1 of the *Municipal Act, 2001* (the “Act”), this is a requirement that is, *per se*, imposed upon the decision-making process of Council on matters affecting the community as a whole. In my mind, the principle does not readily apply to the investigative process of the integrity commissioner. That process is governed by the specific provisions of the Act and the rules of natural justice.

18. Indeed, while I am not without sympathy for the argument that complainants ought to be identified to the respondent, the Act requires that integrity commissioners “preserve secrecy with respect to all matters that come to his or her knowledge in the course of his or her duties”, except under circumstances where the commissioner feels it is necessary to disclose something⁵. I interpret this requirement as empowering the integrity commissioner with the complete discretion to reveal the name of the complainant, or not, as the case may be. For my part, I can assure Council that I take this power as a great responsibility and that I do my best to exercise it judiciously.

19. It is also worth noting that the option to have one’s name withheld is specifically provided to a complainant on Schedule “A”, the form used in Ryerson to request the Integrity Commissioner to conduct an inquiry.

20. For these reasons, I find Councillor Finley’s words to be clearly and indefensibly a breach of sections 6.1, 7.1 and 7.2 of the Code.

21. While sections 6 and 7 serve to protect people, section 15 protects the investigative process. Councillor Finley’s outburst was a reprisal against the complainant in the second complaint and, implicitly, a warning against future complainants. I find, without hesitation, that Councillor Finley’s remarks constitute a reprisal against the complainant in the second complaint and, therefore, a contravention of section 15.1 of the Code.

⁵ Section 223.5 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended

22. To be clear, for the purposes of this inquiry, the identity of the complainant is entirely irrelevant to whether Councillor Finley breached the Code of Conduct and I am completely satisfied that she did not need to know who complained to me about her comments, to properly defend herself. I am hopeful that Councillor Finley will accept the guidance I have tried to provide in this report and, frankly, implore her to refrain from making any derogatory remarks about this complainant.

RECOMMENDATION

23. Although I am encouraged to see that Councillor Finley has expressed her remorse about what she said and offered an apology to the complainant in the second complaint, this is not the first time I have found Councillor Finley to have contravened the Code of Conduct and recommended that she be reprimanded.⁶

24. As I see this as an unfair and unprincipled attack on not only an individual, but on the very process that is designed to ensure the integrity of municipal government, I am recommending to Council that she receive the maximum sanction allowed by law, a suspension of her remuneration for 90 days.

ALL OF WHICH IS RESPECTFULLY SUBMITTED this 8th day of December 2021.



H.G. Elston
Integrity Commissioner Ryerson Township

⁶ In a report dated November 17, 2020, concerning a complaint against Councillor Finley, I said: Accordingly, I find that Councillor Finley has therefore breached sections 7.1, 7.2, 8.2 and 8.3 of the Code and I recommend that Council issue a reprimand to Councillor Finley, admonishing her for insulting and attempting to undermine the duties of members of the ACED staff, for insulting a representative from a key ACED advisory group, and for disparaging the work of past and present Members of the ACED Board.



TRI R WASTE MANAGEMENT -- ADMINISTRATOR'S REPORT

December 21st, 2021

BUDGET & FINANCIAL

- Payment for 3rd cardboard load received – 128% increase in value per metric ton
- Break & enter October 19, 2021 – ripped main door open with tools found on site.
 - Cell phone, weed whacker, new sockets and axe removed all other items were located in various spots around the site. Locks have been replaced and in the process of reinstalling cameras that were damaged during the last break in.

ONGOING BUSINESS

- Final water monitoring event for 2021 scheduled for next week.
- Two Initial Transition Reports sent to Resource Productivity & Recovery Authority reporting on household and population as municipalities begin transitioning to Full Producer Responsibility, but it's still a long road ahead.
 - Currently, RPRA is registering PROs – A producer responsibility organization, or PRO is a business established to contract with producers to provide collection, management and administrative services to help producers meet their regulatory obligations under the Blue Box Regulation, including:
 - a) Representing a producer for the purposes of the creation of the rules
 - b) Arranging, establishing or operating a collection or management system
 - c) Arranging, establishing or operating promotion and education system
 - d) Preparing and submitting reports.
 - Rule creators are responsible for developing a set of rules that will govern how producers are assigned collection services in the allocation table and how the allocation table is created, maintained and updated. The allocation table will outline the Blue Box collection system, ensuring that materials are collected from all eligible communities across the province.
 - Rule creators have entered into representation agreements with one or more producers of Blue Box material supplied to consumers in Ontario in 2020
 - Rule creators have registered with the Authority as a rule creator before November 1, 2021
 - Rule creators represent one or more producers that in aggregate supplied at least 20,000 tonnes of Blue Box material to consumers in Ontario in 2020.
- Three PROs have qualified as rule creators:
 - a) Circular Materials
 - b) Resource Recovery Alliance
 - c) Ryse Solutions Ontario Inc.

Rules will be submitted to the Authority after January 1, 2022 with the allocation table following by July 1, 2022. Allocation tables will be updated over the three years of transition.



TRI R WASTE MANAGEMENT -- ADMINISTRATOR'S REPORT

December 21st, 2021

BAG TALLY – GATE INFORMATION JANUARY THROUGH NOVEMBER 30

BAG TALLY	ARMOUR		BURKS FALLS	RYERSON		TOTAL OF ALL
January to November	18,766	3,425	1,170	9,568	375	33,304
2021 % OF TOTAL	66.632%		3.513%	29.855%		100%
January to November	20,567	1,598	797	9,654	176	32,792
2020 % OF TOTAL	67.593%		2.430%	29.977%		100%
January to November	15,943	1,387	611	7,764	99	25,804
2019 % OF TOTAL	67.160%		2.368%	30.472%		100%

Balance Remaining	Armour	Ryerson	Balance Remaining
0 balance	86	36	0 balance = 5.4%
\$3-\$26	122	47	\$3-\$33 = 7.1%
\$27-\$52	168	80	\$34-\$66 = 12.1%
SUBTOTAL	376	163	24.7% of Ryerson residents
\$53-\$78	239	129	\$67-\$109 = 19.5%
\$79-\$102	210	102	\$110-\$132 = 15.4%
\$105	161	266	\$135 = 40.3%
TOTAL	986	660	TOTAL
Never used	81	190	Never used
Deactivated	164	87	Deactivated
0 balance	9%	5%	0 balance
Not used in 2021	16%	40.3%	Not used in 2021
Never used	8%	28.7%	Never used
Bags from Private Hauler	1,598	1,763	Bags from Private Hauler

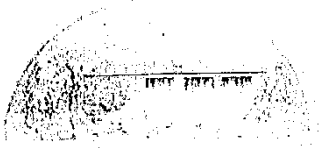
24% of the properties in Ryerson use half to all of the free bags provided by the Township.

28% have never used the card. (190 = 20% permanent – 8.5% local address - 71.5% seasonal)



TRI R WASTE MANAGEMENT -- ADMINISTRATOR'S REPORT
December 21st, 2021

7% of eligible properties use a private hauler. (46 customers or 2,070 bags)



VILLAGE OF BURK'S FALLS

Moved By: [Signature] Date: Dec 14/21
Seconded By: [Signature] Resolution # 2021-220

Be it resolved;

That the Council of the Village of Burk's Falls approve the joint participation with the Township of Armour and the Township of Ryerson for the development of an organic waste diversion initiative through the introduction of a pilot program in partnership with Food Cycle Science and Impact Canada, utilizing the FoodCycler technology; and

Further that Council approve a municipally subsidized purchase of 100 FoodCyclers to be shared equally among the participating municipalities.

a minimum of 100

Recorded Vote requested by: _____

Jarvis Osborne for / opposed
Lisa Morrison for / opposed
Rex Smith for / opposed
John Wilson for / opposed
Cathy Still for / opposed

Carried Defeated Deferred

Pecuniary Interest declared by:

[Signature]
Mayor



28 Midlothian Road, R.R. No. 1. BURK'S FALLS, ONTARIO
POA 1C0

705-382-3232 • Fax 705-382-3286 • www.ryersontownship.ca

December 9, 2021

To DSSAB Area 4 Municipalities: Kearney, Burks Falls, Armour, Perry, McMurrich/Monteith, Ryerson

Attention Members of Council:

At the Ryerson Township Council meeting December 7, 2021, I was directed to bring the following matter to your attention.

As you are aware, Councillor Delynne Patterson has put forward her name for consideration as a representative for Area 4 of the DSSAB Board to replace former Councillor Barbara Marlow following her recent retirement.

Attached is a copy of an email from the McMurrich/Monteith Reeve Angela Friesen, which raises a concern that Councillor Patterson had not been appointed by Ryerson Council, was read out loud at the December 7, 2021 meeting.

To clarify this, the DSSAB vacancy was not on Ryerson's agenda until December 7, 2021 and no resolution from Ryerson Council appointing DSSAB rep has been adopted or sent to the area 4 municipalities.

At our public meeting last evening Councillor Patterson explained that she was advised by retiring representative Councillor Marlow that if she had an interest in this position that she should send out letters of interest so that the municipalities knew she was interested. She stated that she did not know there was another procedure to follow and did not intend to misrepresent this as a Ryerson Township Council appointment.

It should be noted that Ryerson Township has no written by-laws or policies and procedures governing how vacancies on agencies, boards and commissions are filled.

Judy Kosowan,
CAO/Clerk/Deputy Treasurer

c.c. Councillor Patterson
Attachment (1)

-----Original Message-----

From: Penny Brandt <penny.brandt@ryersontownship.ca>
Sent: Tuesday, December 7, 2021 4:42 PM
To: Penny Brandt <penny.brandt@ryersontownship.ca>
Subject: FW: Concern regarding member appointment for DSSAB board

-----Original Message-----

From: A.Friesen <afriesen@mcmurrichmonteith.com>
Sent: Tuesday, December 7, 2021 4:17 PM
To: Penny Brandt <penny.brandt@ryersontownship.ca>
Cc: [REDACTED]
Subject: Concern regarding member appointment for DSSAB board

Good Afternoon Councillor Brandt,

Could you please read this out at your council meeting this evening.

Good evening your Worship and members of Council. As I was veiwing your agenda for tonight's meeting, I noticed that the matter of the DSSAB vacancy was listed. My council and I were under the impression that your council had already dealt with this matter and had approved Councillor Delynne Patterson as the member being put forth to represent us. When I inquired with Councillor Brandt, I was astonished to learn that this issue had not yet been discussed.

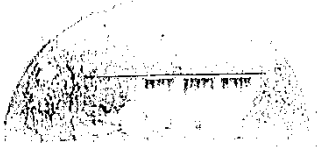
In my opinion, this is a gross overstep of one's position and misrepresentation of your municipality. It also brings into question a matter of trust as again, my council was led to believe that this was something approved by your council. In my opinion, I don't feel this individual is suited to represent us as again it is now a matter of trust and overstep of one's position. I am not sure how your municipality would deal with a matter such as this.

I will be bringing this up with my members of council at our meeting tonight and get their opinion on how to move forward with this matter.

I look forward to hearing how this matter was addressed."

Sincerely,

Reeve Angela Friesen
Township of McMurrich/Monteith



VILLAGE OF BURK'S FALLS

Moved By: [Signature] Date: Dec 14/21
Seconded By: [Signature] Resolution # 2021- 219

Be it resolved;

That the Council of the village of Burk's Falls hereby confirms the appointment of Delynne Patterson to the DSSAB for Area 4.

Recorded Vote requested by: _____

Jarvis Osborne for / opposed
Lisa Morrison for / opposed
Rex Smith for / opposed
John Wilson for / opposed
Cathy Still for / opposed

Carried Defeated Deferred

Pecuniary Interest declared by:

[Signature]
Mayor

Township of Ryerson 2018 – 2022 Committee Appointments

Draft For Updating December 2021

Council Committees:

Almaguin Community Economic Development (ACED) Meets monthly: Delynne Patterson, and alternate VACANT _____.
<https://investalmaguin.ca/>

Almaguin Highlands Health Centre Meets monthly: VACANT _____ and alternate, Delynne Patterson.
<https://almaguin-health.org/council-members>

Burks Falls and District Historical Society Meets monthly: Delynne Patterson, and alternate Penny Brandt.
<https://www.burksfallsdistricthistoricalsociety.com/>

Joint Building Committee Meets monthly: Penny Brandt and alternate VACANT _____.

Burks Falls, Armour, Ryerson Union Public Library Board Meets monthly: Delynne Patterson and alternate Penny Brandt; public volunteer members: Hilda Tota and Bev Abbott.
<https://www.burksfallslibrary.com/>

Town of Parry Sound Municipal Partners Provincial Offences Act Advisory Committee (POA) Meets twice/year: Penny Brandt and alternate VACANT _____.
<https://www.parrysound.ca/en/inside-town-hall/provincial-offences.asp>

Regional Recreation Committee: Meets as Needed – no activity due to COVID-19: VACANT _____, and alternate Penny Brandt.
<https://www.burksfalls.net/my-community/recreation/recreation-programs>

Road Department Liaison Meets as needed: Penny Brandt, George Sterling

Ryerson Recreation Committee Meets as needed – no activity due to COVID-19: VACANT _____, and alternate Penny Brandt.

SouthEast Parry Sound District Planning Board Meets monthly: George Sterling and alternate Penny Brandt.

HR Sub Committee/Task Force Meets as needed: Delynne Patterson, Penny Brandt.

East Parry Sound Veterinary Unit Meets once/year: Penny Brandt.

Regional Appointments:

Parry Sound District Social Services Administration Board (DSSAB):

VACANT_____ and Armour Councillor Jerry Brandt for Area 4 (Kearney, Burks Falls, Armour, Perry, McMurrich/Monteith, Ryerson)
To view meeting information Ctrl & Click to follow link:

<https://www.psdssab.org/our-agency/dssab-board-information/agendas-and-minutes>

Eastholme: George Sterling for Area 4 (Armour, Kearney, Perry, Ryerson)

District of Parry Sound Emergency Medical Services Advisory Committee (EMS): Cathy Still (Ryerson, Armour, Perry, Burks Falls, Kearney, Magnetawan, McMurrich/Monteith)

To view meeting information Ctrl & Click to follow link: [EMS Advisory Committee Meeting \(parrysound.ca\)](#)

Health Unit: Marianne Stickland (Kearney, Burks Falls, Armour, Joly, McMurrich/Monteith, Perry, Ryerson, Strong, Magnetawan)

To view meeting Information Ctrl & Click to follow link: <https://www.myhealthunit.ca/en/about-us/boh-meetings.asp>



28 Midlothian Road, R.R. No. 1. BURK'S FALLS, ONTARIO
POA 1C0

705-382-3232 • Fax 705-382-3286 • www.ryersontownship.ca

December 8, 2021

To: Almaguin Community Economic Development Board
Via e-mail

Attention: ACED Board Members

Ryerson Township Council understands the benefits to this municipality, and the Almaguin area, of the regional approach to economic development and the need for funding for this to be successful.

Ryerson will be discussing options about how ACED may be funded going forward at a future Council meeting.

Council is concerned about the current model of municipal contributions. As one of the smaller partners in ACED, like Joly, Ryerson Council is of the opinion that it is not equitable for Ryerson to contribute the same amount as the larger member municipalities, as this results in its residents paying a higher share per capita.

Council is requesting that the members of ACED review the funding model and consider a more equitable distribution, such as each municipality paying a share on the basis of population.

Ryerson Council adopted the attached resolution requesting a reduction in Ryerson's annual contribution to \$5,000 for 2022.

Your consideration of this letter is appreciated, and we look forward to a response.

Yours truly,

Judy Kosowan
CAO/Clerk/Deputy Treasurer



December 14, 2021

The Township of Ryerson Council
28 Midlothian Road
Burk's Falls, ON P0A1C0
C/O Judy Kosowan, Clerk/Treasurer-Administrator
VIA Email: clerk@ryersontownship.ca

RE: 2022 Funding Rate Reduction Request

Dear Council Members,

During the December 13 ACED Board Meeting, the ACED Board reviewed the correspondence from Ryerson Township Council concerning their 2022 contribution rate. During the meeting, Board members acknowledged and discussed the request as well as the concerns identified in the letter.

The Board wishes to encourage Ryerson Council to honour the terms of the 2019 ACED Joint Services Agreement and continue their regular contribution until the agreement has been completed. Further, should Ryerson Council wish to continue pursuing their request, copies of the request would need to be circulated to all member parties for approval.

Should you have any questions concerning the Board's position on this matter, please do not hesitate to contact Dave Gray, Director of Development at your convenience.

Sincerely,

David Gray,
Director of Economic Development
Almaguin Community Economic Development
(705)571-1564 | director@investalmaguin.ca

Judy Kosowan

From: Judy Kosowan
Sent: December 8, 2021 1:45 PM
To: John Theriault (Clerk-Treasurer Administrator); Nicky Kunkel
Cc: chiefbfdfd@gmail.com; Nancy Field; Brayden Robinson; Burksfall's Library
Subject: Proposed Shared Services Advisory Committees

Hi John & Nicky: Ryerson Council discussed the proposed shared services Advisory Committee and the Terms of Reference at their meeting last evening.

Ryerson Council is of the opinion that a single Advisory Committee supporting all three shared services: arena, fire, landfill and the addition of the library for this purpose would be a more effective model. The committee could then look into any issues that may arise from any one of the shared services.

Council's resolution is as follows:

Moved by Councillor Patterson, seconded by Councillor Finley, be it resolved that Ryerson Township Council propose that one sub-committee be established to advise Tri-Council on issues that arise from any of the shared services: fire, arena, landfill; and further that the library be added for this purpose; and further that Armour Township update the terms of reference to reflect one sub-advisory committee rather than three and that two members from each Council be appointed to the committee.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

If you have any questions, please let me know.

Thank you.

Judy Kosowan

CAO/Clerk/Deputy Treasurer
Township of Ryerson
28 Midlothian Rd.
Burks Falls, Ontario
POA 1C0
705 382-3232

Judy Kosowan

From: Nicky Kunkel <clerk@burksfalls.ca>
Sent: December 15, 2021 1:59 PM
To: Judy Kosowan; John Theriault
Subject: Advisory Committees
Attachments: DOC121521-12152021134856.pdf

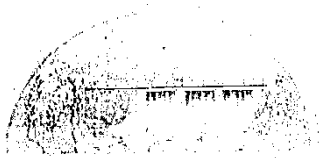
Good day Judy and John,

I've attached the resolution that was adopted last night regarding the request for advisory committees. Burk's Falls discussed the history of the Committees, then the practice of having 4 Tri Council meetings a year between 2014 and 2018 and of course then the change again when the new agreement was signed in 2018 and moving to only budget meetings for the shared services.

Council believes that the Tri Council meetings will provide more communication with all members present to be informed and have the opportunity to express their thoughts will be the most effective. They do agree that improving communication is necessary and are pleased that on that front there is agreement. A Tri Council meeting will also ensure appropriate staff are present to answer questions (managers and clerks).

Nicky Kunkel
Clerk Administrator
Village of Burk's Falls

Phone: 705-382-3138 x 226
172 Ontario Street; Box 160 Burk's Falls ON P0A 1C0
www.burksfalls.net



VILLAGE OF BURK'S FALLS

Moved By: [Signature] Date: Dec 14/21
Seconded By: [Signature] Resolution # 2021-218

Be it resolved;

That the Council for the Village of Burk's Falls hereby receive the proposals from the Township of Armour and Township of Ryerson regarding shared services advisory committees; and

Further that the Council of the Village of Burk's Falls hereby recommend

4 TRI-COUNCIL MEETINGS PER YEAR Per Am
MINIMUM OF 4


Recorded Vote requested by: _____

Jarvis Osborne for / opposed
Lisa Morrison for / opposed
Rex Smith for / opposed
John Wilson for / opposed
Cathy Still for / opposed

Carried Defeated Deferred

Pecuniary Interest declared by:

[Signature]
Mayor

	<h2>Fire Chief's Report</h2>
To:	Council
From:	Dave McNay, Fire Chief
Date of Meeting:	December 21, 2021
Report Title:	Department Up-dates
Report Date:	December 14, 2021

Good day all, at the tri-council meeting I was asked about trade in value of our existing Pumper (211). I believe I stated that we could probably get around 50k for it. We have had several internal conversations regarding this vehicle along with 219 our Rescue unit. 219 (rescue) used to be our people mover, however, it was brought to my attention that the seats in the back run length wise in the vehicle and therefore occupants would not be protected if there was an accident. The length wise seats were not designed for forward impact as per ULC. This means 219 can only carry 2 people. The thought now is to keep 211(pumper) that will carry 5 people and turn it into our rescue unit. I believe the trade in value of this vehicle will likely be the same or more as the 211(pumper) would be.

Since my last report we have had several firefighters complete their practical for fire fighter 1 & 2. Please congratulate Chris Parkes, Travis Larade, Myles Sutherland, Kyle Hofland and Brandon McCracken on completing both 1 & 2 and Karl Major on firefighter 1. Four of my guys are now starting their Hazmat 1072 and when that's complete they will be fully certified.


The mold issue appears to be gone and hopefully stays that way.

Our open house went extremely well and I would like to thanks those that came out to support us.

We were having issues finding someone to snow plow our parking lot at the firehall and I would like to thank Armour Township for stepping up to the plate, so far Keith and his team have done an amazing job. Thanks

Its looking like I may come in under budget for this year and as I was asked to put a line item on next years budget for the new fire hall, I'm hoping that the 3 councils may consider contributing this years excess to next years budget under the line item New Fire Hall.

Dave

	<h2>Staff Report</h2>
To:	Council
From:	CAO/Clerk/Deputy Treasurer Judy Kosowan
Date of Meeting:	December 21, 2021
Report Title:	Accessibility Plan
Report Date:	December 14, 2021

Recommendation:

Be it resolved that leave be given to introduce a Bill # __-21, being a By-law to adopt the Accessibility Plan and further; That By-Law # __-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 21st day of December, 2021.

Purpose/Background:

The current Accessibility Plan By-law 9-18 was provided to Council in 2019 and is available on the Township website.

The Plan is required under the Accessibility for Ontarians with Disability Act, 2005 and the Regulations under the Act. A compliance report is required to be submitted every two years.

The Plan is reviewed by staff annually and attached is a copy of the annual staff report summary and a general annual report summary for 2021.

Please note that the Plan is in several sections: Schedule 'A' is the Accessibility Plan, Schedule 'B' is the Customer Service Policy Statement, Schedule 'C' is the Integrated Accessibility Standards Regulation Policy (IASR).

Also attached is Schedule 'A' that has been updated to reflect improvements in 2021, particularly meeting the standards for the website.

The other two schedules remain the same as the 2018 document and have not been attached.

CORPORATION OF THE TOWNSHIP OF RYERSON

ACCESSIBILITY PLAN 2021 Staff Review

During 2021, in consideration of accessibility, staff consulted with employees and some members of the public and council about any challenges they face when dealing with the municipality.

The municipal office has been in a temporary location for 2021, no major accommodations for persons with disabilities have been noted because of this temporary location.

Office Site: 28 Midlothian Road:

Mobility

- Persons with mobility disabilities noted that while the Township entrance is all on one level, operating the automatic door is frustrating at times as it doesn't open easily and the push button is in an awkward spot.
- If a person is not using the automatic opener, the door is heavy to open.
- Due to the building design there is really no other location for the automatic door opener button. Staff point out to people where it is and then they do use it. Also, when the door won't open easily, we have the mechanism adjusted.
- Perhaps other options for a different type of door could be pursued.
- The Township switched to a hybrid (in person and electronic) model for Council meetings. This provides easier access for members of the community with mobility disabilities, who are able to view the meetings from any location of their choosing.

Visual Disability

- Staff was working with a member of the public with a visual impairment and were able to accommodate their needs. Staff was able to enlarge the document on the photocopier so that it could be seen, the power point projector was also used to enlarge documents that were being discussed with the person.
- A member of council has a visual impairment, in the past for in person meetings, the power point projector was used to enlarge the documents being discussed and light blocking blinds were installed to help accommodate the person's need.
- Council was issued municipal laptops and email addresses. For the visually impaired person, additional software was purchased and installed on the computer to allow for screen reading and magnification.

Hearing Disability

- A staff member and member of council and some members of the public have hearing impairments and we all try to work together to ensure that background noise is kept to a

minimum wherever possible. We try to speak clearly and directly to the persons with hearing disabilities.

Website

- In late 2020, staff issued an RFP for a website design consultant, to build a new website in compliance with the WCAG 2.0 Level AA standards. We also reached out to the Ministry of Seniors and Accessibility for an extension of the January 1, 2021 deadline, which was granted and pushed back to April 30, 2021. A fully compliant website went live on April 9, 2021.
- The Accessibility Plan is on the website and noted in the semi-annual municipal newsletter.

No major barriers have been identified in 2021.

Council was given a copy of the Accessibility Plan at the December 2019 meeting and will be reviewing the Accessibility Plan at the December 21, 2021 meeting. The Recreation Committee will be advised of AODA requirements if a park or trails are built.

**CORPORATION OF THE TOWNSHIP OF RYERSON
ACCESSIBILITY PLAN ANNUAL STATUS REPORT**

December 2021

The Township of Ryerson is committed and guided by the four core principles of Dignity, Equal Opportunity, Integration and Full Inclusion and supports the needs of disabled persons as set out in the Canadian Charter of Rights and Freedoms, and the Accessibility for Ontarians with Disabilities Act, (AODA) 2005. The Township of Ryerson shall use every effort to ensure that we meet the needs of people with disabilities, in a timely manner, through the implementation of this policy.

The Township of Ryerson's Multi-Year Accessibility Plan outlines a phased-in strategy to prevent and remove barriers and addresses the current and future requirements of the AODA. We report annually on the progress and implementation of the Plan and the information is posted on our website. The plan is provided in alternative formats upon request. The plan will be reviewed and updated at least once every five years.

The current status of all buildings owned and operated by the municipality and the general policies and procedures of the municipality have been reviewed, in order to identify, remove and prevent barriers for people with disabilities. This is an on-going procedure to continue to monitor facilities and procedures to prevent future barriers to people with disabilities. For 2021 the Accessibility Plan has been reviewed and no major issues with the Plan have been identified.

In late 2020, staff issued an RFP for a website design consultant, to build a new website in compliance with the WCAG 2.0 Level AA standards. We also reached out to the Ministry of Seniors and Accessibility for an extension of the January 1, 2021 deadline, which was granted and pushed back to April 30, 2021. A fully compliant website went live on April 9, 2021. The Township switched to a hybrid (in person and electronic) model for Council meetings. This provides easier access for members of the community with mobility disabilities, who are able to view the meetings from any location of their choosing.

Opportunities for improvement have been reviewed and outstanding challenges include improving access to the Museum property, and improvements to the council room such as finding solutions for ease of movement with assistive devices (canes, walkers, wheelchairs etc.), and incorporating technology to improve quality of the audio and video for council meetings.

The Township of Ryerson is committed to addressing existing barriers and preventing future barriers to allow people with disabilities full participation in our community. The Township of Ryerson encourages input from all residents.

ACCESSIBILITY PLAN 2021

Schedule A to By-law # ____ - 21
December 21, 2021

1.0 MUNICIPAL JURISDICTION PARTICIPATING IN THIS PLAN

MUNICIPALITY: Township of Ryerson
ADDRESS: 28 Midlothian Road
Burk's Falls, Ontario
P0A 1C0

KEY CONTACT: Judy Kosowan, CAO/Clerk/Deputy-Treasurer
PHONE: 705 382-3232
FAX: 705 382-3286
EMAIL: clerk@ryersontownship.ca

POPULATION: 648 (StatsCan 2016)

2.0 TOWNSHIP OF RYERSON PROFILE

The Corporation of the Township of Ryerson is a rural municipality located in the southeastern portion of the District of Parry Sound, west of Highway 11. The township is bordered on the north and west by the Municipality of Magnetawan, on the east by the Township of Armour and the south border is shared with the Township of McMurrich/Monteith and the Township of Perry. Secondary Highway 520 runs through the northeast quadrant of the township, while the remainder of the municipality is accessed by 116 kilometres of township maintained roads. The beautiful Magnetawan River winds its way through the heart of Ryerson Township. There are several picturesque lakes including Doe, Bartlett, Cecebe, Midlothian, Ahmic and Horn Lake, which are located in the township. The municipality provides public access to the area lakes and change room/privy facilities are located at Doe Lake, Bartlett Lake and Ahmic Lake. The Township of Ryerson is truly rural in nature, with no defined villages or settlement areas. All existing development is on private water and sewer systems. Ryerson Township has co-operative working arrangements with both the Village of Burks Falls and the Township of Armour, in sharing the provision of landfill, recycling, arena, library and fire protection services. Municipally owned facilities include: the Township Offices and Garage located at 28 Midlothian road (at the corner of hwy. 520 and Midlothian road) and the Wiseman's Corners School located at 112 Midlothian Road, which is rented to the Burks Falls and District Historical Society and houses a museum.

3.0 OTHER ORGANIZATIONS AND AGENCIES PARTICIPATING IN THIS PLAN

There is only one organization actively involved in the municipality at this time, which is the Burks Falls and District Historical Society that operates a museum in a municipal building.

4.0 CONSULTATION

- 4.1 Target Group: The general public and municipal staff/volunteers/Council
- 4.2 Summary of Information Collected through Consultation: Council and staff of the Township of Ryerson, on an ongoing basis, identify, and prevent future barriers to people with disabilities when certain policies are implemented and when issues and concerns arise. The Township is not required to have an accessibility advisory committee, however consultation with people with disabilities provides an opportunity to provide feedback and helps us stay aware of the needs of people with disabilities.
- 4.3 Plan Development Working Group: Staff members constitute the working group with review and input from the Municipal Council of the Township of Ryerson. This plan has been compiled using their personal experiences and experiences shared with them from the residents of the township. The Corporation of the Township of Ryerson is committed to providing quality programs and services that are accessible to all persons served by the municipality.

5.0 AVAILABILITY OF DOCUMENTS

Copies of this Plan and the Accessible Customer Service Policy are available from the Township Office or on the website.

Inquiries can be directed to the Township Office:

Phone: 705 382-3232
Fax: 705 382-3286
E-mail: clerk@ryersontownship.ca
Mail: 28 Midlothian Road
Burks Falls, Ontario
P0A 1C0

6.0 INITIATIVE

Council and staff of the Township of Ryerson have reviewed the current status of all buildings owned and operated by the municipality and the general policies and procedures of the municipality in order to identify, remove and prevent barriers for people with disabilities. This is an on-going procedure to continue to monitor facilities and procedures to prevent future barriers to people with disabilities. The Township of Ryerson has an adopted Official Plan and has included information regarding accessibility. The working group has contacted residents with mobility and visual disabilities and internally with employees and members of the municipal council with hearing impairment visual impairment and also mobility challenges. In the past, the regional disability committee in Parry Sound was contacted and no input was received. Any future issues raised will be incorporated by the township into the review of buildings and policies. During this planning process, council and staff will consider barriers for people with disabilities.

7.0 OPERATIONAL REVIEW

7.1 Township of Ryerson Municipal Offices and Garage 28 Midlothian Road, Burk's Falls, Ontario P0A 1C0

The building consists of a council room, municipal office, kitchen/storage, washroom and the road department garage. The office building/council room are on ground level. The parking lot is paved and there is a sidewalk for public access to the front and side entrance doors to the office/council room portion of the building. Two designated handicap parking spots were installed in 2011. In addition, many parking spaces are available for easy access to and from vehicles and the building. There is no automatic door opener on the side door of the council room. An automatic door opener was installed on the front office door in January 2018.

The Township of Ryerson is a very small rural municipality with few public buildings. Over the years staff have courteously provided goods and services to all the public, providing individual assistance to those with disabilities when the need arises.

Identified issues:

- Lack of marked parking spaces designated for handicapped usage – corrected in 2011
- Door threshold may make access difficult – corrected in 2012
- The condition of the concrete sidewalk could make access difficult – corrected in 2012 Sidewalk condition will be evaluated in 2022
- Lack of an automatic door could make access challenging – corrected in 2018
- In the past, Council meetings were held in a small room using voice and limited written materials, presenting a challenge for persons with disabilities. Since Spring of 2020 Council meetings are now held in a hybrid model of in-person and electronic using the Zoom platform. Although there are technical challenges to electronic meetings due to lack of high-speed broadband, the meeting format does alleviate some of the challenges for persons with disabilities, as individuals no longer have to attend meetings in person.
- The municipal web site does not offer assistive devices – Website has been updated to WCAG 2.0 Level AA standards in 2021

Opportunities for improvements:

- In 2012 two previously identified issues were resolved: signage was installed for two handicap parking spaces; the concrete sidewalk at the municipal building was rebuilt providing for smoother, easier access
- In 2018 a previously identified issue was resolved: an automatic door opener was installed at the front entrance to the office. The public have identified that

the automatic door is still awkward to use. If funding becomes available other options for an automatic door could be pursued.

- Municipal council may consider:
 - An addition on the council room to allow for ease of movement with assistive devices (canes, walkers, wheelchairs etc.); contingent on the availability of funding assistance for this proposal.
 - Incorporate technology in the council room to improve quality of the audio and video for electronic meetings.
 - Explore further technology options that may be available to improve accessibility to hybrid meetings and the web site

7.2 Wiseman Corners School operating as Burk's Falls and District Museum
112 Midlothian Road, Burk's Falls, Ontario P0A 1C0

The Township of Ryerson has partnered with the Burk's Falls and District Historical Society to operate a Heritage Centre/Museum. The site consists of the Wiseman Corners School that is now housing museum artifacts. There is also a garage shed that houses more artifacts and another display which is a section of a swing bridge. The Heritage Centre is open in the summer when students are hired and is only open part time in the spring and fall, when volunteers from the Burk's Falls and District Historical Society are available.

The Heritage Centre entrance door is accessible by a concrete ramp and a handrail for easy access. The garage shed is on ground level with a dirt floor.

Identified issues:

- There is no handicapped parking assigned.
- There is no automatic door opener, however staff is available to help anyone in need of assistance.
- The grounds around the museum are in a natural state which could make it difficult for those with disabilities to move around.

Opportunities for improvement:

- Install a handicapped parking spot
- The municipal council could consider applying for funding and/or use revenue available for park purposes to upgrade the heritage centre grounds by providing delineated paths around the yard in crushed granite or concrete to allow for easier access

8.0 MULTI-YEAR PLAN 2014-2021 and Beyond

2022 -2024

- The Township will continue to monitor and make improvements where necessary to the policies and actions outlined in this Plan.
- The Township will continue to consult with persons with disabilities.
- The Township will continue to allocate resources as needed.
- The Township will include accessibility considerations in planning documents

From previous years:

2014-2021

This 2014 – 2021 Accessibility Plan outlines the policies and actions that the Township of Ryerson currently has, and will put in place to improve opportunities for people with disabilities.

The Township of Ryerson is committed to treating all people in a way that allows them to maintain their dignity and independence. We believe in integration and equal opportunity. We are committed to meeting the needs of people with disabilities in a timely manner, and will do so by preventing and removing barriers to accessibility and meeting accessibility requirements under the Accessibility for Ontarians with Disabilities Act.

The Township of Ryerson is committed to providing the customers and clients with publicly available emergency information in an accessible way upon request. We will also provide employees with disabilities with individualized emergency response information when necessary.

The Township of Ryerson provides training to employees, volunteers and other staff members on Ontario's Accessibility laws and on the Human Rights Code as it relates to people with disabilities. Training is provided in a way that best suits the duties of the employees, volunteers and other staff members.

The Multi-Year Plan is based on the requirements under the Accessibility for Ontarians with Disabilities Act (AODA). The AODA sets out the roadmap for an accessible Ontario by 2021. It contains standards in the following five areas:

1. Customer Service
2. Information and Communications
3. Employment
4. Transportation
5. Built Environment

Timeline and Deliverables

Outcomes:

- People with disabilities will have access to accessible services
- People with disabilities will have access to alternate formats and communication supports
- A barrier-free recruitment process
- Greater accessibility in Township owned facilities

Approach:

- Develop policies and procedures
- Incorporate accessibility into planning processes
- Train staff
- Engage the public in feedback
- Work to remove barriers to employment
- Continue to make facilities accessible
- Ensure there is access to information and communications

2003 – 2014

- Accessibility policies and plans developed and maintained (AODA) O. Reg. 191/11 (Section 3 & 4)
- Procurement of goods and services or facilities (O. Reg. 191/11 Section 5): Refer to Procurement By-law 59-14 Section 3.1 Accessibility
- Self-Serve kiosk (O. Reg. 191/11) Section 6) is not practicable in this small rural municipality with limited facilities and services
- On-going staff training
- New web sites and web content in an accessible format (O. Reg. 191/11 Section 14): addressed on an ongoing basis concurrent with changes to technology

2015 - 2016

- Customer Service: on-going training as required; maintenance of policies and plans; continue to review feedback processes; continue to provide and improve accessible formats and communication supports
- Information and Communications: work towards compliance with web content accessibility guidelines; develop a training strategy to ensure staff have the knowledge and tools to create accessible materials
- Ensure documents available in an alternate format upon request

- Employment: understand employer obligations to provide employment accommodations; identify and remove barriers in the workplace
- Transportation: The majority of the Transportation Standard does not apply to the Township of Ryerson because the Township does not have a public transit system and does not issue taxi licences at this time
- Built Environment: Provincial requirements are being developed

2017 – 2021

- Built Environment: comply with Provincial requirements; The Township of Ryerson will meet accessibility standards for design of public spaces when building or making major modifications to public spaces
- Information and Communication Standard: Will meet accessible websites and content requirements: In late 2020, staff issued an RFP for a website design consultant, to build a new website in compliance with the WCAG 2.0 Level AA standards. We also reached out to the Ministry of Seniors and Accessibility for an extension of the January 1, 2021 deadline, which was granted and pushed back to April 30, 2021. A fully compliant website went live on April 9, 2021.
- The Accessibility Plan is on the website and noted in the semi-annual municipal newsletter.

8.0 CONCLUSION

The Township of Ryerson is committed to addressing existing barriers and preventing future barriers to allow people with disabilities full participation in our community. The Township of Ryerson encourages input from all residents.

The financial impact of the AODA legislation is significant on municipal taxpayers, especially in this small, rural municipality with limited financial resources. It is the intent of Ryerson Township to support the implementation of these most important regulations and would certainly take advantage of any Provincial initiatives in the provision of financial assistance to meet the requirements of the AODA.

For more information see:

SCHEDULE B: Customer Service Policy

SCHEDULE C: Integrated Accessibility Standards Regulation Policy

COVID-19

Find out about the latest provincial public health measures, advice and restrictions here.



FONOM



[Home](#) / [Our Community](#) / [Festivals & Events](#) / FONOM

May 9th, 10th and 11th, 2022 Best Western, 700 Lakeshore Drive, North Bay, ON

Preparations are now underway for the upcoming 2022 FONOM Northeastern Municipal Conference. This annual conference is the perfect opportunity to gain valuable insight into various municipal issues while reconnecting with municipal colleagues from across Northeastern Ontario.

Conference Highlights Include:

- Information and insight on topical municipal issues
- Update on provincial legislation
- Ministers' Forum Banquet
- Annual Awards Presentation
- Annual FONOM Business Meeting



Accommodation

Best Western:

Room Rate \$114.99 per night plus tax

https://www.bestwestern.com/en_US/book/hotel-rooms.66058.html?groupId=F94NF4U4

Upon booking please mention you will be with the **FONOM conference** to secure this rate.

Reservations: 1-800-461-6199

Comfort Inn

Comfort Inn
676 Lakeshore Dr.
North Bay, ON
P1A 2G4

<https://www.choicehotels.com/reservations/grou>

Forms

- [FONOM SPONSOR2022](#)
- [Fonomregistrationform 2022](#)
- [FONOM Exhibitor2022](#)



FONOM

BIG DATA - BIG IDEAS

NORTHEASTERN MUNICIPAL CONFERENCE

HOSTED BY THE CITY OF NORTH BAY

2022

MAY 9 - 11

- Information and insight on topical municipal issues
- Update on provincial legislation
- Ministers Forum
- Banquet
- Annual Awards Presentation
- Annual FONOM Business Meeting

TRADE SHOW & OPENING RECEPTION

Monday, May 9, 2022
11:00 AM - 7:00 PM

Tuesday, May 10, 2022
8:00 AM - 9:00 PM

Wednesday, May 11, 2022
8:00 AM - 1:00 PM

VENUE AND ACCOMMODATION INFORMATION

www.northbay.ca/FONOM

INQUIRIES

Arts, Culture, Recreation &
Leisure Services

T: 705-474-0626 ext. 2329

E: fonom@northbay.ca

Best Western North Bay Hotel & Conference Centre
700 Lakeshore Drive, North Bay, ON

**2022 FONOM Municipal Conference
Hosted by the City of North Bay**

May 9, 10 and 11, 2022 at the Best Western Hotel, 700 Lakeshore Drive, North Bay, ON
Delegate Registration Form

(Please complete ONE FORM for each person attending)

Name: _____
 Title/Position: _____
 Municipality or Organization: _____
 Address: _____
 Postal Code: _____ E-mail: _____ Tel: _____
 Fax: _____ Cell: _____

Registration Type	Check Appropriate Fee	
Full Delegate Package Includes all meals (2 breakfasts, 3 lunches, 4 breaks, Welcome Reception on Monday and Banquet on Tuesday), Trade Show, all sessions/workshops and a delegate kit.	By April 8 <input type="checkbox"/>	\$400
	After April 8 <input type="checkbox"/>	\$500
One Day – Monday, May 9 Includes lunch, afternoon break and Welcome Reception, all sessions on Wednesday, Trade Show and a delegate kit.	By April 8 <input type="checkbox"/>	\$200
	After April 8 <input type="checkbox"/>	\$250
One Day – Tuesday, May 10 Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops on Thursday, Trade Show and a delegate kit. Does <u>NOT</u> include Banquet ticket – order below.	By April 8 <input type="checkbox"/>	\$200
	After April 8 <input type="checkbox"/>	\$250
One Day – Wednesday, May 11 Includes breakfast, lunch, morning break and Leaders Debate and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a municipal FONOM member.	By April 8 <input type="checkbox"/>	\$200
	After April 8 <input type="checkbox"/>	\$250
Extra Banquet Ticket Any banquet attendee can note special dietary requirements below:	<input type="checkbox"/>	\$135
(Payable to the City of North Bay)	Total	\$
	HST - 13%	\$
	Final Total	\$

Send payment and completed form to:
 City of North Bay
 200 McIntyre Street East
 North Bay, ON P1B 8V6

Inquiries:
 Melinda Fry or Erin Vaughn _____

Tel: (705) 474-0400 ext. _____
[@northbay.ca](mailto:info@northbay.ca)

Please register by April 8th to obtain early bird rate. Your faxed registration form by this deadline will guarantee the lower price. Payment must be received by the first day of the conference.
Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday April 8th. No refunds will be made after April 8th, 2022, however substitutions may be made without financial penalty.

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.



WE HATCH'EM - YOU CATCH'EM

DATE: DEC 8/2021

ACHP would like to invite you to help fund our quest in restoring our Walleye population, presently within the Magnetawan River System of the Almaguin area by purchasing and installing new educational data monitoring components.

Our hatchery group of volunteers have been in existence for over 30 years. Mother Nature played a big role in our successes of the past, however Global Warming has forced us to change our operations. With this being said, we took a new approach and have been able to develop and build a State of the Art new mobile hatchery. It employs modern technology, born and raised in Almaguin, and built during the Pandemic. We are Wheelchair accessible! We were able to prove our concept this year. The first run produced an 80% hatch rate and we placed 1.6 million fry into the Magnetawan River Ahmic Lake system with permits via MNRF. With community help, we expect to increase our success rate to between 95-100% next year.

With this year's success behind us we are ready to introduce the next phase, which is on-line education. We presently have two micro hatcheries in Almaguin, one in the Magnetawan Public School and the other in the Almaguin Highlands Secondary School. Our children's education of the Almaguin area is very important to us.

In order to achieve this we need to purchase high tech equipment to monitor in real time, water levels, water flow rates, oxygen levels, PH levels, ammonia levels, temperatures, all via sensors, camera, computer equipment and software programs, etc.

Our hatchery has the capability of being able to hatch close to 5 million fry with limited manpower. Our mobile hatchery is simple, sophisticated and modern.



WE HATCH'EM - YOU CATCH'EM

Please help us give our once sought after Walleye fishery and local tourist industry of Almaguin area a big economic boost.

With your \$500.00 donation, this will help us reach our goal of \$10,000.00 to proceed with the educational component in our mobile hatchery because we can make a difference.

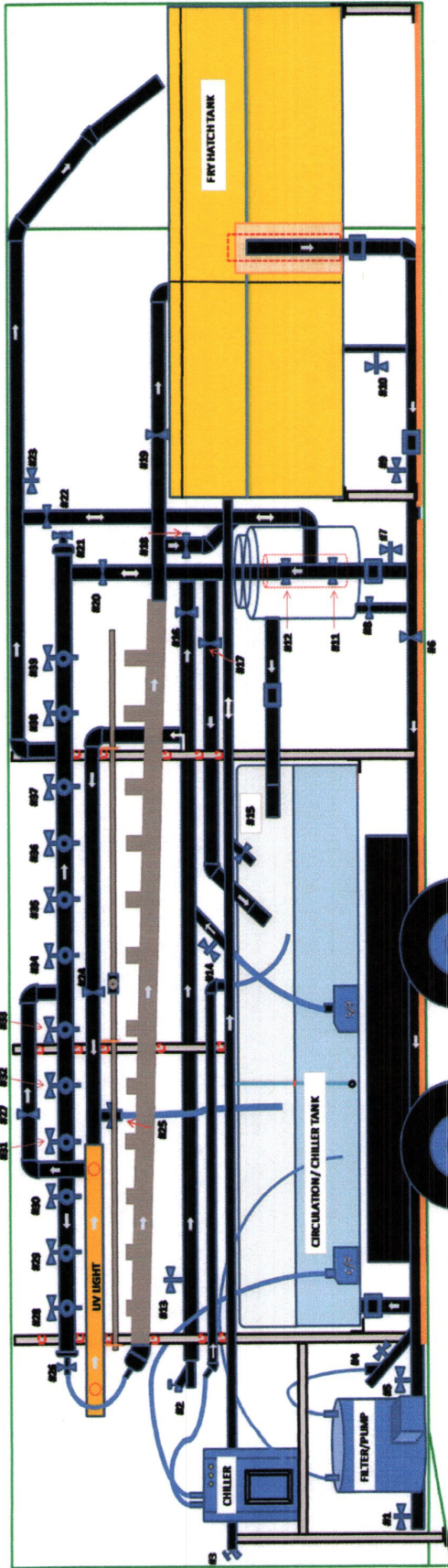
Please make cheques payable to Almaguin Community Hatchery Program and mail to Jerry Brandt, P.O. Box 980, Burk's Falls, ON, P0A 1C0.

You can visit our website at <https://almaguinhatchery.com>

Thanking you in advance

Vice-President
Jerry Brandt
P.O. Box 980, Burks Falls, ON, P0A1C0
Almaguin Community Hatchery Program
minibs2010@hotmail.com

ALMAGUIN COMMUNITY HATCHERY TRAILER
WE HATCHEM - YOU CATCHEM



- 803 MAIN INLET AND DRAIN VALVE
- 802 SECONDARY INLET GARDEN HOSE INLET VALVE
- 801 FRY HATCH TANK GARDEN HOSE INLET VALVE
- 800 CIRCULATION/CHILLER TANK INLET VALVE
- 799 RADIAL FLOW SEDIMENT FILTER BY-PASS VALVE
- 798 RADIAL FLOW SEDIMENT FILTER MAIN INLET VALVE
- 797 RADIAL FLOW SEDIMENT FILTER DRAIN VALVE
- 796 FRY HATCH TANK MAIN OUTLET ISOLATION VALVE
- 808 FRY HATCH TANK DRAIN VALVE
- 807 SECONDARY BY-PASS ISOLATION VALVE
- 806 MULTI PROCESS FUNCTION BY-PASS/ISOLATION VALVE
- 805 MAIN PUMP INLET ISOLATION VALVE
- 804 MAIN PUMP OUTLET ISOLATION VALVE
- 803 FRY HATCH TANK OVERFLOW ISOLATION VALVE
- 809 FRY HATCH TANK BY-PASS VALVE
- 808 FRY HATCH TANK INLET ISOLATION VALVE
- 807 UV LIGHT INLET ISOLATION VALVE
- 806 UV LIGHT DRAIN VALVE
- 805 RACEWAY INLET INLINE DIFFUSER VALVE
- 804 UV LIGHT OUTLET ISOLATION VALVE
- 803 CIRCULATION TANK RETURN BY-PASS VALVE
- 802 RACEWAY OUTLET BY-PASS VALVE
- 801 RACEWAY OUTLET ISOLATION VALVE
- 800 MAIN HEADER DRAIN VALVE
- 803 MAIN HEADER ACCESSORY VALVE
- 802 FRY HATCH TANK BY-PASS VALVE
- 801 FRY HATCH TANK INLET ISOLATION VALVE
- 800 UV LIGHT INLET ISOLATION VALVE
- 799 RACEWAY INLET INLINE DIFFUSER VALVE
- 798 UV LIGHT OUTLET ISOLATION VALVE

DMGSR 11022019
SCALE: 1/4" = 1'-0"
DATE: 3/4/19
MURRAY CHADWELL

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2021**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	5	\$13,482.00	\$865,500.00	786
February	2	\$2,675.00	\$165,000.00	247
March	10	\$19,956.40	\$1,263,560.00	1987
April	21	\$40,309.75	\$2,565,255.00	3413
May	21	\$53,825.00	\$3,367,000.00	1947
June	21	\$54,682.00	\$3,557,000.00	1398
July	18	\$29,840.00	\$1,860,000.00	1940
August	19	\$48,662.50	\$3,046,500.00	2375
September	17	\$41,105.50	\$2,623,900.00	1991
October	19	\$21,140.60	\$1,286,840.00	1200
November	10	\$16,070.00	\$992,520.00	562
December	0	\$0.00	\$0.00	0
TOTALS	163	\$341,748.75	\$21,593,075.00	New Construction 17846
				Demolitions 99

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2021**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2020	2021
Burks Falls	20	\$17,430.00	\$1,013,000.00	0	3
Joly	6	\$10,755.00	\$677,200.00	4	3
South River	21	\$40,159.50	\$2,530,905.00	3	5
Machar	30	\$51,653.10	\$3,304,340.00	6	8
Strong	48	\$101,637.75	\$6,380,050.00	9	17
Ryerson	26	\$98,911.40	\$6,383,080.00	4	15
Sundridge	12	\$21,202.00	\$1,304,500.00	0	4
TOTALS	163	\$341,748.75	\$21,593,075.00		55
Permit activity at end of November 30, 2021					
TOTALS	110	\$171,184.30	\$10,061,907.50	34	
Permit activity at end of November 30, 2020					
TOTALS	53	\$170,564.45	\$11,531,167.50		21
Difference from previous year					

**ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT
(ACED)**

**MINUTES
December 13, 2021**

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on December 13, 2021 at 6:00 pm.

- Present: Tim Bryson, Township of Joly, Chair
Wendy Whitwell, Township of Armour
Margaret Ann MacPhail, Township of Perry
Tim Brunton, Municipality of Magnetawan
Lyle Hall, Village of Sundridge
Kelly Elik, Township of Strong
Delynne Patterson, Township of Ryerson
John Wilson, Village of Burk's Falls
Melanie Alkins, MNDMNR
- Regrets: Brenda Scott, Village of South River
Peter McIsaac, Municipality of Powassan
Jennifer Farquhar, AHCC Representative
Ron Begin, FedNor
- Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour
Ciara Ryan, Regional Brand Coordinator
Courtney Metcalf, Economic Development Officer

Call to Order

The meeting was called to order at 6:03 pm.

Minutes

The minutes of the meeting of Monday, November 15, 2021 meeting were adopted as circulated.

Director of Economic Development (DED) Report

The ACED Board reviewed the December report from the Director of Economic Development.

Director of Economic Development (DED) Report cont'd

The Director covered the following items from the report;

1. An update on core activity tracking, which lists what the department has done over the past month. These included assistance to businesses, marketing, ACED website updates, social media activities and communications.
2. The report updated different projects:
 - a) Community Organization G.R.O.; South River/Machar Agricultural Society will focus on documenting and assessing the required skills for their volunteer/board position descriptions. ACED is reaching out to all agricultural societies in the region to work together on this project.
 - b) Regional Recreation Support; A final update on this program was given and the final reports for the grants have been filed.
 - c) Regional Brand Strategy Implementation: The Regional Brand Coordinator has been meeting with several organizations. The RFP for a new website has been issued and a recommendation for accepting a proposal will be coming to the next ACED meeting. The Regional Brand Coordinator has setup next steps for this project. The Board had a discussion on establishing unique value propositions and concise brand messaging for the three main brand targets of business, lifestyle and tourism.
 - d) Ag Strategy Implementation: The working group meeting was held and is going forward with strategy initiatives.
 - e) Highway 11 & 520 Industrial Parks Development; The Highway 11 Industrial park has been sold to two developers and we are still working on getting estimate for bringing services to the parks so that we can apply for grants.
 - f) The report also gave updates on investment readiness training, the Northern Ontario Roadshow, region wide planning statistics, the win this space program and the wrap-up Almaguin shop local awareness program.

ACED Board Member Survey

The Director gave a presentation on what Economic Development has done over the years and how some of the studies, which have been completed over the years, have been implemented. The presentation was tailored towards events and tourism initiatives.

Promo Videos

During the Staycation project we had a company recording the events. The company produced a number of videos which will be used to promote our area in the future. One of these videos was presented to the Board.

Correspondence from Ryerson Township

The Board reviewed a letter and resolution from the Township of Ryerson requesting that their contribution to ACED be reduced from \$10,000 to \$5,000 for 2022. The board discussed this request and felt that The Township of Ryerson entered into an agreement for ACED and they should follow it. The Director will send a letter to the Township of Ryerson explaining the Boards position. When a new agreement is negotiated new terms can be negotiated.

Post 2023 ACED Department Outlook and Funding

ACED Staff will to continue to investigating funding options through the Federal and Provincial government to support operational costs passed 2022. The Board requested that staff prepare some options to be discussed on how the funding for ACED could look like in the future. The Board would like to be able to present an approved option to each of the contributing organizations.

Updates

MENDM

Still receiving applications, lot of interest in their programs. If you wish to apply, make sure the application is top notch. Will be reviewing application in January 2022. Will be on vacation for the last two weeks of December 2021.

Resolutions

1. 2021-030– Moved by Kelly Elik; Seconded by Wendy Whitwell;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of November 15, 2021, as circulated. Carried

Adjournment

2. 2020-031 – Moved by Margaret Ann MacPhail;
Be it resolved that the Almaguin Community Economic Development Board adjourn the December 13, 2021 ACED meeting at 7:39 p.m. Carried

The next meeting will be January 17, 2022 at 6:00 p.m. If this changes, members will be advised.

Judy Kosowan

From: Director <director@investalmaguin.ca>
Sent: December 14, 2021 3:20 PM
To: Beth Morton; clerk@strongtownship.com; Delynne Patterson; Don McArthur; encausticartist23@gmail.com; Jennifer Farquhar; John Theriault (clerk@armourtownship.ca); John Wilson; Judy Kosowan; Kelly Elik; Kerstin Vroom; Kim Dunnett (deputyclerk@strongtownship.com); Leanne Crozier; Lyle Hall; Margaret Ann MacPhail; Maureen Lang; Nancy Austin; Nicky Kunkel; Nicole Gourlay; Peter McIsaac; Tim Brunton (deputymayor@magnetawan.com); Tim Bryson; Wendy Whitwell; Wendy Whitwell Council
Cc: melanie.alkins@ontario.ca; Ron Begin; EDO; Marketing
Subject: December 13 Draft Minutes and Video link
Attachments: 2021 12 13 ACED minutes.docx

Greetings Board members,

Please see the minutes from yesterday's meeting attached. Also, you can view the short promo video mentioned during the meeting.

ACED Short: <https://vimeo.com/653964837>

Thanks and have a great rest of the day!

Dave Gray, Ec.D.

Director of Economic Development
Almaguin Community Economic Development
(705)571-1564 | Director@InvestAlmaguin.ca

