

TRI COUNCIL MEETING
Monday, June 6, 2022 – 7:00 p.m.
Armour Ryerson & Burk's Falls Memorial Arena
Township of Armour, Host

THIS WILL BE A COMBINED IN-PERSON/ELECTRONIC MEETING

Welcome – Mayor Bob MacPhail

Approval of the notes – March 7, 2022 – Resolution (1)

Declaration of Pecuniary Interest and General Nature Thereof

Delegations – Patti Carr, Executive Director NECO (2)

Discussion Items:

Comparison of all shared services capital plans (10 years) to prioritize and manage expenditures

Support for potential library expansion

Support for having ice at the arena in September

Support for extending water/sewer services outside of Village of Burk's Falls boundaries, commitment as to level of involvement

Discussion on the future of funding for the Almaguin Highlands Health Centre

Discussion – Armour, Ryerson & Burk's Falls Agricultural Society

Any other business?

Next Meeting – Monday, October 3, 2022, 7 p.m. – Burk's Falls to Host

Adjourn

Any member of the public who wishes to attend the virtual Council meeting may contact the Township of Armour Clerk by 4:00 pm on Monday, June 6, 2022 via telephone at 705-382-3332 or by email at clerk@armourtownship.ca

**TOWNSHIP OF ARMOUR
TOWNSHIP OF RYERSON
VILLAGE OF BURK'S FALLS**

TRI COUNCIL NOTES

March 7, 2022

The Tri-Council meeting of the Council of the Township of Armour, Council of the Township of Ryerson and the Council of the Village of Burk's Falls was held on Monday March 7, 2022, at 7:00 p.m. at the Armour, Ryerson, Burk's Falls Memorial Arena, 220 Centre Street, Burk's Falls.

Ryerson Council in person attendance: Mayor George Sterling, Councillors Penny Brandt, Delynne Patterson, Joe Vella. Staff: Judy Kosowan, Nancy Field, Brayden Robinson. Fire Department: Dave McNay, Ken Stevenson, Cameron Haffner, Joe Cremer.

Armour Council in person attendance: Mayor Bob MacPhail, Councillors Rod Ward, Jerry Brandt. Staff: John Theriault, Charlene Watt, Amy Tilley.

Burk's Falls Council in person attendance: Mayor Cathy Still, Councillors Jarvis Osborne, John Wilson, and Rex Smith.
Staff: Nicky Kunkel, Tammy Wylie, Graham Smith.

Presenters attending in person: Diane Brandt, President, Historical Society.
Electronic attendance: Nieves Guijarro, CEO Library

Public attending in person: Judy Ransome.

Sarah Cooke, Almaguin News attended electronically.

The Meeting was hosted by Township of Ryerson and Mayor George Sterling called the meeting to order at 7:00 p.m.

Adoption of Minutes

Moved by Bob MacPhail, seconded by Cathy Still be it resolved that the minutes from the Tri-Council meeting of October 25, 2021, be accepted as presented.
(Carried)

2022 BUDGETS/REPORTS:

Burks Falls and District Historical Society

Diane Brandt, President of the Burks Falls and District Historical Society provided the Annual Report for 2021 and the 2022 budget. There were no questions regarding the report or budget.

Burks Falls, Armour and Ryerson Union Public Library

Nieves Guijarro, CEO from the Burks Falls, Armour, and Ryerson Union Public Library provided the 2022 Budget. There were no questions about the budget.

Tri-R Waste Management

Amy Tilley, Waste Management Administrator, reviewed several line items in the 2022 budget.

The Blue Box transition was explained, and we will transition in 2025. The bag tally and diversion reports were highlighted.

The remaining life expectancy for the landfill packer is three years and replacement is in the five-year capital plan.

Armour, Ryerson & Burks Falls Memorial Arena, and Community Centre

Graham Smith, Arena Manager reviewed 2022 budget adjustments made from the earlier draft budget. Two capital items from 2021, the bleachers and lighting upgrades have been moved to the 2022 budget. Challenges relating to COVID-19 and the Ice Usage reports were noted.

A further breakdown of the operating costs of the Zamboni was requested and Burks Falls will provide that information.

Burks Falls and District Fire Department

Fire Chief Dave McNay highlighted several line items in the 2022 fire department budget. Challenges with procurement of a mini pumper were noted and tenders for a full-size fire truck and a pickup truck were discussed.

A firefighter appreciation event will be planned for 2022.

Discussion:

Mayor MacPhail summarized the proposal from Armour for shared service advisory committees and the different options for full tri-council meetings from Burks Falls and Ryerson. The pros and cons of the committee model and full council models were discussed.

Overall, the consensus was that the goal is to have a meeting format that will support meaningful discussion of issues that arise from time to time for any of the shared services. This includes the Library and Historical Society, as well as other shared community interests such as future water/wastewater needs that may affect all three municipalities.

There was agreement that on an experimental basis, the full tri-council model will be tried with meetings held with three or four important agenda items requiring discussion and input from the three municipalities.

It was noted that if a meeting is scheduled and there are no significant agenda items at that time, then the meeting would be cancelled.

Next Meeting: June 6, 2022. Agenda items that arise to be provided to Armour Township, the host municipality.

Adjournment:

Moved by Jarvis Osborne, seconded by Cathy Still, be it resolved that we do now adjourn this Tri-Council meeting at 8:27 p.m. The next Tri-Council meeting will be held on June 6, 2022. (Carried)

Note Taker: Judy Kosowan

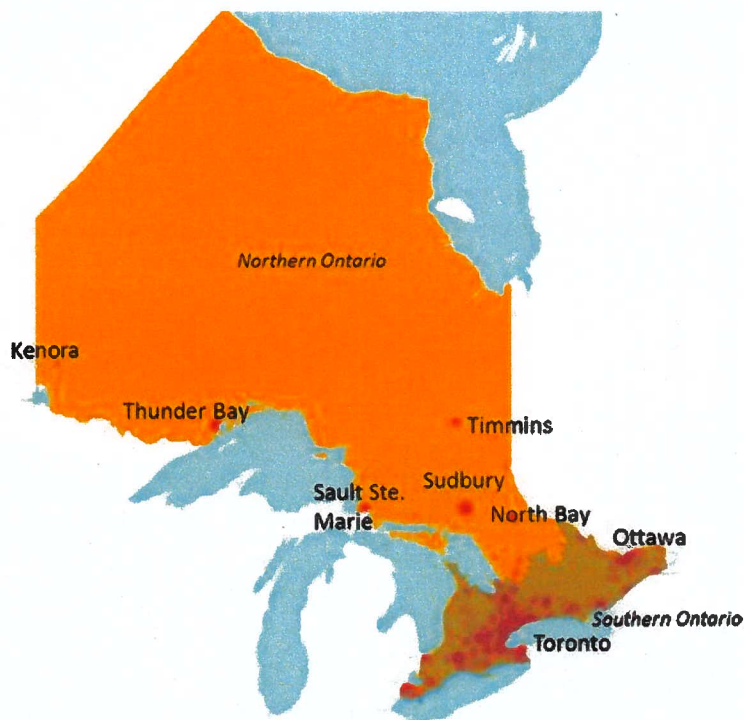


Your Local Community Futures
Development Corporation

CFDCs IN NORTHERN ONTARIO

In Northern Ontario, **FedNor** supports 24 CFDCs through the Government of Canada's Community Futures Program.

Overall, there are 61 CFDCs in the province of Ontario.



COMMUNITY FUTURES ONTARIO



CFDC SERVICES

- Free business counselling
- Access to capital for small and medium-sized businesses and social enterprises
- Guided strategic planning for local projects
- Community economic development in rural areas
- Partner referrals



NECO Community Futures Development Corporation

- Established in 1987
- Serves Nipissing East and East Parry Sound districts
- Governed by a volunteer board of directors
- Operations is FedNor funded; Investment Fund has been built up over the years from an initial investment by FedNor.



NECO BOARD OF DIRECTORS

Dave Gray, Chair
Jennifer Nickerson, Vice Chair
Judy Kleinhuis, Treasurer
Maureen Brazeau, Director
Jim Clément, Director
Larry Fuld, Director
Greg Kirton, Director
Angela Knight van Schaayk, Director
Vala Monestime Belter, Director
Dale Robinson, Director
Mandy Strang, Director



NECO Community Futures Development Corporation

The majority of our funding for clients:

- **Term Loans** up to \$300,000 OR **Pool Loans** up to \$750,000
- **Equity Loans** or **Line of Credit** - not used very much, but it is a possibility
- Only for **SMEs** looking for start-up or expansion (not-for-profits would go directly to FedNor).

Limited amount of Community Economic Development Funds each year; for not-for-profit entities (for larger amounts for not-for-profits, they would go to FedNor directly). SMEs are not eligible for these funds through NECO.

Northerneastern Ontario Youth Internship Program - 50% of wages, up to \$30,500, for a paid intern up to 1 year, for SMEs only (Not-for-profits at 90% of wages, goes through FedNor directly).



Client requirements:

1. Be declined by a traditional financial institution
2. Provide a completed application
3. Must show contributions to Economic Growth in the region (job creation, maintenance, etc)
4. Applicants are required to have a minimum of 10% equity contribution
5. **Business Plan and 3 Year Financial Forecast for Start-ups; Past Three (3) Years of Financial Statements for Expansions**
6. If partnership or incorporated, supporting documentation
7. Owner's resume/bio, government issued ID (birth certificate and driver's license)
8. If applicable, detailed list of equipment (with serial numbers), list of inventory, copy of lease agreements, etc.

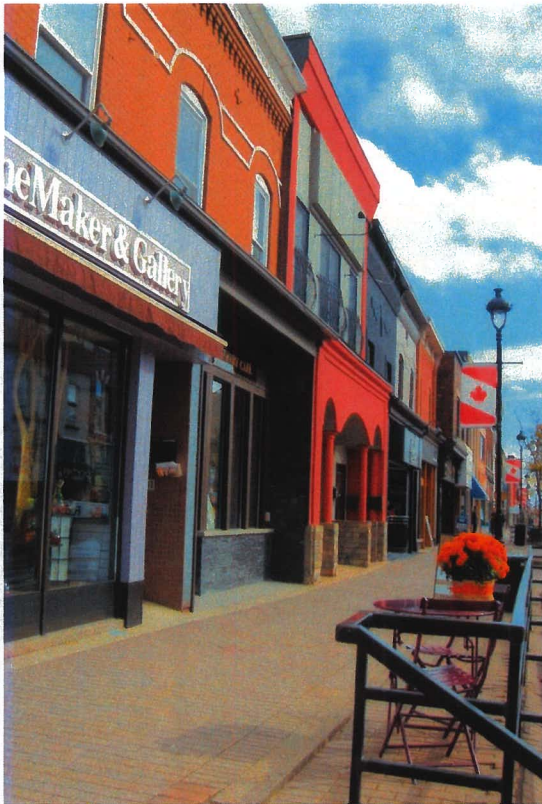
Timelines for Approvals

If the application is complete with all additional documentation:

- ▶ Maximum 5 days for staff review
- ▶ Summary provided to the board of directors
- ▶ Board of Directors meet once a month (4th Thursday) for general business and loan approvals/declines. On occasion, if an application is of an urgent nature, the board may vote electronically between board meetings.
- ▶ In-house term loans could take 1 to 4 weeks for approval.
- ▶ If the client is requesting above the \$300,000 threshold (to a maximum of \$750,000), the application will take longer and will go through the Pool Loan process with Northeastern Ontario CFs; which includes a third-party consultant review. This process may take 3 to 4 months or longer for approvals. The application still must be approved by the NECO board prior to being approved for the Pool Loan.

INVESTMENT SNAPSHOT (up to December 31, 2019)

In the first 30+ years



Total: \$25 Million

City: \$15 Million (60%)

Outlying: \$10 Million (40%)

Total GDP: \$107.5 Million

Total Jobs: 2,456 Created

1,847 Maintained

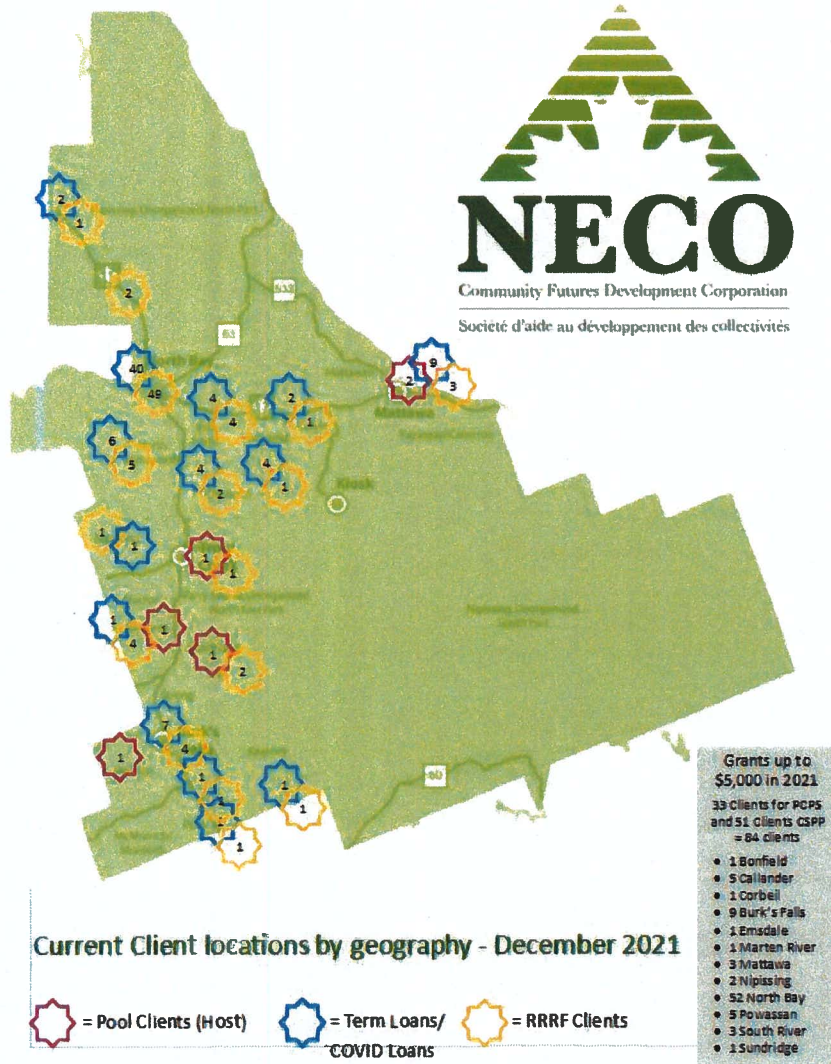
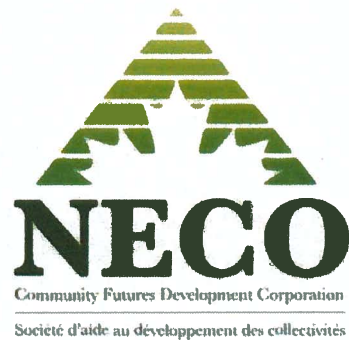


The 24 months of COVID-19 - April 1, 2020 to March 2022 (Emergency Loans, RRRF, Grants and Other Initiatives)

In addition to **Regular Term Loans** and **Pooled Term Loans**, NECO Community Futures Development Corporation provided a number of new loans & grants to assist SMEs during the pandemic:

- **Covid Loans** - up to \$50,000 per client - **Total: \$868,000**
- **Four Seasons of RRRF (Regional Relief Recovery Fund) -**
Total: \$4,000,667 (potential for \$1.2 million forgiveness)
 - Up to \$40,000 with 25% forgiveness if paid back by December 31, 2023
 - Additional \$20,000 with 50% forgiveness if paid back by December 31, 2023
 - If unpaid by that date, the full amount reverts to a loan and interest begins as of January 1, 2024, to be paid back in full by December 31, 2025
- **Community Economic Development (CED) Initiatives -**
Total: \$100,000
- **PCPS (Post-Covid Professional Services)** - up to \$5,000 per client -
Total granted: \$146,979
- **CSPP (Covid Safety Protocol Program)** - up to \$5,000 per client
- **Total granted: \$150,873**

**Total for
2020-2022:
\$5,266,519**



District:

- Armour
- Bonfield
- Burk's Falls
- Callander
- Calvin
- Chisholm
- East Ferris
- Joly
- Kearney
- Machar
- Mattawa
- Mattawan

- McMurrich/Monteith
- Nipissing
- North Bay
- Papineau-Cameron
- Perry
- Powassan
- Redbridge
- Ryerson
- South Algonquin
- South River
- Strong
- Sundridge
- Tilden Lake

Regular Term Loans January 1, 2020 to March 31, 2022

January 1, 2020 to March 31, 2020
\$ 247,910 approved for 6 clients

Pandemic started

April 1, 2020 to March 31, 2022
(The 24 months of COVID-19)
\$1,563,693 approved for 31 clients

Starting the new year - as of April 1, 2022

April 2022 - approved \$192,500 (2 clients)
- declined \$322,000 (2)
May 2022 - awaiting approval \$345,500 (2)
- awaiting applications \$1,095,500 (6)
June 2022 - tba



What can the municipalities do for NECO?

- Refer small businesses in your region that are looking to expand, but have been declined by traditional banking institutions.
- Refer new entrepreneurs to apply for funding for start-up costs
- If a new entrepreneur doesn't have a business plan and financial forecasting prepared, NECO can assist or we can refer them to partner agencies to get that done prior to applying for funding.
- Refer key people in your region that would like to volunteer on the Board of Directors of NECO, therefore representing your region and promoting NECO programs in your area.
- Tell NECO what we can do for you? Are there still gaps in potential funding opportunities? Are there other programs that would fit with NECO's mandate that could be added to compliment the existing ones and further assist your businesses?
- NECO also deals with supporting community-based projects, strategic community planning and socio-economic development - financially at times, expertise, or referring to professional partners. Please promote these items in your region as well.

NECO CONTACTS

Anna Robertson, Interim Services Director

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Patti Carr, Executive Director

705-476-8822 x100

pcarr@neco.on.ca

NECO Community Futures Development Corporation

222 McIntyre Street West, Suite 312

North Bay ON P1B 2Y8

705-476-8822 or 1-888-476-8822

www.neco.on.ca

Facebook @NECOCF

Twitter @NECOCFDC



Other CFDC's AROUND OUR DISTRICT

Click on CF Ontario to find the local Community Futures region you are looking for: www.cfontario.ca

WEST PARRY SOUND

Parry Sound Community Business & Development
Centre Inc.

1 Church Street
Parry Sound ON P2A 1Y2
705-746-4455

www.cbdc.parrysound.on.ca

NORTH

South Temiskaming Community Futures Development
Corporation

467 Ferguson Avenue, P.O. Box 339
Haileybury, ON P0J 1K0
705-672-3021

www.southtemiskaming.com

WEST NIPISSING/SUDBURY EAST

Economic Partners Sudbury East/Nipissing West Inc.

30 Front Street, Unit A
Sturgeon Falls ON P2B 3L4
705-753-5450

www.economicpartners.com

SOUTH

Muskoka Futures
16 Dominion Street
Bracebridge, ON P1L 2A5
705-646-9511

www.muskokafutures.ca

EAST

Renfrew County Community Futures Development Corporation

450 O'Brien Road, Suite 205
Renfrew, ON K7V 3Z2
613-431-3951

www.rccfdc.org

