

CORPORATION OF THE TOWNSHIP OF RYERSON

February 7, 2023

SPECIAL MEETING FOR A CLOSED MEETING - 5:00 p.m.

PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT - 5:45 p.m.

204 Richardson Road, Pt. Lot 8, Con. 1 (Borland)

REGULAR MEETING AGENDA

February 7, 2023 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access and availability of limited in-person seating.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance:

1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES:

2.1 Adoption of minutes from the regular meeting on January 17, 2023 and Special Meeting January 26, 2023 **(R)**

3. DECLARATION OF PECUNIARY INTEREST:

4. DELEGATIONS AND PRESENTATIONS: None registered

5. TENDERS/QUOTES/REQUESTS FOR PROPOSALS (RFP): None

6. REPORTS:

- 6.1 FIRE DEPARTMENT: Finalize 2023 fire budget **(R)**
- 6.2 TREASURER: Council Statement of Remuneration & Expenses for 2022 **(R)**, shared service budgets.
- 6.3 PUBLIC WORKS: January report, Traffic Control Signs report
- 6.4 DEPUTY CLERK: Zoning By-law (Borland) **(R)** and S. Napper re: James Camp Road proposal
- 6.5 CLERK: Updates for Regional Board appointments **(R)**, Revised meeting schedule **(R)**, Draft Tri-Council agenda

COUNCIL MEMBERS:

- 6.6 Mayor Sterling: Eastholme report, Historical Society report
- 6.7 Councillor Miller: Cattleman's Association, Joint Building Committee
- 6.8 Councillor Abbott: Library Board Meeting, Almaguin Climate Action Meeting

7. BUSINESS ARISING/ACTIVITY LOG:

- 7.1 Health Unit representative appointment: Marianne Stickland, Strong Township.
- 7.2 Library Board: An application for a second Community Volunteer Library Board Representative has been received from Joe Vella **(R)**

COMMUNICATION ITEMS:

- 7.3 Arena December and January Reports
- 7.4 NECO Community Futures Development Corporation
- 7.5 DSSAB Board Honourarium & Expense Report

General Items:

- ACED Minutes
- JBC Annual Statistics and Minutes
- MAHC minutes

8. BY-LAWS:

- 8.1 Confirm the meetings of Council **(R)**

9. IMPORTANT DATES:

February 27, 2023 Tri-Council 7:00 p.m. Burks Falls Arena
February 28, 2023 Regular Meeting 6:00 p.m.

10. ADJOURNMENT: **(R)**

Township of Ryerson Agenda Package
CORPORATION OF THE TOWNSHIP OF RYERSON
LIST OF PROPOSED RESOLUTIONS
FOR COUNCIL MEETING: February 7, 2023 AT 6:00 P.M.

Item # 2.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that the minutes from the regular meeting on January 17, 2023 and special meeting January 26, 2023 be adopted as circulated.

Item # 6.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council approve the amendments to the final 2023 Burks Falls and District Fire Department Budget for presentation at the Tri-Council meeting February 27, 2023.

Item # 6.2 on Agenda Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council has received the Council Statement of Remuneration and Expenses for 2022.

Item # 6.3 on Agenda Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # ____-23, being a by-law to amend Zoning by-law no. 56-14 (Borland/Jones, 204 Richardson Road, Pt Lot 8, Con 1) and further; That By-Law # ____-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 7th day of February 2023

Item # 6.4 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council appoint _____ as Area 4 representative on District of Parry Sound Social Services Administration Board (DSSAB), in addition to the previously appointed representative Jerry Brandt.

Item # 6.4 on Agenda Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council adopt the revised Regular Council meeting schedule for 2023, as attached.

Item # 7.2 on Agenda Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council appoint Joseph Vella as a Ryerson Township Community Volunteer Representative on the Burk's Falls, Armour, Ryerson Union Public Library Board.

Item # 8.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # ____-23, being a By-law to confirm the meetings of Council and further; That By-Law # ____-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 7th day of February 2023.

Item # 10 on Agenda Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that we do now adjourn at _____. The next regular meeting February 28, 2023 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

January 17, 2023 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held January 17, 2023 at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council in attendance: Mayor Sterling, Councillors: Abbott, Miller Patterson and Robertson.

Staff in attendance: Brayden Robinson, Nancy Field, and Kryssi Sinclair.

Public in attendance: Judy Ransome, Josh Lilley, John Finley and Nieves Guijarro.

Delegates in attendance: Diane Brandt.

Notice of this meeting was posted on the website.

2. ADOPTION OF MINUTES

R- 1 - 23 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that the minutes from the special meeting on December 19, 2022 and on December 20, 2022 and the regular meeting December 20, 2022 and the special meeting January 10, 2023 be adopted as circulated. (Carried)

3. DECLARATION OF PECUNIARY INTEREST: None noted.

4. DELEGATIONS:

Diane Brandt provided Council with information regarding Burk's Falls and District Historical Society.

5. TENDERS/QUOTES/ REQUEST FOR PROPOSAL (RFP):

Council received two RFP's and the following resolutions were adopted.

R- 2-23 Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # 1-23, being a By-law to appoint an Integrity Commissioner and further; That By-Law # 1-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 17th day of January 2023. (Carried)

R- 3 -23 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 2-23, being a By-law to appoint an Auditor and further; That By-Law # 2-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 17th day of January 2023. (Carried)

6. REPORTS:

PUBLIC WORKS: Council received a December roads report from the Public Works Supervisor

TREASURER: Council was provided with tax by-laws and the following resolutions were adopted.

R-4-23 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be given to introduce a Bill # 3-23, being a By-law to impose a penalty charge for non-payment of current taxes and further; That By-Law #3-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 17th day of January 2023. (Carried)

R-5-23 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill # 4-23, being a By-law to impose interest charges for non-payment of tax arrears and further; That By-Law #4-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 17th day of January 2023. (Carried)

R-6-23 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 5-23, being a By-law provide for an interim tax levy for 2023 and further; That By-Law # 5- 23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 17th day of January 2023. (Carried)

DEPUTY-CLERK:

Council discussed a succession plan and the following resolutions were adopted.

R-7-23 Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 6-23, being a By-law to appoint a CAO/Treasurer and further; That By-Law # 6-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 17th day of January 2023. (Carried)

R- 8 - 23 Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 7-23, being a By-law to appoint a Clerk/Deputy Treasurer and further; That By-Law # 7-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 17th day of January 2023. (Carried)

CLERK: Council was provided with a proposed meeting schedule for 2023 and the following resolution was adopted.

R- 9-23 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council adopt the 2023 Regular Meeting Schedule for 2023, as attached. (Carried)

FIRE DEPARTMENT:

Council received the January report from the Fire Chief.

COUNCIL REPORTS:

7. COUNCIL COMMITTEES/BOARDS:

7.1 Councillor Robertson discussed the proposed 2023 ACED Budget with Council. The following resolution was adopted.

R-10-23 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council does hereby approve the proposed 2023 budget for Almaguin Community Economic Development (ACED) and that Ryerson Township's share of \$16,264.77 be included in the 2023 municipal budget. (Carried)

7.2 Council received the December Statistics from the Joint Building Committee.

7.3 Mayor Sterling provided Council with an Eastholme report.

7.4 Council received information regarding a Library Volunteer application. The following resolution was adopted.

R-11-23 Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council appoint Ruth Renwick as a Ryerson Township Community Volunteer Representative on the Burk's Falls, Armour, Ryerson Union Public Library Board. (Carried)

7.5 Councillor Patterson provided council with a MAHC and AHHC report.

7.6 Council received information regarding the upcoming FONOM Conference and the following resolution was adopted.

R- 12 -23 Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council authorize Councillors Miller, Patterson, Robertson, and Abbott to attend the Federation of Northern Ontario Municipalities (FONOM) Conference in Parry Sound May 8-10, 2023. (Carried)

8. BUSINESS ARISING/ACTIVITY LOG:

8.1 Council received a DSSAB update, and the following resolution was adopted.

R- 13 -23 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council appoint Jerry Brandt in addition to Delynne Patterson to the District of Parry Sound Social Services Administration Board (DSSAB) Area 4 comprised of Burks Falls, Armour, Ryerson, Kearney, Perry, McMurrich/Monteith. (Carried)

8.2 Council had a request from Councillor Miller to attend a Cattleman's Meeting and the following resolution was adopted.

R- 14 -23 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council accept that Glenn Miller may attend the Cattleman's Association meeting at the Friendship Club in Magnetawan on Saturday 21st, 2023. (Carried)

9. NOTICE OF MOTION: None noted.

10. COMMUNICATION ITEMS

10.1 Council received information about the Muskoka Algonquin Health Care Open House and information regarding the Community's share of redevelopment.

10.2 Council was provided with the waste management report for January.

General Information Items Received:

-Council received information from Steve Clark, Minister of Municipal Affairs regarding Ministry initiatives.

-Council received the Resolution from Township of Strong and the Village of Sundridge supporting the Almaguin Highlands Health Council HR Recruiter Initiative.

-Council received a rezoning notice from Armour Township.

11. CONFIRMING BY-LAW

R- 15 -23 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 8-23, being a By-law to confirm the meetings of Council and further; That By-Law # 8-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 17th day of January 2023. (Carried)

12. ADJOURNMENT:

R- 16 -23 Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that we do now adjourn at 7:33p.m. The next regular meeting February 7, 2023 at 6:00 p.m. (Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

SPECIAL COUNCIL MEETING

MINUTES

Thursday January 26, 2023

A special meeting of Council was held Thursday January 26, 2023 at 9:30 a.m., for Council orientation.

Members of Council were notified of this special meeting on the January 17, 2023 meeting agenda. The special meeting agenda for January 26, 2023 was emailed to Council on January 18, 2023. The public was notified of this meeting by posting of this special meeting agenda January 18, 2023.

Members of Council in attendance: Mayor Sterling and Councillors Abbott, Miller, Patterson and Robertson.

Staff in attendance: Kryssi Sinclair and Judy Kosowan.

Mayor Sterling called the meeting to order at 9:37 a.m.

DECLARATION OF PECUNIARY INTEREST: None declared.

DISCUSSION:

For Council orientation, the following information was provided and an overview of each policy was discussed: Occupational Health and Safety Health and Safety Awareness and annual Policy Statement, Violence and Harassment Program and annual Policy Statement, Shared Service Agreement, Accessibility Plan, History of Incorporation of the Township.

The Occupational Health and Safety and the Violence and Harassment policy Statements were updated and signed.

ADJOURNMENT

The meeting adjourned at 11:36 a.m.

MAYOR

CLERK/DEPUTY CLERK

Township of Ryerson Agenda Package

	A	B	R	S	T	U	V	W
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2022 DRAFT BUDGET							
3	January 30, 2023							
4	Account #	Description	2020 Actual	2021 Actual	2022 Budget	2022 YTD (PRE-AUDIT)	2023 Draft Budget	Comments
6	OPERATING ACTIVITIES							
7	OPERATING REVENUE							
8	15-321	MVC	1,940	2,930	5,500	3,364	2,700	3-year average
9	15-321-01	Inspections	205	649	400	630	400	
10	15-321-03	Miscellaneous Revenue	4,994	14,363	51,000	41,014	1,900	Fines, burn permits
11	15-321-04	Air Station	1,500	-	-	-	-	
13	15-621	Fire Transfer from Reserve	-	-	-	-	-	
14		TOTAL OPERATING REVENUE	8,639	17,942	56,900	45,008	5,000	
15								
16		OPERATING EXPENDITURES						
17	16-202	Vehicle Expense	18,384	19,589	20,100	29,198	22,000	
18	16-203	Equipment/Comm Repair	12,690	12,802	12,600	11,280	12,850	
21	16-206	Fire Prevention Supplies	-	3,072	3,500	3,514	4,000	Supplies, fire rate signs, uniforms
23	16-208	Training	23,238	30,050	45,595	35,414	14,000	
25	16-209	WSIB	4,794	7,765	7,750	6,869	7,500	
26	16-210	Response Wages	54,804	46,177	58,800	41,857	99,500	
27	16-211	Wages & Empl Related Costs	117,910	174,928	186,050	183,458	190,800	
28	16-212	Insurance	22,257	24,003	26,400	30,084	31,500	
29	16-213	Building Repair/Maintenance	1,683	8,640	9,780	2,621	6,800	
30	16-214	Office Expense	13,647	13,641	15,100	18,532	17,500	
34	16-215	Air Station Fill and Maintenance	1,936	861	1,000	1,350	1,000	
35	16-216	PPE	3,438	1,499	3,500	5,237	500	Gloves, masks, gowns, wipes
36	16-217	New Equipment/Gear	34,732	48,610	31,500	42,791	34,400	Portable radios, bunker gear, helmets, boots, station wear
37	16-218	Miscellaneous	422	840	7,000	3,474	1,000	
38	16-219	Snow Removal	1,650	1,599	2,100	1,803	2,100	
39	16-222	Recharge Fire Extinguishers	178	614	500	359	500	
40	16-223	Radio License	1,420	1,514	1,600	1,565	1,650	Forecasted inflationary increase

Township of Ryerson Agenda Package

A	B	R	S	T	U	V	W	
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2022 DRAFT BUDGET							
3	January 30, 2023							
4	Account #	Description	2020 Actual	2021 Actual	2022 Budget	2022 YTD (PRE-AUDIT)	2023 Draft Budget	Comments
41	16-224	Answering Service	1,261	1,261	1,300	1,286	1,300	
42	16-225	Legal	-	-	-	-	1,000	
43	16-226	Office Space Rental	3,242	3,242	3,242	3,242	3,242	
44	16-229	Audit/Accounting	2,534	2,554	2,600	3,911	4,000	Audit fees \$3,500 per contract + \$400 for external accounting
46	16-248	Defib/Medical Supplies	-	829	500	403	500	
47		TOTAL OPERATING EXPENDITURES	320,219	404,117	440,517	428,248	457,642	3.9%
48								
49		NET OPERATING EXPENDITURES	311,580	386,175	383,617	383,240	452,642	
50								
51								
52		CAPITAL TRANSACTIONS						
53		CAPITAL REVENUE						
54	15-321-02	Donations (typically received for fire capital assets)	40	50	100	555	100	
58	15-621	Transfer from Fire Committee Reserve	7,500	-	-	-	-	
59		TOTAL CAPITAL REVENUE	7,540	50	100	555	100	
60								
61		CAPITAL EXPENDITURES						
62	16-221	Capital Purchase	9,830	-	310,000	273,286	78,700	
67		Debt Repayment						
68	16-212-1	Tanker Loan - interest	6,811	6,076	5,318	5,318	4,537	
69	16-212-2	Tanker Loan - principal	24,266	24,992	25,740	25,740	26,510	
70								
71		TOTAL CAPITAL EXPENDITURES	40,907	31,067	341,058	304,343	109,747	
72								
73		NET CAPITAL EXPENDITURES	33,367	31,017	340,958	303,788	109,647	
74								
75		NET EXPENDITURES	344,947	417,193	724,575	687,028	562,289	
76								
77		MUNICIPAL CONTRIBUTIONS						

Township of Ryerson Agenda Package

	A	B	R	S	T	U	V	W
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2022 DRAFT BUDGET							
3	January 30, 2023							
4	Account #	Description	2020 Actual	2021 Actual	2022 Budget	2022 YTD (PRE-AUDIT)	2023 Draft Budget	Comments
78	15-621 A	Armour (47.84%)	165,023	199,585	346,637	328,674	268,999	
79	15-621 B	Burk's Falls (28.6%)	98,655	119,317	207,228	196,490	160,815	
80		Ryerson (23.56%)	81,270	98,291	170,710	161,864	132,475	
81			344,947	417,193	724,575	687,028	562,289	

Township of Ryerson Agenda Package

BREAKDOWN OF DRAFT 2022 FIRE BUDGET

01/30/2023

Account #	Heading	Item Description	Cost	Total
16-202	Vehicle Expense	Safety Inspection	\$2,800	
		Undercoating	\$1,000	
		Fuel	\$10,000	
		Aerial Test	\$1,700	
		ATV Tracks on & Tires Off	\$1,500	
		Miscellaneous (batteries, tires, lights, etc)	\$5,000	
				\$22,000
16-203	Equip/Comm Repair	Pump test	\$1,500	
		Bunker gear cleaning	\$5,500	
		Annual flow testing	\$1,550	
		Annual Fit testing	\$1,000	
		Maintenance on comm tower	\$300	
		Miscellaneous (radio batteries, etc)	\$3,000	
				\$12,850
16-208	Training			
		Training props	\$2,000	
		O AFC yearly registration/NEFEC (Chief, Deputy Chief, FPO, 1 firefighter)	\$5,000	
		External HR training	\$3,000	
		Option for firefighters to attend RTC	\$4,000	
				\$14,000
16-210	Volunteer Fire Wages	Steps in new proposed grid: first on \$18, completed recruit training \$20, FF1 \$22, FF2/Hazmat \$26, Acting Captain \$28, Captain \$30, Deputy Chief \$22.50, Chief \$35	\$99,500	
				\$99,500
16-213	Building Maintenance	Cleaning supplies	\$500	
		Contracted cleaning services	\$500	
		Signage for seacan	\$300	
		4 racks for seacan	\$2,500	
		Unanticipated building repairs	\$3,000	
				\$6,800
16-214	Overhead Expenses	Office cleaning	\$2,000	
		Copier contract	\$1,000	
		Phone costs	\$7,000	
		Utilities	\$7,000	

Township of Ryerson Agenda Package

		Supplies including FPO	\$500	
				\$17,500
16-215	Air Station Fill & Maint	Service contract on new air station (1/4 share)	\$1,000	
				\$1,000
16-217	New Equipment/Gear	Forestry Gear/helmets	\$5,000	
		Coveralls	\$2,500	
		Bunker gear- 4 sets	\$12,000	
		Hats, t-shirts, and station wear	\$3,500	
		Hoses and nozzles	\$4,000	
		4 Seek TICs	\$4,000	
		Other miscellaneous	\$3,400	
				\$34,400
16-221	Capital Purchases	Ice water rescue tent (split 5 ways)	\$2,500	
		Live fire unit (our share)	\$20,000	
		Expansion of fire hall	\$50,000	
		HCN Bump Station	\$6,200	
				\$78,700

**The Corporation of the Township of Ryerson
Council Statement of Remuneration and Expenses
For the Period from January 1 to December 31, 2022**

Per Municipal Act RSO 2001, Section 284 (1, 2); Township By-Law 24-19

	Expenses	Honourariums	Total
Mayor: George Sterling	\$0.00	\$7,116.07	\$7,116.07
Councillor: Beverly Abbott	\$0.00	\$1,323.55	\$1,323.55
Councillor: Penny Brandt	\$107.97	\$2,854.95	\$2,962.92
Councillor: Celia Finley	\$0.00	\$2,440.46	\$2,440.46
Councillor: Glenn Miller	\$0.00	\$1,087.60	\$1,087.60
Councillor: Dan Robertson	\$0.00	\$1,223.55	\$1,223.55
Councillor: Delynne Patterson	\$109.15	\$7,613.20	\$7,722.35
Councillor: Joseph Vella	\$338.07	\$7,069.40	\$7,407.47
Sub Total	\$555.19	\$30,728.78	\$31,283.97
Total remuneration and expenses paid to Council			\$31,283.97

Prepared January 30, 2023

Township of Ryerson Agenda Package

2023 TRI R WASTE MANAGEMENT DRAFT BUDGET						
	Account #	Description	2022 BUDGET	2022 ACTUAL	2022 PROJECTED ACTUAL	2023 DRAFT BUDGET
TRI R WASTE MANAGEMENT OPERATING BUDGET						
TRI R WASTE MANAGEMENT OPERATING REVENUE						
1	15-341-000	TRI R Landfill Sales	\$145,000	\$116,112.02	\$ 147,000	\$145,000
2	15-342-000	TRI R Recycling Sales	\$10,000	\$31,936.53	\$ 39,000	\$15,000
3	15-344-000	TRI R Recycling Revenue - Blue Box Sales	\$150	\$180.00	\$ 180	\$150
4	15-540-000	TRI R Govt. Grants Recycling Operating	\$65,000	\$17,482.52	\$ 65,000	\$65,000
5	TRI R WASTE MANAGEMENT TOTAL REVENUE		\$220,150	\$165,711.07	\$ 251,180	\$225,150
TRI R WASTE MANAGEMENT OPERATING EXPENDITURES						
6	16-451-000	TRI R - Salaries & Benefits	\$255,420	\$169,792.52	\$249,000	\$279,000
7	16-451-001	TRI R - Landfill Training, Health & Safety	\$4,500	\$4,663.40	\$5,000	\$3,000
8	16-452-000	TRI R - Landfill - Supplies	\$2,500	\$1,068.48	\$2,000	\$2,500
9	16-454-000	TRI R - Skid & Packer Fuel	\$4,000	\$3,500.44	\$4,200	\$4,000
10	16-455-000	TRI R - Insurance	\$6,500	\$6,610.03	\$6,610	\$7,000
11	16-455-002	TRI R - Audit & Accountant Fees	\$4,200	\$0.00	\$4,200	\$4,500
12	16-456-000	TRI R - Landfill - Hazardous Waste Disposal	\$3,000	\$0.00	\$3,500	\$3,500
13	16-460-000	TRI R - Landfill - Dozer/Site Maintenance	\$3,000	\$346.15	\$1,000	\$3,000
14	16-460-005	TRI R - Landfill - Contracted Services	\$6,000	\$12,328.99	\$17,000	\$6,000
15	16-461-000	TRI R - Landfill - Office & Advertising	\$2,500	\$1,516.04	\$1,900	\$2,500
16	16-461-001	TRI R - Landfill Bank Charges	\$2,500	\$1,601.74	\$2,500	\$2,500
17	16-462-000	TRI R - Payment in Lieu of taxes	\$3,800	\$3,587.49	\$3,587	\$3,800
18	16-464-000	TRI R - Landfill - Monitoring	\$20,000	\$10,696.31	\$20,000	\$20,000
19	16-465-000	TRI R - Landfill- Equipment Maintenance	\$25,000	\$22,779.33	\$37,700	\$30,000
20	16-475-001	TRI R - Recycling Training, Health & Safety	\$2,000	\$569.27	\$2,000	\$2,500
21	16-476-000	TRI R - Recycling - Freight	\$15,000	\$8,833.90	\$14,750	\$15,000
22	16-476-005	TRI R - Recycling - Processing Fee	\$30,000	\$19,175.18	\$30,000	\$30,000
23	16-477-000	TRI R - Recycling- Equipment Maintenance	\$15,000	\$9,886.87	\$19,887	\$20,000
24	16-478-000	TRI R - Recycling- Building Maint.	\$1,500	\$0.00	\$0	\$1,500
25	16-479-000	TRI R - Recycling- Promotion	\$0	\$0.00	\$0	\$0
26	16-480-000	TRI R - Recycling - Natural Gas	\$2,700	\$1,792.30	\$2,500	\$2,500
27	16-481-000	TRI R - Hydro & Telephone	\$2,500	\$1,976.38	\$2,500	\$2,500
28	16-483-000	TRI R - Recycling- Supplies	\$2,500	\$1,404.83	\$2,000	\$2,000
29	16-484-000	TRI R - Recycling- Office & Advertising	\$2,500	\$1,029.68	\$2,500	\$2,500
30	16-486-000	TRI R - Recycling - Winter Maintenance	\$4,500	\$825.00	\$3,000	\$4,500
31	TRI R WASTE MANAGEMENT TOTAL OPERATING EXPENDITURES		\$421,120	\$283,984.33	\$437,334	\$454,300
32	TRI R WASTE MANAGEMENT NET OPERATING EXPENDITURES		\$200,970	\$118,273.26	\$186,154	\$229,150

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Township of Ryerson Agenda Package

2023 TRI R WASTE MANAGEMENT DRAFT BUDGET						
Account #	Description	2022 BUDGET	2022 ACTUAL	2022 PROJECTED ACTUAL	2023 DRAFT BUDGET	
2023 TRI R WASTE MANAGEMENT DRAFT BUDGET						
Account #	Description	2022 BUDGET	2022 ACTUAL	2022 PROJECTED ACTUAL	2023 DRAFT BUDGET	
TRI R WASTE MANAGEMENT CAPITAL TRANSACTIONS						
TRI R WASTE MANAGEMENT CAPITAL REVENUES						
33	16-343-000 TRI-R - Sale of equipment	\$17,000	\$15,000.00	\$18,150	\$0	
34	TRI R WASTE MANAGEMENT TOTAL CAPITAL REVENUE	\$17,000	\$15,000.00	\$18,150	\$0	
TRI R WASTE MANAGEMENT CAPITAL EXPENDITURES						
35	16-489-500 TRI R - 40 yd compaction bin	\$0	\$0.00	\$0	\$15,000	
36	16-489-503 TRI-R - Purchase of FoodCyclers	\$31,000	\$27,017.33	\$33,317	\$0	
37	16-489-504 TRI R - Landfill - Equipment Repairs	\$0	\$0.00	\$0	\$30,000	
38	TRI R WASTE MANAGEMENT TOTAL CAPITAL EXPENDITURES	\$31,000	\$27,017.33	\$33,317	\$45,000	
39	TRI R WASTE MANAGEMENT NET CAPITAL EXPENDITURES	\$14,000	\$12,017.33	\$15,167	\$45,000	
40	TRI R WASTE MANAGEMENT NET EXPENDITURES	\$214,970	\$130,290.59	\$201,321	\$274,150	
41	TRI R WASTE MANAGEMENT CONTRIBUTIONS BY MUNICIPALITY	2022 Applied 15% Plus % of Bags	2022 Applied 15% Plus % of Bags	2022 Applied 15% Plus % of Bags	2023 budgeted 15% Plus % of Bags	
42	Armour	15% of Net Expenditures	\$32,246	\$19,544	\$30,198	\$41,123
43	2021 total bags - 23,661 = 66.544% OF TOTAL BAGS		\$78,677	\$47,773	\$73,682	\$100,337
44	TOTAL CONTRIBUTION		\$110,923	\$67,316	\$103,880	\$141,459
45	Burks Falls	15% of Net Expenditures	\$32,246	\$19,544	\$30,198	\$41,123
46	2021 total bags - 1,248 = 3.510% OF TOTAL BAGS		\$4,150	\$2,184	\$3,887	\$5,292
47	TOTAL CONTRIBUTION		\$36,395	\$21,728	\$34,085	\$46,415
48	Ryerson	15% of Net Expenditures	\$32,246	\$19,544	\$30,198	\$41,123
49	2021 total bags - 10,648 = 29.946% OF TOTAL BAGS		\$35,406	\$21,703	\$33,158	\$45,153
50	TOTAL CONTRIBUTION		\$67,652	\$41,246	\$63,356	\$86,276
51	TOTAL OF ALL CONTRIBUTIONS		\$214,970	\$130,291	\$201,321	\$274,150
52	2022 Garbage bag count used for application of total contribution by municipality. Number of Bags to be adjusted at year end to 2023 totals. Estimated 2022 total bags = 35,557 (Armour = 23,661 (66.544%) Burks Falls = 1,248 (3.510%) Ryerson = 10,648 (29.946%)					

Township of Ryerson Agenda Package

BURK'S FALLS, ARMOUR AND RYERSON MEMORIAL
ARENA
2023 DRAFT BUDGET

Account #	Description	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals at Sept 30	2023 Draft Budget
OPERATING ACTIVITIES								
1	OPERATING REVENUE							
2	15-372							
3	User fees, Public Skating, Sign Rentals	102,965	101,626	22,735	58,678	87,800	67,948	106,650
4	Concessions, Skate Sharpening	17,529	14,229	5,811	2,602	11,075	2,019	12,900
5	Donations/Other Revenue	246	236	285	202	300	300	300
6	COVID Revenue operations							
7	TOTAL OPERATING REVENUE	120,740	116,092	28,831	61,482	99,175	73,667	119,850
OPERATING EXPENDITURES								
8	16-721 Arena-Wages & Benefits	160,921	177,640	113,806	111,321	172,573	125,530	197,346
9	16-723 Arena Bad Debt Expense		327	3,644	3,643	0	0	0
10	16-724-1 Audit & Accounting	1,775	2,480	2,500	2,500	2,500	315	2,500
11	16-724-10 Insurance	20,136	21,983	24,894	24,894	26,250	35,445	37,250
12	16-724-2 Telephone	1,461	1,594	1,459	1,459	2,000	943	2,100
13	16-724-3 Hydro	48,167	49,069	23,648	23,648	51,575	26,927	55,525
14	16-724-4 Natural Gas	12,394	10,337	9,139	9,139	15,000	9,386	15,750
15	16-724-5 Water & Sewer	6,266	4,484	2,375	2,375	7,055	1,872	7,535
16	16-724-6 Ice Plant	40,147	14,209	4,524	4,524	17,500	12,278	16,880
17	16-724-7 Building Maintenance	20,932	40,006	15,936	15,936	22,800	9,892	24,900
18	16-724-8 Cleaning Supplies	3,503	3,443	1,680	1,680	4,750	1,977	4,750
19	16-724-9 Zamboni	9,523	9,872	9,327	9,327	13,500	13,027	13,500
20	16-724-9 COVID related expenses			7,560	7,560			
21	16-724-9 Office supplies and uniform	5,892	1,845	2,791	2,791	5,500	4,459	5,500
22	16-724-92 Fire Safety	1,849	3,547	1,266	1,266	3,160	1,940	3,225
23	16-724-93 Snow Removal	6,540	6,895	8,466	8,466	5,350	2,868	5,460
24	16-724-94 Elevator	1,027	1,432	1,165	1,165	2,750	2,855	2,805
25	16-724-95 Skate Sharpener		1,422	0	0	500	0	500
26	16-724-96 Booth Supplies	11,340	7,609	5,046	5,046	4,160	1,991	5,000
27	16-724-97 Training							
28	80-123 to be recovered (I/S)-Telephone-Arena	2,180	4,324	270	270	4,500	1,162	4,500
29	Capital: Telephone		1,343	1,343	1,343	0	0	0
30	16-725-2 Interest on Telephone Capital Lease	95	61	25	25	0	0	0
31								
32	TOTAL OPERATING EXPENDITURES	354,148	362,579	261,655	259,169	361,423	252,367	405,026
33								
34	NET OPERATING EXPENDITURES	233,408	246,487	232,824	197,687	262,248	178,700	285,176

9 months of ice based on 2021/22 estimated based on AMHA fee & PS Cadets
Estimated 6066 operator hours at 2023 wage rate
estimated 5% increase from 2022 actual
estimated 5% increase from 2022 budget
based on recommended rates increase & previous years seasonal usage
based on recommended rates increase & previous years seasonal usage
based on recommended rates increase & previous years seasonal usage
4% decrease from 2022 budget
set of nets/netting - repairs to dasher boards - normal day to day operations
post COVID sanitizing needs
Can be reduced an estimated \$5500 if Capital project is approved
Based on 2022 estimates
2% estimated increase on 2022 estimates
2% estimated increase on 2022 estimates
2% estimated increase on 2022 estimates
R&S courses for staff & succession plan training courses
paid off in 2021
paid off in 2021

Township of Ryerson Agenda Package

Account #	Description	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals at Sept 30	2023 Draft Budget
CAPITAL TRANSACTIONS								
CAPITAL REVENUE								
35 15-372	Exhaust Fan inspection/repairs				24,500		0	0
36							0	0
37							0	0
38	TOTAL CAPITAL REVENUE	0	0	0	24,500	0	0	0
39								
CAPITAL EXPENDITURES								
40 16-725	Capital Expense		8,040	1,552	34,334	60,050	46,669	
41								
42								
43	Dehumidifier Replacement with Platform							75,000
44	Zamboni Rebuild to extend life							26,000
45	Zamboni Dynascrub							6,500
49	Facility Structure Report							4,000
50	Oil Separators							12,000
51	Upgrade Relief Pipe/Stack/Size							5,000
52	Dishwasher							7,650
53								
54								
55	TOTAL CAPITAL EXPENDITURES	0	0	1,552	34,334	60,050	46,669	136,150
56								
57	NET CAPITAL EXPENDITURES	0	0	1,552	34,334	60,050	46,669	136,150
58								
59	NET EXPENDITURES	233,408	246,487	234,376	232,021	322,298	225,369	421,326
60								
MUNICIPAL CONTRIBUTIONS								
61 15-672	Armour		76,599	83,572	77,340	88,867	80,577	140,442
62 15-672	Ryerson		76,599	83,572	77,340	88,867	80,577	140,442
63 15-672	Burk's Falls		76,599	83,572	77,340	88,867	80,577	140,442
64								
65								
	Totals	120,740	116,092	116,092	116,092	116,092	116,092	116,092

2 mechanical units with new stand for 2nd unit based on recommendation from Zamboni Co. based on estimate from Zamboni Co. Quebec Required by law - 5 year capital estimate Based on Black and MacDonalld 10 year Capital needs Based on Black and MacDonalld 10 year Capital needs Machine plus plumber install

Arena Revenue Budget Break Down

	2018	2019	2020
Ice Rental	91,936	90,027	20,436
Public Sk8	3,549	3,486	497
Hall Rent	5,181	6,314	1,191
Sign Rent	2,300	1,799	611
Skate Sharpe	918	713	259
Concessio	16,610	13,517	5,511
Donations	246	236	326
Totals	120,740	116,092	28,831

Township of Ryerson Agenda Package

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY 2023 BUDGET DRAFT 21-Sep-22

Account #	Description	2021 Actual	2022 Final Actual	December 31, 2022 Projected	2023 Draft Budget	Budget Increase (Decrease) vs. 2021 Actual	Budget Increase (Decrease) vs. 2022 Projected	Comments
1	OPERATING ACTIVITIES							
2	REVENUE							
3	GRANTS							
4	15-375-003 McMurich/Monteith	2,589	2,589	2,589	2,589	0	0	
5	15-375-013 Gov't of Ontario annual funding	13,814	13,814	13,814	13,814	0	0	
6	15-375-015 Student Grants	2,887	2,942	1,800	3,000	113	1,200	Canada Summer Jobs grant budgeted re 1 summer student position for 2023.
	15-375-016 Federal YCW Grant	7,036		442	3,000		2,558	Young Canada Works grant budgeted re 1 summer position for 2023.
10	15-375-018 Miscellaneous grants:	1,637	0	300	300	(1,337)	0	Internet Connectivity and ILL postage grant in 2021. Status of connectivity grant for 2022 or 2023 is unknown. Budget = ILL.
12	DONATIONS							
13	15-375-023 Donations - in house (Jar donations)	2,786	600	1,900	1,900	(886)	0	2021 high re COVID vaccine passport donations. Donations in lieu of fines in 2022/2023.
14	15-375-025 Donations - Miscellaneous	0	0	11,500	0	(11,500)	0	Large in-memorium donation received in 2022.
15	15-375-027 Donations - Adopt-a-book	584	400	800	800	216	0	
16	15-375-029 Donations - Earmarked	1,300	0	0	0	(1,300)	0	
17	OTHER REVENUE							
18	15-375-033 Fines	266	300	0	0	(266)	0	Late fees no longer being charged.
19	15-375-043 Faxes sent	252	200	250	250	(2)	0	
20	15-375-053 Used book sales	948	700	1,400	1,000	52	(400)	
21	15-375-063 Photocopies	488	350	700	600	112	(100)	
22	Donations account interest	0	0	0	0	0	0	Any interest earned on bursary reserve is recorded directly as an increase in the reserve, with no net impact on the budget.
23	15-375-073 Investment interest	491	851	851	864	373	13	GIC earning 1.6% and is locked in until Oct 15/24.
25	15-375-083 Non-resident memberships	363	150	375	375	13	0	
26	15-375-093 Miscellaneous revenues	355	120	180	180	(175)	0	
27	15-375-103 Transfer from Bursary Reserve	600	300	333	0	(600)	(333)	Any bursary-related costs to be transferred from related reserve. No bursary expected for 2023.
27	TOTAL OPERATING REVENUE	36,395	23,316	37,234	28,672	(3,687)	(8,562)	
28	OPERATING EXPENDITURES							
29	WAGES							
30								

Township of Ryerson Agenda Package

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY 2023 BUDGET DRAFT 21-Sep-22


Account #	Description	2021 Actual	2022 Final Budget	December 31, 2022 Projected	2023 Draft Budget	Budget Increase (Decrease) vs. 2021 Actual	Budget Increase (Decrease) vs. 2022 Projected	Comments
31	16-800-000 Salaries & Benefits	124,761	127,977	133,498	157,114	32,353	23,616	Salary and benefits accounts were combined in 2022. 2023 budget is based on 7.0% CPI increase (most recently published per Bank of Canada at Sep 21/22). Also includes addition of OIMERS for one part-time position, + 7 hours/week for one part-time position, and 2 summer student positions for 9 weeks each.
38	ACQUISITIONS							
39	16-800-002 Books, Magazines, DVDs	7,614	12,000	12,000	12,000	4,386	0	
40	FACILITIES							
41	16-800-012 Telephone	269	270	270	270	1	0	No change in current rate anticipated.
42	16-800-014 Hydro	1,625	2,250	1,900	2,000	375	100	5% inflationary increase budgeted for 2023.
43	16-800-016 Heat	714	1,000	900	950	236	50	5% inflationary increase budgeted for 2023.
44	16-800-018 Water	982	982	1,003	1,030	48	27	2.5% increase budgeted for 2023.
45	16-800-022 Cleaning supplies	523	1,000	50	400	(123)	350	
46	16-800-024 Weekly cleaning	2,105	2,200	2,200	2,200	95	0	
47	16-800-032 Insurance	2,211	2,300	2,600	2,730	519	130	5% inflationary increase budgeted for 2023.
48	16-800-042 Repairs & maintenance	23	500	500	500	477	0	
49	16-800-052 Rent	6,738	6,991	6,991	7,201	462	210	3% annual increase per 2022-2024 lease agreement
50	ADMINISTRATIVE AND PROGRAM EXPENSES							
51	16-800-062 ILLO expenses re damaged books	0	50	50	50	50	0	
52	16-800-072 Computer support	494	1,000	1,000	1,000	506	0	
53	16-800-082 Program expenses	1,408	2,000	1,000	1,500	92	500	
54	16-800-084 Bursary Program	600	300	333	0	(600)	(333)	Bursary funded from bursary reserve created in 2016.
55	16-800-092 Training	125	1,600	300	1,600	1,475	1,300	
56	16-800-102 Bank charges	304	300	505	450	146	(55)	Currently \$25 + \$12.50 CFT fees monthly
57	16-800-112 Office & clerical supplies	1,383	2,500	1,800	2,000	617	200	
58	16-800-114 Postage	249	360	380	400	151	20	5% inflationary increase budgeted for 2023.
59	16-800-122 Annual dues & licences	4,331	4,200	4,500	4,725	394	225	5% inflationary increase budgeted for 2023.
60	16-800-132 Internet connectivity	1,343	1,343	1,343	1,343	(0)	0	No change in current rate anticipated.
61	16-800-142 Audit & accounting	5,751	4,800	3,400	3,570	(2,181)	170	5% inflationary increase budgeted for 2023.
62	16-800-152 Advertising	0	500	0	500	500	500	
63	16-800-162 Miscellaneous expenses	707	500	500	500	(207)	0	
64	16-800-172 Contingency	0	500	0	500	500	500	
65	TOTAL OPERATING EXPENDITURES	164,261	177,423	177,023	204,533	40,272	27,510	
66								
67	NET OPERATING EXPENDITURES	127,866	154,107	139,789	175,861	43,959	36,072	
68								
69	CAPITAL TRANSACTIONS							
70	FROM OPENING SURPLUS							

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Township of Ryerson Agenda Package

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY 2023 BUDGET DRAFT 21-Sep-22

Account #	Description	2021 Actual	2022 Final Budget	December 31, 2022 Projected	2023 Draft Budget	Budget Increase (Decrease) vs. 2021 Actual	Budget Increase (Decrease) vs. 2022 Projected	Comments
71	15-375-001 Previous year surplus (deficit)	10,511	1,511	9,870	14,317			Anticipated year-end surplus to be transferred to bursary reserve (10% of prior year surplus up to \$300) and future needs reserve (balance of prior-year surplus)
73	15-375-105 Transfer from Future Needs Reserve	0	0	12,640	0			Resolution to be passed to transfer 2022 capital expenditures from future needs reserve.
74	TOTAL CAPITAL REVENUE	10,511	1,511	22,510	14,317			
75	CAPITAL EXPENDITURES							
76								
77	16-800-182 Capital purchases	1,523	0	12,640	0			2022 projection based on YTD expenditures as of September 19 re architect fees and computer purchases and purchase of a printer. Nothing currently budgeted for 2023.
	16-800-192 Transfer to Bursary Reserve	300	151	300	300			10% of prior-year surplus up to \$300
78	16-800-202 Transfer to Future Needs Reserve	10,511	2,900	11,110	15,776			Balance of prior-year surplus (after transfer to bursary reserve) + 1% total annual budgeted municipal contributions
79	TOTAL CAPITAL EXPENDITURES	12,334	3,051	24,050	16,076			
80								
81	NET CAPITAL EXPENDITURES	1,823	1,540	1,540	(64)			
82								
83	NET EXPENDITURES	129,688	155,647	141,329	177,619	48,895	36,290	
84								
85	MUNICIPAL CONTRIBUTIONS							
86	15-375-009 Armour	52,725	59,099	59,099	67,442	14,717	8,343	
87	15-375-005 Burk's Falls	54,721	61,807	61,807	70,533	15,812	8,726	
88	15-375-007 Ryerson	32,112	34,740	34,740	39,645	7,533	4,905	
89		159,558	155,647	155,646	177,619	38,061	21,973	
90								Current 2023 budget distribution is based on January 1st 2022 membership count: BF 39.71% R 22.32% A 37.97%
91	OPERATING SURPLUS (DEFICIT)	9,870	(0)	14,317	0			

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Fred Schmeltz Roads Supervisor
Date of Meeting:	February 7, 2023
Report Title:	Monthly Update
Report Date:	February 1/2023

Purpose/Background:

January roads department update:

The indecisive winter of 2023 continued into January. Early in the month the roads department found themselves. Ditching, Plowing, Brushing, applying gravel, and installing signs.

The snow removal equipment deployed 16 times in January. The second half of the month snow accumulations added up quickly. The grader was deployed several times to “ice blade” and push snowbanks back to accommodate large amounts of snow that have fallen the last two weeks.


During the melt cycles, the department had to do some ditching to manage running water onto Royston Road. We also did some brushing of low hanging branches that were too close to the road when laden with snow.

Some two days were warm enough to apply some cold patch to some potholes on Pegg’s Mountain and Midlothian roads.

On several occasions we had to install bump warning signs as frost heaves developed through the township.

We applied more gravel and graded trouble spots on Midlothian and Royston roads to smooth travel.

Regards
Ryerson Roads Department

	<h2>Staff Report</h2>
<p>To:</p>	<p>Ryerson Township Council</p>
<p>From:</p>	<p>Judy Kosowan, CAO/Clerk/Deputy Treasurer</p>
<p>Date of Meeting:</p>	<p>February 7, 2023</p>
<p>Report Title:</p>	<p>Traffic Control Signs – Peggs Mountain Rd./James Camp Rd. intersection</p>
<p>Report Date:</p>	<p>February 1, 2023</p>

Recommendation: That Council receive the information for consideration and direction to post this on our social media sites.

Purpose/Background:

October 4, 2022, Council updated the 2014 Traffic Control Sign By-law and subsequently several new stop signs were installed in the Township.

Unfortunately, one of the new signs on Peggs Mountain Road at the intersection of James Camp Road has been vandalized and for the second time the stop sign has been stolen.

The By-law was adopted by Council to improve safety at several intersections for many reasons:

- Improvements had been made at the Peggs Mountain Road and James Camp Road intersection. The intersection was realigned due to the increase in development and traffic in the area, and three new stop signs were installed to create an improved three way stop.
- Three other areas also required stop signs: Peggs Mountain Road 1272/1279. Private driveway entrance on east side of Royston Road allowance, enters onto Peggs Mountain Road; Branch Lane enters onto Old Rainy Lake Road and 1000/1001 Royston Road, west side of road allowance enters onto Royston Road.
- More and more people moving to the area, we have seen significant growth in that area over the last 5 years and as a result we are seeing a higher local traffic volume. There is an increase of the speed at which vehicles travel on the road partially due to local road

Township of Ryerson Agenda Package

improvements. The stop signs help to slow the traffic. The traffic signs were installed for accident prevention and to mitigate potential claims, saving the rate payers liability expenses.

- Higher traffic volumes, along with the local traffic there are logging trucks and snowmobiles using the route. It is considered a thoroughfare to get from Highway 11 to Highway 518.
- Ryerson Township has a snow-plow turn around and there is a school bus turn around at the intersection of Pegg's Mountain and James Camp Road also.
- Future growth of the Township. There have been numerous property development applications received for consents and rezonings, (which will lead to even more development). Approximately twenty-five building applications have been granted in the past 5 years for that area.

The validity of the stop signs is not in question. The issue is the fact that this is a petty crime and the individual(s) responsible are vandalizing and stealing public property. Not only is this against the law, but it also costs the ratepayers and takes the public works crew away from their other responsibilities. Currently our costs are in the one-thousand-dollar range.

Corporation of the Township of Ryerson

BY-LAW No. ___ -22

**BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 56-14
(Borland/Jones, 204 Richardson Road, Part Lot 8, Con 1)**

WHEREAS pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, Ch. P13, as amended, the Council of a municipality may enact by-laws regulating the use of lands and the erection of buildings and structures;

AND WHEREAS the Council of The Corporation of the Township of Ryerson deems it advisable to provide site specific zoning requirements for a property located at, 204 Richardson Road, Plan PCL 2848, Pt Lot 8, Con 1, Ryerson Township;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RYERSON ENACTS AS FOLLOWS:

1. Schedule "H4" of By-law No. 56-14 is amended by changing the zoning of the property described as Part of Lot 8, Concessions 1, Township of Ryerson (Richardson Road), and shown on Schedule 'A', attached hereto, from the Rural (RU) zone to the Rural Exception 28 (RU-28) zone.
2. Table 8 of Section 4.5 of By-law No. 56-14 is amended by the addition of the following provisions:

Exception	Location	Schedule	Special Provisions
RU-28	Part of Lot 8, Con 1	H4	Notwithstanding the provisions of Section 4.1 and Table 5, the following provisions apply:
By-law ___-23			<ul style="list-style-type: none"> • The minimum lot frontage shall be 60 metres. <p>All other applicable provisions of the Rural (RU) zone continue to apply.</p>

3. **This By-law shall take effect on the date of passage and come into force in accordance with** Section 34 of the Planning Act, RSO 1990, Ch. P 13.

READ A FIRST, SECOND, THIRD TIME AND FINALLY PASSED THIS ___ Day of _____, 2022

Mayor

Clerk/Deputy Clerk

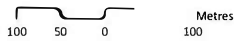
Township of Ryerson Agenda Package



 LANDS TO BE REZONED FROM RURAL (RU) TO RURAL EXCEPTION TWENTY EIGHT (RU-28)

204 RICHARDSON ROAD
PART LOT 8, CONCESSION 1
TOWNSHIP OF RYERSON
DISTRICT OF PARRY SOUND

BORLAND




THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY.
LOT CONFIGURATIONS ARE APPROXIMATE.

THIS IS SCHEDULE 'A' TO BY-LAW _____ OF THE TOWNSHIP OF RYERSON

PASSED THIS _____ DAY OF _____, 2023

MAYOR

CLERK

	<h2>Staff Report</h2>
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	February 7, 2023
Report Title:	Road Closing Information
Report Date:	January 24, 2023

Recommendation: That Council accept the provided informational package for consideration for a future resolution of support for this proposal.

Purpose/Background: The request is from Scott Napper and Michelle Hatorp-Napper. Scott and Michelle’s property includes a large deviation portion of James Camp Road. In the first step of the proposal the Napper’s would like to acquire a portion of the unopened road allowance south of their property and transfer the much larger deviation road title to the township. The Napper’s would be responsible for all legal, survey, and other expenses and the travelled road would be swapped for the actual township road allowance.

The Township often refers to the book(s), *Russell on Roads*, by W.D (Rusty) Russell, of Russell Christie LLP, because he is considered an expert on roads. Mr. Russell states in his book that, for many years the owners of a deviation road have sacrificed part of their land for public use. Today it is thought that the owners are entitled to a conveyance. Section 318 and 319 of the Municipal Institutions Act, was amended to expand the scope of entitlement way back in 1849. The reason that a deviation road is created is that the location of the original road allowance was impractical for use because of the impossible terrain. It is always in a township’s best interest to own their own roads.

The Napper’s goal is to acquire the unopened road allowance from the township and a 200 ft. parcel of shoreline from a neighbour so they will own a waterfront property to build on.

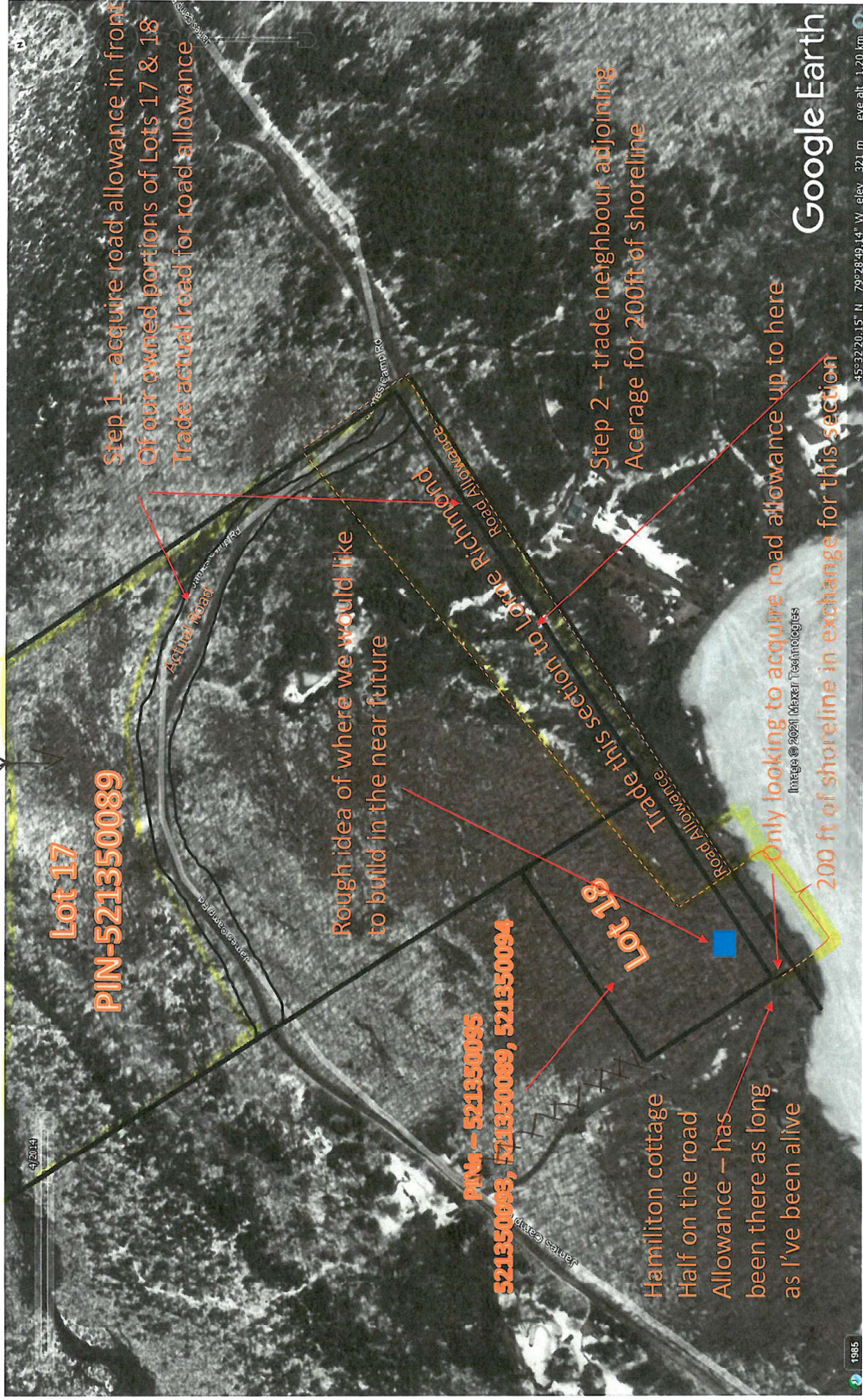
The information attached will provide an explanation of their proposal to you.

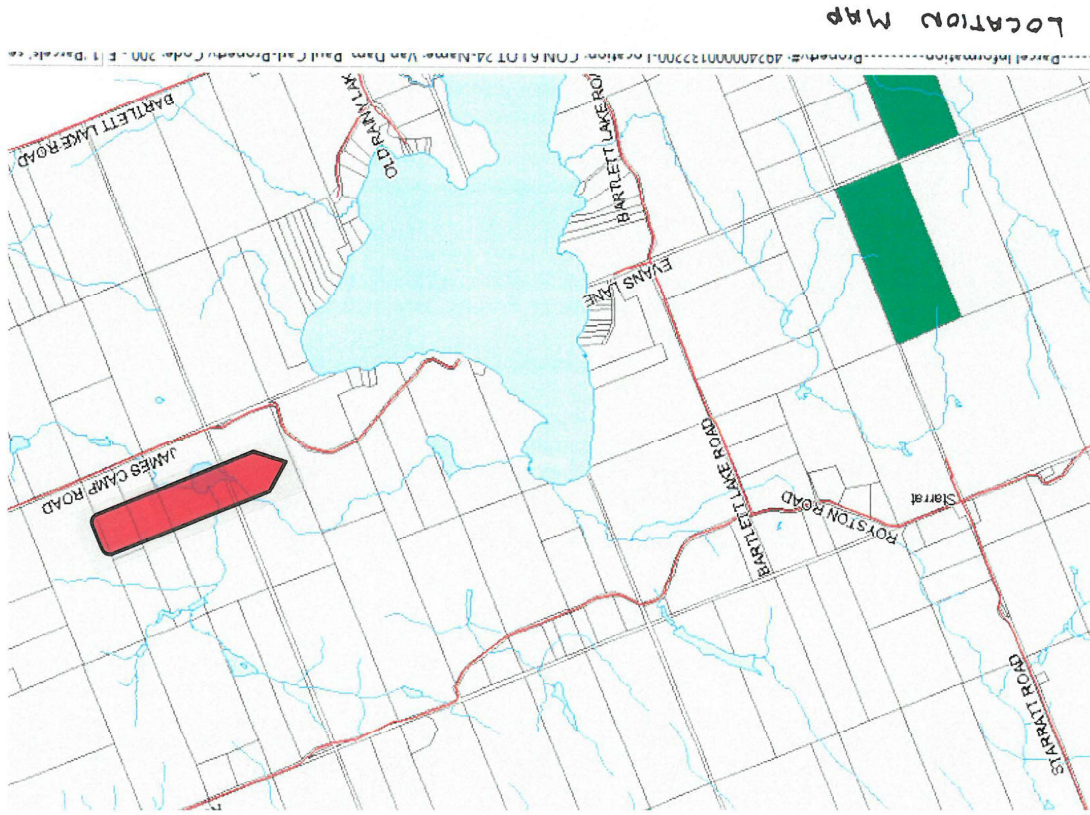
Appendix/Related Documents: Plot plan, location map, email’s December 23, 2021, August 17, and August 25th, 2022.

Township of Ryerson Agenda Package

PLOT PLAN

TRANSFER OF THE ROAD WOULD CREATE A NATURAL SEVERANCE





Nancy Field

From: scott <scott_napper@ryerson.com>
Sent: December 23, 2021 11:39 AM
To: Nancy Field
Subject: Re: Road Closing
Attachments: 212165 Napper - Plan (1).pdf; township proposal.pdf

Hi Nancy,

Thanks for getting back to me. I am going to try my best to explain what it is ultimately that we would like to do as acquiring the road allowance is really only the first step. I've attached a couple of files (a recent survey of the south end of our property & a mocked up Google map view of our property with markups to help describe what we would like to do.) Hopefully this all helps but please let me know if you have any other questions.

1. For starters we would like to acquire the road allowance that is immediately to the south of our owned portions of Lot's 17 & 18. As Michelle mentioned in some earlier emails, the road allowance actually cuts right through the middle of an existing cottage (The Hamiltons) on the adjacent property to our portion of Lot 18. The fact that it cuts through the middle of the cottage and the fact that the cottage is over 100 years old from my knowledge essentially tells us that this road allowance cannot be opened at anytime even if the township wanted to do so? This may be incorrect, but it is our understanding none the less. Just to be clear as well, we would NOT be looking to acquire the portion of the road allowance that runs beyond our portion of Lot 18.
2. We have already spoken with Lorne Richmond who owns the property and shoreline to the south of the road allowance. He would like to trade us some shoreline (200ft) for some acreage to widen out his property to the north of his cottage. We have not come to a final agreement on the actual proposed property line changes, but what I show in the PDF is a rough estimate of what we would be willing to do.

The ultimate goal is to acquire the road allowance so that we can then acquire 200 ft of shoreline so that we have water front property that we can then build on. I've identified the rough spot that we would like to build in the near future.

Please let me know if you have any questions.

Regards

Township of Ryerson Agenda Package

[Click Here To Send Me Files \(Larger Than 5mb\)](#)

From: Nancy Field <deputyclerk@ryersontownship.ca>
Sent: August 17, 2022 2:59 PM
To: Rick Hunter <rhunter@planscape.ca>
Subject: Napper Request to stop up close / swap deviating road

Good Afternoon Rick,

Re: Scott Napper, Roll Number 4924 000 001 17500 Zoned Rural and Limited Services.

This is a bit of a convoluted proposal. I will do my best to explain this clearly.

James Camp Road property is owned by Scott and Michelle Napper, and was originally purchased as 2 separate lots that merged on title in 2017. It is vacant land not on the water. The attachment makes the property look like the small lot on the west side is on the water but this is wrong. The unopened road allowance runs in front of the whole property and continues on in front of the next lot to the west (known as 1091 James Camp).; The water front, south of the unopened road allowance, is owned by 909 James Camp Road.

As you can see from the attachment marked location the property contains a large deviation portion of James Camp Road.

The Nappers would like to swap the deviation road for this unopened road allowance with the Twp. so they can own the 66' road allowance of their owned portions of lot 17&18.

If Council agrees to this the Nappers would then like to complete two lot additions. They will give a few acres to the owners of 909 James Camp Road (Lorne Richmond) and 909 will give the Nappers 200 feet of water front land that they own to the south. So in the end Nappers will only keep 200 feet of the road allowance in front of the little lot that merged on title, this is where they plan to build their cottage on the water, and the neighbours at 909 will have the majority of the road allowance. See the attachment "township proposal".

Important informational points:

The 3 small waterfront lots to the west all have legal easement from Plan 42R5161 so the lots have access from the road and not only water access. (so stopping up the road would not affect those lots).

Scott Nappers brother owns all the land surrounding the 3 small waterfront lots and abutting up to Scott's property so Scott intends on getting legal entrance from his brother through Plan 42R5161.

The Nappers do not intend on acquiring the portion of road allowance that runs beyond their portion of lot 18.

The unopened road allowance to the water is mostly blocked from a cottage built 100 years ago that is mostly located on the road allowance so this is not used for lake access or any type of travel.

The unopened road allowance is on a very steep slope to the water and is not navigable, to even walk on, so is not used to access the lake.

There is a lake access point south of this location.

Hydro easement 43R13134 runs through Nappers property.

The Nappers have already completely surveyed the unopened road allowance and are aware that they will have to survey the actual road going through there property and they are fully aware of the costs.

Township of Ryerson Agenda Package

Nappers have already got an agreement with the neighbours for the lot addition.

The Nappers are going to approach the Hamilton's to the west at 1091C James camp, to see if they are interested in purchasing the unopened road allowance to the water that their cottage is built on at the same time.

So Rick I believe this proposal will be a 2 step process, first to approach Council about the road swap and complete that if they support, and then look at the lot additions.

If you have any questions I am available to discuss this with you. I will be away on vacation from August 22 to September 6th.

It would be good to get your planning report and your thoughts about this.

Thanks!

Nancy Field
Deputy Clerk
Ryerson Township

Nancy Field

From: Rick Hunter <rhunter@planscape.ca>
Sent: August 25, 2022 1:00 PM
To: Nancy Field
Cc: RyersonPS - 042403
Subject: RE: Napper Request to stop up close / swap deviating road

Good afternoon Nancy;

Thank you for the detailed review of the Napper proposal.

My initial response is that this is a well thought out proposal that resolves a number of historic issues with the road allowances and the lots.

The information that you have provided would indicate to me that the proposal is consistent with the applicable official plan provisions related to road allowances leading to water. Section 3.18 of the official plan provides guidance to council when considering closing a road allowance. Council would need to be satisfied that

- the portion of the road allowance has no present or future municipal use for public travel, public waterfront area, public access or portage; The road allowance does not appear to have any of those potential uses, based on the information provided.
- The portion of the road allowance does not abut environmental features; There are no natural features identified in the Official Plan.

The plan does indicate that road allowances leading to water should not be conveyed out of public ownership unless there are suitable alternate locations for public access to the water (you have advised that such facilities exist on the Lake), and the road allowance cannot provide reasonable access to the water (you have advised the terrain precludes reasonable access).

It is not unusual for an exchange of road allowances where a forced road goes through a property. It is also desirable for the Township to obtain title to the James Camp Road road allowance, taking it from a trespass/forced road to having a full 20 metre right-of-way. I understand that Mr. Napper owns the land on both sides of James Camp Road. I believe that everyone is aware that the survey of the road allowance should be measured 20 metres either side of the centreline of the existing roadway, unless the surveyor identifies any reason for an offset at any specific location.


For these reasons, I do not see any planning issues that would preclude moving forward with the proposal as contemplated by Mr. Napper and Mr. Richmond.

Let me know if you need any further information on this matter.

Regards,

Rick

Rick Hunter, MCIP, RPP Senior Associate
PLANSCAPE INC.
104 Kimberley Avenue
BRACEBRIDGE, ON P1L 1Z8
Tel: 705 645-1556 Ext 111 / Fax: 705 645-4500 / Mobile 705 644-0893
Email: rhunter@planscape.ca

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Judy Kosowan, CAO/Clerk/Deputy Treasurer
Date of Meeting:	February 7, 2023
Report Title:	Regional Boards Update
Report Date:	January 31, 2023

Recommendation:

Council may want to give further consideration to DSSAB appointment.

Be it resolved that Ryerson Township Council appoint _____ as Area 4 representative on District of Parry Sound Social Services Administration Board (DSSAB), in addition to the previously appointed representative Jerry Brandt.

Purpose/Background:

DSSAB

Area 4 appointments to date:

- From Burks Falls, Armour, Perry: Jerry Brandt, Sean Cotton
- From McMurrich/Monteith: Jerry Brandt, Ryan Baptiste
- Kearney: Delynne Patterson
- Ryerson: Delynne Patterson, Jerry Brandt

Health Unit


Marianne Stickland from Strong Township is the representative.

EMS

To date John Wilson is the majority and responses are still outstanding from two municipalities.

Eastholme

George Sterling is the representative.

	<p>Staff Report</p>
<p>To:</p>	<p>Ryerson Township Council</p>
<p>From:</p>	<p>Judy Kosowan, CAO/Clerk/Deputy Treasurer</p>
<p>Date of Meeting:</p>	<p>February 7, 2023</p>
<p>Report Title:</p>	<p>Revised 2023 Council Meeting Schedule</p>
<p>Report Date:</p>	<p>January 31, 2023</p>

Recommendation:

Be it resolved that Ryerson Township Council adopt the revised Regular Council meeting schedule for 2023, as attached.

Purpose/Background:

A revision to the previous 2023 regular council meeting schedule is attached for Council’s consideration.

The revisions change the meeting dates for the second meeting in February, and meetings in March, April, May, October, November and December.

The proposed will accommodate overlap with other meetings/training opportunities throughout the year such as OGRA, FONOM and AMO for Council and Staff.



Township of Ryerson
Revised 2023 Regular Council Meetings Schedule
Special Meetings may be called as Needed

- January: 17th (Plus special meetings for Orientation -January 10th at 1 pm and January 26th at 9:30 am)
- February: 7th , 28th (plus special meeting(s) in February or March for budget)
- March: 14th , 28th
- April: 11th , 25th
- May: 16th , 30th
- June: 13th , 27th (Yard Sale Saturday June 24th)
- July: 11th
- August: 8th
- September: 12th
- October: 10th , 24th
- November: 14th , 28th
- December: 12th

Special and closed meetings will be scheduled as required

Posted February 7, 2023

**BURKS FALLS, ARMOUR, RYERSON
TRI-COUNCIL MEETING - AGENDA**

Monday February 27, 2023– 7:00 p.m.

THIS WILL BE A COMBINED IN-PERSON/ELECTRONIC MEETING

Armour Ryerson Burks Falls Memorial Arena
(Upstairs room, elevator available)
220 Centre Street, Burks Falls, Ontario

Contact the Ryerson Township if attending electronically, for meeting access information.
705 382-3232 clerk@ryersontownship.ca

1. Host, Ryerson Township: Mayor Sterling Welcome and Call the meeting to order
2. Approve Notes from Tri-Council meeting October 3, 2022 (Resolution)
3. Presentation: Jessica Taylor, Municipal Program Manager, Food Cycle Science, Results of Survey from the FoodCycler Pilot Program
4. 2023 Budgets & Reports:
 - 4.1 Burks Falls and District Historical Society
 - 4.2 Burks Falls, Armour, Ryerson Union Public Library
 - 4.3 Armour, Ryerson & Burk's Falls Memorial Arena and Community Centre
 - 4.4 TRI R Waste Management
 - 4.5 Burk's Falls & District Fire Department
5. Other Business: Community Fireworks, Burks Falls proposed budget increase
6. Next quarterly meeting date: Monday May 29, 2023. (Armour host)
7. Adjournment (Resolution)

Administrator's Report,

January 25, 2023

Funding announcements/updates 2023:

- Resident Health and Well Being Program – RSW, SSW, or Allied Health *OR HELPING HAND*
 - Jan1/23 – Mar 31/23 \$29/bed/month (\$3,712/month)
 - 2023/24 – \$6.82-\$7.54/bed/month (exact monthly allocation unknown)
 - 2024/25 - \$6.72-\$7.42/bed/month (exact monthly allocation unknown)

Systems and program changes/Network:

- Scheduling – Comvida software –payroll import in use beginning pay period 1
- General Ledger (Goldcare) – Resident AR, AP Sub work to complete.
- Cameras sourced - increase of \$9,000 (\$243/camera from \$160/camera).

Construction Project (ICIP):

- Network project- continuing migration activities.
- Network/Camera/Door cabling – Expect work within next few weeks.
- BAS – Siemens – adding runs for the rooftop equipment controllers.
- In receipt of progress draw # 7 - \$73,579.95.
- Building Committee meeting – Thursday Feb 2nd.

Staffing:

- Continue to increasing hours of care.
- Continue to recruit for Nurse Practitioner.

Operational Items:

- Roof - South 3
- Budget planning – 2023 budget year.

Community Support Services Program:

- Pamphlet with available services

Contracts, Compliance and Policy Review/update:

Ministry of Long Term Care Inspections:

- - January 9th to January 20th 2023

Fixing Long Term Care Act 2021 –Updates:

- Policy revisions to align with the act:
 - None

Township of Ryerson Agenda Package

- Program Evaluations and other changes:
 - Palliative Care Program
 - Continuous Quality Improvement Program

Critical Incidents (CIS):

- CIS report – M517-0000031-22 to M517-000004-23.

Occupational Health & Safety Policy updates:

- WSIB Excellence Program – First Aid Policy and Employee Wellness Program
- Health and Safety Policy Statement Renewal
- Workplace Violence and Harassment Policy

Contracts and Agreements:

- StaffStat agreement – on hold.
- New Mutual Assistance Agreement with Dynamic Health Management.
- Ontario Health – notice for LSAA agreement (expected renewal by March 31st 2023)
- Ontario Health – notice for MSAA agreement (expected renewal by March 31st 2023)

Odelia Callery, CPA, CA
Administrator

Let's do lunch!



Call to reserve your place:
705-724-6028 / 1-888-521-0000

Callander

Royal Canadian Legion Branch 445
2nd Thursday of each month

Powassan

Royal Canadian Legion Branch 453
1st Friday of each month

Restoule

Royal Canadian Legion Branch 639
Last Wednesday of each month

Trout Creek

Trout Creek Senior Living
3rd Thursday of each month

South River

Royal Canadian Legion Branch 390
2nd Tuesday of each month
Friendly Circle Senior Centre
4th Tuesday of each month

Sundridge

Royal Canadian Legion Branch 467
Last Wednesday of each month

Burk's Falls

Royal Canadian Legion Branch 405
1st Tuesday of each month

Magnetawan

Magnetawan Friendship Centre
4th Tuesday of each month

RSVP at least one week in advance
for the luncheons you plan to attend.
Lunch at noon at all locations

Let's get Active!



FREE Classes!

Join us for a one-hour class
focusing on balance and strength.

Drop-in ... No need to register

Callander

Royal Canadian Legion
Branch 445
Tuesdays at 11:15 am

Powassan

Royal Canadian Legion
Branch 453
Tuesdays at 9:30 am

Port Loring

Royal Canadian Legion
Branch 415
Wednesdays at 11:00 am

Restoule

Restoule Community Centre
Tuesdays at 10:00 am

South River

Friendly Circle Senior Centre
Fridays at 11:00 am

Sundridge

Bethel Pentecostal Church
Tuesdays at 11:00 am

Burk's Falls

Burk's Falls Arena
Wednesdays at 9:30 am



**East Parry Sound
Community Support Services**

For more information on these and other
programs, call us:
705-724-6028 / 1-888-521-0000



Stand Up! A Fall Prevention Program For Seniors

A FREE twice per week for 12 consecutive weeks program evaluating participant progress by trained facilitators

SOUTH RIVER - TUES & THURS (JANUARY 10 TO MARCH 30, 2023)

CALLANDER - WED & THURS (FEBRUARY 1 TO APRIL 20, 2023)

Spaces limited. Call for details 705-724-6028



Township of Ryerson Agenda Package

Judy Kosowan

From: Charlene Watt (Deputy Clerk) <deputyclerk@armourtownship.ca>
Sent: January 24, 2023 10:44 AM
To: Betty Caldwell; Brad Crozier; Bruce Campbell; Burk's Falls Historical Society; Jarvis Osborne; Jenny Hall; Jerry Brandt; John Theriault (Clerk-Treasurer Administrator); Judy Kosowan; Judy Ransome (judy.ransome@vianet.ca); Kendra Kellas; Linda Maurer; Lisa Morrison; MAIN LAWRENCE; George Sterling; Mike Quinton; Nicki; Nieves Guijarro; Ryan Baptiste; Teresa Jordan; Wendy Beaumont
Subject: Historical Society: Meeting Minutes of January 16, 2023
Attachments: January 16 2023 Minutes.pdf

Hello
Please see attached the minutes from the January 16, 2023 Historical Society Meeting. The next meeting will be held on February 20, 2023.

Since the meeting, we have received permission from the Agricultural Society to use to Fairgrounds to host Heritage Day. I have started to promote Heritage Day and advise the public of the venue change through our Facebook and website.

The Vendor's Market already has 15 vendors booked (in less than 24 hours) and I have made contact with Jim Percy (owns the black hot rod) and Janice Whitelock (South River Meet N Cruise) regarding the Classic Car Show.

We are awaiting a response from the Village of Burk's Falls regarding the use of the Knight Brothers Park for the event.

I will have a more detailed update in February.

Cheers,

Charlene Watt

Deputy Clerk, Dipl.M.M.
Township of Armour
PO Box 533, 56 Ontario Street
Burk's Falls, Ontario P0A 1C0
Telephone: 705-382-3332
Fax: 705-382-2068
Website: www.armourtownship.ca

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P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township
Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

MINUTES
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, January 16, 2023

Members Present: Diane Brandt – President
Charlene Watt – Secretary
Lorne Main
Jarv Osborne
Nieves Guijarro
Judy Ransome
George Stirling

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members. Diane welcomed our new Ryerson Township representative, Mayor George Stirling.

Regrets: Ryan Baptiste and Jenny Hall.

Delegation:

None

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance and adoption of the November 21, 2022 Meeting Minutes as circulated: **Moved by Jarv Osborne, Seconded by Lorne Main. Carried**

Treasurer's Report:

A verbal Treasurer's / Financial Report was presented by Diane Brandt. Main bank account balance was \$8,244.12 on December 30, 2022. Expenses from November to current include two Net Spectrum automatic withdrawals for November and December in the amount of \$56.44; Cheque #241 in the amount of \$75.00 to the Poppy Trust Fund; Cheque #242 in the amount of \$50.00 to the Santa Claus Parade; Cheque #243 in the amount of \$50.00 to Huntsville Hospice in memory of Alan Caldwell; Cheque #244 in the amount of \$1,512.16 to the Township of Armour for the new laptop; and Cheque #245 in the amount of \$1,804.01 to



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Ryerson Township

the Framing Place for artifact framing. Main account balance is \$6,333.67 as of January 16, 2023. The lottery account balance remains at \$65.00. Diane will look into a process to accept donations online. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Nieves Guijarro, Seconded by George Sterling. Carried**

Committee Reports:

Wiseman's Corner Schoolhouse:

George Stirling presented the written report as submitted by the Township of Ryerson. The work completed at the schoolhouse in 2022 included: repairing a broken window, insulating and filling holes and cracks in the exterior, repairing loose screws in the steel roof, installing an eavestrough over the main door, installing board and baton siding on the west wall and installing the handrail on the basement stairs. Museum in-kind donations for 2022 totalled \$6,086.50 which included \$1,646.93 for hydro, \$203.50 for pest control, \$932.58 for insurance, \$3,189.47 for maintenance and \$114.02 for wages. Members thanked George for the report, complimented the building repairs and are looking forward to reopening the schoolhouse.

Watt Century Farm House:

Diane Brandt updated members on the status of the pending inspection of the stairlift by TSSA. Paul Fowler assessed the furs that were donated and confirmed the descriptions. Paul also donated additional furs. A weekly check of the building is being completed by Diane. The website has been updated to reflect current acquisition information of the farmhouse from Northland Power to the Township of Armour.

Correspondence:

Members reviewed a thank you card from Debbie and Ken Branch on behalf of Betty Caldwell and family acknowledging the memorial donation for Alan Caldwell to Huntsville Hospice.

General Business:

Jarv Osborne spoke to Brian Darnborough regarding the pending donation of CN Rail tools. Diane confirmed that Members are interested in the artifacts; however, we lack the spacing to accommodate them. The red building is to be replaced by the Township of Armour. A timeline has not been confirmed to date. Once the new building is constructed, it will display additional exhibits and donations.

Lorne advised that he received an inquiry about the Bryon family. He advised that the family was the first settlers on Pickerel Lake and were located at the Pickerel Lake Lodge property. Their log house is the oldest building in Armour and was built in 1885. Additional information can be found on page 61 in the Armour Township's "The Invisible Past" publication by Jan Osborne.



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New Business:

Heritage Day 2023:

A verbal report was presented to Members by Charlene Watt. Use of the Watt farm field across from the Watt Farm House is not being granted any longer. Due to the size of the event and parking requirements a new venue is required. Visitors to the Farm House will be impacted due to this change. The list of traveling exhibits from the Archives of Ontario has decreased to five choices and three of them have already been displayed at the farm house. The remaining exhibits did not interest Members. One exhibit was on the War of 1812 and the other exhibit was on George Brown. The Armour Township's budget to support the event for 2023 is \$16,800. Members discussed the success of Heritage Day, a new addition to the day with a classic car show and a preferred venue location. **Motion that the Burk's Falls and District Historical Society members direct the Secretary to contact the Armour Ryerson Burk's Falls Agricultural Society and the Village of Burk's Falls to request use of the fairgrounds, park and arena parking lot as a venue to host the 2023 Heritage Day celebration: Moved by George Sterling, Seconded by Nieves Guijarro. Carried**

Membership Information Changes:

Diane presented to Members the website page detailing our membership and perks. The website information is outdated and inaccurate. The following Members paid their memberships during the discussion: George & Mary Sterling, Nieves Guijarro, Jarv Osborne, Lorne Main and Judy Ransome. We will discuss an increase in the membership fees for 2024 at a future meeting. Charlene will update the website as per the Member's discussion.

Future Meetings:

Lorne's attendance to future meetings may not be consistent; however, continued use of the meeting room at Fell Homes is being granted. Judy Armstrong will monitor. A new meeting location may be required.

Adjournment:

The next meeting will be held on February 20, 2023 at Fell Homes. There being no further business, **Jarv Osborne moved to adjourn the meeting at 8:07 p.m.**

Recorded by
Charlene Watt, Secretary

Approved by
Diane Brandt, President

Township of Ryerson Agenda Package



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To Whom it May Concern:

We are looking for prize donations for the Historical Society's Heritage Day Car Show. The event will be held on Saturday, July 8, 2023 at the Burk's Falls Fairground, 220 Centre Street. Additional event details may be found on our website and Facebook page.

We are seeking \$25 gift cards or anything that you or your company would be willing to donate. We would greatly appreciate your support and we will gladly mention your business and contributions at the event.

Should you be able to donate, please contact me at deputyclerk@armourtownship.ca or 705-382-3332 and we will arrange to have them picked up.

Thank you in advance for all of your help and support. We look forward to making this event an annual attraction at the Heritage Day celebration.

Sincerely,

Charlene Watt
Secretary for the Burk's Falls & District Historical Society
Deputy Clerk for The Township of Armour

BURK'S FALLS & DISTRICT HISTORICAL SOCIETY'S

CAR SHOW

CUSTOM ■ CLASSIC ■ STREET ROD ■ MUSCLE

■ RAT ROD ■ MOTOR CYCLE



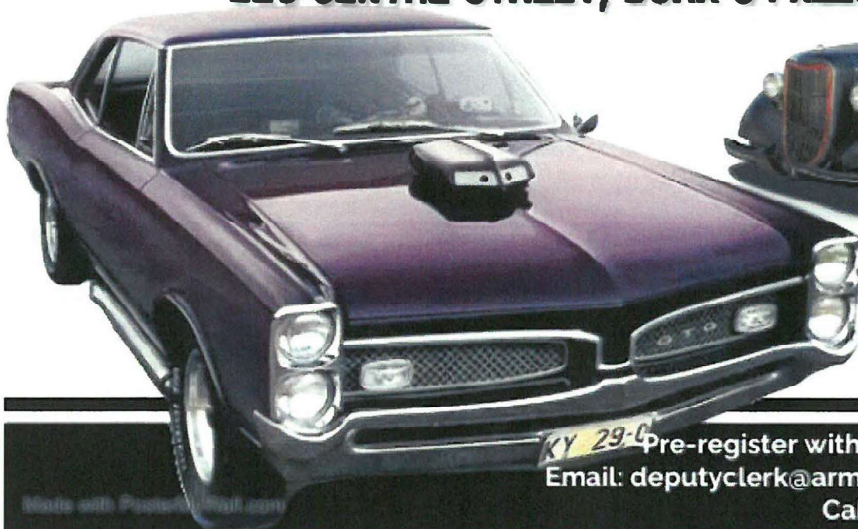
HERITAGE DAY 2023

July 8, 2023 | 11 AM TO 3 PM
FREE ENTRY * FREE PARKING * AWARDS



ARMOUR RYERSON BURK'S FALLS FAIRGROUNDS

220 CENTRE STREET, BURK'S FALLS



Pre-register with Charlene Watt:
Email: deputyclerk@armourtownship.ca
Call: 705-382-3332

Township of Ryerson Agenda Package

Council Meeting: Feb. 7/23

A Summary OF Our ACA Electrification Event Held At The Burk's Falls Arena on January 16/23

I want to thank all the people who brought this off. It was not an ideal time of the year to attempt this but we must keep in mind time is our enemy and we have none to spare. The e cars were a big hit and got a lot of interest. The indoor presentations should have had more organization but I believe it touched on our goals to get people thinking deeply of going electric. I have made personal notes on how to do things better next time and will apply them to our next event. I believe that more time should have been booked for the presentations. I want to thank some individuals but all of the owners of the e cars and CAM supporters are owed a big thank you. My special notice goes to Christer Lauffer, Steve Todoroff, Deb Kurtze, Sue McKenzie, Bill Atkinson, and Linda Mathers.

I was pleasantly surprised that we had 9 e cars because my pre-event count was for 5. There was a good cross section of vehicles. I believe more people showed up to see the cars than came indoors. Very good attendance and exposure for going electric. Most people that I talked to were very excited about looking at the e cars and being close to one for the first time. The lighting was not the best but it was good enough. I have had a request to bring this event to South River. We need to discuss this with everyone.

The indoor part of the event was very well attended. There were around 60 or more people. I was told this by a couple of individuals that there were over sixty by their count. We ran out of time probably because we thought an hour rental was enough. However, Joseph Vella's discussion on his experience with his Tesla in terms of ride, maintenance, superiority to gas cars etc went over very well. I think he was a good choice to demonstrate that e cars are an economic good thing for a family budget. Hopefully word will spread that saving us from more carbon will help our finances. I only presented a part of my views as I had hoped to conclude after Joseph and Christine's presentations. Christine had no time to bring up the issues of charging stations. I tried to let people know that battery technology improves every month. When you look into buying an e car check to see that the battery is at least a lithium/iron/phosphate variety or better still one of the new sodium/iron/phosphate types. The latter is a big upgrade in distance and faster charging ability and much cheaper to build. We are in an electric revolution. Let's get the word out. This is exciting.

Al Bottomley

A well attended and worthwhile event. Thank you very much. As for suggestions for future events, if there is an outdoor feature, then lighting could be improved. And I would have liked speakers to have used a Mike. They are especially useful at Q&A sessions so that everyone can hear the questions as well as the answers.

Lesley Hastie

Township of Ryerson Agenda Package

Judy Kosowan

From: Sheri Beaulieu <sheri.beaulieu@healthunit.ca>
Sent: January 23, 2023 5:04 PM
To: Armour, Township of; Burk's Falls - Nicky Kunkel ; Joly, Township of; Kearney, Town of; 'Magnetawan, Municipality of '; Cheryl Marshall - Naloxone Community of Practice; Beth Morton; Judy Kosowan; 'Caitlin Haggart'
Subject: Board of Health Appointee for the District of Parry Sound Southeast

Hello,

Please be advised that a total of seven nominations have been received to date. The nominations were as follows:

- Marianne Stickland – 4 nominations
- Ashley Brandt – 1 nomination
- Joe Lumley – 1 nomination
- Beverly Abbott – 1 nomination

There are two nominations outstanding, however, regardless of who the nominations may be for, the majority of nominations will be for Marianne Stickland. Therefore, Marianne is appointed the Board of Health appointee for the district of Parry Sound Southeast for another term.

Marianne has been advised and the process is underway for onboarding in preparation for the January 25 Board of Health meeting.

Thanks so much,

Sheri Beaulieu | Management Administrative Assistant | Office of the Medical Officer of Health/Executive Officer
North Bay Parry Sound District Health Unit | 345 Oak Street West | North Bay, Ontario P1B 2T2 | Canada
705.474.1400 ext. 5375 | 1-800-563-2808

Sheri.Beaulieu@healthunit.ca | myhealthunit.ca

(Pronouns: she/her)

[Facebook](#) | [Twitter](#) | [LinkedIn](#) | [YouTube](#)

My place of work is on the lands of the Anishinaabe people; the traditional territory of Nipissing First Nation; and land that is covered by the Robinson Huron Treaty of 1850.

This message, including any attachments, is privileged and intended only for the person(s) named above. This material may contain confidential or personal information subject to the provisions of the Municipal Freedom of Information & Protection of Privacy Act. Any other distribution, copying or disclosure is strictly prohibited. If you are not the intended recipient or have received this message in error, please notify me immediately by telephone, fax or e-mail and permanently delete the original transmission, including any attachments, without making a copy. Thank you (v2)

Township of Ryerson Agenda Package

Burk's Falls, Armour & Ryerson Union Public Library
Volunteer Application

Date: JAN 19 2023
Name: JOSEPH VELLA
Address: 685 HWY 520 W BURKS FALLS, ON P0A 1K0
Phone: (home): 705 704 9594 (cell): 416 726 9057
Email: Joeyella3E@gmail.com

Emergency Contact


Name: LORRAINE Relationship: SPOUSE
Phone (home): _____ (cell): 647 201 4992

Skills & Experience

PLEASE SEE ATTACHED

Why are you interested in volunteering with the Burk's Falls, Armour & Ryerson Union Public Library Board?

AFTER WORKING ON COUNCIL, I AM INTERESTED IN CONTINUING TO SERVE THE PEOPLE OF RYERSON WHEREVER MY SKILLS ARE OF USE.


Applicant's Signature

JAN 19, 2023
Date

JOSEPH VELLA 685 HWY 520, RYERSON ON, P0A1C0

I represented Ryerson on the following boards in the last council until October 2022:

DSSAB - Parry Sound District Social Services Administration Board
ACED - Almaguin Community Economic Development
AHHC - Almaguin Highlands Health Council
JBC - Joint Building Committee
Regional Recreation Committee

I have worked as a consultant for most of my career until I retired in 2013.
Contracted by the Ontario Government in various ministries and departments, and a
number of private corporations since 1992.

Consulted in Manufacturing / Management / HR / IT / Application development /
Infrastructure / Database / Quality control systems / Process engineering / Data
migration / Corporate transitions and Systems integrations.

I have been active in this area for nearly 40 years.

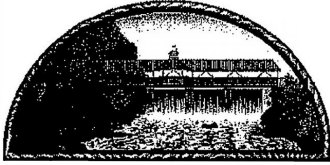
Our family happily lives in Rural Ryerson – after many years driving highway 11, we
moved from a rural property near Tottenham a few years ago.

I always represent Ryerson in a manner that is respectful to everyone.

I try to bring people together on issues.

Joseph Vella

705-704-9594



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
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ARBFMA Manager's Report Dec. 06th, 2022

RECOMMENDATIONS

Accept this report as information and discussion

Arena Highlights Update

1. The fall/winter ice and rooms season has come together well, and rentals are starting to resemble pre-covid times. The arena had a few temporary ice rentals added from the Sundridge Arena while their arena was shut down for Capital upgrades.
2. Capital Spending Updates
 - The TSSA strike ended, and the elevator upgrades were still delayed because of backlogs for the TSSA inspections. The project finally commenced November 21st and was completed on November 30th. There was an added cost to the capital project to meet TSSA standards. The cost of this addition was \$1600 above the quoted repair. This extra cost will be absorbed in the building maintenance budget
 - The hydrostatic vent was installed during the 2nd week of September just before the making of the second ice surface for the year. The humidity and water dripping from the ceiling was significantly less
3. Public skating numbers for the fall and winter have been very encouraging and staff are looking forward to a successful public skating season. The admissions have been increasing steadily since public skating started in Oct. and the colder weather should also help add to the totals.
4. The annual roof report was completed in October and there were no roof issues reported. There was an issue reported with the Roof-top units' drainage which will be addressed by the facilities refrigeration mechanic in the spring of 2023 as this issue only is a problem when the AC is operating
5. During staff health and safety checks, an issue was reported concerning the ice surface man doors and the entrances sills onto the ice surface. These issues were significant and resolved early in November.
6. During staff health and safety checks, an issue was reported concerning the crash bars at the front entrance and side exits. These issues were resolved without having to replace the crash bars
7. The Skate with Santa and annual Christmas ice skating times have been scheduled over the Christmas Break. Staff are still awaiting sponsorship to continue offering free holiday skating
8. The weekly exercise classes offered at the arena have ended as of November 1st. The woman offering these classes has moved out of the country. Staff are sad to see her go as the program offered was very successful for the community.

Township of Ryerson Agenda Package

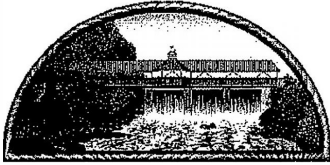


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9. The Recreation Coordinator has secured a person to offer yoga to the community and has initially set up a 6-week program to test the community's interest. The Yoga is scheduled on Monday nights and staff are wishing success so this program will grow over time
10. The Recreation Coordinator has booked the ARBFMA for a 4-week indoor soccer program for kids 0 – 3 years old. This program was well received by the community
11. The water filling station stopped working and needed a very costly regulator to repair the issue. The regulator was ordered, and the issue was resolved at the beginning of November
12. Staff managed a hydro outage in the compressor room because of a lost phase on Nov 7th. The plant rooms hydro operates on 3 phases and will not operate when one phase is down – the remainder of the facility however still operates normally
13. The BookKIng program is starting to be utilized more for on-line facility requests as well as customers digitally signing their contracts
14. For staff health and safety reasons and to prolong the life of the arena hockey nets, a net dolly was purchased to help move the hockey nets on and off the ice surface.
15. Winning Techniques offered a 6-week Figure Skating/Canskate and power skating program to the community for October and November. The program was well received by the community and will be extended into December. An 8-week program starting January 10th, 2023, was also added. This program adds revenue and decreases Winning Tech banked time
16. A hockey camp has been renting the ice surface weekly on Sunday mornings and has extended their rental until the end of January.
17. The Almaguin Minor Hockey Association has booked their end of year tournament/finals on March 3rd, 4th, and 5th 2023. This tournament is new to the ARBFMA as it is normally scheduled in either Sundridge or South River.
18. Birthday and party package rentals have increased since the ice went back in, and staff hope this success will continue into the ice season.
19. The ice for next summer is already getting requests for rental. Staff are expecting another busy summer
20. Three Staff have obtained their food handling certificate as this is a requirement of the health unit and was requested on the inspection completed in November 2023.
21. Steve Page, the ARBFMA assistant manager successfully completed his ORFA Ice making Technology course at the end of November. Steve is now ½ way to obtaining his CIT (Certified Ice Technician). Congratulations to Steve for successfully completing the week-long course.

Graham Smith RRFA/CIT ARBFMA Manager



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ARBFMA Manager's Report Jan 24th, 2023

RECOMMENDATIONS

Accept this report as information

Capital Update:

Elevator: Email from Savaria

I completely understand your concerns surrounding the operation of the lift but unfortunately, we must adhere to TSSA code requirements. The entire purpose of the keys is to limit access of the lift to only people with disabilities and ensure that the lift is being operated by an individual, trained in emergency procedures, whom is situated outside of the lift.

Since this is an assisted elevating device to be used by persons with disabilities, this means that in order to operate the lift, it must be done so by a person trained in the emergency lowering procedures.

An example would be, in the event that a person was using the lift alone and had a stroke or medical emergency, the lift has no gate so if the person fell and was up against where the door is and the lift was called to the second floor, this would result in a severe injury or worse.

The toughest part about these accessibility lifts is that they don't provide the level of independence that a full passenger elevator does and, when used incorrectly, these lifts can provide passengers with a false sense of independence. Due to the nature of the accessibility lift, certain concessions must be made to adhere to the TSSA code. Many years ago, the TSSA got together with major elevator companies to figure out how to provide churches, arenas, etc with accessibility and independence at a fraction of the cost of a full passenger elevator. Since these lifts are 10% of the cost of a full passenger elevator, they have had to adhere to restrictions that full passenger elevators are not subjected to.

We can arrange for Donald to come by the Arena and provide training for the emergency lowering procedures to ensure that someone that is well trained can be available. Once properly trained, these individuals can then train other individuals on the correct emergency procedures so that the lift can be used for the purpose that it was designed for.

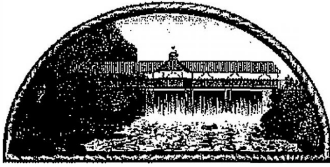
Graham, I hope that this helps shed light on what we can do going forward to provide passengers with accessibility at the arena.

Any additional questions, please let me know.

Evan Carppi

Modernization Representative | Savaria

Township of Ryerson Agenda Package

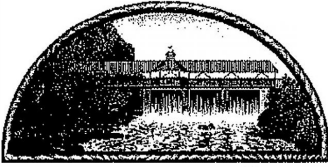


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Arena Highlights Update

- Elevator Training for staff was requested and staff are still waiting on Savarnia to set up this training – staff will train regular users like The Friends and ARBFAS. Staff have ordered extra elevator keys and extra emergency lowering keys to distribute.
- The Craft show on Dec 17th and 18th had a steady flow of customers – proceeds from the sale went to the ARBFAS.
- The free skating offered over the Christmas holidays was received poorly by local businesses, fortunately 2 local businesses ended up paying for the entire 10 days of free skating. PlumbRX also paid for coffee/hot chocolate during the skate with Santa. The ARBFMA staff would like to thank Donna Smith Accounting and PlumbRX for their generosity to the community.
- The Holiday skating was very successful, and most days staff counted an average of 50 to 70 people and one day there were over 100 in attendance.
- The skate with Santa was also well attended even with the poor weather and road closures experienced that day. Staff thank Santa and Mrs. Claus for attending, as well thank Meaghan O'Rourke for setting up the holiday skate and contacting Santa.
- The arena was well used over the holiday period which included family skating, pick up hockey, public skating, and 2 hockey/power skating camps.
- Staff experienced a water leak in the hot water heater in the Zamboni Room and this has been addressed
- The compressor room condenser pump is also experiencing a leak in the pump seal. This issue can't be addressed until Mother Nature cooperates with a serious cold snap so the condenser can be run on air cool only while the pump seal is replaced.
- The power went out on Christmas eve and the generator did not kick in. Staff had to manually run the generator until the transfer switch worked properly. This has been addressed.
- The first tournament since COVID was very busy and was a success. The ARBFMA had 21 games over the 13th and 14th of January.
- For information see attached the copy of the estimated ice removal and ice making costs versus the actual costs associated with the ice removal & reinstallation for September 2022.
- Winterfest was booked mid-December for January 22nd – Public skating is being offered at no-cost that day as part of the event. The Karl Crozier Room is also being used and is offered as no-cost. Normally a regular Sunday of skating would bring in \$60 to \$120 for public skating and the room/kitchen rental would cost \$283.
- The arena staff had a customer miss an ice rental due to a COVID outbreak but still wanted to pay for their time. I was suggested they offer a donation that can be used towards free skating times offered during the holidays. We would like to thank Bill Coombs for his donation
- The no charge or subsidized uses at the arena for 2022 breaks down as follows:
No-Charge use 447.25 hours – valued at \$30,660.
Subsidized use 756.75 hours valued at \$9,476.
Public Skating Hours 303.5 hours valued at \$33,992
Banked time used 105 hours valued at \$18,900



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- Staff have plans to finally refinish the Karl Crozier Room floor between the 10th and 13th of February. At that time staff will also repair a broken floor tile in the men's washroom.
- Staff are setting up training which will be done on-line for Propane Handling, First Aid/CPR/Defib, WHIMIS 2015. The recent COVID -19 outbreak was discussed by staff, and they are also recommending training course for Bloodborne-Pathogens-certification. This training will be completed early in 2023.

Graham Smith RRFA/CIT ARBFMA Manager

Township of Ryerson Agenda Package

Ice Making Breakdown	Estimates	Sept. 2022 Actual	Cost
Refrigeration Plant Start Up (2021#) COVID-19??	\$ 3,800.00		2021
Refrigeration Plant Start Up (Average since 2016)	\$ 625.00	\$ 695.00	Estimated Average
Hydro	\$ 3,050.00	\$ 3,085.00	variable
White Ice Paint (2022 quote) - includes shipping (20 bags)	\$ 1,000.00	\$ 640.00	set
Line Kit (2022 quote)	\$ 500.00	\$ 540.00	set
Propane for Ice Making (2022#) 4 Tanks (5 used)	\$ 160.00	\$ 200.00	variable
Water - 2022 use	\$ 450.00	\$ 650.00	variable
Natural Gas - from 2022 gas use	\$ 650.00	\$ 1,210.00	variable
Fuel for water pump and Kabota (2022 estimate)	\$ 75.00	\$ 75.00	variable
Floor Prep PH Neutral Cleaner (2022 cost)	\$ 65.00	\$ 80.00	2022
Floor Prep Staff - 3 days - 15 hrs - Sweep, Scrub, Neutralize	\$ 361.00	\$ 361.00	Estimated Average
Compressor monitoring during & for the start up (15 hrs)	\$ 325.00	\$ 361.00	Estimated Average
Ice Making Staff - 109 Staff hours estimated (101 hrs)	\$ 2,622.54	\$ 2,430.00	Estimated Average
Staff Zamboni Prep for ice making - 3 hours (4 actual)	\$ 72.00	\$ 96.00	Estimated Average
Ice Painting Staff - 3-4 staff/2-3 days - 60 hrs (69 hrs)	\$ 1,443.60	\$ 1,659.00	Estimated Average
Public Works Staff - 6 hours - estimated (6 actual)	\$ 180.00	\$ 180.00	estimate
MERCs (30% based on estimates)	\$ 1,403.77	\$ 1,526.00	Hidden
Total	\$ 12,982.91	\$ 13,788.00	

Ice Removal Costs	Estimates	2022 Aug Actual	Cost
Refrigeration Plant Pump Down (2022#)	\$ 680.00	\$ 300.00	Not a full shut down
Hydro & Gas for Dehumidifier (runs 1 - 2 weeks after ice removal)	\$ 350.00	\$ 350.00	Estimated
Propane for Ice Removal (2022#) - 5 tanks - 6 used 2022	\$ 200.00	\$ 240.00	Variable
Edger Gas	\$ 20.00	\$ 17.00	Variable
Fuel for Kabota and Town Truck (2022#)	\$ 60.00	\$ -	not required
Public Works Staff - estimated 4 hours	\$ 120.00	\$ -	not required
Ice Removal Staff - estimated 54 Staff hours (50.5)	\$ 1,299.24	\$ 1,215.24	Estimated Average
Staff - water removal from Floor 6 to 8 hours (8)	\$ 144.36	\$ 192.72	Estimated Average
Staff - Floor Scrubbing and prep for use 16 hours (16)	\$ 384.96	\$ 384.96	Estimated Average
Staff Zamboni maintenance (3 hoursestimated) (4 actual)	\$ 72.18	\$ 96.36	Estimated Average
Janitorial Supplies	\$ 50.00	\$ 50.00	Estimated
MERCs (30%)	\$ 606.22	\$ 566.78	Hidden
Total	\$ 3,986.96	\$ 3,413.06	

Judy Kosowan

From: Patricia Carr <pcarr@neco.on.ca>
Sent: January 24, 2023 2:23 PM
To: Patricia Carr
Subject: Clerks office in regional municipalities for Mayor and Council
Attachments: NECO Update to Municipalities January 2023.pdf

Dear Mayor and Council Members,

First – congratulations on your election this past October. I respect all of you on your choice to serve your communities to ensure viability and growth for your constituents and businesses in your area. More specifically with your business community, I want to update you on the past year at NECO and if you aren't aware of our services, to introduce you to what we can offer to your businesses.

I have attached a historical update for you and your council regarding the past accomplishments here at NECO CFDC, as well as board member recruitment information; we are always seeking representation from our region to support our goals and to encourage businesses in your region to reach out to NECO when assistance is required.

Personally, I have been with NECO for 25 months now (my former career was 32 ½ years with the Chamber of Commerce) and I want to ensure that the business community is aware of alternate options if their traditional bank is unable to assist with funding. We always direct new start-ups or expansions to their traditional lender first, and if they are unable to secure funding for their business, then NECO may be an option. We also do business counselling, mentorship or referrals to other partners that can assist. Just from my previous career, I have many connections in the area and I'm well aware of many programs that may assist businesses, not-for-profits and municipalities. I currently sit on the Muskoka Nipissing Parry Sound review team for Ontario Trillium Foundation (OTF) and I'm on the board of governors for Nipissing University. There are numerous other boards/committees, I have either participated in the past or I currently sit on, that have provided me with experience in many social, charity and business sectors.

If your council would like more information on NECO, I would be happy to make a presentation at a time convenient for you in the future. If a presentation is not an option, please find the link to our website and social media below.

Our website is: www.neco.on.ca

Facebook: <https://www.facebook.com/NECOCF>

Twitter: @NECOCFDC

LinkedIn: <https://www.linkedin.com/company/neco-community-futures-development-corporation>

As a not-for-profit, NECO is governed by a board of directors, and we strive to have representation from all areas of our catchment, all sectors of business, as well as other demographics. If you know of someone from your region that would be beneficial to our board and represent your area well, please feel free to have them reach out to me directly and I can provide details of board membership. I believe we have good representation from most of our region, but we are always seeking new board members each year to move the organization forward.

Sincerely,

Patti Carr, Executive Director / Directrice Générale



Township of Ryerson Agenda Package

NECO Community Futures Development Corporation / Société d'aide au développement des collectivités
222 McIntyre Street West, Suite 312 / 222 rue McIntyre ouest, suite 312
North Bay ON P1B 2Y8

T: 705-476-8822 ext 100

C: 705-498-8181

E: pcarr@neco.on.ca

W: www.neco.on.ca

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222 McIntyre Street West, Suite 312

North Bay, ON P1B 2Y8

T: 705-476-8822

www.neco.on.ca



222 rue McIntyre Street ouest, bureau 312

North Bay, ON P1B 2Y8

T: 705-476-8822

NECO is a not-for-profit Community Futures Development Corporation funded by the Government of Canada's Community Futures program and governed by a volunteer board of directors.

Our professional staff encourage entrepreneurship and the pursuit of economic opportunities. Since 1987, we have invested more than \$30 million in business loans and community projects.

Our objectives are to assist communities and businesses in the East Nipissing/East Parry Sound region in the creation of employment through funding for community economic development initiatives and special projects, as well as providing financial assistance, counselling, training and advisory services for small business.

In Ontario, the Community Futures Program is delivered through a group of 62 CFDCs across seven regions (East, Southeast, South Central, Southwest, West, Northwest and Northeast). In Northern Ontario, FedNor supports the network of 24 CFDCs, that makes up the Northwest and Northeast regions.

NECO offers the following services:

- Strategic community planning and socio-economic development
- Support for community-based projects
- Business services
- Access to capital for SMEs, start-ups and expansions

NECO est une Société d'aide au développement des collectivités (SADC) à but non lucrative financée par le programme de développement des collectivités du gouvernement du Canada et gérée par un conseil d'administration constitué de bénévoles.

Nos professionnels encouragent l'esprit d'entreprise et la poursuite de possibilités économiques. Depuis 1987, nous avons investi plus de 30 millions de dollars sous forme de prêts aux entreprises et de projets communautaires.

Nos objectifs sont d'aider les collectivités et les entreprises de la région de Nipissing Est et Parry Sound Est à créer des emplois en accordant un financement à des initiatives de développement économique communautaire et en fournissant une aide financière, des conseils, de la formation et des services consultatifs aux petites entreprises.

En Ontario, le programme de développement des collectivités est dispensé par l'entremise d'un réseau de 62 SADC réparties dans sept régions (Est, Sud-Est, Centre-Sud, Sud-Ouest, Ouest, Nord-Ouest, et Nord-Est). En nord de l'Ontario, FedNor soutient le réseau de 24 SADC, qui composent le Nord-Ouest et Nord-Est.

NECO offer les services suivants:

- Planification Communautaire stratégique et développement socio-économique
- Soutien aux projets communautaires
- Services aux entreprises
- Accès aux capitaux, nouvelles entreprises ou développer votre entreprise

NECO Community Futures Development Corporation (Nipissing East and East Parry Sound districts)



- Strategic community planning and socio-economic development
- Support for community-based projects
- Business services
- Access to capital for SMEs, start-ups and expansions

NECO CFDC Historical Data (1987 to 2022 - 35 years):

\$31.9 Million in Investments
in Small & Medium Enterprises (SMEs) in Nipissing East and East Parry Sound region, over the past 35 years. (includes \$4.9 Million from pandemic loan assistance and \$398K in grants, in 2020/2021)

Access to Capital for
New Business
start-ups and expansions!

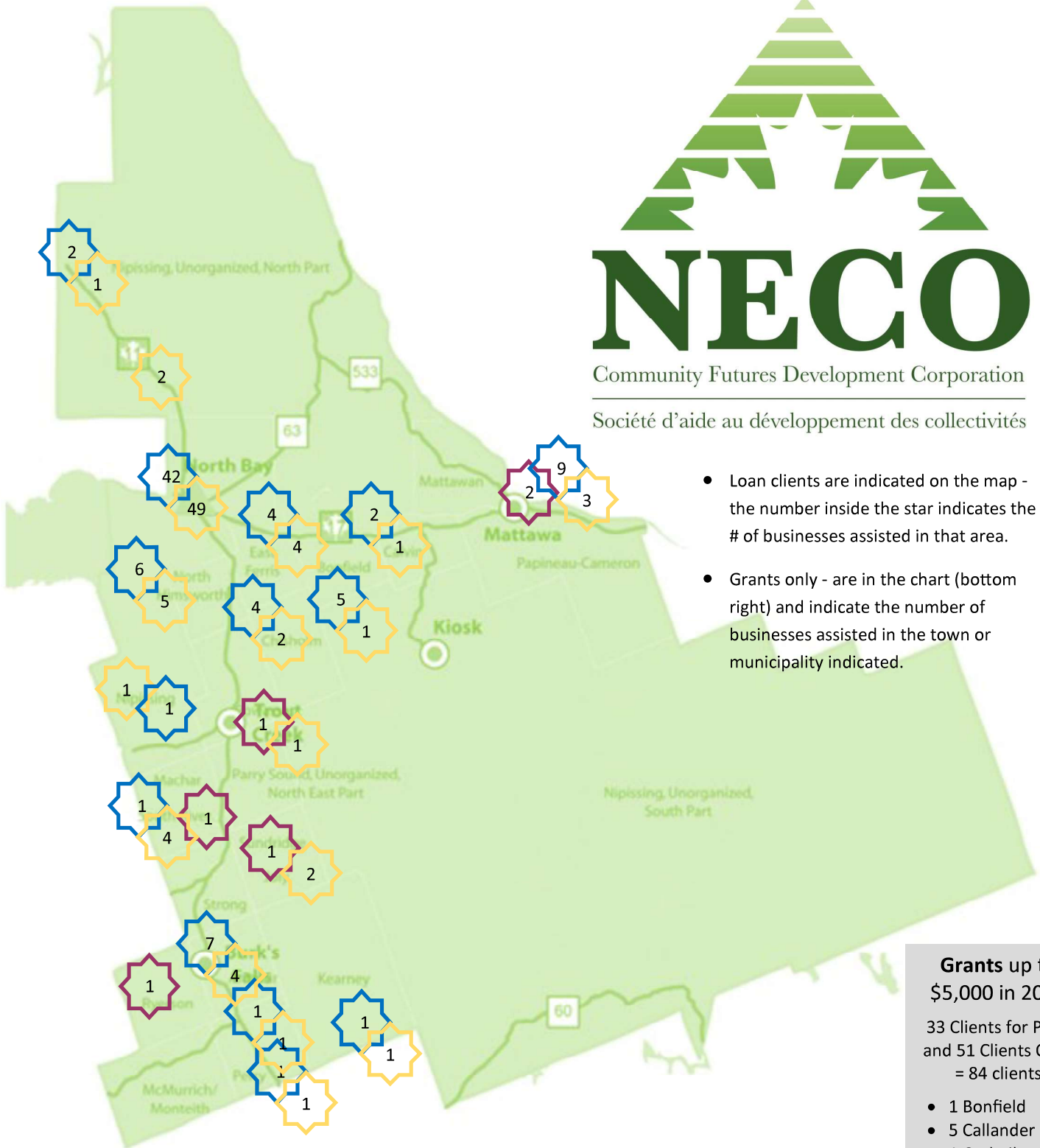
North Bay: \$19.1 Million (60%)
Outlying/Rural: \$12.8 Million (40%)

Total GDP: \$123.3 Million
Total Jobs: 2,865 Created; 2,155 Maintained



Community Futures Development Corporation

Société d'aide au développement des collectivités



- Loan clients are indicated on the map - the number inside the star indicates the # of businesses assisted in that area.
- Grants only - are in the chart (bottom right) and indicate the number of businesses assisted in the town or municipality indicated.

Current client locations in Nipissing East & East Parry Sound districts - as of December 2022

- = Regular Term Loans Pool Clients (Host) Up to \$750,000
- = Regular Term Loans/Covid Loans Up to \$300,000
- = RRRF Clients Up to \$60,000

Grants up to \$5,000 in 2021

33 Clients for PCPS and 51 Clients CSPP = 84 clients

- 1 Bonfield
- 5 Callander
- 1 Corbeil
- 9 Burk's Falls
- 1 Emsdale
- 1 Marten River
- 3 Mattawa
- 2 Nipissing
- 52 North Bay
- 5 Powassan
- 3 South River
- 1 Sundridge



Vision Statement

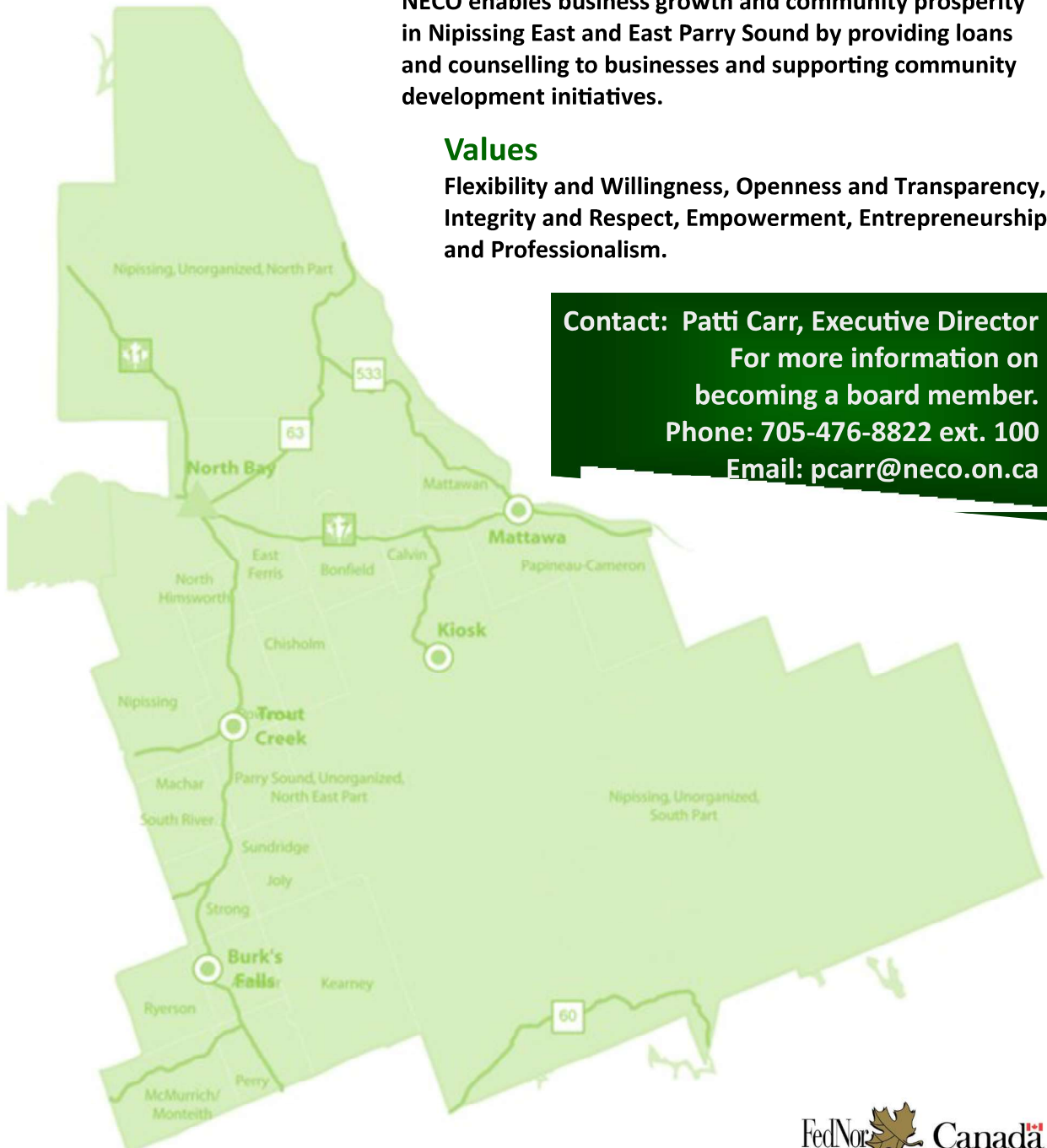
A region with opportunities for employment and quality of life.

Mission Statement

NECO enables business growth and community prosperity in Nipissing East and East Parry Sound by providing loans and counselling to businesses and supporting community development initiatives.

Values

Flexibility and Willingness, Openness and Transparency, Integrity and Respect, Empowerment, Entrepreneurship and Professionalism.



Contact: Patti Carr, Executive Director
For more information on becoming a board member.
Phone: 705-476-8822 ext. 100
Email: pcarr@neco.on.ca

NECO Community Futures Development Corporation is looking for new members for the Board of Directors. We are seeking to gain representation on the board from individuals who fit into one or more of the following descriptions.

Target Areas:

- Bonfield
- Callander
- Central Almaguin
- Chisholm
- Mattawa
- North Algonquin
- Nipissing
- Powassan
- Redbridge
- South Almaguin
- Tilden Lake

Target Expertise:

- Administration
- Education
- Entrepreneurship
- Human Resources
- Digital Economy
- Legal

Sector Specific:

- Agriculture & Food Processing
- Forestry & Value Added Products
- Healthcare
- Manufacturing
- Mining Supply & Services
- Tourism

Target Demographics:

- Francophone
- Indigenous
- LGBTQ+
- Women
- Persons with Disabilities
- Visible Minorities
- Youth





Faites la différence!

Vision

Une region remplie d'opportunités où il fait bon vivre.

Mission

NECO facilite la croissance des entreprises et la prospérité des collectivités dans la région de Nipissing-Est / Parry Sound-Est en offrant des prêts et des conseils aux entreprises et en appuyant les initiatives de développement communautaire.

Valeurs

Flexibilité et volonté, esprit d'ouverture et transparence, intégrité et respect, renforcement de l'autonomie, entrepreneuriat et professionnalisme.

Contactez: Patti Carr, Directrice générale
pour plus d'informations
au 705-476-8822 poste 100
courriel : pcarr@neco.on.ca



La Société d'aide au développement des collectivités NECO est à la recherche de nouveaux membres pour siéger au sein du conseil d'administration. Nous cherchons la représentation d'individus qui correspondent à un ou plusieurs des critères suivants.

Territoires cibles:

- Bonfield
- Callander
- Central Almaguin
- Chisholm
- Mattawa
- North Algonquin
- Nipissing
- Powassan
- Redbridge
- South Almaguin
- Tilden Lake

Expertises recherchées:

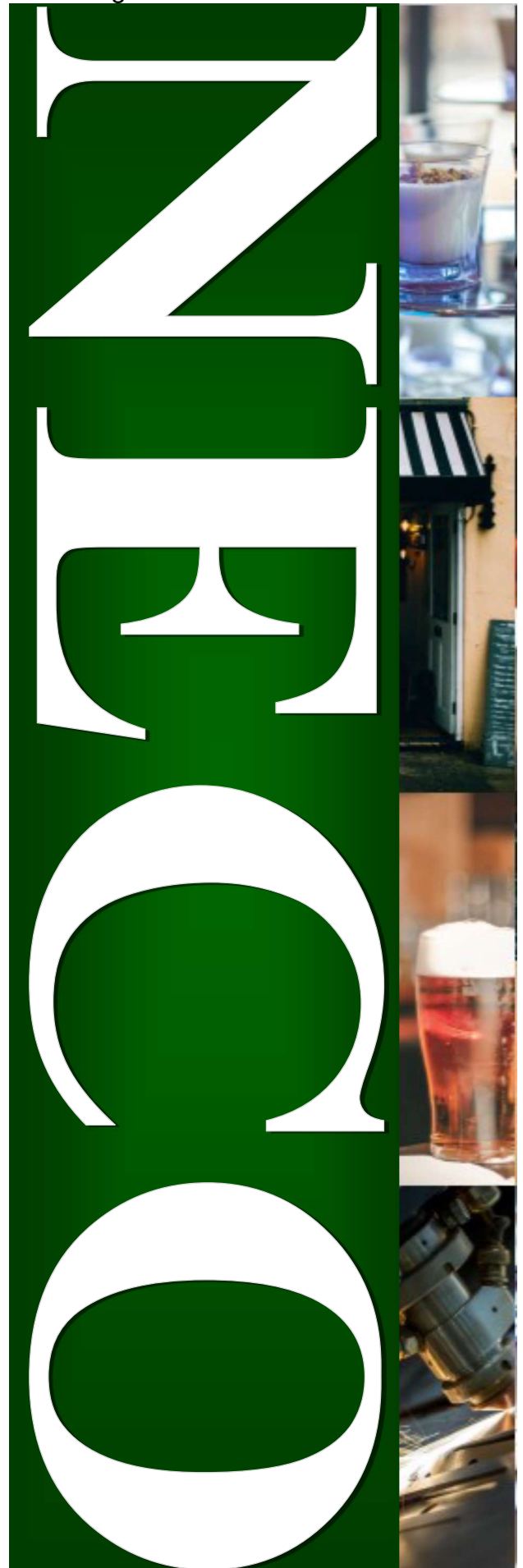
- Administration
- Éducation
- Entrepreneuriat
- Ressources humaines
- Technologie de l'information
- Juridique

Secteurs recherchés:

- Agriculture et transformation alimentaire
- Foresterie et valeur ajoutée des industries connexes du secteur forestier
- Soins de santé
- Fabrication, services et fournitures du secteur minier
- Tourisme

Population visée:

- Francophones
- Autochtones
- LGBTQ+
- Femmes
- Personnes handicapées
- Minorités visibles
- Jeunes



District of Parry Sound



January 18, 2023

Township of Ryerson
RR #1, 28 Midlothian Road
Burk's Falls, ON
POA 1C0

Attn: CAO / Clerk Treasurer

In compliance with Section 284(3) of the Municipal Act, this letter is to serve as notification of the total Honorariums and Expenses received by your representatives who are Board Members for the District of Parry Sound Social Services Administration Board.

Board Members representing the Township of Armour, Township of Perry, **Township of Ryerson**, Township of McMurrich/Monteith, Village of Burks Fall's and the Town of Kearney - **Area 4**, received the following in 2022:

<u>BOARD MEMBER TOTAL</u>	<u>HONORARIUM</u>	<u>TRAVEL EXPENSES</u>
Joseph Vella	\$ 700.00	\$ 0.00
Jerry Brandt Vice Chair	\$1,650.00	\$ 0.00

If you require any additional information or if your contact information requires updating, I can be reached at (705) 746-7777 ext. 5241 or bkingston@psdssab.org.

Sincerely,

Bobbie-Jo Kingston
Payroll Coordinator

Housing Services /// Community Services and Income Supports /// Administration Offices

705-746-7777 / 1-800-461-4464

1 Beechwood Drive, Parry Sound, Ontario P2A 1J2

www.psdssab.org

**ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT
(ACED)**

**MINUTES
December 22, 2022**

A regular meeting of the ACED Board was held at the Township of Strong Office and virtually on December 22, 2022 at 6:01pm.

Present: Wendy Whitwell, Township of Armour, Chair
Jennifer Farquhar, AHCC Representative
Margaret Ann MacPhail, Township of Perry
Chris Hope, Village of Burk's Falls
Dan Robertson, Township of Ryerson
Chris Nicholson, Township of Joly
Justine Levesque, Village of Sundridge
Brenda Scott, Village of South River

Regrets: Peter McIsaac, Municipality of Powassan
Tim Bryson, Township of Strong
Ron Begin, FedNor
Trista Porter, MND

Staff: Dave Gray, Director of Economic Development
Courtney Metcalf, Economic Development Officer
John Theriault, Township of Armour

Guest: Sheri Norman, AHCC

Call to Order

The meeting was called to order at 6:01 pm.

Minutes

The minutes of the meeting of Thursday October 27, 2022, meeting were adopted as circulated.

Round Table Introductions

Since a municipal election was held and new Council members were elected and then appointed to ACED, members of the ACED Board introduced themselves to each other.

Director of Economic Development (DED) Report

The Director covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month. These included business assistance, marketing, ACED website updates, social media activities, and communications.
2. Some of the updates in the report included:
 - a) 2022 BR&E Survey – 68 visits have been completed. Staff has received several follow up requests from businesses. Project will continue in 2023.
 - b) Business Support Events – Supported Digital Mainstreet Event in South River. Coordinated venue and catered lunch. Approximately 20 businesses attended.
 - c) AHCC Partnerships – Presented ACED results and current projects to AHCC membership at their annual AGM.
 - d) Transportation – ACED staff has received support for Carpool Almaguin Campaign from 8 municipalities. Presently have 8 carpool sites, of which some need signage. Carpool lots have been added to the ExploreAlmaguin.ca map. Next steps, launch the new Carpool Almaguin webpage and start a social media campaign in 2023 at a cost of \$2,250.
 - e) Regional Brand Strategy Implementation – Improvements have been made to the website. Getting a quote to make several additions to the business directory. Received a final video cut of the fall content from 2022. Looking at scheduling winter business interviews and shooting winter content. Working with Discovery Routes Trails organization to develop an AMP Program application to support a revision/reprint of the popular Adventure Trails Map and to develop a product development initiative tied to the Voyageur Cycling Route.

Eight municipal partners have adopted the Almaguin brand by resolution. Five municipalities have not yet indicated a decision.
 - f) RED Gala –Event took place November 28, 2022. Well received, good attendance and we donated \$2,290.29 to the local food bank.
 - g) ACED Member recruitment & Awareness – Staff has approached two non-member municipalities and has begun establishing lines of communication. Both municipalities are looking to reboot economic development. Staff will be meeting with their Councils to and inviting them to one of our Board meetings.

2023 Budget and Work Plan

The draft 2023 ACED budget has been circulated with revised funding for 8 partners. The budget does not include any contributions from FedNor past the present grant or the inclusion of more partners. The Board discussed the concerns that some Councils have with the funding formula and how the Township of Joly pays only half of what the other partners pay. The Board will have this discussion when the present agreement is completed. The Board passed a resolution recommending the approval of the budget. The Board also passed a resolution approving the transfer of the 2022 surplus into a reserve for future operations.

The Board was advised that staff is presently working on the 2023 workplan which will be presented at our next meeting. The plan will include the work that staff is proposing be done in 2023.

Round Table Comments from Board Members

Members were advised that, attached to the agenda, are the ACED Terms of Reference. New members were requested to review them to understand what the Board does. If any member has any questions, please contact the Director of Economic Development.

The Board discussed what would happen to municipalities which do not help fund ACED when the FedNor funding runs out. Some members feel that if a municipality does not contribute to ACED, then ACED should not provide services to that municipality unless they are charged for them.

Staff advised the Board that they are presently working on organizing a meeting with all of the partner Councils. At the meeting staff would present a refresher to all participants on what ACED does and has done since its inception. Participants will also have the opportunity to bring up ideas and discuss concerns.

The Board was advised that the Province has announced the restart of the Northern rail line, which will include a stop in South River. The Village of South River will be receiving funding from the Province to upgrade their train station to be able to serve the users of the rail line.

Appointment of Chair and Vice Chair

The Board approved the appointment of Wendy Whitwell as Chair and Margaret Ann MacPhail as Vice-Chair for the ACED Board.

Resolutions

1. 2022-028 – Moved by Jennifer Farquhar; Seconded by Margaret Ann MacPhail; Be it resolved that the Almaguin Community Economic Development Board approve the minutes of October 27, 2022, as circulated. Carried

Resolutions cont'd

2. 2022-29 – Moved by Jennifer Farquhar; Seconded by Brenda Scott;
Be it resolved that the Almaguin Community Economic Development Board have received and reviewed the Draft 2023 ACED budget and Revised Funding Options Projections and recommends that it be reviewed and approved by all partners. Carried

3. 2022-30 – Moved by Jennifer Farquhar; Seconded by Chris Nicholson;
WHEREAS a surplus is expected in the 2022 operating budget;
AND WHEREAS when the CIINO funding is depleted, the contribution of each partner will have to increase to cover the funds we no longer receive;
AND WHEREAS putting funds aside now will decrease the effect of receiving less funding or not receiving any funding in the future;
NOW THEREFORE be it resolved that the Almaguin Community Economic Development Board approves that any 2022 surplus funds remain as a surplus in the ACED books to be used to support future budgets. Carried

Adjournment

4. 2022-031 – Moved by Jennifer Farquhar; Seconded by Justine Levesque;
Be it resolved that the Almaguin Community Economic Development Board adjourn the December 22, 2022, ACED meeting at 7:33 p.m. Carried

The next meeting will be Thursday January 26, 2023, at 6:00 p.m. If this changes, members will be advised.

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, January 19, 2023 at 6:00 p.m.
Township of Strong Office

The Zoom Link to attend the virtual meeting is available on the website;
<https://calendar.strongtownship.com/meetings>

Present: Burk's Falls – John Wilson
Joly – Budd Brown (by teleconference)
Machar – Neil Scarlett
Ryerson – Glenn Miller
South River – Robert Brooks (by teleconference)
Strong – Tim Bryson (by teleconference)
Sundridge – Justine Leveque

Absent:

Staff Present: CBO: Brian Dumas (by teleconference), Secretary: Kim Dunnett

Guests: Katey Brimacombe

1. Call to Order:

The Joint Building Committee meeting was called to order at 6:00 p.m. by the Secretary. An introduction of Committee Members was made, along with a brief description of the committee's history. The Secretary opened the floor for nominations for Chair and Vice Chair for the 2023 term. The meeting was turned over to the newly appointed Chair Budd Brown.

2. Appoint Chair & Vice Chair:

Resolution: 2023-001

Moved by: Neil Scarlett

Seconded by: Glenn Miller

Be it resolved that this committee does hereby appoint Budd Brown, as Chair for the 2023 term.

Carried

Resolution: 2023-002

Moved by: Glenn Miller

Seconded by: Justine Leveque

Be it resolved that this committee does hereby appoint Tim Bryson, as Vice Chair for the 2023 term.

Carried

3. Declaration of Pecuniary Interest: No pecuniary interest was declared.

4. Approval of Agenda:

Resolution # 2023-003

Moved by: Justine Leveque

Seconded by: Neil Scarlett

Be it resolved that this committee does hereby approve the Agenda of the regular meeting for January 19, 2023 as presented.

Carried

5. Delegation: None

Township of Ryerson Agenda Package
JOINT BUILDING COMMITTEE MEETING
Minutes
Thursday, January 19, 2023 at 6:00 p.m.
Township of Strong Office

6. Adoption of Minutes:

Resolution # 2023-004

Moved by: Neil Scarlett

Seconded by: Robert Brooks

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of October 20, 2022, as circulated. **Carried**

7. Approval of Financials:

Resolution # 2023-005

Moved by: John Wilson

Seconded by: Glenn Miller

Be it resolved that this committee does hereby approve the following expenses of;

- October 2022 \$26,814.92
- November 2022 \$18,261.95
- December 2022 \$23,534.68

and accepts the Financial Reports for October, November and December 2022. **Carried**

Financial Report: The Secretary presented the current bank account balance. It was communicated that the yearend review and audit will begin in February.

8. CBO Report: The CBO gave a brief outline on CGIS CBO module, e-permitting and how it would work. CBO will be obtaining more information on e-permitting to be presented at a meeting. The past couple of years have been busy, the CBO expects a good year ahead. Enforcement has been extremely busy and is time consuming, but CBO is working through the files.

9. Correspondence:

[9.1-9.3] The Secretary advised the representatives that 3 resolutions were received from member municipalities regarding the Building Inspector wage increase and 4 municipalities did not respond in 30-day time period, therefore they are considered as a positive support. The increase will be applied as of January 1, 2023.

9.4 MMAH: The pros and cons of an internship was discussed, this could be an option for future staffing.

10. New Business: Members had a brief discussion on housing crisis and permit fees.

11. Closed Session: None

12. Adjournment:

Resolution # 2022-006

Moved by: Glenn Miller

Seconded by: Justine Leveque

Be it resolved that this committee does hereby adjourn at 7:24 p.m. to meet again on February 16, 2023 at 6:00 p.m. or at the call of the Chair. **Carried**

Kim Dunnett, Secretary

Budd Brown, Chair

JOINT BUILDING COMMITTEE

*Serving the municipalities of Burk's Falls, Joly, Machar,
Ryerson, South River, Strong and Sundridge*

**REPORT TO COUNCIL
RYERSON**

2022 Building Permit Report

	2021	2022	2018 to 2022 Average
Number of Permits Issued	27	22	26
Permit Fees Collected	\$100,601.40	\$ 76,825.00	\$ 68,255.03
Total Construction Value	\$6,488,080.00	\$ 4,948,800.00	\$ 4,429,527.80

This year saw a decrease in the number of permits issued, permit fees collected and construction value. This is basically due to a decrease in dwellings from 14 in 2021 to 8 in 2022. Even though we issued approximately half the permits for dwelling the fees collect remained high due to the current cost of construction.

Respectfully submitted,

Brian Dumas, CBCO, CRBO
 Manager of Building Services/Chief Building Official
 Joint Building Committee

Township of Ryerson Agenda Package

JOINT BUILDING COMMITTEE

*Serving the municipalities of Burk's Falls, Joly, Machar,
Ryerson, South River, Strong and Sundridge*

Building Permit Summary 2022

RYERSON

	Number of Building Permits #	Total Value of Building Permits (Value of Construction) \$	Square Meters of New Construction m2
Residential Properties	8	\$3,484,000.00	1240
Multi-Residential Properties	2	\$992,000.00	431
All other Property Classes	12	\$472,800.00	748
New Construction Total	22	\$4,948,800.00	2419
Demolition Permits	0	\$0.00	0
Totals	22	\$4,948,800.00	2419

Detailed Breakdown

	Number of Building Permits #	Total Value of Building Permits (Value of Construction) \$	Square Meters of New Construction m2
Single Family Dwellings	5	\$1,984,000.00	840
Seasonal Dwellings	3	\$1,500,000.00	400
Boathouses (Storage)	0	\$0.00	0
Garages	3	\$178,600.00	293
Additions	0	\$0.00	0
Guest Cabins	1	\$84,000.00	50
Sheds /Storage Bldg.	1	\$145,000.00	115
Commercial	0	\$0.00	0
Miscellaneous	7	\$65,200.00	290
Multi-Residential	2	\$992,000.00	431
New Construction Total	22	\$4,948,800.00	2419
Demolition Permits	0	\$0.00	0
Totals	22	\$4,948,800.00	2419

Total Permit Fees Collected \$ 76,825.00

JOINT BUILDING COMMITTEE

*Serving the municipalities of Burk's Falls, Joly, Machar,
Ryerson, South River, Strong and Sundridge*

Building Permit Summary 2022

PERCENTAGE OF PERMIT FEES COLLECTED PER MUNICIPALITY

	ACTUAL	ROUNDED UP
BURKS FALLS	6.565%	7%
JOLY	7.705%	8%
MACHAR	24.517%	25%
SOUTH RIVER	9.140%	9%
STRONG	18.460%	18%
RYERSON	18.438%	18%
SUNDRIDGE	15.171%	15%
TOTALS	99.996%	100%

Township of Ryerson Agenda Package
JOINT BUILDING COMMITTEE
LAST FIVE YEAR AVERAGES

		2018	2019	2020	2021	2022	Average
MAG	# of Permits						
	Permit Value						
	Const. Value						
BF	# of Permits	13	13	8	20	11	13
	Permit Value	\$16,049.00	\$71,687.75	\$8,120.00	\$17,430.00	\$27,355.00	\$28,128.35
	Const. Value	\$1,058,500.00	\$5,004,500.00	\$486,000.00	\$1,013,000.00	\$1,474,500.00	\$1,807,300.00
Joly	# of Permits	11	6	11	6	10	8.8
	Permit Value	\$9,793.00	\$3,523.20	\$19,165.00	\$10,755.00	\$32,106.25	\$15,068.49
	Const. Value	\$548,000.00	\$201,600.00	\$1,079,200.00	\$677,200.00	\$2,072,550.00	\$915,710.00
MAC	# of Permits	22	26	27	32	40	29.4
	Permit Value	\$23,127.20	\$62,648.80	\$43,476.50	\$57,418.10	\$102,152.50	\$57,764.62
	Const. Value	\$1,489,400.00	\$4,108,400.00	\$2,711,100.00	\$3,681,018.00	\$6,493,500.00	\$3,696,683.60
SR	# of Permits	10	7	10	21	15	12.6
	Permit Value	\$13,285.00	\$21,358.00	\$20,609.50	\$40,159.40	\$38,085.00	\$26,699.38
	Const. Value	\$877,500.00	\$1,432,000.00	\$1,389,095.00	\$2,530,905.00	\$2,264,000.00	\$1,698,700.00
ST	# of Permits	28	36	28	48	33	34.6
	Permit Value	\$38,142.00	\$42,600.70	\$53,405.80	\$101,637.75	\$76,917.50	\$62,540.75
	Const. Value	\$2,362,000.00	\$2,632,600.00	\$3,170,720.00	\$6,380,050.00	\$4,848,700.00	\$3,878,814.00
R	# of Permits	24	28	29	27	22	26
	Permit Value	\$48,308.60	\$81,617.65	\$33,922.50	\$100,601.40	\$76,825.00	\$68,255.03
	Const. Value	\$3,300,104.00	\$5,376,700.00	\$2,033,925.00	\$6,488,080.00	\$4,948,800.00	\$4,429,521.80
SU	# of Permits	14	17	11	13	20	15
	Permit Value	\$11,990.20	\$16,754.92	\$10,642.50	\$17,732.00	\$63,214.00	\$24,066.72
	Const. Value	\$756,370.00	\$1,050,500.00	\$533,700.00	\$1,066,500.00	\$4,083,733.00	\$1,498,160.60
JBC	# of Permits	122	133	124	167	151	139.4
	Permit Value	\$160,695.00	\$300,191.02	\$189,613.80	\$345,733.45	\$416,655.25	\$282,577.70
	Const. Value	\$10,391,874.00	\$19,806,300.00	\$11,403,740.00	\$21,836,753.00	\$26,185,783.00	\$17,924,890.00

ROUNDED UP

Burks Falls	9.954%	10%
Joly	5.332%	5%
Machar	20.442%	20%
South River	9.448%	10%
Strong	22.132%	22%
Ryerson	24.154%	24%
Sundridge	8.516%	9%

TOTALS	99.98%	100%
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JOINT BUILDING COMMITTEE

*Sewing the municipalities of Burk's Falls, Joly, Machar,
Ryerson, South River, Strong and Sundridge*

REPORT TO JBC

2022 Building Permit Report

	2021	2022	2018 to 2022 Average
Number of Permits Issued	167	151	139.4
Permit Fees Collected	\$345,733.45	\$ 416,655.25	\$ 282,577.70
Total Construction Value	\$21,836,753.00	\$ 26,185,783.00	\$ 17,924,890.00

This was another busy year for the JBC building department. Our number of permits issued dropped slightly by 16 permits, but we are still well ahead of our five-year average. We saw an increase in in permit fees collected and construction value as construction has become much more expensive since the global pandemic. We saw the number or dwellings decrease by 11 from 2022. This seemed to be offset by the number of multi-residential dwelling units which increased from 1 in 2021 to 9 in 2022.

It was an extremely busy year not only with permits and inspections, but in enforcement. Since the start of the pandemic enforcement has been on a steep incline taking up a lot of my time and doesn't seem to be slowing down. There were also some building code changes that are worth mentioning such as tiny homes are now in the building code, but have a maximum size of 37 square meters or 398 square feet and other restrictions which would basically require either an CSA sticker or professional engineer design. As well, sheds are permitted to be constructed that are not more than 15 square meters or 161 square feet, but must be only one storey, not attached to another structure, no plumbing and can only be ancillary to the principal use.

I am currently working with CGIS to implement the CBO program they offer which was approved by the JBC members last year and costs will come added to the JBC budget with invoices sent to the JBC to be paid. So as long as we have surplus reserves the cost should be covered by the permit fees collected and fees can be adjusted in the future if required to cover the costs of operating the building department. As well, I am waiting for a quote for the costs of e-permitting which they offer and will present to the committee to discuss. We will be posting an advertisement for a Deputy Chief Building Official/Inspector this month as part of our succession planning for my replacement when I retire. There is still a high demand for inspectors and it may take some time to find an inspector or Deputy Chief Building Official.

It doesn't appear to be slowing down and 2023 and will hopefully be another busy year with construction and hopes that enforcement will slow down.

Respectfully submitted,

Brian Dumas, CBCO, CRBO
Manager of Building Services/Chief Building Official

Township of Ryerson Agenda Package

JOINT BUILDING COMMITTEE

*Serving the municipalities of Burk's Falls, Joly, Machar,
Ryerson, South River, Strong and Sundridge*

Building Permit Summary 2022

JOINT BUILDING COMMITTEE

	Number of Building Permits #	Total Value of Building Permits (Value of Construction) \$	Square Meters of New Construction m2
Residential Properties	42	\$15,713,750.00	6433
Multi-Residential Properties	9	\$2,383,000.00	3241
All other Property Classes	97	\$8,063,033.00	5215
New Construction Total	148	\$26,159,783.00	14889
Demolition Permits	3	\$14,889.00	753
Totals	151	\$26,185,783.00	14889

Detailed Breakdown

	Number of Building Permits #	Total Value of Building Permits (Value of Construction) \$	Square Meters of New Construction m2
Single Family Dwellings	29	\$10,788,750.00	4538
Seasonal Dwellings	13	\$4,925,000.00	1895
Boathouses (Storage)	0	\$0.00	0
Garages	26	\$1,496,000.00	1976
Additions	12	\$1,744,000.00	749
Guest Cabins	2	\$132,000.00	72
Sheds/Storage Bldg.	9	\$333,300.00	473
Commercial	10	\$3,279,133.00	2053
Miscellaneous	38	\$1,078,600.00	1058
Multi-Residential	9	\$2,383,000.00	2075
New Construction Total	148	\$26,159,783.00	14889
Demolition Permits	3	\$14,889.00	753
Totals	151	\$26,185,783.00	14889
Total Permit Fees Collected \$ 416,655.25			

MAHC Political Leaders Forum

MINUTES of Friday, January 6, 2023 at 0900-1100hrs

Via Zoom

"R" = Regrets; "✓" = Confirmed Attendance

POLITICAL LEADERS:

Scott Aitchison, MP	R	Graydon Smith, MPP	✓	Jeff Lehman, District Chair	✓	Rick Maloney, Mayor – BB	✓
Nancy Alcock, Mayor – Huntsville	✓	Peter Kelley, Mayor – Mus. Lakes	✓	Terry Glover, Mayor – Lake of Bays	✓	Heidi Lorenz – Gravenhurst	✓
Peter Koetsier, Mayor – Georg. Bay	✓	Chris Hope, Mayor – Burk's Falls	✓	Rod Ward, Mayor – Armour	✓	Tim Bryson, Mayor – Strong	✓
Sam Dunnett, Mayor – Magnetawan	R	Jim Coleman, Mayor – South River	R	Norm Hofstetter, Mayor – Perry	R	Liz Danielsen, Mayor – Algon High	R
Cheryl Philip, Mayor – Kearney	✓	Vicky Roeder-Martin, Councillor – McMurr/Mont	✓	Justine Leveque, Mayor – Sundridge	✓	Delynn Patterson, Councillor – Ryerson	✓
Bryan McCabe, Mayor – Joly	R	Dan Armour, Deputy Mayor – HV	✓	Brenda Rhodes, Deputy Mayor – BB	✓		

STAFF PARTICIPANTS:

Stephen Rettie, CAO – Bracebridge	✓	Denise Corry, CAO – Huntsville	✓	Derrick Hammond, CAO – Mus Lakes	✓	Scott Lucas, CAO – Gravenhurst	✓
Julie Stevens, CAO – District	✓	Bryan Brown, CAO – Lake of Bays	R	Greg Mariotti, CAO – Georg. Bay	✓	Norm Barrette, Health Services Commissioner – District	R
John Theriault, Clerk-Treasurer/Administrator – Armour	✓						

MAHC:

Moreen Miller, Board Chair	✓	Dave Uffelmann, Board Vice Chair	✓	Cheryl Harrison, President & CEO	✓	Dr. Khaled Abdel-Razek, Chief of Staff	R
Janice Raine, VP, Patient Services, & Quality	✓	Brody Purser, Associate VP, Human Resources	✓	Andrew Gall, Interim VP, Corporate Services & Chief Financial Officer	✓	Melissa Bilodeau, Director of Clinical Services & Chief Nursing Executive	R
Allyson Snelling, Corporate Communications Officer	✓						

Agenda Topic	Notes from Discussion	Follow Up Required
1. Welcome & Introductions	Moreen welcomed everyone to the call and thanked the leaders for joining. She introduced Board Vice Chair Dave Uffelmann and the members of MAHC's Senior Leadership Team in attendance, adding regrets were received from Melissa Bilodeau, the Director of Nursing, Clinical Services & Chief Nursing Executive and Dr. Khaled Abdel-Razek, Chief of Staff. Moreen indicated today's meeting also involves some very important consultation regarding capital redevelopment and a site selection consultation for Bracebridge by Eric Turcotte, a partner with Urban Strategies Inc.	
2. COVID-19 Update – Cheryl Harrison	Cheryl reported that COVID hospitalization has been steady, noting as many as 10 cases recently on any given day across both sites over the last few months. Inpatient occupancy continues to be a challenge with over 100% occupancy at both sites, challenging patient flow with admissions in the Emergency Department. Cheryl indicated that Alternate Level of Care rates remained a concern with 37 ALC patients across both sites as of January 5. Masking continues for all in the hospitals and passive screening of outpatients and visitors as they attend the hospitals, and the MAHC vaccination policy remains for staff, credentialed staff, students and volunteers. The COVID-19 Clinical Assessment Centre in Bracebridge continues to be available by appointment Monday to Friday to individuals who are unwell with COVID symptoms and/or other upper-respiratory symptoms.	

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<p>3. Operational Update – Cheryl Harrison</p>	<p>Cheryl provided an operational update including the following:</p> <ul style="list-style-type: none"> On January 5, due to the heavy rain overnight and snow melt, MAHC had unexpected flooding around the building and in the Emergency Department of the Huntsville site. Staff were thanked for their prompt action, and the department was restored to full function in approximately 12 hours. MAHC was also heavily impacted by the winter storm over the holidays, and Cheryl commended the frontline staff for efforts to go above and beyond for each other and patients. 2022/23 fiscal year is stable financially, and operational planning with Ontario Health Central has started for next fiscal year is starting. This is the first time hospitals are back to this level of process since the pandemic. More details are yet to come to hospitals, but without one-time funding for additional costs, many hospitals could be looking at significant deficit budgets. Just before Christmas, MAHC was awarded \$800,800 in operational funding for a future MRI service for all of Muskoka that will be based in Huntsville to support MAHC's designated District Stroke Centre. The Huntsville Hospital Foundation will raise the \$5 million in funds to purchase the MRI machine and cover building alterations. Thanks were shared to MPP Graydon Smith and the Ministry of Health for this major announcement that will enhance access to high-quality diagnostics in our region. MAHC has launched the Ontario Telestroke Program, an emergency telemedicine application that provides Emergency physicians immediate access to neurologists with expertise in stroke care to support assessment and treatment of patients experiencing acute stroke symptoms. This improves access to best practice care for stroke patients while also reducing the resource impact for transfers. MAHC was Accredited with Exemplary Standing for the second time in a row following the onsite Accreditation Canada survey in November. Renovation and construction to replace the end-of-life Nuclear Medicine machine at the Huntsville site continues with completion targeted by the end of March.
<p>4. Physician Recruitment Update – Janice Raine (for Dr. Khaled Abdel-Razek)</p>	<p>Three new physicians in Emergency Medicine have associate privileges. Efforts continue to recruit a General Surgeon.</p> <p>MAHC also credentialled 30 Locum and Regional Affiliate physicians across various departments.</p> <p>Joint recruitment efforts continue with the Muskoka and Area Ontario Health Team health human resources task force.</p> <p>MAHC's Housing for Healthcare program has yielded more than 200 local options for housing since mid-October, supporting the challenges of relocation.</p>
<p>5. Capital Redevelopment Update – Andrew Gall</p>	<p>Stage 1.3 capital planning includes a robust governance structure for the capital redevelopment with a Steering Committee of the Board providing governance oversight.</p> <p>In November 2022, MAHC started the site selection process for a new location in Bracebridge for the South Muskoka site together with Urban Strategies Inc. Local municipalities have been a key stakeholder in this work.</p> <p>MAHC toured representatives of the Ministry of Health's Health Capital Investment Branch, Ontario Health and Infrastructure Ontario through both sites in early December.</p> <p>A series of in-person and virtual Community Open Houses are occurring throughout the area in January.</p> <p>User groups will begin meeting in 2023 to help design the functional program and future hospital space configurations.</p> <p>A September 30, 2023 submission of the Stage 1.3 Functional Program is targeted.</p>
<p>7. Local Share Update – Moreen Miller</p>	<p>Moreen reported the Local Share Committee continues to be the venue responsible for coming up with a local share plan to be included in the Stage 1.3 submission of a Functional Program and the committee is poised to move forward with optimism that, together, the necessary commitments to fund the community's share of two new hospitals will be secured.</p> <p>Last month, MAHC shared how estimates of the community's share have changed due to significant impacts of the global pandemic, including a substantial rise in construction costs, supply chain issues, higher inflation rates, and the estimated timing to of the planning process stages and Ministry approvals to get the project to the point of tender.</p> <p>She reaffirmed that through this stage of planning, MAHC will take all measures to maintain affordability and cost containment through responsible space planning, and careful consideration of transferable furnishings, fixtures and hospital equipment from the existing sites to reduce the community's share. Earlier assumptions (of \$35 million) in transferable assets will be validated and/or re-evaluated over the next several months as well.</p> <p>She said the Local Share Committee will meet again on January 31.</p>

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	<p>A question was raised as to whether the municipal mechanics of supporting local share are based on assessment. Moreen indicated property assessment can be one of the tools, and decision-making with respect to the strategy rests solely with municipal partners and the Local Share Committee is happy to hear any solution.</p>	
<p>8. Bracebridge Site Selection – Eric Turcotte</p>	<p>Moreen introduced Eric Turcotte from Urban Strategies Inc., which is working with MAHC to assist with the site selection process for new land in Bracebridge. Eric led the group through the attached slides with respect to site selection, noting the existing South Muskoka site is landlocked in a residential area and the land itself is too small for future hospital construction. Every possible property within urban boundary of Bracebridge would be considered against the pass/fail criteria, using a thorough consultation process with stakeholders that is open and transparent. A dozen properties have been identified through conversations with municipal planning staff, of which currently three meet the pass/fail minimum criteria after high-level evaluation. Urban Strategies will circulate a draft report of its evaluation methodology, including a preliminary recommendation to be shared broadly through a second series of open houses in late March. A final recommendation is anticipated to MAHC Board of Directors at its April meeting. The possibility for land to be donated to reduce the local share, will be broached with landowners.</p>	
<p>9. Round Table/Discussion</p>	<p>Mayor Alcock shared that the Town of Huntsville is moving forward with a walk-in clinic in the Annex building in partnership with the Algonquin Family Health Team and supported by provincial funding, which should in future make a positive impact on access to care and potentially diverting patients from the hospital's Emergency Department. Chair Lehman queried collaboration with partners outside of the MAHC organization to better address the 1/3 of patients in the hospitals that are alternate level of care (ALC), and the ability to work together for appropriate discharges. MAHC continues working closely with the Muskoka and Area Ontario Health Team and beds at Andy's House in Port Carling through Muskoka Hospice Muskoka have been available to MAHC, and Andy's House is pursuing additional operating funding to maintain the arrangement. Recent news from Ontario Health Central of one-time funding for remainder of this fiscal year to work with a retirement home partner in the community to create a hospital-to-home program to move patients to a transitional bed. Julie Stevens added that the District's affordable housing program has been modified to provide a financial supplement to make retirement home transition more affordable, which has been helpful to some hospital patients over the past couple of years. MPP Smith shared his contact information and openness to hearing from anyone in the group that has matters to discuss. There was no further round table discussion.</p>	
<p>110 Adjournment</p>	<p>The meeting adjourned at 0955hrs. The next regular quarterly forum scheduled on Thursday, April 6, 2023 at 9 a.m.</p>	