

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA

June 13, 2023 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access and availability of limited in-person seating.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance:

1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES:

2.1 Adoption of minutes from the tri-council meeting May 29, 2023 and regular meeting on May 30, 2023 **(R)**

3. DECLARATION OF PECUNIARY INTEREST:

4. DELEGATION: None registered.

5. TENDERS/QUOTES/REQUESTS FOR PROPOSALS (RFP): None

6. REPORTS:

6.1 **TREASURER:** New Fire Hall Project **(R)**, Office hours **(R)**

6.3 **COUNCIL MEMBERS:** reports, if any.

7. BUSINESS ARISING/ACTIVITY LOG:

7.1 Yard Sale: update

8. COMMUNICATION ITEMS:

8.1 Burks Falls re: Canada Day Fireworks, volunteers needed

8.2 ACED: Brand Ambassador Program, Housing Task Force discussion

General Correspondence:

- Joint Building Committee, May Statistics
- Historical Society May meeting minutes

9. CLOSED SESSION:

9.1 Closed Meeting for staffing matters pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss an Administrative matter and Joint Building Committee staffing matter.

(R)

10. RETURN TO OPEN MEETING

10.1 Joint Building Committee (JBC), minutes **(R)** and appointment By-law **(R)**

11. CONFIRMING BY-LAW:

11.1 To confirm the meetings of Council **(R)**

12. IMPORTANT DATES:

Saturday June 24 2023 Community Yard Sale 8 a.m. – Noon

June 27, 2023 Regular Council 6:00 p.m.

July 11 2023 Regular Council 6:00 p.m. (one regular meeting scheduled for July)

August 8, 2023 Regular Council 6:00 p.m. (one regular meeting scheduled for August)

13. ADJOURNMENT: **(R)**

**CORPORATION OF THE TOWNSHIP OF RYERSON
LIST OF PROPOSED RESOLUTIONS
FOR COUNCIL MEETING: June 13, 2023 AT 6:00 P.M.**

Item # 2.1 on Agenda Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that the minutes from the tri-council meeting May 29, 2023 and regular meeting on May 30, 2023 be adopted as circulated.

Item # 6.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that the CAO be directed to begin the preliminary legwork and pursue options for a new fire hall.

Item # 6.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Miller,

That Council approve the amended office hours for the Ryerson Township administrative office, to be closed Monday and open. Tuesday to Friday from 8:30 a.m. to 4:00 p.m.

Item # 9.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that we move to a closed meeting for staffing matters pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss an Administrative matter and Joint Building Committee staffing matter.

Item # 10.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council supports resolution number 2023 – 024 dated May 31, 2023 from the Joint Building Committee (JBC) recommending changes to the JBC Policies C-1.5 Probationary Period and C-5.1 Employee Discipline.

Item # 10.1.1 on Agenda Moved by Councillor Miller, Seconded by Councillor Patterson

Be it resolved that leave be given to introduce a Bill # ____-23, being a By-law to appoint a Deputy Chief Building Official and further; That By-Law # ____-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 13th day of June 2023.

Item # 11.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # ____-23, being a By-law to confirm the meetings of Council and further; That By-Law # ____-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 13th day of June 2023.

Item # 13 on Agenda Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at _____. The next regular meeting June 27, 2023 at 6:00 p.m.

THE CORPORATION OF THE TOWNSHIP OF RYERSON

TRI COUNCIL MINUTES

May 29, 2023

The combined in-person/virtual TRI Council meeting of the Councils of the Township of Armour, the Township of Ryerson and the Village of Burk's Falls was held on Monday, May 29, 2023 at 7:00 p.m. at the Katrine Community Centre and hosted by the Township of Armour.

Those in attendance for were:

Township of Armour Council present included Mayor Rod Ward; Councillors Jerry Brandt and Rod Blakelock; Staff: John Theriault, Clerk-Treasurer/ Administrator.

Village of Burk's Falls Council present included Mayor Chris Hope, Councillors John Wilson, Ryan Baptiste, Sean Cotton and Ashley Brandt; Staff: Tammy Wylie, Treasurer and Candy Shuker.

Township of Ryerson Council present included Councillors Delynne Patterson, Beverly Abbott, and Dan Robertson; Staff: Nancy Field, Deputy-Clerk, Brayden Robinson, Treasurer, Ken Stevenson, Deputy-Chief and Cam Haffner, Fire Prevention Officer.

Guests: Nieves Guijarro and Josie Woodman.

The meeting was called to order by Mayor Rod Ward at 7:02 p.m.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The notes of the regular meeting held on February 27, 2023 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST: None

Mayor Rod Ward welcomed all of the participants and advised TRI Council that he would like these meetings more open for discussion and that some decisions be made to move items forward.

DISCUSSION ITEMS:

Proposed Agreement – Almaguin Highlands Health Centre

TRI Council discussed the report presented by the Village of Burk's Falls concerning the options on how to fund the Almaguin Highlands Health Centre. This report needs to be discussed by each Council included in the catchment area of the facility. Some Councils have already sent in a response on the options available in the report. Question was asked as to why this facility is not included in the shared services. A history of the facility was given and the discussion on including it in the shared services will need to be held in the future. Council for the Village of Burk's Falls also needs to discuss the responses to their proposed options before making a decision.

Appointments to shared Boards & Committees

TRI Council discussed how municipalities who share members of a board or committee could create a system by which appointing these members could be streamlined. A proposal would be to ask all Councils who is interested in sitting on a board or committee and then having a meeting with all the candidates to choose one who would be recommended by all of the Councils. Another option would be to have ballots until a candidate get the majority. Another idea would be to choose an alternate if the first representative could not fulfil his/her mandate. Another option would be to choose one municipality to be in charge of collecting the information and recommending a candidate.

Succession Planning – Senior Management TRI Services

TRI Council discussed succession planning for the TRI services. The Fire Chief and the Arena Manager will be retiring in the near future. TRI Council wanted to know what steps are being taken by each municipality to ensure that these positions will be filled when senior management retires. The arena has a succession plan. The Fire Department is looking at succession planning, but it has not been implemented yet. For the Fire

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TRI COUNCIL MINUTES

May 29, 2023

Department could the position be shared with another municipality. Waste Management is not looking at its department head retiring soon, but Armour will also be looking into succession planning.

Rental Rates for Library and Fire Department

The Village of Burk's Falls requested a discussion on the rental rates they are charging for the Fire Department and the Library. The rates presently charged are not in line with what is being charged on the market. The Village would like to adjust these rates to reflect the market in our region so that they would have the money available to update the buildings when needed. Would the other two partners be agreeable to this?

New Library – Discussion, Timelines & Funding Model

TRI Council discussed the renovation or construction of a new library. There is a need for the Library Board to decide what they want to do with this project and to set a timeline for this project. TRI Council discussed how this project will be funded by the partners. If we wish to try and find grants, we will need to have a shovel ready project. TRI Council passed a resolution requesting that the Library Board Building Committee report back to TRI Council with a concrete plan on how to construct a new library.

New Fire Hall – Discussion, Timelines & Funding Model

TRI Council discussed the construction of a new fire hall. Since EMS is interested in a joint project within the next four (4) years, there is a need to set a timeline for this project and get it going. TRI Council discussed how this project will be funded by the partners. If we wish to try and find grants, we will need to have a shovel ready project. Township of Ryerson will look into the possibility of leading this project and will report back to TRI Council.

Agricultural Society – Fall Fair Update

An update was given on the Fall Fair. TRI Council discussed how the rental of the tents for the Fall Fair was going to be financed. The approximate cost for the tents is \$6,000. TRI Council agreed that the cost of the tents will be covered through the arena budget. A discussion ensued concerning the amount of work members of the Agricultural Society have to put in to be able to raise enough money every year to keep the Society moving forward. There was also some discussion within the Society on to how improve it.

Other Business

The Village of Burk's Falls would like neighbouring municipalities to work together to help in making events work. Volunteers are hard to find now, so putting our resources together would really help.

TRI Council was advised that projects are coming to the area and working together will help.

ADJOURNMENT:

The TRI Council meeting adjourned at 9:00 p.m.

RESOLUTIONS:

Moved by John Wilson, seconded by Jerry Brandt; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls approve the notes of the regular meeting held on February 27, 2022. Carried

Moved by Rod Blakelock, seconded by Chris Hope; That the Library Board present their findings concerning the construction of a new library to the TRI Council at their next meeting on August 28, 2023. Carried

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TRI COUNCIL MINUTES

May 29, 2023

Moved by John Wilson, seconded by Ryan Baptiste; Be it resolved that each TRI Council municipality agrees to pay for the tents required to create an indoor venue for the Fall Fair to offset the inability to use the ice surface in the arena and further that the cost of the tents be paid from the arena budget and any overage caused in the budget be jointly covered by the three (3) municipalities. Carried

Moved by Sean Cotton, seconded by John Wilson; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls adjourn this regular TRI Council meeting at 9:00 p.m. until the next regular TRI Council meeting scheduled for Monday August 28, 2023 to be hosted by the Village of Burk's Falls. Carried

Mayor

Clerk/Deputy Clerk

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

May 30, 2023 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **May 30, 2023** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members in attendance: Mayor: Sterling, Councillors: Abbott, Miller Patterson and Robertson.

Staff in attendance: Brayden Robinson, Kryssi Sinclair, Nancy Field, Judy Kosowan.

Public attending by phone or electronically: Judy Ransome, Nieves Guijarro, Josh Lilley, and Roman Kaczynski.

Notice of this meeting was posted on the website.

2. ADOPTION OF MINUTES

R- 94 - 23 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that the minutes from the special meeting, public meeting, and regular meetings on May 16, 2023 be adopted as circulated. (Carried)

3. DECLARATION OF PECUNIARY INTEREST: None noted.

4. DELEGATION: None registered

5. TENDERS : None

6. REPORTS:

TREASURER:

6.1 Council was provided with the final draft of the 2023 budget and O. Reg. 284/09 2023 Budget Report and the following resolutions were adopted.

R- 95 -23 Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council adopt the 2023 Budget Report, excluding expenses as per Ontario Regulation 284/09. (Carried)

R- 96 -23 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # 24 -23, being a By-law to set and levy the rates of taxation for 2023 and further; That By-Law # 24 -23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 30th day of May 2023. (Carried)

CLERK:

6.2 Council discussed re-evaluating contributions to the Almaguin Community Economic Development (ACED) program as there is a need to prioritize expenditures within our limited financial resources. Council adopted the following resolution.

R- 97 - 23 Moved by Councillor Abbott, Seconded by Councillor Miller,

WHEREAS Council of the Corporation of the Township of Ryerson has a fiduciary duty to its taxpayers;

AND WHEREAS Council understands and supports the importance of regional economic development but must find a balance within its fiscal reality between funding services provided by ACED other essential fiscal demands;

NOW THEREFORE BE IT RESOLVED that Ryerson Township Council is hereby providing notice to ACED that it will withdraw its current partnership effective January 1, 2024;

AND FURTHER THAT Ryerson Township Council would like to continue as a non-voting member with a donation of \$5,000 for 2024.

Council will review their support of ACED annually during budget discussions. (Carried)

6.2.1 Council discussed level of service expectation for municipal by-law enforcement. Two priorities discussed included clean yards and trailers. Further information will be provided.

Council took a break and the meeting resumed at 7:03 p.m.

COUNCIL REPORTS:

6.3 Councillor Patterson provided a report from FONOM.

6.4 Councillor Abbott provided a Library report.

7. BUSINESS ARISING/ACTIVITY LOG:

7.1 Council received a Staff Report regarding the Regional Fire Training Officer Agreement and adopted the following resolution.

R- 98 - 23 Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill # 25-23, being a By-law to enter into a joint municipal agreement for provision of regional fire training services and further; That By-Law # 25 -23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 30th day of May 2023. (Carried)

7.2 Council discussed the reports received from the Almaguin Highlands Health Centre and would like to wait for more information before deciding on a motion.

7.3 Council received more information regarding the Almaguin Highlands Secondary School Prom and adopted the following resolutions.

R- 99 - 23 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved the Ryerson Township Council move to reconsider motion 90-23 from May 16, 2023. (Carried)

R- 100 – 23 Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council has considered information received about the request for a donation to the Almaguin Highlands Secondary School 2023 Prom and have decided to rescind resolution number R-90-23 dated May 16, 2023. (Carried)

8. COMMUNICATION ITEMS

8.1 Council received information from the Township of Armour regarding the Aerodrome petition. Council adopted the following resolution.

R- 101 -23 Moved by Councillor Abbott, Seconded by Councillor Patterson,

WHEREAS some proponents of water aerodromes claim federal jurisdiction to bypass provincial and municipal authorities and build massive docks and boathouses under the guise of the Aeronautics Act;

AND WHEREAS Transport Canada does not require proponents of water aerodromes to follow the same registration and certification procedures as land aerodromes;

AND WHEREAS Transport Canada's current regulations for water aerodromes fail to state that mixed-use docks and structures are not permitted;

AND WHEREAS Transport Canada does not require a proponent to be transparent with local authorities about their intentions or submit a building permit and final construction plans;

AND WHEREAS Transport Canada does not require a proponent to provide the municipality with a copy of the water aerodrome registration or certification documents;

AND WHEREAS Registration and certification of water aerodromes are done without environmental impact assessments from provincial and municipal authorities;

AND WHEREAS Registration and certification of water aerodromes are done without safety assessments from local authorities;

AND WHEREAS Transport Canada's loopholes in the regulations lead to lengthy court battles paid by provincial and municipal jurisdictions.

NOW THEREFORE, be it resolved that the Council of the Township of Ryerson supports efforts to raise awareness about the loopholes in current regulations regarding water aerodromes that allow proponents to build massive docks and boathouses without municipal consultation, approval, or adherence to bylaws and regulations.

AND FURTHERMORE, The Council of the Township of Ryerson endorses the letter from the Three Mile Lake Community Club Inc. and calls on Transport Canada to:

- Amend current legislation regarding water aerodromes to require mandatory consultation and transparency with provincial and municipal authorities prior to construction.
- State that 'mixed-use' docks and structures will not be permitted

AND FURTHERMORE, the Council of the Township of Ryerson urges all mentioned in this resolution to support petition e4364 to the Minister of Transport, Omar Alghabra.

Petition e-4364 - Petitions (ourcommons.ca)

AND FURTHERMORE, be it resolved that this resolution be forwarded to neighbouring municipalities, the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM). Federation of Northern Ontario Municipalities (FONOM), Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), MP Scott Aitchison, MP Marcus Powlowski (Haliburton-Kawartha Lakes-Brock, Ontario), Graydon Smith MPP. (Carried)

General Information Items Received:

- Council received the April minutes from ACED.
- Council received the April minutes and CEO report from the library board.
- Council received the April statistics from the Joint Building Committee.
- Council received the resolution from Joly Township regarding the hospital local share.
- Council received the Area 4 appointment from Perry Township for DSSAB.

9. CONFIRMING BY-LAW


R- 102 -23 Moved by Councillor Patterson, Seconded by Councillor Miller, Be it resolved that leave be given to introduce a Bill # 26-23, being a By-law to confirm the meetings of Council and further; That By-Law #26-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 30th day of May 2023. (Carried)

10. ADJOURNMENT:

R- 103 -23 Moved by Councillor Robertson, Seconded by Councillor Patterson, Be it resolved that we do now adjourn at 7:33 pm. The next regular meeting June 13, 2023 at 6:00 p.m. (Carried)

MAYOR

CLERK/DEPUTY CLERK

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	CAO/Treasurer Brayden Robinson
Date of Meeting:	June 13, 2023
Report Title:	Fire Hall Build
Report Date:	June 7, 2023

Recommendation:


Be it resolved that the CAO be directed begin the preliminary legwork and pursue options for a new fire hall.

Purpose/Background:

At the Tri-Council meeting of May 29, 2023, a discussion arose about moving forward the build for the new fire hall. Council was notified that EMS remained interested in participating, subject to the build occurring within the next four years.

As the administrator of the Fire Department, Ryerson will be tasked with coordinating this project. We are seeking Council’s approval to begin the preliminary legwork, including conducting a joint needs assessment with the Fire Department and EMS and obtaining a quote for the design work.

Subject to this approval, we will endeavour to have a preliminary plan in place prior to the next Tri-Council meeting.

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	CAO/Treasurer Brayden Robinson
Date of Meeting:	June 13, 2023
Report Title:	Office Hours
Report Date:	June 7, 2023

Recommendation:

That Council approve the amended office hours for the Ryerson Township administrative office, to be closed Monday and open. Tuesday to Friday from 8:30 a.m. to 4:00 p.m.

Purpose/Background:

Effective January 1, 2020, Council elected to close the Municipal office to the public each Wednesday. The idea was to provide administrative staff with a day to work uninterrupted, with all staff working remotely and calls automatically forwarded to voicemail.


Shortly after this was implemented, we experienced the onset of COVID-19 and the temporary relocation of the municipal office and the practice has slowly ceased. While the phones still do not ring in on Wednesdays, staff remain working in the office and the doors are open for walk-in traffic. With the implementation of new technology that will enhance our ability to work remotely, staff have again discussed options for modified office hours.

When considering an office closure day, the following need to be taken into consideration:

- In summer months, we experience a higher volume of walk-in traffic on Fridays as seasonal residents conduct business on the way to their cottages.
- Ideally, there are two members of the administrative staff present in the office at all times. With three part-time staff in the office, we are looking to build a schedule that takes into account statutory holidays, which are predominantly on Mondays, and other fixed workdays for the part-time staff (Wednesdays).

- During the May to October period, Public Works move to a Monday-Thursday schedule and there is a need to have staff present on Fridays in the case of an emergency.
- With Wednesdays being used to prepare and circulate Council agendas, and to follow up from meetings the night prior, it is difficult for staff to work remotely on that day.
- Mondays tend to be busy catching up on requests that have come in over the weekend, and walk-ins tend to be minimal.
- Tuesdays and Thursdays are not ideal, purely from the perspective of business continuity.

For these reasons, our recommendation is that we change the closure day to Mondays. Staff would be working remotely on those days, with full virtual access to the system and access to voicemails through their email. This would allow us to maximize our staffing resources, with minimal impact to our operations and residents.

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Clerk/Deputy Treasurer
Date of Meeting:	June 13, 2023
Report Title:	Yard Sale Reminder
Report Date:	June 5, 2023

Recommendation:

Received for information purposes.

Purpose/Background:

The Yard Sale will be Saturday June 24, 2023, advertised hours are 8:00 a.m. to Noon. It is rain or shine, there is no alternate date.

Staff and Members of Council should arrive early 6:30 – 7:00 a.m. (ish), (Bring sunscreen/bug spray and a hat for yourself)

Duties include:

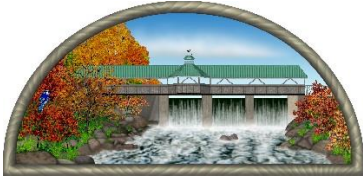
- Assist with putting tent outside, set up tables and BBQ
- Help set up coffee/condiments etc.
- Start BBQ – cook peameal/hot dogs/serve the public
- Help clean up after the event

Members of Council BBQ the peameal on a bun and hot dogs.

Water/pop/coffee available. The Township does not charge the public for the food/beverages and cash donations to the Food Bank are welcome.

To date there are 15 vendors on 'the list' and some people just arrive on the day of the sale to sell their treasures.

It is a fun community event day to enjoy!



May 29, 2023

Township of Ryerson

R.R. #1, 28 Midlothian Road

Burk's Falls, ON P0A 1C0

Re: Canada Day Celebration 2023

Dear Township of Ryerson Council:

In the past members of Council have also participated in donation collections for the fireworks. Can you please inform us if members of the Ryerson Council will be able to assist again this year? Hopefully members of Council, staff and their family members can attend the celebration.

If you have any questions, please do not hesitate to contact our office. We look forward to hearing from you and thank you in advance for your consideration.

Sincerely,

Kelly Morissette

Administrative Assistant



Join the ALMAGUIN AMBASSADOR PROGRAM

Almaguin is a hidden gem in the tourism industry. Located in Northern Ontario, Canada, the region is known for its natural beauty, vast forests, pristine lakes, and abundant wildlife. Almaguin offers visitors a unique and authentic experience that is off the beaten path. Outdoor enthusiasts can enjoy a variety of activities such as fishing, hiking, camping, mountain biking and wildlife watching. The region is also home to several charming towns with their own distinct character, and local attractions including museums, art galleries, and farmers markets.

The Almaguin Ambassador Program is designed to build cohesive brand awareness, drive new target markets to the region, and is the first coordinated push for a collaborative marketing strategy among community businesses within the region incorporating the Almaguin Brand. Almaguin Ambassadors will help build brand recognition, support regional assets and provide consistent messaging through all forms of marketing, advertising, and communication, whether on social media, print or in-store.

Almaguin Brand Ambassadors will have the opportunity to showcase the unique features of Almaguin and share their experiences with the regional communities.



Benefits of being an Almaguin Ambassador:

- Registered Ambassadors are eligible to participate in the Almaguin Marketing Partnership Program (AMP) where they can apply to access funding for project activities
- Ambassadors will have supports available to them if they want Almaguin identifier on their social platforms and website
- Recognition through newsletters, websites, print, and social media platforms
- Highlighting ambassador-submitted content on social pages and explorealmaguin.ca
- Promotion through the 'Ambassador Spotlight' campaign
- Form partnerships with other ambassadors to foster business growth and reach a wider audience
- Promote mutually beneficial partnerships among ambassadors including stay and play packages and discounts between ambassadors
- Opportunity to push Almaguin to the forefront of the Northern Ontario tourism industry as a 'must see' destination to explore
- Ambassadors will have access to photography and videos captured
- Receive an Almaguin Ambassador toolkit with resources to kick off promotion

Requirements of being an Almaguin Ambassador:

Location

- Businesses must reside in the Almaguin region

Advocate

- **Lend Name** – ambassadors agree to allow their name to be used in marketing materials, online and in print
- **Promotion** – ambassadors are encouraged to practice ongoing promotion by both visually and descriptively highlighting the Almaguin Brand in their marketing materials including updating their websites with Explore Almaguin logo and link to explorealmaguin.ca
- Ambassadors are encouraged to hashtag **#explorealmaguin** and **#shopinalmaguin** on their social platforms
- **Share** - ambassadors are encouraged to support each other and the regional assets by sharing posts incorporating the Almaguin Brand



Tobogganing in Sundridge

Promotion through the Almaguin Ambassador Spotlight Campaign:

- Facebook and Instagram posts highlighting Almaguin Ambassador businesses
- Monthly newsletter/email blast highlighting Almaguin Ambassadors
- **Explorealmaguin.ca** to identify ambassadors and utilize video teasers on website
- Event Marketing – promotion of ambassadors and program at local community events



Crystal Cave Canada



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www.facebook.com/ShopAlmaguin



www.instagram.com/explore_almaguin

Judy Kosowan

From: Dave Gray <director@explorealmaguin.ca>
Sent: May 26, 2023 2:03 PM
To: vroeder-martin@mcmurrichmonteith.com; hpateman@me.com; Beth Morton; Caitlin Haggart; Chris Hope; Chris Nicholson; Dan Robertson; Don McArthur; encausticartist23@gmail.com; Jennifer Farquhar; John Theriault; Judy Kosowan; Justine Leveque; Katey Brimacombe; Kim Dunnett; Margaret Ann MacPhail; Nancy Austin; Nicky Kunkel; Nicole Gourlay; Tim Bryson; Wendy Whitwell; Wendy Whitwell Council; hpateman@me.com; 'Cindy Filmore'; Councillor Rod Ward
Cc: 'Begin, Ron (FEDNOR)'; Porter, Trista (NDMNRF); 'Courtney Metcalf'; 'Erica Cole'; aberdeen@vianet.ca
Subject: ACED Meeting - April 27, 2023 Follow Up
Attachments: ACED Resolution 2023-17 RE Housing Task Force.pdf; Brand Ambassador Program for Partners.pdf

Good afternoon All!

I am sending along a few items that were discussed at last night's meeting:

1. Please see the resolution passed last night regarding the recommendation to form an Almaguin Housing Development Task Force. It is recommended that the resolution be added to upcoming regular council meetings and any decisions communicated with me. Our MND Northern Development Advisor has requested to be kept apprised of this development, as there may be opportunities to enhance communication and information sharing between municipalities and several provincial ministries.
2. Attached is the Almaguin Brand Ambassador Overview – please take a look for reference purposes. More information on current ambassadors can be seen at: <https://explorealmaguin.ca/news/become-an-almaguin-brand-ambassador>.
3. Per the Bill 10 discussion last night – here is a link to Bill 10: Stopping Harassment and Abuse by Local Leaders Act, 2022. The act has passed its second reading and has been ordered referred to a standing committee. A board member presented the Bill and inquired as to whether other member municipalities have discussed this bill at their council meetings (and if so, any key points discussed).
<https://www.ola.org/en/legislative-business/bills/parliament-42/session-2/bill-10>

As always, please let me know if you have any questions. Thanks and have a wonderful weekend!

Dave Gray, Ec.D.

Director of Economic Development
Almaguin Community Economic Development
(705)571-1564 | Director@ExploreAlmaguin.ca



From: Dave Gray <director@explorealmaguin.ca>
Sent: May 19, 2023 3:48 PM
To: vroeder-martin@mcmurrichmonteith.com <vroedermartin@gmail.com>; hpateman@me.com; Beth Morton

<beth.morton@townshipofperry.ca>; Caitlin Haggart <clerk@Strongtownship.com>; Chris Hope <crhope2013@gmail.com>; Chris Nicholson <chrisnicholson@townshipofjoly.com>; Dan Robertson <dan@valhallahomeimprovements.ca>; Don McArthur <clerk@southriver.ca>; encausticartist23@gmail.com; Jennifer Farquhar <jennifer.farquhar@freedom55financial.com>; John Theriault (clerk@armourtownship.ca) <clerk@armourtownship.ca>; Judy Kosowan <Clerk@ryersontownship.ca>; Justine Leveque <justine.leveque@outlook.com>; Katey Brimacombe <office@townshipofjoly.com>; Kim Dunnett (deputyclerk@strongtownship.com) <deputyclerk@strongtownship.com>; Margaret Ann MacPhail <margaretann.macphail@townshipofperry.ca>; Nancy Austin <naustin@sundridge.ca>; Nicky Kunkel <clerk@burksfalls.ca>; Nicole Gourlay <ngourlay@magnetawan.com>; Tim Bryson <timbryson@timbrysonforestry.com>; Wendy Whitwell <wwhit@netspectrum.ca>; Wendy Whitwell Council <wwhitwell@armourtownship.ca>; hpateman@me.com; 'Cindy Filmore' <cindy.filmore@townofkearney.ca>; Councillor Rod Ward <rward@armourtownship.ca>

Cc: 'Begin, Ron (FEDNOR)' <ron.begin@FedNor.gc.ca>; Porter, Trista (NDMNR) <trista.porter@ontario.ca>; 'Courtney Metcalf' <edo@explorealmaguin.ca>; 'Erica Cole' <info@townshipofperry.ca>; 'aberdeen@vianet.ca' <aberdeen@vianet.ca>

Subject: RE: ACED Meeting Package - April 27, 2023 ACED Meeting

Good afternoon everyone,

I hope everyone has had a great week and is looking forward to the long weekend!

Attached is the agenda and associated materials for next weeks ACED meeting. Should you have any questions regarding items in the report, or wish to add anything to the agenda, please let me know.

Have a great weekend!

Dave Gray, Ec.D.

Director of Economic Development
Almaguin Community Economic Development
(705)571-1564 | Director@ExploreAlmaguin.ca



From: Dave Gray <director@explorealmaguin.ca>

Sent: April 24, 2023 10:52 AM

To: vroeder-martin@mcmurrichteith.com <vroedermartin@gmail.com>; hpateman@me.com; Beth Morton <beth.morton@townshipofperry.ca>; Caitlin Haggart <clerk@Strongtownship.com>; Chris Hope <crhope2013@gmail.com>; Chris Nicholson <chrisnicholson@townshipofjoly.com>; Dan Robertson <dan@valhallahomeimprovements.ca>; Don McArthur <clerk@southriver.ca>; encausticartist23@gmail.com; Jennifer Farquhar <jennifer.farquhar@freedom55financial.com>; John Theriault (clerk@armourtownship.ca) <clerk@armourtownship.ca>; Judy Kosowan <Clerk@ryersontownship.ca>; Justine Leveque <justine.leveque@outlook.com>; Katey Brimacombe <office@townshipofjoly.com>; Kim Dunnett (deputyclerk@strongtownship.com) <deputyclerk@strongtownship.com>; Margaret Ann MacPhail <margaretann.macphail@townshipofperry.ca>; Nancy Austin <naustin@sundridge.ca>; Nicky Kunkel <clerk@burksfalls.ca>; Nicole Gourlay <ngourlay@magnetawan.com>; Tim Bryson <timbryson@timbrysonforestry.com>; Wendy Whitwell <wwhit@netspectrum.ca>; Wendy Whitwell Council <wwhitwell@armourtownship.ca>

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<aberdeen@vianet.ca>

Subject: ACED Meeting Package - April 27, 2023 ACED Meeting

Good morning All,

I hope you all had a wonderful weekend! Please see the agenda package for Thursday's meeting attached to this email. Should you have any questions, please do not hesitate to contact me at your convenience.

Here is the zoom link for quick reference:

Join Zoom Meeting

<https://us02web.zoom.us/j/81593738469?pwd=WVMvUjBMV2VpK3NmSE8xd05HeGJPQT09>

Have a great start to your week!

Dave Gray, Ec.D.

Director of Economic Development

Almaguin Community Economic Development

(705)571-1564 | Director@ExploreAlmaguin.ca





RESOLUTION

2023-17

Be it resolved that the Almaguin Community Economic Development Board recommends that all municipal partners discuss, at their upcoming regular council meetings, the formation of a regional approach to housing development. Further, that they discuss the creation of a regional task force to address opportunities and barriers regarding housing development. The task force will report back to ACED and all member municipalities within three months of formation.

MOVED BY: Mayor Tim Bryson

SECONDED BY: Mayor Rod Ward

CARRIED: Yes

Comments:

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2023**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	5	\$6,770.00	\$418,000.00	378
February	0	\$0.00	\$0.00	0
March	4	\$5,065.00	\$311,000.00	537
April	10	\$10,855.50	\$664,945.00	461
May	27	\$81,043.21	\$4,921,881.00	2837
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	46	\$103,733.71	\$6,315,826.00	New Construction 4213 Demolitions 0

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2022**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2022	2023
Burks Falls	8	\$6,322.95	\$368,497.00	0	0
Joly	3	\$2,730.00	\$162,000.00	1	0
South River	3	\$14,179.26	\$925,284.00	3	0
Machar	12	\$43,302.00	\$2,776,800.00	7	6
Strong	10	\$13,935.00	\$869,045.00	6	2
Ryerson	5	\$15,540.00	\$750,900.00	1	2
Sundridge	5	\$7,724.50	\$463,300.00	0	1
TOTALS	46	\$103,733.71	\$6,315,826.00		11
Permit activity at end of May 31, 2023					
TOTALS	50	\$173,865.50	\$11,048,033.00	18	
Permit activity at end of May 31, 2022					
TOTALS	4	\$70,131.79	\$4,732,207.00		7
Difference from previous year					



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
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827 Chetwynd Road
Armour Township
Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

MINUTES
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, May 15, 2023

Members Present: Diane Brandt – President
Nieves Guijarro – Vice-President
Charlene Watt – Secretary
Jarv Osborne
George Sterling
Ryan Baptiste
Kirk Du Guid
Judy Ransome
Peter Hall

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members.

Delegation:

None

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance and adoption of the April 17, 2023 Meeting Minutes as circulated: **Moved by George Sterling, Seconded by Ryan Baptiste. Carried**

Treasurer's Report:

Treasurer's / Financial Report presented by Diane Brandt. Main bank account balance was \$4,941.72 on April 27, 2023. Expenses for April include Net Spectrum automatic withdrawal in the amount of \$56.44, Cheque #248 in the amount of \$459.92 to the Township of Armour for website hosting through Client First Canada. A deposit was made in the amount of \$110.00 which included \$10.00 in membership and \$100.00 for an anonymous donation. The lottery account balance remains at \$65.00. The Historical Society has received the annual contribution from the Village of Burk's Falls in the amount of \$5,000.00, the cheque will be



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deposited. Members thanked the Village for their continued support. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Jarv Osborne, Seconded by Judy Ransome. Carried**

Committee Reports:

Heritage Festival Update:

Members reviewed the written report on the status of the event from Charlene Watt. Updates for May included:

- Site Visit of the Fairgrounds – scheduled for May 19, 2023 at 2:00 pm – draft site plan to be presented next month.
- Car Show – we have 28 cars and 1 motorcycle registered to date.
- Vendors Market – we have 50 registrations to date.
- Victim Services & Sawyer the Crisis Response Dog – confirmed attendance – extra chair under Historical Society's tent for Gail.
- \$2,000.00 grant received from NECO to support Heritage Festival and cover the cost of a horse wagon shuttle.
- Pending response from Thunder Ridge Farms on horse shuttle booking.
- Pending response from Village of Burk's Falls on permission to run horses along Yonge Street.
- Donation: Savour This Bakery - \$25 Gift Card.
- Donation: Bickley Ford – two \$25 Gift Certificates.
- Donation: Burk's Falls Legion – to pick up Fish & Chip Dinner Certificates
- Burk's Falls Mayor Chris Hope confirmed attendance and will participate in the opening ceremony.
- Ryerson Mayor George Sterling confirmed attendance to the event.
- Purchased a Tripod Dry Erase Whiteboard to list Car Show Winners – placement at the judges' tent.
- Ballot Box for Car Show Crowd Favourite created – to be placed at Historical Society's tent.
- Legion will open for Heritage Festival and serve alcohol.
- Legion will host a pancake breakfast on the morning of Heritage Festival – we will help to promote.
- Learn to Fish not attending but will send promotional material –Hatchery to hand out.
- Free bottled water will be handed out at the Agricultural Society's BBQ Booth – will invoice Armour after event.
- Bag signs to be posted around municipalities in early June.
- Each Fire Department will be given 10 bag signs to post around their municipality.



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CAR AWARDS

Crowd Favourite with Trophy	Fire Chiefs with Trophy	Mayors Choice with Trophy
Heritage Festival with Trophy	Best Car 1920 – 1994	Best Truck 1920 – 1994
Best Car 1995 – Current	Best Truck 1995 – Current	Best interior
Best Motorcycle	Best Muscle Car	Best Rod
Best Paint	Belongs in a Museum	Most Original
Best Restoration	Most Unique	Wild Ride

Nieves Guijarro will contact Candy Shuker at the Village of Burk's Falls to obtain supplies for the popcorn machine for Heritage Festival. A table and canopy tent will be required for this station. Nieves will bring the tent from the library.

Wiseman's Corner Schoolhouse Update:

George Sterling informed Members that a new sliding screen door has been installed at the schoolhouse. Judy Ransome expressed interest in volunteering at the Heritage Centre to allow for the facility to be opened this summer. A calendar sign-up sheet will be presented at the next meeting. It is anticipated to be opened on Saturdays from 11:00 a.m. to 3:00 p.m. this summer. Ryerson Township's Canada Day celebration is on June 24, 2023 and the schoolhouse is planned to be opened for the event.

Correspondence:

Members reviewed the invitation from the Village of Burk's Falls to attend the May 20, 2023 Downtown Celebration Festival from 11:00 a.m. to 5:00 p.m. Diane will attend the event on behalf of the Historical Society and hand out flyers seeking volunteers, promoting the Heritage Centres and Heritage Festival. A draft flyer was presented to Members for review. Members approved the flyer with minor revisions.

An email advising Members that insurance is coming up for renewal was received. Diane Brandt will review and respond.

An email was received from Kendra Kellas indicating that she has made the difficult decision to resign as the summer Heritage Assistant and Treasurer. Members discussed the vacancy as the resignation may impact hours at the Watt Farm House Heritage Centre. Diane will report back to Members next month. Hiring of a summer student requires additional duties for Members, including the requirement for an on-site supervisor.



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General Business:

Nomination and Election of Officer:

Members discussed the resignation of Kendra Kellas and the measures that were required by the Historical Society. Kendra Kellas resigned as Treasurer in March 2023, but informed Diane Brandt before the meeting that she would agree to be the interim Treasurer until September 2023 to allow the replacement nominee, Jenny Hall some time to transition into the position.

Motion to accept the resignation of Kendra Kellas as the Treasurer for the Burk's Falls and District Historical Society effective May 15, 2023. Moved by Jarv Osborne, Seconded by Peter Hall. Carried

Members discussed the requirement for a signing officer due to the changes in the Treasurer position. A Deputy Treasurer nomination for the 2023/2024 Officer position was created by Members. **Motion to nominate Charlene Watt for the position of Deputy Treasurer and signing officer for the Burk's Falls and District Historical Society effective May 15, 2023. Moved by Jarv Osborne, Seconded by Peter Hall. Carried**

Charlene Watt will hold the Officer positions of Secretary and Deputy Treasurer for 2023/2024.

New Business:

None

Adjournment:

The next meeting will be held on June 19, 2023 at Fell Homes. There being no further business, **George Sterling moved to adjourn the meeting at 7:51 p.m.**

Recorded by
Charlene Watt, Secretary &
Deputy Treasurer

Approved by
Diane Brandt, President

JOINT BUILDING COMMITTEE SPECIAL MEETING
Minutes for Thursday, May 31, 2023 at 5:00 p.m.
Township of Strong Office

Present: Burk's Falls – John Wilson (in person)
Joly – Budd Brown (in person)
Machar – Neil Scarlett (in person)
Ryerson – Glenn Miller (in person)
South River – Robert Brooks (virtual)
Strong – Tim Bryson (in person)
Sundridge – Justine Leveque (in person – left at 5:32 pm)

Absent:

Staff Present: CBO: Brian Dumas (in person), Secretary: Kim Dunnett (in person)

Guests: No attendance

1. Call to Order:

The Joint Building Committee special meeting was called to order at 5:06 p.m. by the Chair Budd Brown.

2. Declaration of Pecuniary Interest:

No pecuniary interest was declared.

3. Approval of Agenda:

Resolution # 2023-022

Moved by: John Wilson

Seconded by: Justine Leveque

Be it resolved that this committee does hereby approve the agenda of the special meeting for May 31, 2023 as presented.

Carried

4. Closed Session:

Resolution # 2023-023

Moved by:

Seconded by:

Be it resolved that this committee enter into a Closed Session as per the Municipal Act, C. 25, S.O. 2001 as amended, Section 239 Section 239(2)(b) personal matters about an identifiable individual, including municipal and local board employees; Employee Matters, at 5:08 p.m.

The Committee resumed its regular meeting at 6:00 p.m. The Chair reported that the committee did discuss the matters it was permitted to under the resolution authorizing the public exclusion.

Resolution # 2023-024

Moved by: John Wilson

Seconded by: Tim Bryson

Be it resolved that this committee does hereby recommend changes to the JBC policies C-1.5 Probationary Period and C5.1 Employee Discipline, as presented

Carried

JOINT BUILDING COMMITTEE SPECIAL MEETING

Minutes for Thursday, May 31, 2023 at 5:00 p.m.

Township of Strong Office

5. Adjournment:

Resolution # 2023-025

Moved by: Glenn Miller

Seconded by: Robert Brooks

Be it resolved that this committee does hereby adjourn at 6:26 pm p.m. to meet again on September 21, 2023 at 6:00 p.m. or at the call of the Chair.

Carried

Kim Dunnett, Secretary

Budd Brown, Chair

Draft

JOINT BUILDING COMMITTEE
P.O. BOX 1120
SUNDRIDGE, ON P0A 1Z0
PHONE 705-384-9444 – FAX 705-384-9445

RESOLUTION

Date: May 31, 2023

Resolution #2023 - 024

Moved by JOHN WILSON

Seconded by TIM BRYSON

Be it resolved that this committee does hereby recommend changes to the JBC Policies C-1.5 Probationary Period and C-5.1 Employee Discipline, as presented.

.....
Carried

.....
Defeated

Budd Brown
.....
Chairperson

Recorded Vote:	For	Against
Robert Brooks
Budd Brown
Tim Bryson
Justine Leveque
Glenn Miller
Neil Scarlett
John Wilson

Conflict of Interest Declared and Seat(s)

Vacated: _____

Section: Employee Management	Policy Number: C-1.5
Sub-section: Recruitment and Selection	Effective Date: February 20, 2020
Subject: Probationary Period	Revision Date: May 31, 2023
	Page: 1 of 1

Probationary Period

Purpose:

To outline the probationary period applicable to all employees.

Policy:

1. You will be on probation for the first three months of your employment **as per employment contract** with The Joint Building Committee. This period will give both the JBC and employee an opportunity to explore whether or not you are suited to the position.
2. Your Supervisor/**Chair** may extend your probationary period at ~~his or her~~ **their** discretion.
3. At **Before** the end of the probationary period **or extended probation period**, the Supervisor/Chair will review the performance and decide whether employment with the JBC will continue.
4. **If the performance review is not favorable and employment will not continue with the JBC, provisions applicable under the Employment Standards Act must be followed.**

Section: Employee Management	Policy Number: C-5.1
Sub-section: <i>Discipline, Layoff & Termination</i>	Effective Date: February 20, 2020
Subject: <i>Employee Discipline</i>	Revision Date: May 31, 2023
	Page: 1 of 1

Employee Discipline

Purpose:

To establish a system to correct employee behaviour and bring it within acceptable workplace standards.

Policy:

1. If employees violate the Joint Building Committee's policies or expected standards of behavior, they may be subject to discipline or termination.
2. Disciplinary procedures may include:
 - Verbal warning(s);
 - Written warning(s); or
 - Termination.
3. The type of discipline imposed will depend on the nature of the problem and the employee's disciplinary record.
4. An employee may be terminated if repeated efforts to correct conduct fail or they have committed a first offence of a serious nature.
5. **The Supervisor/Chair may terminate the employee if necessary, after consultation with the Municipal Solicitor. All disciplinary procedures must be followed and termination warranted.**

Judy Kosowan

From: Kim Dunnett <deputyclerk@Strongtownship.com>
Sent: June 6, 2023 11:18 AM
To: Brenda Paul; Brian Dumas; Caitlin Haggart; Don McArthur ; Judy Kosowan; Katey Brimacombe; Nancy Austin
Cc: Joly Clerk
Subject: Re: JBC DCBO Appointing By-law
Importance: High

Good Morning:

Please be advised there was an error in the By-law that the Municipalities recently passed to appoint Brad Shadlock as DCBO. Can you please amend your By-law to remove the portion under section 4., that states the following, **“and all previous By-laws appointing a DCBO or Building Inspector”**.

My apologies for the error, if this statement is left in the By-law, it would effectively repeal the By-law to appoint Tyler Irwin as DCBO, per our agreement with Magnetawan

Once the amendment is made can you please send me a copy.

Sincerely,

Kim Dunnett

Deputy Clerk
Township of Strong
deputyclerk@strongtownship.com
Phone: 705-384-5819 Ext 202
Fax: 705-384-5892



www.strongtownship.com

Note: The enclosed information is confidential and/or legally privileged. If you have received this information in error, please contact our office immediately.

WARNING: Photocopying, distribution and/or disclosing this information to others is a serious offence.

THE CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW _____-23

BEING A BY-LAW TO APPOINT A DEPUTY CHIEF BUILDING OFFICIAL

WHEREAS the Building Code Act, 1992, SO 1992 Chapter 23 Sec. 3(2) provides that the Council of each municipality shall appoint a Chief Building Official and such inspectors as are necessary for the purposes of the enforcement of the Building Code Act in the areas in which the municipality has jurisdiction;

AND WHEREAS Council recognizes and will be in compliance with the changes to the Building Code Act, 1992 and Building Code resulting from the Building Code Statute Law Amendment Act, 2002, specifically Bill 124 will be met with this Appointment By-law;

NOW THEREFORE the Council of the Corporation of the Township of Ryerson hereby **enacts as follows:**

1. That **Brad Shadlock** be and the same is hereby appointed as Deputy Chief Building Official for the **Township of Ryerson**.
2. That the appointment shall be effective **April 11, 2023**
3. That the DCBO shall be paid such a salary, wage or remuneration as set out in the Offer of Employment.
4. That By-law 42- 19 By-law to Appoint Jeremey Bean as DCBO is repealed.

Read a First, Second and Third time,
Signed and the Seal of the Corporation affixed
Thereto and finally passed
this 13th day of June, 2023

Mayor

Clerk/ Deputy Clerk

SEAL