

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA

July 11, 2023 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access and availability of limited in-person seating.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance:

1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES:

2.1 Adoption of minutes from the regular meeting on June 27, 2023 **(R)**

3. DECLARATION OF PECUNIARY INTEREST:

4. DELEGATIONS AND PRESENTATIONS: None registered.

5. TENDERS/QUOTES/REQUESTS FOR PROPOSALS (RFP): None noted.

6. REPORTS:

6.1 **PUBLIC WORKS:** Public Works Supervisor June report

6.2 **DEPUTY CLERK:** 2023-2027 Fees and Charges, Consent Application: B-023/23 **(R)** Historical Society Donation **(R)**

6.3 **TREASURER:** 2023 Quarterly Budget Update

COUNCIL MEMBERS:

6.5 Councillor Robertson: ACED budget updates

6.6 Other Reports (if any)

7. BUSINESS ARISING:

7.1 Dog Boarding Kennel Update

8. COMMUNICATION ITEMS:

8.1 Harvest Festival Noise Exemption **(R)**

General Information

- AMO Newsletter
- Resolutions of ACED Housing Task
- Library Minutes, Patron Count
- Joint Building Committee: June Update

9. CONFIRMING BY-LAW:

9.1 To confirm the meetings of Council **(R)**

10. CLOSED MEETING (if required and scheduled)

11. IMPORTANT DATES:

- August 8, 2023 Regular Council 6:00 p.m. (one regular meeting scheduled for August)
- August 28, 2023 Tri-Council – Burks Falls Host

12. ADJOURNMENT:

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: July 11, 2023 AT 6:00 P.M.

Item # 2.1 on Agenda Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that the minutes from the regular meeting on June 27, 2023 be adopted as circulated.

Item # 6.2 on Agenda Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council approve Consent Applications B-023/23 Part Lot 16 Con 14, Ryerson Township. The following conditions will apply:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the centre line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.
- The Township requires one copy of the draft reference plan for review prior to registration, two copies of the Final Reference Plan and a digital copy of the Final Reference Plan.
- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.
- As a condition of severance approval, the Applicant shall pay to the Municipality the application and deposit fee's as per Ryerson Township's Fee's By-law.

Item #6.2 on Agenda Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council donate \$ _____ to the Burks Falls and District Historical Society in addition to the annual in-kind donation for the upkeep of the Wiseman Corners School.

Item #8.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council approve a Special Permit Exemption from Noise By-Law 14-22 For the Harvest Festival as follows:

- Friday September 15, 2023 from 8 pm-4:30 am
- Saturday September 16, 2023 from 2 pm- 6 am
- Sunday September 17, 2023 from 1 pm-7 pm (as per usual)
- Sunday September 17, 2023 from 10 pm to 2 am (ambient music similar to 2022)

Item # 9.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # ____-23, being a By-law to confirm the meetings of Council and further; That By-Law # ____-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 11th day of July 2023.

Item # 12 on Agenda Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at _____. The next regular meeting August 8, 2023 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING MINUTES

June 27, 2023 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **June 27, 2023** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending electronically via Zoom or phone: Mayor Sterling, Councillors: Abbott, Miller Patterson and Robertson.

Delegates: Doug & Vickie Ash.

Staff in attendance: Brayden Robinson, Nancy Field, and Kryssi Sinclair.

Public attending by phone or electronically: Judy Ransome, Nieves Guijarro, Roman Kaczynski and Paul Van Dam.

Notice of this meeting was posted on the website.

2. ADOPTION OF MINUTES

R- 112 - 23 Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that the minutes from the regular meeting on June 13, 2023, be adopted as circulated. (Carried)

3. DECLARATION OF PECUNIARY INTEREST: None noted.

4. DELEGATION:

4.1 Doug and Vickie Ash presented their proposal for a dog boarding kennel.

5. TENDERS: None registered.

6. REPORTS:

FIRE DEPARTMENT:

6.1 Council received an update report from the Fire Chief.

PUBLIC WORKS:

6.2 Council was provided with a roads report from the Roads Supervisor.

ADMINISTRATIVE ASSISTANT:

6.3 Council received a copy of the draft summer newsletter and recommended some changes.

DEPUTY CLERK:

6.4 Council received a report regarding the appointing Brayden Robinson as the Acting Clerk and the following resolution was adopted.

R- 113 - 23 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # 28-23, being a By-law to appoint an Acting Clerk and further; That By-Law #28-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 27th day of June 2023. (Carried)

COUNCIL REPORTS:

6.5 Councillor Miller provided information from the Joint Building Committee and the following resolution was adopted by Council.

R- 114 - 23 Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that Council for the Township of Ryerson hereby amend By-law #18-23 being a by-law to appoint a DCBO, as follows: Number 4. That By-law 42-19 By-law to Appoint Jeremy Bean as DCBO is repealed. ~~and all previous By laws appointing a DCBO or Building Inspector.~~ (Carried)

6.6 Councillor Patterson provided the June minutes and status report from the Almaguin Highlands Health Council.

6.7 Councillor Robertson provided a report from ACED and the Council adopted the following resolutions.

R- 115 - 23 Moved by Councillor Abbott, Seconded by Councillor Patterson,

That the Council of the Township of Ryerson is in favour of participating in exploratory discussions regarding a multi-municipal community bussing partnership. (Carried)

R- 116 - 23 Moved by Councillor Robertson, Seconded by Councillor Abbott,

That the Council of the Township of Ryerson is in favour of the creation of a regional task force to address opportunities and barriers regarding housing development, agrees that a regional approach to housing development is needed for the area, and agrees to participate in a task force if it is created. (Carried)

7. BUSINESS ARISING/ACTIVITY LOG:

7.1 Council discussed the delegates request for a dog boarding kennel. The Deputy-Clerk recommended that the Township seek legal advice regarding the Dog By-law, 14-99 and Council agreed. Further discussions will commence once advice is received.

7.2 Council received an update from Burk's Falls regarding the Almaguin Health Centre Contributions.

7.3 Council discussed the success of the Community Yard Sale held on June 24, 2023. With the communities' generous donations, \$546.65 was donated to the Burk's Falls and District Food Bank.

7.4 Information from Mayor Rod Ward from Armour was provided to Council regarding the Hospital Local Share Update.

8. COMMUNICATION ITEMS

8.1 Council received a request from FONOM regarding the Homelessness resolution. Council adopted the following resolution.

R- 117 - 23 Moved by Councillor Patterson, Seconded by Councillor Miller,

WHEREAS the Federal and Provincial Governments need to support their most vulnerable households, the ones who are or are at risk of becoming homeless. Overall, housing and services for low-income, vulnerable, or marginalized people should be a primary consideration moving forward so we help those who need it the most;

AND WHEREAS the Council of the Corporation of the Township of Ryerson understands every community across Ontario is impacted by a need for affordable housing and support for people at

risk of homelessness. Municipal governments are working in collaboration with all orders of government to invest in permanent solutions to the housing and homelessness crisis in Ontario; AND WHEREAS the Council of the Corporation of the Township of Ryerson understands that the Federal National Housing Strategy allocation formula to provinces and territories for jointly funded housing initiatives, roughly follows their share of the national population. This approach leaves Ontario underfunded because, as per the 2021 Census figures, the number of Ontario households in Community Housing Network as a share of the national total is 44.1 percent, which is well above the provincial share of the national population at 38.5 percent. This is also by far the highest share of national Community Housing Network relative to every other province and territories;

AND WHEREAS receiving a by-population allocation from the federal government hampers Ontario's ability to reach more of those households in need that require assistance with housing;

AND WHEREAS the lack of ongoing federal operating funding for National Housing Strategy initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock;

AND WHEREAS a similar situation occurs with federal homelessness funding to Ontario through Reaching Home, where the share allocated to Ontario is also below the provincial share of Community Housing Network nationally;

AND WHEREAS there is an inequitable distribution of Reaching Home funding in Ontario as only 25 of 47 Service Managers have designated communities receiving funding under the program, despite the prevalence of need across the entire Province;

AND WHEREAS Council of the Corporation of the Township of Ryerson understand the federal government takes the position that its role is to provide capital funding while Provinces and Territories are to fund operating expenses, but this approach does not create an equitable sharing of the burden of funding long-term operating costs, which continue for the life of a project;

AND WHEREAS taken altogether, the underfunding to Ontario for housing and homelessness relative to its share of national Canadian Housing Network amounts to approximately \$480 million over the term of the Federal National Housing Strategy;

AND WHEREAS the federal government previously provided leadership in ensuring the long-term financial and physical viability of the social housing stock under the Social Housing Agreement for several decades through federal social housing operating agreements that provided funding for both mortgages and operating costs;

AND WHEREAS without some flexibility on the part of the federal government, Ontario and its municipalities will be poorly positioned to take advantage of this funding, and this will turn into a significant missed opportunity, leading to a further deterioration in the long-term physical and financial sustainability of the community housing stock;

NOW THEREFORE, BE IT RESOLVED THAT Council of the Corporation of the Township of Ryerson:

1. Also supports the provincial ask for federal operating funding for National Housing Strategy initiatives
2. Would appreciate the federal effort to repurpose this funding quickly from the main National Housing Co-Investment Fund program line, Service Managers across the province have indicated their challenges with meeting the terms of the federal proposal, particularly as they relate to cost matching and meeting the requirements for greenhouse gas emissions, energy efficiency and accessibility
3. Would like need-driven indicators incorporated into the funding allocation formulas for all federal programs
4. Appreciates the federal government's commitment to end chronic homelessness and wishes this to be inclusive across all areas of our province by expanding Reaching Home funding to all Service Managers
5. Also supports the provincial position in relation to the provinces and territories Repair Fund under the National Housing Co-Investment Fund
6. Supports the Province of Ontario position on the application-based \$4 billion federal Housing Accelerator Fund. We wish to emphasize the importance of providing municipalities with maximum support in preparing applications to the HAF, understanding that some rural and northern municipalities may face capacity challenges in applying to this program on the anticipated tight timelines
7. Wish to request that Canadian Mortgage and Housing Corporation consider actions taken by municipalities under the province's Housing Supply Action Plans into account when assessing municipal applications, recognizing that these initiatives have the potential to significantly increase the supply of housing in our communities
8. Believe the lack of ongoing federal operating funding for National Housing Strategy initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock

9. Believe the federal government should heed the precedent of the Social Housing Agreement and recommit itself to funding operating costs that often stretch out over decades for the lifetime of a housing project. As an example, the Rapid Housing Initiative's 20-year affordability requirement and lack of federal operating dollars will very likely result in housing providers asking Service Managers and the provincial government to fund operating expenses to ensure the long-term affordability of units given housing providers' limited revenue-raising capacity
10. Believe this lack of ongoing federal operating funding for National Housing Strategy initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock
11. Urge the Federal Government to provide additional funding for Ontario so that we can deal with our shortages of safe and affordable housing and at the same time build safer and healthier communities for all our residents

AND FURTHER IT BE RESOLVED THAT a copy of the Resolution be forward to the individuals listed below for consideration and support: Prime Minister Trudeau, Minister Ahmed Hussen, Scott Aitchison, M.P.P., Premier Ford, Minister Clark, Graydon Smith, M.P., Leaders of the Federal and Provincial Opposition Parties, the Association of Municipalities of Ontario (AMO), and the Federation of Northern Ontario Municipalities. (Carried)

8.2 Council received a request to support a resolution from Parry Sound and the following resolution was adopted.

R- 118- 23 Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that Council of the Township of Ryerson support resolution Number 2023 – 079 dated June 6, 2023 received from the Town of Parry Sound, calling upon the provincial and federal governments for additional resources to combat the opioid crisis, mental health and homelessness, AND recommending to the North Bay Parry Sound District Health Unit that a regional coalition of public health, relevant community agencies and others appropriate, be established in order too amplify regional concerns and investigate potential strategies and resources,

AND THAT this resolution be forwarded to the North Bay Parry Sound District Health Unit, The Town of Parry Sound, First Nations communities within Parry Sound District, MP Scott Aitchison, MPP Graydon Smith, Federation of Northern Ontario Municipalities (FONOM), and the Association of Municipalities of Ontario (AMO). (Carried)

8.3 Council received the June Landfill report.

General Information Items Received:

- Council received an update from the District Social Services Administration Board (DSSAB)
- Council received the financial statement from the North Bay Parry Sound District Health Unit

9. CONFIRMING BY-LAW

R- 119 -23 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill #29-23, being a By-law to confirm the meetings of Council and further; That By-Law # 29-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 27th day of June 2023. (Carried)


11. ADJOURNMENT:

R- 120 -23 Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at 7:05pm. The next regular meeting is scheduled for July 11, 2023, at 6:00 p.m. (Carried)

MAYOR

CLERK/DEPUTY CLERK


	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Fred Schmeltz Roads Supervisor
Date of Meeting:	July 11, 2023
Report Title:	June 2023 Roads Report
Report Date:	June 29-2023

Purpose/Background:

In June the roads department continued doing routine tasks, including brushing, grading, and beaver dam management. We made an excursion into the beaver pond located on Suomi Road and found a second pond located behind the visible one. This pond will be monitored and have water levels lowered regularly until we can install a Beave Deceiver. We tried to install a deceiver but ran into issues once the water level had lowered from pulling the dam. We will re visit this task once water levels stabilize and it is safe to do so. I assure Council this was not just a relaxing boating day for Rick and myself.

Our calcium dust control was completed in June. The dry weather has been taxing on our dust control application. We deployed our water truck several days to apply moisture to the calcium to help maintain its effectiveness.

June also saw the completion of our Winter Sand tender. Bruman Construction Screened and Stacked our Sand over the course of a few days. I found Aaron, their operations manager very professional and efficient. This years sand tender is a 2 year contract and I have no concerns it will be fulfilled to spec at this time.

	<h2>Staff Report</h2>
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	July 11, 2023
Report Title:	Draft Fees and Charges By-law
Report Date:	July 5, 2023

Recommendation: That Council receive the copy of the updated Fees By-law along with the fees schedules and provide their comments to staff before Tuesday the 25th of July, thus allowing staff time to make any changes before the publishing the next agenda.

Background: The office staff have reviewed and compared many of the local Municipality's fees together with Ryerson's fees schedules and are providing Council a copy of the DRAFT fees by-law and the schedules "A"–"G" that we are proposing Council adopt at the August 8th meeting.

To set the fee's there must be a reasonable relationship between the fee or charge and the cost to deliver the service. Our schedules are set for cost recovery and not used to generate revenue. A proper by-law makes it easier to collect fees and charges and includes provisions to permit the Municipality to issue orders to comply.

This draft includes a 5-year forecast where the fees increase gradually to bring our fees up, to align with fees charged by other municipalities.

Reference / Documents: Draft by-law and schedules A to G.

CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW # ____-23



**BEING A BY-LAW TO PROVIDE FOR FEES CHARGED
BY THE CORPORATION OF THE TOWNSHIP OF RYERSON**

WHEREAS the Corporation of the Township of Ryerson charges various fees for licenses, permits, and services offered by the Corporation;

AND WHEREAS Section 8 of the *Municipal Act*, S.O. 2001 provides that the powers of a municipality under the Act or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, power and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

AND WHEREAS Section 391 of the *Municipal Act*, 2001, c 25, as amended, gives authority for a municipality to impose fees or charges on persons,

- a) For services or activities provided or done by or on behalf of it;
- b) For costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- c) For the use of its property, including property under its control

AND WHEREAS Section 398 of the *Municipal Act* provides the municipality with authority to add unpaid fees and charges, including any interest on the unpaid balance, to the tax roll for any real property within the Municipality owned by the person responsible for paying the fees and charges, and the amount may be collected in the same manner as municipal taxes;

AND WHEREAS pursuant to Section 69 (1) of the *Planning Act*, R.S.O. 1990, C.P. 13, a Council of a Municipality may, by by-law, prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS the Corporation deems it advisable to create a comprehensive by-law to provide for the charging of fees;

NOW THEREFORE the Council of the Corporation of the Township of Ryerson enacts as follows:

1. That the fees set out in Schedules A through G, annexed to and forming part of this By-Law, shall be charged for licences, permits, services and documents listed therein.
2. That no request by any person for any information, service, activity, or use of Municipal property will be provided unless and until the person requesting the information, service, activity, or use of Municipal property has paid the applicable fee in the prescribed amount as set out in the attached Schedules.

3. That when necessary, the Township of Ryerson reserves the right to require a deposit amount for the purposes of retaining professional services (solicitor, engineer, planner, etc.) in all planning matters.
4. That a fee shall be charged to the proponent of any application of a planning nature, before an approval or review of the application is undertaken by Council.
 - a) The fee for the processing of applications made with respect to planning matters shall be set out in Schedule 'G' annexed to and forming part of this by-law. The fees set out in Schedule 'G' do not include additional costs, which may also be collected as fees, pursuant to sub-paragraphs (b) and (c) below.
 - b) In planning matters, the Municipality may in its discretion require the services of professional consultants such as planners, lawyers, surveyors, engineers, and other experts and professional persons. In such cases, the applicant will be required to pay the actual cost to the Municipality of such services in addition to any fixed Municipal fees. The applicant may be required to provide a deposit or other security for a reasonable estimate of such costs to the Municipality before proceeding, and if such costs exceed the original estimate, may be asked to provide additional security or deposit before the matter is completed.
 - c) In addition to the fees set out in Schedule 'G', the applicant shall be responsible for any legal or other costs incurred by the Municipality if requested by the applicant to defend a decision it has made before the Local Planning Appeal Tribunal. The provisions of subparagraph (c) immediately above apply to such costs and the Municipality may decline to defend the matter unless the applicant provides security for such costs.
 - d) The Clerk of the Municipality, upon receipt of an application and payment thereof, shall commence processing the application, in accordance with regulations and procedures established in the Planning Act, R.S.O., 1990, as amended.
5. Notwithstanding that a tariff of fees is prescribed, the Council of the Municipality may reduce the amount of, or waive the requirement for, the payment of a fee at its discretion in cases of hardship where it is determined that the action for which the fee is to be charged will be for the general benefit of the municipality and its ratepayers.
6. That if the provisions of this by-law conflict with any other by-law of the Corporation heretofore passed, then the provisions of this by-law shall prevail.
7. That this by-law shall be known as the "Fees and Charges By-law".
8. That By-law 14-21 is hereby repealed.
9. This by-law shall come into force and effect on the date of passing.

Read a First, Second, and Third time,
Signed and the Seal of the Corporation
affixed thereto and finally passed in
Council this 11th day of July, 2023.

MAYOR

CLERK/DEPUTY CLERK



**CORPORATION OF THE TOWNSHIP OF RYERSON
SCHEDULE "A" TO BY-LAW #__-23
ADMINISTRATION FEES**

Description of Fees	2023	2024	2025	2026	2027
Administration fee for by law enforcement to be recovered from revenue from fines (By Law officer fees are additional)	\$ 50.00 +	\$ 50.00 +	\$ 50.00 +	\$ 50.00 +	\$ 50.00 +
Commissioning of Documents	\$ 15.00	\$ 20.00	\$ 21.00	\$ 22.00	\$ 23.00
Certification of Documents	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Facsimile (send or receive) - per page	\$ 1.50	\$ 1.50	\$ 1.60	\$ 1.60	\$ 1.60
General Letters- Administration Fee	\$ 35.00	\$ 36.00	\$ 37.00	\$ 38.00	\$ 39.00
Official Plan Copy	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00
Zoning By-law copy	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00
Colour Copies of Zoning/Official Plan Document					
Schedules - per page	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00
NSF Cheques	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00
Photocopies- Black and white, per page	\$ 0.75	\$ 0.75	\$ 0.75	\$ 0.75	\$ 0.75
Photocopies- Colour, per page	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50
Recording of Council Meeting- per meeting	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00
Records Search (archived documents)- 1 hr Minimum - per hour thereafter	\$ 35.00	\$ 36.00	\$ 37.00	\$ 38.00	\$ 39.00
Removal and destruction of Election Signage	\$ 70.00	\$ 72.00	\$ 74.00	\$ 76.00	\$ 78.00
Ryerson History Book	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Replacement Landfill Card	\$ 11.00	\$ 11.00	\$ 11.00	\$ 12.00	\$ 12.00
Ryerson Pins	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00
Trailer License - Annual	\$ 480.00	\$ 500.00	\$ 520.00	\$ 540.00	\$ 560.00
Trailer License- One month	\$ 50.00	\$ 55.00	\$ 60.00	\$ 65.00	\$ 70.00
Trailer Camp License- up to 5 Trailers	\$ 500.00	\$ 525.00	\$ 550.00	\$ 575.00	\$ 600.00
Trailer Camp License- each additional trailer	\$ 100.00	\$ 105.00	\$ 110.00	\$ 115.00	\$ 120.00
Freedom of Information Request					
	As set out under MFIPPA				

Where applicable, GST/HST has been incorporated into the above fees



**CORPORATION OF THE TOWNSHIP OF RYERSON
SCHEDULE "B" TO BY-LAW # __-23
ANIMAL CONTROL FEES**

Description of Fees	2023	2024	2025	2026	2027
Dog License Fee- first dog (dogs must have rabies vaccination) if purchased prior to March 31st	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	\$ 19.00
Dog License Fee- each subsequent dog if purchased prior to March 31st	\$ 20.00	\$ 21.00	\$ 22.00	\$ 23.00	\$ 24.00
Dog License Fee- first dog (dogs must have rabies vaccination) purchased after March 31st	\$ 30.00	\$ 32.00	\$ 34.00	\$ 36.00	\$ 38.00
Dog License Fee- each subsequent dog purchased after March 31st	\$ 40.00	\$ 42.00	\$ 44.00	\$ 46.00	\$ 48.00
Dog License Replacement (lost tag replacement)	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Dog Kennel License for 5-20 dogs (Class 1)	\$ 125.00	\$ 140.00	\$ 155.00	\$ 170.00	\$ 185.00
Dog Kennel License for 21 -100 dogs (Class 2)	\$ 250.00	\$ 265.00	\$ 280.00	\$ 295.00	\$ 310.00
Service Animals and Guardian Dogs	No Charge	No Charge	No Charge	No Charge	No Charge
Fees under the Nuisance Beaver Control By-Law #28-08					
<i>Where there is a contract with the municipality under Section 7 of By-Law # 28-08</i>					
Inspection of property	No Charge	No Charge	No Charge	No Charge	No Charge
Removal of nuisance beaver per animal	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
Breaking of nuisance beaver dam, per occasion	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Repair of damage to a public road caused by nuisance beaver/dam	No Charge	No Charge	No Charge	No Charge	No Charge
Where there is no contract with the municipality under Section 7 of By-Law # 28-08					
Inspection of property, per inspection to a maximum of 5 per calendar year *	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Removal of nuisance beaver per animal *	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
Breaking of nuisance beaver dam, per occasion *	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Repair of damage to a public road caused by nuisance beaver/dam *	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00

***The actual cost to the Township will be charged if greater than the suggested fee.**

Where applicable, GST/HST has been incorporated into the above fees.



**CORPORATION OF THE TOWNSHIP OF RYERSON
SCHEDULE "C" TO BY-LAW # __-23
CEMETERY FEES**

Description	Care & Maintenance / General Fund				
	2023	2024	2025	2026	2027
Single plot- plus HST			\$ 280.00*	/ \$ 100.00	
Transfer fee- plus HST			\$40.00		
Flat marker less than 173 square inches- plus HST			\$0.00		
Flat marker greater than 173 square inches- plus HST			\$ 50.00*/		
Upright markers less than 4 feet in height or length (including the base)- plus HST			\$ 100.00*/		
Upright markers greater than 4 feet in height or length (including the base)- plus HST			\$ 200.00*/		
	* as per bereavement Authority of Ontario(BAO) prescribed fee.				



**CORPORATION OF THE TOWNSHIP OF RYERSON
SCHEDULE "D" TO BY-LAW # ___-23
TREASURY AND TAXATION FEES**

Description of Fees	2023	2024	2025	2026	2027
Building Information Package (includes zoning)- per roll number	\$ 100.00	\$ 100.00	\$ 100.00	\$ 105.00	\$ 105.00
Tax Certificate- per roll number	\$ 60.00	\$ 60.00	\$ 60.00	\$ 65.00	\$ 65.00
Municipal Zoning/General Standards By-Law Compliance Form (CBO)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Interest on overdue accounts	1.25% Per Month				
Commencing Tax Sale Registration (upon delivery to solicitor) *	\$ 410.00	\$ 415.00	\$ 420.00	\$ 425.00	\$ 430.00
Processing of First Notice *	\$ 205.00	\$ 210.00	\$ 215.00	\$ 220.00	\$ 225.00
Processing of Final Notice + actual cost to Municipality*	\$ 205.00	\$ 210.00	\$ 215.00	\$ 220.00	\$ 225.00
Processing of Cancellation of Certificate *	\$ 205.00	\$ 210.00	\$ 215.00	\$ 220.00	\$ 225.00
Extension Agreement*	\$ 305.00	\$ 310.00	\$ 315.00	\$ 320.00	\$ 325.00
Tender Information Package	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
Advertising for sale after 1 year redemption period*	\$ 305.00	\$ 310.00	\$ 315.00	\$ 320.00	\$ 325.00
Tender Opening + actual cost to Municipality*	\$ 305.00	\$ 310.00	\$ 315.00	\$ 320.00	\$ 325.00
Finalization Fee (distribution of proceeds, payment to court)*	\$ 510.00	\$ 515.00	\$ 520.00	\$ 525.00	\$ 530.00

*Professional fees of a lawyer, planner, surveyor or other professional consultant and their disbursements will be charged at their actual cost to the Municipality in the addition to the Municipal administration fee.

Where applicable, GST/HST has been incorporated into the above fees



**CORPORATION OF THE TOWNSHIP OF RYERSON
SCHEDULE "E" TO BY-LAW # ___ -23
PUBLIC WORKS FEES**

Description	2023	2024	2025	2026	2027
	Civic Address: Initial 911 Sign and Post			No Charge	
Civic Address: Replacement 911 Sign	\$ 25.00	\$ 26.00	\$ 27.00	\$ 28.00	\$ 29.00
Civic Address: Replacement 911 Post	\$ 30.00	\$ 31.00	\$ 32.00	\$ 33.00	\$ 34.00
Entrance Permit - Includes a \$150.00 Non Refundable Inspection Fee			\$300		



**CORPORATION OF THE TOWNSHIP OF RYERSON
SCHEDULE "F" TO BY-LAW #__23
SPECIAL EVENTS FEES**

Description	2023	2024	2025	2026	2027
Special Event Permit (not-for profit; attendance less than 1000)	\$ 75.00	\$ 85.00	\$ 95.00	\$ 105.00	\$ 115.00
Special Event Permit (not-for profit; attendance more than 1000)	\$ 125.00	\$ 135.00	\$ 145.00	\$ 155.00	\$ 165.00
Special Event Permit (for-profit; attendance less than 1000)	\$ 200.00	\$ 225.00	\$ 250.00	\$ 275.00	\$ 300.00
Special Event Permit (for-profit; attendance more than 1000)	\$ 350.00	\$ 400.00	\$ 450.00	\$ 500.00	\$ 550.00
Exemptions from Noise By-Law #34-10 Section 3.3.1					
Special cultural, musical or other event	\$ 60.00	\$ 70.00	\$ 80.00	\$ 90.00	\$ 100.00
Commercial or other activity	\$ 210.00	\$ 220.00	\$ 230.00	\$ 240.00	\$ 250.00



**CORPORATION OF THE TOWNSHIP OF RYERSON
SCHEDULE "G" TO BY-LAW # __-23
PLANNING FEES**

All fees prescribed in this Schedule do not include professional fees and disbursements for lawyers, planners, and other professional consultants whose actual cost to the municipality will be charged in addition to the prescribed administration fee. The cost of such professional services and disbursements varies widely with the complexity of the matter. The deposit amount which may be required of the applicant in addition to the fixed administration fee, which is subject to be increased or decreased depending upon the complexity of the matter and estimates provided by professional consultants. All fees incurred for any of the applications listed above are the responsibility of the applicant. If the deposit does not cover all of these costs, the applicant shall be billed for the difference. Deposits are intended to cover actual costs paid by the municipality to third parties and any excess amount not used will be refunded to the Applicant.

Description of Fees	2023	2024	2025	2026	2027
	As set by Council.				
Road Allowance/Shore Road Allowance- land cost per linear foot					
Road Allowance/Shore Road Allowance- Administrative Fee -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Deposit-	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Zoning By-Law Amendment (Major)- to rezone large development proposals – plans of subdivision or condominium, commercial/industrial aggregate/or other proposals likely to attract significant opposition.					
Administrative Fee-	\$ 1,650.00	\$ 1,700.00	\$ 1,750.00	\$ 1,775.00	\$ 1,800.00
Deposit-	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Zoning By-Law Amendment (Minor)- to rezone one lot, rezoning as a condition of consent, change specific lot development standards in an existing zone, temporary use.					
Administrative Fee-	\$ 825.00	\$ 850.00	\$ 875.00	\$ 900.00	\$ 925.00
Deposit-	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Zoning By-Law Amendment – removal of a Holding provision, or interim controls					
Administrative Fee-	\$ 800.00	\$ 810.00	\$ 820.00	\$ 830.00	\$ 840.00
Deposit-	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Official Plan Amendment					
Administrative Fee-	\$ 1,600.00	\$ 1,610.00	\$ 1,620.00	\$ 1,630.00	\$ 1,640.00
Deposit-	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00


Official Plan and Zoning By-Law Amendment		2023	2024	2025	2026	2027
Administrative Fee-Deposit-		\$ 1,825.00	\$ 1,850.00	\$ 1,875.00	\$ 1,900.00	\$ 1,925.00
		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Administrative Fee-Deposit-		\$ 650.00	\$ 675.00	\$ 700.00	\$ 725.00	\$ 750.00
		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Description of Fees						
Municipal Comments to the Planning Board on a consent application (severance) including compliance with consent conditions notification.						
Administrative Fee-Deposit-		\$ 500.00	\$ 510.00	\$ 520.00	\$ 530.00	\$ 540.00
		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Municipal Comments to the Planning Board or Ministry on a subdivision or condominium application (Minor)small scale development						
Administrative Fee-Deposit-		\$ 1,000.00	\$ 1,010.00	\$ 1,020.00	\$ 1,030.00	\$ 1,040.00
		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Negotiation, review and signing of a proposed plan of subdivision or condominium agreement.(Major)large scale development proposals.						
Administrative Fee-Deposit-		\$ 2,600.00	\$ 2,625.00	\$ 2,650.00	\$ 2,675.00	\$ 2,700.00
		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Written Confirmation of an Existing Non-Conforming/Non-Complying Use or written Confirmation of Zoning and Official Plan designation and requirements						
Administrative Fee-Deposit-		\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
		\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Negotiation and signing of any other municipal agreement including, compliance with use of unopened road allowance, simple amendment to subdivision agreement						
Administrative Fee-Deposit-		\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Administrative Fee-Deposit-		\$ 350.00	\$ 360.00	\$ 370.00	\$ 380.00	\$ 390.00
		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
*Simple Fill/Site Alteration Permit		\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
		\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
*Second and subsequent fill applications with no changes						
* Fill/Site Alteration Permit Application						
		Included in Site Plan Agreement				

Site Plan Agreements- (MINOR)	Administration Fee- Deposit-	\$ 875.00 \$ 1,000.00	\$ 900.00 \$ 1,000.00	\$ 925.00 \$ 1,000.00	\$ 950.00 \$ 1,000.00	\$ 975.00 \$ 1,000.00
Site Plan Agreement-(MAJOR)	Administrative Fee-5% of the cost of site work Deposit-	\$1850-\$6100 \$ 6,000.00	\$1850-\$6100 \$ 6,000.00	\$1850-\$6100 \$ 6,000.00	\$1900-\$6200 \$ 6,000.00	\$1950-\$6300 \$ 6,000.00
Solar Project Application and Review	Administrative Fee- Deposit-	\$ 500.00 \$ 1,000.00	\$ 510.00 \$ 1,000.00	\$ 520.00 \$ 1,000.00	\$ 530.00 \$ 1,000.00	\$ 540.00 \$ 1,000.00
OLT Hearing - Defend By-law, OP Amendment or any other planning decision approved by Council at the request of the applicant when appealed to the OLT, by a third party Ontario Land Tribunal						
Time of Municipal Staff, site visitations, attending consultations, pre-consultations, and hearings with respect to a planning matter.	Administrative Fee-	\$ 3,000.00 + \$ 1,000.00 for each day of hearing beyond the first day.				
	Administrative Fee	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00

***NOTE:** Following are examples of “Simple” Fill or Site Alteration Permit:

1. Raise **EXISTING** road/driveway to flood level with no extension of existing road/driveway.
2. Top dress land with less than four inches of topsoil.
3. Install/repair septic system where an NBMCA Permit issued if location is acceptable to the Township.
4. Fill within twenty feet of a new building for which CBO has issued a permit requiring such fill.
5. Where Council has passed a resolution waiving a Site Plan Agreement.

NOTE: Where multiple applications are being reviewed concurrently, (e.g. a zoning amendment and site plan approval) the Township may consider the posting of only one deposit, usually the higher of the required deposit.

	Staff Report
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	July 11, 2023
Report Title:	Consent Armstrong B-023/23
Report Date:	June 28, 2023

Recommendation: I would recommend that Council support the application for consent, B-023/23 for Armstrong's property located at Pt Lot 16, Concession 14, known as 2170 Highway 520 of Ryerson Township.

Background: In 2021 Jeff and Jami Armstrong contacted the office seeking consultation to sever a lot from the south side of their property on Highway 520. The Township Planner and I looked over the proposal. The topographic features of the site needed to be established and a determination made as to whether the land would be suitable for development. A consultant was hired by the applicant to create this concept for one new rural lot as per the application for consent received by the South East Parry Sound District Planning Board.

Attachments: Application for Consent B-023/23, email correspondence, Tulloch report

B-023/23

**Application for Consent
Under Section 53 of the Planning Act**

Note to Applicants: This application form is to be used if the **SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that **MUST** be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the *Planning Act*. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- The application fee.
- 1 original copy of the completed application form and sketch. Measurements are to be in metric units.

For Help

For more information on the *Planning Act*, the consent process, Provincial and local policies, please contact the Secretary/Treasurer of the Southeast Parry Sound District Planning Board at (705) 636-7069 **787-5070**

1. Applicant Information

▶ 1.1 Name of Owner(s). An Owner's authorization is required in Section 11.4, if the applicant is not the owner.

Name of Owner(s) Jeff Armstrong	Home Telephone No. [Redacted]	Business Telephone No. [Redacted]
Address 2170 Highway 520 West, Burk's Falls ON	Postal Code P0A 1C0	Internet Site [Redacted]@ill.com

▶ 1.2 Name of the person who is to be contacted about the application. If different than the owner. (This may be a person or firm acting on behalf of the owner.)

Name of Contact Person/Agent Graeme Huizinga (Tulloch Engineering)	Home Telephone No. [Redacted]	Business Telephone No. [Redacted]
Address 80 Main Street West, Huntsville ON	Postal Code P1H 1W9	Fax No. [Redacted]

2. Location of the Subject Land (Complete applicable boxes in 2.1)

▶ 2.1 District

Parry Sound	Municipality/Unorganized Township Ryerson	Former Township
-------------	--	-----------------

Concession Number(s) 14	Lot Number(s) PT LOT 16	Registered Plan No. (Subd.) -	Lot(s)/Block(s)
Reference Plan No. -	Part Number(s)	Parcel No. -	Name of Street/Road ON-520 W
Street No. not yet assigned	Section or Mining Location No. -		

▶ 2.2 Are there any easements or restrictive covenants affecting the subject land?
 No Yes If Yes, describe the easement or covenant and its effect.

3. Purpose of this Application

▶ 3.1 Type and purpose of proposed transaction (check appropriate box)

Creation of a new lot Addition to a lot A Right-of-way An easement
 A charge A lease A correction of title Other purpose

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged.

▶ 3.3 If a lot addition, identify the lands to which the parcel will be added.

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed	Retained
	Frontage (m.)	188.21	255.61 / 301.3
	Depth (m.)	450m +-	350m+-
	Area (ha. or m ²)	7.91	8.13
▶ 4.2 Use of property (i.e. vacant, industrial, commercial, residential, etc.)	Existing Use(s)	vacant	vacant
	Proposed Use(s)	intended rural residential	no change
▶ 4.3 Buildings or Structures (include date of construction, type and size of building)	Existing	vacant	vacant
	Proposed	unknown-nothing proposed	unknown - nothing proposed
▶ 4.4 Access (check appropriate space)	Provincial Highway	x	x
	Public Road		x
	Name of Authority maintaining road	Province of Ontario	Province of Ontario / Township of Ryerson
	Common name of road	Highway 520 W	Highway 520 W / Lakeview Dr
	Private Road (describe in Section 4.8)		
	Right of way (describe in Section 4.8)		
	Period of Maintenance: Seasonal		
	:Year Round	x	x
▶ 4.5 Water Supply (check appropriate space)			
	Publicly owned and operated piped water system		
	Name of Authority operating and maintaining services		
	Privately owned and operated communal well (Describe in Section 9.1)		
	Privately owned and operated individual well	upon development	upon development
	Lake or other water body		
	Other means (Describe in Section 9.1)		
▶ 4.6 Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
	Name of Authority operating and maintaining service		
	Privately owned and operated communal septic system (Describe in Section 9.1)		
	Privately owned and operated individual septic tank	upon development	upon development
	Privy		
	Other means (Describe in section 9.1)		

4.7 Other Services (check if the service is available)	Electricity	X	X
	School Bussing		
	Garbage Collection		

4.8 If access to the subject land is by private road, or "right of way" as indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or year round.

4.9 If access to the subject land is by water, as indicated in section 4.4, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

5. Land Use (Maps are available at Municipal Offices for verification)

5.1 What is the existing official plan designation(s), if any, of the subject land? Rural

5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the Ontario Regulation Number?
RU and EP in part

5.3 Are any of the following uses or features on the subject land or within 600 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or feature	On the Subject Land	Within 600 metres of subject land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland (Class 1, 2 or 3 wetland)		
A provincially significant wetland within 120 metres of the subject land	N/A	
Flood plain	X	
A rehabilitated mine site		
A non-operating mine site within 1 kilometre of the subject land		
An active mine site		
An industrial or commercial use, and specify the use(s)		
An active railway line		
A municipal or federal airport		

6. History of the Subject Land

6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?
 Yes No Unknown If Yes and if known, provide the Ministry's application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

6.3 Has any land been severed from the parcel originally acquired by the owner of the subject land?
 Yes No If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

6.4 How was the parcel originally acquired by the owner created? Original township lot by consent by plan of subdivision
 other

7. Concurrent Applications

- ▶ 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment?
 Yes No Unknown If the end of them, provide details and status of the application.

- ▶ 7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?
 Yes No Unknown If the end of them, specify the appropriate file number and status of the application.

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch in The Application Guide Q & A.

- ▶ 8.1 The application must be accompanied by a sketch showing the following:
 - the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
 - the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land
 - the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing, bridge, highway, etc.
 - the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
 - the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, sewer or stream banks, wetlands, wooded areas, wells and septic tanks
 - the existing usage on adjacent lands
 - the location, width and name of any roads within or abutting the subject land, indicating whether it is an unimproved road, driveway, a public travelled road, a private road or a right of way
 - if access to the subject land is by water only, the location of the piling and boat docking facilities to be used
 - the location and nature of any easement affecting the subject land

9. Other Information

- ▶ 9.1 Is there any other information that you think may be useful to the Planning Board, or other agencies in reviewing this application? If so, explain below or attach on a separate page.
 Survey has been prepared delineating the areas of each resultant lot outside of the flood elevation

10. Affidavit or Sworn Declaration of Applicant(s)

▶ Affidavit or Sworn Declaration for the Information set out in this Application

I/we, Graeme Huizinga of the Town of Huntsville
 in the District of Muskoka make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me
 at the Town of Huntsville
 in the District of Muskoka
 this 9th day of March 2023
Dawn McKnight
 Commissioner of Oaths

 Applicant

 Applicant

DAWN MICHELE MCKNIGHT,
 a Commissioner, etc., Province of Ontario.
 for TULLOCH Engineering Inc.
 Expires October 12, 2025.

11. Authorizations of Owner(s)

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be attached to this application or the authorization set out below must be completed.

Authorization of Owner(s) for Agent to Make the Application

I/we Jeff and Jami Armstrong, am/are the owner(s) of the land that is the subject of this application for a consent and I/we authorize Tulloch Engineering to make this application on my/our behalf.

x Feb 23, 2023
Date

x _____
Signature of Owner
x _____
Signature of Owner

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner(s) concerning personal information set out below.

Authorization of Owner(s) for Agent to Provide Personal Information

I/we Jeff and Jami Armstrong, am/are the owner(s) of the land that is the subject of this application for a consent and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize Tulloch Engineering as my/our agent for this application, to provide any of my/our personal information that will be included in this application or will be collected during the processing of the application.

x Feb 23, 2023
Date

x _____
Signature of Owner
x _____
Signature of Owner

12. Consent of Owner(s)

Complete the consent of the owner(s) concerning personal information set out below.

Consent of the Owner(s) to the Use and Disclosure of Personal Information

I/we Jeff and Jami Armstrong, am/are the owner(s) of the land that is the subject of this consent application and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the *Planning Act* for the purposes of processing this application.

x Feb 23, 2023
Date

x _____
Signature of Owner
x _____
Signature of Owner

Applicants must complete the following check list to ensure that all necessary information is provided (check appropriate box):

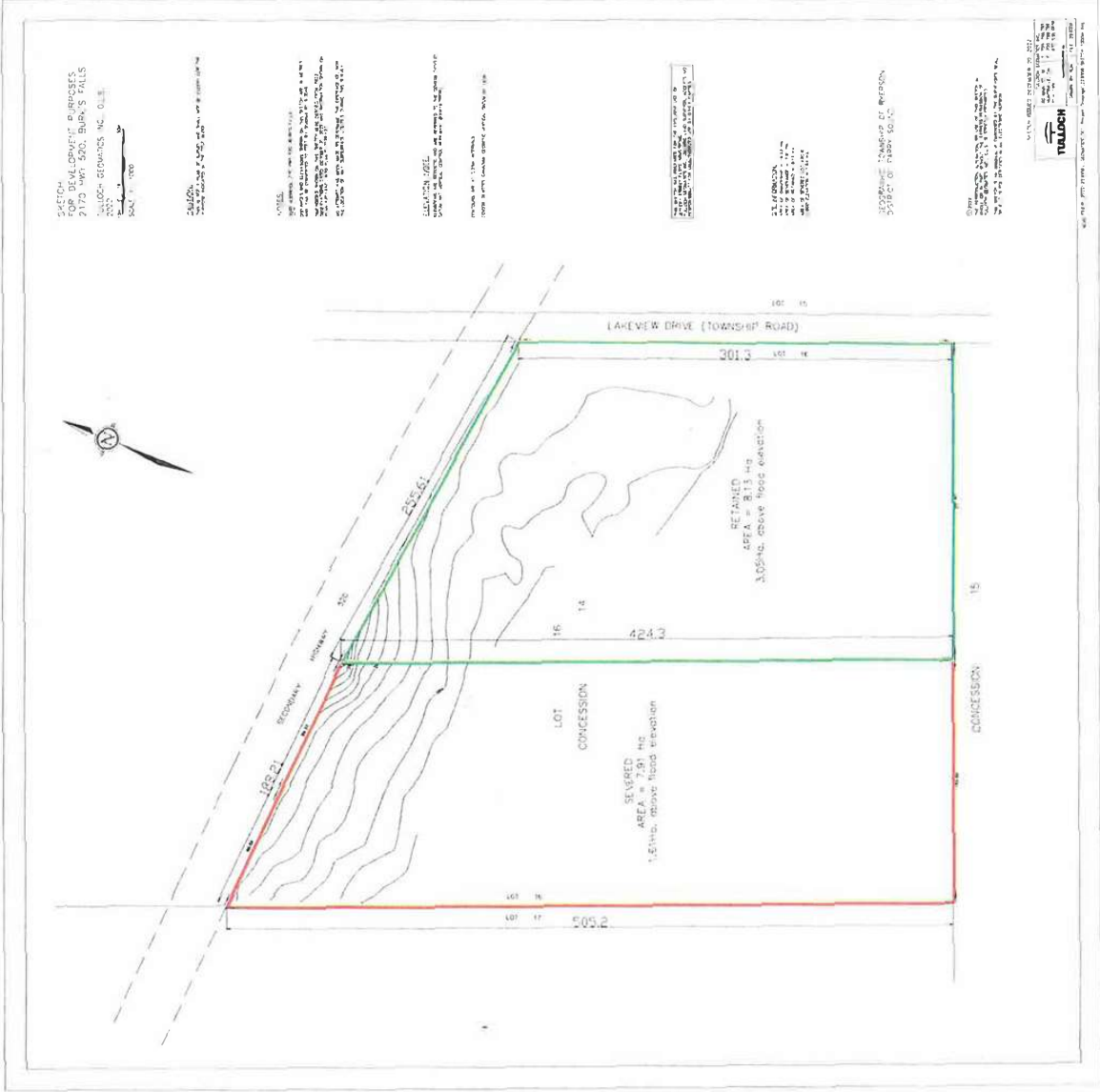
- 1 Completed application form including sketch
- Current parcel abstract (land title)
- Current reference plan of survey or registered plan (if available)
- Prescribed application fee, either as a certified cheque or money order, payable to the Southeast Parry Sound District Planning Board.

The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Submit completed application and fee to:

SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD

8 Main Street, P.O. Box 310
Kearney, ON P0A 1M0



On Jan 7, 2021, at 9:56 AM, Nancy Field <deputyclerk@ryersontownship.ca> wrote:

Hi Jeff. Happy New Year!

I have asked Rick Hunter to provide a planning report summary to you. This will help you identify what your next steps would be in discovering if there is building envelopes on the north side on highway 520 that would allow a consent application to be approved and dwellings to be built on newly created lots.

-You will need approved entrances. You are require 100 m on a year round Municipally maintained road for each lot. Because of the amount of EP on Lakeview you may have at least one entrance off Highway 520. MTO would have to approve any entrance from HWY 520.

-The low land is an issue because of flooding. There is setbacks for buildings from streams and watercourses of 15 metres, it looks like there are a few streams crisscrossing on the property.

-You will have to have a calculation done for Minimum Distance Separation from any barns, this applies even if the barn is not being used right now because of a potential use for housing animals.(your barn on the opposite side of the road is considered also).

-To build on the property, in your case being low lands around Lake Cecebe, you would have to have a surveyor or engineer find a location (building envelope) and the 284.16 metre contour elevation for a minimum building opening. This means that any door or window has to be above this level for flood proofing.

The land you are considering for severance and building envelopes is complicated by the setbacks from watercourse (15 m), setbacks from any barns (to be calculated Minimum Distance Separation, MDS) and the setback from the MTO Highway or Lakeview Drive (30 metres).

Rick Hunter will get in touch with you and he will explain all of this much better.

Thank you for your patience.

Regards,

Nancy

Nancy Field

Subject: FW: Correction South side of highway at 2170 HWY 520 J. Armstrong

From: Rick Hunter <rhunter@planscape.ca>
Sent: Wednesday, January 13, 2021 9:15 AM
To: Nancy Field <deputyclerk@ryersontownship.ca>
Subject: RE: Correction South side of highway at 2170 HWY 520 J. Armstrong

Good morning Nancy;

I believe that you provided Mr. Armstrong with a very good summary of the issues, and there is not much that I can add to that, beyond what has already been provided.

With that in mind, I would suggest the following:

Mr. Armstrong should be contacting a planning consultant to assist him in navigating the ins and outs of a possible severance on the south side. Once the consultant has reviewed the information that we have already provided, he/she should be able to provide advice on what needs to be done. I would expect that the consultant would meet Mr. Armstrong on site. At this point, I believe that he will also need the services of a surveyor and/or engineer to confirm the flood elevations and whether there are areas above the flood plain that could be developed or floodproofed. We can provide you/him with a list of planning consultants, surveyors or engineers who may be able to provide assistance.

Once he has a development concept, a further pre-consultation discussion with you (and possibly me) should be held, before submitting any application to the Planning Board.

As noted previously, the topographic features of the site need to be identified before any discussion of possible severance can be considered.

Also as discussed, the biggest issue would be to determine the physical suitability of the property for development. As a portion of the property is already zoned Rural, and he has an approved entrance from MTO, he is entitled to a building permit for a dwelling, subject to meeting Building Code and Building permit requirements as well as zoning standards for setbacks from property lines and watercourses and the EP area, lot coverage, minimum building openings, etc.

Applying for a severance does bring into play the official plan policies, and in particular a need to respond to the flood elevation associated with Lake Cecebe. The official plan would recognize one severance on the property, provided the land is or can be made suitable for development, and all other constraints are addressed (e.g. related to MDS, flood elevation, setbacks from watercourses, etc.).

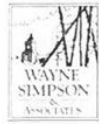
I am not sure what else can be added at this point.

As always, please give me a call to discuss further if there are still issues to be dealt with.

Regards,

Rick

Rick Hunter, MCIP, RPP Senior Associate



Planners | Surveyors | Biologists | Engineers

March 3rd, 2023
Project No.: 2527 (WSA)

Linda Moyer
Southeast Parry Sound District Planning Board
1695 Emsdale Road
Emsdale ON P0A 1J0

RE: Application for Consent

PT Lot 16 Con 14 Ryerson (Owners: Jeff and Jami Armstrong)

Dear Linda,

As authorized agent for Jeff and Jami Armstrong, I hereby submit the attached Application for Consent for the lands described above. Accompanying this submission is a consent sketch and topographic survey prepared by an OLS identifying the regulatory flood elevation on the subject lands, photos of the property from Highway 520, ownership information, and other pertinent information to assist Staff in reviewing the proposal.

Subject Lands and Purpose of the Application

The subject lands are described as part of Lot 16, Concession 14 in the Township of Ryerson. The lands are located directly across Highway 520 from 2170 ON 520 W, where the applicants reside. The applicants propose to sever the subject lands resulting in one severed and one retained lot.

The subject lands are about 16 hectares in area with approximately 443.7 metres of frontage on Highway 520 West and an additional 301.3 metres of frontage on Lakeview Road. The property is presently vacant with a large area closer to Highway 520 historically used as a meadow. Further to the south, the property is predominated by mixed tree cover, marshy areas, and a small watercourse that traverses the property east to west.

The property is zoned Rural (RU) and Environmental Protection (EP) under the Ryerson Zoning By-law. The EP zone has been applied to all lands south of the watercourse that traverses the property. Through preliminary discussions with the Township and Planning Board, it was determined that a portion of the property is below the Regulatory Flood Elevation for nearby Lake Cecebe of 283.66 metres above sea level. To ensure the severed and retained lands each have a suitable building envelope above the Regulatory Flood Elevation, a partial topographic survey was conducted on the subject lands. The flood elevation is visible on the accompanying survey as an orange line. All lands north of this line are above the flood elevation and suitable for building. This corresponds with the historically cleared meadow area which would be the most suitable site for building in any case due to lack of established vegetation and proximity to Highway 520.

The subject lands are presently accessed off Highway 520. An old dirt driveway and wood post fence/gate are in evidence, as seen in Figure 1 below. Comments received from the Ministry of Transportation, which has jurisdiction over Highway 520, indicated that one entrance to the subject lands would be permitted off Highway 520. It is therefore proposed that the Retained lands, when developed, would be accessed off Lakeview Road.

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On July 5th, Wayne Simpson & Associates joined TULLOCH. We look forward to offering you an extended range of services and continued exceptional client experience.



Figure 1: Existing Entrance to Subject Lands off Highway 520 West

The proposal will be briefly reviewed against relevant planning policy to determine its appropriateness.

Ryerson Zoning By-law

As noted, the subject lands are zoned RU and EP under the Ryerson Zoning By-law (the ZBL). It is anticipated that future development of the subject lands will be for residential uses and will only occur in the RU zoned lands on the property, although no concrete development plans are being considered at this time.

Table 5 of the ZBL lists the lot requirements for lands zoned RU. For residential uses, lots must have a minimum of 100 metres of road frontage and 1 hectare of area. The proposed severed lot would have roughly 188 metres of lot frontage on Highway 520 W, and an area of about 7.91 hectares. Of this area, about 1.7 hectares of land is above the regulatory flood elevation. This is an appropriate envelope for typical rural residential uses including a detached dwelling, well and septic system, and accessory buildings. The retained lands have 255.6 metres of frontage on Highway 520 W and an additional 301.3 metres of frontage on Lakeview Road. The retained lands have an area of about 8.13 hectares, of which roughly 3.0 hectares are above the flood elevation, also a suitable envelope for typical rural residential uses.

No change is proposed to the EP zone on the subject lands as no development is anticipated to occur there, due to the constraint posed by the lands at risk of flooding and the watercourse crossing the property.

Ryerson Official Plan

The subject lands are designated Rural under the Ryerson Official Plan (the OP). The Objectives section of the OP states in Section 2.3.1 that population and household growth is



expected to be split between the Rural and Shoreline areas, and is expected to be slow. The Township will accommodate expected levels of population growth while maintaining the rural character of the area. The proposed severance will create one new developable lot with frontage on two existing maintained roads with existing development present. The resultant lots are of sufficient size to maintain the low-density rural character of the area if and when each are developed with typical rural residential uses.

Section 2.3.3 states that single-detached residential housing will remain the dominant housing type. Although no development plans are yet proposed for the resultant lots, it is anticipated that each would eventually be developed with single family dwellings in keeping with the character of the surrounding area and the Township at large.

Section 2.3.6 states that protection of the natural environment will be an important consideration in making land use decisions. The subject lands have been surveyed to determine the limit of the flood-susceptible lands, and all development will be directed to lands with elevation above that mark. As discussed above, each resultant lot has sufficient area closer to the existing roads and above the flood elevation to accommodate typical rural residential land uses.

Section 4.1 contains policies pertaining to lands within the Rural designation of the Township.

Section 4.1.2 "Principles" states that the preservation and promotion of the rural character of the Township and the maintenance of the open countryside are basic principles applicable to all development in the Rural designation. The portion of the subject lands that will house future development is in a historically cleared meadow area; future development will appear rural in nature as the subject lands will contain two rural residential uses at a very low density. The Policy goes on to state that the development pattern of Rural areas will continue to be characterized by large, wide lots with varying setbacks. Again, the proposed lots are much larger than the Rural Residential standards in the Zoning By-law require and have ample frontage to ensure future development is spaced out.

Policy 4.1.4 states that lot areas and frontages of lots in the Rural designation will be sufficient to retain the traditional development pattern and character of the area in which the development is proposed. The area surrounding the subject lands along Highway 520 contains a number of rural and rural residential lots of varying size and frontage; the resultant lots on the subject lands will each be about 8 hectares in area with frontages greatly exceeding the suggested minimum of 60 metres.

The policy also states that a maximum of four lots may be created per original 100-acre parcel. The 100-acre parcel that the subject lands was part of was natural severed when Highway 520 was constructed; as such, it is an existing lot of record smaller than 100 acres. Section 4.1.4 ii) states that on parcels smaller than 40 hectares / 100 acres, the maximum number of lots created shall be determined on the basis of an average lot area of 10 hectares and an average frontage of 100 metres. The subject lands are approximately 16 hectares in area and as such no arrangement of the severed and retained lots would achieve the average lot size of 10 hectares. However, Section 4.1.4 iii) states that lots may be considered on smaller parcels of land provided the lot frontage is not less than the average lot frontage of lots on the same side of the road as the proposal. The south side of Highway 520 between Lake Cecebe and the intersection of Stoney Road and Lakview Drive contains a number of comparatively small rural residential lots; Highway 520 is a main thoroughfare in the Township that has been developed for quite some time, and the introduction of one new lot on the south side of the Highway will be in keeping with the character of the area.

Furthermore, Section 4.1.4 iv) states that any lot in existence at the time of passage of this By-law (assumed to mean adoption of the Official Plan) that fronts on a year round



municipally maintained road may be severed at least once, provided minimum frontages and areas can be met. The proposed severed and retained lots meet the RU zone requirements for rural residential lots under the Township Zoning By-law and as such satisfy this policy.

Lastly, Section 4.1.4 v) of the OP states that where a property includes lands below the regulatory flood elevation identified in Section 4.3.4.2, the policies of that Section will apply. New lots will not be approved unless there is sufficient area outside the flood plain where all new structural development and site alteration would occur, and approvals will be conditional upon the placement of all flood plain lands into a non-development zone. As noted previously, the severed and retained lots will each have a large area of land outside the flood elevation identified by survey, and these lands have been historically cleared of vegetation, meaning minimal site alteration will be needed in order to accommodate future uses on the lots. If required by the Township, consent approval can include a condition that a ZBA application be submitted to rezone the lands below the identified flood elevation to the NR zone, or any zone the Township deems appropriate.

Section 4.3.4.2 "Flood Plains" addresses development, including lot creation, in areas identified as being at risk of flooding. These areas are focused around the Magnetawan River wetlands, and low-lying areas near the major lakes in the Township, including the southern portion of the subject lands.

This Section states that where the Township is unable to determine the boundary or extent of the floodplain on a lot, the applicant shall provide confirmation that the development occurs outside the floodplain. This floodplain limit will be determined by survey, as has been done in this instance. For Lake Cecebe, this limit has been established at 283.66 metres above sea level. The policy notes that building openings should be located a further 0.5m above this elevation, which can be ensured when development of the resultant lots is proposed through the building permit process.

As the proposed lot size and frontage are in keeping with the character of the surrounding area, and future development of the resultant lots can proceed outside of lands designated as being susceptible to flooding, the proposed lot creation is appropriate and supported by the policies of the Official Plan.

Provincial Policy Statement, 2020

The Provincial Policy Statement under the Planning Act (the PPS) is a broad-level expression of matters of Provincial interest in land use planning in Ontario. All municipal Official Plans and Zoning By-laws must conform with the Provincial Policy Statement.

Section 1.1 of the PPS is important as it sets out the means by which the Province wishes to encourage healthy, safe and liveable communities. Section 1.1.1 states:

Healthy, liveable and safe communities are sustained by:

- a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;
- b) accommodating an appropriate affordable and market-based range and mix of residential types (including single-detached, additional residential units, multi-unit housing, affordable housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes), recreation, park and open space, and other uses to meet long-term needs;
- c) avoiding development and land use patterns which may cause environmental or public health and safety concerns;



- d) avoiding development and land use patterns that would prevent the efficient expansion of settlement areas in those areas which are adjacent or close to settlement areas;
- e) promoting the integration of land use planning, growth management, transit-supportive development, intensification and infrastructure planning to achieve cost-effective development patterns, optimization of transit investments, and standards to minimize land consumption and servicing costs;
- f) improving accessibility for persons with disabilities and older persons by addressing land use barriers which restrict their full participation in society;
- g) ensuring that necessary infrastructure and public service facilities are or will be available to meet current and projected needs;
- h) promoting development and land use patterns that conserve biodiversity; and i) preparing for the regional and local impacts of a changing climate

The proposed consent will support affordable and attainable housing in the Province by creating new development parcels, expanding the range of development opportunities for Ryerson township in a responsible and sustainable manner. The presence of nearby flood features has been taken into account with delineation of the flood plain determined by an OLS. A changing climate means flood events, high-intensity rainstorms and other unusual weather patterns must be considered when developing property. Delineating areas outside of the flood elevation on the subject lands will ensure future development on these lands will occur in a safe manner.

The subject lands are considered a Rural Area in a Municipality. Section 1.1.4 of the PPS addresses these areas. Section 1.1.4.1 states that viable rural areas should be supported in part by building upon rural character, leveraging rural assets and amenities, accommodating an appropriate range and mix of housing, leveraging rural infrastructure and services efficiently, and conserving biodiversity. The proposed consent will add to the viability of Ryerson Township through efficient expansion of the municipal tax base, while development will occur on private water and sewer services, putting minimal added strain on public infrastructure.

Section 1.1.4.4 states that growth and development in Rural Areas may be directed to Rural Lands in accordance with Policy 1.1.5, where a municipality does not have a settlement area. The Ryerson Official Plan states that the Township does not have, nor is it intended to create, a settlement area.

Section 1.1.5 of the PPS addresses Rural Lands in Municipalities. Per Section 1.1.5.2, resource-based recreational uses and residential development, including lot creation that is locally appropriate, are permitted uses on such lands.

Section 1.1.5.4 states that development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted. The proposed consent is in keeping with the character of the surrounding area, which contains a number of rural residential lots.

Section 1.1.5.5 states that development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of said infrastructure. As noted above, the subject lands front onto a Provincial highway and a municipally maintained road, and will not require any other expansion of municipal services as future development on the resultant lots will proceed on the basis of private water and septic servicing.



Section 2.0 of the PPS addresses Natural Heritage. Section 2.1.1 states that natural features and areas shall be protected for the long term. While the wetland area on the subject lands has not been assessed as a Provincially Significant Wetland, it is proximal to the Magnetawan River wetland PSW and should be treated as a sensitive feature. Future development of the subject lands should occur well away from the established flood elevation depicted on the consent sketch; this can be ensured by rezoning the lands below this elevation to a natural protection zone, if the Township desires.

In summary, the PPS is generally supportive of development, including lot creation, in rural areas so long as they do not detract from character or environmental considerations and can proceed without uneconomical use or expansion of public infrastructure. The two resultant lots on the subject lands are suitably sized to accommodate their contemplated future use without negatively impacting the character of the area or the ecological function of the wetland area in the southern half of the property.

Conclusion

In summary, this proposal to create one severed and one retained lot, for a net increase of one development parcel on the subject lands is appropriate, supported by local and Provincial policy direction, and in my professional opinion should be approved.

Your attention to this submission at your earliest convenience would be greatly appreciated. Should you have any questions or require additional information, please do not hesitate to contact our office.

Yours Truly,

A handwritten signature in black ink, appearing to read 'GJH'.

Graeme Huizinga, MCIP RPP
Intermediate Planner



CAUTION:
THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE EXCEPT FOR THE PURPOSES INDICATED ON THIS PLAN.

NOTES:
ONE METRE IS 39.37 INCHES. ALL DIMENSIONS AND ELEVATIONS SHOWN ON THIS PLAN ARE IN METRES AND ARE TO BE CONSIDERED TO FEET BY DIVIDING BY 0.3048. DIMENSIONS AND ELEVATIONS SHOWN IN FEET ARE TO BE CONSIDERED TO METRES BY MULTIPLYING BY 0.3048. THE LOCATION OF ANY MARKERS PLACED BY THIS SURVEYOR SHALL BE SHOWN BY THE LOCATION OF ANY MARKERS PLACED BY THIS SURVEYOR.

ELEVATION NOTE:
ELEVATIONS ARE SHOWN AND ARE REFERRED TO THE CANADIAN DATUM AND VERTICAL CONTROL SYSTEM.

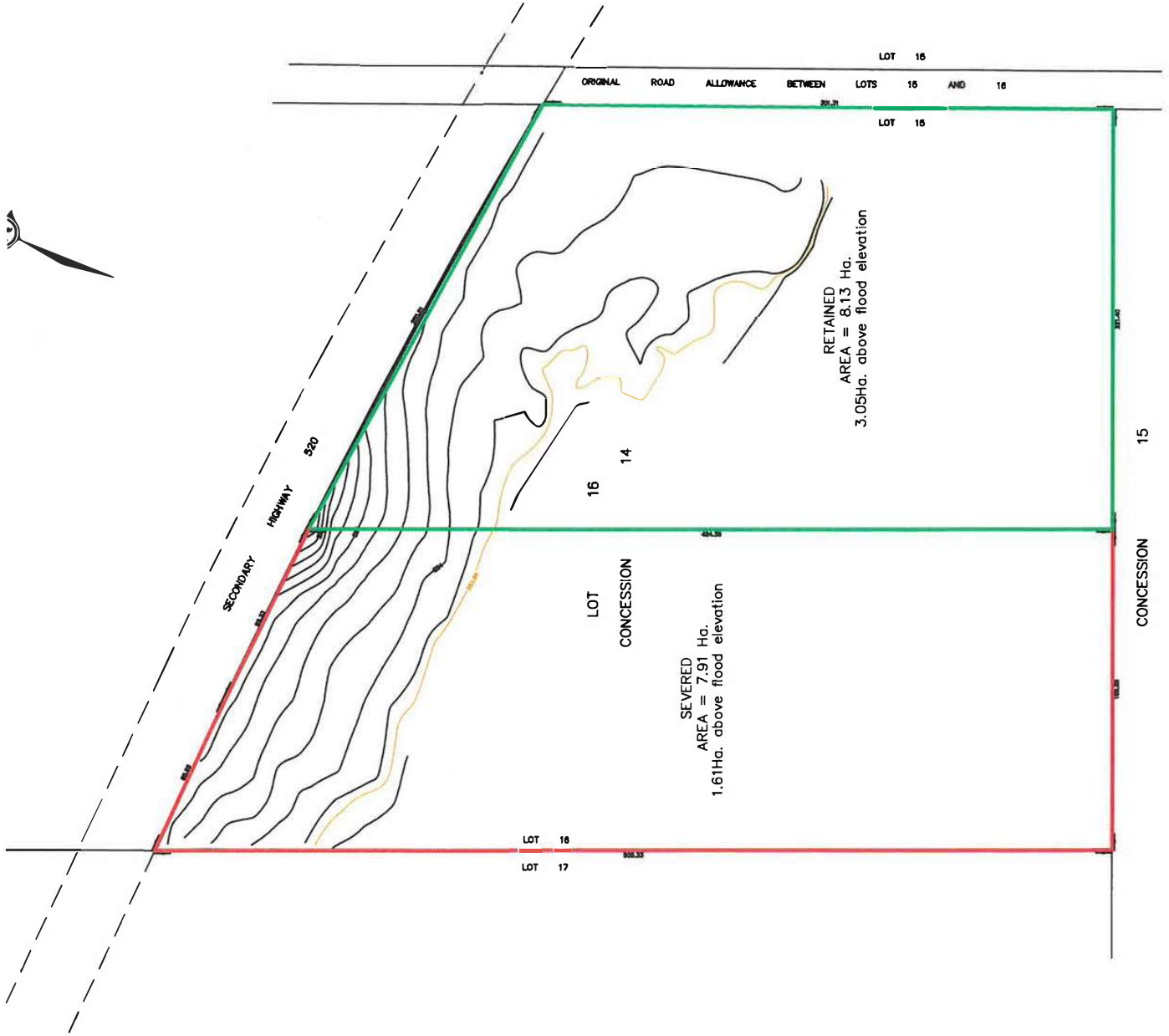
CONTAINS ARE AT CLASH INTERVALS
OTHER SHOWN ON THIS PLAN ARE AT 100M


THIS SURVEY WAS PERFORMED FOR THE EXCLUSIVE USE OF THE CLIENT AND IS NOT TO BE USED FOR ANY OTHER PURPOSES. THE CLIENT IS RESPONSIBLE FOR THE ACCURACY OF THE DATA PROVIDED TO THE SURVEYOR.

FILE INFORMATION:
DATE OF SURVEY: 14/03/14
AREA OF SURVEY: 7.91 Ha.
AREA OF RETENTION: 8.13 Ha.
PLANNED ELEVATION: 1.61 Ha.

GEOGRAPHIC TOWNSHIP OF RYERSON
DISTRICT OF PARRY SOUND

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THIS PLAN IS THE PROPERTY OF THE SURVEYOR AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION.



	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Nancy Field, Deputy Clerk
Date of Meeting:	July 11, 2023
Report Title:	Historical Society Donation
Report Date:	June 29, 2023

Recommendation:

Be it resolved that Ryerson Township Council donate \$ _____ to the Burks Falls and District Historical Society in addition to the annual in-kind donation for the upkeep of the Wiseman Corners School.

Purpose/Background:

Earlier this you the Historical Society provided a copy of their 2023 budget, a copy Is attached.

Ryerson maintains the Wiseman Corner School and counts this as our in-kind donation. For 2022:

Museum In-Kind Donation For the year ended December 31, 2022

Hydro	\$ 1,646.93
Pest Control	\$ 203.50
Insurance	\$ 932.58
Maintenance	\$ 3,189.47
Wages	\$ 114.02


Total	\$ 6,086.50
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In addition, Ryerson usually provides a donation in the amount of \$500.00.

January 8, 2023

BURK'S FALLS and DISTRICT HISTORICAL SOCIETY
2023 - 2024 BUDGET

Description	March 2021 to Feb. 2022 Actuals	March 2022 to Feb. 2023 Estimate	March 2023 to Feb. 2024 Estimate	Notes
Revenues				
Surplus	(\$11,148.71)	\$0	\$0	Balance in bank account
Public donations	(\$50.00)	(\$1,000)	(\$1,000)	
Legion donation	(\$1,000.00)	(\$500)	(\$1,000)	
Municipal grant - Armour	(\$5,000.00)	(\$5,000)	(\$5,000)	Grant requested from Armour
Municipal grant - Ryerson	(\$1,500.00)	(\$5,000)	(\$5,000)	Grant requested from Ryerson
Municipal grant - Burk's Falls	(\$5,000.00)	(\$5,000)	(\$5,000)	Grant requested from Burk's Falls
Provincial operating grant	(\$1,545.00)	(\$1,545)	(\$1,545)	Yearly provincial grant
Federal COVID Reopening Fund	(\$5,000.00)	\$0	\$0	
Memberships	(\$110.00)	(\$200)	(\$200)	
Sale of books	(\$30.00)	(\$60)	(\$80)	
Sale of mugs	\$0.00	(\$100)	(\$100)	
Miscellaneous	(\$50.00)	(\$100)	(\$100)	
Summer student grant	\$0.00	(\$6,800)	(\$6,800)	YCW & Canada Summer Grant
Fundraising events	\$0.00	(\$1,200)	(\$1,500)	Heritage Days/Physic Days
Interest	\$0.00	(\$9)	\$0	
Total revenues	(\$30,433.71)	(\$26,514)	(\$27,325)	
Expenditures				
Salaries & Benefits	\$11,045.70	\$14,000	\$15,000	Part time summer employee 2020
Telephone	\$113.00	\$113	\$113	
Internet/Website	\$1,180.13	\$1,200		
Grass cutting/snow removal	\$0.00	\$0	\$0	
Office supplies	\$685.17	\$1,216	\$822	
Accounting	\$141.25	\$300	\$300	
OHS membership	\$65.00	\$65	\$70	
Advertising	\$360.47	\$3,000	\$3,000	
Archival Materials	\$2,035.73	\$2,000	\$2,500	Framing/frame repairs/supplies
Artifact Purchases	\$0.00	\$500	\$500	
Special events	\$0.00	\$1,000	\$800	
Pest control	\$0.00	\$0	\$0	
Maintenance & supplies	\$2,707.02	\$1,500	\$1,500	Paint/shelving/Window Blinds
Insurance	\$927.72	\$1,000	\$1,200	
Book purchases	\$0.00	\$120	\$120	Historical books to sell
Miscellaneous expenditures	\$0.00	\$400	\$100	
Donations	\$125.00	\$100	\$100	Remembrance Day Wreath/Memorials
Total expenditures	(\$19,386.19)	\$26,514	\$27,325	
Surplus/Deficit	(\$11,047.52)			

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	CAO/Treasurer Brayden Robinson
Date of Meeting:	July 11, 2023
Report Title:	Budget Variance as of June 30, 2023
Report Date:	July 5, 2023

Recommendation:

Received for information purposes.

Purpose/Background:

Enclosed please find a budget update as of June 30, 2023.

Relatively, the budget is performing as anticipated with a few minor deviations of note. Outlined below are a few of the more substantial items for Council consideration:

- Due to continued increases in the prime lending rate, our investment income is returning near record highs (line 124, account 15-760). We are positioned to earn double the amount budgeted by the end of the year.
- There has been a slowdown in the number of property transactions recorded in 2023, which is impacting tax and zoning certificate revenue (line 121) and planning revenue (line 108). This trend has also been noted in the JBC update reports provided by our CBO.
- With respect to the Fire Department, there have been overages in the Legal Expense account (line 42), which is partially offset by an unusually high call volume for MVCs (line 5).
- There have been a few significant repair costs for the Public Works equipment, most notably a realignment for Unit 13 (\$10,950.68, line 299) and a DEF pump unit replacement for the Excavator (\$7,269.41, line 318).

As many of our capital projects are just commencing, there are many accounts for which no expenditures have been recorded to date. A clearer picture of our projected year-end financial position should arise during the third quarter, a report for which will be provided to Council in October.

TOWNSHIP OF RYERSON
2023 BUDGET VARIANCE

A	B	N	P	R	S	T	U
Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (06/30)	NOTES
1							
2	RYERSON-ADMINISTERED SERVICES						
3	Fire Department						
4	Revenue						
5	15-321 Fire Revenue - MVC	1,940	2,930	3,364	2,700	4,937	
6	15-321-01 Fire Rev - Inspections	205	649	630	400	-	
7	15-321-02 Fire Rev - Donations	40	50	555	100	-	
8	15-321-03 Fire Rev - Miscellaneous	4,994	14,363	41,014	1,900	3,931	
9	15-321-04 Fire Rev - Air Station	1,500	-	-	-	-	
13	15-621 Fire Transfer Fr. Reserve	7,500	-	-	-	-	
14	15-621 A Fire Rev - Armour	165,023	199,585	328,674	268,999	134,500	
15	15-621 B Fire Rev - Burk's Falls	98,655	119,317	196,490	160,815	80,407	
16	Subtotal - Fire Revenue	279,857	336,894	570,727	434,914	223,775	
17	Expenditures						
18	16-202 Fire - Vehicle Expense	18,384	19,589	29,198	22,000	5,720	
19	16-203 Fire - Equip/Comm Repair	12,690	12,802	11,280	12,850	6,535	
20	16-204 Fire - Utilities	4,796	5,002	7,325	-	-	
21	16-205 Fire - Phone	5,740	5,460	6,849	-	-	
22	16-206 Fire - FPO Supplies	-	3,072	3,065	4,000	769	
23	16-208 Fire - Outside Training	23,238	30,050	35,414	14,000	6,049	
24	16-209 Fire - WSIB	4,794	7,765	6,869	7,500	2,949	
25	16-210 Fire - Response Wages	54,804	46,177	41,857	99,500	468	
26	16-211 Wages & Empl Related Costs	117,910	174,928	183,458	190,800	96,915	
27	16-211 3 Accrued Sick Leave	342	1,586	1,756	-	-	
28	16-212 Fire - Insurance	22,257	24,003	30,084	31,500	33,178	
29	16-212-1 Fire Loan Interest	6,811	6,076	5,318	4,537	2,546	
30	79-117 Fire Loan Principal	24,266	24,992	25,740	26,510	13,157	
31	16-213 Fire - Bldg Repair/Maintenance	1,683	8,640	2,621	6,800	2,121	
32	16-214 Fire - Office Expense	3,110	3,178	4,358	17,500	9,190	
33	16-215 Fire - Air Stn Fill/Maintenance	1,936	861	1,350	1,000	268	
34	16-216 Fire- PPE	3,438	1,499	5,237	500	22	
35	16-217 Fire - New Equipment/Gear	34,732	48,610	42,791	34,400	11,557	
36	16-218 Fire - Miscellaneous	422	840	3,474	1,000	46	
37	16-219 Snow Removal	1,650	1,599	1,803	2,100	1,400	

TOWNSHIP OF RYERSON
2023 BUDGET VARIANCE

A	B	N	P	R	S	T	U
Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (06/30)	NOTES
1							
38	16-221 Capital Purchase	9,830	-	273,286	78,700	97	
39	16-222 Fire - Recharge Fire Extinguishers	178	614	359	500	249	
40	16-223 Fire - Radio Licence	1,420	1,514	1,565	1,650	1,672	
41	16-224 Fire - Answering Service	1,261	1,261	1,286	1,300	-	
42	16-225 Fire - Legal	-	-	-	1,000	5,831	
43	16-226 Office Space Rental	3,242	3,242	3,242	3,242	1,621	
46	16-229 Fire - Audit & Accounting	2,534	2,554	3,911	4,000	-	
47	16-247 Smoke/CO Alarms	-	26	449	-	-	
48	16-248 Defib. / Medical Supplies	-	829	403	500	301	
51	79-107 To Be Recovered - Fire Sick Leave	(342)	(1,586)	(1,756)	-	-	
52	Subtotal - Fire Expenditures	361,126	435,184	732,591	567,389	202,661	
53	Net Fire Cost to Ryerson	81,270	98,291	161,864	132,475	-21,114	Per approved 2023 budget
54							
55	Regional Fire Training						
56	15-630 RTO Rev Armour	7,980	7,980	7,980	7,980	3,990	
57	15-631 RTO Rev Burk's Falls	4,771	4,771	4,771	4,771	2,385	
58	15-632 RTO Rev Kearney	16,682	16,682	16,682	16,682	8,341	
59	15-633 RTO Rev Magnetawan	16,682	16,682	16,682	16,682	8,341	
60	15-634 RTO Rev Perry	16,682	16,682	16,682	16,682	8,341	
61	15-635 RTO Rev McM/Monteith	16,682	16,682	16,682	16,682	8,341	
62	Subtotal - RFC Revenue	79,478	79,478	79,478	79,478	39,739	
63	RFC Expenditures						
64	16-285 Regional Training Officer - Materials	83,408	83,408	83,408	83,408	41,453	
65	Net RTO Cost to Ryerson	3,930	3,930	3,930	3,930	1,714	Per approved 2023 budget
66							
92	Net Expenditures - Ryerson-administered Joint Services	85,200	102,221	165,794	136,405	-19,400	
93	OPERATIONS						
94	14-110 General Levy	2,063,842	2,143,399	2,219,664	2,307,690	1,246,887	
95	14-210 General Tax - Educ - English - Public	278,162	282,368	285,322	282,554	-	
96	14-310 General Tax - Educ - English - Separate	8,260	8,655	8,223	9,287	-	
97	14-410 General Tax - Educ - French - Public	507	568	387	321	-	
98	14-510 General Tax - Educ - French - Separate	1,295	1,435	961	709	-	
99	15-230 Payment in Lieu of Taxes - Provincial	1,299	1,706	1,745	1,821	436	

TOWNSHIP OF RYERSON
2023 BUDGET VARIANCE

A	B	N	P	R	S	T	U
Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (06/30)	NOTES
1							
100	18-911	(278,162)	(282,368)	(285,322)	(282,554)	(141,277)	
101	18-912	(8,260)	(8,655)	(8,223)	(9,287)	(4,644)	
102	18-913	(507)	(568)	(387)	(321)	(161)	
103	18-914	(1,295)	(1,435)	(961)	(709)	(355)	
104	Net Taxation	2,065,142	2,145,105	2,221,409	2,309,511	1,100,887	
105							
106	15-310	111	5,765	9,699	50	45	Admin fee for livestock, by-law infractions
107	15-371	5,400	3,000	5,800	3,200	2,500	
108	15-381	1,600	8,700	14,650	8,300	1,400	3-year average
109	15-402	42,308	48,733	30,346	12,400	6,373	NOHFC intern grant; accessibility grant
110	15-502	-	-	-	800	-	=Expense account 16-256
111	15-503	11,689	11,671	7,058	10,100	-	3-year average
113	15-510	344,200	345,500	350,600	348,600	174,300	Per notification
114	15-511	261	2,957	2,501	1,900	611	3-year average
115	15-512	936	794	723	541	-	Per notification
116	15-513	734	492	222	300	594	Per notification
117	15-531	1,300	600	5,004	600	(22)	3-year avg entrance permits- 2022 incl culvert sales
120	15-623	361	-	-	250	-	Ryerson maintaining for 2023-2024
121	15-720	21,873	23,829	22,770	22,800	17,695	3-year average
123	15-750	35,227	30,944	36,511	34,500	16,268	Assuming 17.8% of tax arrears collected in penalties and interest (2020-2022 average)
124	15-760	32,341	33,250	79,284	54,500	69,522	
125	15-770	250	146	360	100	65	Landfill cards, records search, other misc charges
126	15-771	19	76	267	100	95	
127	15-773	510	253	558	850	1,093	Interest on trust account
129	15-775	5,184	9,471	10,440	28,950	-	Re: cost of pumping porta-pottys in 16-714; arena repairs in 16-734; full cost of recreation committee project TBD
130	15-790	-	-	7,401	-	-	
132	15-790	500	500	500	500	-	\$500.00 to cover maintenance costs.
133	15-790	-	1,850	-	2,200	-	partial cost of OSIM inspection
134	15-791	4,818	401	-	-	-	reserve depleted as of 2021
135	Subtotal Other Revenue	509,623	528,931	584,692	531,541	290,538	
136	Total Operating Revenue	2,574,765	2,674,036	2,806,101	2,841,052	1,391,425	

TOWNSHIP OF RYERSON
2023 BUDGET VARIANCE

A	B	N	P	R	S	T	U
Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (06/30)	NOTES
1							
137							
138	Council - Wages/Benefits	28,137	33,452	32,506	49,600	26,342	
139	Council - Insurance	1,110	1,388	1,388	1,388	1,388	actual allocation
140	Council - Expense	6,312	3,923	12,475	19,100	11,740	training, conference fees, courses
141	Gen Govt Wages/Benefits	314,482	373,501	435,167	395,300	208,337	
142	Gen Govt - Insurance	16,532	20,075	18,906	21,614	21,614	actual allocation
143	CGIS/Blue Sky	7,082	7,396	7,582	8,100	4,113	Current fee plus anticipated Q4 CPI increase
144	Gen Govt - Materials	27,559	30,414	44,943	41,900	26,323	staff training, office supplies, other misc
145	Gen Govt - Cont Serv	2,403	2,388	3,531	4,000	529	cleaning, mat rentals, garbage pickup
146	Health & Safety	2,677	3,013	363	500	127	Masks, cleaning supplies, other PPE
147	Accessibility	-	-	1,211	5,100	155	balance of accessibility grant
148	Memorial Donations	198	300	102	750	316	
149	Donations	2,684	2,998	3,833	5,250	1,381	
151	HR Services	-	15,586	36,080	10,000	1,494	miscellaneous HR support
152	Audit, Accounting & Clerk Assistance	14,574	14,623	17,107	19,200	8,141	Audit fees \$16,800; accounting fees \$2,000 + HST
153	Election Expense	154	154	12,899	200	-	Joint audit compliance committee
154	Transfer to Election Reserve	2,400	2,400	-	3,500	-	
155	Legal	14,265	26,517	12,922	20,000	860	\$10,000 for general legal advice plus \$2,000 per member of council for integrity commissioner
156	Tax W/O and Adjustments	13,269	12,967	5,681	-	-	
157	Assessment Services	29,755	29,488	29,223	28,999	14,500	Per levy notification.
158	Building Maintenance	-	3,983	3,461	4,000	834	Misc building repair, not capitalized
159	Information Technology	-	-	-	5,500	1,913	
161	Ontario Aggregate Resources Fee	2,918	2,420	1,727	2,100	-	Royalty on own-source aggregates
162	Bank Errors & Charges	1,565	1,567	1,458	1,600	775	AFT charges, maintenance fees, NSF cheque fees
163	To Be Recovered Employee Benefits	1,993	(4,115)	(2,036)	-	-	
164	Subtotal - general government operating expenditures	490,067	584,440	680,528	647,701	330,879	
165							
166	By-Law Enforcement Officer - Wages	6,980	7,934	11,988	12,200	5,374	
167	By-Law Enforcement - Materials	2,458	1,182	1,681	2,500	1,255	mileage, course fees, CGIS layers
168	MNR Crown Land Protection	4,424	4,457	4,619	4,814	-	Per levy notification
169	Policing	173,820	167,640	160,836	161,616	53,872	Per levy notification
172	Animal Control - Materials	362	328	438	430	176	Incl dog tags (180), East Parry Sound vet annual fee (250)

TOWNSHIP OF RYERSON
2023 BUDGET VARIANCE

A	B	N	P	R	S	T	U
Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (06/30)	NOTES
1							
173	16-255 Animal Control - Contracted Services	1,532	1,542	1,622	1,720	860	Contract with Ontario SPCA.
174	16-256 Prov Wildlife Predation	-	-	-	800	-	= revenue account 15-502.
175	16-262 CodeRED Alert system	843	743	765	800	-	shared 50/50 with Burks Falls
178	16-265 Emergency Measures - Contract Service	331	-	-	500	-	Wages and training for CEMC
179	16-266 911 - Civic Addressing	1,832	2,032	1,563	1,800	759	CERB contract, 911 signs
181	Subtotal other Protection Operating Expenditures	192,583	185,859	183,512	187,180	62,296	
182							
183	16-451 Hazardous Waste Expense	3,747	4,726	3,892	3,800	3,756	ARI fees per draft budget + HWIN levy
184	16-460 Landfill/Recycling	84,480	81,526	94,239	125,800	56,068	Per 2023 budget, includes estimate of user fees
185	Subtotal Environmental Operating Expenditures	88,227	86,251	98,132	129,600	59,824	
186							
187	16-511 Almaguin Highlands Health Centre	6,645	3,800	3,753	15,123	12,123	recruiter initiative; contribution towards deficit; renovation costs
188	16-518 Health Unit	19,756	19,756	20,405	20,687	10,328	Per levy notification.
189	16-520 Land Ambulance	61,806	56,707	59,874	63,008	26,253	Per levy notification.
191	16-554 Cemeteries - Materials	6,003	4,459	11,102	1,500	81	
192	16-555 Cemeteries - Contracted Services	5,544	5,821	5,821	5,821	970	Per contract with Almaguin Groundskeeping
193	Subtotal Health Services Operating Expenditures	99,754	90,543	100,954	106,139	49,756	
194							
195	16-618 Social and Family Services	81,407	81,439	82,023	84,941	42,471	Per levy notification.
196	16-628 Eastholme - Operating	54,968	65,669	63,914	66,254	33,127	Per levy notification.
197	Subtotal Social&Family Services Operating Expenditures	136,375	147,108	145,937	151,195	75,598	
198							
200	16-714 Recreation - Parks - Materials	-	108	356	1,000	527	Pumping portables, other misc park maintenance
201	16-715 Recreation - Parks - Contracted Services	3,696	3,881	3,881	3,881	647	Per contract with Almaguin Groundskeeping
202	16-716 Rockwynn Docks	2,569	184	1,250	750	-	2023/2024 Ryerson responsible: 50% of hydro, contingency for repairs
204	16-722 Recreation Committee Materials	-	-	-	5,000	-	project TBD
205	16-726 Recreation - Programs Materials	-	-	1,320	2,850	721	Enhanced fireworks show
207	16-734 Recreation - Arena	75,862	71,850	114,514	128,559	64,280	Per approved 2023 budget
209	16-754 Culture - Museum - Materials	2,539	2,568	5,972	4,250	2,332	Hydro, PCO, empty septic, insurance,
214	16-795 Library	24,616	32,112	34,740	39,911	19,956	Per approved 2023 budget
215	Subtotal Recreation&Cultural Services Operating	109,314	110,703	162,147	186,201	88,462	

TOWNSHIP OF RYERSON
2023 BUDGET VARIANCE

A	B	N	P	R	S	T	U
Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (06/30)	NOTES
1							
216							
217	External Planning Support	1,147	2,040	2,566	2,500	857	
220	Economic Development	10,000	10,000	10,000	16,265	8,133	Per approved 2023 budget
222	Subtotal Planning Operating Expenditures	11,147	12,040	12,566	18,765	8,990	
223							
263	Contra Road Wages	(412,952)	(444,348)	(397,191)	-	-	
264	Total road wages	412,952	444,348	397,191	478,300	230,892	
266	Installation of Culverts	5,907	8,883	8,136	13,650	-	
267	Install & Maintain Culverts Materials	245	-	78	2,000	529	
268	Bridge Appraisals	-	4,058	-	4,500	-	
269	Grass Mowing Materials	4,368	4,038	4,981	4,600	-	
270	Brushing Maintenance Materials	393	118	121	500	-	
273	Beavers Materials	1,200	1,000	2,050	2,500	-	
274	Debris and Litter Pickup Materials	70	-	19	100	-	
275	Hardtop Patching Materials	7,729	2,238	1,968	3,200	1,191	
276	Sweeping Materials	772	1,969	2,289	2,400	1,991	
278	Grading & Scarifying Materials	3,331	3,799	1,352	4,200	1,843	full set of summer and winter blades
279	Dust Layer - Purchase	50,135	58,078	57,338	67,950	21,865	7 tanks
280	Dust Layer - Application Materials	984	104	-	250	-	
281	Gravel - Contract	49,404	49,895	52,571	70,800	-	
283	Snow Plowing & Removal Materials	5,098	2,923	6,292	5,500	2,403	
284	Purchase of Sand/Salt	38,278	26,952	39,379	55,700	-	
285	Sanding & Salting Materials	444	918	458	3,000	-	
286	Culvert Thaw Materials	99	20	1,096	200	-	
288	Winter Lighting for Vehicles Materials	219	248	431	500	-	
289	Truck and Equipment Chains	-	-	2,028	2,500	-	
291	Signs Materials	813	4,194	4,931	6,500	3,372	
292	Training Materials	1,641	1,110	1,295	6,800	4,546	
293	Safety Equipment / Clothing	918	1,236	765	2,500	922	
294	Overhead Materials	44,266	52,023	73,038	81,150	58,502	
295	Overhead Professional Fees	-	15,741	-	2,000	-	
296	Purchase New/Replace Worn Tools	186	1,157	4,234	4,500	66	
299	13 Western Star Materials	12,331	14,502	12,915	14,200	17,614	

TOWNSHIP OF RYERSON
2023 BUDGET VARIANCE

A	B	N	P	R	S	T	U
Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (06/30)	NOTES
1							
301	22 Pickup Materials	1,500	1,282	2,499	3,100	2,059	
303	19 Ford Pickup Parts and Repair	3,672	3,692	6,804	5,900	2,365	
305	07 Freightliner Materials	11,909	15,086	12,771	18,900	3,327	
307	22 Freightliner Materials	5,904	14,361	8,826	12,100	1,980	
311	2013 Grader Materials	19,311	19,230	46,704	23,900	7,382	
315	2019 Backhoe/JCB Materials	2,039	605	8,624	4,400	1,948	2022 included new tires
318	2015 Excavator Materials	9,342	11,120	9,915	10,400	8,848	
319	Float Materials	1,912	408	472	2,000	157	
320	Small Equipment Materials	330	192	1,448	2,000	560	
322	2014 Loader Materials	3,068	3,752	3,256	5,000	2,642	
323	Fuel to be distributed	68,425	69,706	100,502	105,500	44,604	
324	Subtotal Transportation Operating Expenditures	762,193	834,509	867,026	1,033,200	422,575	
325	Ryerson Operating Expenses	1,889,660	2,051,454	2,250,801	2,459,981	1,098,379	
326	Net Ryerson Total Expenditures re Ryerson-administered Joint Services	85,200	102,221	165,794	136,405	-19,400	
327	Adjustment re Shared Services capital and one-time operating expenses				68,485		
328	NET OPERATING REVENUE - FUNDING AVAILABLE FOR CAPITAL	599,906	520,362	389,506	313,151	312,446	Target = increase of at least 2% over prior-year budget
329							
330	CAPITAL ACTIVITIES						
331	CAPITAL REVENUE, TRANSFERS FROM RESERVES AND LOAN PROCEEDS						
332	15-792 Prior Year Surplus	490,931	619,892	674,113	343,075	-	
333	15-315 Insurance Proceeds	224,172	40,135	(2,104)	-	-	
334	15-402B Misc Government Grants	-	89,112	-	-	-	
335	15-501 Ont Community Infrastructure Fund	-	161,959	84,454	100,000	-	Funding for granite application; equivalent placed into Roads Capital reserve (17-952)
336	15-509 Modernization Grant Funding	-	39,178	-	6,000	-	Re: public works digitization software
337	15-790 P Transfer from Reserve- COVID-19 Grant	-	1,152	30,239	8,700	-	Re: server replacement project
338	15-790 C Transfer from Reserve - Capital Funds	6,075	-	-	314,900	-	Re: purchase of tandem plow
339	15-790 L Transfer from Reserve - Landfill	-	-	-	-	-	
340	15-790 A Transfer from Reserve- Arena	1,579	-	-	7,081	-	2022 deficit
341	15-790 F Transfer from Reserve- Fire	-	-	56,994	-	-	
342	15-541 Loan proceeds	-	265,000	-	-	-	

TOWNSHIP OF RYERSON
2023 BUDGET VARIANCE

A	B	N	P	R	S	T	U
Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (06/30)	NOTES
1							
343	AMO Gas Tax Revenue	39,587	50,864	66,532	43,300	-	balance of granite application
344	NORDS Grant Revenue	-	-	91,689	126,400	-	Re: Peggs Mountain Road
345	Miscellaneous Roads Revenue	-	10,401	13,855	15,000	-	Sale of '07 tandem plow
346	Transfer from Main Street Deferred Revenue	31,870	-	-	-	-	Program completed in 2020
348	Total Sources of Funding - Capital	794,215	1,277,691	1,012,772	964,456	0	
349	CAPITAL PROJECTS						
364	16-157 Land purchase	6,075	-	-	-	-	
365	16-139 B Building Maintenance	226,577	80,014	1,821	-	-	
366	16-139-1 Building Maintenance- Insurance Claim	109,643	131,513	15,213	-	-	
367	16-140 Office Equipment	3,213	19,211	5,569	27,050	12,729	Purchase of modular desk (\$550), roads digitization program (\$8,000), new computers (\$4,400), teleconferencing system (\$4,100), replacement server (\$10,000)
368	16-145 Website	-	10,583	-	-	-	
369	16-180 Operational plans	-	39,178	-	27,100	-	Official Plan (~\$22,500); Zoning By-Law housekeeping (~\$4,600)
370							
371	Road Projects						
375	17-632 Midlothian Swing Bridge Materials	-	-	189	-	-	
379	17-652 Granite Materials	30,947	-	84,454	143,300	-	2.5km Midlothian Rd, 3.0km Royston Rd
380	17-662 Gravel Lift - Material	66,700	50,864	66,532	-	-	
383	17-682 Road Construction Materials	-	-	-	18,700	-	So Ho Mish Road- split with Perry Township
387	17-702 Midlothian RAP	-	270,080	-	-	-	
388	17-732 Peggs Mountain Road	-	-	91,689	130,000	34,473	
389	17-890 Building Repair	1,871	2,499	379	16,700	-	Repairs to concrete at shop floor and back wall, drain for side door; building drainage; sand salt shed repairs (wall, trusses, roof); lights for Quonset hut
393	17-924 Purchase New Equipment	-	-	324,406	314,900	-	Purchase of new tandem plow
394	17-942 Storage Facility Materials	1,360	3,362	-	-	-	
395	17-945 Midlothian Road Guiderail	24,931	-	-	-	-	
396	17-947 Road Needs Study	10,202	-	-	-	-	
397	Capital portion of Joint Services	-	-	-	68,485	-	
398							
399	Total Capital Projects	487,931	607,303	590,252	746,235	47,203	

TOWNSHIP OF RYERSON
2023 BUDGET VARIANCE

	A	B	N	P	R	S	T	U
	Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (06/30)	NOTES
1								
400								
401		DEBT REPAYMENT						
403	17-968	Grader/Loader Interest	3,697	2,904	2,120	1,337	765	
404	17-970	Road Construction Interest	2,495	2,090	1,692	1,294	695	
405	17-972	2021 Plow Interest	-	719	3,922	3,090	1,720	
408	79-113	Grader/Loader Principal	39,550	39,550	39,550	39,550	19,775	
409	79-115	Road Construction Principal	17,540	17,540	17,540	17,540	8,770	
410	79-116	2021 Plow Principal	-	-	51,314	52,143	25,967	
412		Total Debt Repayment	63,283	62,802	116,138	114,954	57,692	
413								
414		NET RESERVE TRANSFERS						
415	16-137	Transfer to Capital Reserve	169,768	214,857	175,996	241,558	-	Budget balancing figure- allocate to working capital reserve
416	16-246	Transfer to Fire Reserve	6,680	23,794	28,286	37,443	-	2022 surplus (\$8,787) plus 2% op exp, plus \$26,500 re: 2024 pumper purchase
417	16-465	Transfer to Landfill Reserve	2,367	4,294	21,722	7,953	-	2022 surplus (\$5,003) plus 2% op exp
418	16-737	Transfer to Arena Reserve	2,350	11,894	10,073	2,664	-	2% op exp
419	17-952	Transfer to Roads Capital Reserve	41,850	201,959	92,500	100,000	-	
420	16-258	Transfer to JBC Reserve	-	6,145	4,236	4,800	-	2% of operating expenses
421	16-790	Transfer to Library Reserve	-	-	-	2,000	-	
422	16-535	Transfer to Hospital Reserve	-	20,000	20,000	20,000	-	
424		Total Reserve Transfers	223,015	482,943	352,813	416,418	0	
425		NET CAPITAL EXPENDITURES	-19,986	-124,643	46,431	313,151	104,894	
426								
427		BALANCE	619,892	645,004	343,075	(0)	207,552	
428								
429		Total Municipal Expenditures			4,126,004	4,319,900	1,447,387	
430		Total Education Expenditures			294,892	292,871	146,436	
431		Total Expenditures			4,420,895	4,612,771	1,593,823	
432								
433		Revenue Municipal			2,247,669	2,010,389	554,052	
434		Taxation General			2,219,664	2,307,690	1,246,887	
435		Taxation Education			294,892	292,871	0	
436		Payment in Lieu			1,745	1,821	436	

TOWNSHIP OF RYERSON
2023 BUDGET VARIANCE

	A	B	N	P	R	S	T	U
	Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (06/30)	NOTES
1								
437		Total Revenue			4,763,970	4,612,771	1,801,375	
438		Balance Check			343,075	-0	207,552	
439								

Draft Budgets - 11 Contributors Regional Economic Development Operating Budget - Page 1

GL Number	Description	2023 Approved Budget	2024 Department Estimate	2025 Department Estimate	2026 Department Estimate
	Revenues				
15-370-000	Municipal & Chamber Contributions				
	Armour	(\$22,450)	(\$17,671)	(\$19,102)	(\$21,328)
	Burk's Falls	(\$15,307)	(\$13,285)	(\$13,899)	(\$14,851)
	Joly	(\$7,037)	(\$6,262)	(\$6,498)	(\$6,864)
	Perry	(\$28,825)	(\$21,623)	(\$23,793)	(\$27,162)
	Ryerson	(\$16,265)	(\$12,331)	(\$12,766)	(\$13,442)
	South River	(\$15,391)	(\$13,360)	(\$13,987)	(\$14,961)
	Strong	(\$21,145)	(\$16,894)	(\$18,181)	(\$20,179)
	Sundridge	(\$15,310)	(\$13,289)	(\$13,903)	(\$14,856)
	Kearney	\$0)	(\$17,175)	(\$18,514)	(\$20,594)
	McMurrich/Monteith	\$0)	(\$14,868)	(\$15,777)	(\$17,188)
	Chamber of Commerce	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)
	Total Municipal & Chamber Contri.	(\$151,730)	(\$156,758)	(\$166,420)	(\$181,425)
15-370-005	Events contributions	\$0	\$0	\$0	\$0
15-370-008	Staycation contributions	\$0	\$0	\$0	\$0
15-371-000	CIINO Funding	(\$89,585)	(\$133,000)	(\$133,000)	(\$133,000)
15-371-002	FedNor - Harvest Spin/Staycation	\$0	\$0	\$0	\$0
15-371-003	FedNor - Implement Brand Strategy	(\$49,978)	\$0	\$0	\$0
15-371-005	OBIAA Funding - Intern	\$0	\$0	\$0	\$0
15-371-007	NECO - Staycation Program	\$0	\$0	\$0	\$0
15-371-008	NECO - Regional Relief & Recovery	\$0	\$0	\$0	\$0
15-372-000	NOHFC Funding - Intern	\$0	(\$13,500)	\$0	\$0
15-372-001	NOHFC - Almaguin Harvest Spin	\$0	\$0	\$0	\$0
15-372-002	NOHFC - Almaguin Brand Strategy	\$0	\$0	\$0	\$0
15-372-003	RED - Implement Brand Strategy	(\$69,088)	\$0	\$0	\$0
15-373-001	MHSTIC - Reconnect Grant	\$0	\$0	\$0	\$0
15-377-000	From (to) Surplus - ACED	(\$39,247)	\$0	\$0	\$0
	Total Regional Economic Development revenues	(\$399,628)	(\$303,258)	(\$299,420)	(\$314,425)

2023-06-26

Draft Budgets - 11 Contributors
Regional Economic Development
Operating Budget - Page 2

GL Number	Description	2023 Approved Budget	2024 Department Estimate	2025 Department Estimate	2026 Department Estimate
	Expenditures				
16-801-000	Salaries & Benefits	\$218,750	\$260,555	\$254,595	\$267,325
16-804-001	Office Supplies	\$3,000	\$3,000	\$3,150	\$3,300
16-804-002	Signage	\$2,000	\$2,000	\$2,100	\$2,200
16-804-005	Audit & Accountant Fees	\$4,500	\$4,500	\$4,725	\$5,000
16-804-007	Legal Fees	\$0	\$0	\$0	\$0
16-804-010	Advertising & Promotion	\$4,500	\$4,500	\$4,725	\$5,000
16-804-020	Telephone	\$2,500	\$2,500	\$2,625	\$2,750
16-804-025	Website	\$2,000	\$2,000	\$2,100	\$2,200
16-804-030	Events & Seminars	\$4,000	\$4,000	\$4,200	\$4,400
16-804-040	Training & Workshops	\$4,000	\$4,000	\$4,200	\$4,400
16-804-050	Travel	\$6,000	\$6,000	\$6,300	\$6,600
16-804-062	Regional Relief & Recovery Program	\$0	\$0	\$0	\$0
16-804-063	Almaguin Harvest Spin	\$0	\$0	\$0	\$0
16-804-064	Almaguin Brand Strategy	\$0	\$0	\$0	\$0
16-804-065	Regional Projects	\$10,203	\$10,203	\$10,700	\$11,250
16-804-066	Implement Almaguin Brand Strategy	\$138,175	\$0	\$0	\$0
16-804-070	Transfer to EDC Reserve	\$0	\$0	\$0	\$0
16-804-071	Staycation Program	\$0	\$0	\$0	\$0
Total Regional Economic Development expenditures		\$399,628	\$303,258	\$299,420	\$314,425
	Total Regional Economic Development	\$0	\$0	\$0	\$0

2023-06-26

Draft Budgets - 9 Contributors Regional Economic Development Operating Budget - Page 1

GL Number	Description	2023 Approved Budget	2024 Department Estimate	2025 Department Estimate	2026 Department Estimate
	Revenues				
15-370-000	Municipal & Chamber Contributions				
	Armour	(\$22,450)	(\$24,063)	(\$25,956)	(\$28,897)
	Burk's Falls	(\$15,307)	(\$15,859)	(\$16,648)	(\$17,874)
	Joly	(\$7,037)	(\$7,296)	(\$7,606)	(\$8,086)
	Perry	(\$28,825)	(\$31,094)	(\$33,934)	(\$38,345)
	Ryerson	(\$16,265)	(\$14,080)	(\$14,630)	(\$15,483)
	South River	(\$15,391)	(\$15,944)	(\$16,744)	(\$17,986)
	Strong	(\$21,145)	(\$22,530)	(\$24,217)	(\$26,837)
	Sundridge	(\$15,310)	(\$15,892)	(\$16,685)	(\$17,917)
	Chamber of Commerce	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)
	Total Municipal & Chamber Contri.	(\$151,730)	(\$156,758)	(\$166,420)	(\$181,425)
15-370-005	Events contributions	\$0	\$0	\$0	\$0
15-370-008	Staycation contributions	\$0	\$0	\$0	\$0
15-371-000	CINO Funding	(\$89,585)	(\$133,000)	(\$133,000)	(\$133,000)
15-371-002	FedNor - Harvest Spin/Staycation	\$0	\$0	\$0	\$0
15-371-003	FedNor - Implement Brand Strategy	(\$49,978)	\$0	\$0	\$0
15-371-005	OBIAA Funding - Intern	\$0	\$0	\$0	\$0
15-371-007	NECO - Staycation Program	\$0	\$0	\$0	\$0
15-371-008	NECO - Regional Relief & Recovery	\$0	\$0	\$0	\$0
15-372-000	NOHFC Funding - Intern	\$0	(\$13,500)	\$0	\$0
15-372-001	NOHFC - Almaguin Harvest Spin	\$0	\$0	\$0	\$0
15-372-002	NOHFC - Almaguin Brand Strategy	\$0	\$0	\$0	\$0
15-372-003	RED - Implement Brand Strategy	(\$69,088)	\$0	\$0	\$0
15-373-001	MHSTIC - Reconnect Grant	\$0	\$0	\$0	\$0
15-377-000	From (to) Surplus - ACED	(\$39,247)	\$0	\$0	\$0
	Total Regional Economic Development revenues	(\$399,628)	(\$303,258)	(\$299,420)	(\$314,425)

2023-06-26

Draft Budgets - 9 Contributors
Regional Economic Development
Operating Budget - Page 2

GL Number	Description	2023 Approved Budget	2024 Department Estimate	2025 Department Estimate	2026 Department Estimate
	Expenditures				
16-801-000	Salaries & Benefits	\$218,750	\$260,555	\$254,595	\$267,325
16-804-001	Office Supplies	\$3,000	\$3,000	\$3,150	\$3,300
16-804-002	Signage	\$2,000	\$2,000	\$2,100	\$2,200
16-804-005	Audit & Accountant Fees	\$4,500	\$4,500	\$4,725	\$5,000
16-804-007	Legal Fees	\$0	\$0	\$0	\$0
16-804-010	Advertising & Promotion	\$4,500	\$4,500	\$4,725	\$5,000
16-804-020	Telephone	\$2,500	\$2,500	\$2,625	\$2,750
16-804-025	Website	\$2,000	\$2,000	\$2,100	\$2,200
16-804-030	Events & Seminars	\$4,000	\$4,000	\$4,200	\$4,400
16-804-040	Training & Workshops	\$4,000	\$4,000	\$4,200	\$4,400
16-804-050	Travel	\$6,000	\$6,000	\$6,300	\$6,600
16-804-062	Regional Relief & Recovery Program	\$0	\$0	\$0	\$0
16-804-063	Almaguin Harvest Spin	\$0	\$0	\$0	\$0
16-804-064	Almaguin Brand Strategy	\$0	\$0	\$0	\$0
16-804-065	Regional Projects	\$10,203	\$10,203	\$10,700	\$11,250
16-804-066	Implement Almaguin Brand Strategy	\$138,175	\$0	\$0	\$0
16-804-070	Transfer to EDC Reserve	\$0	\$0	\$0	\$0
16-804-071	Staycation Program	\$0	\$0	\$0	\$0
Total Regional Economic Development expenditures		\$399,628	\$303,258	\$299,420	\$314,425
	Total Regional Economic Development	\$0	\$0	\$0	\$0

2023-06-26


Draft Budgets - 9 Contributors Regional Economic Development Operating Budget - Page 1

GL Number	Description	2024 Department Estimate	2025 Department Estimate	2026 Department Estimate
	Revenues			
15-370-000	Municipal & Chamber Contributions			
	Armour	(\$25,846)	(\$27,841)	(\$30,938)
	Burk's Falls	(\$16,710)	(\$17,554)	(\$18,866)
	Joly	(\$7,590)	(\$7,916)	(\$8,422)
	Perry	(\$33,906)	(\$36,915)	(\$41,588)
	Ryerson	(\$5,000)	(\$5,000)	(\$5,000)
	South River	(\$16,825)	(\$17,684)	(\$19,019)
	Strong	(\$24,170)	(\$25,954)	(\$28,724)
	Sundridge	(\$16,711)	(\$17,556)	(\$18,868)
	Chamber of Commerce	(\$10,000)	(\$10,000)	(\$10,000)
	Total Municipal & Chamber Contri.	(\$156,758)	(\$166,420)	(\$181,425)
15-370-005	Events contributions	\$0	\$0	\$0
15-370-008	Staycation contributions	\$0	\$0	\$0
15-371-000	CIINO Funding	(\$133,000)	(\$133,000)	(\$133,000)
15-371-002	FedNor - Harvest Spin/Staycation	\$0	\$0	\$0
15-371-003	FedNor - Implement Brand Strategy	\$0	\$0	\$0
15-371-005	OBIAA Funding - Intern	\$0	\$0	\$0
15-371-007	NECO - Staycation Program	\$0	\$0	\$0
15-371-008	NECO - Regional Relief & Recovery	\$0	\$0	\$0
15-372-000	NOHFC Funding - Intern	(\$13,500)	\$0	\$0
15-372-001	NOHFC - Almaguin Harvest Spin	\$0	\$0	\$0
15-372-002	NOHFC - Almaguin Brand Strategy	\$0	\$0	\$0
15-372-003	RED - Implement Brand Strategy	\$0	\$0	\$0
15-373-001	MHSTIC - Reconnect Grant	\$0	\$0	\$0
15-377-000	From (to) Surplus - ACED	\$0	\$0	\$0
	Total Regional Economic Development revenues	(\$303,258)	(\$299,420)	(\$314,425)

2023-06-26

Draft Budgets - 9 Contributors
Regional Economic Development
Operating Budget - Page 2

GL Number	Description	2024 Department Estimate	2025 Department Estimate	2026 Department Estimate
	Expenditures			
16-801-000	Salaries & Benefits	\$260,555	\$254,595	\$267,325
16-804-001	Office Supplies	\$3,000	\$3,150	\$3,300
16-804-002	Signage	\$2,000	\$2,100	\$2,200
16-804-005	Audit & Accountant Fees	\$4,500	\$4,725	\$5,000
16-804-007	Legal Fees	\$0	\$0	\$0
16-804-010	Advertising & Promotion	\$4,500	\$4,725	\$5,000
16-804-020	Telephone	\$2,500	\$2,625	\$2,750
16-804-025	Website	\$2,000	\$2,100	\$2,200
16-804-030	Events & Seminars	\$4,000	\$4,200	\$4,400
16-804-040	Training & Workshops	\$4,000	\$4,200	\$4,400
16-804-050	Travel	\$6,000	\$6,300	\$6,600
16-804-062	Regional Relief & Recovery Program	\$0	\$0	\$0
16-804-063	Almaguin Harvest Spin	\$0	\$0	\$0
16-804-064	Almaguin Brand Strategy	\$0	\$0	\$0
16-804-065	Regional Projects	\$10,203	\$10,700	\$11,250
16-804-066	Implement Almaguin Brand Strategy	\$0	\$0	\$0
16-804-070	Transfer to EDC Reserve	\$0	\$0	\$0
16-804-071	Staycation Program	\$0	\$0	\$0
Total Regional Economic Development expenditures		\$303,258	\$299,420	\$314,425
	Total Regional Economic Development	\$0	\$0	\$0

	<h2>Staff Report</h2>
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	July 11, 2023
Report Title:	Dog Boarding Kennel
Report Date:	June 28, 2023


Recommendation: That Ryerson Township Council receive this report for informational purposes.

Background: Doug and Vickie Ash attended the last council meeting as a delegation to provide council with information about the dog boarding kennel they wish to operate from their property. Council agreed that the Township should seek legal advice about the existing Dog Licensing By-law. When staff receives legal advice, they will share it with Council.

Analysis: After consultation with our Lawyer, Scott McEachran established with staff that the proposed kennel does not meet the required setback, found in Schedule "A" Kennel Regulations of By-law 14-99, Dog Licensing. The Lawyer provided to us that right now we would not be able to permit a kennel on this property. The problem is that the requirement for side yard setback is 150-meter from the boundary of a residential property and the existing building has only a 20-meter setback from that boundary. The lawyer does not recommend rescinding the by-law or amending the set back in the by-law.

Our lawyer suggests that we include wording in the zoning by-law to address the kennel regulations, including the 150-metre required setback. We can accomplish this while we are currently engaged in the housekeeping of that by-law. Once Council adopts the zoning housekeeping updates, Doug and Vickie Ash will have the option of applying for a zoning amendment or a minor variance to reduce the deficient setback.

This is a fair and public process. The committee of adjustment, in this case Council, is responsible to decide to support the application to permit a kennel on the property located at 1210 Royston Road.

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Kryssi Sinclair, Administrative Assistant
Date of Meeting:	July 11, 2023
Report Title:	Special Event Policy and Noise By-Law Exemption Harvest Festival
Report Date:	June 30, 2023

Recommendation:

Be it resolved that Ryerson Township Council approve a Special Permit Exemption from Noise By-law 14-22 for Harvest Festival as per the attached permit.

Purpose/Background:

As you know the Harvest Festival has been a private function on Peter Camani's property at 981 Midlothian Road for about 10 years. The festival will be held on September 15-18th this year.

The event brings approximately 1,500 people into our area, which is a benefit to the local economy as they purchase gas, food etc. In addition, the Harvest Festival also collects and gives a very generous donation to the local Food Bank.

Township of Ryerson has worked with the festival organizers over the years to establish certain requirements. The Building Department is involved with permits for the various structures, the Fire Department develops an annual Special Event - Emergency Response Plan, the O.P.P. and Parry Sound District EMS are notified of the event and have protocols in place.

The Township has a Special Events Policy and an annual permit is issued (a copy of the policy is attached). In addition, the festival organizers apply for and receive an exemption to the noise by-law each year. In the past we have met with the various agencies and stakeholders and have had very positive meetings. Thankfully the event is very well run and has not caused very many issues in the area in the past. The stakeholders will be notified in advance of the Festival.

Next Steps:

Resolution to grant the exemption from the Noise By-law 14-22.

Related Documents attached :

- Harvest Festival Permit Application
- Harvest Festival Noise By-Law Exemption Permit
- Noise By-law 14-22

**THE CORPORATION OF TOWNSHIP OF RYERSON
BY-LAW NUMBER 14 -22
Noise Control By-law**

**BEING A BY-LAW TO REGULATE NOISE IN THE TOWNSHIP OF
RYERSON**

WHEREAS Section 129 of the Municipal Act 2001, S.O. c. 25 as amended authorizes the municipality to prohibit and regulate with respect to noise; and

WHEREAS it is expedient to exercise the power conferred upon the Council by the Environmental Protection Act, R.S.O. 1990, chap. E19, as amended and other statutory authority; and

AND WHEREAS it is the policy of the Council to reduce and control excessive or nuisance noise or vibration, to protect the public health and safety, and preserve the tranquility in the Township of Ryerson;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RYERSON ENACTS AS FOLLOWS:

SHORT TITLE

1. This By-law may be referred to as the "Noise Control By-law".

DEFINITIONS

2. In this by-law:
 - a) "**agricultural noise**" includes: irrigation pumps, crop conditioning and drying equipment, refrigeration units, crop protection and equipment necessary to provide for livestock.
 - b) "**appliance**" means a household device whether fixed or portable;
 - c) "**applicant**" means the person or persons seeking an exemption of either a temporary or permanent nature from the provisions and requirements of this Bylaw;
 - d) "**By-law Enforcement Officer**" means the By-Law Enforcement Officer appointed by the Township of Ryerson or their agent, other staff appointed as an Officer for the Township;
 - e) "**construction**" includes the erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose and includes any work in connection there with;
 - f) "**construction equipment**" means any equipment or device designed and intended for use in construction or material handling, including but not limited to, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, generators, off-highway haulers or trucks, ditchers,

- compactors and rollers, pumps, concrete mixers, graders, or other material handling equipment;
- g) "**conveyance**" includes a vehicle and any other device employed to transport a person or persons or goods from place to place but does not include any such device or vehicle if operated only within a building;
- h) "**Council**" means the Council of The Corporation of the Township of Ryerson;
- i) "**electronic device**" means a device intended primarily for the production, reproduction or amplification of sound, including, but not limited to, any musical instrument, radio receiver, television receiver, recorder, phonograph, loudspeakers, amplifiers, microphones or reproducers or any combination of such equipment, including devices used in the reproduction of music, speech or other sounds;
- j) "**emergency vehicles and equipment**" means any emergency services vehicle including fire trucks, ambulances, police vehicles, utility emergency vehicle, loud speakers or emergency siren, and any other method of acquiring the public's attention during an emergency situation owned or operating on behalf of the Township of Ryerson, the Province of Ontario, the government of Canada or such agencies including but not limited to Union Gas, Hydro One;
- k) "**excessive noise**" means noise under human control and is of such a nature as to interfere with the peace, comfort, and convenience of any person at a point of reception occurring at restrictive times; The person making the complaint must not be in or at the same place where the noise is being emitted.
- l) "**generator**" means a device which consumes fuel to produce electrical power;
- m) "**highway**" includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle designed and intended for, or used by, the general public for the passage of vehicles;
- n) "**motorized conveyance**" means a conveyance propelled or driven otherwise than by muscular, gravitational or wind power;
- o) "**noise**" Any excessive or unusually loud sound
- p) "**owner**" means the registered owner of the land from which noise originates, and includes a trustee acting on behalf of the registered owner, the estate of a registered owner and a person with a leasehold interest in the land;
- q) "**person**" means any individual, corporation, partnership, company, association or party and the heirs, executors, administrators of other legal representative of such person to whom context can apply according to law; shall include any group of person comprising a society or other organization and shall include the plural wherein the context requires. Wherever the word "he" or "him" is used, it shall mean and include the feminine or neutral gender wherever the context so requires.
- r) "**point of reception**" means any place on a property where sound or vibration is heard, the source of which does not originate from same property;

- s) "**public park**" means any open space or recreational area, owned or controlled by The Corporation of the Township of Ryerson;
- t) "**service vehicle**" means a vehicle operated by or on behalf of the Township of Ryerson or private contractor
- u) "**Special Event Permit**" means permission given by the Township to an Applicant to hold a Special Event as defined in the current Special Event Policy, as amended;
- v) "**Township**" means the geographic area comprising the Township of Ryerson.

3. PROHIBITIONS

- 3.1 No person or owner shall emit, cause or permit the emission of noise, which is clearly audible to a person at a point of reception, resulting from an act listed in **Schedule 'A'- Prohibitions** within the prohibited time shown for such act

4. GENERAL EXEMPTIONS

- 4.1 Notwithstanding any other provision of this by-law, it shall be lawful to emit or cause or permit the emission of sound or vibration in connection with emergency measures undertaken:
 - a) for the immediate health, safety or welfare of the inhabitant or any of them' or
 - b) for the preservation or restoration of property;
 unless such sound or vibration is clearly of a longer duration, or nature more disturbing than is reasonably necessary to accomplish such emergency purpose.
 - c) agricultural equipment for the purpose of farming
- 4.2 The operation of service vehicles

5. GRANT OF EXEMPTION BY COUNCIL

- 5.1 Notwithstanding anything contained in this by-law, any person may make application to Council to be granted an exemption from any of the provisions of this by-law with respect to any source of sound or vibration for which he might be prosecuted. Council, by resolution, may refuse to grant any exemption or may grant the exemption applied for or any exemption of lesser effect. Any exemption granted shall specify the time period, not in excess of six (6) months during which it is effective and may contain such terms and conditions as Council sees fit
- 5.2 In deciding whether to grant the exemption, Council shall give the applicant and any person opposed to the application an opportunity to be heard and may consider such other matters as it sees fit
- 5.3 Breach of terms and conditions by the applicant shall render the exemption null and void

6. SEVERABILITY

- 6.1 If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

7. PENALTIES

- 7.1 Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a fine as provided for in the Provincial Offences Act R.5.0 1990, c. P. 33.
- 7.2 Every person guilty of an offence under this by-law may, if permitted under the Provincial Offences Act, pay a set fine and the Chief Judge of the Ontario Court Provincial division, shall be requested to establish set fines in accordance with **Schedule "B"** attached to this by-law

8. POWER OF ENTRY

- 8.1 A By-Law Enforcement Officer, Peace Officer, persons appointed by Council or their representative may enter onto a property at any reasonable time, for the purpose of carrying out an inspection to determine whether or not the provisions of this bylaw are being complied with.

9. OBSTRUCTION

- 9.1 No person shall hinder or obstruct a By-Law Officer, or person appointed by Council, who is lawfully carrying out enforcement of performing a duty under this by-law.
- 9.2 No person shall fail to identify themselves to the By-Law Enforcement Officer, or person appointed by Council, if they have been alleged to have contravened any provisions of this by-law.

10. ENFORCEMENT

- 10.1 Nothing here in shall be deemed to limit the ability of the Ontario Provincial Police to enforce this by-law at any time

11. REPEAL OF BY-LAWS

- 11.1 Noise By-Law No. 34-10 is hereby repealed.

12. APPROVAL

- 12.1 This by-law shall come into force upon the third reading by Council

READ a FIRST, SECOND, and THIRD TIME
Signed and the seal of the Corporation
Affixed hereto and finally passed

this 5th day of April 2022.

Original signed by George Sterling

MAYOR

Original signed by Nancy Field

CLERK/DEPUTY CLERK

TOWNSHIP OF RYERSON
Noise Control By-Law No. 14 - 22

Schedule "A"

PROHIBITIONS

of The Noise from each of the Following Operations

Prohibited Activity	Prohibited Period of Time
1. The operation of any electronic devices intended for the production, reproduction, or amplification of sound	11pm one day to 7am the next day
2. The operation of any auditory signaling device including but not limited to the ringing of bells or gongs, and the blowing of horns or sirens or whistles.	11pm one day to 7am the next day
3. Shouting, yelling, or similar noises made by a person	11pm one day to 7am the next day
4. The operation of any construction equipment or in connection with construction	9pm one day to 7am the next day (11am on Sundays and Statutory Holidays)
5. The operation of a toy, model or replica of a larger device, that has no function other than amusement.	11pm one day to 7 am the next day
6. The operation of any motorized conveyance other than on a highway or authorized snowmobile trail.	11pm one day to 7 am the next day
7. The operation of any powered or non-powered tool, equipment, or appliance for domestic purposes other than snow removal	11pm one day to 7 am the next day
8. Loud playing of musical instruments	11pm one day to 7am the next day
9. The detonation of fireworks or explosive devices not used in construction	11pm one day to 7am the next day
10. The operation of a motorized conveyance in such a way as to rev the engine beyond what is required for normal operation and maintenance	11pm one day to 7am the next day
11. The operation of a generator to provide power to a residential dwelling other than during a power outage or other than during the construction phase prior to power being installed in the constructed building.	1pm-5pm 9pm of one day to 7am the next day

TOWNSHIP OF RYERSON
Noise Control By-Law No. 14 - 22
Schedule "B"

PART 1 PROVINCIAL OFFENCES ACT

Item	Short Form Wording	Provision Creating or Defining Offence	Set Fine
1.	Permit noise from electronic device during prohibited time	s. 3.1 Sch. A(1)	\$150.00
2.	Permit noise from auditory signaling device during prohibited time	s. 3.1 Sch A(2)	\$150.00
3.	Make or permit noise by shouting, yelling, or similar during prohibited time	s. 3.1 Sch A(3)	\$150.00
4.	Permit noise from construction equipment during prohibited time	S3.1 Sch A(4)	\$150.00
5.	Permit noise from a toy, model or replica during prohibited time	S3.1 Sch A(5)	\$150.00
6.	Permit noise from a motorized conveyance during prohibited time	S3.1 Sch A(6)	\$175.00
7.	Permit noise from any tool, equipment or appliance during prohibited time	S3.1 Sch A(7)	\$150.00
8.	Permit noise from loud playing of musical instruments during prohibited time	S3.1 Sch A(8)	\$150.00
9.	Permit noise by detonating fireworks or explosive devices during prohibited time	S3.1 Sch A(9)	\$150.00
10.	Permit the operation of a motorized conveyance in such a way to rev the engine	S3.1 Sch A(10)	\$175.00
11.	Permit noise from a domestic generator during prohibited time	S3.1 Sch A(11)	\$175.00

NOTE: The general penalty section for the offences indicated above is Section 7.0 of By-law No. 14-22, a certified copy of which has been filed.

**CORPORATION OF THE TOWNSHIP OF RYERSON
SPECIAL PERMIT APPLICATION FOR
EXEMPTION FROM BY-LAW 14-22 A BY-LAW TO CONTROL NOISE**

Date: September 15th-18th 2023

Owner:

Peter Camani
981 Midlothian Rd.
Ryerson Township ON
P0A 1C0
Home: 705 382 6413
Cell: 705 984 6413

Applicant:

Justin Martin
20 Fern Ave
Toronto ON
M6R 1K1
justin@harvestfestival.org
Cell: 416 428 3482

Property Description/Roll #: 3-03400

Screaming Heads / Midlothian Castle
981 Midlothian Rd.
Ryerson Township
P0A 1C0

Reason for Applying for an Exemption to the By-Law:

Harvest festival Arts and Music Festival

For What Period of Time (How many days?):

- Friday September 15, 2023 from 8pm-4 am
- Saturday September 16, 2023 from 2pm- 6 am
- Sunday September 17, 2023 from 1pm-7 pm (as per usual)
- Monday September 18, 2023 from 10pm-2 am (ambient music similar to 2022)

What are the proposed hours of operation?


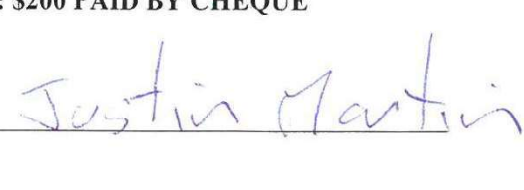
Guests will be camping on site Friday September 15th- Monday afternoon September 18th

Conditions:

Notification of neighbouring property owners is required.

Fee Required upon Application Approval: \$200 PAID BY CHEQUE

Owner or applicant signature Date signed



CORPORATION OF THE
TOWNSHIP OF RYERSON
RyersonTownship.ca

Permit #: EP 1/

SPECIAL EVENT PERMIT APPLICATION

Per Special Event Policy Effective May 17, 2016

Event: Harvest Festival

Event Dates: Friday, September 15th– Sunday, September 18th, 2023

Attendance: approx. 1500

Event Location: 981 Midlothian Road
Roll # 4924 000 0033 03400 0000
Lot 17, Con 8; Lot 16, Con 9 and Lot 17, Con 9

Owner: Peter Camani

Applicant: Justin Martin
20 Fern Avenue, Toronto, ON
M6R 1K1

Additional Conditions Required:

Noise Exemption Special Permit
Special Event Emergency Response Plan
Building Permit for any structures required

Fee: \$300 Paid cash or cheque

(signature)

Judy Kosowan, Ryerson Township

Date: June 29, 2023

2382090 ONTARIO INC.
HARVEST FESTIVAL

20 Fern Ave. Toronto ON Canada · 416 418 3482
justin@harvestfestival.org

DATE: June 20th, 2023

RE: Harvest festival 2023 event and noise exemption permit application

To: Ryerson Township
Att: Judy Kosowan, Kryssaundra Sinclair

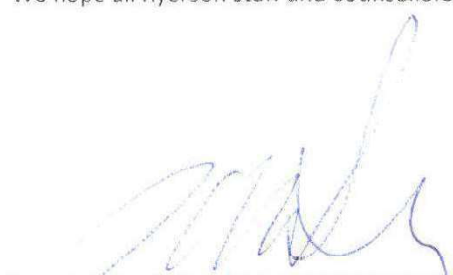
Hi Judy and Kryssi,

Please find enclosed a cheque for \$500.00 which is payment for event (\$300) and noise (\$200) permits for Harvest festival September 15-18th 2023 at 981 Midlothian Road.

We have no changes planned for this year and we look forward to a safe and enjoyable gathering.

I will notify, Fire, Building and OPP as requested.

We hope all Ryerson staff and counsellors are well and wish everyone the best for summer 2023.




Justin Martin
Director

Judy Kosowan

From: AMO Communications <Communicate@amo.on.ca>
Sent: June 20, 2023 5:58 PM
To: Judy Kosowan
Subject: AMO Policy Update - Action on Municipal Codes of Conduct, Summary of Ending Homelessness Symposium, Bill 97 Passes

AMO Policy Update not displaying correctly? [View the online version](#)
 Add Communicate@amo.on.ca to your safe list



POLICY UPDATE

June 20, 2023

AMO Policy Update - Action on Municipal Codes of Conduct, Summary of Ending Homelessness Symposium, Bill 97 Passes

AMO Encourages Member Action on Municipal Codes of Conduct and Enforcement

AMO's Board and members have been very clear: a safe and respectful workplace is a basic expectation. All council members agree to follow a Code of Conduct when they are sworn into office. However, sometimes there have been incidents when a council member's behaviour clearly crosses the line and councils have limited ability to enforce the Codes.

AMO, other municipal organizations such as ROMA and OBCM and 84 municipalities have lent their support to making changes to improve enforcement of Codes of Conduct. However, with the defeat of Bill 5, more direct action from municipal councils is required. That is why AMO is asking our members to **meet with your local MPPs before the AMO Conference in August to request that the Government of Ontario introduce legislation to enact our recommended changes.**

[Key messages](#) are linked to help guide your conversations with your local provincial representatives. Municipal governments working together make positive change happen.

Summary of Proceedings from AMO's Ending Homelessness Symposium

On May 3-4, 2023, AMO hosted the Ending Homelessness Symposium in Toronto, which brought together around 250 people including municipal elected officials and staff, Indigenous organizations and other sector partners.

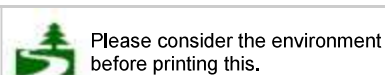
A central aim of the symposium was to create a platform for dialogue to share and understand various perspectives and experiences with homelessness across the province, and to move towards building coordinated and strategically aligned solutions. Given this aim, multiple sessions were held that addressed the various perspectives and facets on the root causes of homelessness – including income insecurity, insufficient supply of deeply affordable housing, insufficient responses to mental health and addictions challenges and potential policy responses required. Since governments, community and healthcare partners, as well as the private sector all have a role to play, these sessions brought together these diverse actors.

This [Summary of Proceedings](#) summarizes key takeaways from each session, and will be used by AMO's staff, Task Forces, and Board of Directors to inform ongoing advocacy positions and strategy.

Bill 97, Helping Homebuyers, Protecting Tenants Act, 2023 Passes

Bill 97 received [Royal Assent](#) on June 8, 2023. The Bill amends the Building Code Act, 1992; City of Toronto Act, 2006; Development Charges Act, 1997; Ministry of Municipal Affairs and Housing Act, 1999; Municipal Act, 2001; Planning Act, 1990; and Residential Tenancies Act, 2006. AMO prepared several submissions in response to the consultations on the Bill, which can be found on our [website](#). AMO also delivered [remarks](#) to complement a [written submission](#) to the Standing Committee on Heritage, Infrastructure and Cultural Policy on Bill 97. AMO staff are currently preparing a submission for the [ongoing consultation](#) on the Provincial Planning Statement, which will be submitted ahead of the August 4, 2023 deadline.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



ALMAGUIN HOUSING TASK FORCE

TERMS OF REFERENCE

June 29th, 2023

1. DEFINITIONS

“Advisor” is the name given to any third-party individual or organization that provides information, advice, or other practical support to the Task Force.

“Almaguin Community Economic Development” (ACED) is the name given to the regional economic development entity formed in 2019 by its member municipalities. ACED consists of a Board and staffed department.

“Almaguin Housing Task Force (AHTF or Task Force)” is the name given to the ad-hoc committee which has been established based on the collective interest of multiple municipalities in Almaguin. The AHTF represents a collaborative effort between regional municipalities and housing industry stakeholders to develop strategies to address opportunities and barriers related to housing development in the Almaguin region.

“Almaguin Community Economic Development Department (ACEDD) performs the work needed to strengthen the local economy and diversify the municipal tax base. They recruit new businesses, retain existing ones, and assist businesses when they can expand operations locally.

“Approval” means that the approval of the majority of the Task Force members is required.

“Approved” means that the approval of the majority of the Parties has been received.

“Members” are representatives of each party that are involved in the task force.

“Party(ies)” are the organizations and/or municipalities who have agreed to participate in the task force.

2. PURPOSE

The purpose of these terms of reference is to ensure that the Parties to the ad-hoc **ALMAGUIN HOUSING TASK FORCE** (“*the Task Force*”) fulfill their legal, ethical and functional responsibilities through leadership, strategic oversight and thorough evaluation of matters related to housing development, affordable housing, and/or other situational factors related to housing.

- 2.1 The Task Force has been created based on the shared interest from multiple municipalities in Almaguin for the purpose noted above.
- 2.2 **AUTHORITY DISCLAIMER.** The Task Force does not hold any authority over any of its member organizations nor any other stakeholder group; **RATHER** its is expected that through the AHTF adherence to these terms of reference, any recommendations and/or information produced by the Task Force be duly considered by member organizations and regional stakeholders.

3. GUIDING PRINCIPLES

The principles that guide the Task Force include:

- To gain and maintain a functional understanding of the factors that impact the development, improvement, and accessibility of housing throughout the Almaguin Region.
- To provide actionable recommendations to member municipalities that encourage responsible and compatible housing development.
- To ensure the accessibility of information and resources to all stakeholders.
- To steward collaborative partnerships with relevant stakeholders throughout the Parry Sound District that focus on improving housing investment readiness, the implementation of best practices, and other activities that support these guiding principles.
- build strong relationships with all stakeholders, residents and neighboring regions and nurture them through strong, effective communication.
- provide municipal staff throughout the region with strong, strategic leadership and support.

4. MEMBERSHIP

- 4.1 The Task Force shall be comprised of up to 12 Members, each of whom shall be an elected official, municipal staff member, representative of a supporting agency/authority, medium to large employer, or housing developer. Priority should be given to a balanced mix of stakeholders similar to the following:

6 municipal representatives (staff AND council)
 2-3 employer representatives
 1-2 housing developers
 1 ACED staff member

- 4.2 Where appropriate, each Member shall be formally appointed by their respective council or board.
- 4.3 Membership should reflect a wide range of relevant skills and experience, including but not limited to: policy development and enforcement, housing

development (private and public sector), social services (and understanding of public needs), sourcing capital, strategic planning, etc.

- 4.4** Parties may designate an alternate organization member to attend meetings in the event of an absence. It is expected that alternates are duly aware of task force matters.

5. ADVISORS

- 5.1** The Task Force will seek out and welcome advisors to provide insight, information, and resources to its members as they relate to housing development or relevant matters.
- 5.2** Task Force Advisors may attend meetings at their discretion and/or as invited directly by the task force.
- 5.3** Advisors are encouraged to share their expertise and information on all matters related to their field of practice and may participate in task force discussions related to their experience.

6. MEETINGS

- 6.1** All meetings shall be open to the public unless otherwise required or permitted under the Municipal Act.
- 6.2** The Task Force shall meet once per month at a designated location, with notice to be provided to each member.
- 6.3** Within the first two meetings, the Task Force shall appoint the following positions:
- a. A Chairperson.** The Chairperson shall be responsible to
 - i. Preside over meetings which includes advancing Task Force Business according to the agenda.
 - ii. Set and/or approve the agenda and items within it.
 - iii. Encourage and enforce the observance of order and decorum from members and guests.
 - b. A Vice Chairperson.** The Vice Chairperson shall support the Chairperson as required and shall assume the duties of the Chairperson in the event of their absence.
 - c. A Secretary.** The secretary shall be responsible to:
 - i. Record meeting minutes in a manner that concisely represents Task Force discussions and recommendations.
 - ii. Distribute the minutes and agenda prior to each meeting.

- iii. Collect and disseminate information and resources to members and or stakeholder parties.
- 6.4** Members shall arrive at meetings having familiarized themselves with the meeting agenda package and any supporting documents. Members shall also be responsible for bringing back the information to their respective Parties.
- 6.5** The Task Force shall make decisions via a majority vote from Task Force Members. Quorum shall be fifty percent (50%) of members plus one (1) member. Quorum shall be present to approve any decision.
- a. Any recommendations intended to be issued to member parties requires the approval of the Task Force.
- 6.6** Members shall receive no remuneration from the Task Force or any of its member organizations for any reason.
- 6.7** The Task Force may establish sub-committees for various topics, issues or proposals as required. The sub-committee must be chaired by a Member and non-voting Members may be included with the approval by the sub-committee Chairperson. Sub-committees are to operate as an advisory group only and report back to the Task Force.
- 6.8** The Chair or four appointed members of the Task Force may call for special meetings at their discretion. The Chair shall provide the Secretary with the reason for the special meeting, and the Secretary shall provide the required notice to the Parties no less than 48 hours prior to the time of the special meeting.

7. REPORTING AND RESPONSIBILITIES

- 7.1** The Task Force shall be accountable to the Member Parties and shall act in the best interest of the Member Parties and to the benefit of the Almaguin Region.
- 7.2** The Task Force shall summarize its regular findings and any associated recommendations via regular meeting minutes and/or special purpose report (as deemed necessary by the task force).
- 7.3** Approved meeting minutes shall be circulated to Member organizations within one week of their approval.
- 7.4** Special purpose reports shall be circulated as they become available and/or as they are approved by the Task Force.

8. CONFLICT OF INTEREST

Members having a conflict of interest or pecuniary interest, whether real or perceived, in any Task Force matter, shall declare the conflict at the beginning of the meeting and shall not discuss, vote on, or influence the discussion in any way. The Secretary shall ensure that Conflict of Interest declarations will be recorded.

9. REVIEW AND AMENDMENTS

- 9.1** The task force may conduct a full or partial review of the Terms of reference as it deems necessary.
- 9.2** Amendments to the Terms of Reference shall be recommended to member parties by the Board and shall come into effect when approval resolutions have been received from a majority of the Member Parties. Should an amendment be required to take immediate effect, the task force may move forward under the direction of the new amendment until it is passed or defeated by Member Parties.

10. ENACTMENT

These Terms of Reference shall come into force and effect when approval resolutions are received from a majority of the Member Parties.



28 Municipal Lane,
P.O. Box 1120, Sundridge, Ontario P0A 1Z0
705-384-5819 Fax 705-384-5892
www.strongtownship.com

Township of Strong Council Resolution
June 13, 2023 Council Meeting
7.0 Report of Committees

7.4 Almaguin Community Economic Development Committee – April 27

7.4.1 Housing Task Force

R2023-249

Moved By: Marianne Stickland Seconded by: Kevin Noaik

Be it resolved that the Council for the Township of Strong hereby receive resolution #2023-017 dated May 25, 2023 from the Almaguin Community Economic Development Committee; and

Support the creation of a regional task force to address opportunities and barriers regarding housing development.

Carried



**The Corporation of the
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: June 21, 2023

Resolution No.: 2023- 222

Moved By: Paul Sowrey **Seconded By:** Jim Cushman

Whereas the Council of the Corporation of the Township of Perry hereby receives ACED's resolution #2023-17 recommending that a Regional Housing Task Force be established;

Be it resolved that the Council of the Corporation of the Township of Perry is in favour of the Almaguin Community Economic Development (ACED) Committee creating a regional task force to address opportunities and barriers regarding housing development, agrees to a regional approach to housing development is needed for the area, and agrees to participate in a task force if it is created.

Carried:

Defeated:

Margaret Ann MacPhail
Margaret Ann MacPhail, Acting Mayor

RECORDED VOTE

Council	For	Against
Councillors Jim Cushman		
Joe Lumley		
Paul Sowrey		
Acting Mayor Margaret Ann MacPhail		

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming and information, in a variety of formats, for the continuing well-being of our community.

Minutes of the Board of Trustees Virtual Meeting

May 17, 2023

Present were: Chairperson: Penny Robb

Board Trustees: Bev Abbott
Ryan Baptiste
Rod Blakelock
Ruth Fenwick
Kaiyla Hoffman
Janice Schaefer
Joseph Vella

Regrets: Tiffany Monk

Also attending: McMurrich/Monteith Representative: Vicky Roeder-Martin
CEO: Nieves Guijarro

1 Call to order With a quorum present CEO called the meeting to order at 7:00 p.m.

2 Approval of Meeting Agenda **MOTION 344/23** IT WAS MOVED BY: R. Blakelock
AND SECONDED BY: J. Vella

That the meeting agenda of the Board of Trustees of May 17, 2023 be accepted as presented.

CARRIED

3 Declaration of conflict of interest No conflicts were declared

4 Approval of consent Agenda **MOTION 345/23** IT WAS MOVED BY: J. Schaefer
AND SECONDED BY: R. Baptiste

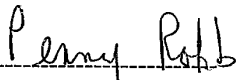
That the consent agenda of the Board of Trustees meeting of May 17, 2023 be approved as presented

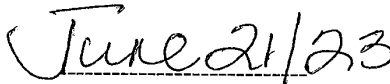
- a) Resolution to accept the minutes of **April 26, 2023**
- b) Resolution to accept the CEO's Report of **April 2023**
- c) Armour Township Financial Statement **April 2023**

CARRIED

**BFARUPL Board Minutes
May 17, 2023**

- 5 **Business arising from the minutes** -Any business from the minutes was discussed by the committee members. Please see committee reports.
- 6 **Committee Reports** **Building Committee:**
-The committee members met May 17th to discuss the possible location of the new library.
Policy Committee:
-Strategic Plan Review (2023-2026) the document was revised by committee members and the new Strategic Plan is expected to be released by the end of summer 2023.
-Policies C1 to C9 were reviewed
- 7 **Correspondence** -None to report
- 8 **New Business** -New Builds and New Ideas Webinar is being offered by OLS which highlights the process followed by other libraries in Ontario
-Libraries Report on TD Summer Reading Program provided a helpful insight on this well attended program that is offered every summer across Canada.
- 9 **Adjournment** **MOTION 346/23** by R. Blakelock at 7:36 pm to adjourn


Board Chairperson


Date

CARRIED

**Burk's Falls, Armour & Ryerson
Union Public Library
CEO Report
May 2023**

Circulation: (865) items (1726) ephemeral

Website hits: (313)

Interlibrary loans – received: (58) (166) searches

Wireless Internet: (131)

Interlibrary loans – shipped: (15) (20) requests

Libby (eBooks/Audio Books): (387)

Public Computers: (87)

Internet Usage by Township

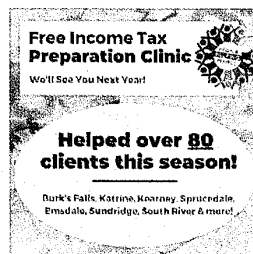
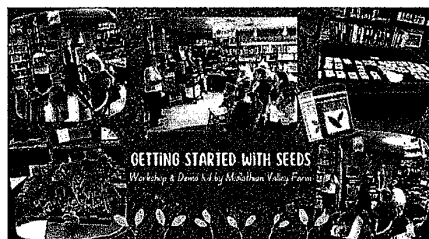
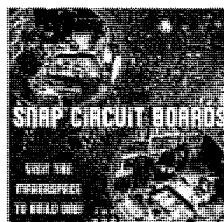
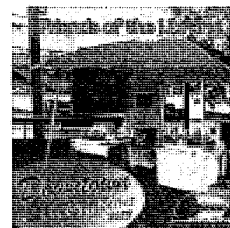
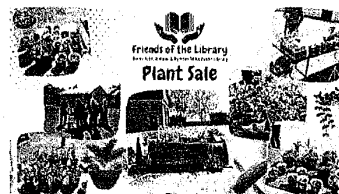
A (27) BF (159) R (12) M/M (4) N/R (6)

Inter-Library Loan Usage by Township

A (8) BF (56) R (1) M/M (4) N/R (2)

<u>Membership:</u>	Burk's Falls	(460) card holders	(466) items borrowed
	Armour	(436)	(365)
	Ryerson	(257)	(184)
	McMurrich/Monteith	(76)	(23)

Library Programs & Events



Patron Count May 2023

Tues	#	Wed	#	Thurs	#	Fri	#	Sat	#
2	37	3	35	4	38	5	41	6	39
9	32	10	33	11	27	12	27	13	26
16	53	17	20	18	34	19	28	20	32
23	40	24	33	25	53	26	17	27	25
30	54	31	35						

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2023**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	5	\$6,770.00	\$418,000.00	378
February	0	\$0.00	\$0.00	0
March	4	\$5,065.00	\$311,000.00	537
April	10	\$10,855.50	\$664,945.00	461
May	27	\$81,043.21	\$4,921,881.00	2837
June	16	\$59,187.50	\$3,685,500.00	1507
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	62	\$162,921.21	\$10,001,326.00	New Construction 5720
				Demolitions 0

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2022**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2022	2023
Burks Falls	10	\$9,827.95	\$568,497.00	1	0
July	5	\$15,860.00	\$1,024,000.00	1	2
South River	3	\$14,179.26	\$925,284.00	4	0
Machar	15	\$55,787.00	\$3,555,800.00	9	7
Strong	14	\$22,420.00	\$1,308,045.00	8	4
Ryerson	8	\$24,202.50	\$1,308,400.00	1	2
Sundridge	7	\$20,644.50	\$1,311,300.00	2	2
TOTALS	62	\$162,921.21	\$10,001,326.00		17
Permit activity at end of June 30, 2023					
TOTALS	79	\$237,203.50	\$15,041,133.00	26	
Permit activity at end of June 30, 2022					
TOTALS	17	\$74,282.29	\$4,732,207.00		9
Difference from previous year					