

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**REGULAR MEETING AGENDA**

**October 10, 2023 AT 6:00 P.M.**

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

**Members of the Public must register** with the Ryerson Township Clerk's Office prior to the meeting for meeting access and availability of limited in-person seating.  
Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

**Meeting will be recorded.**

*The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.*

**Note: (R)** denotes resolution

**1. CALL TO ORDER:**

1.1 Attendance:

1.2 Announcement: This meeting is being recorded

**2. ADOPTION OF MINUTES:**

2.1 Adoption of minutes from the public and regular meetings on September 12, 2023 **(R)**

**3. DECLARATION OF PECUNIARY INTEREST:**

**4. PRESENTATIONS:**

Fire Chief Dave McNay, 2024 Draft Fire Budget.

**5. REPORTS:**

**FIRE DEPARTMENT:** 2024 Draft Budget **(R)**, Fire Chief's Report

**CAO/CLERK/TREASURER:** Third Quarter Variance Report.

**COUNCIL MEMBERS:**

**Mayor Sterling:** Eastholme Report

**Councillor Abbott:** Hazmat Day Report, Library Board report

**6. BUSINESS ARISING/ACTIVITY LOG:**

Armour Township - Donation to the Agricultural Society (R)

**7. COMMUNICATION ITEMS:**

Burk's Falls and District Historical Society Re: Annual Childrens Halloween Party at the Burk's Falls Arena (R)

Village of South River – JBC Surplus Resolution (R)

Regional Economic Development, RED Gala poster. (R)

Courtney Metcalf RED Gala Invite email.

**GENERAL CORRESPONDENCE:**

-JBC August Permit Summary.

-JBC September Permit Summary

-JBC Minutes September 21

-Burk's Falls, Armour, & Ryerson Union Public Library Minutes, August 23.

-District of Parry Sound Social Services Administration Board, DSSAB-CAO Report September 2023.

-Mag River Nature Hub - Restoration Festival Poster and Registration Form.

-Muskoka Algonquin Healthcare MAHC, Housing for Healthcare Rental Opportunities.

-Historical Society Minutes - September 18.

**8. CONFIRMING BY-LAW:**

9.1 By-law: To confirm the meetings of Council (R)

**9. CLOSED MEETING**

9.1 Resolution to move to a closed meeting pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss HR matters.

**10. RETURN TO OPEN MEETING**

10.1 Joint Building Committee JBC (R)

**11. IMPORTANT DATES:**

October 13-15, 2023 Restoration Festival

October 23, 2023 Tri Council Meeting 7:00 p.m. Burk's Falls Senior Centre

October 24, 2023 Regular Meeting 6:00 p.m.

October 27, 2023 RED Gala

November 14, 2023 Regular Meeting 6:00 p.m.

**12. ADJOURNMENT:**

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**LIST OF PROPOSED RESOLUTIONS**

**FOR COUNCIL MEETING: October 10, 2023 AT 6:00 P.M.**

**Item # 2.1 on Agenda** Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that the minutes from the public and regular meetings on September 12, 2023 be adopted as circulated.

**Item # 5.1 on Agenda** Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council approve the 2024 draft Fire Department budget for submission to the Tri-Council meeting scheduled for Monday October 23, 2023.

**Item # 6.1 on Agenda** Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council approve an annual donation with a total value of \$ \_\_\_\_\_ to the Armour, Ryerson & Burk's Falls Agricultural Society.

**Item # 7.1 on Agenda** Moved by Councillor Miller, Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council support the Historical Society with an annual Childrens Halloween Party with a donation of \$ \_\_\_\_\_.

**Item # 7.2 on Agenda** Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council support resolution number 280-2023 that was adopted by the Village of South River on September 25, 2023, for the Joint Building Committee Surplus.

**Item # 7.3 on Agenda** Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council authorize: \_\_\_\_\_ to attend the 5<sup>th</sup> Annual RED Gala Friday October 27, 2023, at 5:30 p.m. at the new Emsdale Community Centre.

**Item # 8.0 on Agenda** Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # \_\_\_\_-23, being a By-law to confirm the meetings of Council and further; That By-Law # \_\_\_\_-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 10th day of October 2023.

**Item # 9.0 on Agenda** Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that we move to a closed meeting at \_\_\_\_\_ p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is HR matters,

**Item # 10.1 on Agenda** Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council supports resolution number 2023 – 031 dated September 21, 2023, from the Joint Building Committee (JBC) recommending a wage increase of \$3.00/hr. for the Building Inspector, effective immediately.

**Item # 12 on Agenda** Moved by Councillor Miller, Seconded by Councillor Patterson

Be it resolved that we do now adjourn at \_\_\_\_\_. The next regular meeting October 24, 2023 at 6:00 p.m.

**CORPORATION OF THE TOWNSHIP OF RYERSON  
COMMITTEE OF ADJUSTMENT**

**MINUTES**

**Public Meeting for Minor Variance Application  
5:30 p.m.**

**40 Gordon Island Part Lot 3, Plan M31 42R-8201 (Smith)**

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A public meeting concerning a proposed minor variance to Zoning By-law 56-14 was held Tuesday evening September 12, 2023, at 5:30 pm. This was a hybrid meeting combining in person, electronic meeting via Zoom.

Committee members present: Mayor George Sterling, Councillors Beverly Abbott, Glenn Miller, Delynne Patterson, and Dan Robertson.

Staff in attendance: Brayden Robinson and Nancy Field

Public in attendance: None

The purpose of the meeting was to hear application A 1/23 for a Minor Variance made by D. Smith.

The application was made by the property owner, David Smith.

There were no declarations of pecuniary interest.

Notice of this public meeting was given by prepaid first-class mail on August 29, 2023, to every owner of land within 60 metres of the above noted property, the secretary of the Southeast Parry Sound District Planning Board, the Municipality of Magnetawan along with the property owners from the Municipality of Magnetawan within the 60-metre buffer zone. Notice was also posted on the property.

Deputy Clerk Nancy Field highlighted a power point presentation and provided an explanation of the proposal.

THE PURPOSE of the proposed minor variance was to seek exemption from By-Law #56-14, Section 3.1.5, Permitted Non-Complying Building or Structure, to permit a reduction in the minimum front yard setback from the required 15 metres to 8.5 metres to permit an addition to the existing dwelling, as shown on the sketch attached with this notice. The existing dwelling is located less than 6 metres from the front lot line (high water mark).

THE EFFECT of the proposed minor variance was to permit the construction of an addition to an existing dwelling a minimum of 8.5 metres from the front lot line (high water mark). The addition will permit the enlargement of an existing small bedroom in the dwelling, and no other practical alternatives are available for the construction of the addition. The addition will extend the width of the dwelling by slightly less than 3.1 metres, from 7.5 metres to 10.5 metres.

The Committee of Adjustment decided to grant the minor variance as per the reasons noted on the Notice of Decision.

The public meeting regarding 40 Gordon Island, Pt. Lot 3, Plan M31 42R-8201 Minor Variance concluded at 5:46 p.m.

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MAYOR

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CLERK/DEPUTY CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**REGULAR COUNCIL MEETING**

**MINUTES**

**September 12, 2023 AT 6:00 P.M.**

The regular meeting of Council of the Corporation of the Township of Ryerson was held **September 12, 2023** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

**1. CALL TO ORDER**

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members in attendance: Mayor Sterling, Councillor's: Abbott, Miller Patterson and Robertson.

Staff in attendance: Brayden Robinson, Nancy Field

Public attending by phone or electronically: Nieves Guijarro and Paul Van Dam.

Notice of this meeting was posted on the website.

**2. ADOPTION OF MINUTES**

**R- 136- 23** Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that the minutes from the regular meeting on August 8, 2023, the special meeting on August 9, 2023, and the Tri-Council meeting August 28, 2023, be adopted as circulated.  
(Carried)

**3. DECLARATION OF PECUNIARY INTEREST:** None noted.

**4. DELEGATION:** None registered

**5. TENDERS:** None

**6. REPORTS:**

**PUBLIC WORKS:**

6.1 Council received a July/August roads report from the Public Works Supervisor.

**DEPUTY CLERK:**

6.2 Council was provided a by-law to appoint a committee of adjustment and the following resolution was adopted.

**R-137- 23** Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill # 33-23, being a By-law to appoint the Committee of Adjustment and further; That By-Law # 33-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 12<sup>th</sup> day of September,2023.  
(Carried)

6.2 Committee of Adjustment granted the Minor Variance for David Smith and signed the Notice of Decision.

Included in the notice were the conditions and the reasons for the decision,

CONDITIONS: (1) Building permit must be obtained before construction begins;

(2)Variance approval applies only to construction of a cottage bedroom addition as shown on the sketch of the site plan attached with this decision.

REASONS FOR DECISION:

- The municipality supports the subject application.
- No concerns or objections have been raised through the circulation of the application.
- The proposal will not require the extension of public services.
- The proposed development will not have a negative impact on adjacent land uses.

6.2 Council was provided the application, planning report, and a report by the Deputy Clerk for consent application, B-026/23, Wahl, and the following resolution was adopted.

**R-138- 23** Moved by Councillor Robertson, Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council support the Consent Application B-026/23, Lot 12, Concession 14. The following conditions will apply:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the centre line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.
- The Township requires one copy of the draft reference plan for review prior to registration, two copies of the Final Reference Plan and a digital copy of the Final Reference Plan.
- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The applicant shall have the surveyor adjust the deficient frontage to meet the minimum frontage requirement of a minimum of 100m as per the rural development regulations in the Townships Official Plan.
- The applicant shall pay to the municipality the application fee and the deposit fee before finalization of the consent is given.
- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.

(Carried)

6.2 Council was provided a proposed 2024 meeting schedule for discussion. It is noted that the proposed schedule is subject to change.

6.2 Council was provided the Fall District of Parry Sound Municipal Association (DPSMA) meeting agenda and poster and decided who would be registered to attend, the following resolution was adopted.

**R-139- 23** Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council authorize Mayor Sterling, Councillor's Miller, Patterson, Robertson, Abbott, and Deputy Clerk to attend the District of Parry Sound Municipal Association meeting on Friday, September 29, 2023

(Carried)

6.2 Council received a By-law to Appoint a JBC Building Inspector for Ryerson Township and the following resolution was adopted.

**R-140- 23** Moved by Councillor Patterson, Seconded by Councillor Abbott

Be it resolved that leave be given to introduce a Bill # 34-23, being a By-law to Appoint a Building Inspector, Yves Savage for the JBC and further; That By-Law # 34-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 12<sup>th</sup> day of September 2023.

(Carried)

**CAO/TREASURER:**

6.3 Council received reports provided by the Treasurer and a Records Retention By-law and a Tax Collection Policy. The following resolutions were adopted.

**R-141-23** Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill #35-23, being a By-Law to adopt a Record Retention By-Law and further; That By-Law #35-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council 12th day of September, 2023.

(Carried)

**R-142- 23** Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # 36-23, being a By-law to adopt a Tax Collection Policy and further; That By-Law # 36-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 12<sup>th</sup> day of September 2023.

(Carried)

**COUNCIL REPORTS:**

6.4 Mayor Sterling provided a report from Eastholme.

6.4 Councillor Miller provided a verbal discussion about the Cloudpermit Software System and, also provided information for the Council and staff.

6.4 Councillor Abbott discussed with Council that the **Burk's Falls**, Armour & Ryerson Union Public **Library** would like to apply for a grant to build a new library on the site adjacent to the EMS building. The land is on the southeast corner. The library board would apply for a grant which could cover 80-90 percent of the cost. In order to apply the library board would need an MOU (memorandum of understanding from all three municipalities)

**COMMUNICATION ITEMS**

8.1 Colin Love: A request was received from the Magnetawan River Nature Hub and the Burk's Falls and District Historical Society, to host the Restoration Festival on Township property and the following resolution was adopted.

**R-143- 23** Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council support the Magnetawan River Nature Hub and the Burk's Falls and District Historical Society hosting a Restoration Festival on October 14 - 15, 2023, on Township property, at Wiseman's Corner Schoolhouse, and 28 Midlothian Rd. for overflow parking, subject to the naming of the Township of Ryerson as an additional insured. In addition, a copy of this Resolution be forwarded to Burk's Falls and District Historical Society.

(Carried)

**General Information Items Received by Council:**

- TRI-R Waste Report
- Historical Society July Minutes
- Next Generation (NG) 9-1-1 Public Safety Answering Point service update.

**CLOSED SESSION:**

9.1 Council proceeded into a closed meeting and the following resolution was adopted.

**R-144-23** Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that we move to a closed meeting at 6:44 p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is HR matters, And;



moved to closed pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (b) as the subject matter being considered is regarding personal matters about an identifiable individual, the general nature regarding conduct of an individual.

(Carried)

Council returned to open meeting at 7:10PM.

**CONFIRMING BY-LAW**

10.1

**R-145-23** Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 37-23, being a By-law to confirm the meetings of Council and further; That By-Law # 37-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 12<sup>th</sup> day of September 2023.

(Carried)

**ADJOURNMENT:**

12.1

**R-146-23** Moved by Councillor Patterson, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at 7:12pm. The next regular meeting is scheduled for October 10, 2023, at 6:00 p.m.

(Carried)

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MAYOR

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CLERK/DEPUTY CLERK


BREAKDOWN OF DRAFT 2024 FIRE BUDGET				
2023-10-04				
Account #	Heading	Item Description	Cost	Total
<b>16-202</b>	<b>Vehicle Expense</b>	Safety Inspection	\$2,900	
		Undercoating	\$1,000	
		Fuel	\$10,000	
		Aerial Test	\$1,900	
		ATV Tracks on & Tires Off	\$1,500	
		Tires for unit 214	\$6,400	
		Mounting brackets for 214	\$500	
		Mounting brackets for 210	\$600	
		Miscellaneous (batteries, tires, lights, etc)	\$4,000	
				<b>\$28,800</b>
<b>16-203</b>	<b>Equip/Comm Repair</b>	Pump test	\$1,500	
		Bunker gear cleaning	\$5,500	
		Annual flow testing	\$1,500	
		Annual Fit testing	\$1,000	
		Maintenance on comm tower	\$300	
		Miscellaneous (radio batteries, etc)	\$3,000	
				<b>\$12,800</b>
<b>16-208</b>	<b>Training</b>			
		Training props	\$2,000	
		Professional memberships (O AFC, FPO)	\$1,100	
		NEFEC registration	\$6,300	
		Option for firefighters to attend RTC	\$4,000	
				<b>\$13,400</b>
<b>16-210</b>	<b>Volunteer Fire Wages</b>	Steps in new proposed grid: first on \$18.54, completed recruit training \$20.60, FF1 \$22.66, FF2/Hazmat \$26.78, Acting Captain \$28.84, Captain \$30.90, Deputy Chief \$33.48, Chief \$36.05	\$102,500	
				<b>\$102,500</b>
<b>16-213</b>	<b>Building Maintenance</b>	Cleaning supplies	\$500	
		Contracted cleaning services	\$500	
		Unanticipated building repairs	\$3,000	
				<b>\$4,000</b>
<b>16-214</b>	<b>Office Expenses</b>	Office cleaning	\$2,500	
		Printer	\$1,000	
		Phone costs	\$7,500	
		Utilities	\$7,000	

		Supplies including FPO	\$600	
				<b>\$18,600</b>
<b>16-215</b>	<b>Air Station Fill &amp; Maint</b>	Service contract on air station (1/4 share)	\$1,000	
				<b>\$1,000</b>
<b>16-217</b>	<b>New Equipment/Gear</b>	Forestry boots/helmets, coveralls	\$5,000	
		iPads for Trucks	\$1,000	
		Bunker gear- 4 sets	\$12,000	
		Structural/auto-x gloves, balaclavas	\$3,750	
		Hats, t-shirts, and station wear	\$3,500	
		Hoses and nozzles	\$3,500	
		Low-level floating strainer	\$1,600	
		SCBA cylinders	\$7,400	
		Foam	\$1,250	
		Smoke alarms and CO2 detectors	\$1,000	
		Other miscellaneous	\$3,500	
				<b>\$43,500</b>
<b>16-221</b>	<b>Capital Purchases</b>	Pumper truck, upfitted	\$669,400	
		Engineering for new fire hall	\$20,000	
				<b>\$689,400</b>

	A	B	S	U	V	W	X	Y
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2024 DRAFT BUDGET							
3	October 4, 2023							
4	Account #	Description	2021 Actual	2022 Actual	2023 Budget	2023 YTD (09/30)	2024 Draft Budget	Comments
6	<b>OPERATING ACTIVITIES</b>							
7	<b>OPERATING REVENUE</b>							
8	15-321	MVC	2,930	3,364	2,700	5,430	3,900	3-year average
9	15-321-01	Inspections	649	630	400	455	500	
10	15-321-03	Miscellaneous Revenue	14,363	41,014	1,900	9,709	3,500	Fines, burn permits
14	<b>TOTAL OPERATING REVENUE</b>		<b>17,942</b>	<b>45,008</b>	<b>5,000</b>	<b>15,594</b>	<b>7,900</b>	
15								
16	<b>OPERATING EXPENDITURES</b>							
17	16-202	Vehicle Expense	19,589	29,198	22,000	10,414	28,800	
18	16-203	Equipment/Comm Repair	12,802	11,280	12,850	8,624	12,800	
21	16-206	Fire Prevention Supplies	3,072	3,514	4,000	1,441	5,100	
23	16-208	Training	30,050	35,414	14,000	7,130	13,400	
25	16-209	WSIB	7,765	6,869	7,500	3,751	8,500	
26	16-210	Response Wages	46,177	41,857	99,500	468	102,500	
27	16-211	Wages & Empl Related Costs	174,928	183,458	190,800	140,923	212,700	
28	16-212	Insurance	24,003	30,084	31,500	33,636	36,400	
29	16-213	Building Repair/Maintenance	8,640	2,621	6,800	2,614	4,000	
30	16-214	Office Expense	13,641	18,532	17,500	12,454	18,600	
34	16-215	Air Station Fill and Maintenance	861	1,350	1,000	765	1,000	
35	16-216	PPE	1,499	5,237	500	22	-	
36	16-217	New Equipment/Gear	48,610	42,791	34,400	21,167	43,500	Portable radios, bunker gear, helmets, boots, station wear
37	16-218	Miscellaneous	840	3,474	1,000	91	1,000	
38	16-219	Snow Removal	1,599	1,803	2,100	1,400	2,100	
39	16-222	Recharge Fire Extinguishers	614	359	500	379	500	
40	16-223	Radio License	1,514	1,565	1,650	1,672	1,750	Forecasted inflationary increase

	A	B	S	U	V	W	X	Y
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2024 DRAFT BUDGET							
3	October 4, 2023							
4	Account #	Description	2021 Actual	2022 Actual	2023 Budget	2023 YTD (09/30)	2024 Draft Budget	Comments
41	16-224	Answering Service	1,261	1,286	1,300	-	1,350	
42	16-225	Legal	-	-	1,000	6,594	1,000	
43	16-226	Office Space Rental	3,242	3,242	3,242	2,431	3,242	
44	16-229	Audit/Accounting	2,554	3,911	4,000	(3,554)	4,100	Audit fees \$3,600 per contract + \$400 for external accounting
46	16-248	Defib/Medical Supplies	829	403	500	301	500	
47		<b>TOTAL OPERATING EXPENDITURES</b>	<b>404,117</b>	<b>428,248</b>	<b>457,642</b>	<b>252,721</b>	<b>502,842</b>	
48								
49		<b>NET OPERATING EXPENDITURES</b>	<b>386,175</b>	<b>383,240</b>	<b>452,642</b>	<b>237,126</b>	<b>494,942</b>	
50								
51								
52	<b>CAPITAL TRANSACTIONS</b>							
53		<b>CAPITAL REVENUE</b>						
54	15-321-02	Donations (typically received for fire capital assets)	50	555	100	500	100	
56	15-328	Proceeds on sale of Capital Assets	-	-	-	-	10,000	
59		<b>TOTAL CAPITAL REVENUE</b>	<b>50</b>	<b>555</b>	<b>100</b>	<b>500</b>	<b>10,100</b>	
60								
61		<b>CAPITAL EXPENDITURES</b>						
62	16-221	Capital Purchase	-	273,286	78,700	1,504	689,400	
67		<b>Debt Repayment</b>						
68	16-212-1	Tanker Loan - interest	6,076	5,318	4,537	2,546	3,733	
69	16-212-2	Tanker Loan - principal	24,992	25,740	26,510	28,860	27,303	
70								
71		<b>TOTAL CAPITAL EXPENDITURES</b>	<b>31,067</b>	<b>304,343</b>	<b>109,747</b>	<b>32,910</b>	<b>720,436</b>	
72								
73		<b>NET CAPITAL EXPENDITURES</b>	<b>31,017</b>	<b>303,788</b>	<b>109,647</b>	<b>32,410</b>	<b>710,336</b>	
74								

	A	B	S	U	V	W	X	Y
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2024 DRAFT BUDGET							
3	October 4, 2023							
4	Account #	Description	2021 Actual	2022 Actual	2023 Budget	2023 YTD (09/30)	2024 Draft Budget	Comments
75	<b>NET EXPENDITURES</b>		<b>417,193</b>	<b>687,028</b>	<b>562,289</b>	<b>269,536</b>	<b>1,205,278</b>	
76								
77	<b>MUNICIPAL CONTRIBUTIONS</b>							
78	15-621 A	Armour (47.84%)	199,585	328,674	268,999	128,946	576,605	
79	15-621 B	Burk's Falls (28.6%)	119,317	196,490	160,815	77,087	344,710	
80		Ryerson (23.56%)	98,291	161,864	132,475	63,503	283,963	
81			<b>417,193</b>	<b>687,028</b>	<b>562,289</b>	<b>269,536</b>	<b>1,205,278</b>	

	<h2>Fire Chief's Report</h2>
<b>To:</b>	Council
<b>From:</b>	Dave McNay, Fire Chief
<b>Date of Meeting:</b>	October 10, 2023
<b>Report Title:</b>	Update
<b>Report Date:</b>	October 4, 2023

**Good evening folks, we have another live fire training session coming up October 11<sup>th</sup>, 13<sup>th</sup>, and 14<sup>th</sup> in Kearney, feel free to stop by and have a look at the Fire Marshal's mobile training unit. Training will be Wednesday evening, Friday evening and all day Saturday.**

**As you are aware MOL was in and one of her recommendations was to have the members appoint a Health and Safety rep of whom Ryan McFarland accepted . Please see attached inspection reports.**

**I have been working with my team on the 2024 budget and you will see a significant increase as you are aware everything has gone stupid crazy price wise.**

**We have had all our pumps tested and all passed.**

**Vehicles have been undercoated, 214, 210 and Prevention 1. We didn't do 211(pumper) as it will be leaving us early next year.**

**Louise Cottreau, our new recruit, has completed the written portion for Firefighter 1, and Hazmat Awareness. She will do her practical for both Firefighter 1, and Hazmat ops on November the 4<sup>th</sup>. Louise will then undertake the Firefighter 2 written in January of 2024 and her practical in May of 2024. This will be our first recruit completed, and done in only 18 months. Pretty darn good as we only have 2 years to get them certified from start date.**

**We have 4 new recruits starting in January's class, one of which is already certified.**

**We plan on having a Regional Fire/Training update meeting this fall after Chief Training Officer Gary Courtice returns from vacation.**

**I would like to thank our team and all our automatic aid partners for passing Tanker Shuttle Accreditation, please see certificates in package. We all upgraded our level of accreditation to both Residential and Industrial. This will help with insurance premiums. It's awesome to see everyone work so well together.**

**We have just received our new water rescue/re-hab trailer split between the 5 departments. Just working on up-fitting it now. This trailer will be used for warming/cooling, changing into and out of dry water rescue suits. It will be used for rehab on the Fire Ground.**

**As always, any questions or concerns please stop by for a chat.**

**Dave**



Building checklist: 168 Ontario St. Burk's Falls  
Firehall

	G	NP
Date: <i>May 1st / 2023</i> Name: <i>Ryan</i>		
Notes:		
Copy of most current inspection sheet posted in binder	✓	
Copy of minutes from Health and Safety posted in binder		X
Emergency contacts posted		X
WHMIS and Procedure book is up to date and visible		X
Rverson's Health & Safety Policy posted	✓	
OH&SA - "green book" accessible	✓	
MSDS binder is accessible to staff		<i>in progress</i>
All required posters displayed in central, accessible area	✓	
All applicable Acts and Regulations in visible, accessible location	✓	
Check exit signs to ensure they are in clean and legible condition.	✓	
Check exit lights to ensure they are illuminated and in good repair.	✓	
Inspect all doors in fire separations.	✓	
Inspect and test emergency lighting systems, batteries, units and lamps.	✓	
Inspect all portable fire extinguishers. <i>All have been inspected.</i> Locations:		
Inspect, test and maintain smoke and CO alarms in accordance with the manufacturers maintenance instructions	✓	
Inspect fire dampers and fire stop flaps.		<i>N/A</i>
Inspect disconnect switches for mechanical air conditioning and ventilation systems to ensure they operate as intended.	✓	
Conduct maintenance procedures for fire extinguishers.	✓	
AS REQUIRED		
Check doors in fire separations to ensure they are closed.	✓	
Check lint traps in laundry equipment. <i>Lint free machine</i>	✓	
Ensure streets, yards and private roadways that are provided for fire department access are kept clear.	✓	

Check access to exits including corridors and ensure they are maintained free of obstructions.	✓
Ensure fire separations between occupancies are in good repair.	✓
Ensure fire separations between rooms, spaces, corridors, and shafts are in good repair.	
Ensure means of egress, access to exits and exits are unobstructed and maintained.	✓
Run, drain and maintain air compressor.	✓
Extension ladder is secured to wall when not in use <i>NEW ladder bought.</i>	✓
Eye wash station maintained and ready for use	✓
Floor surfaces are clean, dry, and free from obstruction	✓
Internal walkways and entrances are free from obstruction	✓
First aid station is in place, and stocked	✓
Walkways and parking lots are free from snow, ice, water, grease, etc.	<i>N/A</i>
Falling ice and snow hazards <i>roof clean or always removed.</i>	✓
Washrooms are clean (chemicals are stored)	✓
Washing facility available (soap, warm water)	✓
Employees know how to get first aid when needed (ask a worker)	✓
EVERY FIVE YEARS	
(1) Hydrostatically test carbon dioxide and water type extinguishers.	✓
EVERY SIX YEARS	
(1) Replace the extinguishing agent in dry chemical fire extinguishers.	✓
EVERY TWELVE YEARS	
(1) Hydrostatically test dry chemical and vaporizing liquid fire extinguishers.	✓

Completed on: *May 1st / 23*

Name: *Ryan McFarlane*

Signature:



Building checklist: 168 Ontario St. Burk's Falls  
Firehall

	G	NP
Date: <i>June 4 / 2023</i> Name: <i>Ryan</i>		
Notes:		
Copy of most current inspection sheet posted in binder	✓	
Copy of minutes from Health and Safety posted in binder		X
Emergency contacts posted		X
WHMIS and Procedure book is up to date and visible		X
Ryerson's Health & Safety Policy posted	✓	
OH&SA - "green book" accessible	✓	
MSDS binder is accessible to staff		X in Apr 2023
All required posters displayed in central, accessible area	✓	
All applicable Acts and Regulations in visible, accessible location	✓	
Check exit signs to ensure they are in clean and legible condition.	✓	
Check exit lights to ensure they are illuminated and in good repair.	✓	
Inspect all doors in fire separations.	✓	
Inspect and test emergency lighting systems, batteries, units and lamps.	✓	
Inspect all portable fire extinguishers. Locations:  <i>All Portable extinguishers in work order.</i>		✓
Inspect, test and maintain smoke and CO alarms in accordance with the manufacturers maintenance instructions	✓	
Inspect fire dampers and fire stop flaps. <i>N/A</i>		X
Inspect disconnect switches for mechanical air conditioning and ventilation systems to ensure they operate as intended.	✓	
Conduct maintenance procedures for fire extinguishers.	✓	
AS REQUIRED		
Check doors in fire separations to ensure they are closed.	✓	
Check lint traps in laundry equipment. <i>Lint free machine</i>		X
Ensure streets, yards and private roadways that are provided for fire department access are kept clear.	✓	

Check access to exits including corridors and ensure they are maintained free of obstructions.	✓
Ensure fire separations between occupancies are in good repair.	✓
Ensure fire separations between rooms, spaces, corridors, and shafts are in good repair.	✓
Ensure means of egress, access to exits and exits are unobstructed and maintained.	✓
Run, drain and maintain air compressor.	✓
Extension ladder is secured to wall when not in use	✓
Eye wash station maintained and ready for use	✓
Floor surfaces are clean, dry, and free from obstruction	✓
Internal walkways and entrances are free from obstruction	✓
First aid station is in place, and stocked	✓
Walkways and parking lots are free from snow, ice, water, grease, etc.	✓
Falling ice and snow hazards	N/A
Washrooms are clean (chemicals are stored)	✓
Washing facility available (soap, warm water)	✓
Employees know how to get first aid when needed (ask a worker)	✓
EVERY FIVE YEARS	
(1) Hydrostatically test carbon dioxide and water type extinguishers.	✓
EVERY SIX YEARS	
(1) Replace the extinguishing agent in dry chemical fire extinguishers.	✓
EVERY TWELVE YEARS	
(1) Hydrostatically test dry chemical and vaporizing liquid fire extinguishers.	✓

Completed on: *June 4 / 2023*

Name: *Ryan McFarland*

Signature: 

Building checklist: 168 Ontario St. Burk's Falls  
Firehall

	G	NP
Date: <i>July 1st / 2023</i> Name: <i>Ryan.</i>		
Notes:		
Copy of most current inspection sheet posted in binder	✓	
Copy of minutes from Health and Safety posted in binder	N/A	
Emergency contacts posted	x	
WHMIS and Procedure book is up to date and visible	x	
Ryerson's Health & Safety Policy posted	✓	
OH&SA - "green book" accessible	✓	
MSDS binder is accessible to staff	x	
All required posters displayed in central, accessible area	✓	
All applicable Acts and Regulations in visible, accessible location	✓	
Check exit signs to ensure they are in clean and legible condition.	✓	
Check exit lights to ensure they are illuminated and in good repair.	✓	
Inspect all doors in fire separations.	✓	
Inspect and test emergency lighting systems, batteries, units and lamps.	x	<i>2/3 not working</i>
Inspect all portable fire extinguishers.	✓	
Locations: <i>Extinguishers working</i>	✓	
Inspect, test and maintain smoke and CO alarms in accordance with the manufacturers maintenance instructions	✓	
<del>Inspect fire dampers and fire stop flaps.</del>	x	
Inspect disconnect switches for mechanical air conditioning and ventilation systems to ensure they operate as intended.	✓	
Conduct maintenance procedures for fire extinguishers.	✓	
AS REQUIRED	✓	
Check doors in fire separations to ensure they are closed.	✓	
Check lint traps in laundry equipment.	✓	
Ensure streets, yards and private roadways that are provided for fire department access are kept clear.	✓	

Building checklist: 168 Ontario St. Burk's Falls  
Firehall

	G	NP
Date: <i>August 10 / 2023</i> Name: <i>Ryan.</i>		
Notes:		
Copy of most current inspection sheet posted in binder	✓	
Copy of minutes from Health and Safety posted in binder <i>AD Committee</i>	N/A	
Emergency contacts posted	N/A	
WHMIS and Procedure book is up to date and visible	<i>in process</i>	
Ryerson's Health & Safety Policy posted	✓	
OH&SA - "green book" accessible	✓	
MSDS binder is accessible to staff	x	<i>in process</i>
All required posters displayed in central, accessible area	✓	
All applicable Acts and Regulations in visible, accessible location	✓	
Check exit signs to ensure they are in clean and legible condition.	✓	
Check exit lights to ensure they are illuminated and in good repair.	✓	
Inspect all doors in fire separations.	✓	
Inspect and test emergency lighting systems, batteries, units and lamps.	✓	<i>2/3 not working</i>
Inspect all portable fire extinguishers.	✓	
Locations: <i>Fire extinguishers working.</i>	✓	
Inspect, test and maintain smoke and CO alarms in accordance with the manufacturers maintenance instructions	✓	
<del>Inspect fire dampers and fire stop flaps.</del>	x	
Inspect disconnect switches for mechanical air conditioning and ventilation systems to ensure they operate as intended.	✓	N/A
Conduct maintenance procedures for fire extinguishers.	✓	
AS REQUIRED	✓	
Check doors in fire separations to ensure they are closed.	✓	
Check lint traps in laundry equipment.	✓	
Ensure streets, yards and private roadways that are provided for fire department access are kept clear.	✓	

Building checklist: 168 Ontario St. Burk's Falls  
Firehall

	G	NP
Date: <i>August 10/2023</i> Name: <i>Ryan</i>		
Notes:		
Copy of most current inspection sheet posted in binder	✓	
Copy of minutes from Health and Safety posted in binder <i>NO COMMITTEE</i>		<i>N/A</i>
Emergency contacts posted		<i>N/A</i>
WHMIS and Procedure book is up to date and visible		<i>in Progress</i>
Ryerson's Health & Safety Policy posted	✓	
OH&SA - "green book" accessible	✓	
MSDS binder is accessible to staff	✓	<i>in Progress</i>
All required posters displayed in central, accessible area	✓	
All applicable Acts and Regulations in visible, accessible location	✓	
Check exit signs to ensure they are in clean and legible condition.	✓	
Check exit lights to ensure they are illuminated and in good repair.	✓	
Inspect all doors in fire separations.	✓	
Inspect and test emergency lighting systems, batteries, units and lamps.	✓	<i>2/3 Not tested</i>
Inspect all portable fire extinguishers.		
Locations: <i>Fire extinguishers working.</i>	✓	
Inspect, test and maintain smoke and CO alarms in accordance with the manufacturers maintenance instructions	✓	
Inspect fire dampers and fire stop flaps.		<i>N/A</i>
Inspect disconnect switches for mechanical air conditioning and ventilation systems to ensure they operate as intended.	✓	
Conduct maintenance procedures for fire extinguishers.	✓	
AS REQUIRED		
Check doors in fire separations to ensure they are closed.	✓	
Check lint traps in laundry equipment.	✓	
Ensure streets, yards and private roadways that are provided for fire department access are kept clear.	✓	

Check access to exits including corridors and ensure they are maintained free of obstructions.	✓
Ensure fire separations between occupancies are in good repair.	✓
Ensure fire separations between rooms, spaces, corridors, and shafts are in good repair.	✓
Ensure means of egress, access to exits and exits are unobstructed and maintained.	✓
Run, drain and maintain air compressor.	✓
Extension ladder is secured to wall when not in use	✓
Eye wash station maintained and ready for use	✓
Floor surfaces are clean, dry, and free from obstruction	✓
Internal walkways and entrances are free from obstruction	✓
First aid station is in place, and stocked	✓
Walkways and parking lots are free from snow, ice, water, grease, etc.	✓
Falling ice and snow hazards <i>roof kept clear of debris recommended.</i>	✓
Washrooms are clean (chemicals are stored)	✓
Washing facility available (soap, warm water)	✓
Employees know how to get first aid when needed (ask a worker)	✓

EVERY FIVE YEARS	
(1) Hydrostatically test carbon dioxide and water type extinguishers.	✓
EVERY SIX YEARS	
(1) Replace the extinguishing agent in dry chemical fire extinguishers.	✓
EVERY TWELVE YEARS	
(1) Hydrostatically test dry chemical and vaporizing liquid fire extinguishers.	✓

Completed on: *August 10/2023*

Name: *Ryan McForm*

Signature: 

Building checklist: 168 Ontario St. Burk's Falls  
Firehall

	G	NP
Date: <i>Sept. 1st/23</i>		
Name: <i>Ryan McFarland</i>		
Notes: <i>Main Entry way awning recommended.</i>		
Copy of most current inspection sheet posted in binder	✓	
Copy of minutes from Health and Safety posted in binder	✓	
Emergency contacts posted	X	<i>Will be added</i>
WHMIS and Procedure book is up to date and visible	X	<i>Will be added</i>
Ryerson's Health & Safety Policy posted	✓	
OH&SA - "green book" accessible	✓	
MSDS binder is accessible to staff	X	<i>Will be added</i>
All required posters displayed in central, accessible area	✓	
All applicable Acts and Regulations in visible, accessible location	✓	
Check exit signs to ensure they are in clean and legible condition. <i>3/4</i>	X	<i>30FS, not working</i>
Check exit lights to ensure they are illuminated and in good repair.	X	
<i>Both emergency lights in 2nd bay not working. Main entry light not working 30FS lights not working.</i>		
Inspect all doors in fire separations. <i>door closer's inspected and working.</i>	✓	
Inspect and test emergency lighting systems, batteries, units and lamps.	X	
Inspect all portable fire extinguishers.		
Locations:  <i>Emergency lighting needs new batteries.</i> <i>Fire extinguishers working.</i> <i>214 bay door handle recommended.</i>	✓	
Inspect, test and maintain smoke and CO alarms in accordance with the manufacturers maintenance instructions	✓	
Inspect fire dampers and fire stop flaps.	X	<i>N/A</i>
Inspect disconnect switches for mechanical air conditioning and ventilation systems to ensure they operate as intended.	X	
Conduct maintenance procedures for fire extinguishers.	✓	
AS REQUIRED		
Check doors in fire separations to ensure they are closed.	✓	
Check lint traps in laundry equipment.	✓	
Ensure streets, yards and private roadways that are provided for fire department access are kept clear.	✓	

Check access to exits including corridors and ensure they are maintained free of obstructions.	✓
Ensure fire separations between occupancies are in good repair.	✓
Ensure fire separations between rooms, spaces, corridors, and shafts are in good repair.	✓
Ensure means of egress, access to exits and exits are unobstructed and maintained.	✓
Run, drain and maintain air compressor.	✓
Extension ladder is secured to wall when not in use	✓
Eye wash station maintained and ready for use <i>NEEDS NEW LENSES</i>	X
Floor surfaces are clean, dry, and free from obstruction	✓
Internal walkways and entrances are free from obstruction	✓
First aid station is in place, and stocked <i>first aid kit on shelf</i>	✓
Walkways and parking lots are free from snow, ice, water, grease, etc.	✓
Falling ice and snow hazards <i>roof lights recommended</i>	✓
Washrooms are clean (chemicals are stored)	✓
Washing facility available (soap, warm water)	✓
Employees know how to get first aid when needed (ask a worker)	✓

EVERY FIVE YEARS	
(1) Hydrostatically test carbon dioxide and water type extinguishers.	✓

EVERY SIX YEARS	
(1) Replace the extinguishing agent in dry chemical fire extinguishers.	✓

EVERY TWELVE YEARS	
(1) Hydrostatically test dry chemical and vaporizing liquid fire extinguishers.	✓

Completed on: *Sept. 1st/2023*

Name: *Ryan McFarland*

Signature:



FPSS  
Fire Protection  
Survey Services

# CERTIFICATE OF WATER TANKER SHUTTLE ACCREDITATION

Presented to

*Ryerson Township*

F.S. Burks Falls (7)

**Date Test Passed: September 5, 2023**

Residential and Industrial Certification (7)

Flow Achieved: 420 I.G.P.M  
Two (2) Hour Test Time

Liters Per Min: 1911

Signed: Melissa Rose  
Melissa Rose - Principal

This Certificate is valid for 5 years and expires September 6, 2028

FPSS  
Fire Protection  
Survey Services

# CERTIFICATE OF WATER TANKER SHUTTLE ACCREDITATION

Presented to

*Arnoor Township*

F.S. Burks Falls (7)

**Date Test Passed: September 5, 2023**

Residential and Industrial Certification (7)

Flow Achieved: 420 I.G.P.M                      Liters Per Min: 1911  
Two (2) Hour Test Time

Signed: Melissa Rose  
Melissa Rose - Principal

This Certificate is valid for 5 years and expires September 6, 2028

FPSS  
Fire Protection  
Survey Services

# CERTIFICATE OF WATER TANKER SHUTTLE ACCREDITATION

Presented to

*Burks Falls. Village of  
Fire Department*

F.S. Burks Falls (7)

**Date Test Passed: September 5, 2023**

Residential and Industrial Certification (7)

Flow Achieved: 420 I.G.P.M  
Two (2) Hour Test Time

Liters Per Min: 1911

Signed: Melissa Rose  
Melissa Rose - Principal

This Certificate is valid for 5 years and expires September 6, 2028



TOWNSHIP OF RYERSON  
2023 BUDGET VARIANCE

	A	B	N	P	R	S	T	U
	Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (09/30)	NOTES
1								
2	<b>RYERSON-ADMINISTERED SERVICES</b>							
3	<b>Fire Department</b>							
4	<b>Revenue</b>							
5	15-321	Fire Revenue - MVC	1,940	2,930	3,364	2,700	5,430	
6	15-321-01	Fire Rev - Inspections	205	649	630	400	455	
7	15-321-02	Fire Rev - Donations	40	50	555	100	500	
8	15-321-03	Fire Rev - Miscellaneous	4,994	14,363	41,014	1,900	9,709	
9	15-321-04	Fire Rev - Air Station	1,500	-	-	-	-	
13	15-621	Fire Transfer Fr. Reserve	7,500	-	-	-	-	
14	15-621 A	Fire Rev - Armour	165,023	199,585	328,674	268,999	201,749	
15	15-621 B	Fire Rev - Burk's Falls	98,655	119,317	196,490	160,815	120,611	
16	<b>Subtotal - Fire Revenue</b>		<b>279,857</b>	<b>336,894</b>	<b>570,727</b>	<b>434,914</b>	<b>338,455</b>	
17	<b>Expenditures</b>							
18	16-202	Fire - Vehicle Expense	18,384	19,589	29,198	22,000	10,414	
19	16-203	Fire - Equip/Comm Repair	12,690	12,802	11,280	12,850	8,624	
20	16-204	Fire - Utilities	4,796	5,002	7,325	-	-	
21	16-205	Fire - Phone	5,740	5,460	6,849	-	-	
22	16-206	Fire - FPO Supplies	-	3,072	3,065	4,000	1,441	
23	16-208	Fire - Outside Training	23,238	30,050	35,414	14,000	7,130	
24	16-209	Fire - WSIB	4,794	7,765	6,869	7,500	3,751	
25	16-210	Fire - Response Wages	54,804	46,177	41,857	99,500	468	
26	16-211	Wages & Empl Related Costs	117,910	174,928	183,458	190,800	140,923	
27	16-211 3	Accrued Sick Leave	342	1,586	1,756	-	-	
28	16-212	Fire - Insurance	22,257	24,003	30,084	31,500	33,636	
29	16-212-1	Fire Loan Interest	6,811	6,076	5,318	4,537	2,546	
30	79-117	Fire Loan Principal	24,266	24,992	25,740	26,510	28,860	
31	16-213	Fire - Bldg Repair/Maintenance	1,683	8,640	2,621	6,800	2,614	
32	16-214	Fire - Office Expense	3,110	3,178	4,358	17,500	12,454	
33	16-215	Fire - Air Stn Fill/Maintenance	1,936	861	1,350	1,000	765	
34	16-216	Fire- PPE	3,438	1,499	5,237	500	22	
35	16-217	Fire - New Equipment/Gear	34,732	48,610	42,791	34,400	21,167	
36	16-218	Fire - Miscellaneous	422	840	3,474	1,000	91	
37	16-219	Snow Removal	1,650	1,599	1,803	2,100	1,400	

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TOWNSHIP OF RYERSON  
2023 BUDGET VARIANCE

	A	B	N	P	R	S	T	U
	Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (09/30)	NOTES
1								
38	16-221	Capital Purchase	9,830	-	273,286	78,700	1,504	
39	16-222	Fire - Recharge Fire Extinguishers	178	614	359	500	379	
40	16-223	Fire - Radio Licence	1,420	1,514	1,565	1,650	1,672	
41	16-224	Fire - Answering Service	1,261	1,261	1,286	1,300	-	
42	16-225	Fire - Legal	-	-	-	1,000	6,594	
43	16-226	Office Space Rental	3,242	3,242	3,242	3,242	2,431	
46	16-229	Fire - Audit & Accounting	2,534	2,554	3,911	4,000	(3,554)	
47	16-247	Smoke/CO Alarms	-	26	449	-	-	
48	16-248	Defib. / Medical Supplies	-	829	403	500	301	
51	79-107	To Be Recovered - Fire Sick Leave	(342)	(1,586)	(1,756)	-	-	
52	<b>Subtotal - Fire Expenditures</b>		<b>361,126</b>	<b>435,184</b>	<b>732,591</b>	<b>567,389</b>	<b>285,630</b>	
53	<b>Net Fire Cost to Ryerson</b>		<b>81,270</b>	<b>98,291</b>	<b>161,864</b>	<b>132,475</b>	<b>-52,824</b>	Per approved 2023 budget
54								
55	<b>Regional Fire Training</b>							
56	15-630	RTO Rev Armour	7,980	7,980	7,980	7,980	5,985	
57	15-631	RTO Rev Burk's Falls	4,771	4,771	4,771	4,771	4,771	
58	15-632	RTO Rev Kearney	16,682	16,682	16,682	16,682	12,511	
59	15-633	RTO Rev Magnetawan	16,682	16,682	16,682	16,682	12,511	
60	15-634	RTO Rev Perry	16,682	16,682	16,682	16,682	12,511	
61	15-635	RTO Rev McM/Monteith	16,682	16,682	16,682	16,682	12,511	
62	<b>Subtotal - RFC Revenue</b>		<b>79,478</b>	<b>79,478</b>	<b>79,478</b>	<b>79,478</b>	<b>60,801</b>	
63	<b>RFC Expenditures</b>							
64	16-285	Regional Training Officer - Materials	83,408	83,408	83,408	83,408	61,805	
65	<b>Net RTO Cost to Ryerson</b>		<b>3,930</b>	<b>3,930</b>	<b>3,930</b>	<b>3,930</b>	<b>1,004</b>	Per approved 2023 budget
66								
92	<b>Net Expenditures - Ryerson-administered Joint Services</b>		<b>85,200</b>	<b>102,221</b>	<b>165,794</b>	<b>136,405</b>	<b>-51,820</b>	
93	<b>OPERATIONS</b>							
94	14-110	General Levy	2,063,842	2,143,399	2,219,664	2,307,690	2,359,636	
95	14-210	General Tax - Educ - English - Public	278,162	282,368	285,322	282,554	289,194	
96	14-310	General Tax - Educ - English - Separate	8,260	8,655	8,223	9,287	9,287	
97	14-410	General Tax - Educ - French - Public	507	568	387	321	321	
98	14-510	General Tax - Educ - French - Separate	1,295	1,435	961	709	709	
99	15-230	Payment in Lieu of Taxes - Provincial	1,299	1,706	1,745	1,821	436	

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TOWNSHIP OF RYERSON  
2023 BUDGET VARIANCE

	A	B	N	P	R	S	T	U
	Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (09/30)	NOTES
1								
100	18-911	Transfer to School Bd - English Public	(278,162)	(282,368)	(285,322)	(282,554)	(216,948)	
101	18-912	Transfer to School Bd - English Separate	(8,260)	(8,655)	(8,223)	(9,287)	(7,034)	
102	18-913	Transfer to School Bd - French Public	(507)	(568)	(387)	(321)	(270)	
103	18-914	Transfer to School Bd - French Separate	(1,295)	(1,435)	(961)	(709)	(606)	
104	<b>Net Taxation</b>		<b>2,065,142</b>	<b>2,145,105</b>	<b>2,221,409</b>	<b>2,309,511</b>	<b>2,434,725</b>	
105								
106	15-310	General Government - Misc. Rev	111	5,765	9,699	50	45	Admin fee for livestock, by-law infractions
107	15-371	Tax Sales Admin Fee	5,400	3,000	5,800	3,200	2,500	
108	15-381	Planning Zoning Severances	1,600	8,700	14,650	8,300	3,700	3-year average
109	15-402	Misc Government Grants	42,308	48,733	30,346	12,400	6,436	NOHFC intern grant; accessibility grant
110	15-502	Prov Grant Wildlife Compensation	-	-	-	800	-	=Expense account 16-256
111	15-503	Prov. Aggregate Resources Rev	11,689	11,671	7,058	10,100	9,329	3-year average
113	15-510	Provincial Government - OMPF	344,200	345,500	350,600	348,600	261,450	Per notification
114	15-511	Provincial Offences	261	2,957	2,501	1,900	1,006	3-year average
115	15-512	Prisoner Transportation Credit	936	794	723	541	135	Per notification
116	15-513	Policing Detachment Revenue	734	492	222	300	1,246	Per notification
117	15-531	Road Revenue - Misc (Operating Rev)	1,300	600	5,004	600	478	3-year avg entrance permits- 2022 incl culvert sales
120	15-623	Rockwynn Docks	361	-	-	250	-	Ryerson maintaining for 2023-2024
121	15-720	Licenses & Permits	21,873	23,829	22,770	22,800	22,045	3-year average
123	15-750	Current Penalties & Interest	35,227	30,944	36,511	34,500	27,664	Assuming 17.8% of tax arrears collected in penalties and interest (2020-2022 average)
124	15-760	Investment Income	32,341	33,250	79,284	54,500	96,143	
125	15-770	Sales, Photocopies, etc.	250	146	360	100	202	Landfill cards, records search, other misc charges
126	15-771	Township Book	19	76	267	100	315	
127	15-773	Cemetery Revenue	510	253	558	850	1,281	Interest on trust account
129	15-775	Transfer From Parkland	5,184	9,471	10,440	28,950	-	Re: cost of pumping porta-pottys in 16-714; arena repairs in 16-734; full cost of recreation committee project TBD
130	15-790	Transfer from Election Reserve	-	-	7,401	-	-	
132	15-790	Transfer from Reserve - Cemetery	500	500	500	500	500	\$500.00 to cover maintenance costs.
133	15-790	Transfer from Reserve - Roads	-	1,850	-	2,200	2,200	partial cost of OSIM inspection
134	15-791	Transfer from Strongco Reserve	4,818	401	-	-	-	reserve depleted as of 2021
135	<b>Subtotal Other Revenue</b>		<b>509,623</b>	<b>528,931</b>	<b>584,692</b>	<b>531,541</b>	<b>436,677</b>	
136	<b>Total Operating Revenue</b>		<b>2,574,765</b>	<b>2,674,036</b>	<b>2,806,101</b>	<b>2,841,052</b>	<b>2,871,402</b>	

TOWNSHIP OF RYERSON  
2023 BUDGET VARIANCE

	A	B	N	P	R	S	T	U
1	Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (09/30)	NOTES
137								
138	16-111	Council - Wages/Benefits	28,137	33,452	32,506	49,600	37,224	
139	16-112	Council - Insurance	1,110	1,388	1,388	1,388	1,388	actual allocation
140	16-114	Council - Expense	6,312	3,923	12,475	19,100	12,922	training, conference fees, courses
141	16-121	Gen Govt Wages/Benefits	314,482	373,501	435,167	395,300	297,013	
142	16-122	Gen Govt - Insurance	16,532	20,075	18,906	21,614	21,614	actual allocation
143	16-123	CGIS/Blue Sky	7,082	7,396	7,582	8,100	5,976	Current fee plus anticipated Q4 CPI increase
144	16-124	Gen Govt - Materials	27,559	30,414	44,943	41,900	30,695	staff training, office supplies, other misc
145	16-125	Gen Govt - Cont Serv	2,403	2,388	3,531	4,000	2,800	cleaning, mat rentals, garbage pickup
146	16-126	Health & Safety	2,677	3,013	363	500	170	Masks, cleaning supplies, other PPE
147	16-127	Accessibility	-	-	1,211	5,100	155	balance of accessibility grant
148	16-132	Memorial Donations	198	300	102	750	416	
149	16-128	Donations	2,684	2,998	3,833	5,250	2,981	
151	16-130	HR Services	-	15,586	36,080	10,000	1,494	miscellaneous HR support
152	16-131	Audit, Accounting & Clerk Assistance	14,574	14,623	17,107	19,200	(9,569)	Audit fees \$16,800; accounting fees \$2,000 + HST
153	16-133	Election Expense	154	154	12,899	200	-	Joint audit compliance committee
154	16-134	Transfer to Election Reserve	2,400	2,400	-	3,500	3,500	
155	16-135	Legal	14,265	26,517	12,922	20,000	2,920	\$10,000 for general legal advice plus \$2,000 per member of council for integrity commissioner
156	16-136	Tax W/O and Adjustments	13,269	12,967	5,681	-	24,962	
157	16-138	Assessment Services	29,755	29,488	29,223	28,999	21,749	Per levy notification.
158	16-139 A	Building Maintenance	-	3,983	3,461	4,000	834	Misc building repair, not capitalized
159	16-142	Information Technology	-	-	-	5,500	3,144	
161	16-150	Ontario Aggregate Resources Fee	2,918	2,420	1,727	2,100	-	Royalty on own-source aggregates
162	16-156	Bank Errors & Charges	1,565	1,567	1,458	1,600	1,066	AFT charges, maintenance fees, NSF cheque fees
163	79-102	To Be Recovered Employee Benefits	1,993	(4,115)	(2,036)	-	-	
164	<b>Subtotal - general government operating expenditures</b>		<b>490,067</b>	<b>584,440</b>	<b>680,528</b>	<b>647,701</b>	<b>463,454</b>	
165								
166	16-231	By-Law Enforcement Officer - Wages	6,980	7,934	11,988	12,200	7,280	
167	16-234	By-Law Enforcement - Materials	2,458	1,182	1,681	2,500	1,413	mileage, course fees, CGIS layers
168	16-245	MNR Crown Land Protection	4,424	4,457	4,619	4,814	-	Per levy notification
169	16-249	Policing	173,820	167,640	160,836	161,616	94,276	Per levy notification
172	16-254	Animal Control - Materials	362	328	438	430	176	Incl dog tags (180), East Parry Sound vet annual fee (250)

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TOWNSHIP OF RYERSON  
2023 BUDGET VARIANCE

	A	B	N	P	R	S	T	U
1	Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (09/30)	NOTES
173	16-255	Animal Control - Contracted Services	1,532	1,542	1,622	1,720	1,290	Contract with Ontario SPCA.
174	16-256	Prov Wildlife Predation	-	-	-	800	-	= revenue account 15-502.
175	16-262	CodeRED Alert system	843	743	765	800	-	shared 50/50 with Burks Falls
178	16-265	Emergency Measures - Contract Service	331	-	-	500	-	Wages and training for CEMC
179	16-266	911 - Civic Addressing	1,832	2,032	1,563	1,800	864	CERB contract, 911 signs
181	<b>Subtotal other Protection Operating Expenditures</b>		<b>192,583</b>	<b>185,859</b>	<b>183,512</b>	<b>187,180</b>	<b>105,299</b>	
182								
183	16-451	Hazardous Waste Expense	3,747	4,726	3,892	3,800	3,756	ARI fees per draft budget + HWIN levy
184	16-460	Landfill/Recycling	84,480	81,526	94,239	125,800	89,841	Per 2023 budget, includes estimate of user fees
185	<b>Subtotal Environmental Operating Expenditures</b>		<b>88,227</b>	<b>86,251</b>	<b>98,132</b>	<b>129,600</b>	<b>93,597</b>	
186								
187	16-511	Almaguin Highlands Health Centre	6,645	3,800	3,753	15,123	16,298	recruiter initiative; contribution towards deficit; renovation costs
188	16-518	Health Unit	19,756	19,756	20,405	20,687	15,508	Per levy notification.
189	16-520	Land Ambulance	61,806	56,707	59,874	63,008	47,256	Per levy notification.
191	16-554	Cemeteries - Materials	6,003	4,459	11,102	1,500	958	
192	16-555	Cemeteries - Contracted Services	5,544	5,821	5,821	5,821	3,881	Per contract with Almaguin Groundskeeping
193	<b>Subtotal Health Services Operating Expenditures</b>		<b>99,754</b>	<b>90,543</b>	<b>100,954</b>	<b>106,139</b>	<b>83,901</b>	
194								
195	16-618	Social and Family Services	81,407	81,439	82,023	84,941	63,706	Per levy notification.
196	16-628	Eastholme - Operating	54,968	65,669	63,914	66,254	49,691	Per levy notification.
197	<b>Subtotal Social&amp;Family Services Operating Expenditures</b>		<b>136,375</b>	<b>147,108</b>	<b>145,937</b>	<b>151,195</b>	<b>113,396</b>	
198								
200	16-714	Recreation - Parks - Materials	-	108	356	1,000	527	Pumping portables, other misc park maintenance
201	16-715	Recreation - Parks - Contracted Services	3,696	3,881	3,881	3,881	2,587	Per contract with Almaguin Groundskeeping
202	16-716	Rockwynn Docks	2,569	184	1,250	750	-	2023/2024 Ryerson responsible. 50% of hydro, contingency for repairs
204	16-722	Recreation Committee Materials	-	-	-	5,000	-	project TBD
205	16-726	Recreation - Programs Materials	-	-	1,320	2,850	1,194	Enhanced fireworks show
207	16-734	Recreation - Arena	75,862	71,850	114,514	128,559	96,419	Per approved 2023 budget
209	16-754	Culture - Museum - Materials	2,539	2,568	5,972	4,250	2,999	Hydro, PCO, empty septic, insurance,
214	16-795	Library	24,616	32,112	34,740	39,911	39,911	Per approved 2023 budget
215	<b>Subtotal Recreation&amp;Cultural Services Operating</b>		<b>109,314</b>	<b>110,703</b>	<b>162,147</b>	<b>186,201</b>	<b>143,681</b>	
216								

TOWNSHIP OF RYERSON  
2023 BUDGET VARIANCE

	A	B	N	P	R	S	T	U
1	Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (09/30)	NOTES
217	16-816	External Planning Support	1,147	2,040	2,566	2,500	2,064	
220	16-858	Economic Development	10,000	10,000	10,000	16,265	12,199	Per approved 2023 budget
222	<b>Subtotal Planning Operating Expenditures</b>		<b>11,147</b>	<b>12,040</b>	<b>12,566</b>	<b>18,765</b>	<b>14,262</b>	
223								
263	17-002	Contra Road Wages	(412,952)	(444,348)	(397,191)	-	-	
264	17-001	Total road wages	412,952	444,348	397,191	478,300	334,988	
266	17-022	Installation of Culverts	5,907	8,883	8,136	13,650	7,338	
267	17-032	Install & Maintain Culverts Materials	245	-	78	2,000	529	
268	17-615	Bridge Appraisals	-	4,058	-	4,500	1,520	
269	17-052	Grass Mowing Materials	4,368	4,038	4,981	4,600	4,579	
270	17-062	Brushing Maintenance Materials	393	118	121	500	-	
273	17-092	Beavers Materials	1,200	1,000	2,050	2,500	598	
274	17-102	Debris and Litter Pickup Materials	70	-	19	100	-	
275	17-152	Hardtop Patching Materials	7,729	2,238	1,968	3,200	2,010	
276	17-162	Sweeping Materials	772	1,969	2,289	2,400	1,991	
278	17-212	Grading & Scarifying Materials	3,331	3,799	1,352	4,200	1,843	full set of summer and winter blades
279	17-222	Dust Layer - Purchase	50,135	58,078	57,338	67,950	69,765	7 tanks
280	17-232	Dust Layer - Application Materials	984	104	-	250	67	
281	17-242	Gravel - Contract	49,404	49,895	52,571	70,800	-	
283	17-302	Snow Plowing & Removal Materials	5,098	2,923	6,292	5,500	2,403	
284	17-312	Purchase of Sand/Salt	38,278	26,952	39,379	55,700	41,973	
285	17-322	Sanding & Salting Materials	444	918	458	3,000	-	
286	17-332	Culvert Thaw Materials	99	20	1,096	200	-	
288	17-349	Winter Lighting for Vehicles Materials	219	248	431	500	-	
289	17-350	Truck and Equipment Chains	-	-	2,028	2,500	-	
291	17-382	Signs Materials	813	4,194	4,931	6,500	3,372	
292	17-392	Training Materials	1,641	1,110	1,295	6,800	5,386	
293	17-393	Safety Equipment / Clothing	918	1,236	765	2,500	998	
294	17-432	Overhead Materials	44,266	52,023	73,038	81,150	60,804	
295	17-433	Overhead Professional Fees	-	15,741	-	2,000	-	
296	17-902	Purchase New/Replace Worn Tools	186	1,157	4,234	4,500	4,481	
299	17-462	13 Western Star Materials	12,331	14,502	12,915	14,200	21,494	
301	17-472	22 Pickup Materials	1,500	1,282	2,499	3,100	2,367	

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TOWNSHIP OF RYERSON  
2023 BUDGET VARIANCE

	A	B	N	P	R	S	T	U
1	Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (09/30)	NOTES
303	17-475	19 Ford Pickup Parts and Repair	3,672	3,692	6,804	5,900	7,815	
305	17-482	07 Freightliner Materials	11,909	15,086	12,771	18,900	7,104	
307	17-492	22 Freightliner Materials	5,904	14,361	8,826	12,100	4,264	
311	17-504	2013 Grader Materials	19,311	19,230	46,704	23,900	21,070	
315	17-522	2019 Backhoe/JCB Materials	2,039	605	8,624	4,400	2,095	2022 included new tires
318	17-532	2015 Excavator Materials	9,342	11,120	9,915	10,400	10,432	
319	17-542	Float Materials	1,912	408	472	2,000	513	
320	17-552	Small Equipment Materials	330	192	1,448	2,000	560	
322	17-562	2014 Loader Materials	3,068	3,752	3,256	5,000	2,642	
323	16-349	Fuel to be distributed	68,425	69,706	100,502	105,500	65,577	
324	<b>Subtotal Transportation Operating Expenditures</b>		<b>762,193</b>	<b>834,509</b>	<b>867,026</b>	<b>1,033,200</b>	<b>693,061</b>	
325	<b>Ryerson Operating Expenses</b>		<b>1,889,660</b>	<b>2,051,454</b>	<b>2,250,801</b>	<b>2,459,981</b>	<b>1,710,652</b>	
326	<b>Net Ryerson Total Expenditures re Ryerson-administered Joint Services</b>		<b>85,200</b>	<b>102,221</b>	<b>165,794</b>	<b>136,405</b>	<b>-51,820</b>	
327	<b>Adjustment re Shared Services capital and one-time operating expenses</b>					<b>68,485</b>		
328	<b>NET OPERATING REVENUE - FUNDING AVAILABLE FOR CAPITAL</b>		<b>599,906</b>	<b>520,362</b>	<b>389,506</b>	<b>313,151</b>	<b>1,212,570</b>	Target = increase of at least 2% over prior-year budget
329								
330	<b>CAPITAL ACTIVITIES</b>							
331	<b>CAPITAL REVENUE, TRANSFERS FROM RESERVES AND LOAN PROCEEDS</b>							
332	15-792	Prior Year Surplus	490,931	619,892	671,113	343,075	-	
333	15-315	Insurance Proceeds	224,172	40,135	(2,104)	-	-	
334	15-402B	Misc Government Grants	-	89,112	-	-	-	
335	15-501	Ont Community Infrastructure Fund	-	161,959	84,454	100,000	-	Funding for granite application; equivalent placed into Roads Capital reserve (17-952)
336	15-509	Modernization Grant Funding	-	39,178	-	6,000	-	Re: public works digitization software
337	15-790 P	Transfer from Reserve- COVID-19 Grant	-	1,152	30,239	8,700	-	Re: server replacement project
338	15-790 C	Transfer from Reserve - Capital Funds	6,075	-	-	314,900	-	Re: purchase of tandem plow
339	15-790 L	Transfer from Reserve -Landfill	-	-	-	-	-	
340	15-790 A	Transfer from Reserve- Arena	1,579	-	-	7,081	7,081	2022 deficit
341	15-790 F	Transfer from Reserve- Fire	-	-	56,994	-	-	
342	15-541	Loan proceeds	-	265,000	-	-	-	
343	15-780	AMO Gas Tax Revenue	39,587	50,864	66,532	43,300	-	balance of granite application

TOWNSHIP OF RYERSON  
2023 BUDGET VARIANCE

	A	B	N	P	R	S	T	U
1	Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (09/30)	NOTES
344	15-785	NORDS Grant Revenue	-	-	91,689	126,400	-	Re: Peggs Mountain Road
345	15-531	Miscellaneous Roads Revenue	-	10,401	13,855	15,000	-	Sale of '07 tandem plow
346	15-775	Transfer from Main Street Deferred Revenue	31,870	-	-	-	-	Program completed in 2020
348	<b>Total Sources of Funding - Capital</b>		<b>794,215</b>	<b>1,277,691</b>	<b>1,012,772</b>	<b>964,456</b>	<b>7,081</b>	
349	<b>CAPITAL PROJECTS</b>							
364	16-157	Land purchase	6,075	-	-	-	-	
365	16-139 B	Building Maintenance	226,577	80,014	1,821	-	-	
366	16-139-1	Building Maintenance- Insurance Claim	109,643	131,513	15,213	-	-	
367	16-140	Office Equipment	3,213	19,211	5,569	27,050	19,842	Purchase of modular desk (\$550), roads digitization program (\$8,000), new computers (\$4,400), teleconferencing system (\$4,100), replacement server (\$10,000)
368	16-145	Website	-	10,583	-	-	-	
369	16-180	Operational plans	-	39,178	-	27,100	-	Official Plan (~\$22,500); Zoning By-Law housekeeping (~\$4,600)
370								
371	<b>Road Projects</b>							
375	17-632	Midlothian Swing Bridge Materials	-	-	189	-	-	
379	17-652	Granite Materials	30,947	-	84,454	143,300	-	2.5km Midlothian Rd, 3.0km Royston Rd
380	17-662	Gravel Lift - Material	66,700	50,864	66,532	-	-	
383	17-682	Road Construction Materials	-	-	-	18,700	-	So Ho Mish Road- split with Perry Township
387	17-702	Midlothian RAP	-	270,080	-	-	-	
388	17-732	Peggs Mountain Road	-	-	91,689	130,000	42,929	
389	17-890	Building Repair	1,871	2,499	379	16,700	-	Repairs to concrete at shop floor and back wall; drain for side door; building drainage; sand salt shed repairs (wall, trusses, roof); lights for Quonset hut
393	17-924	Purchase New Equipment	-	-	324,406	314,900	-	Purchase of new tandem plow
394	17-942	Storage Facility Materials	1,360	3,362	-	-	-	
395	17-945	Midlothian Road Guiderail	24,931	-	-	-	-	
396	17-947	Road Needs Study	10,202	-	-	-	-	
397	Capital portion of Joint Services		-	-	-	68,485	-	
398								
399	<b>Total Capital Projects</b>		<b>487,931</b>	<b>607,303</b>	<b>590,252</b>	<b>746,235</b>	<b>62,771</b>	
400								
401	<b>DEBT REPAYMENT</b>							



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TOWNSHIP OF RYERSON  
2023 BUDGET VARIANCE

	A	B	N	P	R	S	T	U
	Account #	ACCOUNT NAME	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 DRAFT BUDGET	2023 YTD (09/30)	NOTES
1								
403	17-968	Grader/Loader Interest	3,697	2,904	2,120	1,337	765	
404	17-970	Road Construction Interest	2,495	2,090	1,692	1,294	695	
405	17-972	2021 Plow Interest	-	719	3,922	3,090	1,720	
408	79-113	Grader/Loader Principal	39,550	39,550	39,550	39,550	26,579	
409	79-115	Road Construction Principal	17,540	17,540	17,540	17,540	8,770	
410	79-116	2021 Plow Principal	-	-	51,314	52,143	25,967	
412	<b>Total Debt Repayment</b>		<b>63,283</b>	<b>62,802</b>	<b>116,138</b>	<b>114,954</b>	<b>64,496</b>	
413								
414	<b>NET RESERVE TRANSFERS</b>							
415	16-137	Transfer to Capital Reserve	169,768	214,857	175,996	241,558	241,558	Budget balancing figure- allocate to working capital reserve
416	16-246	Transfer to Fire Reserve	6,680	23,794	28,286	37,443	37,443	2022 surplus (\$8,787) plus 2% op exp; plus \$26,500 re: 2024 pumper purchase
417	16-465	Transfer to Landfill Reserve	2,367	4,294	21,722	7,953	7,953	2022 surplus (\$5,003) plus 2% op exp
418	16-737	Transfer to Arena Reserve	2,350	11,894	10,073	2,664	2,664	2% op exp
419	17-952	Transfer to Roads Capital Reserve	41,850	201,959	92,500	100,000	100,000	
420	16-258	Transfer to JBC Reserve	-	6,145	4,236	4,800	4,800	2% of operating expenses
421	16-790	Transfer to Library Reserve	-	-	-	2,000	2,000	
422	16-535	Transfer to Hospital Reserve	-	20,000	20,000	20,000	20,000	
424	<b>Total Reserve Transfers</b>		<b>223,015</b>	<b>482,943</b>	<b>352,813</b>	<b>416,418</b>	<b>416,418</b>	
425	<b>NET CAPITAL EXPENDITURES</b>		<b>-19,986</b>	<b>-124,643</b>	<b>46,431</b>	<b>313,151</b>	<b>536,605</b>	
426								
427	<b>BALANCE</b>		619,892	645,004	343,075	(0)	675,966	
428								
429		Total Municipal Expenditures			4,126,004	4,319,900	2,601,773	
430		Total Education Expenditures			294,892	292,871	224,858	
431		Total Expenditures			4,420,895	4,612,771	2,826,631	
432								
433		Revenue Municipal			2,247,669	2,010,389	843,014	
434		Taxation General			2,219,664	2,307,690	2,359,636	
435		Taxation Education			294,892	292,871	299,511	
436		Payment in Lieu			1,745	1,821	436	
437		Total Revenue			4,763,970	4,612,771	3,502,597	
438		Balance Check			343,075	-0	675,966	

## Administrator's Report – September 20, 2023

### Operational Items

#### Funding announcements/updates 2023

- CSS – Funding for down payment on new van – one time funding of \$25,000.
- CSS – 3% increase in base funding announced last month.

#### Systems and program changes/Network

- Scheduling – Comvida software –time bank accrual and communication tools.
- General Ledger (Goldcare)–Resident AR (not started), AP Sub configuration underway.
- Cameras sourced –configuration work underway. Policy under development.

#### Staffing, Recruitment & Retention, Temporary Foreign Workers

- Recruitment strategies continue. Hours of Care target: 3: 42 minutes by March 2024.

#### Community Support Services Program

- Seniors Lunch in Burks Falls – Increasing demand, more people in attendance than planned – Legion has decided to run seniors lunch with funding to flow from CSSP (cost \$3.50/meal).
- New Seniors Lunch Emsdale – new community catered by Colleen Kumer of Sprucedale.
- Lease renewal with proposed monthly increase.
- Ontario Health (OH) developing Standard Operating Guidelines for all CSSP programs; work underway.
- Investigating options for Van replacement.

### Building Maintenance and Capital Work

#### Building Maintenance & Capital Work

- New floor installation from main door to link is complete. The remaining material onsite is sufficient for a small room and will be used for the small conference room.
- Quote for additional main floor (same dye lot) for admin area.
- Insurance work – Loading dock, dry sprinkler system installed, waiting on wiring (Rochefort) and tie into the main fire panel (after wiring is in place).
- Wiring of smoke detectors for South Side generator room (Rochefort) expected in the fall.
- A thermographic scan revealed the requirement for additional work. Encompass completed the South Wing Generator Switch retrofit and arc flash study. Thermography Report provided. Additional work required.
- External concrete steps repaired (cement truck onsite September 19<sup>th</sup>).
- Interlocking repairs expected after ICIP construction project is completed.

#### Construction Project (ICIP)

- Network project- continuing migration activities underway.
- BAS – Siemens – commissioning of BAS began June 19<sup>th</sup> and remains underway.
- Change order 14 \$2101.53 for light fixture replacement added.
- Change order 15 \$11,011 –AC in common room to be connected to BAS.

- Change number 17 \$31,570 – link exterior wall repair.
- Building Committee minutes from August 31<sup>st</sup> and September 14<sup>th</sup> circulated.

## Contracts, Compliance and Policy Updates

### Ministry of Long-Term Care Inspections

- Onsite August 14<sup>th</sup> to August 18<sup>th</sup> (investigating 4 CIS and 1 program evaluation) – investigation report has not yet been received.

### Critical Incidents (CIS)

- CIS report – M517-0000037-23 to M517-0000039-23.

### Contracts and Agreements

- StaffStat agreement – on hold.
- Medline – supply and service agreement (Aug 1, 2023 – July 31, 2023).
- Speech Language Pathologist – Melissa McCabe (July 24, 2023 – July 23, 2025).
- Life Labs – (June 2023 - June 2026 – Under review.
- Point Click Care – Secure Conversations im-under review.
- CSS – New lease agreement – under review.
- Laurentian University of Sudbury – for NP placement (August 2023- 2028).
- Letter of Understanding with Callander – Use of Callander Community Centre.

Odelia Callery, CPA, CA  
Administrator

Eastholme General Operating Expenditures for August 2023  
Bank Account 45-10

10-Aug-23	MSCOL-082301	MIP INC.	497.92
10-Aug-23	MSCOL-082302	RECEIVER GENERAL FULL TIME	67,468.67
10-Aug-23	MSCOL-082303	RECEIVER GENERAL PART TIME	46,321.63
11-Aug-23	MSCOL-082304	AGE INC.	476.95
14-Aug-23	MSCOL-082305	MILLER WASTE SYSTEMS INC.	6,945.43
11-Aug-23	MSCOL-082306	DIVERSEY CANADA	428.68
14-Aug-23	MSCOL-082307	OFFICE CENTRAL	1,248.87
14-Aug-23	MSCOL-082308	ROBSON COMMUNICATIONS INC.	682.79
14-Aug-23	MSCOL-082309	ADT SECURITY SERVICES CANADA INC.	64.79
15-Aug-23	MSCOL-082310	TELIZON	484.46
15-Aug-23	MSCOL-082311	HICKS MORLEY HAMILTON STEWART STOR	117.52
15-Aug-23	MSCOL-082312	SUTHERLAND HR CONSULTING INC.	1,876.80
15-Aug-23	MSCOL-082313	MITCHELL JENSEN ARCHITECTS	4,152.75
15-Aug-23	MSCOL-082314	PLAN A NIPISSING/SIMCOE	490.61
15-Aug-23	MSCOL-082315	VENASSE BUILDING GROUP INC.	364,642.81
16-Aug-23	MSCOL-082316	WSIB	28,720.21
16-Aug-23	MSCOL-082317	MINISTER OF FINANCE EHT	16,290.55
16-Aug-23	MSCOL-082318	OMERS	129,389.62
16-Aug-23	MSCOL-082319	MARTEL & MITCHELL PHYSIOTHERAPY	7,948.00
17-Aug-23	MSCOL-082320	SYSCO	42,927.49
17-Aug-23	MSCOL-082321	MEDLINE CANADA, CORPORATION	27,874.47
17-Aug-23	MSCOL-082322	BELL INTERNET	131.54
17-Aug-23	MSCOL-082323	VOID	0.00
17-Aug-23	MSCOL-082324	GORDON FOOD SERVICE	16,203.08
22-Aug-23	MSCOL-082325	BELL TV	1,989.93
22-Aug-23	MSCOL-082326	HYDRO ONE NETWORKS INC.	25,082.97
22-Aug-23	MSCOL-082327	ENBRIDGE UNION GAS	6,432.49
22-Aug-23	MSCOL-082328	BELL CONFERENCING	56.50
22-Aug-23	MSCOL-082329	ADT SECURITY SERVICES CANADA INC.	64.79
22-Aug-23	MSCOL-082330	TELUS HEALTH (CANADA) LTD.	686.76
22-Aug-23	MSCOL-082331	CLAIM SECURE	1,141.28
22-Aug-23	MSCOL-082332	CLAIM SECURE	697.22
24-Aug-23	MSCOL-082333	RECEIVER GENERAL FULL TIME	70,142.14
24-Aug-23	MSCOL-082334	RECEIVER GENERAL PART TIME	53,822.18
24-Aug-23	MSCOL-082335	WSIB	28,681.07
24-Aug-23	MSCOL-082336	MINISTER OF FINANCE EHT	16,258.17
24-Aug-23	MSCOL-082337	OMERS	127,921.38
25-Aug-23	MSCOL-082338	RBC VISA	6,782.62
28-Aug-23	MSCOL-082339	DESJARDINS INSURANCE	30,895.03
28-Aug-23	MSCOL-082340	IAN PARKER	3,905.74
28-Aug-23	MSCOL-082341	HYDRO ONE NETWORKS INC.	140.94
28-Aug-23	MSCOL-082342	HYDRO ONE NETWORKS INC.	193.55
28-Aug-23	MSCOL-082343	VOID	0.00
28-Aug-23	MSCOL-082344	HYDRO ONE NETWORKS INC.	60.14
28-Aug-23	MSCOL-082345	HYDRO ONE NETWORKS INC.	123.54
28-Aug-23	MSCOL-082346	DISTRICT OF PARRY SOUND SOCIAL SERVI	5,600.00
28-Aug-23	MSCOL-082347	2170640 ONTARIO LIMITED-EVAN HUGHES	5,100.00
29-Aug-23	MSCOL-082348	DR. NG	3,624.00
29-Aug-23	MSCOL-082349	DR. KING	1,636.00
31-Aug-23	MSCOL-082350	VENASSE BUILDING GROUP INC.	302,536.20
31-Aug-23	MSCOL-082351	VOID	0.00
31-Aug-23	MSCOL-082352	MIP INC.	2,189.18
31-Aug-23	MSCOL-082353	CLAIM SECURE	1,885.49

16-Aug-23	603	SSC622811	ABELL PEST CONTROL INC.	257.53
16-Aug-23	604	SSC622812	AINSWORTH INC.	1,766.19
16-Aug-23	605	SSC622813	ARJO CANADA INC.	21,711.47
16-Aug-23	606	SSC622814	CANADA BREAD-ONTARIO T6249	1,494.80
16-Aug-23	607	SSC622815	CROSTOWN COURIER	101.70
16-Aug-23	608	SSC622816	CUPE LOCAL 1339	10,739.42
16-Aug-23	609	SSC622817	EXPRESS PARCEL	24.41
16-Aug-23	610	SSC622818	GFL ENVIRONMENTAL INC.	265.55
16-Aug-23	611	SSC622819	GNXCOR	186.97
16-Aug-23	612	SSC622820	LAWRENCE ELECTRICAL SERVICES INC.	372.90
16-Aug-23	613	SSC622821	LIFELABS	440.00
16-Aug-23	614	SSC622822	VOID	0.00
16-Aug-23	615	SSC622823	NORTHERN COMMUNICATIONS	72.71
16-Aug-23	616	SSC622824	NOVO HEALTHNET LIMITED	5,933.44
16-Aug-23	617	SSC622825	POINTCLICKCARE	1,787.36
16-Aug-23	618	SSC622826	PUROLATOR	70.18
16-Aug-23	619	SSC622827	SFI MEDICAL EQUIPMENT SOLUTIONS	1,254.41
16-Aug-23	620	SSC622828	STAFFSTAT INC.	1,289.49
16-Aug-23	621	SSC622829	TIM DUROCHER OTREGONT	953.00
16-Aug-23	622	SSC622830	VAUGHAN PAPER	272.47
16-Aug-23	623	SSC622831	WOOD WYANT	8,205.64
22-Aug-23	624	SSC622832	ALOEROOT WEB SERVICES	21.19
22-Aug-23	625	SSC622833	CAICCO, BARB	104.00
22-Aug-23	626	SSC622834	GLOBESTAR SYSTEMS INC.	5,042.63
22-Aug-23	627	SSC622835	NELSON, AMANDA	395.49
22-Aug-23	628	SSC622836	SOMMERS GENERATOR SYSTEMS	598.90
31-Aug-23	629	SSC622837	CUPE LOCAL 1339	10,607.07
31-Aug-23	630	SSC622838	SOMMERS GENERATOR SYSTEMS	9,401.60
31-Aug-23	631	SSC622839	AGILIS NETWORKS	736.78
31-Aug-23	632	SSC622840	ELEVATOR TEC	4,282.70
31-Aug-23	633	SSC622841	HANSELMAN, JUANITA	76.00
31-Aug-23	634	SSC622842	VOID	0.00
31-Aug-23	635	SSC622843	VOID	0.00
August 31, 2023			Bank Charges	220.50
August 31, 2023			Cheques August 2023	1,551,721.45
Payroll August 2023				
August 5, 2023	Pay #16			275,188.99
August 19, 2023	Pay #17			294,982.00
				<u>570,170.99</u>



# Councilor Report

To: Ryerson Township Council

From: Beverly Abbott

Date of Event: August 26<sup>th</sup> 23

Topic: Hazmat Day

Report Date: Sept 6th

Importance to the Township of Ryerson:

Glenn Miller and I were pleased to volunteer at the event. It was quite busy until around 1PM. It was well organized and we had enough volunteers. I had the privilege of directing traffic so I had an opportunity to speak to many residents. Glen was busy transferring products from the vehicles.

We were happy to have represented Ryerson for Hazmat Day. It was also a chance to speak other councillors.



# Councilor Report

To:	Ryerson Township Council
From:	Beverly Abbott
Date of Event:	September 20 <sup>th</sup> 23
Topic:	Library Board Meeting
Report Date:	September 26, 23

## Importance to the Township of Ryerson:

We viewed a brief video clip by Josie Woodman displaying our library's Summer Activities. This clip can be viewed at our library. Our summer student Lily Kyte did a fabulous job assisting with all the events from storybook walk to Candyland, and much more. Lily has gone on to study engineering. How wonderful to have supported such a talented student from our community.

Nieves has purchased a Square Terminal for \$69. This device is an electronic system which can be used for debit donations and purchases within the library. More and more patrons have been requesting this service. For outside the library a mobile network is required. It will be connected to Nieves' cell phone. There will be a monthly charge for this and Nieves will let us know once it is set up.

1. Discussion of issues regarding our future library build. The Board is looking for a commitment from all three municipalities. A Memorandum of understanding needs to be set up before moving forward. Ryan Baptiste will speak with Burk's Falls regarding the proposed land. It must be in writing that the land will be available for our project. He stated that Burk's Falls does not want to be a landlord. Rod Blakelock from Armour has stated that ownership of the building would be a requirement. This could possibly be one third for each municipality.

The Library Board has three questions to put forth to Burk's Falls, Armour and Ryerson.

1. Ownership of the building
2. Funding Formula
3. Funding formula thereafter


Future Events: Public Library week. An arrangement for **Meet the Author** has been arranged for October 20<sup>th</sup>. Ryan Baptiste has written a memoir and will do a reading. The Friends of the Library is sponsoring the event.

Awards Night October 22<sup>nd</sup> for the Fall Fair to be held at the arena. The children who have won prizes will receive them at the library.

Blue Sky Initiative was shared with the Board. The Northern region's libraries joined together to cross promote their many and varied summer programs. Further information is described on the Library's Facebook page.





	<h2>Staff Report</h2>
<b>To:</b>	Council
<b>From:</b>	Deputy Clerk, Nancy Field
<b>Date of Meeting:</b>	October 10, 2023
<b>Report Title:</b>	Armour Township - Donation to the Agricultural Society
<b>Report Date:</b>	September 28, 2023

**Recommendation:**

That Council receive the following resolution from Armour Township as a follow up from the Tri-Council meeting August 28<sup>th</sup>. Rod Blakelock explained that this year is the 144<sup>th</sup> annual event. It is a not for profit, well attended annual community event. We were asked if there is a wish list to enhance the presentation, such as, a new improved sound/PA system or a portable stage. If the Townships were to pitch in more money the Agricultural Society could entertain some new ideas for upgrading the Fall Fair.

Armour Township has sent us a copy of the resolution #241 that was passed at their regular meeting of Council which would allocate an annual donation of \$3,000.00 to the Agricultural Society to help fund the Agricultural Societies operating budget.



# CORPORATION OF THE TOWNSHIP OF ARMOUR

## RESOLUTION

Date: **September 26, 2023**

Motion # 241

That the Council of the Township of Armour approve the addition of a line item in the 2024 budget which would allocate a yearly donation of \$3,000 to the Armour, Ryerson & Burk's Falls Agricultural Society to help fund their yearly operating budget.

**Moved by:**

- Blakelock, Rod
- Brandt, Jerry
- Haggart-Davis, Dorothy
- Ward, Rod
- Whitwell, Wendy

**Seconded by:**

- Blakelock, Rod
- Brandt, Jerry
- Haggart-Davis, Dorothy
- Ward, Rod
- Whitwell, Wendy

Carried / Defeated \_\_\_\_\_

**Declaration of Pecuniary Interest by:** \_\_\_\_\_

**Recorded vote requested by:** \_\_\_\_\_

Recorded Vote:

Blakelock, Rod

For

Opposed

Brandt, Jerry

Haggart-Davis, Dorothy

Ward, Rod

Whitwell, Wendy



P.O. Box 463, Burk's Falls, Ontario P0A 1C0  
Phone: 705-571-3308  
Email: [info@burksfallsdistricthistoricalsociety.com](mailto:info@burksfallsdistricthistoricalsociety.com)  
[www.burksfallsdistricthistoricalsociety.com](http://www.burksfallsdistricthistoricalsociety.com)  
Like us on Facebook

**Heritage Centres**

Watt Century Farm House  
827 Chetwynd Road  
Armour Township

Wiseman's Corner Schoolhouse  
112 Midlothian Road  
Ryerson Township

September 22, 2023

Council of the Township of Ryerson  
R. R. # 1, 28 Midlothian Road,  
Burks Falls, Ontario  
P0A 1C0

**Re: Annual Halloween Party at the Burk's Falls Arena**

Dear Council,

We are writing this letter to request support of the annual children's Halloween Party that is hosted on Halloween night at the arena by the Burk's Falls Lions Club, Branch 405 Royal Canadian Legion and new for this year, the Burk's Falls & District Historical Society.

The three organizations have come together to allow for an evening of games, prizes, candies and treats.

For well over 30 years, local children attend the party and some parents use this location as a meeting place for their older children after a night of trick-or-treating. The party is a community tradition.

This year, we are reaching out to the Councils of our local municipalities to request a donation to allow for the purchase of candies, treats, and decorations. We are seeking a suggested donation of \$100 from you, but would be grateful to receive any financial support. We recognize that the Village of Burk's Falls already allows for the use of the facility free of charge.

Funding from our municipal government is critical in these times with increased food costs and limited family budgets. In the past, the Lions Club spent between \$600 - \$700 in candy. All three of the non-profit organizations that are hosting this event are by your



P.O. Box 463, Burk's Falls, Ontario P0A 1C0  
Phone: 705-571-3308  
Email: [info@burksfallsdistricthistoricalsociety.com](mailto:info@burksfallsdistricthistoricalsociety.com)  
[www.burksfallsdistricthistoricalsociety.com](http://www.burksfallsdistricthistoricalsociety.com)  
Like us on Facebook

**Heritage Centres**

Watt Century Farm House  
827 Chetwynd Road  
Armour Township

Wiseman's Corner Schoolhouse  
112 Midlothian Road  
Ryerson Township

community volunteers. We rely on donations. The party is free admission for everyone, we remain to be all-inclusive to children.

If you wish to donate, please make a cheque payable to the Burk's Falls Lions Club, PO Box 400, Burk's Falls, Ontario, P0A 1C0. A representative from the Lions Club or Historical Society will pick up the cheque from your office.

Thank you for your consideration of this request for a donation to a very worthwhile community event.

Sincerely,

Charlene Watt  
Deputy Treasurer/Secretary  
Burk's Falls & District Historical Society

On behalf of  
Burk's Falls Lions Club  
Royal Canadian Legion – Branch 405, Burk's Falls



# CORPORATION OF THE TOWNSHIP OF ARMOUR

## RESOLUTION

Date: **September 26, 2023**

Motion # 246

That the Council of the Township of Armour approve a donation, in the amount of \$ 250, to the Burk's Falls Lions Club to support the annual children's Halloween Party hosted by the Burk's Falls Lions Club and the Burk's Falls & District Historical Society.

<b>Moved by:</b>	Blakelock, Rod	<input checked="" type="checkbox"/>	<b>Seconded by:</b>	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>		Brandt, Jerry	<input type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>		Haggart-Davis, Dorothy	<input type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>		Whitwell, Wendy	<input checked="" type="checkbox"/>

Carried / Defeated R

**Declaration of Pecuniary Interest by:** \_\_\_\_\_

**Recorded vote requested by:** \_\_\_\_\_

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



**Village of South River  
Joint Building Committee Surplus**

Date: September 25, 2023

Motion: 280-2023

Moved By: ROBERT BROOKS

Seconded By: Jim Brandt

**Whereas the Joint Building Committee agreement has been in place since 2012 without significant revisions or review and,**

**Whereas the Joint Building Committee has consistently run operating surpluses for several years that now totals in excess of \$400,000**

**Therefore pursuant to Section 4(2) of the Joint Building Committee Agreement the Committee should exercise its right(s) to review and make recommendations for an adjustment to the continuing bank balance/surplus,**

**Furthermore it is recommended that the excess funds be forwarded to each member municipality based on an equitable formula of fees charged less expenses for each municipality,**

**Furthermore it is recommended that the forwarded funds be used for the member municipalities, but not limited to, insurance, legal, zoning compliance, and permit fee expenses,**

**Furthermore it is recommended that pursuant to Section 4(2) of the Joint Building Committee Agreement the Committee shall review the fees schedule and make recommendations for an adjustment such that the fees do not produce a continuing surplus that exceeds annual operating expenses,**

**Furthermore it is recommended that Section 6(3) of the Joint Building Committee Agreement be deleted which gives the JBC the right to hold onto excess funds and contradicts Section 4(2),**

**And that this resolution is circulated to the Joint Building Committee and the Councils of the Joint Building Committee member municipalities.**



Carried By: Ben Hallam

Lost By: \_\_\_\_\_

Name of Council Member	Yeas	Nays	Abstention	Pecuniary Interest	Recorded Vote
Mayor Coleman					
Councillor Brandt					
Councillor Brooks					
Councillor O'Hallarn					
Councillor Scott					

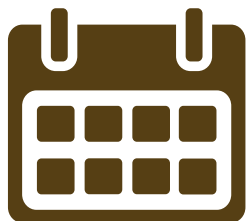
# Relying on Our Almaguin Roots

5TH ANNUAL RED GALA



**BROCK DICKINSON**

Chief Economic Development Officer with Blue  
Cardinal Capital



**FRIDAY**

October 27, 2023



**START AT**

5:30 PM-10:00PM



**EMSDALE COMMUNITY CENTRE**

32 Joseph St, Emsdale

## EVENT DETAILS

- ◆ Catered Meal by Hap-Pea-Ness Catering
- ◆ Cash Bar with Copperhead and South River Brew Co.
- ◆ \$20 At the Door

Featured Business Panel:

Copperhead Distillery    Northridge Inn  
 Griffith Bros.              Crystal Cave Canada  
 Green Apple Cannabis

*It's the End of the World as we Know It (and I Feel Fine)*

We have grown up in a world of steady economic growth, predictable demographic cycles, and a stable international system. But this world – the only one we've ever known – is about to be forever altered, and the old rule books are out the window! From increasing workforce shortages to global pandemics, and from rampant inflation to the collapse of our supply chains, Brock Dickinson takes a look at the sometimes frightening world of tomorrow, and what this means for our businesses and our communities. How we can position ourselves for success in this frightening new reality? This session will surprise, alarm and enlighten – but as always, Brock also promises a few laughs along the way!

**REGISTER NOW AT**

**[info@womensownresource.org](mailto:info@womensownresource.org)**



**The Labour Market Group**  
Guiding partners to workforce solutions.



**ACED**  
ALMAQUIN COMMUNITY ECONOMIC DEVELOPMENT



Women's Own  
Resource Centre



**Almaguin**  
Highlands  
CHAMBER  
OF COMMERCE



**From:** [Courtney Metcalf](#)  
**To:** [director@explorealmaguin.ca](#); [info@womensownresource.org](#); [jessica@womensownresource.org](#)  
**Cc:** ["Brayden Robinson"](#); [aquinn@powassan.net](#); ["Caitlin Haggart"](#); ["Don McArthur"](#); ["Nancy Austin"](#); [adminmchar@vianet.ca](#); ["Katey Brimacombe"](#); [Nancy Field](#); [kvrroom@magnetawan.com](#); [clerk@burksfalls.ca](#); ["John Theriault"](#); ["Beth Morton"](#); [admin@mcmurrichtmonteith.com](#); [nicole.gourlay@townofkearney.ca](#); ["Chris Nicholson"](#); ["Margaret Ann MacPhail"](#); [aberdeen@vianet.ca](#); [hpateman@me.com](#); ["Vicky Roeder-Martin"](#); ["Councillor Wesley Dyson"](#); ["Wendy Whitwell Council"](#); ["Wendy Whitwell"](#); ["Mayor Rod Ward"](#); [Brayden Robinson](#); ["Dan Robertson"](#); ["Tim Bryson"](#); ["Begin, Ron \(FEDNOR\)"](#); ["Chris Hope"](#); ["Porter, Trista \(NDMNRF\)"](#); ["Luke Preston"](#); [james@explorersedge.ca](#); ["Membership AHCC"](#); ["President AHCC"](#); ["Secretary AHCC"](#); ["Patricia Carr"](#); ["Jennifer Nickerson"](#); ["Stacie Fiddler"](#); [info@cbdc.parrysound.on.ca](#); ["Brenda Scott"](#); ["Justine Leveque"](#); [jennifer@llpg.ca](#); [info@iion.ca](#); ["Sheri Norman"](#); [emily@iion.ca](#); [info@bluesky.net.ca](#); [almaguinadultlearning@outlook.com](#); [burksfalls@agilec.ca](#); [info@employmentnorth.com](#); ["Donna Sedore"](#); ["Donna Backer"](#); ["Janet Hainsworth"](#); ["Heather VanVeen"](#); ["Jill Dupuis"](#); ["Janice Heidman"](#); [jennifer@discoveryroutes.ca](#); [susan.church@blueskyregion.ca](#); [dustin.turner@ontario.ca](#); [erin.richmond@cityofnorthbay.ca](#); [tanya.bedard@northbay.ca](#); [lirwin@agilec.ca](#); [martin.mcleod@nrc-cnrc.gc.ca](#); [lisa.cook@sm.ymca.ca](#)  
**Subject:** 5th Annual RED Gala Invite - October 27th  
**Date:** October 4, 2023 11:03:49 AM  
**Attachments:** [image.png](#)  
[image.png](#)  
[RED Gala Invite.pdf](#)

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Good Morning Almaguin Municipalities and Community Organizations,

We are pleased to invite you to the 5<sup>th</sup> Annual Regional Economic Development Gala – *Relying on Our Almaguin Roots* on October 27<sup>th</sup>. Seating is limited so please RSVP early. As with previous years, we will be holding 2 seats per municipality for Council and/or Staff until Friday, September 13<sup>th</sup>, at which point the available seats will be opened up for general registration. Please RSVP to [info@womensownresource.org](#) no later than Tuesday, October 24<sup>th</sup> at 12:00 p.m. To attend the event, it is \$20.00 at the door unless otherwise arranged with the Women's Own Resource Centre- contact [info@womensownresource.org](#) for payment information.

**Event Details:**

Date: Friday, October 27<sup>th</sup>, 2023

Time: Doors open at 5:30 p.m.

Location: 32 Joseph Street, Emsdale – Emsdale Community Centre

Guest Speaker: Brock Dickinson – Chief Economic Development Officer with Blue Cardinal Capital and Assistant Director of the Economic Development Program at the University of Waterloo.

Details: Catered Dinner, Cash Bar, \$20.00 per seat.

Panelists: Copperhead Distillery and Spirits, Northridge Inn & Resort, Griffith Bros. Service and Towing Centres, Crystal Cave Canada, Green Apple Cannabis.

RSVP information: Please send RSVPs to [info@womensownresource.org](#) by Tuesday, October 24<sup>th</sup> at 12:00 p.m.

Please share this with your networks.

Thank you, and we look forward to seeing you there!

# Relying on Our Almaguin Roots

5TH ANNUAL RED GALA



**BROCK DICKINSON**

Chief Economic Development Officer with Blue  
Cardinal Capital



**FRIDAY**

October 27, 2023



**START AT**

5:30 PM-10:00PM



**EMSDALE COMMUNITY CENTRE**

32 Joseph St, Emsdale

## EVENT DETAILS

- ◆ Catered Meal by Hap-Pea-Ness Catering
- ◆ Cash Bar with Copperhead and South River Brew Co.
- ◆ \$20 At the Door

Featured Business Panel:

Copperhead Distillery    Northridge Inn  
 Griffith Bros.            Crystal Cave Canada  
 Green Apple Cannabis

*It's the End of the World as we Know It (and I Feel Fine)*

We have grown up in a world of steady economic growth, predictable demographic cycles, and a stable international system. But this world – the only one we’ve ever known – is about to be forever altered, and the old rule books are out the window! From increasing workforce shortages to global pandemics, and from rampant inflation to the collapse of our supply chains, Brock Dickinson takes a look at the sometimes frightening world of tomorrow, and what this means for our businesses and our communities. How we can position ourselves for success in this frightening new reality? This session will surprise, alarm and enlighten – but as always, Brock also promises a few laughs along the way!

**REGISTER NOW AT**

[info@womensownresource.org](mailto:info@womensownresource.org)



**The Labour Market Group**  
Guiding partners to workforce solutions.



**ACED**  
ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT



Women's Own  
Resource Centre



**Almaguin  
Highlands**  
CHAMBER  
OF COMMERCE

*Courtney Metcalf*

Economic Development Officer

Almaguin Community Economic Development

(705) 349-2710 | [edo@explorealmaguin.ca](mailto:edo@explorealmaguin.ca)



**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2023**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	5	\$6,770.00	\$418,000.00	378
February	0	\$0.00	\$0.00	0
March	4	\$5,065.00	\$311,000.00	537
April	10	\$10,855.50	\$664,945.00	461
May	27	\$81,043.21	\$4,921,881.00	2837
June	16	\$59,187.50	\$3,685,500.00	1507
July	13	\$34,130.00	\$2,152,000.00	884
August	10	\$17,593.75	\$1,094,208.75	383
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
<b>TOTALS</b>	<b>85</b>	<b>\$214,644.96</b>	<b>\$13,247,534.75</b>	<b>New Construction 6987</b> <b>Demolitions 0</b>

**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2022**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2022	2023
Burks Falls	11	\$10,152.95	\$583,497.00	2	0
Joly	8	\$16,688.75	\$1,047,208.75	1	2
South River	6	\$26,669.26	\$1,701,284.00	4	4
Machar	20	\$62,677.00	\$3,981,800.00	11	8
Strong	15	\$22,970.00	\$1,338,045.00	12	4
Ryerson	14	\$37,897.50	\$2,181,400.00	2	4
Sundridge	11	\$37,589.50	\$2,414,300.00	4	4
<b>TOTALS</b>	<b>85</b>	<b>\$214,644.96</b>	<b>\$13,247,534.75</b>		<b>26</b>
<b>Permit activity at end of August 31, 2023</b>					
<b>TOTALS</b>	<b>111</b>	<b>\$309,753.50</b>	<b>\$19,639,133.00</b>	<b>36</b>	
<b>Permit activity at end of August 31, 2022</b>					
<b>TOTALS</b>	<b>26</b>	<b>\$95,108.54</b>	<b>\$6,391,598.30</b>		<b>10</b>
<b>Difference from previous year</b>					

5039807

**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2023**

Month	No. of Permits
January	5
February	0
March	4
April	10
May	27
June	16
July	13
August	10
September	20
October	0
November	0
December	0

Permit Fees	Project Values
\$6,770.00	\$418,000.00
\$0.00	\$0.00
\$5,065.00	\$311,000.00
\$10,855.50	\$664,945.00
\$81,043.21	\$4,921,881.00
\$59,187.50	\$3,685,500.00
\$34,130.00	\$2,152,000.00
\$17,593.75	\$1,094,208.75
\$64,467.50	\$3,444,000.00
\$0.00	\$0.00
\$0.00	\$0.00
\$0.00	\$0.00

Size (sq.m)
378
0
537
461
2837
1507
884
383
3476
0
0
0

<b>TOTALS</b>	105
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\$279,112.46	\$16,691,534.75
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<b>New Construction</b>	10463
<b>Demolitions</b>	0

**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2022**

**SFD'S, Seasonal Dwellings  
and Multi-Unit Dwellings**

Month	No. of Permits
Burks Falls	14
Joly	10
South River	7
Machar	27
Strong	15
Ryerson	20
Sundridge	12

Permit Fees	Project Values
\$16,287.95	\$974,497.00
\$25,963.75	\$1,652,208.75
\$27,084.26	\$1,722,284.00
\$86,162.00	\$5,500,800.00
\$22,970.00	\$1,338,045.00
\$62,670.00	\$3,050,400.00
\$37,974.50	\$2,453,300.00

	2022	2023
	2	1
	1	3
	4	4
	11	11
	12	4
	2	6
	4	4

<b>TOTALS</b>	105
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\$279,112.46	\$16,691,534.75
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		<b>33</b>
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**Permit activity at end of September 30, 2023**

<b>TOTALS</b>	123
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\$351,762.25	\$22,336,383.00
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	<b>43</b>	
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**Permit activity at end of September 30, 2022**

<b>TOTALS</b>	18
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\$72,649.79	\$5,644,848.30
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		<b>10</b>
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**Difference from previous year**

## JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, September 21, 2023 at 6:00 p.m.  
Township of Strong Office

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The Zoom Link to attend the virtual meeting is available on the website;  
<https://calendar.strongtownship.com/meetings>

**Present:** Burk's Falls – John Wilson (in person)  
Joly – Budd Brown (in person)  
Machar – Absent  
Ryerson – Glenn Miller (in person)  
South River – Robert Brooks (virtual)  
Strong – Tim Bryson (in person)  
Sundridge – Justine Leveque (virtual)

**Absent:** Machar - Neil Scarlett

**Staff Present:** CBO: Brian Dumas (virtual), Secretary: Kim Dunnett (in person)

**Guests:** No attendance.

### 1. Call to Order:

The Joint Building Committee meeting was called to order at 6:15 p.m. by the Chair Budd Brown.

**2. Declaration of Pecuniary Interest:** No pecuniary interest was declared.

### 3. Approval of Agenda:

**Resolution # 2023-026**

**Moved by: Justine Leveque**

**Seconded by: John Wilson**

Be it resolved that this committee does hereby approve the agenda of the regular meeting for September 21, 2023 as presented. **Carried**

**4. Delegation:** No requests were submitted.

### 5. Adoption of Minutes:

**Resolution # 2023-027**

**Moved by: Glenn Miller**

**Seconded by: Tim Bryson**

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of March 16, 2023 and special meetings April 6, 2023, May 31, 2023 as circulated. **Carried**

### 6. Approval of Financials:

**Resolution # 2023-028**

**Moved by: Robert Brooks**

**Seconded by: Justine Leveque**

Be it resolved that this committee does hereby approve the following expenses of;

- March 2023 \$19,390.97
- April 2023 \$36,213.45
- May 2023 \$30,133.06

## JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, September 21, 2023 at 6:00 p.m.  
Township of Strong Office

- June 2023 \$27,197.42
- July 2023 \$23,796.40
- August 2023 \$34,500.22

and accepts the Financial Report for March, April, May June, July, August 2023. **Carried**

**Financial Report:** The Secretary confirmed the current bank account balance and reviewed the GIC Investment.

### 7. JBC Agreement – review:

Councillor Brooks stated a resolution from the Village of South River will be forth coming regarding specific sections of the JBC Agreement. The Committee members will do a full review of the agreement and bring suggested changes with wording to the November regular meeting.

### 8. Building Permits – job costing:

The members discussed e-permitting/cloud permitting, with the advantages it could have for customers and building department staff. A further investigation by CBO for future use will be done when time permits.

### 9. Human Resources Staffing:

Mayor Bryson stated that the committee should consider hiring more staff, either in the way of an Administrative Assistant or another Building Inspector. The consideration request has been brought forward as JBC customers have been causing interruptions to staff at the Strong Municipal Office. Mayor Bryson suggested perhaps a Customer Service survey should be undertaken, which was discussed by the members.

### 10. CBO Report:

The CBO stated it has been a bit slower this year than the previous one. The CBO is continuing to work through permit applications and monthly reporting.

### 11. Correspondence:

11.1 McMurrich Monteith – Building Services

**Resolution # 2023-030**

**Moved by: John Wilson**

**Seconded by: Tim Bryson**

**Be it resolved this committee does hereby receive correspondence from the Township of McMurrich/Monteith.**

11.2 Machar – R60-23, R118-23

**Received**

11.3 Ryerson – R50-23, R67-23, R109-23

**Received**

11.4 South River – R96-2023, R129-2023, R187-2023

**Received**



**JOINT BUILDING COMMITTEE MEETING**

Minutes

Thursday, September 21, 2023 at 6:00 p.m.

Township of Strong Office

11.5 Strong – R2023-110, R2023-162, R2023-250

**Received**

11.6 Sundridge – R2023-111, R2023-114, R2023-191

**Received**

11.7 Joly – R2023-092, R2023-109

**Received**

**12. New Business:**

No items required.

**13. Closed Session:**

**Resolution # 2023-029**

**Moved by: John Wilson**

**Seconded by: Robert Brooks**

Be it resolved that this committee does hereby move into closed session under Section 239(2)(b) of the Municipal Act, C. 25, S.O. 2001 as amended, to consider a matter involving “An Identifiable Individual” re: staff; at 7:45 p.m. **Carried**

The Committee resumed its regular meeting at 7:58 p.m. The Chair reported that the committee did discuss the matters it was permitted to under the resolution authorizing the public exclusion.

**Resolution # 2023-031**

**Moved by: Justine Leveque**

**Seconded by: Glenn Miller**

**Be it resolved this committee does hereby recommend a wage increase of \$3.00/hour for the Building Inspector, effective immediately.**

**14. Adjournment:**

**Resolution # 2023-032**

**Moved by: Justien Leveque**

**Seconded by: John Wilson**

Be it resolved that this committee does hereby adjourn at 8:01 p.m. to meet again on November 16, 2023 at 6:00 p.m. or at the call of the Chair. **Carried**

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Kim Dunnett, Secretary

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Budd Brown, Chair

## Burk's Falls, Armour & Ryerson Union Public Library

### Our Vision

Access to knowledge for all

### Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming and information, in a variety of formats, for the continuing well-being of our community.

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## Minutes of the Board of Trustees Virtual Meeting

August 23, 2023

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**Present were:** Chairperson: Penny Robb

Board Trustees: Bev Abbott  
Ryan Baptiste  
Rod Blakelock  
Ruth Fenwick  
Tiffany Monk  
Janice Schaefer  
Joseph Vella

**Regrets:** Kaiyla Hoffman  
**Also attending:** McMurrich/Monteith Representative: Vicky Roeder-Martin  
CEO: Nieves Guijarro

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**1 Call to order** With a quorum present CEO called the virtual meeting to order at 7:00 p.m.

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**2 Approval of Meeting Agenda** **MOTION 351/23** IT WAS MOVED BY: R. Blakelock  
AND SECONDED BY: R. Baptiste

That the virtual meeting agenda of the Board of Trustees of August 23, 2023 be accepted as presented.

**CARRIED**

**3 Declaration of conflict of interest** No conflicts were declared

**4 Approval of consent Agenda** **MOTION 352/23** IT WAS MOVED BY: B. Abbott  
AND SECONDED BY: R. Blakelock

That the consent agenda of the Board of Trustees virtual meeting of August 23, 2023 be approved as presented

- a) Resolution to accept the minutes of June, 2023
- b) Resolution to accept the CEO's Report of **June & July 2023**
- c) Armour Township Financial Statement June 2023

**CARRIED**

**BFARUPL Board Minutes  
August 23, 2023**

**5 Business arising from the minutes**

- The Library Board received from the Village of Burk’s Falls - Resolution #2023-179 supporting in principal the new location of the library building.
- A plaque for Adelle Brooker has been added to the Terry Boyle Memorial Award
- Summer student, Lily Kyte, has engaged the youth in our community and been able to run very successful programs and events

The 2022 Auditor’s Report is completed.

**MOTION 353/23** IT WAS MOVED BY: R. Blakelock  
AND SECONDED BY: R. Baptiste

Resolution to approve the transfer of \$6298.00 to the Future Needs Reserve

**CARRIED**

**MOTION 354/23** IT WAS MOVED BY: R. Blakelock  
AND SECONDED BY: R. Baptiste

Resolution to approve the replenishing of the ‘Terry Boyle Bursary Fund’ if there are surplus funds at year end, the amount to be 10% of the surplus not to exceed \$300.00.

**CARRIED**

-John Theriault provided an explanation on the revenues and expenditures shown on the financial statements - members were updated on the total figures.

**6 Committee Reports**

**Building Committee:**

-The Building Cmte updated the members on their meeting on August 2<sup>nd</sup>. The committee recommends to move forward with the location on Main St. An invitation to Dave Gray ACED officer was favored by all members. In anticipation to the Tri Council meeting, members suggested the creation of a PowerPoint presentation to update councils on the expansion of the library and determine several points: ownership of building and how building will be funded.

**Policy Committee:**

-Members reviewed Policies – F-I-1 to F-IV-12

**MOTION 355/23** IT WAS MOVED BY: R. Baptiste  
AND SECONDED BY: J. Vella

To amend policy F-III-2 whereas the provisional period be changed from 6 months to 3 months.

**CARRIED**

**BFARUPL Board Minutes  
August 23, 2023**

**7 Correspondence**

-Cecebe Waterways Association donated \$250.00 to the library and expressed gratitude for the services to their residents.

-A donation of \$50.00 was accepted by a patron who found a library book in his possession after 40 years.

**8 New Business**

-The library CEO received an objection to the Pride Flag. The patron was invited to speak to the board.

-Friends of the Library have been active throughout the year in a variety of community events. Currently, the group is raising funds with the sale of tickets for a chance to win a painting by Diane Millar.

-An update to the Public Library Boards Virtual Conference on September 28<sup>th</sup> was shared to members. The library will provide access to the virtual conference.

**9 Adjournment**

**MOTION 356/23** by P. Robb at 8:30 pm to adjourn

**CARRIED**

*Penny Robb*

**September 20, 2023**

-----  
Board Chairperson

-----  
Date

# Patron Count Aug. 2023

Tues	#	Wed	#	Thurs	#	Fri	#	Sat	#
1	50	2	55	3	30	4	39	5	20
8	73	9	34	10	58	11	32	12	47
15	52	16	50	17	42	18	40	19	17
22	55	23	38	24	70	25	36	26	35
29	63	30	40	31	46				

**Burk's Falls, Armour & Ryerson  
Union Public Library  
CEO Report  
August 2023**

**Circulation:** (1152) items (2490) ephemeral

**Website hits:** (363)

**Interlibrary loans – received:** (58) (212) searches  
**Interlibrary loans – shipped:** (20) (31) requests

**Wireless Internet:** (163)

**Libby (eBooks/Audio Books):** (399)

**Public Computers:** (137)

**Internet Usage by Township**

**A (40) BF (172) R (23) M/M (5) N/R (39)**

**Inter-Library Loan Usage by Township**

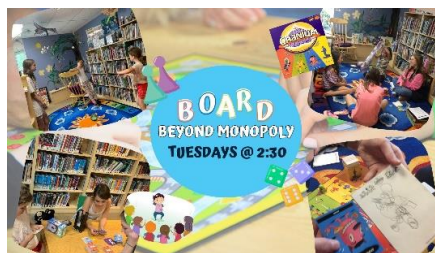
**A (15) BF (31) R (1) M/M (4) N/R (4)**

**Membership:**

Burk's Falls	(473) card holders	(500) items borrowed
Armour	(449)	(326)
Ryerson	(269)	(237)
McMurrich/Monteith	(83)	(44)

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*Library Programs & Events*





# **Chief Administrative Officer's Report**

*September 2023*

## **Mission Statement**

**To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.**

## AMO 2023 Annual General Meeting and Conference

From August 21 – 23, more than 2,500 municipal leaders, government officials, public servants, sponsors, exhibitors, and media gathered in the City of London to take part in the 2023 AMO Conference.

This event included the Ministers’ Forum and a direct dialogue with 26 provincial Cabinet Ministers on many of the critical issues municipalities, CMSMs and DSSABs are facing. Municipal officials, CMSMs and DSSABs also participated in over 600 delegation meetings, discussing local concerns.

I attended delegations with the Northern Ontario Service Delivers Association (NOSDA). We were able to have direct conversations with the Ministry of Education, Ministry of Health, Ministry of Children, Community and Social Services and the Ministry of Long-Term Care.

I also attended a multi ministry delegation with the Federation of Northern Ontario Municipalities, North-western Ontario Municipal Association and the Northern Ontario Service Delivers Association.

## Facebook Pages



A friendly reminder to follow our Facebook pages!

- ◆ [District of Parry Sound Social Services Administration Board](#)
- ◆ [Esprit Place Family Resource Centre](#)
- ◆ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [The Meadow View](#)

## Social Media

### Facebook Stats

<b>District of Parry Sound Social Services Administration Board</b>	<b>FEB 2023</b>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>
Total Page Followers	446	462	471	474	478	490
Post Reach this Period (# of people who saw post)	4,645	7,891	4,460	3,789	4,010	2,249
Post Engagement this Period (# of reactions, comments, shares)	565	757	505	241	692	234



<b>Esprit Place Family Resource Centre</b>	<b>FEB 2023</b>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>
Total Page Followers	128	132	131	131	131	132
Post Reach this Period (# of people who saw post)	75	124	116	29	203	62
Post Engagement this Period (# of reactions, comments, shares)	3	7	71	1	2	1

DSSAB Twitter Stats - <https://twitter.com/psdssab>

	<b>FEB 2023</b>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>
Total Tweets	7	13	8	8	10	N/A
Total Impressions	158	300	300	291	301	56
Total Profile Visits	57	217	130	137	128	N/A
Total Followers	28	28	27	27	30	31

DSSAB LinkedIN Stats - used primarily for HR recruitment & RFP/Tender postings

Link to DSSAB's LinkedIN page - <https://bit.ly/2YyFHIE>

	<b>FEB 2023</b>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>
Total Followers	395	399	410	416	434	437
Search Appearances (in last 7 days)	318	308	245	228	281	185
Total Page Views	31	31	30	41	56	33
Post Impressions	828	929	697	546	786	182
Total Unique Visitors	16	17	11	19	25	19

## DSSAB in the Community

Throughout the summer, we joined CMHA for several Community Outreach ‘pop-up’ events in some of the smaller communities in East Parry Sound.

*July 12<sup>th</sup>, Mill May Market in Restoule*

This event was attended by the Communications Officer, as well as a member of our Housing Stability team

*July 19<sup>th</sup>, Women’s Own Resource Centre in South River*

This event was attended by a member of our Housing Stability team

*August 2<sup>nd</sup>, Home Hardware in Magnetawan*

This event was attended by the Communications Officer

*August 23<sup>rd</sup>, Hope’s “More than a grocery store” Clover Farm in Novar*

This event was attended by the Communications Officer, as well as a member of our Housing Stability team



Canadian Mental Health Association  
Nipissing - Parry Sound

Addictions and Mental Health Services

Harm Reduction supplies available  
Naloxone & Naloxone Training also available

# COMMUNITY EDUCATION EVENTS

All summer in East Parry Sound

**JULY**

- July 5- Foote's General Store in Nippissing
- July 12- Mill Bay Meat Market in Restoule
- July 19- Women's Own Resource Centre in South River

**AUGUST**

- August 2- Home Hardware in Magnetawan
- August 16- Alderdale General Store
- August 23- Novar General Store

**CONTACT US:**

Kathy Stevenson:  
1-705-384-5392 ext. 4280

Aaron Goodchild:  
1-705-746-4264 ext. 2223



**Municipal Presentations**

On August 28<sup>th</sup>, myself and our Communications Officer were pleased to provide the Tri-Council representing the Township of Ryerson, the Village of Burk’s Falls & the Township of Armour with a presentation about the DSSAB. This presentation included an overview of the DSSAB’s programs and services, and how we can help members of their community. The Tri-Council expressed their appreciation to DSSAB staff for the important work they do. This was part of a series of municipal presentations taking place over the next year.



**Licensed Child Care Programs**

<b>Total Children Utilizing Directly Operated Child Care in the District July 2023</b>						
<b>Age Group</b>	<b>Fairview ELCC</b>	<b>First Steps ELCC</b>	<b>Highlands ELCC</b>	<b>Waubeeek ELCC</b>	<b>HCCP</b>	<b>Total</b>
Infant (0-18M)	0	0	1	1	11	13
Toddler (18-30M)	15	8	15	13	25	76
Preschool (30M-4Y)	18	18	18	46	43	143
# of Active Children	33	26	34	60	79	232

Enrollment numbers remained stable for the summer months. The Licensed Child Care Programs moved their primary programming outdoors and worked with families to prepare for upcoming transitions to older age groupings and junior kindergarten. Staff coverage for summer vacations was challenging but with the support of the ISS and EarlyON teams, we were able to cover ratios.

**School Age Programs**

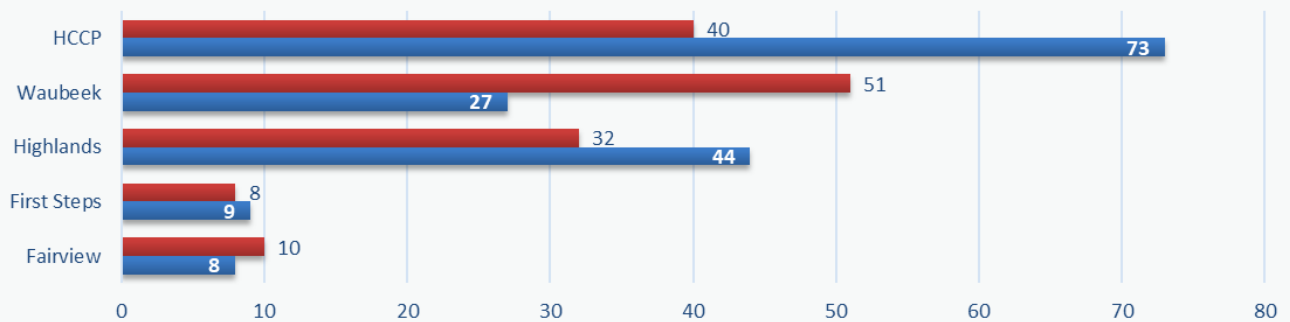
**July 2023**

Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	N/A		
Mapleridge Before School	N/A		
Mapleridge Summer Program	13	7	
St. Gregory’s After School	N/A		
Sundridge Centennial After School	N/A		
Land of Lakes After School	N/A		
Home Child Care	56	11	2
# of Active Children	76		

Mapleridge Public School licensed summer school age care was fully booked with a small waitlist. We have 2 full-time staff supporting the program and have enrolled children ages 4 – 6 years. The program coordinated with the Powassan GAP for the older aged children.

**Directly Operated Child Care Waitlist by Program**

**July 2023**



As shown in the above chart, the blue bar reflects families that are currently seeking care and space is unavailable while the red bar indicates families that have requested a space after December 31, 2023. Waubeek has had the largest increase in waitlist numbers especially families seeking infant care. As of July, there were 14 infants on the Waubeek waitlist, and in January 2024 that number increases to 45.

## Inclusion Support Services

<b>July 2023</b>							
<b>Age Group</b>	<b>EarlyON</b>	<b>Licensed ELCC's</b>	<b>Monthly Total</b>	<b>YTD Total</b>	<b>Waitlist</b>	<b>New Referrals</b>	<b>Discharges</b>
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	1	9	10	16	0	0	0
Preschool (30M-4Y)	6	35	41	54	1	1	1
School Age (4Y+)	4	26	30	39	1	0	1
Monthly Total	11	70	81	-	2	1	2
YTD Total	12	78	-	108	30	22	10

Resource consultants continued to support school age children that attended licensed summer child care programs across the district. Support in the EarlyON programs decreased as most community satellite locations closed for the summer months.

## EarlyON Child and Family Programs

<b>July 2023</b>		
<b>Activity</b>	<b>July</b>	<b>YTD</b>
Number of Children Attending	813	4,974
Number of New Children Attending	37	277
Number of Adults Attending	528	3,154
Number of Virtual Programming Events	1	28
Number of Engagements through Social Media	1,955	4,347
Number of Views through Social Media	9,396	58,262

EarlyON facilitators set up community “pop-up” programs where most communities in the district were being visited at outdoor locations. Regular programming activities are being offered.

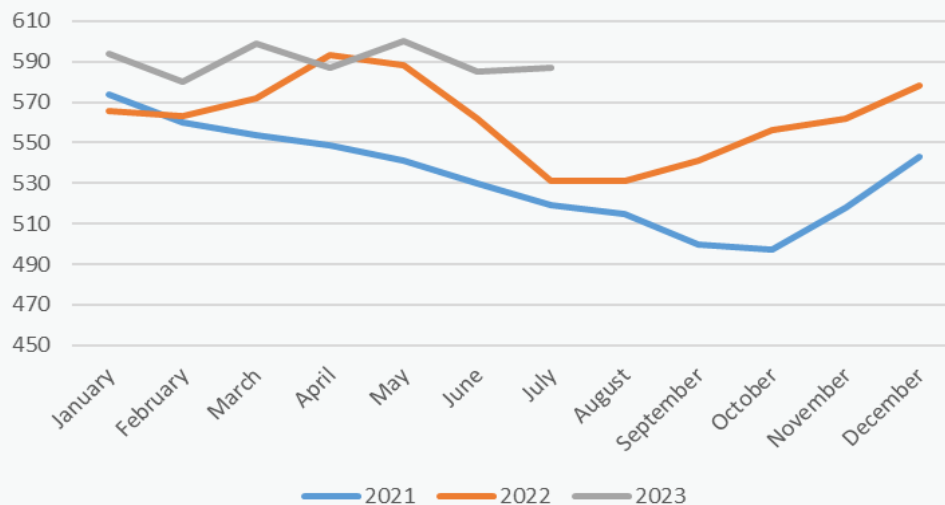
**Funding Sources for District Wide Childcare Spaces  
July 2023**

<b>Active</b>	<b># of Children</b>	<b># of Families</b>	<b>Funding Source - New</b>	<b># of Children</b>	<b># of Families</b>
CWELCC*	110	107	CWELCC	8	8
CWELCC Full Fee	186	185	CWELCC Full Fee	3	3
Extended Day Fee Subsidy	10	10	Extended Day Fee Subsidy	7	7
Fee Subsidy	99	77	Fee Subsidy	70	51
Full Fee	12	11	Full Fee	2	2
Ontario Works	12	9	Ontario Works	3	3
<b>Total</b>	<b>429</b>	<b>399</b>	<b>Total</b>	<b>93</b>	<b>74</b>

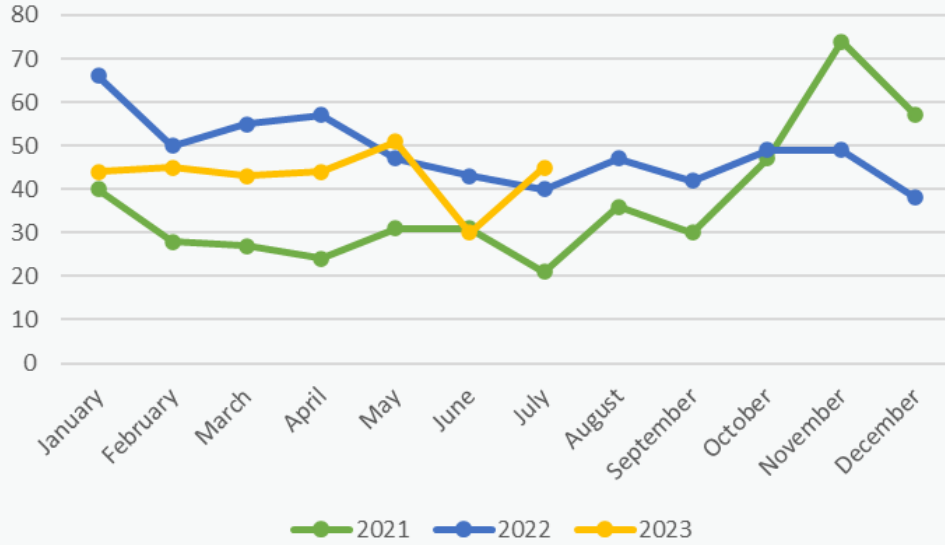
<b>Funding Source - Exits</b>	<b># of Children</b>	<b># of Families</b>
Fee Subsidy	3	3
Ontario Works	2	1
<b>Total</b>	<b>5</b>	<b>4</b>

\* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

**Ontario Works Caseload**



### Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



**Ontario Works applications**

**2** ▼  
Average received per business day

**45**  
Received Jul 2023

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**Emergency Assistance applications**

**1** ▲  
Average received per business day

**30**  
Received Jul 2023

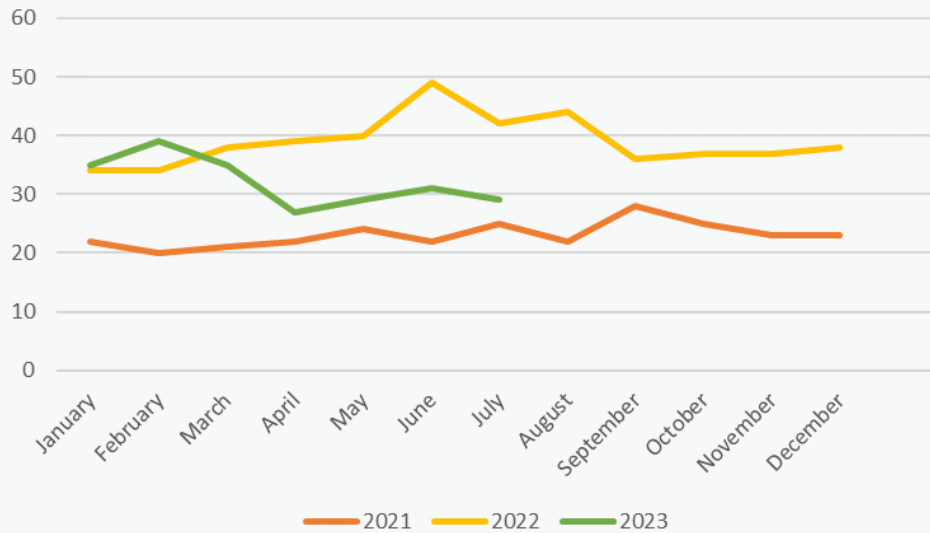
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**Average number of business days from screening to grant**

**0.9** ▼  
Ontario Works

**0.3** ▼  
Emergency Assistance

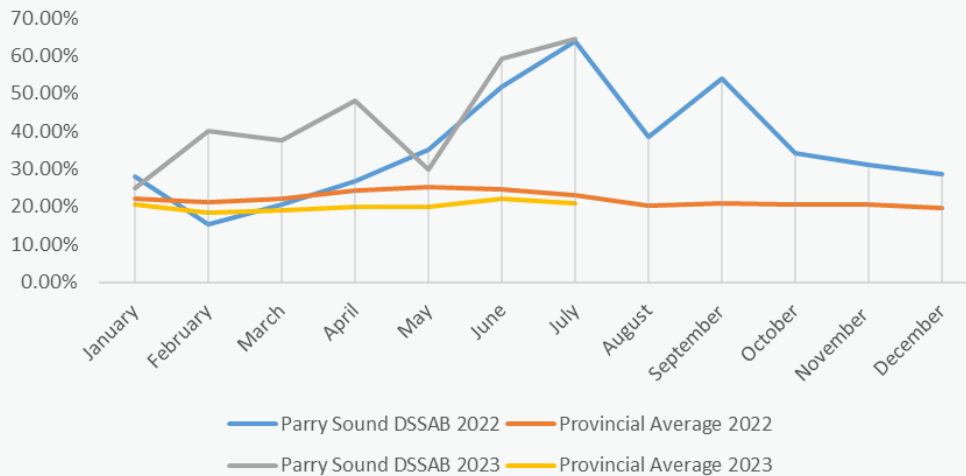
### ODSP Participants in Ontario Works Employment Assistance



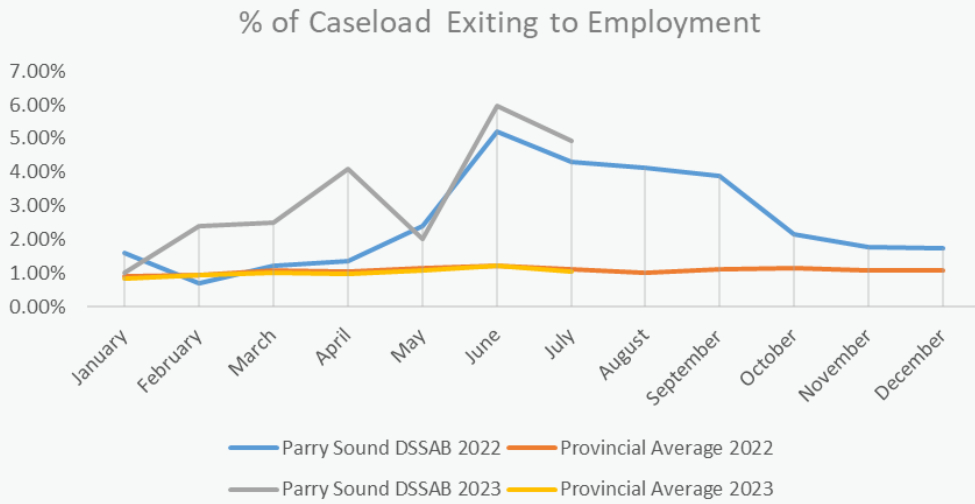
The OW caseload as of the end of July was **587** (there are 945 beneficiaries in total). We are supporting **29** ODSP participants in our Employment Assistance program. We also have **56** Temporary Care Assistance cases. Intake also remains steady. We had **45** Ontario Works Applications and **30** applications for Emergency Assistance in July which does not indicate a typical summer slowdown.

### Employment Assistance & Performance Outcomes

% of Closures Exiting to Employment

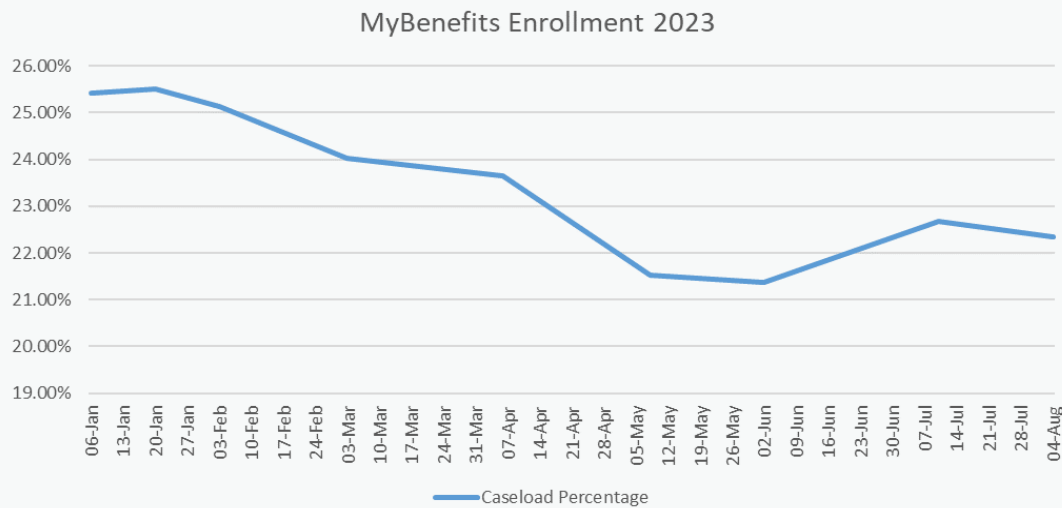






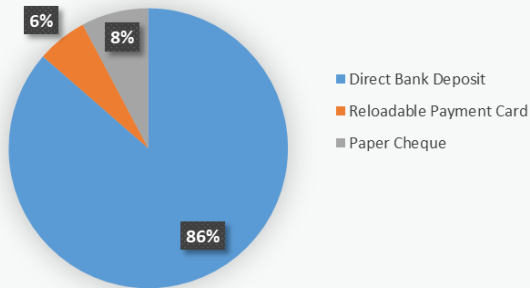
Despite a small decline in our Employment Outcome Performance in May, the program bounced back with a tremendous June and July, where we exceeded our performance from last year and far exceeded the provincial average. We also finished #1 in the Northeast. Additionally, an average of 8.9% of the caseload exited the program over June and July.

### MyBenefits Enrollment 2023



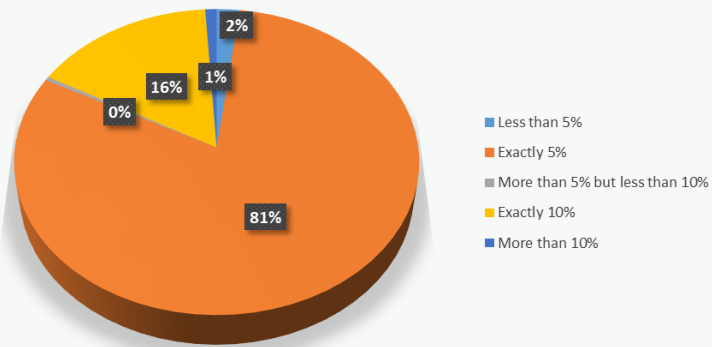
### DBD Enrollment

Payment Receipt Method  
July 2023



### Overpayment Recovery Rate

July 2023



**Housing Stability Program - Community Relations Workers**

Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

<b>July 2023</b>		
<b>Income Source</b>	<b>East</b>	<b>West</b>
Senior	6	16
ODSP	11	28
Ontario Works	4	13
Low Income	16	29

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

<b>July 2023</b>		
<b>Income Source</b>	<b>East</b>	<b>West</b>
Senior	13	20
ODSP	11	12
Ontario Works	8	15
Low Income	9	37

Contact/Referrals

<b>July 2023</b>	<b>East</b>	<b>West</b>	<b>YTD</b>
Homeless	1	5	31
At Risk	7	3	52
Esprit Outreach Homeless	1	1	5
Esprit Outreach at Risk	0	3	10
Esprit in Shelter		1	9
Program Total			107

Short Term Housing Allowance

	<b>Active</b>	<b>YTD</b>
July 2023	10	37

Housing Stability: Household Income Sources and Issuance from HPP:

<b>July 2023</b>	<b>Total</b>	<b>HPP</b>
<b>Income Source</b>		
Senior	3	\$490.32
ODSP	12	\$7,408.66
Ontario Works	11	\$3,474.06

<b>July 2023</b>	<b>Total</b>
<b>Reason for Issue</b>	
Utilities/Firewood	\$1,696.73
Transportation	\$36.00
Food/Household/Misc	\$10,450.93
Emergency Housing	\$1,558.63
<b>Total</b>	<b>\$13,742.29</b>

**Ontario Works: Household Income Sources and Issuance from HPP**

<b>July 2023</b>		
<b>Income Source</b>	<b>Total</b>	<b>HPP</b>
Senior	1	\$412.03
ODSP	7	\$3,775.86
Ontario Works	8	\$9,469.26
Low Income	3	\$308.83

<b>July 2023</b>	
<b>Reason for Issue</b>	<b>Total</b>
Rental Arrears	\$7,927.40
Utilities/Firewood	\$1,000.00
Transportation	\$177.32
Food/Household/Misc.	\$4,861.26
<b>Total</b>	<b>\$13,965.98</b>

**By-Name List Data  
September 2021– July 2023**



**Housing Programs**

**Social Housing Centralized Waitlist Report  
July 2023**

	<b>East Parry Sound</b>	<b>West Parry Sound</b>	<b>Total</b>
Seniors	42	106	148
Families	123	399	522
Individuals	480	188	668
<b>Total</b>	<b>645</b>	<b>693</b>	<b>1,338</b>
Total Waitlist Unduplicated			440

### Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison Applications and Households Housing from the CWL

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr	11		17	6	
May	11	1		3		May	13	2	9	2	
June	15		3	2		June	9	1	2	1	
July	13	2	10	1		July	5	1	5	1	
Aug	5		17	2	1	Aug					
Sept	16		10	1	1	Sept					
Oct	14		12	6		Oct					
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
<b>Total</b>	<b>125</b>	<b>6</b>	<b>68</b>	<b>26</b>	<b>3</b>	<b>Total</b>	<b>54</b>	<b>6</b>	<b>91</b>	<b>10</b>	<b>0</b>

SPP = Special Priority Applicant

- Housing Programs had 5 new eligible applications to the centralized waitlist in the month of July
- 5 applications were cancelled; 2 requested removal, 1 had assets in excess of our asset limits, 1 was removed due to no contact, and 1 was removed due to receipt of COHB funding
- 1 new special priority application was approved
- 1 applicant was housed in July

**Parry Sound District Housing Corporation**  
**July 2023**

Activity for Tenant and Maintenance Services

	<b>Current</b>	<b>YTD</b>
Move outs	9	24
Move in	2	18
L1/L2 forms	0	5
N4 - notice of eviction for non payment of rent	0	4
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	2	8
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements	14	49
Tenant Home Visits	33	111
Mediation/Negotiation/Referrals	19	67
Tenant Engagements/Education	23	84

**Property Maintenance and Capital Projects  
July 2023**

Pest Control	8	8 buildings monitored monthly
Vacant Units	15	one-bedroom (11); multiple bedroom (4) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	6	one-bedroom market units
After Hours Calls	14	For June & July - power flickering/fire panel beeping, no hot water, hydro out, washing machine not working, OPP welfare check, security company unable to access lock box, flooding-blockage, tenant lockout, smoke detector beeping, sink leak, main entrance window damaged
Work Orders	136	Created for maintenance work, and related materials for the months of June and July
Fire Inspections		A total of 60 units were inspected for fire safety in the months of June & July

***Ongoing Challenges:***

Prices of services and materials are inflated. Wait times on certain items remains a challenge.

**Esprit Place Family Resource Centre**  
**July 2023**

<b>Emergency Shelter Services</b>	<b>July 2023</b>	<b>YTD</b>
Number of women who stayed in shelter this month	15	58
Number of children who stayed in the shelter this month	0	22
Number of hours of direct service to women (shelter and counselling)	114	685
Number of days at capacity	0	73
Number of days over capacity	0	31
Overall capacity %	62%	76%
Resident bed nights (women & children)	378	1,610
Phone interactions (crisis/support)	54	151

<b>Transitional Support</b>	<b>July 2023</b>	<b>YTD</b>
Number of women served this month	14	49
Number of NEW women registered in the program	4	5
Number of public ed/groups offered	0	3

<b>Child Witness Program</b>	<b>July 2023</b>	<b>YTD</b>
Number of children/women served this month	20	82
Number of NEW clients (mothers and children) registered in the program	3	20
Number of public ed/groups offered	3	5





# Restoration Festival

## FRIDAY, OCTOBER 13

6:30PM AT THE NEAR NORTH ENVIRO EDUCATION CENTRE (NNEEC)  
140 MAIN ST, SUNDRIDGE

**CAROLINE MARIE BROOKS**  
LIVE MUSIC PERFORMANCE

**JILLIAN PEEVER**  
DANCE PERFORMANCE  
WITH CHOREOGRAPHY BY ANNE-MARIE HOOD

**PARRY SOUND FRIENDSHIP CENTRE DRUMMING GROUP**  
LIVE MUSIC PERFORMANCE

## SATURDAY, OCTOBER 14

**PHRAG FIGHTERS**  
WITH MARILEE KOENDERINK  
INVASIVE SPECIES REMOVAL EVENT  
8:30AM · 107 MAIN ST, SUNDRIDGE

**RESTORATIVE CANOE EXPERIENCE  
ON THE MAGNETAWAN RIVER**  
WITH KRISTEN CALLOW  
1PM · MAGNETAWAN CENTENNIAL PARK  
MAGNETAWAN

**GENTLE SENIORS MOVEMENT CLASS**  
WITH CORINNE ALICE  
10AM · BURK'S FALLS  
ARMOUR & RYERSON MEMORIAL ARENA

**DALA**  
LIVE MUSIC PERFORMANCE  
8PM · ABOUT LIVE MUSIC  
60 ONTARIO ST, UNIT 1, BURK'S FALLS

## SUNDAY, OCTOBER 15

12 PM AT WISEMAN'S CORNER SCHOOLHOUSE  
112 MIDLOTHIAN ROAD, RYERSON TOWNSHIP

**INDIGENOUS KNOWLEDGE SHARING CEREMONY AND MEDICINE WALK**  
WITH TIM WATKINSON



# RESTORATION FESTIVAL OCT 13 - 15

Restoration Festival is an annual celebration of nature and art. We have an exciting line-up this year with events in Burk's Falls, Magnetawan, Ryerson, and Sunridge!

Join us at the **NEAR NORTH-ENVIRO EDUCATION CENTRE** on **Oct 13** for an evening of art performances featuring **CAROLINE MARIE BROOKS, JILLIAN PEEVER**, and the **PARRY SOUND FRIENDSHIP CENTRE DRUMMING GROUP**.

Check out on of the four restoration events on **Oct 14** including an **invasive species removal event, a seniors movement workshop, a restorative canoe experience**, and an evening concert with Juno nominated **DALA**.

Help us close the festival on **Oct 15** with an Indigenous Knowledge Sharing Ceremony and Medicine Walk with **TIM WATKINSON** at the **WISEMAN'S CORNER SCHOOLHOUSE**.

Tickets for all events are limited so please register soon to ensure your space. Please share this note and the festival poster below with your friends. Happy Thanksgiving and we hope to see you in a couple of weeks!

REGISTER HERE





## Housing for Healthcare Engages Community for Rental Opportunities

Partnering with MedsHousing supports Muskoka and area health care partners

*(Monday, October 2, 2023, Muskoka, ON)* – Muskoka Algonquin Healthcare (MAHC) is enhancing its Housing for Healthcare program by partnering with MedsHousing for a one-stop platform to bridge the housing gap for healthcare workers.

To support the hospitals' recruitment and retention efforts, MAHC launched Housing for Healthcare in October 2022 to help staff find affordable local housing that meets their needs in Muskoka.

"The initial campaign attracted enormous community response through the fall and winter, and more than a dozen hospital staff successfully found housing," says Diane George, Vice President of Integrated Care, Patient Services & Quality. "The success of the campaign also presented opportunities for improvements and adjustments to enhance the experience for both landlords and prospective tenants while also helping health care partners like the area family health teams, Muskoka and Area Ontario Health Team, and the Northern Ontario School of Medicine University meet their goals of connecting healthcare workers with housing needs."

By acting on feedback, the partnership with MedsHousing was formed to help medical/allied healthcare professionals find both short- and long-term accommodation in the region. MedsHousing is a robust platform for connecting people working in healthcare with landlords seeking tenants.

MedsHousing provides landlords with the flexibility to directly manage and/or change descriptions in their listings, photos, calendar availability and rental rates, while providing prospective tenants streamlined searching to match their unique needs with specific rental criteria. The MedsHousing.com platform is expertly designed to help landlords and health care tenants connect directly with each other, enabling MAHC to focus on ensuring the best healthcare for our communities.

Do you have a housing opportunity you are interested in listing? Until December 31, 2023, take advantage of the MAHC100 promotion code for a six-month free MedsGold listing for all new listings within the catchment area (eligible postal codes: P1H, P1L, P1P, P0A, P0B, P0C, P0E). Please note, the promo code will not apply if you select a MedsBasic listing, or your property is located outside of the defined postal codes.

Just as each landlord has a unique accommodation, each tenant has unique housing needs. In our local community, the most sought-after units typically feature the following:

- 1-2 bedrooms
- Located within a 10-minute drive to either HDMH or SMMH

- Furnished (move-in ready for short-term rentals)
- Unfurnished (long-term rentals)
- Professional, uncluttered photos (kitchen, bedroom(s), bathroom(s), living room, exterior)
- Pet-friendly, or willing to consider pet(s)
- \$1500-\$2000 inclusive of utilities and amenities such as high-speed internet, laundry, parking, snow removal

For more information, visit [www.mahc.ca/housingforhealthcare](http://www.mahc.ca/housingforhealthcare) or email us at [housingforhealthcare@mahc.ca](mailto:housingforhealthcare@mahc.ca).

-30-

*Muskoka Algonquin Healthcare (MAHC) is a multi-site health care organization accredited with exemplary standing that provides acute care services at the Huntsville District Memorial Hospital and South Muskoka Memorial Hospital in Bracebridge. Find out more about Muskoka Algonquin Healthcare by visiting [www.mahc.ca](http://www.mahc.ca). Connect with us on [Twitter](#), [Facebook](#) and [Instagram](#).*

**For more information or to arrange an interview, please contact:**

Allyson Snelling, Manager, Communications & Stakeholder Engagement  
705-789-2311 ext. 2544; [allyson.snelling@mahc.ca](mailto:allyson.snelling@mahc.ca)



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Heritage Centres  
Watt Century Farm House  
827 Chetwynd Road  
Armour Township  
  
Wiseman's Corner Schoolhouse  
112 Midlothian Road  
Ryerson Township

## MINUTES

### Burk's Falls & District Historical Society

### Fell Homes, Burk's Falls

### Monday, September 18, 2023

Members Present: Diane Brandt – President  
Nieves Guijarro – Vice-President  
Charlene Watt – Secretary  
Jarv Osborne  
Jenny Hall  
Peter Hall  
Krista Trulsen  
Barry Burton

Guest: Colin Love, Magnetawan River Nature Hub

The Members present constituted a quorum.

#### **Call to Order:**

The meeting was called to order at 7:06 p.m.  
Diane Brandt in the Chair.

#### **Welcome:**

Diane welcomed Members and Guest, Colin Love. Regrets from Ryan Baptiste.  
Introductions were made.

#### **Approval & Amendments of the Minutes of the Last Meeting:**

Acceptance and adoption of the August 21, 2023 Meeting Minutes as circulated: **Moved by Barry Burton, Seconded by Krista Trulsen. Carried**

#### **Treasurer's Report:**

Treasurer's / Financial Report presented by Diane Brandt. Main bank account balance was \$11,207.50 on August 31, 2023. The lottery account has been closed and the balance of \$65.00 has been transferred to the general account, plus the \$25.00 membership fee. Expenses included \$200.00 for yearbook purchases, \$13.50 for book binding from Staples, and \$16.46 for supplies from Home Hardware. Armour Township will be issuing a payment in the amount of \$502.15 for the balance owing from the student wages for the season. Student wages for 2023 were \$4,497.85. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Jarv Osborne, Seconded by Krista Trulsen. Carried**



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### **Delegation:**

In follow up to last month's meeting, Colin Love, from the Magnetawan River Nature Hub, presented to Members an overview of the Restoration Festival and the teepee that is to be set up at the Wiseman's Corner Schoolhouse. Questions were asked and answered. The event intends to bridge music, culture, ecological awareness, and local environmental initiatives and includes Indigenous teachings on the importance of connection to land. Tim Watkinson, a local First Nation's resident is co-ordinating the event with Colin. Restoration Festival will be held from Friday, October 13 to Sunday, October 15, 2023. The hours are to be determined and admission will be by donation. The teepee display will host a ceremony on the Sunday and include drummers, Indigenous teachings, a fire and water ceremony and more. The Friday and Saturday events will be held elsewhere. There is hope that the Festival will expand into an ongoing relationship with the Historical Society and local schools in Almaguin. Colin will forward Charlene Watt a poster once it has been created to assist in promoting the Festival. The teepee will be set up on the weekend of Restoration Festival.

### **Correspondence:**

There was no correspondence.

### **Committee Reports:**

#### **Wiseman's Corner Schoolhouse Update:**

Members reviewed the resolution from the Township of Ryerson dated September 12, 2023 supporting the Magnetawan River Nature Hub's Restoration Festival on the property. Diane advised Members that Home Depot donated a board for a shelf at the heritage centre. There is a Clark, Howe, Waters and Knight Brothers Algonquin Corporation sign that requires replacement and a local artist will be replicating the sign at an estimated cost of \$100-\$200. The schoolhouse will be open throughout the fall by chance. Diane informed Members that the broom vacuum is not effective for proper cleaning of the floors and walls. **Motion to approve the purchase of a canister vacuum for the schoolhouse up to a maximum cost of \$300: Moved by Barry Burton, Seconded by Nieves Guijarro. Carried**

#### **Watt Farm House Update:**

Diane provided a verbal update to Members to advise that Abell Pest Control performed exterior cluster fly treatment of the farm house and inspected all areas of concern. The stairlift is not operating properly and requires servicing. Diane will open the farm house up to visitors on Saturdays and Sundays by chance throughout the winter. A Remembrance Day display will be set up for the fall. The new steel building is still in the early construction phase and walls are expected in the coming weeks.



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**General Business:**

There was no general business.

**New Business:**

Halloween: Charlene presented to Members a draft flyer promoting the Halloween Party with the Burk's Falls Lions Club and the Burk's Falls Legion. Charlene is to meet with the Lions Club on September 21, 2023 to discuss partnering with the local non-profit organizations to host the Halloween event at the Burk's Falls Arena. The annual event has been hosted on Halloween night for well over 40 years and continuing the tradition is important. The community is lacking volunteers and by partnering, it will ensure continued success. Charlene has also drafted letters to the Township of Ryerson and Township of Armour to request a donation to support the purchase of candies and treats. A letter will not be sent to the Village of Burk's Falls as they allow the use of the facility, free of charge. Charlene will have a full report for members at the next meeting. Member volunteers to date include Diane, Nieves, Barry and his wife, Lorraine. Barry and Lorraine will be dressed in authentic medieval clothing.

Donations:

Jenny Hall offered to donate Victorian undergarments to the Historical Society. Members accepted the donation. Diane Brandt informed Members that a male mannequin will be donated to the Historical Society by Tracey Fowler. Members were thankful for the donations.

**Adjournment:**

The next meeting will be held on Monday, October 16, 2023 at Fell Homes. There being no further business, **Krista Trulsen moved to adjourn the meeting at 7:51 p.m.**

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Recorded by  
Charlene Watt, Secretary &  
Deputy Treasurer

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Approved by  
Diane Brandt, President