

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA

January 28, 2025 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office **prior to the meeting for meeting access and availability of limited in-person seating.**

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance:

1.2 Announcement: This meeting is being recorded

1.3 Motion to adopt the agenda as presented. **(R)**

2. ADOPTION OF MINUTES:

2.1 Adoption of minutes from the regular meeting on January 14, 2025, and the special meeting on January 16, 2025. **(R)**

3. DECLARATION OF PECUNIARY INTEREST:

4. DELEGATIONS AND PRESENTATIONS: None registered

5. REPORTS:

5.1 **CLERK:** The 2025 Annual FONOM Conference
North Bay, May 5th – May 7th, 2025 **(R)**

5.2 **CAO/TREASURER:** 2025 Draft Fire Budget **(R)**,
2025 Draft RTO Budget. **(R)**

6. COMMUNICATION ITEMS:

6.1 Town of Kearney Resolution: 2024-398: Letter to Minister of Municipal Affairs & Housing, Paul Calandra, Ministers letter on ARU's. **(R)**

6.2 Joint Building Committee 2025 Budget. **(R)**

6.3 OPP Board Appointments. **(R)**

6.4. General Correspondence

- Joint Building Committee Ryerson 2024 Summary.
- Joint Building Committee 2024 Summary.
- Joint Building Committee number of permits 2024.
- Joint Building Committee 5-year Average Fee Collected.
- Joint Building Committee 5-year Permit Fee Average.
- Joint Building Committee January draft minutes
- Historical Society November Meeting Minutes.
- Historical Society annual general meeting notice
- Almaguin Community Economic Development draft 2024 annual report.
- Almaguin Community Economic Development November meeting minutes.
- Almaguin Community Economic Development 2025 draft workplan.
- Almaguin Highlands Healthcare January meeting minutes.
- Kearney Resolution 2024-399 AHHC Cost Recovery
- Northern Ontario Service Deliverers Association Homelessness Research.
- Regional Fire Services Committee November meeting minutes.
- Library 2025 Budget.
- Letter from Honorable Lisa Thompson – Enabling Opportunity: Ontario's Rural Economic Development Strategy

7. CONFIRMING BY-LAW:

7.1 Confirm the meetings of Council **(R)**

8. CLOSED:

8.1 Resolution to move to a closed meeting pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (f) as the subject matter being considered is regarding subject to solicitor-client privilege including communications necessary for that purpose; The general nature of the closed meeting is to discuss legal matters. **(R)**

9. IMPORTANT DATES:

February 11, 2025, Regular Meeting 6:00 p.m.

10. ADJOURNMENT: **(R)**

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: January 28, 2025 AT 6:00 P.M.

Item # 1.3 on Agenda Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council adopt the January 28, 2025 agenda as circulated.

Item # 2.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that the minutes from the regular meeting on January 14, 2025 and the special meeting on January 16, 2025 be adopted as circulated.

Item # 5.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that the Ryerson Township Council authorize:

to attend the Federation of Northern Ontario Municipalities (FONOM) May 5-7, 2025, in North Bay.

Item # 5.2 on Agenda Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approve the amendments to the final 2025 Burks Falls and District Fire Department Budget for presentation at the Tri-Council meeting February 24, 2025.

Item # 5.2 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council approve the amendments to the final 2025 RTO Budget for presentation at the Tri-Council meeting February 24, 2025.

Item # 6.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council support resolution #2024-098 from The Town of Kearney regarding the letter sent to the Minister of Municipal Affairs and Housing, Paul Calandra, pertaining to the changes made to the Planning Act through the More Homes Built Faster Act, 2022 and the Cutting Red Tape to Build More Homes Act, 2024.

Item # 6.2 on Agenda Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council supports the resolution from the Joint Building Committee 2025-006 recommending the 2025 JBC Budget as presented in the amount of \$359,850.00.

Item # 6.3 on Agenda Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that the Council of the Township of Ryerson hereby appoint the following individuals to the Almaguin Highlands OPP Detachment Board, with terms and responsibilities in accordance with the *Community Safety and Policing Act, 2019*, to serve until November 14, 2026

- Joe Lumley, Township of Perry, Council Representative
- Dan Robertson, Township of Ryerson, Council Representative
- Neil Scarlett, Township of Machar, Council Representative
- Kevin Noaik, Township of Strong, Council Representative
- Robert Sutherland, Community Representative
- Krista Miller, Community Representative

And further that Council of the Township of Ryerson supports the Township of Perry remain as the lead municipality for the Almaguin Highlands OPP Board, whereas the Perry Township Deputy Clerk or designate acts as Secretary to the Board until a time when the Board formally appoints a Secretary;

And further that Council of the Township of Ryerson supports paying its 1/12th share of annual Insurance Costs for the Almaguin Highlands OPP Detachment Board, as deemed required to protect the Board and its members, once the Insurance Provider and coverage details has been determined;

And further that Council of the Township of Ryerson supports paying its 1/12th share of any other costs associated with the Almaguin Highlands OPP Detachment Board, as required under O.Reg 135/24, including remuneration and travel costs for the Provincial Appointee and any other matters, programs, or items in which the OPP Detachment Board formally enact.

Item # 7.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # ___-25, being a By-law to confirm the meetings of Council and further; That By-Law # ___-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 28th day of January 2025.

Item # 8.1 on Agenda Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that we move to a closed meeting at _____ p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (f) as the subject matter being considered is regarding subjects to solicitor-client privilege including communications necessary for that purpose; The general nature of the closed meeting is to discuss legal matters.

Item # 10. on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that we do now adjourn at _____. The next regular meeting is February 11, 2025 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

January 14, 2025 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **January 14, 2025** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically: Mayor Sterling, Councillors: Abbott, Miller, Patterson and Robertson.

Staff in attendance: Brayden Robinson, Nancy Field, Joe Readman and Jason Newman.

Public attending in person or electronically: Roman Kaczynski, and Nieves Guijarro

Notice of this meeting was posted on the website.

2. ADOPTION OF AGENDA

R- 01 - 25 Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council adopt the January 14, 2025 agenda as circulated.

(Carried)

3. ADOPTION OF MINUTES

R- 02 - 25 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that the minutes from the regular meeting on December 10, 2024 be adopted as circulated.

(Carried)

4. DECLARATION OF PECUNIARY INTEREST: None noted.

5. REPORTS:

BY-LAW: Jason Newman, By-law Enforcement Officer provided Council with a year-end report for by-law services for 2024. Questions were asked and answered.

PUBLIC WORKS: Joe Readman, Fire Chief provided Council with a year-end report for 2024. Questions were asked and answered.

CLERK: Nancy provided Council with a report on the site plan control for B-061/21, and a report for consent application B-049-24 for 1668840 Ontario Limited. Questions were asked and answered. Resolution noted below for the consent application.

A report was also provided with amendments to the 2025 Council meeting schedule.

R- 03 - 25 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council approve Consent Application B-049/24, Concession 6, Lot 4 & 5, in Ryerson Township. The following conditions will apply:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the

Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the centre line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires one copy of the draft reference plan, two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.
- As a condition of severance, the Applicant shall enter into a site plan agreement with the township to identify building envelopes and the setbacks from the environmentally sensitive areas, steep slopes, and the two aggregate pits. The Applicant will register the agreement on title prior to consent approval.
- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.

(Carried)

CAO/TREASURER: Brayden provided Council with the Q4 budget variance report, questions were asked and answered.

The Tax By-laws a By-law to appoint a Deputy Fire Chief were brought to council. Resolutions are noted.

Brayden provided a report with updates on the fire hall.

R- 04 - 25 Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill # 01-25, being a By-law to impose a penalty charge for non-payment of current taxes and further; That By-Law # 01-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 14th day of January 2025.

(Carried)

R- 05 - 25 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # 02-25, being a By-law to impose an interest charge for non-payment of tax arrears and further; That By-Law # 02-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 14th day of January 2025.

(Carried)

R- 06 -25 Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 03-25, being a By-law provide for an interim tax levy for 2025 and further; That By-Law # 03- 25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 14th day of January 2025.

(Carried)

R- 07 - 25 Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 04-25, being a By-law to Appoint an Acting Deputy Fire Chief and further; That By-law # 04-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 14th day of January 2025.

(Carried)

COUNCIL REPORTS:

Councillor Patterson spoke to Council regarding the Cost Recovery Discussion paper for 150 Huston. Council had a discussion, and questions were asked and answered.

Councillor Abbott spoke to Council regarding the Geotech Report for the Library Build.

6. COMMUNICATION ITEMS

R- 08 - 25 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # 05-25, being a By-law to Appoint a Deputy Chief Building Official and further; That By-Law # 05-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 14th day of January 2025

General Information Items Received:

- Council received the Joint Building Committees December permit summary.
- Council received the Municipal Emergency Control Training & Exercise Summary.
- Council received the Algonquin Healthcare Stats.

7. CONFIRMING BY-LAW

R- 09 -25 Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 06-25, being a By-law to confirm the meetings of Council and further; That By-Law # 06-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 14th day of January 2025.

(Carried)

10. ADJOURNMENT:

R- 10 -25 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that we do now adjourn at 7:22 p.m. The next regular meeting is January 28, 2025 at 6:00 p.m.

(Carried)

MAYOR

CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

SPECIAL COUNCIL MEETING

MINUTES

Thursday, January 16, 2025

A special meeting of Council was held Thursday, January 16, 2025 at 6:00 p.m. The purpose of this meeting was to discuss negotiations for shared services.

Members of Council were notified of this special meeting by email and phone on January 15, 2025, the public was notified of this meeting by posting of this special meeting agenda on January 15, 2025.

Members of Council in attendance: Mayor Sterling and Councillors Abbott, Patterson, and Robertson.

Regrets: Councillor Miller.

Staff in attendance: Brayden Robinson and Nancy Field.

Mayor Sterling called the meeting to order at 6:00 p.m.

DECLARATION OF PECUNIARY INTEREST: None declared.

CLOSED MEETING:

Council moved to a closed meeting at 6:01 p.m.

Council discussed the matters it was permitted to under the resolution authorizing the public exclusions and returned to the open meeting at 7:11 p.m.

RESOLUTIONS:

SP. R – 1 -25 Moved by Councillor Patterson, seconded by Councillor Robertson,

Be it resolved that we move to a closed meeting at 6:01 p.m. pursuant to the Municipal Act 2001, c. 25, Section 239 (2)(k) to discuss a position, plan, procedure, criteria, or instruction to be applied to negotiations. The general nature of the closed meeting is to discuss negotiations for shared services.

(Carried)

ADJOURNMENT

SP. R – 2 -25 Moved by Councillor Patterson, seconded by Councillor Abbott

Be it resolved that we do now adjourn at 7:12 p.m.

MAYOR

CLERK

2025 FONOM Conference**The Next 100 Years**

May 5, 6 and 7, 2025 at the **Best Western** 700 Lakeshore Dr, North Bay, Ontario

Delegate Registration Form

(Please complete ONE FORM for each person attending)

Name: _____

Title/Position: _____

Municipality or Organization: _____

Address: _____

Postal Code: _____ E-mail: _____

Tel: _____ Fax: _____ Cell: _____

Full Delegate Package Includes all meals (2 breakfasts, 3 lunches, 4 breaks, Welcome Reception on Monday and Banquet on Tuesday), Trade Show, all sessions/workshops and a delegate kit.	By April 4 <input type="checkbox"/>	\$400
	After April 4 <input type="checkbox"/>	\$440
One Day – Monday, May 5 Includes lunch, afternoon break and Welcome Reception, all sessions on Monday, Trade Show and a delegate kit.	By April 4 <input type="checkbox"/>	\$180
	After April 4 <input type="checkbox"/>	\$210
One Day – Tuesday, May 6 Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops, Ministers' Forum on Tuesday, Trade Show and a delegate kit. Does NOT include Banquet ticket – order below.	By April 4 <input type="checkbox"/>	\$190
	After April 4 <input type="checkbox"/>	\$220
One Day – Wednesday, May 7 Includes breakfast, lunch, morning break and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a FONOM member and several sessions.	By April 4 <input type="checkbox"/>	\$180
	After April 4 <input type="checkbox"/>	\$210
Extra Banquet Ticket Any banquet attendee can note special dietary requirements below:	<input type="checkbox"/>	\$165
(Payable to the City of North Bay)	Total	\$
	HST - 13%	\$
	Final Total	\$

Send payment and completed form

to: The City of North Bay
200 McIntyre Street East
North Bay, ON P1B 8V6

Inquiries: Carrie

Arts, Culture, & Recreation
Tel: (705) 474-0626 ext. 2329
Email: fonom@northbay.ca

Please register by April 4th to obtain early bird rate. Your sent registration form by this deadline will guarantee the lower price. Payment must be received by the first day of the conference. Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday, April 4th. No refunds will be made after April 4th, 2025, however substitutions may be made without financial penalty.

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.

	A	B	U	W	X	Y	Z	AA
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2025 DRAFT BUDGET							
3	January 22, 2025							
4	Account #	Description	2022 Actual	2023 Actual	2024 Budget	2024 YTD (12/31)	2025 DRAFT BUDGET	Comments
6	OPERATING ACTIVITIES							
7	OPERATING REVENUE							
8	15-321	MVC	3,364	7,950	4,700	9,713	6,100	3-year average
9	15-321-01	Inspections	630	470	500	620	500	
10	15-321-03	Miscellaneous Revenue	41,014	8,516	3,500	2,910	3,500	Fines, burn permits
12	15-321-05	Fire Chief Shared Services	-	-	-	38,761	52,700	
14	TOTAL OPERATING REVENUE		45,008	16,936	8,700	52,004	62,800	
15								
16	OPERATING EXPENDITURES							
17	16-202	Vehicle Expense	29,198	16,275	28,800	27,054	32,000	
18	16-203	Equipment/Comm Repair	11,280	11,358	12,800	15,520	11,600	
21	16-206	Fire Prevention Supplies	3,514	3,319	5,100	4,445	5,600	
23	16-208	Training	35,414	8,902	13,400	8,473	14,600	
25	16-209	WSIB	6,869	6,479	9,400	9,234	10,900	
26	16-210	Response Wages	41,857	82,088	95,000	102,121	97,000	
27	16-211	Wages & Empl Related Costs	183,458	195,353	217,900	229,022	225,600	
28	16-212	Insurance	30,084	33,788	36,400	37,291	39,600	
29	16-213	Building Repair/Maintenance	2,621	2,576	4,000	5,061	4,000	
30	16-214	Office Expense	18,532	17,378	18,600	18,046	17,400	
34	16-215	Air Station Fill and Maintenance	1,350	765	1,000	808	1,000	
35	16-216	PPE	5,237	465	-	217	-	
36	16-217	New Equipment/Gear	42,791	22,178	43,500	36,381	46,200	Portable radios, bunker gear, helmets, boots, station wear
37	16-218	Miscellaneous	3,474	811	1,000	3,210	1,000	
38	16-219	Snow Removal	1,803	1,931	2,100	1,510	2,100	
39	16-222	Recharge Fire Extinguishers	359	379	500	136	500	
40	16-223	Radio License	1,565	1,672	1,750	1,745	2,400	Increase in fees
41	16-224	Answering Service	1,286	1,286	1,350	1,286	1,350	

	A	B	U	W	X	Y	Z	AA
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2025 DRAFT BUDGET							
3	January 22, 2025							
4	Account #	Description	2022 Actual	2023 Actual	2024 Budget	2024 YTD (12/31)	2025 DRAFT BUDGET	Comments
42	16-225	Legal	-	6,594	1,000	2,089	1,000	
43	16-226	Office Space Rental	3,242	3,242	3,242	3,242	3,242	
44	16-229	Audit/Accounting	3,911	4,818	4,100	261	4,200	Audit fees \$3,700 per contract + \$500 for external accounting
46	16-248	Defib/Medical Supplies	403	651	500	1,376	4,000	
47		TOTAL OPERATING EXPENDITURES	428,248	422,308	501,442	508,528	525,292	
48								
49		NET OPERATING EXPENDITURES	383,240	405,373	492,742	456,525	462,492	
50								
52	CAPITAL TRANSACTIONS							
53	CAPITAL REVENUE							
54	15-321-02	Donations	555	500	100	-	100	
56	15-328	Proceeds on sale of Capital Assets	-	-	10,000	10,000	-	
59		TOTAL CAPITAL REVENUE	555	500	10,100	10,000	100	
60								
61	CAPITAL EXPENDITURES							
62	16-221	Capital Purchase	273,286	8,805	719,400	760,855	1,480,200	
67	Debt Repayment							
68	16-212-1	Tanker Loan - interest	5,318	4,537	3,733	3,733	2,905	
69	16-212-2	Tanker Loan - principal	25,740	26,510	27,303	27,303	28,120	
70	16-212-3	Fire Hall Loan - interest	-	-	-	-	18,305	Interest on construction financing
71								
72		TOTAL CAPITAL EXPENDITURES	304,343	39,852	750,436	791,891	1,529,530	
73								
74		NET CAPITAL EXPENDITURES	303,788	39,352	740,336	781,891	1,529,430	
75								
76	NET EXPENDITURES		687,028	444,724	1,233,078	1,238,416	1,991,922	
77								
78	MUNICIPAL CONTRIBUTIONS							

	A	B	U	W	X	Y	Z	AA
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2025 DRAFT BUDGET							
3	January 22, 2025							
4	Account #	Description	2022 Actual	2023 Actual	2024 Budget	2024 YTD (12/31)	2025 DRAFT BUDGET	Comments
79	15-621 A	Armour (47.84%)	328,674	212,756	589,905	592,458	952,935	
80	15-621 B	Burk's Falls (28.6%)	196,490	127,191	352,660	354,187	569,690	
81		Ryerson (23.56%)	161,864	104,777	290,513	291,771	469,297	
82			687,028	444,724	1,233,078	1,238,416	1,991,922	

BREAKDOWN OF DRAFT 2025 FIRE BUDGET

01/22/2025

Account #	Heading	Item Description	Cost	Total
16-202	Vehicle Expense	Safety Inspection	\$6,000	
		Undercoating	\$1,000	
		Fuel	\$15,000	
		Aerial Test	\$4,500	
		ATV Tracks on & Tires Off	\$1,500	
		Miscellaneous (batteries, tires, lights, etc)	\$4,000	
				\$32,000
16-203	Equip/Comm Repair	Pump and ladder testing	\$3,100	
		Bunker gear cleaning	\$2,500	
		Annual flow testing	\$1,700	
		Annual Fit testing	\$1,000	
		Maintenance on comm tower	\$300	
		Miscellaneous (radio batteries, etc)	\$3,000	
				\$11,600
16-208	Training			
		Training props	\$2,000	
		Professional memberships (O AFC, FPO)	\$800	
		Fireworks certification	\$1,500	
		NEFEC registration	\$6,300	
		Option for firefighters to attend RTC	\$4,000	
				\$14,600
16-210	Volunteer Fire Wages	COLA adjustment to 2024 firefighter pay grid	\$95,000	
				\$95,000
16-213	Building Maintenance	Cleaning supplies	\$500	
		Contracted cleaning services	\$500	
		Unanticipated building repairs	\$3,000	
				\$4,000
16-214	Office Expenses	Office cleaning	\$2,500	
		Printer	\$1,000	
		Phone and internet	\$7,500	
		Utilities	\$5,000	
		Supplies including FPO	\$1,400	
				\$17,400
16-215	Air Station Fill & Maint	Service contract on air station (1/4 share)	\$1,000	

				\$1,000
16-217	New Equipment/Gear	Bunker gear- 4 sets	\$12,000	
		Structural/auto-x gloves, balaclavas	\$3,000	
		Hats, t-shirts, and station wear	\$3,500	
		Hoses and nozzles	\$4,500	
		Hand tools	\$2,500	
		SCBA cylinders	\$8,000	
		Foam	\$1,700	
		Smoke alarms and CO2 detectors	\$1,000	
		Radios	\$5,000	
		Share of RDC group purchase	\$1,500	
		Other miscellaneous	\$3,500	
				\$46,200
16-221	Capital Purchases	Fire hall build project	\$1,476,200	
		FirePro Software	\$8,500	
		New Printer	\$4,000	
				\$1,488,700

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South East Parry Sound Regional Fire Training Committee
2025 Draft Budget
January 22, 2025

	Expenses	2024 Budget	2024 Actual	2025 Draft Budget
	Administration	2,000	2,000	2,000
	Expense Allowance	2,000	1,846	2,000
	Training Program	81,408	81,408	81,408
	Total	85,408	85,254	85,408

		Percentage	Share of 2024 Budget	Share of 2025 Budget
Burk's Falls and District		20%	17,082	17,082
Kearney		20%	17,082	17,082
Magnetawan		20%	17,082	17,082
McMurrich/Monteith		20%	17,082	17,082
Perry		20%	17,082	17,082
			85,408	85,408

Burk's Falls and District	2024 Budget	2025 Budget
Armour (47.84%)	8,172	8,172
Burk's Falls (28.6%)	4,885	4,885
Ryerson (23.56%)	4,024	4,024
	17,082	17,082



8 Main Street, P.O. Box 38, Kearney, Ontario POA-1M0

Ph.# (705) 636-7752 Fax # (705) 636-0527

<https://townofkearney.ca> email admin@townofkearney.ca

December 19, 2024,

Dear Hon. Paul Calandra, Minister of Municipal Affairs and Housing,

Thank you for your recent communication regarding the changes to the Planning Act through the More Homes Built Faster Act, 2022, and the Cutting Red Tape to Build More Homes Act, 2024.

While we appreciate the government's efforts to address the housing supply crisis by promoting the creation of additional residential units (ARUs), we must express our concerns about the applicability of these changes in rural municipalities.

The "as-of-right" permission to develop up to three units per lot is only permitted in urban areas where municipal servicing is provided. In these areas, the demand for housing is high, and land is scarce. However, in rural municipalities, where population density is lower and land availability is not typically a constraint, these changes do not apply.

Rural municipalities often struggle with infrastructure limitations, specifically with water supply, sewage systems, and transportation networks. While these changes the Province has made does cut red tape for urban areas of Ontario, they do not address constraints rural municipalities deal with when trying to increase density without municipal servicing. Additionally, the increased residential density permitted by the amendments may not be compatible with the rural character and lifestyle that residents value.

We believe that a one-size-fits-all approach to ARU development may inadvertently overlook the distinct needs of rural communities. As municipalities in rural, Northern Ontario have before, we urge the government to consider creating tailored policies that recognize the specific conditions and requirements of rural areas, ensuring that any regulatory changes support sustainable and contextually appropriate growth.

We appreciate the opportunity to provide our feedback and look forward to working collaboratively with the Ministry of Municipal Affairs and Housing to develop solutions that are beneficial to all Ontarians and where they choose to live.

Sincerely,

Mayor, Cheryl Philip

On behalf of the Council of the Corporation of the Town of Kearney



COUNCIL RESOLUTION # 2024 - 398

Date: December 19, 2024

MOVED BY:

- Beaucage, Keven
- Pateman, Heather
- Rickward, Michael – Deputy Mayor
- Sharer, Jill

SECONDED BY:

- Beaucage, Keven
- Pateman, Heather
- Rickward, Michael – Deputy Mayor
- Sharer, Jill

WHEREAS the Council of the Corporation of the Town of Kearney has received a communication from the Minister of Municipal Affairs and Housing, Paul Calandra, regarding changes to the Planning Act through the More Homes Built Faster Act, 2022, and the Cutting Red Tape to Build More Homes Act, 2024;

AND WHEREAS this announcement from Minister Calandra does not fully address the needs of Rural or Northern municipalities;

NOW THEREFORE BE IT RESOLVED that Council confirms their desire for the attached letter to be sent to the Minister of Municipal Affairs & Housing, Paul Calandra; MPP Graydon Smith; MP Scott Aitchison; Premier Doug Ford; AMO; FONOM; ROMA and to affected municipalities in Rural/Northern Ontario for their support.

CARRIED 

DEFEATED _____

Recorded Vote Requested by: _____

Recorded Vote:	For	Opposed
Beaucage, Keven	<input type="checkbox"/>	<input type="checkbox"/>
Pateman, Heather	<input type="checkbox"/>	<input type="checkbox"/>
Philip, Cheryl – Mayor	<input type="checkbox"/>	<input type="checkbox"/>
Rickward, Michael – Deputy Mayor	<input type="checkbox"/>	<input type="checkbox"/>
Sharer, Jill	<input type="checkbox"/>	<input type="checkbox"/>

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2024-5434

November 28, 2024

Dear Head of Council:

Through the *More Homes Built Faster Act, 2022*, changes were made to the *Planning Act* to accelerate implementation of the province's additional residential unit (ARU) framework. These changes allowed "as-of-right" (without the need to apply for a rezoning) the use of up to 3 units per lot in many existing residential areas (i.e., up to 3 units allowed in the primary building, or up to 2 units allowed in the primary building and 1 unit allowed in an ancillary building such as a garage).

To support implementation of ARUs, the *Cutting Red Tape to Build More Homes Act, 2024*, made further changes to the *Planning Act* to provide me, as the Minister of Municipal Affairs and Housing, with broader regulation-making authority to remove municipal zoning by-law barriers that may be limiting the development of ARUs.

Following consultation on the Environmental Registry of Ontario, our government has taken further action to tackle the housing supply crisis and reach our goal of building more homes by amending [Ontario Regulation 299/19 – Additional Residential Units](#) to remove certain municipal zoning by-law barriers. These changes took effect upon filing.

These changes will help to facilitate the creation of ARUs, such as basement suites and garden suites, by eliminating barriers including maximum lot coverage, angular planes, floor space index (FSI), minimum separation distances and minimum lot sizes on parcels of urban residential land subject to the ARU framework in the *Planning Act*. More information on these changes can be found through [Environmental Registry of Ontario posting 019-9210](#).

It is my expectation that municipalities will respect these regulatory changes and the intent behind them. I will not hesitate to use my available powers to ensure these changes to the *Planning Act* are allowed to support our goal of building more homes.

-2-

We will continue working with our municipal partners to achieve our goal of building the homes that Ontarians need.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Calandra", with a stylized flourish at the end.

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

c. Martha Greenberg, Deputy Minister

Jessica Lippert, Chief of Staff to Minister Calandra

Chief Administrative Officer
Office of The Clerk

From: Kim Dunnett <deputyclerk@Strongtownship.com>

Sent: January 17, 2025 2:25 PM

To: Angela Loney <ALoneyMachar@vianet.ca>; Brian Dumas <cbojbc@Strongtownship.com>; Caitlin Haggart <clerk@Strongtownship.com>; Denis Duguay <clerk@burksfalls.ca>; Don McArthur <clerk@southeriver.ca>; Jennifer Martin <municipal.admin@townshipofjoly.com>; Nancy Field <clerk@ryersontownship.ca>; Nancy Millar <clerk@sundridge.ca>

Subject: Re: JBC Meeting January 16, 2025

Importance: High

Good Afternoon:

Please find attached the JBC draft minutes for the meeting on January 16, 2025. These minutes will not be adopted until the next regular meeting on February 20, 2025 at 6 pm.

Included as well is a resolution from the committee members recommending the 2025 budget, 5-year permit fee average and a copy of the budget for your councils' consideration.

You can see from the 5 year permit fee average sheet no municipal contributions will be required for 2025.

Please note the 2024 budget actuals have not finalized for year end, nor have they been audited. I will include an updated copy of the budget with the Final Statements once completed.

As always if you have any questions, please feel free to reach out to me.

Sincerely,

Kim Dunnett

Deputy Clerk
Township of Strong
deputyclerk@strongtownship.com
Phone: 705-384-5819 Ext 202
Fax: 705-384-5892



www.strongtownship.com

28 Municipal Lane, Sundridge, ON

Note: The enclosed information is confidential and/or legally privileged. If you have received this information in error, please contact our office immediately.

WARNING: Photocopying, distribution and/or disclosing this information to others is a serious offence.

2025 Budget Worksheet

		2024	2024	2024	2025
		Last Year Budget	Last Year Actual	Variance	Budget
18-10000	Permits Burk's Falls	30,816.00	12,425.00	(18,391.00)	18,964.00
18-10500	Fines Burk's Falls			-	
18-10510	Operating Burk's Falls				
18-20000	Permits Joly	19,435.00	10,095.00	(9,340.00)	19,045.00
18-20500	Fines Joly			-	
18-20510	Operating Joly			-	
18-30000	Permits Machar	78,116.00	56,722.50	(21,393.50)	75,253.00
18-30500	Fines Machar			-	
18-30510	Operating Machar			-	
18-50000	Permits Ryerson	73,012.00	46,086.50	(26,925.50)	67,275.00
18-50510	Operating Ryerson			-	
18-60000	Permits South River	30,826.00	29,054.00	(1,772.00)	31,354.00
18-60510	Operating South River			-	
18-70000	Permits Strong	65,219.00	70,532.50	5,313.50	70,594.00
18-70510	Operating Strong			-	
18-80000	Permits Sundridge	31,368.00	60,920.00	29,552.00	41,080.00
18-80510	Operating Sundridge			-	
18-90000	Gain(Loss) on disposal of assets	-	2,072.08	2,072.08	-
18-90001	Contra proceeds of disposition			-	
18-91000	Miscellaneous Revenue	-	28,000.00	28,000.00	-
18-92000	Net Income from (to) Deferred	38,408.00		(38,408.00)	11,285.00
18-99999	Interest Income	30,000.00	25,491.44	(4,508.56)	25,000.00
		397,200.00	341,399.02	(55,800.98)	359,850.00
19-00100	Salaries	250,000.00	244,510.17	5,489.83	266,000.00
19-00200	Employee Health Benefits (BT)	14,500.00	12,587.22	1,912.78	13,800.00
19-00210	Employee Assist Program (EAP)	125.00	76.11	48.89	160.00
19-00250	Health & Safety	400.00	270.16	129.84	500.00
19-00300	WSIB	500.00	329.44	170.56	600.00
19-10000	Clerical	1,200.00	700.00	500.00	1,200.00
19-10500	Administration	10,000.00	9,166.74	833.26	10,000.00
19-28000	Telephone	2,600.00	1,728.65	871.35	2,500.00
19-29000	Bank Charges	300.00	156.38	143.62	300.00
19-31000	Vehicle Fuel	5,000.00	3,210.01	1,789.99	4,000.00
19-31500	Vehicle Insurance	3,000.00	1,887.00	1,113.00	2,100.00
19-32000	Vehicle Maintenance	2,500.00	393.97	2,106.03	3,000.00
19-33000	Memberships	850.00	418.20	431.80	900.00
19-34000	Forms	475.00	-	475.00	500.00
19-35000	Computer Hardware/Equipment	3,000.00	-	3,000.00	1,000.00
19-35500	Computer Software	10,500.00	7,780.34	2,719.66	11,000.00
19-36000	Audit/Consulting	2,300.00	5,341.38	(3,041.38)	6,500.00
19-37000	Education/Courses	6,000.00	2,671.46	3,328.54	6,000.00
19-38000	Certification	250.00	256.00	(6.00)	300.00
19-39000	Office Supplies/Copies	4,800.00	928.61	3,871.39	3,500.00
19-40000	Mileage	100.00	-	100.00	100.00
19-41000	Postage	1,000.00	193.08	806.92	1,000.00
19-42000	Advertising	600.00	-	600.00	600.00
19-43000	Business Cards	200.00	172.48	27.52	240.00
19-44000	Legal	3,000.00	183.78	2,816.22	3,000.00
19-45000	Rent	7,500.00	6,865.43	634.57	7,700.00
19-46000	Publication	350.00	634.71	(284.71)	650.00
19-50000	Miscellaneous	150.00	156.10	(6.10)	200.00
19-91000	Capital Purchases - vehicle	60,000.00	56,317.37	3,682.63	-
19-92000	Capital Purchases - website	6,000.00	3,765.10	2,234.90	-
19-93000	Capital - computer system	-	-	-	6,500.00
19-94000	Capital - large scale printer	-	-	-	6,000.00
		397,200.00	360,699.89	36,500.11	359,850.00

JOINT BUILDING COMMITTEE
P.O. BOX 1120
SUNDRIDGE, ON P0A 1Z0
PHONE 705-384-9444 – FAX 705-384-9445

RESOLUTION

Date: January 16, 2025

Resolution #2025 - 006

Moved by MARIANNE Stickland

Seconded by Glenn Miller

Be it resolved that this committee does hereby recommend the 2025 JBC Budget as presented in the amount of \$ 359,850.00

.....
Carried

.....
Defeated

.....

.....
Chairperson

Recorded Vote:	For	Against
Robert Brooks
Budd Brown
Justine Leveque
Glenn Miller
Neil Scarlett
Marianne Stickland
John Wilson

Conflict of Interest Declared and Seat(s)
Vacated: _____



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

REPORT TO COUNCIL

DATE: February 5, 2025
TO: Members of Council
FROM: Erica Cole, Deputy Clerk
RE: Almaguin Highlands OPP Detachment Board Appointments and Update

Recommendation

That the Council of the Township of Perry hereby appoint the following individuals to the Almaguin Highlands OPP Detachment Board, in accordance with the *Community Safety and Policing Act, 2019*, to serve until November 14, 2026

- Joe Lumley, Township of Perry, Council Representative
- Dan Robertson, Township of Ryerson, Council Representative
- Neil Scarlett, Township of Machar, Council Representative
- Kevin Noaik, Township of Strong, Council Representative
- Robert Sutherland, Community Representative
- Krista Miller, Community Representative

And further that Council supports the Township of Perry remain as the lead municipality for the Almaguin Highlands OPP Board, whereas the Perry Township Deputy Clerk or designate acts as Secretary to the Board until a time when the Board formally appoints a Secretary;

And further that Council supports paying its 1/12th share of annual Insurance Costs for the Almaguin Highlands OPP Detachment Board, as deemed required to protect the Board and its members, once the Insurance Provider and coverage details has been determined;

And further that Council supports paying its 1/12th share of any other costs associated with the Almaguin Highlands OPP Detachment Board, as required under *O.Reg 135/24*, including remuneration and travel costs for the Provincial Appointee and any other matters, programs, or items in which the OPP Detachment Board formally enact.

Background

Community Safety and Policing Act, 2019

On April 1, 2024, the [Community Safety and Policing Act, 2019](#) (CSPA) came into effect, making changes to Police Service Boards in place prior to 2019, and establishing OPP Detachment Boards in areas without previous Police Services Boards.

OPP Detachment Boards help to align policing objectives, priorities, and policies with community expectations. The establishment of the board is an opportunity for municipalities of all sizes to have a greater say and establish a relationship with the Detachment Commander and the officers who police communities. It also provides an opportunity to align municipal public safety expectations and clearly express those views in a coordinated manner with the Detachment Commander.

From 2019-2022, the Village of Burk's Falls was acting as the lead municipality for the application and submission process to the Ministry regarding the Board. The 12 Council's within Almaguin Highlands majority vote proposed the following:

- Willing to participate in the Board = 100%
- Board Size – 7 Members (1 Provincial Appointee, 2 Community Members, 4 Council Representatives)
- Board Composition Community Members – General Public Advertisement
- Administration of Board – create a part-time contract position for this Board only; one municipality would hold contract if required (to be decided later).

The Ministry of the Solicitor General approved the above proposal in 2021.

[O.Reg 135/24](#) Table 1 sets out the composition of the Almaguin Highlands OPP Detachment Board as follows:

- 4 Municipal Representatives
 - 1 = Armour Township, Burk's Falls, Ryerson Township
 - 1 = Joly Township, Machar Township, South River Village
 - 1 = Town of Kearney, McMurrich/Monteith Township, Perry Township
 - 1 = Municipality of Magnetawan, Strong Township, and Sundridge Village
- 2 Community Representatives
- 1 Provincial Appointee

In the Spring 2024, the following 4 Municipal Representatives were nominated by their grouped municipalities:

- Dan Robertson, Township of Ryerson

- Neil Scarlett, Township of Machar
- Joe Lumley, Township of Perry
- Kevin Noiak, Township of Strong

The advertisement for Community Board Representatives was posted in April 2024, where 8 applications were received. All 8 applicants were interviewed by Clerk's/Deputy Clerk's from Strong, Armour, and Perry. The 2 Community Board Representatives recommended for appointment are:

- Robert Sutherland, Community Representative
- Krista Miller, Community Representative

Subsequently this past Spring, it was agreed upon by all municipalities that the Township of Perry would commence the role as lead municipality (from the Village of Burk's Falls) for the purpose of the OPP Detachment Board. As such, it is being proposed the Township of Perry Deputy Clerk (or designate) act as Secretary to the Board until one is hired under contract. The Secretary will prepare the agenda, minutes, notices for websites, and any applicable reports in collaboration with the Board Chair.

O.Reg 409/23: Code of Conduct for OPP Detachment Board Members

[O.Reg 409/23: Code of Conduct for OPP Detachment Board Members](#) sets out the code of conduct with which every member of an OPP Detachment Board must comply.

O.Reg 135/24: OPP Detachment Boards

[O.Reg 135/24: OPP Detachment Boards](#) sets out the established OPP Detachment Boards within the Province. The regulation also sets out:

Section 3: OPP Detachment Board Estimates

- OPP Detachment Boards shall annually prepare estimates setting out the total amount that is required to pay the expenses of the board's operation, other than remuneration of members;
- Each municipality in the area for the OPP Detachment Board shall pay the OPP Detachment Board estimates by way of an equal share of the amount (*note, municipalities may *unanimously* agree to allocate the costs among themselves on a basis other than equal share)

Section 6. Term of Office

- The term of office for a member shall not exceed the term of office of the council (no longer than 4 years).

Section 7. Remuneration of members appointed by the Minister

- Remuneration paid to the Provincial Appointee shall be determined by unanimous agreement of each municipality in the area for the OPP Detachment Board, otherwise the Minister shall determine

renumeration;

- Each participating municipality shall pay an equal share of the renumeration, unless they *unanimously* agree to allocate the costs among themselves on a basis other than equal share.

Unless the Board decides otherwise, only the Provincial Appointee is regulated to receive remuneration.

Board Insurance

OPP Detachment Boards are not recognized as municipal boards, Board Insurance is highly recommended for general liability protection of the Board and its members, and all 12 area municipalities (Section 47 of *CPSA*). The insurance should be in place as soon as possible after the first Board meeting occurs. The lead municipality is continuing conversations with Insurance and the Ontario Association of Police Services Boards as it has to be determined if the Board has to officially incorporate or become a non-profit organization to apply for the insurance.

Board Insurance cost, under *O.Reg 135/24*, is to be split evenly amongst the 12 area municipalities. The quote received from the Ontario Association of Police Services Boards for annual insurance is approximately \$3,500 - \$5,000 (2024 rate).

The lead municipality would administer the insurance application, renewals and payment, invoicing each of other 11 municipalities equally for their share. However, the OPP Detachment Board itself would formally be the 'applicant' for the insurance. Once it is determined how the Board needs to be established (incorporated or non-profit), the lead municipality will proceed with obtaining the required insurance.

Training Requirements of Board Members

Prescribed under Section 35 of the *CPSA*, members shall successfully complete training approved by the Minister with respect to the role of a police service board, responsibilities, human rights and systemic racism, rights and cultures of First Nation, Inuit, and Metis Peoples, and diverse, and the multiracial and multicultural character of Ontario society.

The training will commence once the Board is formally appointed by each of the 12 area municipalities.

Provincial Appointee

The Ministry oversees the appointment of the Provincial Appointee. As of January 1, 2025, there has been no appointment of the Provincial Appointee

representative for the Almaguin Highlands OPP Detachment Board, nor a timeline of when an individual will be appointed.

OPP Detachment Commander Role with Board

The OPP Detachment Commander shall prepare and/or adopt any local action plan or policies in consultation with the Board and assist in preparing annually in collaboration with the Board on or before June 30, a report to the 12 municipalities regarding policing provided by the detachment. Other reports prepared by the Detachment Commander will include matters of traffic incident rates, statue charges laid, drug crime rates, etc. (Sections 68(2)(3), 69(3)(4), 70(1), *CPSA*).

The OPP Detachment Commander may not sit regularly at Board Meetings and is not a voting member.

Policies & Procedures of the Board

Under the *CPSA*, there are no set policies or procedures that are required to be adopted by the OPP Detachment Board.

However, the Insurance Companies recommended by the Ontario Association of Police Services Boards require an Abuse Policy. Other policies and procedures being adopted by OPP Detachment Boards across the Province include Terms of Reference, and Rules & Procedures.

As the Township of Perry is the current lead municipality, it is being recommended that its [Procedural By-law](#) be the general procedures of the Almaguin Highlands OPP Detachment Board.

The Acting Secretary, Township of Perry, will prepare the applicable policies for the Board for their consideration at their first formal meeting.

General Role of the Board

While it is difficult to exactly pinpoint all the activities the Almaguin Highlands OPP Detachment Board will oversee and manage, within Section 68(1) of the *CPSA*, states:

The OPP Detachment Board shall,

(a) consult with the Commissioner (Ontario Provincial Police Commissioner) regarding the selection of a detachment commander and otherwise participate, in accordance with regulation, in the selection of the detachment commander;

(b) determine objectives and priorities for the detachment, not inconsistent

with the [strategic plan](#), after consultation with the detachment commander;

(c) advise the detachment commander with respect to policing provided by the detachment;

(d) monitor the performance of the detachment commander;

(e) review the reports from the detachment commander regarding policing provided by the detachment; and

(f) on or before June 30 each year, provide an annual report to the area municipalities regarding policing provided by the detachment.

Proposed Interim Location of the Board Meetings

As Perry Township is currently acting as the lead municipality, it is being proposed that the interim Board Meeting location be Perry's Council Chambers.

Until the Board meets, no further details are available regarding the number of meetings, time, dates, etc. The only regulation regarding meetings in the *CPSA*, Section 43, the Board shall hold at least four meetings each year.

Next Steps

Each of the 12 municipalities within the Almaguin Highlands OPP Detachment Board will need to appoint the 6 Members to the Board, appoint the acting Secretary, and support the equal allocation share (1/12th) of the Board Insurance & other applicable costs.

Once the 6 Members and Secretary are appointed, the lead municipality will proceed with the required Ministry training, and the first meeting can be called (for affirmations, election of the Chair, adopt Terms of Reference, etc.). Once the Board Insurance has been determined, the Board may meet to start conducting Board business.

Attachments

- [Community Safety and Policing Act, 2019](#)
- OPP Detachment Board Insurance Information



July 26, 2024

O.P.P. Detachment Boards

In March 2019, the Ontario government passed the Community Safety and Policing Act, 2019 (CSPA), as part of the Comprehensive Ontario Police Services Act, 2019. It came into force on April 1, 2024, and replaces the Police Services Act, R.S.O., 1990.

Under Part V (Ontario Provincial Police), Section 67(1) requires one or more O.P.P. detachment boards for each detachment of the O.P.P. that provides policing in a municipality. The main difference between the new O.P.P. detachment boards and the previous police services boards is that O.P.P. detachment boards will have a broader scope of governance, covering multiple municipalities within a detachment area.

This change in governance has resulted in challenges from an insurance perspective, and Intact Public Entities (IPE) has been working hard over the past few months to develop an IPE coverage solution. We are pleased to confirm that we are now moving forward with a coverage offering for the O.P.P. boards. It is important to note the following:

1. The O.P.P. Board programs will be provided separately from any/all participating municipalities' insurance programs with IPE.
2. The O.P.P. Board will be excluded from any/all participating municipalities' insurance programs with IPE.
3. Any previously named Police Services Board under the Police Services Act, R.S.O., 1990 will be deleted from the applicable municipal insurance programs, as they are now dissolved.

IPE's standard insurance program offering will include:

General Liability	\$10,000,000
Non-Owned Automobile	\$10,000,000
Directors' & Officers' Liability	\$ 5,000,000

A Not-for-Profit Directors' and Officers' Liability application will be required.

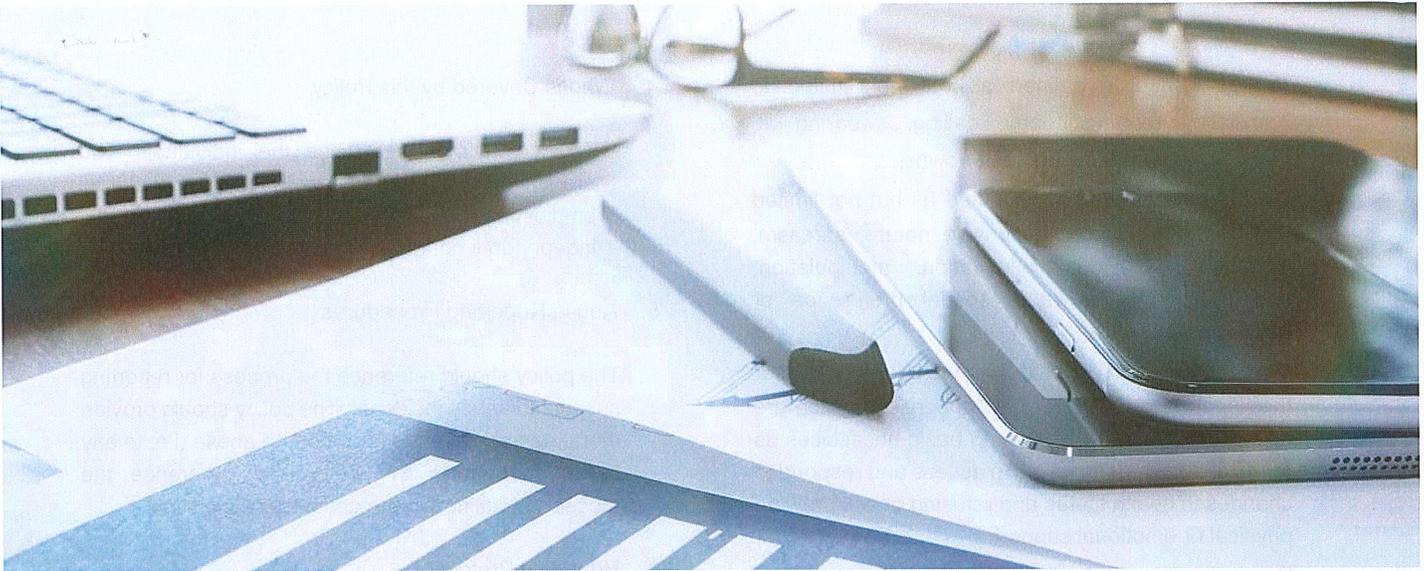
IPE is a Canadian leader in providing specialized insurance programs, including risk management and claims services to municipal, public administration and community-based organizations across Canada. Proven industry knowledge, gained through over nine decades of partnering with insurance companies and independent brokers, gives IPE the ability to effectively manage the necessary risk, advisory and claims services for both standard and complex issues. When a new risk emerges, IPE remains solutions-focused and nimble to provide what's needed most – a trusted and steady insurance partner. IPE is a wholly owned subsidiary of Intact Financial Corporation with its head office located in Cambridge, Ontario.

For further information, contact your Regional Manager, or email us at: OPPBoardquote@intactpublicentities.ca

Intact Public Entities

278 Pinebush Road, Suite 200, Cambridge, Ontario, N1T 1Z6

Toll free 1 800 265 4000 intactpublicentities.ca



Policies & Procedures: Creating Abuse Policies in Ontario

An entity can be held vicariously liable for the inappropriate and intentional actions of its employees, volunteers, visitors and independent contractors. In order to protect itself, the entity should implement a written and documented abuse policy. The policy should be drafted in consultation with the entity's legal counsel and Board of Directors.

The purpose of the policy is:

- a. To maintain an environment that is free from harassment or abuse
- b. To identify the behaviours that are unacceptable
- c. To establish a mechanism for receiving complaints
- d. To establish a procedure to deal with complaints
- e. A general framework for drafting an abuse policy is as follows:

1. Policy Statement

The entity should begin by formulating a policy statement with respect to its tolerance of abuse. An example of a policy statement is:

The organization will not tolerate any form of physical, sexual, emotional, verbal, or psychological abuse, nor any form of neglect or harassment.

2. Definitions

The forms of abuse referred to in the policy statement must be defined so that all individuals bound by the policy have a clear understanding of the behaviours that will not be tolerated. The following are examples of definitions:

- **Physical Abuse** is defined as but not limited to the use of intentional force that can result in physical harm or injury to an individual. It can take the form of slapping, hitting, punching, shaking, pulling, throwing, kicking, biting, choking, strangling or the abusive use of restraints.
- **Sexual Abuse** is defined as but not limited to any unwanted touching, fondling, observations for sexual gratification, any penetration or attempted penetration with a penis, digital or object of the vagina or anus, verbal or written propositions or innuendos, exhibitionism or exploitation for profit including pornography.
- **Emotional Abuse** is defined as but not limited to a chronic attack on an individual's self-esteem. It can take the form of name calling, threatening, ridiculing, berating, intimidating, isolating, hazing, habitual scapegoat, blaming.

- **Verbal Abuse** is defined as but not limited to humiliating remarks, name calling, swearing at, taunting, teasing, continual put downs.
- **Psychological Abuse** is defined as but not limited to communication of an abusive nature, sarcasm, exploitive behaviour, intimidation, manipulation, and insensitivity to race, sexual preference or family dynamics.
- **Neglect** is defined as but not limited to any behaviour that leads to a failure to provide services which are necessary such as withdrawing basic necessities as forms of punishment, failing to assess and respond to changes in health status and refusing or withdrawing physical or emotional support.
- **Harassment** is defined as but not limited to any unwanted physical or verbal conduct that offends or humiliates, including gender-based harassment. It can be a single incident or several incidents over time. It includes threats, intimidation, display of racism, sexism, unnecessary physical contact, suggestive remarks or gestures, offensive pictures or jokes. Harassment will be considered to have taken place if a reasonable person ought to have known that the behaviour was unwelcome.

3. Governing Legislation

The policy should reference the applicable legislation that gives ground to the entity's abuse policy. Examples of applicable legislation are:

- *Child and Family Services Act*, RSO 1990, c C.11
- *Child Care and Early Years Act*, 2014, SO 2014, c 11, Sch 1
- Human Rights Code, RSO 1990, c H.19
- Criminal Code, RSC 1985, c C-46
- *Retirement Homes Act*, 2010, SO 2010, c11
- *Regulated Health Professions Act*, 1991, SO 1991, c 18
- *Ministry of Health and Long-Term Care Act*, RSO 1990, c M.26
- The entity must refer to its governing legislation.

4. Who is Covered by this Policy

The policy must reference the individuals who are covered by the policy. This will include all employees, volunteers, visitors, parents, independent contractors, etc.

5. Abuse Reporting Procedures

The policy should reference the process for reporting suspected abuse incidents. The policy should provide more than one avenue for reporting abuse (i.e. to any senior manager). The policy can reference the procedure outlined in the governing legislation.

6. Reporting Protocol

The policy should establish the process the entity will follow when an abuse allegation is brought forward. Governing legislation should be referenced with respect to the reporting protocol that must be followed.

7. Investigative & Disciplinary Procedures

The policy should outline the investigative procedure. Within this procedure, the policy should address the following:

- The role of the alleged assailant within the organization. Will the individual be suspended with pay/without pay; moved to another position within the organization, etc?
 - Action required by individuals within the organization
 - Resolution of the Complaint – counselling, disciplinary action, dismissal
 - Appeal Process
 - False Allegations
 - Disciplinary Action that will be taken
 - Documentation procedures, which must be made available for any civil or criminal proceedings
8. All individuals bound by the policy must be given the opportunity to read the policy and ask any questions.
 9. The policy should also reflect the potential personal financial liabilities of the owners, directors, officers and others.

10. The entity should require an acknowledgement that the policy has been read and is understood. This can take the form of a signature page. As an example:

I acknowledge that I have received and read the abuse policy and/or have had it explained to me. I understand that it is my responsibility to abide by all the rules contained in this policy and to report any incidents of abuse as set forth in this policy.

Date _____

Signature of Employee/Volunteer

Signature of Person Representing the Entity

11. The policy needs to identify the individual responsible for implementing the policy throughout the organization.
12. The organization should appoint a "media representative" to respond to all enquiries from any media (TV, radio, newspapers, etc.) and all staff should be instructed if approached by the media, to refer all such enquiries to the "media representative".

Please see these resources for additional information on abuse in Ontario:

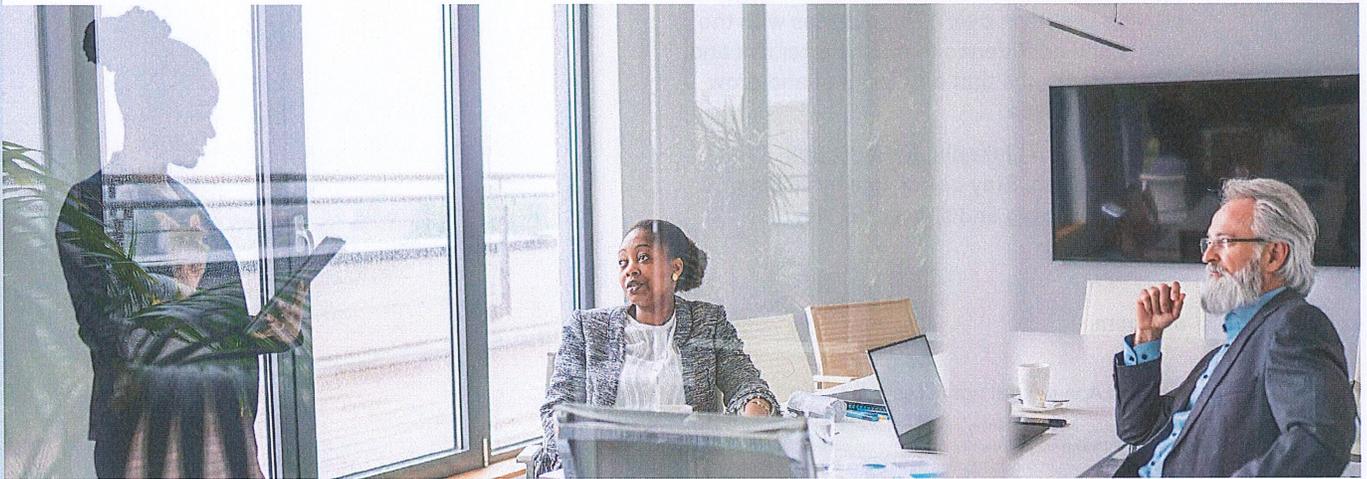
- Ministry of Social & Community Services
- Ministry of Children and Youth Services
- Child Protection Standards in Ontario
- Ontario Child Protection Tools Manual
- The Ontario Network for the Prevention of Elder Abuse

While Intact Public Entities Inc. does its best to provide useful general information and guidance on matters of interest to its clients, statutes, regulations and the common law continually change and evolve, vary from jurisdiction to jurisdiction, and are subject to differing interpretations and opinions. The information provided by Intact Public Entities Inc. is not intended to replace legal or other professional advice or services. The information provided by Intact Public Entities Inc. herein is provided "as is" and without any warranty, either express or implied, as to its fitness, quality, accuracy, applicability or timeliness. Before taking any action, consult an appropriate professional and satisfy yourself about the fitness, accuracy, applicability or timeliness of any information or opinions contained herein. Intact Public Entities Inc. assumes no liability whatsoever for any errors or omissions associated with the information provided herein and furthermore assumes no liability for any decision or action taken in reliance on the information contained in these materials or for any damages, losses, costs or expenses in a way connected to it. Intact Public Entities Inc. is operated by a wholly owned subsidiary of Intact Financial Corporation. Intact Design® and Risk Management Centre of Excellence® are registered trademark of Intact Financial Corporation or its affiliates. All other trademarks are properties of their respective owners. TM & © 2021 Intact Public Entities Inc. and/or its affiliates. All Rights Reserved.



Insurance for Ontario Police Detachment Boards

Better Decisions for Risk Capital



Effective April 1, 2024, the new **Community Safety and Policing Act** comes in to force, meaning that police service boards (under the former Police Services Act) have been discontinued in favour of new local detachment boards, for municipalities who receive police services by Ontario Provincial Police.

Aon is pleased to provide an exclusive and bespoke insurance solution, specifically designed for these newly formed police detachment boards, with premiums starting at \$5000. Increased limits are available if required.

Coverage Includes

Comprehensive General Liability	\$5,000,000
Administrative Errors and Omissions Liability	\$2,000,000
Crisis Management Services Liability	\$250,000
Wrongful Dismissal and Employment Practices Liability	\$500,000

The scope of work demanded by public entities requires a broker with a deep understanding of the risks faced by the sector, strong links to government bodies and an expert team that specializes in government legislation.

Aon has been the Canadian leader in the provision of insurance placement services to public entities clients for over 40 years. This group services subsectors and encompasses all levels of government, hospitals, non-profits and education.

This dedicated group of public entity professionals handles over 700 municipalities. Our group's strength comes from our extensive experience in this sector and our ability to work closely with other Centres of Excellence such as construction, environmental and financial services to name a few, allowing us to bring the best of Aon to our clients. That premium volume gives Aon added leverage when we negotiate with insurance companies that are qualified to write this class of business. We have contacts with both domestic and international insurers that specialize in municipal insurance.



About Aon

Aon plc (NYSE: AON) exists to shape decisions for the better – to protect and enrich the lives of people around the world. Through actionable analytic insight, globally integrated Risk Capital and Human Capital expertise, and locally relevant solutions, our colleagues provide clients in over 120 countries with the clarity and confidence to make better risk and people decisions that help protect and grow their businesses.

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Contact Us

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Commercial Risk Solutions
Brenda.nahkala@aon.ca

Coverage Includes	Amount
Comprehensive General Liability	\$5,000,000
Administrative Errors and Omissions Liability	\$5,000,000
Crisis Management Services Liability	\$250,000
Wrongful Termination and Employment Practices Liability	\$500,000

JOINT BUILDING COMMITTEE

*Serving the municipalities of Burk's Falls, Joly, Machar,
Ryerson, South River, Strong and Sundridge*

**REPORT TO COUNCIL
RYERSON**

2024 Building Permit Report

	2023	2024	2020 to 2024 Average
Number of Permits Issued	22	22	24.4
Permit Fees Collected	\$ 74,870.00	\$ 36,181.50	\$ 64,480.08
Total Construction Value	\$ 3,850,400.00	\$ 2,272,100.00	\$ 3,918,661.00

Respectfully submitted,

Brian Dumas, CBCO, CRBO
Manager of Building Services/Chief Building Official
Joint Building Committee

JOINT BUILDING COMMITTEE

*Serving the municipalities of Burk's Falls, Joly, Machar,
Ryerson, South River, Strong and Sundridge*

REPORT TO JBC

2024 Building Permit Report

	2023	2024	2020to 2024 Average
Number of Permits Issued	122	114	135.6
Permit Fees Collected	\$ 343,882.46	\$ 240,696.50	\$ 307,316.29
Total Construction Value	\$ 21,007,534.75	\$ 15,029,100.00	\$ 19,092,582.15

Respectfully submitted,

Brian Dumas, CBCO, CRBO
 Manager of Building Services/Chief Building Official

NUMBER OF OPEN PERMITS END OF 2024

Year	South River	Burk's Falls	Joly	Ryerson	Sundridge	Strong	Machar	Total
2024	5	2	4	21	11	21	20	84
2023	4	5	8	12	10	9	17	65
2022	10	5	6	13	9	17	20	80
2021	9	8	4	14	6	16	14	71
2020	3	2	4	13	2	10	13	47
2019	1	6	4	11	10	9	10	51
2018	2	3	5	8	7	11	12	48
2017	1	5	6	5	5	13	13	48
2016	0	2	5	5	0	11	14	37
2015	0	5	2	5	0	9	7	28
2014	2	3	2	3	0	3	4	17
2013	0	0	2	2	2	4	8	18
2012	2	0	2	5	1	7	6	23
2011	3	2	1	3	3	7	4	23
2010	0	2	3	2	0	6	5	18
2009	2	0	3	5	0	4	3	17
2008	1	4	4	5	2	3	5	24
2007	0	0	0	6	0	3	6	15
2006	1	0	0	5	0	4	5	15
2005	1	0	2	4	2	3	5	17
2004	3	0	1	2	0	4	2	12
2003	1	0	0	2	0	4	3	10
2002	0	0	0	1	1	1	0	3
2001	0	0	0	0	0	1	1	2
Total	51	54	68	152	71	180	197	773
NUMBER OF OPEN PERMITS AT THE END OF 2023								842
NUMBER OF ISSUED PERMITS IN 2024								114
TOTAL								956
MINUS NUMBER OF OPEN PERMITS AT END OF 2024								773
TOTAL PERMITS CLOSED IN 2024								183

**JOINT BUILDING COMMITTEE
LAST FIVE YEAR AVERAGES**

	2020	2021	2022	2023	2024	Average	
BF	# of Permits	8	20	11	15	4	11.6
	Permit Value	\$8,120.00	\$17,430.00	\$27,355.00	\$17,887.95	\$11,800.00	\$16,518.59
	Const. Value	\$486,000.00	\$1,013,000.00	\$1,474,500.00	\$1,074,497.00	\$760,000.00	\$961,599.40
Joly	# of Permits	11	6	10	13	7	9.4
	Permit Value	\$19,165.00	\$10,755.00	\$32,106.25	\$30,148.75	\$9,450.00	\$20,325.00
	Const. Value	\$1,079,200.00	\$677,200.00	\$2,072,550.00	\$1,816,208.75	\$590,000.00	\$1,247,031.75
MAC	# of Permits	27	32	40	31	30	32
	Permit Value	\$43,476.50	\$57,418.10	\$102,152.50	\$106,687.00	\$52,477.50	\$72,442.32
	Const. Value	\$2,711,100.00	\$3,681,018.00	\$6,493,500.00	\$6,835,800.00	\$3,190,500.00	\$4,582,383.60
SR	# of Permits	10	21	15	8	8	12.4
	Permit Value	\$20,609.50	\$40,159.40	\$38,085.00	\$27,434.26	\$24,560.00	\$30,169.63
	Const. Value	\$1,389,095.00	\$2,530,905.00	\$2,264,000.00	\$1,727,284.00	\$1,584,000.00	\$1,899,056.80
ST	# of Permits	28	48	33	18	29	31.2
	Permit Value	\$53,405.80	\$101,637.75	\$76,917.50	\$31,820.00	\$45,682.50	\$61,892.71
	Const. Value	\$3,170,720.00	\$6,380,050.00	\$4,848,700.00	\$1,908,045.00	\$2,687,500.00	\$3,799,003.00
R	# of Permits	29	27	22	22	22	24.4
	Permit Value	\$33,922.50	\$100,601.40	\$76,825.00	\$74,870.00	\$36,181.50	\$64,480.08
	Const. Value	\$2,033,925.00	\$6,488,080.00	\$4,948,800.00	\$3,850,400.00	\$2,272,100.00	\$3,918,661.00
SU	# of Permits	11	13	20	15	14	14.6
	Permit Value	\$10,642.50	\$17,732.00	\$63,214.00	\$55,034.50	\$60,575.00	\$41,439.60
	Const. Value	\$533,700.00	\$1,066,500.00	\$4,083,733.00	\$3,795,300.00	\$3,945,000.00	\$2,684,846.60
JBC	# of Permits	124	167	151	122	114	135.6
	Permit Value	\$189,613.80	\$345,733.45	\$416,655.25	\$343,882.46	\$240,696.50	\$307,316.29
	Const. Value	\$11,403,740.00	\$21,836,753.00	\$26,185,783.00	\$21,007,534.75	\$15,029,100.00	\$19,092,582.15

ROUNDED UP

Burks Falls	5.371%	5%
Joly	6.613%	7%
Machar	23.566%	24%
South River	9.817%	10%
Strong	20.202%	20%
Ryerson	20.981%	21%
Sundridge	13.484%	13%

TOTALS	100.03%	100%
---------------	----------------	-------------

JBC 2025 PROJECTED BUDGET CONTRIBUTIONS

Municipality	2020	2021	2022	2023	2024	Total 2020-2024	5yr Average - Budgeted Permit Revenue	%	Municipal Operating Grant Required
Burk's Falls	11,520.00	21,780.00	24,950.00	24,143.45	12,425.00	94,818.45	18,964.00	5.9%	-
Joly	13,567.00	8,855.00	31,556.25	31,152.58	10,095.00	95,225.83	19,045.00	5.9%	-
Machar	53,316.50	59,655.60	103,145.00	103,377.00	56,772.50	376,266.60	75,253.00	23.3%	-
Ryerson	47,446.43	87,283.40	84,749.50	70,810.00	46,086.50	336,375.83	67,275.00	20.8%	-
South River	20,727.50	38,134.50	44,185.00	24,669.26	29,054.00	156,770.26	31,354.00	9.7%	-
Strong	51,465.80	108,937.75	86,325.00	35,707.50	70,532.50	352,968.55	70,594.00	21.8%	-
Sundridge	16,509.50	12,955.00	62,692.00	52,324.50	60,920.00	205,401.00	41,080.00	12.7%	-
Total	214,552.73	337,601.25	437,602.75	342,184.29	285,885.50	1,617,826.52	323,565.00	100.0%	-
Add: interest income budget							25,000.00		
Total revenue before municipal operating grants							348,565.00		
Budgeted Expense							(359,850.00)		
Excess Revenue (Expense) - transfer to (from) deferred revenue							- 11,285.00		

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, January 16, 2025 at 6:00 p.m.
Township of Strong Office

The Zoom Link to attend the virtual meeting is available on the website;
<https://calendar.strongtownship.com/meetings>

Present: Burk's Falls - absent
Joly - Budd Brown (in person)
Machar - Ron McLaren (in person - alternate)
Ryerson - Glenn Miller (in person)
South River - Robert Brooks (virtual)
Strong - Marianne Stickland (in person)
Sundridge - Justine Leveque (virtual)

Absent: Burk's Falls - John Wilson, Machar - Neil Scarlett

Staff Present: CBO: Brian Dumas (in person), Secretary: Kim Dunnnett (in person)

Guests: No guests attended.

1. Call to Order

The Joint Building Committee meeting was called to order at 6:00 pm by the JBC Secretary.

2. Appoint Chair and Vice Chair for 2025 Term

The Secretary opened the floor for nominations for Chair.

2.1 Appoint JBC Chair

Resolution: 2025-001

Moved by: Glenn Miller

Seconded by: Marianne Stickland

Be it resolved that this committee does hereby appoint Budd Brown, as Chair for the 2025 term.

Carried

The meeting was turned over to the newly appointed Chair.

2.2 Appoint JBC Vice Chair

The Chair opened the floor for nominations for Vice Chair.

Resolution: 2025-002

Moved by: Marianne Stickland

Seconded by: Justine Leveque

Be it resolved that this committee does hereby appoint Glenn Miller, as Vice Chair for the 2025 term.

Carried

3. Declaration of Pecuniary Interest

No pecuniary interest was declared by the JBC members attending.

4. Approval of Agenda

Resolution # 2025-003

Moved by: Glenn Miller

Seconded by: Robert Brooks

Be it resolved that this committee does hereby approve the agenda of the regular meeting for January 16, 2025 as presented.

Carried

5. Delegation

No requests were submitted.

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, January 16, 2025 at 6:00 p.m.
Township of Strong Office

6. Adoption of Minutes

6.1 November 21, 2024

Resolution # 2025-004

Moved by: Robert Brooks

Seconded by: Marianne Stickland

Be it resolved that this committee does hereby adopt the minutes of November 21, 2024 regular meeting, as circulated.

Carried

7. Approval of Financials

7.1 Financial Report November 2024

7.2 Financial Report December 2024

Resolution # 2025-005

Moved by: Robert Brooks

Seconded by: Justine Leveque

Be it resolved that this committee does hereby approve the following expenses of;

- November 2024 \$27,780.86
- December 2024 \$25,651.22

and accepts the Financial Reports for November and December 2024.

Carried

8. Items of Discussion

8.1 2025 Draft Budget

Resolution # 2025-006

Moved by: Marianne Stickland

Seconded by: Glenn Miller

Be it resolved that this committee does hereby recommend the 2025 JBC Budget as presented in the amount of \$359,850.00

Carried

8.2 Authorization for Administrators to Pay Accounts

Resolution # 2025-007

Moved by: Ron McLaren

Seconded by: Marianne Stickland

Be it resolved that this committee is hereby aware that the JBC receives some invoices that must be paid prior to committee meetings because of penalties for late payments; and

The committee is also aware that the Administrator pays invoices bi-monthly and employee's wages bi-weekly; and that

The JBC authorizes the Township of Strong to issue payments for the above as and when required throughout 2025.

Carried

9. Staff Reports

9.1 Brian Dumas, CBO

9.1.1 Large Scale Printer

Received

10. Correspondence

10.1 Sundridge – R2024-332

Received

10.2 Strong – R2024-391, R2024-401

Received

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, January 16, 2025 at 6:00 p.m.

Township of Strong Office

10.3 Ryerson – R181-24, R183-24

Received

10.4 Joly – R2024-0329, R2024-0342

Received

10.5 Burks Falls – R2024-349, R2024-358

Received

11. Closed Session

No closed session was required.

12. Adjournment

Resolution # 2025-008

Moved by: Justine Leveque

Seconded by: Robert Brooks

Be it resolved that this committee does hereby adjourn at 6:49 pm to meet again on February 20, 2025 at 6:00 pm or at the call of the Chair.

Carried

Kim Dunnett, Secretary

Budd Brown, Chair



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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township
Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

MINUTES
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, November 25, 2024

Members Present:

Diane Brandt – President
Krista Trulsen– Vice-President
Jenny Hall - Treasurer
Charlene Watt – Secretary / Deputy Treasurer
Nieves Guijarro
Barry Burton
Kirk Du Guid
George Sterling
Mary Sterling
Peter Hall
Jarv Osborne
Lorne Main

Guests Present:

Betty Caldwell
Laurie Osborne
Bruce Campbell
Chris Campbell
Bev Bartlett
Al Bartlett

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members. Regrets from Ryan Baptiste.

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance and adoption of the October 21, 2024 Meeting Minutes as circulated: **Moved by George Sterling, Seconded by Kirk Du Guid. Carried**



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Treasurer's Report:

Treasurer's / Financial Report presented by Jenny Hall. Main bank account balance was \$11,681.97 on September 30, 2024 and \$11,344.05 on October 31, 2024. Expenses for September were \$602.94 and \$337.92 in October. Expenses included office services, event expenses, brochure printing and donations. Revenue for September and October totalled \$277.60. To date, we deposited \$15.00 cash which comprised of a donation and book purchase and \$42.32 for the balance of the YCW Grant. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Jarv Osborne, Seconded by Barry Burton. Carried**

Committee Reports:

Wiseman's Corner Schoolhouse Update:

The heritage centre has been closed for the season.

Watt Farm House Update:

The farm house will be opened throughout the off season by appointment only. The stairlift was serviced in November. We had Armour Township's Councillor, Wendy Whitwell and her family and Past President, Linda Maurer visit the Farm House since the last meeting.

Correspondence:

There was no correspondence.

General Business:

There was no general business.

New Business:

Burk's Falls Tree Lighting Ceremony:

Krista Trulsen advised Members that the Recreation Committee for the Village of Burk's Falls is seeking donations for the Burk's Falls Tree Lighting Ceremony and is offering ornaments that may be decorated and hung on the tree at the ceremony. The ceremony will be held on November 30, 2024 at 6:30 p.m. at the Stan Darling Park. Refreshments will be served by donation as well. Krista offered to decorate the ornament and to represent the Historical Society at the event. **Motion that the Burk's Falls and District Historical Society donated \$20 to the Village of Burk's Falls to support the Tree Lighting Ceremony: Moved by George Sterling, Seconded by Barry Burton. Carried**



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December Meeting:

Members discussed a December meeting and agreed to cancel the monthly meeting as we have in the past. **Motion that the Burk's Falls and District Historical Society approve the cancellation of the December 16, 2024 meeting and Members will return to the regularly scheduled meeting of January 20, 2025: Moved by Jarv Osborne, Seconded by Jenny Hall. Carried**

Honourary Memberships:

Honourary Memberships were discussed. The new constitution allows for honorary memberships and states that Members of the Historical Society may by resolution and upon recommendation of the officers elect as Honourary Member any persons who have been connected with the Burk's Falls and District Historical Society and have served the interests of preserving local history. Honourary Members shall have no vote. No dues shall be levied upon or charged to an Honourary Member.

Motion to give Bruce Campbell an honorary membership: Moved by George Sterling, Seconded by Jenny Hall. Carried.

Motion to give Lorne Main an honorary membership: Moved by Jarv Osborne, Seconded by Kirk Du Guid. Carried.

Motion to give Betty Caldwell an honorary membership: Moved by Krista Trulsen, Seconded by Peter Hall. Carried.

Adjournment:

The next meeting will be held on Monday, January 20, 2025 at Fell Homes. There being no further business, **George Sterling moved to adjourn the meeting at 7:12 p.m.**

Recorded by
Charlene Watt, Secretary &
Deputy Treasurer

Approved by
Diane Brandt, President

NOTICE



**ANNUAL
GENERAL
MEETING**

& ELECTION OF DIRECTORS

**Monday, March 17, 2025
7:00 p.m.**

FELL HOMES, COMMON ROOM, 5 MARY STREET, BURK'S FALLS

EVERYONE WELCOME

2024 ANNUAL REPORT



ACED
ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT

Table of Contents

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Introduction

The Almaguin Community Economic Development (ACED) department is proud to present the 2024 ACED Annual Report for the review and consideration of ACED's members and all our valued regional partners. ACED is a regionally inclusive economic development services organization that ACED is committed to ensuring the economic and social prosperity of the region. Our objective is to develop our economy and communities through taking strategic action and stewarding strong relationships between municipalities, the business community, community organizations and economic development stakeholders.

The ACED Board and staff recognize that the term 'economic development' has a broad spectrum of potential meanings that is often predicated on the views and opinions of the individual(s) and organization(s) interpreting it. For this reason, ACED plans its work and focus areas based on recommendations and research that have been accepted by a majority of regional stakeholders. In January of each year, ACED Staff provide the ACED Board with an ambitious and comprehensive work plan that encompasses a mix of initiatives that include necessary performance targets and strategic rationale. Further, the ACED Board hosts round-table discussion periods at regular meetings where new ideas and opportunities can be presented for consideration.

Director's note

The closing of 2024 marks several impressive milestones for ACED and its partners. This year marks the fifth year of ACED's operations, which began in April of 2019 as a merger between the former Burk's Falls & Area Economic Development Committee and the Central Almaguin Economic Development Association. 2024 saw high levels of focus on significant projects of regional interest as well as municipally specific projects and activities in most member municipalities. The increased level of engagement from municipal partners both in regional and local projects has been a key area of focus since the outset of ACED.

The finalization of the Spotlight Almaguin Project, the Almaguin Housing Task Force Final report and the progress of the Almaguin Community Bussing project are significant examples of regional partners working together to address major and longstanding challenges facing our communities. Further, the community specific projects that have been undertaken by member municipalities, ranging from investments in recreation and culture initiatives to strategic economic investment and growth projects are a testament to ACED's supportive position in helping communities maximize the strength and vibrance of their communities. Throughout the year, ACED also continued to build and strengthen in-roads with our many partners and internal audiences. 2024 saw a marked increase in partnership opportunities with the Almaguin Highlands Chamber of Commerce, strengthened in-roads with local youth through a growing relationship with the Almaguin Highlands Secondary School faculty and Student Senate representative, and significant

engagement from the business community through the Almaguin Brand Ambassador program.

These areas of increase came with a maintained and consistent effort in providing the foundational core services of ACED such as business support, marketing & promotion, tourism product development and promotion, and investment property promotion. Each of these areas achieved consistent results and, in some cases, notable increases.

Guiding Direction

ACED develops their annual plans and initiatives under the direction of the following guiding documents which have been created through comprehensive consultation and using a wealth of data and evidence-based research. These plans are listed below for reference:

[The 2018 RED Plan](#)

[The 2020 Ag Strategy](#)

[The 2021 Brand Strategy](#)

[The 2016 BR&E Report](#)

Collaborative Foundation

Developing and stewarding strategic relationships with economic development stakeholders throughout the region is a key function of the ACED Department. Through these relationships, regional partners and supporters enhance the impact of multiple initiatives and programs through resource, skill, and network sharing, which results in direct benefits to our businesses and communities. Further, these partnerships help to reduce costs to individual partners and greatly improve the efficiency of the initiatives that are executed. The collaborative foundation that has been set within the region has continued to serve as a cornerstone for success throughout economic development efforts.

2024 project partners include (in no particular order):

Almaguin's Municipalities	Almaguin Brand Ambassadors	Discovery Routes Trails Org.
Almaguin Highlands Chamber	The Business Centre NPS	I.I.O.N
FedNor	Explorers' Edge / RTO 12	N.O.H.F.C.
O.M.N.D.	Explore South River	Almaguin Highlands Secondary School
O.M.A.F.R.A.	Women's Own Resource Centre	A.H. Health Council
NECO Community Futures	The Labour Market Group	ReThink Green

Regional Results Report

Key Performance Indicators

Work Plan Item KPI Description	2023 Result	2024 Target	2024 Result	Notes
1.0 - Business Support				
A. Core Business Support				
Businesses Supported (Unique)	51	50	61	
Total Interactions	85			
Jobs Created	24	15	13	See Note 1
Jobs Retained	15	15	15	
Program Referrals	32			
B. Digital Main Street Support				
Businesses Supported	23	TBD	N/A	
C. Business Support Events				
Events Hosted/Supported	6	5	5	
Business Attendees	120	150	200	
D. AHCC Partnerships				
Membership Increase	20%	10%	7%	See Note 2
2.0 Community Development				
A. Volunteer Engagement				
Organizations Supported	1	5	3	
C. Regional Recreation Support				
Programs / Facilities Supported	4	4	10	
Applications Supported	3	4	5	
3.0 Economic Capacity Building				
A. Long term housing				
Recommendations Made	N/A	5	12	
B. Transportation Development				
Initiatives Supported	2		2	
Marketing Initiatives				
C. A.H.S.S. Student Engagement				
Initiatives created / launched	2	4	3	Note 3

Work Plan Item KPI Description	2023 Result	2024 Target	2024 Result	Notes
4.0 Marketing & Promotion				
A. Brand Strategy Implementation				
Brand Ambassadors Onboarded	41	-	20	
Brand Ambassadors Retained	41	41	41	
Brand ambassador training sessions	1	2	1	
Marketing Partnership Projects	8	-	NA	
Key Brand Assets Created	16	3	3	
Marketing campaign activities (in house)	31	5	47	
B. Tourism Promotion				
Partnerships Developed/engaged	5	TBD		
Projects/content marketed	12		19	
C. Shop in Almaguin Campaigns				
Campaigns Launched	2	2	2	
Business Promoted	81	60		
5.0 Special Events & Projects				
B. Red Gala				
Total Attendees	120	120	120	

Notes:

Note 1: Job creation and retention statistics reflect data collected locally and data provided by supportive agencies that serve the region. This information is intended as a high level-view of known activity rather than a statement of ACED's contributions to individual businesses. ACED does not directly fund businesses; however, it is assumed that through information sharing and direct referrals that ACED plays a supportive role that supports job creation.

Note 2: ACED is not directly responsible for membership increases for the AHCC; rather, through the cooperative relationship with the AHCC, ACED supports events and initiatives both in partnership with, and that benefit, AHCC members. The creation of a staff position for the AHCC has enabled increased focus on attracting new members, retaining members, and monitoring membership activity.

Note 3: In 2024, 3 initiatives were completed – The Life Skills Workshop, The Longitudinal Study, and The Career Accelerator Event. Due to scheduling conflicts, the Summer Company Presentations with The Business Centre did not take place.

2023 RESULTS HIGHLIGHTS

2024 Highlights Infographic (See below)

Attachments

Appendix 1 – Spotlight Almaguin Successes Infographic

Appendix 2 – 2024 AHSS Student Engagement Report

Appendix 3 – Community Bus Committee Results & Reports

Appendix 4 – Shop Local 2024 Results

Appendix 5 – Almaguin Housing Task Force Summary & Results



REGIONAL RESULTS HIGHLIGHTS 2024

The following infographics highlight key accomplishments of the Almaguin Community Economic Development (ACED) department.

Core Activities

- 82**
Total Support Interactions
- 61**
Total Unique Business Clients
- 5**
Expansions Supported by Staff
- 9**
Start Ups Supported
- 21**
Referrals to Agencies
- \$1.15 M***
Private Investments*
- 13***
Jobs Created*
- 15***
Jobs Maintained*

2024 Programs

Almaguin Housing Task Force	16 Organizations/ Municipalities Engaged	Almaguin Community Bus Partnership	7 Municipalities Engaged	AHSS Engagement		
	12 Recommendations Made		466 Completed Surveys	Life Skills Workshop	4 Workshop Sessions	Career Exploration Event
	3 Meetings Held		42 Student Participants		16 Business Professionals	
		6 Support Personnel	28 Student Participants	4 Mentorship Opportunities Developed		

Business Workshops & Networking Events

- 5**
Events Hosted or Supported
- 200**
Total Participants
- \$ 4,300**
Partnership Funds Invested

Community Organization Support

- 3**
Organizations Supported
- 10**
Programs/Facilities Supported

Chamber Membership

- 7%**
Increase

RED Gala

- 120 Attendees
- \$3,700 Invested
- 5 Partners

ACED Led/Supported Public Grants

\$ 38,150K

INCLUDES PROJECTS PENDING APPROVAL

- Burks Falls & District Historical Society Summer Student
- NOHFC Events Grant for Heritage Day
- Fire Hall Grant
- 5 Applications Supported in total, including those not approved

*Figures represent 2024 actual and projected data shared from partner support agencies pertaining to Almaguin business projects. ACED refers business clients to these organizations based on their needs and eligibility.





REGIONAL RESULTS HIGHLIGHTS 2024

The following infographics highlight some of the accomplishments of the Almaguin Community Economic Development (ACED) department.

ExploreAlmaguin.ca

- 

Events Promoted on the Website
- 

Articles Written
- 

Total Website Views
- 

Tourism Content Developed
- 

Emails added to tourism mailing list

2024 Shop Local Campaigns

Summer Shop Local (July 1- September 3, 2024)	Wrap Up Almaguin Campaign (December 6, 2024- January 3, 2025)
 <p>Total Entries</p>	 <p>Total Entries</p>
 <p>Emails Collected for Newsletter</p>	 <p>Emails Collected for Newsletter</p>
 <p>ACED Contribution</p>	 <p>ACED Contribution</p>

Social Media Statistics

ACED Facebook	Explore Almaguin Facebook	Explore Almaguin Instagram	Explore Almaguin Tik Tok
 <p>FB Likes 5% growth since 2023</p>	 <p>FB Likes 12% growth since 2023</p>	 <p>IG Followers 30% increase since 2023</p>	 <p>T.T Followers 370% growth since 2023</p>
 <p>Number of Posts</p>	 <p>Number of Posts</p>	 <p>Number of Posts</p>	 <p>Number of Posts</p>
 <p>Referrals to Municipalities, Businesses and Organizations</p>	 <p>Referrals to Municipalities, Businesses and Organizations</p>	 <p>Referrals to Municipalities, Businesses and Organizations</p>	 <p>Referrals to Municipalities, Businesses and Organizations</p>

Regional Brand Strategy (RBS)

	1 Brand Event Hosted	61 Brand Ambassadors Engaged
	9 Business Videos Created	
	5 Businesses Attended Cottage Life Show	\$6,740 Invested in Cottage Life Show



ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES November 28, 2024

A regular meeting of the ACED Board was held at the Township of Strong Office and virtually on November 28, 2024 at 6:01 p.m.

Present:

Margaret Ann MacPhail, Township of Perry, Chair
Chris Hope, Village of Burk's Falls
Brenda Scott, Village of South River
Tim Bryson, Township of Strong
Justine Leveque, Village of Sundridge
Dan Robertson, Township of Ryerson
Sheri Norman, AHCC Representative
Ron Begin, FedNor

Regrets:

Wendy Whitwell, Township of Armour
Jennifer Farquhar, AHCC Representative
Vicky Roeder-Martin, Township of McMurrich/Monteith
Chris Nicholson, Township of Joly
Trista Porter, MND

Staff:

Courtney Metcalf, Economic Development Officer
Sarah Cooke, Communications & Marketing Officer
John Theriault, Township of Armour
Dave Gray, Director of Economic Development

Call to Order

The meeting was called to order at 6:01 pm.

Minutes

The minutes of the meeting of Thursday, October 24, 2024 meeting were adopted as circulated.

Director's Report

The Director of Economic Development covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month. These included business assistance, marketing, ACED website updates, social media activities, and communications.

2. Some of the updates in the report included:

- a) Business Support – Staff attended the Chamber of Commerce Annual general meeting and presented updates in their 2024 projects. Staff received an update from the NBD Chamber of Commerce on the RNIP program were provided with an update contribution amount of \$3,500 for the proposed RCIP program.
- b) Regional Recreation & Municipal Support – An update was given on the Sundridge Library survey. Staff provided an update regarding the Happy Landing location. Staff will be helping with the videography project to share CEMC principles and procedures to several municipalities.
- c) Long Term Housing – Staff is waiting for a majority of municipalities to adopt the Housing Summary and Recommendations report. Meetings will resume in 2025 to discuss implementation.
- d) Transportation – Terms of Reference and phase 1 report update has been completed. Once approved the ACT committee will be formed to move this project forward.

Via has deployed a turnkey transportation solution, discussions are moving forward.

- e) Student Engagement – Continuing to work with students on the Career Exploration Event. The event, scheduled for December 15th, 2024, will include the opportunity for students to be mentored by professionals in their field of study.
- f) Brand Strategy Implementation – A draft signage plan has been developed and was discussed by the Board. The Board passed a resolution approving the direction provided in the plan. Staff will be looking a securing some grants to offset the cost of the plan.

Social media accounts continue to grow. New content is added regularly.

- g) Shop in Almaguin Campaigns – Christmas shop local campaign is set to run from December 6th, 2024 to January 2nd, 2025.
- h) Transition Planning – Staff has begun exploring course offering for the EDO. The Board discussed the feedback received form their Council on the proposal for transition. A formal request for a decision will be circulated.

FedNor Update

FedNor is facing some struggles working with businesses who are looking into AI. They will be working to see how funding can be accessed for this new technology.

Other business

The Board discussed the possibility of including non-member municipalities in the signage plan. Based on the Board's policies, non-member municipalities can participate if they pay the cost of the program. After some discussion, the Board directed staff to move forward in contacting non-members municipalities to inquire if they are interested in participating in the signage project. Any interested non-member municipalities would have to respond in a timely manner so that this project can move forward quickly.

Resolutions

1. 2024-22 – Moved by Justine Leveque; Seconded by Chris Hope;
Be it resolved that the Almaguin Community Economic Development Board approve the October 24, 2024 meeting minutes, as circulated. Carried
2. 2024-23 – Moved by Brenda Scott; Seconded by Tim Bryson;
Be it resolved that the Almaguin Community Economic Development Board have received and reviewed the Draft Brand Alignment & regional Signage Plan. The Board recognizes that changes may be required based on the needs of municipalities; however, approves the direction provided in the plan. Furthermore, the Board directs staff to draft the necessary applications for Federal and Provincial funding support and requests that the Township of Armour serve as the lead applicant for the project.

Adjournment

3. 2024-23 – Moved by Justine Leveque; Seconded by Chris Hope;
Be it resolved that the Almaguin Community Economic Development Board adjourn the November 28, 2024, ACED meeting at 7:11 p.m. Carried

The next meeting will be Thursday, January 23, 2025, at 6:00 p.m. If this change, members will be advised.



2025 ACED DEPARTMENT
DRAFT WORK PLAN



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DRAFT



INTRODUCTION

The 2025 ACED Workplan (the plan) provides an overview of the projected efforts and initiatives to be undertaken throughout the year. In developing this plan, staff recognize the need to establish three main priorities for 2025. These priorities include maintaining ACED's foundational core services, completing / continuing support for in-process regional projects, and ensuring an efficient transition based on 2024's staffing discussions.

ACED will continue to provide staff support for major regional housing and transportation issues as well as lead the second phase of the brand strategy implementation process. Staff will also begin the process of leading stakeholders through the creation of a new regional economic development strategic plan which will provide the Board and department with renewed focus and action items that drive confidence and value for stakeholder communities.

The most important aspect of this work plan is that it has been created in partnership with member municipalities and organizations based on input from our guiding strategies and from our community priorities.

DEFINITIONS

ACED	Almaguin Community Economic Development
ACT	Almaguin Community Transportation Committee
AHCC	Almaguin Highlands Chamber of Commerce
AHTF	Almaguin Housing Task Force
Brand Strategy	2020 Almaguin Highlands Regional Brand Strategy
BR&E	Business Retention & Expansion
DoED	Director of Economic Development
ED	Economic Development
EDO	Economic Development Officer
FedNor	Federal Economic Development Agency for Northern Ontario
RED Plan	2018 Almaguin Highlands Regional Economic Development Strategic Plan



THE PLAN

All work plan action items have been categorized into five primary themes that represent the objectives and core functions of the ACED Board and Department. Specific action items for each theme have been derived from ongoing efforts and/or evidence-based research as referenced in the following guiding documents:

[The 2018 RED Plan](#)

[The 2020 Ag Strategy](#)

[The 2021 Brand Strategy](#)

[The 2016 BR&E Report](#)

An index of performance targets can be seen in Appendix B.

1.0 BUSINESS SUPPORT AND DEVELOPMENT

Business support and development encompasses all activities intended to support businesses in any capacity. This includes but is not limited to start up, expansion, general business support, online presence building, networking, and site selection. These services will be marketed throughout the region; however, services will be provided to non-member municipalities using the fee structure that was presented and adopted at the December 2023 ACED meeting.

A. BUSINESS SUPPORT

TIMELINE: CORE/ONGOING

Directly supporting businesses and entrepreneurs as they pursue their goals and navigate challenges has been a core function of ACED and previous economic development initiatives for many years. In 2025, ACED will continue growing its presence by improving the flow of local information (new businesses, opportunities, etc.) through outreach and network development efforts. Specific items include:

- i. Business directory updates (Annual).
- ii. Asset inventory updates (Quarterly).
- iii. Rhythmic organic social media spotlights & mentions including testimonials where available.

B. BUSINESS SUPPORT EVENTS

COST: \$4100

TIMELINE: ONGOING

ACED will have two focus areas for business support and networking events in 2025.

- i. Supporting, promoting and cobranding with AHCC-led networking events.
- ii. Continuing to provide Almaguin Brand Ambassador training & workshop sessions based around social media, content writing, and marketing tactics that enhance co-promotion.



C. AHCC PARTNERSHIPS

TIMELINE: CORE

Staff will continue to work with the AHCC Board to implement their core programming and continue to build capacity throughout the region. Specific action items include:

- i. Directly partner with the AHCC Community Guide Committee to assist with content and articles for the Community Guide.
- ii. Assist the Chamber when requested, as it aligns with our goals and objectives.

D. PROMOTING BUSINESS SERVICES

COST: \$3,000

TIMELINE: CORE

ACED will focus on developing communications that promote core business services and encourage new and existing businesses to explore opportunities that are available to them. Through 2024, Staff worked to promote business development services through paid and organic advertising which will continue in 2025.

- i. Pilot a micro-funding program to support digital marketing efforts for events featuring local vendors. Funds would require recognition of the Shop in Almaguin brand and include supports from ACED staff for social media marketing.
- ii. Continue hosting the Near Northonomics podcasts on regional community economic development and current/on-going initiatives with the goal of promoting ACED services.

2.0 COMMUNITY DEVELOPMENT

Community development is broken into two main segments: working to support community and recreation-based organizations; and supporting community and recreation-based projects undertaken by municipalities and other partners.

A. COMMUNITY ORGANIZATION SUPPORT

TIMELINE: CORE

Since the outset of ACED, coordinated multi-organization initiatives have struggled to realize meaningful success. Interactions with community organizations have been completed on a case-by-case basis. Similar work plan item 1D – ACED will focus on creating awareness around the services that are available to community groups.

- i. Develop semi-annual communications for community support organizations and committees.
- ii. Directly connect with each community organization to discuss supports available to them.
- iii. Provide and track support opportunities as they arise.



B. REGIONAL RECREATION & FACILITIES SUPPORT

TIMELINE: CORE

Public sector programs are still available to support community facility enhancement projects including the NOHFC Community & Rural Enhancement Streams. ACED Staff have supported several successful projects through providing grant writing supports. Staff will continue to provide grant-writing and application coordination activities on community-specific projects as requested by municipalities. The newly created fees for service will apply to these activities. Specific supports include:

- i. Providing direct application writing support to municipalities' activities where requested.
- ii. Coordinating application activities such as partnership development, collective supportive documentation, and other steps as required.
- iii. Supporting municipal staff with program development as requested.

3.0 ECONOMIC CAPACITY BUILDING

Economic capacity building represents activities that are intended to increase the region's ability to attract investment of any kind. Typically, capacity building initiatives provide less immediately tangible results; however, in many cases they provide a foundation for future activities, increase the investment readiness of the region, or otherwise position the region for growth.

A. ALMAGUIN HOUSING TASK FORCE

TIMELINE: Q1 & Q2

Throughout 2024, the Almaguin Housing Task Force successfully completed their initial objective of producing a series of recommendations through the AHTF Activity Summary and Recommendations report which has been received and adopted by several municipalities. In 2025, Staff will support the consideration and implementation of initial next steps, which may include:

- i. The formalization of a regional housing committee to replace the task force and support the implementation of recommendations.
- ii. Requests for funding support as deemed appropriate by the committee and partners.
- iii. Other activities where capacity and goals align.

B. TRANSPORTATION

TIMELINE: 2025

Staff will continue to support transportation initiatives developed and adopted over the last two years such as Carpool Almaguin and the Community Bus Partnership Committee.

- i. Promoting Carpool Almaguin lots as assets that support ridesharing and other activities through digital marketing efforts (such as "Did you know" posts and other creative content).



- ii. Support regional partners in establishing the Almaguin Community Transportation (ACT) committee and continuing to explore solutions that increase the availability of public transportation.
 - a. Support the identification of and application to any relevant financial support (on behalf of regional partners through a lead applicant).

C. AHSS STUDENT ENGAGEMENT COST: \$500 TIMELINE: Q1 AND Q4

Building on the relationship established with the AHSS Staff and Faculty, staff will maintain their presence to support entrepreneurialism, civic engagement and participation in the longitudinal study introduced in 2021. ACED will work with support organizations to promote and deliver programs to students. Specific objectives include:

- i. Promoting and supporting engagement in the Business Centre's Summer Company program.
- ii. Continuing graduating class exit interview process to identify opportunities to retain or reattract youth.
- iii. Pursue opportunities for an established in-school presence by providing presentations regarding entrepreneurialism, volunteerism, and/or topics highlighted by any class curricula.
- iv. Work with students to promote volunteer opportunities in local organizations.
- v. Continue connecting students with professionals or entrepreneurs in their chosen field to showcase opportunities available locally through the Career Exploration Event.
- vi. Provide a 'Life Skills' Workshop Series, including sessions on taxes, mortgages, credit scores, money management, etc.

D. ALMAGUIN R.E.D. STRATEGIC PLAN UPDATE COST: \$1500 TIMELINE: 2025-2026

As of the end of 2024, most recommendations set out in the 2018 RED plan had been addressed through ACED activities to some capacity. Through 2025, ACED will lead a strategic planning process focused on identifying opportunities and initiatives that will guide regional stakeholders over the next 5 to 7 years. Specific action items include:

- i. Conduct a multi-faceted community consultation process that includes public surveys, key informant interviews, and select focus groups.
- ii. Create an economic situational analysis based off the example set in the 2018 RED plan.
- iii. Develop a plan in-house, that captures the goals and future plans of the ACED board, the residents, and the municipalities.



4.0 MARKETING AND PROMOTION

Marketing and promotion will encompass all activities intended to market or promote any aspect of the region. This includes website development, general tourism promotion, business joint marketing initiatives (including shop-local activities), local initiative promotion, storytelling and other marketing activities.

A. BRAND STRATEGY IMPLEMENTATION COST: TIMELINE: ONGOING 2025

The funding agreements with FedNor and OMAFRA expired in March of 2024. The final elements of the implementation include the following:

- i. Continue to organize and host Brand Ambassador skills training.
- ii. Promote spring and summer video content to target audiences.
- iii. Work towards physical brand implementation, as seen in workplan item 5B.

B. TOURISM PROMOTION COST: \$2000* TIMELINE: CORE

*BRAND STRATEGY COST CATEGORY: Brand Awareness & Regional Asset Development

A focus for 2025 in tourism promotion and communications will be continuing a regular content schedule related to tourism assets, utilizing the Explore Almaguin website and social media channels, growing and building upon the audience established in 2024. ACED Staff will continue to work with tourism stakeholders in Almaguin to develop in-house content. Prioritized sectors will include four-season recreation (hiking, snowmobiling, paddling, snowmobiling, ATVing, entertainment, etc.). Staff will seek partnership opportunities with organizations such as Explorers' Edge, Discovery Routes and Northern Ontario Tourism to promote content, stories, and other marketing assets to bring tourism to the region.

- i. Continue to partner with local businesses to create experience itineraries, articles and reels that promote travel and spending throughout the region.
- ii. Develop communication strategies to engage multiple organizations such as ATV clubs, Snowmobile Clubs and others to ensure accuracy and volume of offerings.
- iii. Work with the Forgotten Trails to promote four-season trail experiences in the region.
- iv. Promote photography and videography experiences and tourism products.
 - a. Utilize existing B-roll footage from the Spotlight Almaguin Project to create new photo and video content.
- v. Work with Explorers' Edge on product development and the promotion of non-traditional tourism experiences (including partnership projects)

* to be included in general advertising activities.



C. SHOP IN ALMAGUIN CAMPAIGNS COST: \$1000 TIMELINE: SUMMER/WINTER

Staff will continue to promote shopping and dining locally through creating shop local initiatives and awareness campaigns by partnering with and promoting multiple local businesses.

5.0 SPECIAL EVENTS & PROJECTS

Special Events and Projects are geared to draw enhanced attention to regional features and assets. 2025 will be geared both for event hosting as well as promoting safe and accessible events occurring throughout the region.

A. RED GALA COST: \$3,000 TIMELINE: Q3

Staff will continue to host the RED Gala as an economic development showcase event focused on bringing together stakeholders in regional economic development. Specific focus areas include promoting the Almaguin brand, celebrating regional economic and community development success stories, and networking. Staff will pursue the financial, planning and marketing assistance of regional support organizations to host the event.

B. PHYSICAL BRAND ROLL-OUT COST: \$250 000* TIMELINE:2024-25

ACED will apply to the FedNor Northern Ontario Development Program and the Regional Economic Development Program from the Ontario Ministry of Rural Affairs for financial assistance to support the Almaguin Brand being rolled out throughout the region. The preliminary project planning and signage audit was completed in 2024, and the draft signage and fixture installation and participation plan was presented to the ACED board in November 2024.

2025 Activities:

- i. Q1– complete applications for financial assistance.
- ii. Q2-Q3 – Work with municipal roads crews for the installation or signs.

* Project contingent on the approval of funding.



705-382-2900
www.almaguin-health.org

Minutes: January 9, 2025 at 10:00 am via Zoom and at the Township of Perry Municipal Office.

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Vicky Roeder-Martin (Vice-Chair), Sean Cotton, Brad Kneller, Norm Hofstetter, Jim Ronholm, Cheryl Philip, Tom Bryson, Luke Preston, Ashley Soundy (Secretary)

Regrets: None

Guest: Cheryl Harrison, Sandy Zurbrigg, Isabel Pereira, Sarah Mackinnon, John Theriault, Dave Gray, Courtney Metcalf, Rocco Frangione

Called to order at 10:00 am by Chair R. Ward

1. 2025-01 Moved by Brad Kneller - Seconded by Tom Bryson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of December 5, 2024, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS PASSED:** None
5. **ITEMS FOR DISCUSSION:**

a) **Updates from MAHC**

The following was summarized by R. Ward from the MAHC Quarterly Update:

- Redevelopment application submitted to the Ministry in November should see comments coming back starting in January - the process is moving along well
- MAHC recruitment efforts have paid off over the last year as vacancy number of 350 in December 2023 have now been reduced to 80
- The MRI machine should be operational in late spring of 2025.

C. Harrison confirmed that the hospital is running at a 125% - 135% capacity due to the surge of illnesses like influenza, respiratory illness, pneumonia, etc. This is currently a problem across the province. The Covid outbreak that had a section of the hospital closed ended last week.

b) **Updates from Almaguin Highlands Family Health Team**

Rebecca Paul, Executive Director for AHFHT, will be leaving at the end of February. On December 18, 2024 Rod Ward stepped aside as Chair for the AHFHT Board and resigned from the Board.

S. MacKinnon reports that the Sundridge Medical Office has been very fortunate to receive funding to hire an additional RN and Administration personnel. Interviews will take place later this month and they are hoping to hire by February. These new positions will be focused on programming. A new Nurse Practitioner also started on January 8, 2025. Sundridge Medical is seeing a lot of wins recently.

c) Review Updated AHHC Terms of Reference

R. Ward reviewed the updates of the Terms of Reference. Discussion took place regarding the Administrator/Secretary Responsibilities - financials portion. Follow-up regarding creation of a separate bank account for the committee is required. Resolution not carried at this time. Will discuss at a later date.

d) Feedback from Municipal Partners – Cost-Recovery Options for 150 Huston Street Building

A general discussion took place regarding the ongoing deficit that the facility sustains each year. C. Philip stated that the Town of Kearney passed a resolution detailing that the deficit could be assisted by other revenues such as rent be paid by the tenants in the amount of \$834/month. Noted that this should be a separate conversation between the Village of Burk's Falls and the MAHC as this is a Tenant/Landlord topic. Questions asked and answered on how the budget will be calculated and shared-costing options. Municipalities received an invoice for 2023 and S. Cotton was directed to check the status of the 2024 invoice to municipalities. General consensus is to choose the option of majority support to assist with the cost recovery. L. Preston confirmed that the Village of Sundridge passed a resolution to provide \$3000 towards the deficit of the facility for 2023. Township of Armour received an invoice for \$5,348 for 2023. Cost Recovery options has been deferred to a later date for more discussion.

e) Summary of Muskoka and Area Ontario Health Team Committee meetings for December

S. Zurbrigg gave a brief update on PFCPAC, which was focused on succession planning initiatives and recruitments to start soon. M. MacPhail reported that the Care at Home program is making progress and moving into a task force. David Gravelle has joined MAOHT as a recruiter for the area. S. MacKinnon is working on a Primary Care Network that will work with physicians, nurse practitioners and midwives that work in our region from Sundridge to Gravenhurst. Group was created to have a voice and their focus points will be on the Scope and Best Care programs.

f) Current Financials

The AHH Council account holds a total of \$9,050.69, unchanged from last month.

g) Other Business

Concerns of a risk of losing services over rental options at AHHC building were voiced. C. Harrison stated that if there are services that the MAHC can provide to the community, they will and the future of outreach services is a good discussion to hold.

V. Roeder-Martin suggested possible options to support local health care initiatives such as community awareness programs that could generate more interest.

6. ADJOURNMENT

2025-02 Moved by Vicky Roeder-Martin - Seconded by Brad Kneller
THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:10 am to meet again on February 6, 2025 at 10:00 am at Perry Township. Carried.



COUNCIL RESOLUTION # 2024 - 399

Date: December 19, 2024

MOVED BY:

- Beaucage, Keven
- Pateman, Heather
- Rickward, Michael – Deputy Mayor
- Sharer, Jill

SECONDED BY:

- Beaucage, Keven
- Pateman, Heather
- Rickward, Michael – Deputy Mayor
- Sharer, Jill

WHEREAS the Council of the Corporation of the Town of Kearney has received the discussion paper from the Village of Burks Falls regarding cost-recovery for the Village of Burks Falls for the operation of 150 Huston Street (the Almaguin Highlands Health Centre);

AND WHEREAS this paper identifies that the Centre operates with a perpetual deficit;

AND WHEREAS it has been identified that the x-ray team, lab and diabetes team who are tenants of the Centre, have had spaces rent free since 2014;

AND WHEREAS the deficit referenced in the discussion paper of \$30,000 could be covered through additional revenues such as rent paid by these tenants in the amount of \$834/month;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney urges the Village of Burks Falls to require the following tenants begin to pay rent;

AND FURTHER THAT Council requests support from the Muskoka Algonquin Health Care (MAHC) in the form of reasonable rent as outlined above to show the same type of support the Almaguin municipalities have to MAHC the Almaguin local share commitment to the Hospital rebuild in the amount of \$9.5 Million dollars

AND FURTHER THAT if MAHC declines the payment of rent for these tenants, that AHHC reduces the local share commitment to cover the AHHC deficit annually;

✓ MAHC

AND FURTHER THAT this resolution be forwarded to Premier Doug Ford, Sylvia Jones, the Ontario Minister of Health, Parry Sound/Muskoka MPP Graydon Smith, Parry Sound Muskoka MP Scott Aitchison, and surrounding, affected municipalities for their support.

CARRIED 

DEFEATED _____

Recorded Vote Requested by: _____

Recorded Vote:

For

Opposed

Beaucage, Keven

Pateman, Heather

Philip, Cheryl – Mayor

Rickward, Michael – Deputy Mayor

Sharer, Jill



**MEDIA RELEASE
FOR IMMEDIATE RELEASE**

New report highlights staggering growth in homelessness across Northern Ontario

Report reveals 204 per cent surge in homelessness since 2016 in the North, calls for urgent \$11-billion investment to achieve functional zero chronic homelessness by 2035

The Northern Ontario Service Deliverers Association (NOSDA), in collaboration with the Association of Municipalities of Ontario (AMO) and the Ontario Municipal Social Services Association (OMSSA), has partnered with HelpSeeker to release a groundbreaking report on Ontario's homelessness crisis.

The report, "[Municipalities Under Pressure: The Human and Financial Cost of Ontario's Homelessness Crisis](#)," quantifies the current and projected scope of homelessness, outlines the financial investments needed to achieve functional zero chronic homelessness by 2035, and identifies the funding gap across all levels of government.

"It is deeply concerning that homelessness has increased by 204% in Northern Ontario and that it could increase to 26,663 people by 2035. The impacts on our communities have been devastating. Municipalities cannot face this alone. We need all orders of government to step up and make real commitments to end chronic homelessness across the province. We need decisive action, now."

~ **Michelle Boileau**, NOSDA Chair and Mayor, City of Timmins

"As the Mayor of the largest urban municipality in the most southern area of Northern Ontario, I am amazed, yet sadly not surprised to see the findings laid out in the HelpSeeker report and thank NOSDA, AMO, and OMSSA for partnering on this project to provide real data on the human and financial cost of Ontario's homelessness crisis. Regardless of how much progress we seem to make, it appears that the homelessness crisis is not going away, and while it may look different in some communities than others, it is something that can only be addressed through the continued collaboration of all levels of government to fund meaningful change."

~ **Jamie McGarvey**, Mayor of the Town of Parry Sound



Key findings for Northern Ontario are alarming:

- Known homelessness has surged by 204 per cent since 2016, increasing from 1,771 people to 5,377 in 2024
- Without significant government investment, homelessness in the region could climb to between 10,674 and 26,633 people by 2035.
- The challenges in Northern Ontario are amplified by geographic isolation, limited public transportation, inadequate infrastructure, and systemic inequities, including the over representation of Indigenous populations in homelessness.

While Northern Ontario has seen steeper proportional increases, other regions in Ontario are also grappling with severe growth:

- Known homelessness outside Northern Ontario has risen by 46 per cent since 2016, from 52,032 people to 76,140 in 2024.
- Projections estimate homelessness outside the North could rise to 117,448-267,633 people by 2035, depending on economic conditions and policy interventions.

The report models a 10-year investment scenario to achieve functional zero chronic homelessness across the province. This scenario requires:

- \$11 billion over 10 years: \$7.7 billion for one-time capital investments and \$329 million annually for operational costs.

Additionally, the report explores solutions for addressing the pressing issue of encampments through a fixed investment scenario:

- \$2 billion in targeted funding: \$810 million for one-time capital investments and \$151 million annually for operations.

Recognizing the unique challenges of Northern Ontario, the report recommends allocating up to 20 per cent of these investments to address regional capacity gaps, infrastructure deficits, and the disproportionate impact on Indigenous populations.



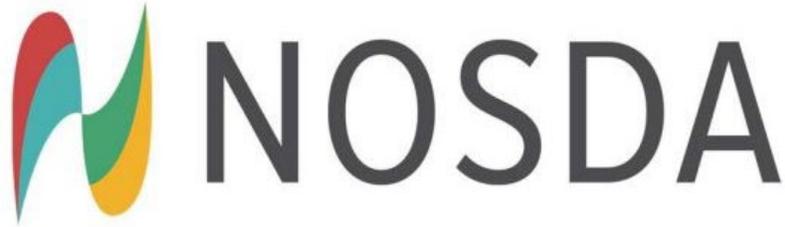
About NOSDA:

The Northern Ontario Service Deliverers Association was formed to develop a co-operative and collaborative approach with municipalities and municipal organizations, to facilitate the consolidated municipal delivery of services in Northern Ontario. NOSDA is intended to create a political forum for reviewing and developing both policies and program delivery issues from a Northern perspective.

For more information, please contact:

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NOSDA Homelessness Research – Key Messages

- The Northern Ontario Service Deliverers Association (NOSDA), in collaboration with the Association of Municipalities of Ontario (AMO) and the Ontario Municipal Social Services Association (OMSSA), has partnered with HelpSeeker to release a groundbreaking report on Ontario’s homelessness crisis.
- Northern communities face an especially urgent crisis, known homelessness has risen by an estimated 204% since 2016, growing from 1,771 people to 5,377 people in 2024.
- In Northern Ontario, without significant provincial action starting now, this number could grow to 15,000 in the next decade.
 - The number of people experiencing known homelessness annually in Northern Ontario could range from 10,674 to 26,633 by 2035, depending on economic conditions.
- Indigenous People are disproportionately affected, representing nearly 45% of people experiencing chronic homelessness in northern communities.
 - Tailored investments in culturally safe, Indigenous-led housing solutions, as well as strategies to stabilize populations locally and reduce service migration, are critical to ensuring that northern communities are equitably supported within this broader response.
- In Northern Ontario, the average wait time on the Community Housing (RGI) Waitlist is 38 months.
 - Northern Ontario has some of the highest percentages of housing in need of major repairs, with smaller communities experiencing even greater challenges. In many cases, over 50% of housing units require major repairs, and for some communities, the figure reaches as high as 70% to 80%.
- Homelessness is increasing three times faster in rural communities, and four times faster in northern communities.
 - Transportation Barriers and limited public services in Northern Ontario make accessing shelters, healthcare, and supports particularly challenging, which worsens housing instability.

- While Ontario municipalities are stepping in to help, provincial and federal governments are not doing their part.
 - Municipal spending on homelessness and housing programs has increased substantially in recent years, more than doubling since 2020 to over \$2.1 billion in 2024, representing 51.5% of the total reported funding across all three levels of government.
 - Meanwhile, recent provincial and federal investments are nominal.
- A fundamentally new approach is needed focusing on long-term housing solutions instead of temporary emergency measures and enforcement:
 - HelpSeeker research estimates that \$11 billion over 10 years could end chronic homelessness by boosting the supply of affordable housing, improving transitional and supportive services, and enhancing prevention programs.
 - To largely address encampments, around \$2 billion over 8 years is needed.
 - Recognizing the unique challenges faced by Northern Ontario, it is suggested that up to 20% of the \$2 Billion to end encampments, be allocated to address capacity gaps, issues created by geographic isolation, and the overrepresentation of Indigenous populations in homelessness.
 - In addition to representing a significant proportion of service need, encampments in Northern Ontario are shaped by distinct local factors, including geographic isolation, higher construction costs, and limited shelter capacity. For example, northern construction costs average \$500 per square foot for a standard 700-square-foot unit, resulting in \$350,000 per unit. To ensure equitable funding, funding formulas must reflect these cost disparities, ensuring that resources are sufficient to address regional variations without placing undue strain on local systems.
- Recent provincial investments in affordable housing and emergency shelters are appreciated but are insufficient.
- NOSDA members are ready to work with the province on a new approach that would actually solve this crisis.

**Southeast Almaguin Highlands Regional Fire Services Committee
(RFSC)**

MINUTES

Thursday, November 21, 2024

Perry Township Council Chambers
(Sign-in sheet attached)

1. Call to Order

Mayor Norm Hofstetter opened the meeting at 7:00 p.m.

2. Minutes

Resolution No. 2024-05

Moved by: Chris Hope

Seconded by: Rod Ward

Be it resolved that the Regional Fire Services Committee hereby approves the Thursday, August Minutes as presented.

Carried

3. Live Fire Training Unit

Progress - The pad has been poured.

Each Fire Department has been billed for the progress and billing to date for the live fire training unit (\$20,904.96 including taxes) and the projected cost for 2025 of \$15,335.19 was provided on the invoice. Operating costs are not known at this time.

4. Updates on Recruitment and Retention

The Fire Chiefs provided an update. They outlined that retention will always be a problem in volunteer service and that is why we need to rely on the 5 Station service.

Honorariums need to be looked at. There are some Fire Departments still on the points system which needs reviewed. Volunteer Fire Departments can offer OMERS. Magnetawan offered this, however none accepted.

The Fire Chiefs had been working on a proposal for full-time firefighters to be stationed centrally to cover off at times where there are limited volunteers.

It was suggested to look at High School job fairs for recruitment.

Chief Training Officer updated that they expect to have 10 or more Level 1, and also Level 2 instructors by the new year. It is the goal to have enough instructors for training to carry on when the Training Officer retires.

5. Shared Equipment

The Fire Chiefs will be bringing forward a shared RDC to be included in each of their 2025 Budgets.

Township of McMurrich/Monteith will pay for the RDC and will distribute invoices to the other Fire Departments.

The Fire Departments continue to use the old Perry Municipal Office as their Training House. It is used monthly for search facilities.

6. Other Business

The Chair asked for a better understanding of what occurred at the September 4, 2025 structure fire located off of Boundary Road in Novar. The Fire Chiefs and Chief Training Officer provided a general overview for the Committee.

The Burk's Fall Fire Hall is looking to be located in a central location within the region, with Perry Township Fire Hall being the next central location.

7. Next Meeting

The Chair will be away during the month of February 2025, therefore the next meeting has been tentatively scheduled for Thursday, March 6, 2025 at 7:00 pm in the Perry Council Chambers.

Adjourn

The meeting adjourned at 8:16 p.m.

Dated this 6th day of March, 2025.

Norm Hofstetter, *Chair*

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2025 DRAFT BUDGET
09-Sep-24

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2024 Budget	Comments
1	OPERATING ACTIVITIES							
2	REVENUE							
3	GRANTS							
4	5-375-003 McMurrich/Monteith	2,589	2,589	2,589	0	2,589	0	
5	5-375-013 Gov't of Ontario annual funding	13,814	13,814	13,814	0	13,814	0	
6	5-375-015 Student Grants	1,800	1,860	3,000	5	2,300	(700)	Canada Summer Jobs grant budgeted re 1 summer student position for July and August 2025, based on approved 2024 grant.
	15-375-016 Federal YCW Grant	442	0	0	0	0	0	Applied for 2 student grants in 2024 but only received one.
10	5-375-018 Miscellaneous grants:	1,637	3,819	300	0	2,650	2,350	Internet Connectivity, ILL postage and Volunteer Income Tax Program grants in 2023. Status of connectivity grant for 2024 or 2025 is unknown. Budget = ILL (385) and Income Tax Program (2,265).
12	DONATIONS							
13	5-375-023 Donations - in house (Jar donations)	1,970	1,873	1,200	1,045	1,200	0	
14	5-375-025 Donations - Miscellaneous	11,600	462	0	0	0	0	Large in-memorium donation received in 2022.
15	5-375-027 Donations - Adopt-a-book	1,003	1,125	800	422	500	(300)	
16	5-375-029 Donations - Earmarked	1,000	1,000	0	100	0	0	
17	OTHER REVENUE							
19	5-375-043 Faxes sent	267	476	250	384	250	0	
20	5-375-053 Used book sales	1,624	1,426	1,000	412	800	(200)	
21	5-375-063 Photocopies	1,104	1,734	800	1,576	900	100	
22	Donations account interest	0	0	0	0	0	0	Any interest earned on bursary reserve is recorded directly as an increase in the reserve, with no net impact on the budget.
23	5-375-073 Investment interest	875	912	2,265	360	2,800	535	GIC earning 4.9% and is locked in until May 15/25. Assuming 3.0% at time of renewal.
25	5-375-083 Non-resident memberships	425	350	375	288	350	(25)	
26	5-375-093 Miscellaneous revenues	195	273	0	40	0	0	

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2025 DRAFT BUDGET
09-Sep-24

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2024 Budget	Comments
27 5-375-103	Transfer from Bursary Reserve	333	300	0	0	300	300	Any bursary-related costs to be transferred from related reserve.
27	TOTAL OPERATING REVENUE	40,676	32,013	26,393	4,632	28,453	2,060	
28								
29	OPERATING EXPENDITURES							
30	WAGES							
31 6-800-000	Salaries & Benefits	140,352	150,782	160,537	104,766	164,008	3,471	2025 budget is based on 3.0% CPI increase (most recently published per Bank of Canada at Sep 9/24). 2 NEW EMPLOYEES IN 2024
38	ACQUISITIONS							
39 6-800-002	Books	9,872	10,389	10,000	4,161	10,000	0	
40 6-800-001	DVDs	1,002	1,451	1,700	733	1,700	0	
40 6-800-003	Magazines	312	404	300	302	300	0	
41	FACILITIES							
42 6-800-012	Telephone	269	269	270	179	270	0	No change in current rate anticipated.
43 6-800-014	Hydro	1,902	1,767	2,080	984	2,140	60	3% inflationary increase budgeted for 2025.
44 6-800-016	Heat	711	755	988	452	1,020	32	3% inflationary increase budgeted for 2025.
45 6-800-018	Water	1,003	1,024	1,071	523	1,078	7	3% inflationary increase over current 2024 charge.
46 6-800-022	Cleaning supplies	159	526	400	94	400	0	
47 6-800-024	Weekly cleaning	2,465	2,650	2,200	1,700	2,650	450	
48 6-800-032	Insurance	2,600	3,443	3,723	3,595	3,700	(23)	3% inflationary increase over 2024 actual.
49 6-800-042	Repairs & maintenance	238	17	500	173	500	0	
50 6-800-052	Rent	6,991	7,201	7,417	5,563	7,640	223	Current lease agreement expires in 2024. Have budgeted a 3% increase for 2025.
51	ADMINISTRATIVE AND PROGRAM EXPENSES							
52 6-800-062	ILLO expenses re damaged books	0	0	50	0	50	0	
53 6-800-072	Computer support	739	203	1,000	105	1,000	0	
54 6-800-082	Program expenses	1,668	2,490	1,800	1,690	2,000	200	
55 6-800-084	Bursary Program	333	300	0	0	300	300	Bursary funded from bursary reserve created in 2016.
56 6-800-092	Training	580	796	1,600	771	500	(1,100)	Little Branches 2025 2-day conference
57 6-800-102	Bank charges	467	165	200	85	200	0	\$12.50 CAFT fees monthly + square deposit/non-recurring bank charges

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2025 DRAFT BUDGET
09-Sep-24

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2024 Budget	Comments
58	6-800-112 Office & clerical supplies	2,248	2,571	2,000	2,124	2,000	0	2024 ytd includes 754 re new library cards
59	6-800-114 Postage	396	356	400	351	400	0	
60	6-800-122 Annual dues & licences	3,608	3,552	4,914	3,461	4,000	(914)	
61	6-800-132 Internet connectivity	1,343	1,343	1,343	1,247	2,016	673	Basic internet plus square connection (56/m) added in March 2024. No change in current rates anticipated.
62	6-800-142 Audit & accounting	3,779	6,876	4,300	7,186	7,231	2,931	Estimated Accounting (800) and Audit (6431).
63	6-800-152 Advertising	0	0	500	0	500	0	
64	6-800-162 Miscellaneous expenses	151	595	500	309	500	0	
65	6-800-172 Contingency	0	0	500	0	500	0	
66	TOTAL OPERATING EXPENDITURES	183,190	199,925	210,293	140,554	216,603	6,310	
67								
68	NET OPERATING EXPENDITURES	142,513	167,912	183,900	135,922	188,150	4,250	
69								
70	CAPITAL TRANSACTIONS							
71	FROM OPENING SURPLUS							
72	5-375-001 Previous year surplus (deficit)	9,870	4,839	0	7,949	0		2024 year-end surplus, if any, to be transferred to bursary reserve (10% of prior year surplus up to \$300) and future needs reserve (balance of 2024 surplus)
74	5-375-105 Transfer from Future Needs Reserve	6,869	0	0	0	5,000		Transfer for 2025 budgeted capital expenditures.
75	TOTAL CAPITAL REVENUE	16,739	4,839	0	7,949	5,000		
76								
77	CAPITAL EXPENDITURES							
78	6-800-182 Capital purchases	13,623	0	0	10,939	5,000		New Library Building Project fund allowance omitted from 2025 budget. Budgeted for replacement of 5 public computers from future needs reserve.
	16-800-192 Transfer to Bursary Reserve	300	300	0	0	0		10% of prior-year surplus up to \$300
79	6-800-202 Transfer to Future Needs Reserve	11,110	6,298	1,839	0	0		Balance of prior-year surplus if any (after transfer to bursary reserve) to be transferred to reserve.
80	TOTAL CAPITAL EXPENDITURES	25,033	6,598	1,839	10,939	5,000		
81								
82	NET CAPITAL EXPENDITURES	8,294	1,759	1,839	2,990	0	(1,839)	
83								
84	NET EXPENDITURES	150,807	169,671	185,739	138,912	188,150	2,411	

**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2025 DRAFT BUDGET
09-Sep-24**

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2024 Budget	Comments
85								
86	MUNICIPAL CONTRIBUTIONS							
87	5-375-009 Armour	59,099	67,780	70,432	70,432	70,763	331	
88	5-375-005 Burk's Falls	61,807	69,929	73,646	73,646	75,881	2,235	
89	5-375-007 Ryerson	34,740	39,911	41,661	41,661	41,506	(155)	
90		155,646	177,620	185,739	185,739	188,150	2,411	
91		<p align="center">January 2025 Patrons by Municipality: <u>Armour 484; Burk's Falls 519; Ryerson 284</u></p>						<p align="center">2025 budget distribution will be based on January 1st 2025 membership count: BF 40.33%; R 22.06%; A 37.61%</p>
92	OPERATING SURPLUS (DEFICT)	4,839	7,949	0	46,827	0		

Ministry of Rural Affairs

Ministère des Affaires rurales

Office of the Minister

Bureau du ministre

777 Bay, 17th Floor
Toronto, Ontario M7A 2J3
Tel: 647-329-1485

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January 19, 2025

Judy Kosowan
CAO/Clerk
Township of Ryerson
clerk@ryersontownship.ca

Dear Ms. Kosowan:

It is my pleasure to share our government's new plan to support rural economic development, increase and nurture a rural workforce, and strengthen rural communities.

[Enabling Opportunity: Ontario's Rural Economic Development Strategy](#) is designed to help rural communities leverage new economic opportunities and prepare themselves for growth.

The Strategy focuses on three key pillars:

- **Safe and Strong Rural Communities** – Improving local economic development capacity and championing local leadership, supporting the rehabilitation of municipal and community infrastructure, optimizing rural connectivity, and supporting communities in developing plans for housing and transportation to ensure rural communities are places where people want to live, work and play.
- **Business Development and Attraction**- Supporting rural and Indigenous communities and other economic development partners in strengthening and growing rural business, encouraging entrepreneurship and innovation, attracting investment, revitalizing downtowns and diversifying regional economies.
- **Growing the Rural Workforce** – Helping grow local talent, raising awareness of job opportunities available in rural Ontario, supporting workers in obtaining the skills needed to succeed, and attracting and retaining workers so that rural communities and small towns thrive.

We brought together municipal and Indigenous leaders and rural stakeholders to provide input into the development of the new strategy. We held 13 regional roundtables to hear the thoughts, experiences, ideas, and inspiration of those living and working in rural Ontario and received many online submissions through our website.

By listening to rural residents, we created a Strategy that represents their concerns. My thanks go out to all of those who participated in the consultation process and I look forward to continuing these conversations.

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Our government has a vision for thriving rural communities and believes that a strong and dynamic rural Ontario is essential for the success of the province's economy. As a proud resident of rural Ontario, I am confident in saying the future is bright for rural Ontario, especially when we work together

By working together, we can continue to build strong economies and position rural Ontario as a destination of choice for individuals, families, and businesses.

Sincerely,

A handwritten signature in blue ink that reads "Lisa M. Thompson". The signature is written in a cursive, flowing style.

Lisa M. Thompson
Minister of Rural Affairs

Ministry of Rural Affairs

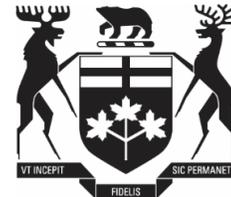
Ministère des Affaires rurales

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Ontario

Bonjour,

J'ai le plaisir de vous faire part du nouveau plan de notre gouvernement pour favoriser le développement économique des collectivités rurales, accroître et cultiver une main-d'œuvre en milieu rural et renforcer les collectivités rurales.

Meilleures perspectives : Stratégie ontarienne de développement économique des collectivités rurales vise à aider les collectivités rurales à tirer profit de nouvelles possibilités économiques et à se préparer à la croissance.

La stratégie est axée sur trois piliers clés :

- **Des collectivités sécuritaires et fortes** — soutenir les petites villes et les collectivités rurales en abolissant les obstacles au développement économique et en s'assurant que les régions rurales de l'Ontario ont de solides éléments fondamentaux en place pour permettre la réussite des collectivités rurales.
- **Le développement et l'attraction des entreprises** — aider les collectivités rurales et d'autres partenaires du développement économique à renforcer et à faire croître les entreprises rurales, à encourager l'entrepreneuriat et l'innovation, à attirer des investissements, à revitaliser les centres-ville et à diversifier les économies régionales.
- **La croissance de la main-d'œuvre en milieu rural** — faire croître le talent local, accroître la sensibilisation sur les possibilités d'emploi offertes dans l'Ontario rural, aider les travailleurs à obtenir les compétences nécessaires pour réussir et attirer et retenir les travailleurs afin que les collectivités rurales et les petites villes prospèrent.

Nous avons réuni des dirigeants municipaux et autochtones ainsi que des intervenants du milieu rural afin qu'ils fournissent des observations relativement à l'élaboration de la nouvelle stratégie. Nous avons tenu 13 tables rondes régionales pour écouter les réflexions, les expériences, les idées et l'inspiration des personnes qui vivent et travaillent dans les régions rurales ontariennes, en plus d'avoir reçu plusieurs commentaires en ligne par le truchement de notre site Web.

Les gouvernements précédents ont ignoré les besoins des régions rurales de l'Ontario. Leur vue à court terme a laissé ces collectivités se débrouiller seules et a entravé leur capacité de faire croître la main-d'œuvre locale, d'attirer des investissements et d'appuyer les collectivités. Notre gouvernement adopte une approche très différente. En écoutant les résidents des régions rurales, nous avons créé une stratégie qui répond à leurs préoccupations. Je tiens à remercier tous ceux et celles qui ont participé au processus consultatif et j'ai hâte de poursuivre ces conversations.

.../2

Notre gouvernement a une vision pour la prospérité des collectivités rurales et croit qu'un Ontario rural fort et dynamique est essentiel au succès de l'économie de la province. En tant que fière résidente de l'Ontario rural, je n'hésite pas à affirmer que l'avenir est prometteur pour les régions rurales de l'Ontario, en particulier lorsque nous travaillons ensemble.

En travaillant ensemble, nous pouvons continuer à bâtir de solides économies et à positionner l'Ontario rural comme une destination de choix pour les particuliers, les familles et les entreprises.

Veillez recevoir mes plus cordiales salutations.

A handwritten signature in blue ink that reads "Lisa M. Thompson". The signature is fluid and cursive, with the first name "Lisa" being more prominent than the last name "Thompson".

Lisa M. Thompson
La ministre des Affaires rurales,