

**CORPORATION OF THE TOWNSHIP OF RYERSON**

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**PUBLIC MEETING FOR A MINOR VARIANCE -5:30 p.m.  
Pt Lot 22 & 23, Con 1, 640A Bartlett Lake Road, (BAKER)**

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**PUBLIC MEETING FOR A MINOR VARIANCE – 5:45 p.m.  
Lot 26, Con 13, 454 Starratt Road (NEWHOUSE)**

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**REGULAR MEETING AGENDA**

**April 22, 2025 AT 6:00 P.M.**

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

**Members of the Public must register** with the Ryerson Township Clerk's Office **prior to the meeting for meeting access and availability of limited in-person seating.**

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: [treasurer@ryersontownship.ca](mailto:treasurer@ryersontownship.ca)

**Meeting will be recorded.**

*The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.*

**Note: (R)** denotes resolution

**1. CALL TO ORDER:**

1.1 Attendance

1.2 Announcement: This meeting is being recorded

1.3 Motion to adopt the agenda as presented. **(R)**

**2. ADOPTION OF MINUTES:**

2.1 Adoption of minutes from the public meeting and regular meeting on March 25, 2025. **(R)**

**3. DECLARATION OF PECUNIARY INTEREST:**

**4. TENDERS/QUOTES/REQUESTS FOR PROPOSALS (RFP):**

- 4.1 Crushed Granite Tender (**R**), Pulverizing Tender (**R**), Stockpile Winter Sand Tender (**R**), Roadside Mowing Tender (**R**), Roadside Brushing Tender (**R**), Crushed Granite – Peggs Mountain Road Tender. (**R**)

**5. REPORTS:**

- 5.1 **BY-LAW:** Q1 Update Report

- 5.2 **FIRE CHIEF:** Q1 Update Report.

- 5.3 **ROADS:** Public Works Winter Update.

- 5.4 **CLERK:** Yard Sale, Integrity Commissioner Annual Report, Magnetawan River Watershed Condition Report, Clerk EMS Appointment Report, District of Parry Sound Municipal Association Spring Meeting. (**R**)

**6. BUISNESS ARISING/ACTIVITY LOG**

- 6.1 Councillor Dan Robertson – Parry Sound District EMS Committee Cover Letter.

**7. COMMUNICATION ITEMS:**

**General Correspondence**

- 7.1 January library meeting minutes.  
7.2 February library meeting minutes.  
7.3 Joint Building Committee March permit summary.  
7.4 District of Parry Sound Social Services Administration Board: Homeless Encampment Response Plan.  
7.5 Almaguin Community Economic Development (ACED) Email.  
7.6 Almaguin Community Economic Development (ACED) 2025 Budget Projection.  
7.7 Almaguin Community Economic Development (ACED) Draft Economic Development Services Agreement.  
7.8 Township of Perry Resolution – Parry Sound District EMS Committee Nomination.  
7.9 Township of Armour Resolution – Shared Service Subcommittee appointment.  
7.10 Township of McMurrich Monteith Resolution – Parry Sound District EMS Committee nomination.  
7.11 Township of Armour – Young Canada Works Grant.  
7.12 Historical Society March meeting minutes.

**8. CLOSED:**

8.1 Resolution to move to a closed meeting pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss HR matters.

And; pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (k) as the subject matter being considered is regarding a position, plan, procedure, criteria, or instruction to be applied to negotiations; The general nature of the closed meeting is for contract negotiations. **(R)**

**9. CONFIRMING BY-LAW:**

7.1 To confirm the meetings of Council **(R)**

**10. IMPORTANT DATES:**

- May 13, 2025, Regular Council Meeting 6:00 p.m.
- May 24, 2024, Hazmat Day
- May 26, 2024, Tri-Council Meeting 7:00 p.m.

**11. ADJOURNMENT: **(R)****

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**LIST OF PROPOSED RESOLUTIONS**

**FOR COUNCIL MEETING: April 22, 2025 AT 6:00 P.M.**

**Item # 1.3 on Agenda** Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council adopt the April 22, 2025 agenda as circulated.

**Item # 2.1 on Agenda** Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that the minutes from the public meeting and the regular meeting on March 25, 2025 be adopted as circulated.

**Item # 4.1 on Agenda** Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council accept Tender 2025-01 to Supply & Apply Crushed Granite approximately 4800 tonnes of 7/8 inch, applied to approximately 3.8 km. on Hilly and Gully Rd., approximately 4,550 tonnes applied to approximately 3.6 km on South Horn Lake Rd., and 1,500 tonnes delivered to stockpile at the Ryerson Township yard, located at 28 Midlothian Road, from \_\_\_\_\_ in the amount of \_\_\_\_\_ plus HST for a total of \$\_\_\_\_\_.

**Item # 4.1 on Agenda** Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council accept Tender 2025-02 to pulverize approximately 4.5 km of Peggs Mountain Road from \_\_\_\_\_ in the amount of \_\_\_\_\_ plus HST for a total of \$\_\_\_\_\_.

**Item # 4.1 on Agenda** Moved by Councillor Robertson, Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council accept tender 2025-03 for winter sand from \_\_\_\_\_ in the amount of \_\_\_\_\_ plus HST for a total of \$\_\_\_\_\_.

**Item # 4.1 on Agenda** Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council accept Tender 2025-04 for Roadside Mowing for approximately 116 kms of roads, both sides of the roads as outlined on the map included, from \_\_\_\_\_ in the amount of \_\_\_\_\_ plus HST for a total of \$\_\_\_\_\_.

**Item # 4.1 on Agenda** Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council accept Tender 2025-05 for Roadside Brushing for various locations totaling 6000 single lane metres from \_\_\_\_\_ in the amount of \_\_\_\_\_ plus HST for a total of \$\_\_\_\_\_.

**Item # 4.1 on Agenda** Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council accept Tender 2025-06 to Supply & Apply Crushed Granite approximately 5,750 tonnes of 7/8 inch, applied to approximately 4.5 km of Peggs Mountain Rd., from \_\_\_\_\_ in the amount of \_\_\_\_\_ plus HST for a total of \$\_\_\_\_\_.

**Item # 4.1 on Agenda** Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council authorize:

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\_\_\_\_\_ to attend the District of Parry Sound Municipal Association (DPSMA) Spring Meeting on Friday, May 23, 2025 at the Callander Community Centre.

**Item # 8 on Agenda** Moved by Councillor Abbott, Seconded by Councillor Patterson,

That we move to a closed meeting at \_\_\_\_\_, pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss HR matters.

And; pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (k) as the subject matter being considered is regarding a position, plan, procedure, criteria, or instruction to be applied to negotiations; The general nature of the closed meeting is for contract negotiations.

**Item # 9 on Agenda** Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill # \_\_\_\_-25, being a By-law to confirm the meetings of Council and further; That By-Law # \_\_\_\_-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 22<sup>th</sup> day of April 2025.

**Item # 11 on Agenda** Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that we do now adjourn at \_\_\_\_\_. The next regular meeting is May 13, 2025 at 6:00 p.m.

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**SPECIAL COUNCIL MEETING**

**MINUTES**

Tuesday, March 25, 2025, 5:30 p.m.

A special public meeting of Council was held Tuesday, March 25, 2025, at 5:30 p.m. regarding amending the Building By-law.

Members of Council were notified of this special public meeting during the regular meeting on March 11, 2025. Council was also notified by receiving the meeting agenda by email on March 21, 2025. The public was notified of this meeting by posting the special public meeting notice on February 14, 2025 on the website.

Members of Council in attendance: Mayor Sterling and Councillors Abbott, Miller, Patterson, and Robertson.

Staff in attendance: Brayden Robinson and Nancy Field.

Public in Attendance: Alice Hewitt, Barry Burton, Ana Cultraro, Dino Cultraro

Mayor Sterling called the meeting to order at 5:30 p.m.

**DECLARATION OF PECUNIARY INTEREST:** None declared.

The Township of Ryerson held the special public meeting to allow for public input on the proposed changes to the Building By-law to include Schedule 7, Administrative Fees.

The Clerk advised that there were no written submissions for or against the proposed changes. There was no one present from the public to comment.

The meeting was adjourned as per the resolution below.

**ADJOURNMENT**

**SP. R – 04 -25** Moved by Councillor Patterson, seconded by Councillor Robertson

Be it resolved that we adjourn the Special Public meeting at 5.36 p.m.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**REGULAR COUNCIL MEETING**

**MINUTES**

**March 25, 2025 AT 6:00 P.M.**

The regular meeting of Council of the Corporation of the Township of Ryerson was held **March 25, 2025** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

**1. CALL TO ORDER**

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically: Mayor Sterling, Councillors: Abbott, Miller, Patterson and Robertson.

Staff in attendance: Brayden Robinson and Nancy Field

Public attending in person or electronically: Nieves Guijarro, Barry Burton, Ana Cultraro, Dino Cultraro, Roman Kaczynski, Josh Lilley and Alice Hewitt.

Notice of this meeting was posted on the website.

**1. ADOPTION OF AGENDA**

**R- 49 - 25** Moved by Councillor Abbott, Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council adopt the March 25, 2025, agenda as circulated.

(Carried)

**2. ADOPTION OF MINUTES**

**R- 50 - 25** Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that the minutes from the regular meeting on March 11, 2025 be adopted as circulated.

(Carried)

**3. DECLARATION OF PECUNIARY INTEREST:** None noted.

**4. REPORTS:**

**4.1 CAO/Treasurer**

Brayden provided Council with the 2025 library budget, the 2025 final budget, the By-laws to set tax ratios for 2025, set and levy rates for taxation for 2025 and provided a report on the shared services subcommittee. Resolutions noted below.

**R- 51 - 25** Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council approve the 2025 net Library budget in the amount of \$188,150.00. Ryerson's share to be \$41,506.00 and we rescind R-44-25.

(Carried)

**R- 52 -25** Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council adopt the 2025 Budget Report, excluding expenses as per Ontario Regulation 284/09.

(Carried)

**R- 53 -25** Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill #13-25, being a By-law to Set Tax Ratios for 2025 and further; That By-law # 13-25 be read a First, Second and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 25<sup>th</sup> day of March, 2025.

(Carried)

**R- 54 -25** Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill # 14-25 being a By-law to Set and Levy the Rates of Taxation for 2025 and further; That By-law #14-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 25<sup>th</sup> day of March, 2025.

(Carried)

**R- 55 -25** Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council appoint Delynne Patterson to represent the Township of Ryerson in an informal Shared Service Committee with Tri Council partners. Furthermore, that the CAO attend these meetings and support the gathering of information related to committee discussions.

(Carried)

#### **4.2 CLERK**

Nancy provided Council with the Flag and Proclamation policy. Resolution noted below.

**R- 56 - 25** Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council adopt the Flag and Proclamation Policy amended to remove 4.6 – Dignitary Visits.

(Carried)

#### **COUNCIL REPORTS:**

**4.3** Councillor Patterson provided Council with a report regarding the Almaguin Highlands Health Centre.

**4.4** Councillor Abbott provided Council with a report on hazmat.

#### **5. BUSINESS ARISING/ACTIVITY LOG:**

Council reviewed the correspondence provided regarding the Battery Energy Storage System (BESS). discussions were had. See resolution noted below.

**R- 57 - 25** Moved by Councillor Robertson, Seconded by Councillor Miller,

**WHEREAS**, Solar Bank Corporation, has submitted an application to the Township of Armour for approval of a Battery Energy Storage System (BESS) to be located at Concession 6, Part Lot 3, 219 Peggs Mountain Road in Burk's Falls; and

**WHEREAS**, Armour Township is encouraging public engagement and the concerns from the surrounding Townships who share infrastructure and the waterway; and

**WHEREAS**, the Township of Ryerson has received information from their ratepayers through delegations to Council and correspondence regarding the risks associated with BESS and of the opposition to the proposal from our community; and

**WHEREAS**, the Township of Ryerson recognizes the critical importance of safeguarding the health, safety, and well-being of the members of this community and surrounding communities,



and of its firefighters, and acknowledges the potential risks associated with the proposed Battery Energy Storage System (BESS); and

**WHEREAS**, the Township of Ryerson's fire department has expressed significant concerns regarding the safety of firefighting operations in the event of a fire involving a Battery Energy Storage System (BESS), which could pose unique and hazardous challenges; and

**WHEREAS**, the proposed BESS site is located within a high-risk wildland fire zone, where the presence of such a facility could increase the risks to firefighting personnel, requiring specialized training and equipment not currently available to the Township's fire department; and

**WHEREAS**, in the event of a fire at the proposed BESS facility, traditional firefighting methods such as the application of water may be ineffective and could lead to contaminated lithium-ion firewater runoff that would pose a significant environmental threat to ground and water courses, particularly to the nearby Magnetawan River, a vital water source for the region; and

**WHEREAS**, it is a potential hazard, and because battery storage technology is in its infancy and its unknown what the long-term environmental impact of proposed BESS facility would be.

**WHEREAS**, from a coverage standpoint regarding the municipal liability policy and the possible risk of a third-party claim received due to firefighting activity releasing pollutants, the added likely policy response for environmental liability coverage, and the increased cost to the fire departments for this added coverage.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Township of Ryerson Council, by way of this resolution indicate our firm opposition to the application submitted by Solar Bank Corporation for a Battery Energy Storage System (BESS), due to the risk of hazardous chemical contamination and the harm that would cause to the Almaguin Area, the community, the environment, and the added risks to the fire services.
2. A copy of this resolution be sent to the Planning Board of Ryerson Township for their records and consideration in evaluating the proposal, with a strong recommendation to take these safety and environmental concerns into account.
3. The Township of Ryerson shall notify Armour Township of our opposition to the application; by sending a copy of this resolution and a written submission to Armour Twp. in opposition to the proposed amendments, so we are entitled to appeal the decision.
4. The Township of Ryerson shall notify neighboring municipalities of Ryerson's opposition to the application and encourage them to consider these risks in their own assessments of the proposal.

(Carried)

**R- 58 - 25** Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council amend By-law 32-24 Building By-law to include Schedule F, Administrative Fees.

(Carried)

**6. COMMUNICATION ITEMS**

**General Information Items Received:**

- Council received the Almaguin Highlands Health Council meeting minutes for March.
- Council received the February minutes from the Historical Society.
- Council received the November minutes from the Southeast Almaguin Highlands Fire Services Committee.
- Council received the Parry Sound District EMS Committee representative nomination resolution from the Township of Armour.

- Council received the Parry Sound District EMS Committee representative nomination resolution from the Village of Burk's Falls
- Council received an email from the Almaguin Community Economic Development (ACED) regarding joint services and budgets.
- Council received the budget projection for 2025-2028 from the Almaguin Community Economic Development (ACED).
- Council received the draft Joint Services Agreement from the Almaguin Community Economic Development (ACED).
- Council received the March meeting minutes from the Historical Society.
- Council received the minutes from the Facility and Functions Committee meeting.
- Council received 2025 Fire Department budget resolution from the Village of Burk's Falls
- Council received 2025 Library budget resolution from the Village of Burk's Falls
- Council received 2025 Arena budget resolution from the Village of Burk's Falls
- Council received 2025 Tri-R Landfill budget resolution from the Village of Burk's Falls
- Council received a resolution from the Village of Burk's Falls appointing a member to the Shared Services Committee.
- Council received a resolution from the Village of Burk's Falls regarding Option 2 for the library build.

## **7. CONFIRMING BY-LAW**

**R- 59 -25** Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 15-25, being a By-law to confirm the meetings of Council and further; That By-Law # 15-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 25<sup>th</sup> day of March 2025.

(Carried)

## **8. CLOSED MEETING:**

**R- 60 -25** Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that we move to a closed meeting at 6:54 p.m., pursuant to the Municipal Act 2001, c.25, Section 239(2)(f) as the subject matter being considered is regarding advice that is subject to solicitor-client privilege, including communication necessary for that purpose; The general nature of the closed meeting is regarding Shared Services Agreement.

(Carried)

## **9. ADJOURNMENT:**

**R- 61 -25** Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at 7:18 p.m. The next regular meeting is scheduled for April 8, 2025, at 6:00 p.m.

(Carried)

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MAYOR

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CLERK



## TOWNSHIP OF RYERSON 2025 TENDER RESULTS

### 2025-01 SUPPLY AND APPLY CRUSHED GRANITE

Company		Price/Unit	Total	HST	TOTAL	Notes
Robinsons Haulage Inc.	Hill & Gully	\$ 22.80	\$ 109,440.00	\$ 14,227.20	\$ 123,667.20	
	South Horn Lake Rd	\$ 22.80	\$ 103,740.00	\$ 13,486.20	\$ 117,226.20	
	Stockpile	\$ 22.80	\$ 34,200.00	\$ 4,446.00	\$ 38,646.00	
					\$ 279,539.40	
Duivenvoorden Haulage Ltd.	Hill & Gully	\$ 24.10	\$ 115,680.00	\$ 15,038.40	\$ 130,718.40	
	South Horn Lake Rd	\$ 25.15	\$ 114,432.50	\$ 14,876.23	\$ 129,308.73	
	Stockpile	\$ 23.80	\$ 35,700.00	\$ 4,641.00	\$ 40,341.00	
					\$ 300,368.13	
Fowlers Construction	Hill & Gully	\$ 19.58	\$ 93,984.00	\$ 12,217.92	\$ 106,201.92	
	South Horn Lake Rd	\$ 18.45	\$ 83,947.50	\$ 10,913.18	\$ 94,860.68	
	Stockpile	\$ 20.35	\$ 30,525.00	\$ 3,968.25	\$ 34,493.25	
					\$ 235,555.85	
Muskoka Truck and Equipment Sales LTD. O/A Greens Haulage	Hill & Gully	\$ 21.25	\$ 102,000.00	\$ 13,260.00	\$ 115,260.00	
	South Horn Lake Rd	\$ 20.90	\$ 95,095.00	\$ 12,362.35	\$ 107,457.35	
	Stockpile	\$ 21.00	\$ 31,500.00	\$ 4,095.00	\$ 35,595.00	
					\$ 258,261.50	
Weeks Construction	Hill & Gully	\$ 18.00	\$ 86,400.00	\$ 11,232.00	\$ 97,632.00	
	South Horn Lake Rd	\$ 18.20	\$ 82,810.00	\$ 10,765.30	\$ 93,575.30	
	Stockpile	\$ 17.50	\$ 26,250.00	\$ 3,412.50	\$ 29,662.50	
					\$ 220,869.80	

**2025-02 PULVERIZING**

COMPANY	ITEM#	PRICE/UNIT	TOTAL TENDER COST	HST	GRAND TOTAL	NOTES
Rotomills Inc.						
	1	0.97	\$ 29,245.50	\$ 3,801.92	\$ 33,047.41	
Greenwood Paving Ltd.						
	1	0.53	\$ 15,979.50	\$ 2,077.34	\$ 18,056.84	

**2025-03 STOCKPILE WINTER SAND**

COMPANY		Unit/Price	BID AMOUNT	HST	TOTAL	NOTES
A Miron Topsoil Inc.	<b>2025</b>	\$ 14.20	\$ 63,900.00	\$ 8,307.00	\$ 72,207.00	
	<b>2026</b>	\$ 14.32	\$ 64,440.00	\$ 8,377.20	\$ 72,817.20	
Fowlers Construction	<b>2025</b>	\$ 14.60	\$ 65,700.00	\$ 8,541.00	\$ 74,241.00	
	<b>2026</b>	\$ 15.04	\$ 67,671.00	\$ 8,797.23	\$ 76,468.23	
Muskoka Truck and Equipment Sales LTd. O/A Greens Haulage	<b>2025</b>	\$ 9.70	\$ 43,650.00	\$ 5,674.50	\$ 49,324.50	
	<b>2026</b>	\$ 9.70	\$ 43,650.00	\$ 5,674.50	\$ 49,324.50	

**2025-04 ROADSIDE MOWING**

Company	Total	HST	TOTAL	Notes
Johnstone Construction	\$ 4,599.98	\$ 473.80	\$ 5,073.78	
Yard Boys	\$ 6,844.00	\$ 889.72	\$ 7,733.72	
TMI	\$ 5,568.00	\$ 723.84	\$ 6,291.84	
Calvin Johnson	\$ 4,750.00	\$ 617.50	\$ 5,367.50	

**2025-05 BRUSHING**

Company	Total	HST	TOTAL	Notes
Johnstone Construction	\$ 43,500.00	\$ 5,655.00	\$ 49,155.00	
Yard Boys	\$ 12,740.00	\$ 1,656.20	\$ 14,396.20	
Ahmic Excavating Ltd.	\$ 42,300.00	\$ 5,499.00	\$ 47,799.00	
TMI	\$ 5,200.00	\$ 676.00	\$ 5,876.00	

**2025-06 CRUSHED GRANITE - PEGGS MONTAIN ROAD**

Company		Price/Unit	Total	HST	TOTAL	Notes
Robinsons Haulage Inc.	Peggs Mountain Rd	\$ 22.80	\$ 131,100.00	\$ 17,043.00	\$ 148,143.00	
Fowlers Construction	Peggs Mountain Rd	\$ 18.64	\$ 107,180.00	\$ 13,933.40	\$ 121,113.40	
Muskoka Truck and Equipment Sales LTD. O/A Greens Haulage	Peggs Mountain Rd	\$ 20.90	\$ 120,175.00	\$ 15,622.75	\$ 135,797.75	
Weeks Construction	Peggs Mountain Rd	\$ 18.20	\$ 104,650.00	\$ 13,604.50	\$ 118,254.50	



28 Midlothian Road, R.R. No. 1. BURK'S FALLS, ONTARIO P0A 1C0  
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## STAFF REPORT

**DATE:** APRIL 22, 2025  
**RE:** FIRST QUARTER REPORTING  
**FROM:** BY-LAW ENFORCEMENT

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**Recommendation:** THAT Council receives and approves this report for information only.

### **Introduction:**

We would like to continue to highlight our appreciation of the staff, management and Council in the Township of Ryerson for their ongoing supports and confidence. Our professional and personal relationships continue to grow as does By-Law Services.

### **Background:**

Current reporting will be effective from January 1, 2025 to April 1, 2025.

First quarter reporting in Ryerson is consistent and on par with other municipalities for time of year.

Continued projects in areas such as property standards and zoning will be paramount as the snow recedes and we can conclude historic involvements with compliance or escalate to legal proceedings and arranging for remediations.

This summer larger scale projects are planned with the building department in areas with non-permitted structures and uses.

Public education will be provided that compliance is expected and those contravening will be held to account.

Relationships with outside services continue to grow. We have been working with community partners such as PSDSSAB, MNRF, MECCP, OPP, BFD, Animal Welfare and The Community Paramedicine Program.

Services such as the North Bay Parry Sound District Health Unit are not as available and efforts will be made to try and reconnect.

**Training:**

Bryan is attending some provincial training and information on April 10, 2025 in Guelph to assist in our rolls as “Weed Inspectors”.

We are not pursuing typical training measures towards certification, as they are not required legislatively, or practical in their cost.


Training opportunities will continue to be evaluated to ensure relevance and maximum benefit for the Municipalities we serve.

**Conclusion:**

Thank you for your investment and confidence in sharing By-Law services with us. We remain open and available to address your communities needs and priorities.

Respectfully Submitted,

Jason Newman & Bryan Austin  
By-law Enforcement Officers

	<b>Fire Chief's Report</b>
To:	Council
From:	Joe Readman, Fire Chief
Date of Meeting:	April 22, 2025
Report Title:	Fire Chiefs report

Calls for service to date: 41

### **General:**

We had one Captain retire at the end of 2024, I am happy to announce that we ran a promotional routine, and Ryan McFarland has now been promoted to Captain. Ryan brings his great leadership and a good work ethic to the table and will be instrumental in the department's growth.

We will be hosting a Wildfire Preparedness Open House on April 12<sup>th</sup> at the Burks Falls Fire Hall. We are fortunate enough to have the MNR, our CEMC and By-law Department join us. This was funded through a grant from the Fire Smart.

### **Training:**

Recruits will be finishing their recruit class this week with Gary and are now ready for their first AS&E exam in May.

With now having my Resilient Minds instructor, we will be running our first course April 12 for all area recruits.

The new training calendar has been well received by staff and assists in making the best of our weekly sessions when people come prepared.

### **Equipment:**

The new bunker gear extractor has arrived and is installed. We have already had the opportunity to use it a few times.

Most of the apparatus have been out for their annual safeties. Last few aren't due until later in the year.



All forestry equipment has been put into service for the year in preparation for the spring.

Live Fire Training Building is on schedule for delivery and installation in May. Once this building is up, we will be having an opening ceremony which you will all be invited to.

Upcoming events:


April 12- Resilient Minds course

April 12-Wildfire Preparedness Day- BF Fire Hall 11-2

April 26-Regional Fire Fighter Survival Day host by BF

May 24-AS&E Practical Exams

June 14-AS&E written exams

	<b>Staff Report</b>
To:	Ryerson Township Council
From:	Fred Schmeltz Roads Supervisor
Date of Meeting:	April 22, 2025
Report Title:	Public Works Winter Update
Report Date:	April 16, 2025

**Recommendation:**


That the Public works update be received for informational purposes.

**Purpose/Background:**

The roads department deployed snow removal equipment a total of 51 times and 1,400 tonnes of sand was used this winter season. All snow removal equipment worked well all season with only minor repairs, and maintenance required throughout the winter.

Roads have been in contact with our heavy equipment mechanic and there is still no word from the parts supplier for the two missing components for excavator.

Roads was informed by the MNR that they had completed an inspection of our gravel pit and that we had minor issues to correct. The inspector noticed the Township had been dumping inert fill at the pit for many years. This fill was not on the original site plan. Roads has since had our gravel pit engineer amend the site plan and submit it on behalf of the Township.

	<b>Staff Report</b>
To:	Ryerson Township Council
From:	Administrative Assistant
Date of Meeting:	April 22, 2025
Report Title:	Annual Yard Sale
Report Date:	April 1, 2025

**Recommendation:**

That council provide direction on whether the 2025 Ryerson Township Yard Sale will proceed as planned.

**Purpose/Background:**

The Annual Ryerson Township Yard Sale is tentatively scheduled for Saturday, June 21, 2025, from 8 a.m. to 12:00 p.m. As previous years, the event goes ahead rain or shine, and we do not provide an alternate date.

Council should arrive early as 6:30- 7:00 a.m.

**Councils' duties include:**

- Putting tent outside, setting up tables and BBQ.
- Set up coffee/condiments etc.
- Start BBQ – Cook peameal/hotdogs/serve to public.
- Clean up after the event.

In 2024, poor weather conditions significantly impacted the event resulting in all 12 registered vendors not attending. Given this outcome, staff are seeking confirmation from Council on whether to proceed with organizing the event for 2025.



Integrity Commissioner Office  
for Township of Ryerson

MICHAEL MAYNARD  
Integrity Commissioner  
Township of Ryerson  
E-mail: [integrity@adr.ca](mailto:integrity@adr.ca)

March 25, 2024

**Sent by e-mail to:**

**Ms. Nancy Field, Clerk**  
[clerk@ryersontownship.ca](mailto:clerk@ryersontownship.ca)

**Re: File No.: IC-35479-0325: Township of Ryerson Integrity Commissioner Annual Report  
for the operating period of December 19, 2023 to December 18, 2024**

---

Dear Ms. Field:

Thank you for the opportunity to act as the Integrity Commissioner (or “IC”) for the Township of Ryerson (the “Township”) over the past year. In accordance with the terms of the agreement with the Town, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of December 19, 2023 to December 18, 2024.

As you know, the IC’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the Township’s Code of Conduct (the “Code”) and the *Municipal Conflict of Interest Act* (the “MCIA”). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code or the MCIA.

**Requests for Advice**

During this operating period, there were no requests for advice.

**Code of Conduct Complaints**

During this operating period, no Code of Conduct or MCIA complaints were received.

**Billing**

In accordance with our contract with the Township, the billings for the operating period, commencing December 19, 2023, and ending December 18, 2024, totaled \$339.00.


**Final Comments**

We look forward to assisting the Township and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,

A handwritten signature in black ink, appearing to read 'M. Maynard', with a stylized flourish at the end.

Michael Maynard,  
Office of the Integrity Commissioner for the Township of Ryerson

	<h2>Staff Report</h2>
To:	Council
From:	Clerk, Nancy Field
Date of Meeting:	April 22, 2025
Report Title:	Magnetawan River Watershed Water and Snow Conditions Report
Report Date:	April 1st, 2025

**Recommendation:** This report is being provided to Council for information.

**Purpose/Background:** The Magnetawan River watershed is a dynamic system with varying water volumes throughout the year. The Magnetawan River Watershed Communications Committee provided an update on water levels, snow conditions, and flood risks as of March 4, 2025. The Ministry of Natural Resources and Forests (MNRF) continues to monitor conditions closely during the commencement of the 2025 Spring Freshet.


- **Water Levels:** Water levels on most managed lakes in the watershed are at or below target operating levels for this time of year and are generally trending downward. Water levels have been lowered in preparation for the spring melt.
- **Snow Conditions:** The MNRF regularly surveys snow conditions to assess snow water content and flood risks. As of the latest survey, snow water content is approximately normal compared to historical levels for this time of year.
- **Weather Impact:** In late December 2024, warm weather and precipitation caused partial snowmelt, allowing water to flow into the lakes. As a result, not all the snow received during the winter remains on the landscape.
- **Flood Risk Considerations:** The key factor in determining potential flood risks is the rate of snowmelt. Gradual snowmelt over several weeks is less likely to overwhelm the watershed's capacity. However, rapid snowmelt combined with heavy rain increases the risk of high-water levels.
- **Flood Control Limitations:** MNRF dams are not designed for flood control. Effective flood control requires large lakes or reservoirs that can store and regulate floodwaters. The existing dams in the

Magnetawan River watershed do not have the infrastructure to prevent flooding or maintain narrow water level fluctuations.

**Current and Anticipated Conditions:**

- Currently, lake water levels and river flows remain elevated due to recent precipitation and runoff. River levels and flows are expected to remain high over the next week. Forecasted precipitation is likely to further increase these levels.
- Additionally, the remaining snowpack within the watershed will contribute to increased runoff as a result of the anticipated precipitation.

Dam operations are being adjusted as necessary in line with operating plans. A **Water Bulletin** has been issued due to the identified flood risk. Local flood messages are available online through the **Flood Forecasting and Warning Program**. Updates are being published on our website and on the **Township of Ryerson Facebook page**.

	<b>Staff Report</b>
To:	Council
From:	Clerk, Nancy Field
Date of Meeting:	April 22, 2025
Report Title:	Update Re: EMS Appointment
Report Date:	April 1st, 2025

**Recommendation** That Council receive this information regarding the EMS Appointment.

**Purpose/Background:** On February 13, 2025, a request was made for each candidate to provide correspondence to their respective Councils, offering background information about themselves and outlining their interest in representing the area. Councillor Robertson submitted a letter of introduction, which has been distributed to all involved municipalities. EMS is currently awaiting an update on our appointment, and it is crucial that municipalities who have not yet considered this matter add it to their next Council agenda. The Perry Council will be addressing this issue at their April 2, 2025, meeting.

**Recommended Appointments to Date:**

- Village of Burk's Falls: Dan Robertson
- Township of Armour: Jon Hind
- Township of Ryerson: Dan Robertson
- Municipality of Magnetawan: Jon Hind
- Township of McMurrich Monteith: Dan Robertson

**Next Steps:** Once a majority of municipalities have made their decisions, those municipalities that have not supported the candidate with the majority of votes will need to revisit the matter with their Councils. EMS requires a unanimous vote for the appointment to be valid. After reaching a consensus, each municipality will need to send individual resolutions to EMS, confirming that all municipalities unanimously support the appointed representative.





## **District of Parry Sound Municipal Association**

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

**President:** Lynda Carleton

**Secretary-Treasurer:** Karlee Britton

### **Spring 2025 Agenda – 170<sup>th</sup> Meeting – Friday, May 23, 2025**

**Hosted by the Municipality of Callander**

**Callander Community Centre, 1984 Swale Street, Callander, ON P0H 1H0**

- 8:15-9:00** Registration / Coffee sponsored by **TBA**
- 9:00-9:30** Introduction of the Head Table  
Opening Remarks from Deputy Mayor Jordy Carr of the Municipality of Callander  
ROMA Update *presented by* **ROMA Zone 9 Director, Mark Wilson**  
FONOM Updated *presented by* **FONOM President, Danny Whalen**
- 9:30-9:45** **Update on Highway 69 Expansion** *presented by* **Kristin Franks Manager Regional Services and Relationships, Ministry of Transportation**
- 9:45-10:00** **Parry Sound Area Founders Circle** *presented by* **Co-Chair, Peter Istvan**
- 10:00-10:55** **Asset Management for Low Volume Roads** *presented by* **David Anderson, CET, President 4 Roads Management Services Inc.**
- 10:55-11:10** Coffee break sponsored by **TBA**
- 11:10-11:30** **Pollinator Health: Protecting Honey Bees and Their Habitat in Our Communities**  
*presented by* **Jaimie Board, Board's Honey Farm**
- 11:30-12:00** **OPP Detachment Boards** *presented by* **Lisa Darling, M.O.M. Executive Director, Ontario Association of Police Service Boards**
- 12:00-1:00** Lunch – Roast Beef Meal and Dessert by **Independence North Bay**
- 1:00-2:00** **Trade Tariffs and their Impact on Municipalities**, a discussion with:  
**Minister of Economic Development, Job Creation and Trade,**  
**Vic Fedeli**
- 2:00** **Resolutions / Business Meeting**  
- Adoption of the Minutes of the Fall 2024 Meeting  
- Minutes of the March 5, 2025 Executive Meeting  
- Treasurer's Report August 1, 2024 to December 31, 2024  
- Resolution to Provide Free Access to Integrity Commissioners for Council Members  
Draw for Mystery Door Prize: Must be present to claim  
**Host and Date of Next Meeting:** Friday, September 26, 2025, *hosted by the Township of Seguin at the Orrville Community Centre (1207 Highway 518)*  
Adjournment

Hello,

For those of you who may not know me my name is Dan Robertson and I'm a Councillor from the Township of Ryerson who is looking for your support to be the representative for our area on the Parry Sound District Emergency Medical Service Advisory Committee. Having moved to Almaguin with my family a little over 4 years ago I understand how vital access to efficient and reliable emergency medical services is to the residents of our area. I also recognize the challenges that exist in making sure these services run smoothly given the differences between municipalities in our area. Factors such as population density seasonal population changes and having residents in more isolated areas where access can present its own set of unique challenges must all be considered.

Before leaving the corporate world to work in the construction and renovation industry I worked as a Manager in a larger company where I received training which I have continued to use after changing industries that I feel would make me a positive addition to the EMS board. Some examples of this included training on the Kaizen Business Model and Lean Six Sigma processes which are programs focused on helping to improve service delivery by trying to simplify processes and eliminate inefficiencies. I used this training on working groups with different departments within my company to analyze processes to find problems, risks and bottlenecks and suggested changes that could be made to improve both our service itself and how it was delivered. I feel this same training and mentality could be used in the EMS representative role even if only to confirm that we're already delivering this critical service in the best way we can.

In addition to the above I am the Ryerson Township representative on the South Almaguin Regional Fire Services Committee and I represent Ryerson, Burk's Falls and Armour on the recently formed Almaguin Highlands OPP Detachment Board. As there are connections and similarities between these services and how they're provided I feel that the lessons learned from one could be used to make suggestions for process improvements to others. I hope to receive your support for my nomination to this role and if chosen will do what I can to ensure that emergency medical services are being delivered in the best way possible for the residents of our area and the Parry Sound District as a whole.

Thank You,  
Dan Robertson  
Councillor, Township of Ryerson

## Burk's Falls, Armour & Ryerson Union Public Library

### Our Vision

Access to knowledge for all

### Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming in various formats to meet the evolving interests and needs of our diverse and growing population.

## Minutes of the Board of Trustees Meeting

January 15, 2025

**Present were:** Chairperson: Ruth Fenwick

Board Trustees: Bev Abbott  
Rod Blakelock  
Sean Cotton  
Kaiyla Hoffman  
Robert Van der Wijst  
Joseph Vella

**Regrets:** Patty Butler, Tiffany Monk  
McMurrich/Monteith Representative: Vicky Roeder-Martin  
**Also attending:** CEO: Nieves Guijarro

- |          |  |  |
|----------|--|--|
| <b>1</b> | <b>Call to order</b>                       | <p>With a quorum present CEO called the meeting to order at 7:00 p.m.</p> <p>The members of the Library Board welcome Sean Cotton, councillor for the Village of Burk's Falls</p>  |
| <b>2</b> | <b>Approval of Meeting Agenda</b>          | <p><b>MOTION 409/25</b>      IT WAS MOVED BY: S. Cotton<br/>AND SECONDED BY: J. Vella</p> <p>That the meeting agenda of the Board of Trustees of January 15, 2025 be accepted as amended:<br/>-Armour Resolution #16<br/>-Change in signing officers</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| <b>3</b> | <b>Declaration of conflict of interest</b> | <p>No conflicts were declared</p>  |
| <b>4</b> | <b>Approval of consent Agenda</b>          | <p><b>MOTION 410/25</b>      IT WAS MOVED BY: R. Blakelock<br/>AND SECONDED BY: R. Van der Wijst</p> <p>That the consent agenda of the Board of Trustees meeting of January 15, 2025 be approved as presented.</p> <p style="margin-left: 40px;">a) Resolution to accept the <u>minutes</u> of <b>November 2024</b><br/>b) Resolution to accept the <u>CEO's Report</u> of <b>November &amp; December 2024</b><br/>c) Armour Township <u>Financial Statement</u> <b>December 2024</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |

**BFARUPL Board Minutes  
January 15, 2025**

- 5 Business arising from the minutes**

  - The Lease Agreement with the Village of Burk's Falls has not yet been signed. Councillor Cotton will do a follow up with clerk Denis Duguay.
  - Nieves presented the Revised 2025 Library Budget with updated percentages of library users from each municipality. The municipal contributions to the budget were, therefore, adjusted accordingly.
  - Trustee Vella inquired about the Financial Statements which show a shortfall. This is due to the annual operating grant late deposit from the provincial government. Nieves will provide an updated statement at the next regular meeting.
  - The Library Board received the Preliminary Geotechnical Investigation Report. John Theriault has requested an estimated cost to proceed based on the findings from the soil obtained.
- 6 Committee Reports**

  - Building/Fundraising Cmte – No report
  - Finance/Budget Cmte – No report
  - Personnel Cmte – No report
  - Policy/Planning Cmte – No report

**Members will have an opportunity to select their preferred committees for 2025 at the next regular board meeting.**
- 7 Correspondence**

  - The annual Library Grant from McMurrich/Monteith has been received
  - The 2024 Square Report (e-payments) was well received by library users. In many occasions, it was the preferred method of payment for services rendered.
  - The 2023 Ontario Public Libraries Climate Benchmarking Survey Report was circulated for members' information. An Infographic summary is available in the library.
  - The Information and Privacy Commissioner of Ontario Report for 2024 has been submitted.
- 8 New Business**

  - Armour Resolution #16:  
Councillor Blakelock shared with members of the Board the intent of the Township of Armour Council to withdraw from the Library Shared Agreement. The Public Library Act states that under a Library Union Agreement, a Municipality that wishes to withdraw from the agreement must give a year's notice to the other municipalities. The decision came as a result of Armour Township Council wishing to withdraw from all Shared Agreements currently in place.
  - Election of new Vice-Chairperson:  
**MOTION 411/25:**  
Joe Vella, Trustee representing Ryerson Township, was elected as the Vice-Chairperson for the Library Board by unanimous vote.

**CARRIED**

- Connectivity Funding has been offered to libraries in Ontario for the 2024-25 period. CEO submitted an application and funds are expected in February of 2025.
- Library programs and events in the library are growing in popularity and attendance. The current limited area has urged library staff to request to the Seniors Group upstairs from the library the allowance of their room. Seniors Group requested a rental fee for the use of the space. Nieves and the volunteer facilitator, Nancy, have scheduled a presentation to the Seniors Group to reconsider their request.

**BFARUPL Board Minutes  
January 15, 2025**

-Nieves shared with members the events scheduled in the Library for January 2025:  
Library Birthday 129 Years servicing the community – Wednesday, January 22  
Friends of the Library Open House will highlight their work to promote the Library –  
Sunday, January 19  
Family Literacy Day – our 12th Year! Sunday, January 26

**9 Adjournment**

**MOTION 412/25** by K. Hoffman at 8:29 pm to adjourn.

**CARRIED**

*Ruth Fenwick*  
Board Chairperson

*March 19<sup>th</sup>, 2025*  
Date

## Burk's Falls, Armour & Ryerson Union Public Library

### Our Vision

Access to knowledge for all

### Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming in various formats to meet the evolving interests and needs of our diverse and growing population.

## Minutes of the Virtual Board of Trustees Meeting

February 19, 2025

**Present were:** Chairperson: Ruth Fenwick

Board Trustees: Bev Abbott  
Patty Butler  
Sean Cotton  
Tiffany Monk  
Robert Van der Wijst  
Joseph Vella

**Regrets:** Rod Blakelock, Kaiyla Hoffman

**Also attending:** McMurrich/Monteith Representative: Vicky Roeder-Martin  
CEO: Nieves Guijarro

**1 Call to order** With a quorum present CEO called the meeting to order at 7:00 p.m.

**2 Approval of Meeting Agenda** **MOTION 413/25** IT WAS MOVED BY: S. Cotton  
AND SECONDED BY: J. Vella

That the meeting agenda of the Board of Trustees of February 19, 2025 be accepted as presented:

**CARRIED**

**3 Declaration of conflict of interest** No conflicts were declared

**4 Approval of consent Agenda** **MOTION 414/25** IT WAS MOVED BY: B. Abbott  
AND SECONDED BY: J. Vella

That the consent agenda of the Board of Trustees meeting of February 19, 2025 be approved as amended.

**a)** Resolution to accept the minutes of January 2025 as amended.

**b)** Resolution to accept the CEO's Report of January 2025.

**c)** Armour Township Financial Statement January 2025

**CARRIED**

**BFARUPL Board Minutes  
February 19, 2025**

- 5 Business arising from the minutes** -Lease Agreement with the Village of Burk's Falls has not been received as of February 19<sup>th</sup> 2025. At the request of Burk's Falls clerk, Nieves provided the monthly rental costs of union libraries within the Almaguin Region on January 30, 2025.  
-Tri Council meeting on February 24, 2025 – Nieves will present a video clip arranged by library staff Karen and Tara with the collaboration of Sarah Cooke to reflect the impact the library has in the community.  
-The library board has not received an update from Armour Township on the Geotechnical Investigation Report. Nieves will do a follow up with Armour Township CAO.
- 6 Committee Reports** Members of the board signed up for library committees and the results are as follows:  
  
-Building/Fundraising Cmte – Joe, Kaiyla, Ruth, Bev, Rod & Tiffany  
-Finance/Budget Cmte – Ruth, Patty & Joe  
-Personnel Cmte – Bob, Bev & Patty  
-Policy/Planning Cmte – Ruth, Vicky, Bev & Bob
- 7 Correspondence** -None to report
- 8 New Business** -Ruth and Bev met with Armour Mayor Ward to discuss the decision of Armour Council in reference to the Library Shared Agreement. Mayor Ward insured that his Council supports the work the library staff does and that further details will be communicated to the Board.  
  
-Freedom to Read Week will be celebrated from February 23 to March 1, 2025.  
Nieves shared with members a CBC episode of the Fifth Estate which showed the threat libraries currently experience to stay independent and inclusive.
- 9 Adjournment** **MOTION 415/25** by R. Fenwick at 8:06 pm to adjourn.

**CARRIED**

*Ruth Fenwick*  
Board Chairperson

*March 19<sup>th</sup>, 2025*  
Date

**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2025**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	7	\$12,586.00	\$791,900.00	526
February	5	\$19,070.00	\$1,238,000.00	1552
March	10	\$37,040.50	\$2,402,700.00	1321
April	0	\$0.00	\$0.00	0
May	0	\$0.00	\$0.00	0
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
<b>TOTALS</b>	<b>22</b>	<b>\$68,696.50</b>	<b>\$4,432,600.00</b>	<b>New Construction 3399</b>
				<b>Demolitions 120</b>

**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2025**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				<u>2024</u>	<u>2025</u>
Burks Falls	1	\$5,350.00	\$350,000.00	0	1
Joly	0	\$0.00	\$0.00	0	0
South River	3	\$10,470.00	\$678,000.00	0	1
Machar	4	\$5,656.00	\$350,400.00	1	1
Strong	7	\$26,875.00	\$1,744,500.00	1	2
Ryerson	4	\$11,015.50	\$707,700.00	1	1
Sundridge	3	\$9,330.00	\$602,000.00	2	2
<b>TOTALS</b>	<b>22</b>	<b>\$68,696.50</b>	<b>\$4,432,600.00</b>		<b>8</b>
<b>Permit activity at end of March 31, 2025</b>					
<b>TOTALS</b>	<b>14</b>	<b>\$54,060.00</b>	<b>\$3,328,000.00</b>	<b>5</b>	
<b>Permit activity at end of March 31, 2024</b>					
<b>TOTALS</b>	<b>8</b>	<b>\$14,636.50</b>	<b>\$1,104,600.00</b>		<b>3</b>
<b>Difference from previous year</b>					



**From:** Jason Newman (Bylaw Enforcement Officer) <[bylaw@armourtownship.ca](mailto:bylaw@armourtownship.ca)>

**Sent:** April 1, 2025 1:55 PM

**To:** Nancy Field <[clerk@ryersontownship.ca](mailto:clerk@ryersontownship.ca)>

**Subject:** FW: Follow-up: Encampment Response Plan

We will be participating at their request to provide information on the area and some of the challenges we are seeing.

Regards

Jason Newman

Jeff Degagne (he/him)

Director of Income Support & Stability

District of Parry Sound Social Services Administration Board

(705)386-2358 ext. 5414



**From:** JJ Blower <[jblower@psdssab.org](mailto:jblower@psdssab.org)>

**Sent:** Wednesday, March 26, 2025 10:05 AM

**To:** JJ Blower <[jblower@psdssab.org](mailto:jblower@psdssab.org)>

**Subject:** Follow-up: Encampment Response Plan

Good morning,

With a commitment to continuous improvement to meet the needs of community members specifically related to encampment responses, the District of Parry Sound Social Services Administration Board has partnered with OrgCode Consulting Inc. to recognize (and celebrate) the important work happening within the district, while also identifying opportunities to enhance supports and housing stability outcomes for individuals currently living in encampments within your community. During the week of April 15th-17th, two OrgCode team members (Nicole and Marina) will be spending time with staff and travelling throughout the district to observe how encampments differ from community to community. They will be learning about our operations, how we engage with individuals and community partners and responding to any questions or scenarios that may create challenges as you deliver service to individuals in encampments.

Nicole and Marina would like the opportunity to hear from our municipal partners to understand how encampments are affecting, presenting, or creating different challenges for each community. This insight is incredibly valuable to OrgCode as they create an Encampment Response Plan for the District of Parry Sound. Nicole and Marina will be available in person over the 3 days noted above, can be available anytime over the next

several weeks virtually and/or can connect through a survey to gather responses and pertinent information.

Please let us know the best way to connect with you (ie. Virtual meeting, In-person meeting, Online Survey) by completing this quick survey, which should take approximately 1-2 minutes).

Also, please share this email with staff who can directly speak to the impacts of homelessness and encampments in their municipality (ie. By-law), and any other Senior staff or Council members who may be interested in providing their experiences.

Each person interested in speaking with our consultant should complete this survey so we can connect with them directly.

**SURVEY:** <https://www.surveymonkey.com/r/GFXSX7Q>

**Please complete by April 2, 2025.**

Thank you for your support.

Regards,

**JJ Blower**

**Communications Officer (She/Her)**

District of Parry Sound Social Services Administration Board

1 Beechwood Drive, Parry Sound, Ontario P2A 1J2

Tel: (705) 746-7777 ext. 5264

Fax: (705) 746-7783

E-Mail: [jblower@psdssab.org](mailto:jblower@psdssab.org)

[www.psdssab.org](http://www.psdssab.org)



RE: March 27, 2025 ACED Meeting Package

Wed 2025-04-02 2:43 PM

Good afternoon All,

Please see a revised draft shared services agreement attached. I have amended the error in the Whereas section as well as corrected some other oversights previously missed. I have also attached a condensed budget which does not include expired funding revenue lines. A couple of notes:

1. I have added in an agreement start date of January 1, 2026 as discussed at the meeting. I added this in as to not rush the consideration period for the terms of the agreement.
2. There was much discussion at the meeting regarding the handling of the non-member discussion; however, I do not believe that a conclusion was reached.
3. The Ryerson donation was added back in to reflect their continued support – the board will need to discuss and reach a conclusion as to point 1.

Should you have any questions, concerns, or comments please let me know.

Thanks,

**Dave Gray, Ec.D.**

Director of Economic Development

Almaguin Community Economic Development

(705)571-1564 | [Director@ExploreAlmaguin.ca](mailto:Director@ExploreAlmaguin.ca)



2025-04-02

**2025 Budget Sheets - Actuals as of December 31, 2024**  
**Regional Economic Development**  
**Operating Budget - Page 1**

GL Number	Description	2025 Department Estimate 10 partners	2026 Department Estimate 10 partners	2027 Department Estimate 10 partners	2028 Department Estimate 10 partners	Notes
	<b><u>Revenues</u></b>					
15-370-000	<b>Municipal &amp; Chamber Contributions</b>					
	Armour	(\$31,808)	(\$37,588)	(\$46,161)	(\$61,843)	
	Burk's Falls	(\$19,142)	\$0	\$0	\$0	
	Joly	(\$8,664)	(\$9,638)	(\$11,080)	(\$13,717)	
	Perry	(\$43,055)	(\$51,957)	(\$64,995)	(\$88,844)	
	Ryerson (Donation)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	
	South River	(\$19,457)	(\$22,106)	(\$25,868)	(\$32,749)	
	Strong	(\$29,495)	(\$34,728)	(\$42,412)	(\$56,468)	
	Sundridge	(\$19,193)	(\$21,718)	(\$25,359)	(\$32,020)	
	McMurrich/Monteith	(\$23,879)	(\$27,565)	(\$33,024)	(\$43,009)	
	Chamber of Commerce	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	
	<b>Total Municipal &amp; Chamber Contribution</b>	<b>(\$209,693)</b>	<b>(\$220,300)</b>	<b>(\$263,900)</b>	<b>(\$343,650)</b>	
15-370-005	Events contributions	\$0	\$0	\$0	\$0	
15-370-008	Service Fees	\$0	\$0	\$0	\$0	
15-371-000	CIINO Funding	(\$100,000)	(\$100,000)	(\$67,000)	\$0	
	<b>Total Regional Economic Development revenues</b>	<b>(\$309,693)</b>	<b>(\$320,300)</b>	<b>(\$330,900)</b>	<b>(\$343,650)</b>	

2025-04-02

## **2025 Budget Sheets - Actuals as of December 31, 2024**

### **Regional Economic Development**

#### **Operating Budget - Page 2**

GL Number	Description	2025 Department Estimate 10 partners	2026 Department Estimate 10 partners	2027 Department Estimate 10 partners	2028 Department Estimate 10 partners	Notes
	<b><u>Expenditures</u></b>					
16-801-000	Salaries & Benefits	\$266,593	\$275,000	\$284,000	\$295,000	See note 1
16-804-001	Office Supplies	\$3,000	\$3,200	\$3,300	\$3,400	
16-804-002	Signage	\$2,000	\$2,100	\$2,200	\$2,300	
16-804-005	Audit & Accountant Fees	\$4,600	\$4,800	\$5,000	\$5,200	
16-804-010	Advertising & Promotion	\$4,500	\$4,800	\$5,000	\$5,200	
16-804-020	Telephone	\$2,500	\$2,600	\$2,700	\$2,850	
16-804-025	Website	\$2,000	\$2,100	\$2,200	\$2,300	
16-804-030	Events & Seminars	\$4,000	\$4,200	\$4,400	\$4,600	
16-804-040	Training & Workshops	\$5,000	\$5,300	\$5,500	\$5,700	
16-804-050	Travel	\$6,000	\$6,400	\$6,600	\$6,800	
16-804-065	Regional Projects	\$9,500	\$9,800	\$10,000	\$10,300	
<b>Total Regional Economic Development expenditures</b>		<b>\$309,693</b>	<b>\$320,300</b>	<b>\$330,900</b>	<b>\$343,650</b>	
<b>Total Regional Economic Development</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

Notes:

**Note 1** Salaries and Benefits estimated 3% increase each year

**JOINT SERVICE AGREEMENT**

This Agreement made effective this 1<sup>st</sup> day of January, 2026

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF PERRY**  
(Hereinafter referred to as “Perry”)

**- and -**

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF MCMURRICH MONTEITH**  
(Hereinafter referred to as “McMurrich Monteith”)

**- and -**

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR**  
(Hereinafter referred to as “Armour”)

**- and -**

**THE CORPORATION OF THE VILLAGE OF SUNDRIDGE**  
(Hereinafter referred to as “Sundridge”)

**- and -**

**THE ALMAGUIN HIGHLANDS CHAMBER OF COMMERCE**  
(Hereinafter referred to as “the Chamber”)

**- and -**

**THE CORPORATION OF THE MUNICIPALITY OF THE VILLAGE OF BURK’S FALLS**  
(Hereinafter referred to as “Burk’s Falls”)

**- and -**

**THE CORPORATION OF THE TOWNSHIP OF STRONG**  
(Hereinafter referred to as “Strong”)

**- and -**

**THE CORPORATION OF THE VILLAGE OF SOUTH RIVER**  
(Hereinafter referred to as “South River”)

**- and -**

**THE CORPORATION OF THE TOWNSHIP OF JOLY**  
(Hereinafter referred to as “Joly”)

**WHEREAS** the Municipal Act, S.O. 2001,c.25, S.20(1), allows a municipality to enter into an agreement with one or more municipality to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their boundaries;

**AND WHEREAS** the Municipal Act, S.O. 2001,c.25, S.20(2), allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

**AND WHEREAS** Perry, Armour, McMurrich/Monteith, Sundridge, the Chamber, Burk’s Falls, Strong, South River, and Joly wish to jointly provide economic development services to the region;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of good and other valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by each of the parties hereto to each of the other parties hereto, the receipt whereof is hereby acknowledged, the parties hereto hereby covenant, promise and agree with each other as follows:

**DEFINITIONS**

1. In this Agreement including in the recitals above,
  - (a) **“ACEDDB Meeting”** means a meeting between the appointed representatives of each Member Party, with a quorum of half the representatives plus one;
  - (b) **“Act”** means the *Municipal Act*, 2001, S.O. 2001, c.25;

- (c) “**Administer**” means to provide the Economic Development Services to the public in accordance with Applicable Law, and “**Administration**” has the same meaning;
- (d) “**Administering Municipality**” means the Member Party that has been chosen by the Member Parties to administer the Economic Development Services;
- (e) “**Administrative Services**” means those services as set out in section 8 of this Agreement;
- (f) “**Agreement**” means this Joint Service Agreement and all Schedules and Exhibits attached to this Agreement;
- (g) “**Almaguin Community Economic Development**” (ACED) is the name given to the regional economic development entity formed by the participating Member Parties.
- (h) “**Almaguin Community Economic Development Department Board**” (ACEDDB), is a committee composed of appointed representatives from all of the Member Parties who have agreed to participate and fund the Almaguin Community Economic Development (ACED).
- (i) “**Almaguin Community Economic Development Department** (ACEDD) performs the work needed to strengthen the local economy and diversify the municipal tax base. They recruit new businesses, retain existing ones, and assist businesses when they can expand operations locally.
- (j) “**Applicable Law**” means any applicable statute, ordinance, decree, regulation or by-law or any rule, circular, directive, license, consent, permit, authorization, concession or other approval issued by any Government Authority which has appropriate jurisdiction;
- (k) “**Business Days**” means any day other than a Saturday, Sunday or statutory holiday;
- (l) “**Calendar Days**” means consecutive days, including Saturday, Sunday or statutory holiday;
- (m) “**Capital Expenditure**” means any expenditure related to machinery, equipment, vehicles and furniture reported as a tangible capital asset on the audited financial statement of the Economic Development Services;
- (n) “**Capital Items**” means machinery, equipment, vehicles and furniture required to provide Economic Development Services;
- (o) “**Director of Economic Development**” (the Director) means the municipal employee hired to manage the ACEDD.
- (p) “**Economic Development Services**” means all services related to the provision of economic development;
- (q) “**Emergency**” means any unplanned event, activity, circumstance that constitutes a threat to the operation of the Service and/or requires the stoppage of the delivery of the Economic Development Services, in whole or in part and may include both person-caused and natural-caused events, activities and circumstances;
- (r) “**Expenditure**” means any funds used by the Administering Municipality to obtain new assets, improve existing ones or reduce a liability;
- (s) “**Government Authority**” means any government, regulatory authority, ministry, board, department, court or other law, regulation or rule-making entity, having jurisdiction or authority over the matter in issue, but excludes a municipality or any of its local boards;

- (t) **“Member Party(ies)”** means each organization or municipality which is party to this agreement;
- (u) **“Net Cost”** means all operating, capital and real property capital expenditures for Economic Development Services less all revenues generated by the Economic Development Services including, but not limited to, government grants, user fees, rents, sales and donations and **“Net Costs”** has the same meaning;
- (v) **“Real Property”** means land, land improvement and any building or buildings erected upon the land used to provide Economic Development Services;
- (w) **“Real Property Capital Expenditure”** means any expenditure related to land, land improvements and buildings reported as a tangible capital asset on the audited financial statements of the Economic Development Services;
- (x) **“Report”** means that Report referred to in clause 8(f) of the Agreement, in the form required by the Administering Municipality and **“Reporting”** has the same meaning;

## TERM OF THE AGREEMENT

2. This Agreement takes effect when approved by all Member Parties and will expire on December 31, 2027.
3. This Agreement will be automatically renewed for three (3) years unless one of the Member Parties advises the other Member Parties, in writing, one (1) year in advance of the date of expiry set out in section 2 of this Agreement, that it wishes to withdraw or renegotiate all or part of this Agreement.
4. If one of the Member Parties has requested a renegotiation of this Agreement and the renegotiated agreement is not in place at the expiry date of this Agreement as set out in section 2 of this Agreement, this Agreement will remain in place until a new agreement is in force and effect.
5. Upon receipt of a notice of withdrawal from another Member Party, a Member Party call an ACEDDB Meeting to discuss such notice and to consider steps that may be taken to either engage the dispute resolution provisions of this Agreement or to terminate this Agreement and prepare for dissolution related to the Economic Development Services. Should remaining member parties agree to continue sharing ACEDD services in the absence of the withdrawing party, the ACEDD shall not be dissolved; however, the withdrawal provisions under schedule B shall apply to the withdrawing party.

## ECONOMIC DEVELOPMENT SERVICES

### Ownership, Operation and Maintenance

6. The Administering Municipality shall operate and maintain the assets associated with the Economic Development Services it administers in good condition and in accordance with Applicable Law.
7. “ACEDDB has the authority, by resolution, to amend this agreement to add or subtract “Member Party(ies)”, when an organization or municipality wishes to join or leave ACED.”

### Administration, Cost Sharing, Oversight and Reporting

8. The Administering Municipality for the Economic Development Services shall be The Municipal Corporation of the Township of Armour.
9. For the purposes of this Agreement, the Administrative Services to be provided by the Administering Municipality are as follows:
  - (a) Operation in compliance with Applicable Law;



- (b) Staffing, through employees, contractors or agents, as the Administering Municipality deems appropriate within budget restraints, in accordance with its policies and procedures and Applicable Law;
  - (c) Ensure that policies and procedures are in place with respect to procurement, employment, health and safety, asset management, fees and charges, and record retention, all in compliance with Applicable Law;
  - (d) Reporting to and communicating with any government ministry or agency, including but not limited to the Ontario Ministry of the Environment and Climate Change, the Ontario Ministry of Municipal Affairs, the Office of the Fire Marshal of Ontario and the Ontario Ministry of Finance, as may be required by Applicable Law;
  - (e) Maintain financial records and report to the other Member Parties as required by this Agreement with respect to budgets, revenues, expenses, audits and other financial activities; and
  - (f) Reporting, on a monthly basis, in the form required by the Administering Municipality, to the other Member Parties.
10. The Administering Municipality shall not charge any additional fees to the other Member Parties to Administer the Economic Development Services.

#### **BUDGETS AND FINANCIAL REPORTING**

11. The Director shall prepare, on an annual basis, a draft operating and a capital budget for the Economic Development Services.
- (a) Such draft budgets shall be presented at the October ACEDDB Meeting of each calendar year and once reviewed, shall be presented for consideration to each Member Party. Each Member Party shall report to the other Member Parties the outcome of such consideration within ten (10) Business Days of the date of each Member Party's next regular meeting.
  - (b) Based on the comments received the Director shall prepare a final budget proposal and forward it to the other Member Parties by the last Friday in January of each year.
  - (c) Each Member Party shall bring a resolution to the February ACEDDB Meeting indicating whether or not it supports the budget.
  - (d) The yearly budget must receive approval from a majority of the Member Parties before it can be implemented.
12. If a majority of the Member Parties do not agree to a proposed budget, the contributions from all Member Parties to the budget shall not change from the most recently approved budget until a majority of the Member Parties agree to the proposed budget.
13. From the time the annual budget is approved by a majority of the Member Parties, the Administering Municipality, shall provide, every three (3) months thereafter, in writing, a budget to actual report to the ACEDDB.
14. Once the budget is approved by a majority of the Member Parties the following will apply:
- (a) Any change(s) to the approved budget which would increase the net total of the approved budget shall require the approval of a majority of the Member Parties in order to be implemented. The Member Party requesting such change shall notify the other Member Parties with an explanation of the requested change and shall request that an ACEDDB meeting be held within fifteen (15) Calendar Days of such request.

- (b) An overspending of the budget does not constitute a change to the budget but shall be reported by the Director to the ACEDDB with an explanation of and reason(s) for the overspending.

- 15. The Administering Municipality is responsible to ensure that its auditor carries out an audit, on an annual basis, and it shall provide a copy of its audited financial statements to the other Member Parties within ten (10) Business Days after they are placed on an agenda to be considered by the Administering Municipality.

#### **ADMINISTRATION OF COST SHARING**

- 16. The Net Cost of the Economic Development Services shall be shared annually as set out in **Schedule “A”** to this Agreement.
- 17. The Administering Municipality shall invoice the other Parties quarterly for their share of the Economic Development Services and such invoices are due within thirty (30) Calendar Days.
- 18. After the annual audit is complete the Administering Municipality shall either invoice or refund the other Member Parties the difference between the budgeted amount paid by each Member Party and the actual amount to be paid as determined by the audit.

- (a) The ACEDDB may, by a majority vote, divert any operating surplus to the ACED reserve which can be applied to future budgets, programs, or as applicant contributions to shared funding agreements.

#### **INSURANCE**

- 19. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, general liability insurance issued by an insurance company authorized by law to carry on business in the Province of Ontario, providing for, without limitation, coverage for personal injury, public liability, environmental liability and property damage. Such policy shall:
  - (a) Have inclusive limits of not less than five million dollars (\$5,000,000.00) for injury, loss or damage resulting from any one occurrence;
  - (b) Name the other parties as an additional insured with respect to any claim arising out of the obligations under this Agreement; and
  - (c) Include a Non-Owned automobile endorsement.
- 20. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, automobile liability insurance in the amount of two million dollars (\$2,000,000.00) for injury, loss or damage resulting from any one occurrence.
- 21. If the Administering Municipality receives a notice of claim, action, application, order, or any other insurance or legal proceeding, it shall, within five (5) Business Days provide a copy of such to the other Member Parties.

#### **EMERGENCY SITUATIONS**

- 22. From time to time Emergencies may arise and in such circumstances the Member Parties shall cooperate to the best of their abilities with regard to public communication about the impact of the Emergency and the Administering Municipality shall take the lead on the response to the Emergency.

#### **RESOLUTION OF DISPUTES**

- 23. Where a disagreement or dispute arises between any or all of the Member Parties with respect to the interpretation, construction, meaning or effect of this Agreement an ACEDDB Meeting shall be scheduled by the Administering Municipality for the

sole purpose of discussing the disagreement or dispute in an attempt to resolve such disagreement or dispute.

- 24. The Member Parties shall resolve any disagreement or dispute by a majority vote of the Member Parties.

**TERMINATION OF AGREEMENT/WITHDRAWAL**

- 25. If any Member Party wishes to withdraw from participation in the shared delivery of Economic Development Services and wishes to terminate the Agreement it shall give such notice in writing, as provided for in section 3 of this Agreement, to the other Member Parties, accompanied by a resolution indicating such decision to withdraw.
- 26. If notice to terminate this Agreement/withdraw from the shared delivery of Economic Development Services is given, the Member Party giving such notice may reverse such decision within the one-year notice period provided for in section 3 of this Agreement.

**DISSOLUTION**

- 27. If one or more of the Member Parties wishes to be removed from the sharing of Economic Development Services such that this Agreement is terminated and the shared Services arrangement is dissolved, in accordance with the provisions of this Agreement, the assets and liabilities shall be distributed in accordance with the provisions set out in **Schedule “B”** to this Agreement.

**NOTICE**

- 28. Any notice or communication required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given when delivered personally, by facsimile transmission, or by electronic mail with the sender’s name, address, electronic mail address and telephone number included and confirmation of receipt is provided (which confirmation shall not be unreasonably withheld by any Member Party) as follows:

Township of Perry Attention: Clerk 1695 Emsdale Road, P.O. Box 70 Emsdale, ON P0A 1J0 Fax: 705-636-5759 Email: <a href="mailto:info@townshipofperry.ca">info@townshipofperry.ca</a>	Township of Armour Attention: Clerk 56 Ontario St, P.O. Box 533 Burk’s Falls, On P0A 1C0 Fax: 705-382-2068 Email: <a href="mailto:clerk@armourtownship.ca">clerk@armourtownship.ca</a>
Township of McMurrich Monteith Attention: Clerk 3 William Street, Sprucedale, ON P0A 1Y0 Fax: 705-685-7901 Email: <a href="mailto:clerk@mcmurrichmonteith.com">clerk@mcmurrichmonteith.com</a>	Village of Sundridge Attention: Clerk 110 Main Street, Box 129 Sundridge, ON P0A 1Z0 Fax: 705-384- Email: <a href="mailto:admin@sundridge.ca">admin@sundridge.ca</a>
Chamber of Commerce Attention: 113B Yonge Street, Box 544 Burk’s Falls, ON P0A 1C0 Email: <a href="mailto:almaguinhighlandschamber@gmail.com">almaguinhighlandschamber@gmail.com</a>	Village of South River Attention: Clerk 63 Marie St, Box 310 South River, ON P0A 1X0 Fax:705-386-0702 Email: <a href="mailto:clerk@southriver.ca">clerk@southriver.ca</a>
Village of Burk’s Falls Attention: Clerk 172 Ontario Street, P.O. Box 160 Burk’s Falls, ON P0A 1C0 Fax: 705-382-2273 Email: <a href="mailto:clerk@burksfalls.ca">clerk@burksfalls.ca</a>	Township of Strong Attention: Clerk 28 Municipal Lane, Box 1120 Sundridge, ON P0A 1Z0 Fax: 705-384-5892 Email: <a href="mailto:clerk@strongtownship.com">clerk@strongtownship.com</a>
Township of Joly	

Attention: Clerk  
28 Municipal Lane, Box 519  
Sundridge, ON P0A 1Z0  
Fax: 705-384-0845  
Email: [clerk.administrator@townshipofjoly.com](mailto:clerk.administrator@townshipofjoly.com)

29. Any notice or communication delivered personally shall be deemed to have been received by the addressee on the day upon which it is delivered. Any notice delivered or sent by facsimile or electronic mail transmission shall be deemed to have been received by the addressee on the next business day after the notice is sent by facsimile or electronic mail transmission. Any Member Party may change its notice information for the purpose of this Agreement by directing a notice in writing of such change to the other Member Parties at the above addresses and thereafter such changed information shall be effective for the purposes hereunder.

#### **FORCE MAJEURE**

30. Whenever and to the extent that the Administering Municipality is unable to fulfil, or is delayed or restricted in the fulfilment of, any obligation hereunder in respect of the supply or provision of Economic Development Services because of circumstances beyond its reasonable control, the Administering Municipality shall be relieved from the fulfilment of such obligation so long as such cause continues. In such event the Administering Municipality will immediately notify the Member Parties, and each will work together to communicate with the public and explore options for the provision of the Economic Development Services.

#### **GENERAL PROVISIONS**

##### **Severability and Jurisdiction**

31. If any provision of this Agreement is determined by a Court of competent jurisdiction to be illegal or beyond the power, jurisdiction, or capacity of any Member Party bound hereby, such provision shall be severed from this Agreement and the remainder of this Agreement shall continue in full force and effect and in such case, the parties agree to negotiate in good faith to amend this Agreement in order to implement the intentions as set out herein. It is agreed and acknowledged by the Member Parties that each is satisfied as to the jurisdiction of each Member Party to enter into this Agreement. The Member Parties agree that they shall not question the jurisdiction of any Member Party to enter into this Agreement nor question the legality of any portion hereof, nor question the legality of any obligation created hereunder and the Member Parties, their successors and assigns are and shall be estopped from contending otherwise in any proceeding before a Court of competent jurisdiction or any administrative tribunal.

##### **Legislative Change**

32. References in this Agreement to any legislation (including but not limited to regulations and by-laws) or any provision thereof include such legislation or provision thereof as amended, revised, re-enacted and/or consolidated from time to time and any successor legislation thereto.

##### **Entire Agreement**

33. This Agreement constitutes the entire agreement between the Member Parties hereto with respect to the subject matter hereof and supersedes any prior agreements, undertakings, declarations or representations, written or verbal, in respect thereof.

##### **Laws of Ontario**

34. This Agreement shall be interpreted under and is governed by the laws of the Province of Ontario.

### Headings and Wording

35. The inclusion of headings in this Agreement are for convenience of reference only and shall not affect the construction or interpretation of this Agreement.
36. In this Agreement, unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders.
37. Any section, clause or provision in this Agreement shall be deemed to be severable should it be declared invalid by a court of competent jurisdiction and said severed section, clause or provision shall not be taken to invalidate the remaining provisions of this Agreement.
38. It is agreed that the Member Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Member Parties, and no presumption or burden of proof shall arise favouring or disfavouring any Member Party by virtue of the authorship of any of the provisions of this Agreement.
39. This Agreement shall not be modified or amended except with the written consent of a majority of Member Parties and no modification or amendment to this Agreement binds any Member Party unless in writing and executed by the Member Party intended to be bound.
40. No Member Party shall assign or transfer any of the rights, benefits and obligations in or under this Agreement without the prior written consent of the other Member Parties. Any such assignment shall not relieve any Member Party of its obligations herein. This agreement shall be binding upon and enure to the benefit of the parties and their successors and permitted assigns and heirs.
41. No Member Party shall call into question, directly or indirectly, in any proceedings whatsoever, in law or in equity, before any court or before any administrative tribunal, the right of the Member Parties, or any of them, to enter into this Agreement, or the enforceability of any term, agreement, provision, covenant or condition contained in this Agreement, and this clause may be pled as estoppel as against any such Member Party in such proceedings.
42. The Schedules attached hereto which form part of this Agreement are as follows:  
  
Schedule "A" - Costing Sharing  
  
Schedule "B" - Dissolution of Assets

IN WITNESS WHEREOF the parties hereto have hereunto executed this Agreement, made and effective as of the \_\_\_\_ day of \_\_\_\_\_, 2026.

**The Corporation of the  
Township of Perry**

\_\_\_\_\_  
Reeve or Mayor

\_\_\_\_\_  
Clerk

**The Corporation of the  
Village of South River**

\_\_\_\_\_  
Reeve or Mayor

\_\_\_\_\_  
Clerk

**The Almaguin Highlands  
Chamber of Commerce**

\_\_\_\_\_  
Reeve or Mayor

\_\_\_\_\_  
Clerk

**The Corporation of the  
Municipality of the  
Village of Burk’s Falls**

\_\_\_\_\_  
Reeve or Mayor

\_\_\_\_\_  
Clerk

**The Corporation of the  
Township of Joly**

\_\_\_\_\_  
Reeve or Mayor

\_\_\_\_\_  
Clerk

**The Municipal Corporation of  
the Township of Armour**

\_\_\_\_\_  
Reeve or Mayor

\_\_\_\_\_  
Clerk

**The Corporation of the  
Village of Sundridge**

\_\_\_\_\_  
Reeve or Mayor

\_\_\_\_\_  
Clerk

**The Corporation of the  
Township of McMurrich/Monteith**

\_\_\_\_\_  
Reeve or Mayor

\_\_\_\_\_  
Clerk

**The Corporation of the  
Township of Strong**

\_\_\_\_\_  
Reeve or Mayor

\_\_\_\_\_  
Clerk

**SCHEDULE A**  
**COSTING SHARING & FUNDING**

**OPERATING BUDGET COST SHARING**

The Net Operating Cost of the Economic Development Services shall be divided between Member Parties according to the following formula.

**Base Share + Municipal Share**

**Base Share:** All Member Parties shall pay a base contribution of \$10,000\* per year.  
\*Exception – The Township of Joly shall pay a base contribution of \$5,000 per year.

**Municipal Share:** The remaining budget amount shall be divided amongst municipal Member Parties based on a formula that is weighted by municipality based on

One third (1/3) Assessment

Plus one third (1/3) Total Population

Plus one third (1/3) Total Households

**ADDITIONAL FUNDING**

**Donations:** Non-member municipalities may at their discretion provide annual donations to support the activities of ACED. These donations do not entitle non-members to a vote nor inclusion in regional ACED programs or services. Inclusion of non-member municipalities in programs or services shall be at the discretion of the ACEDDB.

**Service Fees:** The Administrating Municipality has, per the direction of the ACEDDB, adopted various fees for services provided by ACED staff to non-member municipalities and/or businesses or organizations in non-member municipalities. Through this agreement, these fees may be revised and amended by the ACEDDB from time to time. Final amendments will be implemented by the Administrating Municipality.

**SCHEDULE B**

**DISSOLUTION & WITHDRAWAL**

**DISSOLUTION OF ACEDD**

Upon dissolution of shared Economic Development Services or termination of the Agreement, the assets for the Economic Development Services shall be evaluated and liquidated. The proceeds from the liquidation of the assets shall be distributed to the Member Parties on the same share basis as the cost sharing described in Schedule A.

**WITHDRAWAL OF ACEDD MEMBER PARTY**

Upon the withdrawal of an ACEDD Member Party, the withdrawing party shall not be entitled to any of the assets or future liabilities of ACEDD.





**The Corporation of the  
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

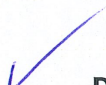
Date: April 2, 2025

Resolution No.: 2025- 125

**Moved By:** Paul Sowrey **Seconded By:** Jim Cushman

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby recommends the appointment of DAK ROBERTSON to the Parry Sound District Emergency Medical Services Advisory Committee for the East Parry Sound Group comprised of Ryerson, Armour, Perry, Burk's Falls, Kearney, Magnetawan and McMurrich/Monteith.

**Carried:**



**Defeated:**

**Norm Hofstetter, Mayor**

RECORDED VOTE		
Council	For	Against
<b>Councillors</b> Jim Cushman		
Joe Lumley		
Margaret Ann MacPhail		
Paul Sowrey		
<b>Mayor</b> Norm Hofstetter		



# CORPORATION OF THE TOWNSHIP OF ARMOUR

## RESOLUTION

**Date:** March 25, 2025

**Motion #** 100

WHEREAS the Township of Armour is committed to ensuring the availability of quality services to its residents;

AND WHEREAS the Township recognizes the value of partnering with neighboring municipalities to increase efficiencies and reduce costs;

NOW THEREFORE be it resolved that the Township of Armour hereby appoint WENDY G. WHITWELL to represent the Township in an informal Shared Services Committee with TRI Council partners. Furthermore, that the CAO attend these meetings and support the gathering of information related to Committee discussions.

**Moved by:**

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

**Seconded by:**

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated 2

**Declaration of Pecuniary Interest by:** \_\_\_\_\_

**Recorded vote requested by:** \_\_\_\_\_

Recorded Vote:

Blakelock, Rod

For

Opposed

☐
☐

Brandt, Jerry

☐
☐

Haggart-Davis, Dorothy

☐
☐

Ward, Rod

☐
☐

Whitwell, Wendy

☐
☐

# TOWNSHIP OF MCMURRICH/MONTEITH

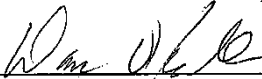
## Resolution

Number: 2025- 78

April 1, 2025

Moved by: Currie, Terry ☐  
 O'Halloran, Daniel ☒  
 Roeder-Martin, Vicky ☐  
 White, Craig ☐  
 Robinson, Glynn ☐

Seconded by: Currie, Terry ☐  
 O'Halloran, Daniel ☐  
 Roeder-Martin, Vicky ☐  
 White, Craig ☒  
 Robinson, Glynn ☐

  
 Signature: \_\_\_\_\_

  
 Signature: \_\_\_\_\_


**Whereas** the Parry Sound District EMS Advisory Committee Board Representative has resigned from the Village of Burk's Falls;

**And Whereas** there is an urgent need for a new representative on the Advisory Board;

**Now Therefore Be It Resolved** that Council supports the nomination of:

✓ Dan Robertson (Ryerson)

\_\_\_\_\_ John Hind (Magnetawan)

Mayor  \_\_\_\_\_

Carried ✓ Defeated \_\_\_\_\_

Declaration of Pecuniary Interest by: \_\_\_\_\_

Recorded vote requested by: \_\_\_\_\_

Recorded Vote:	Yays	Nays
Currie	_____	_____
O'Halloran	_____	_____
Roeder-Martin	_____	_____
White	_____	_____
Robinson	_____	_____

## Charlene Watt (Deputy Clerk)

---

**From:** Dave Gray  
**Sent:** March 24, 2025 11:24 AM  
**To:** Mark Poirier  
**Cc:** Charlene Watt  
**Subject:** RE: YCWHO 2025-26 - All Positions Refused

Good morning Mr. Poirier,

Thank you for the letter below concerning our Young Canada Works application. I am wondering if I could be put in contact with a program officer to discuss any areas of improvement that we could address going forward. Our Heritage Centre is largely volunteer run, and I know that past support from the YCW program has significantly benefitted our Historical Society, their patrons, and the youth who have secured employment through the opportunities that YCW enabled.

Thanks, and have a great start to your week.

## Dave Gray, Ec.D.

Chief Administrative Officer  
Township of Armour  
PO Box 533, 56 Ontario Street  
Burk's Falls, Ontario P0A 1C0  
Telephone: 705-382-3332  
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**From:** Charlene Watt <clerk@armourtownship.ca>  
**Sent:** March 21, 2025 11:21 AM  
**To:** Jerry and Diane Brandt <minibs2010@hotmail.com>; Alison McGregor <treasurer@armourtownship.ca>; Dave Gray <cao@armourtownship.ca>  
**Subject:** FW: YCWHO 2025-26 - All Positions Refused

Please see below.

---

**From:** Mark Poirier <[mpoirier@museums.ca](mailto:mpoirier@museums.ca)>  
**Sent:** March 21, 2025 11:19 AM  
**To:** Charlene Watt <[clerk@armourtownship.ca](mailto:clerk@armourtownship.ca)>  
**Subject:** YCWHO 2025-26 - All Positions Refused

Dear Mr. Theriault,

Thank you for submitting a project proposal to the Canadian Museums Association for Young Canada Works in Heritage Organizations (2025-26), a youth employment initiative of the Department of Canadian Heritage and part of the

The documentation you provided to us was reviewed by a peer review committee and evaluated based on the criteria published in the YCW Employer Guide. If you would like to discuss the evaluation of your project, please contact us.

We appreciate the time and effort put into your application and your interest in helping young Canadians acquire meaningful work experiences in their field of study. Thank you again for your interest in this program, we wish you every success in your future endeavors.



Senior Manager, Young Canada Works in Heritage Organizations |  
Gestionnaire principal, Jeunesse Canada au travail dans les établissements du  
patrimoine  
(613) 567-0099 x252 • 1203 – 130, rue Albert Street Ottawa, ON K1P 5G4  
[Canadian Museums Association](#) | [Association des musées canadiens](#)

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Armour Township

Wiseman's Corner Schoolhouse  
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**MINUTES**  
**ANNUAL GENERAL MEETING & REGULAR MEETING**  
**Burk's Falls & District Historical Society**  
**Fell Homes, Burk's Falls**  
**Monday, March 17, 2025**

Members Present: Diane Brandt – President  
Krista Trulsen – Vice-President  
Jenny Hall - Treasurer  
Charlene Watt – Deputy Treasurer/Secretary  
Peter Hall  
Kirk Du Guid  
George Sterling  
Jarv Osborne  
Barry Burton  
Nieves Guijarro

The Members present constituted a quorum.

**Call to Order:**

The meeting was called to order at 7:00 p.m.  
Diane Brandt in the Chair.

**Welcome:**

Diane welcomed Members.

**Approval & Amendments of the Minutes of the Last Meeting:**

Acceptance of minutes and adoption of the February 17, 2025 Meeting Minutes as circulated:  
**Moved by George Sterling, Seconded by Kirk Du Guid. Carried**

**Nomination and Election of Officers:**

Five Directors were elected at the meeting: Diane Brandt (8 votes), Jenny Hall (9 votes), Nieves Guijarro (6 votes), Barry Burton (8 votes) and Peter Hall (6 votes).

Appointments of the 2025/2026 Officers were made by the Directors.

Diane Brandt was appointed as President by Jenny Hall and seconded by Barry Burton. Diane Brandt accepted the nomination.





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Jarv Osborne was appointed as Vice-President by Barry Burton and seconded by Peter Hall. Jarv Osborne accepted the nomination.

Jenny Hall was appointed as Treasurer by Barry Burton and seconded by Diane Brandt. Jenny Hall accepted the nomination.

Charlene Watt was appointed as Deputy Treasurer/Secretary by Barry Burton and seconded by Nieves Guijarro. Charlene Watt accepted the nomination.

#### **Treasurer's Report:**

Treasurer's / Financial Report presented by Jenny Hall. Main bank account balance was \$12,548.14 on February 1, 2025. Expenses totaled \$56.44 for fixed monthly expenses (telephone/internet) and \$264.25 for purchases of door mat, chair mat, easels, photo pages, laser file labels and electronic rodent deterrent units. There were no deposits in February. Account balance to date is \$12,227.45. A cheque was written in February for \$1,243.00 to the Almaguin Highlands Chamber of Commerce for a full-page advertisement but remains outstanding to date. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by George Sterling, Seconded by Nieves Guijarro. Carried**

#### **Committee Reports:**

##### **Wiseman's Corner Schoolhouse Update:**

Diane Brandt advised that the furnace has not been working at the heritage centre. Ryerson Township has arranged for a technician to replace the motor. The furnace has been turned off.

##### **Watt Farm House Update:**

Diane Brandt provided a status update on the plumbing installation in the new building. There has been delays but the work is expected to be completed in the coming weeks.

##### **Membership Renewals:**

Peter Hall provided a verbal update on the status of memberships. There are 12 paid memberships for 2025. Honourary memberships include Bruce Campbell, Brad Crozier, Betty Caldwell and Lorne Main. Memberships paid prior to the beginning of the meeting included Charlene Watt, Cam Watt, Logan Watt, George Sterling, Mary Sterling, Kirk Du Guid, Jenny Hall, Peter Hall, Diane Brandt, and Nieves Guijarro.



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#### Facilities and Functions Committee:

Members were updated on the first meeting of the committee. The committee met on March 12, 2025. The minutes of the committee will be circulated. **Motion that Barry Burton look into the cost of hiring an Engineer at a cost up to a maximum of \$3,000. The Engineer to inspect the barn and drive shed and make recommendations to the Committee for necessary work to repair the buildings: Moved by George Sterling, Seconded by Krista Trulsen. Carried**

Membership recruitment was discussed. Members are to provide suggestions to Peter as an item for discussion at a future meeting.

#### Correspondence:

Members were advised of an email from Chamber of Commerce Group Plan. Since the Burk's Falls Historical Society is run by volunteers rather than paid positions. Hazards Coverage that provides financial protection for unforeseen incidents while performing duties was offered. It is like a worker's comp benefit for volunteers. The coverage ensures that volunteers and board members have financial protection while supporting the organization. The cost of coverage is a minimum of \$1,000 annually but is only available to volunteers under the age of 70 years. Members discussed the offer and declined as the insurance is not beneficial to the Historical Society. Most members would not qualify for the coverage.

#### General Business:

##### Heritage Festival 2025:

A verbal update was given on the status of event planning.

10 Car show registrations – All Judges Booked

66 Vendor Registrations

We have booked:

Face Painting

Party Tyme Rentals (High Peak Frame Tent-20x20, Grand Prix Obstacle Challenge, Dunk Tank, XL Big Bounce, Generator, Farm Animal Petting Zoo (Exotic Farm Animals & Camel), and Mechanical Bull)

Beaver Creek Institution Inmates to Assemble on the Friday before

Booked Tim Barkwell for the Car Show

Members reviewed the full-page advertisement of the heritage centres and Heritage Festival that is to run in the 2025 Chamber of Commerce magazine.





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### **New Business:**

Nieves Guijarro will order popcorn and paper bags from the Village of Burk's Falls for Heritage Festival.

Nieves Guijarro advised of two inquiries that were received at the library in regards to historic residents and families in the area. Diane Brandt recommended that emails be sent to the Historical Society's info email address for a response. The first inquiry was on the Routcliff Family from Royston Road, the second inquiry was on the history of Robert Kennedy, a principal around the 1950s at the public school.

Nieves Guijarro shared a flyer inviting Members to the National Canada Film Day. A movie titled, "The Grizzlies" will be shown at the theatre at 7:00 p.m. on April 16, 2025. Admission is free, live music featured at 6:30 p.m.

### **Adjournment:**

The next scheduled meeting falls on Easter Monday. The next meeting will be moved to the Monday before the holiday and held on Monday, April 14, 2025 at Fell Homes. There being no further business, **George Sterling moved to adjourn the meeting at 8:47 p.m.**

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Recorded by  
Charlene Watt, Deputy-Treasurer/Secretary

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Approved by  
Diane Brandt, President