

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA

June 24, 2025 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office **prior to the meeting for meeting access and availability of limited in-person seating.**

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance:

1.2 Announcement: This meeting is being recorded

1.3 Motion to adopt the agenda as presented. **(R)**

2. ADOPTION OF MINUTES:

2.1 Adoption of minutes from the tri-council meeting on May 26, 2025, and the regular meeting on May 27, 2025. **(R)**

3. DECLARATION OF PECUNIARY INTEREST:

4. DELEGATIONS AND PRESENTATIONS:

4.1 Ina Lila – Solar Bank Presentation

5. REPORTS:

5.1 **FIRE CHIEF:** Appoint a Deputy Fire Chief Report and By-law. **(R)**

5.2 **PUBLIC WORKS:** Roads Report, Draft By-law to Regulate, Control Parking and Traffic.

5.3 **CLERK:** Draft 2025 Summer Newsletter, Consent B-020/25 & B-21-25 Rawn **(R)**, Consent B-19/25 Koch **(R)**, Volunteer Report – Fireworks.

5.4 **CAO/TREASURER:** Fire Service Agreement **(R)**, Fire Hall RFP Results **(R)**, Fire Hall Financial Contributions **(R)**.

COUNCIL MEMBERS:

5.5 Councillor Patterson - FONOM

6. COMMUNICATION ITEMS:

6.1 Harvest Festival Noise Exemption. **(R)**

6.2 Township of Armour Resolution: Library Capital Reimbursement. **(R)**

6.2.1 Village of Burk's Falls Resolution: Library Capital Reimbursement.

6.3 District of Parry Sound Municipal Association: Supporting Municipal Ethics Through Access and Education. **(R)**

6.4 Library – Updated 2025 Budget. **(R)**

6.5 District of Parry Sound Social Service Administration Board Re: Board Vacancy for Area 4 Representative. **(R)**

6.6 Burk's Falls & District Historical Society Re: 2025 Donation Request. **(R)**

General Correspondence:

6.7 Joint Building Committee May permit summary.

6.8 April Library Board meeting minutes.

6.9 Regional Fire Services Committee March meeting minutes.

6.10 Almaguin Highland Health Centre committee June minutes.

6.11 Almaguin Community Economic Development – Email Dave Grey.

6.12 Almaguin Community Economic Development Staff Report tax levy formula.

6.13 Historical Society May meeting minutes.

6.14 OPP Detachment Board meeting minutes for April.

6.15 Burk's Falls & District Historical Society resolution re: Vessel Tour Initiative.

6.16 Village of Burk's Falls By-law to enter into an interim agreement for the provision of sharing fire services.

7. CLOSED SESSION:

7.1 That we moved to a closed session pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations. The general nature of the closed meeting is to discuss HR matters.

And; pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (b) as the subject being considered is regarding personal matters about an identifiable individual. The general nature of the closed meeting is to discuss contracted services. **(R)**

8. CONFIRMING BY-LAW:

8.1 To Confirm the meetings of Council. **(R)**

9. IMPORTANT DATES:

- June 26, 2025, Regional Fire Service Committee Meeting 7:00 p.m.
- July 15, 2025, Regular Meeting 6:00 p.m.
- August 23, 2025, Hazmat Day

10. ADJOURNMENT: **(R)**

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: June 24, 2025 AT 6:00 P.M.

Item # 1.3 on Agenda Moved by Councillor Miller, Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council adopt the June 24, 2025 agenda as circulated.

Item # 2.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that the minutes from the Tri-Council meeting on May 26, 2025 and the regular meeting on May 27, 2025 be adopted as circulated.

Item # 5.1 on Agenda Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # ____-25, being a By-law to Appoint a Deputy Fire Chief and Further; That By-Law # ____-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 24th day of June, 2025.

Item # 5.3 on Agenda Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council supports the Consent Applications B-020/25, B-021/25 Concession 14, Part Lot 14 and 15, in Ryerson Township, known municipally as 2314 South Horn Lake Road, Ryerson Township.

The following conditions will apply:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the center line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.
- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires one copy of the draft reference plan, and two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.
- That the Townships Consent Administrative Fee and Deposit be paid by the Applicant before finalization of the Consent is given.

- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.
- Should the final survey reveal that the traveled portion of South Horn Lake Road deviates to the north into the jurisdiction of the Township of Magnetawan—thereby resulting in a reduction in the required road frontage for the proposed lots—a zoning by-law amendment (rezoning) to Rural Residential must be undertaken and approved. This amendment must adequately recognize and address the reduced frontage, to the satisfaction of Ryerson Township.
- The applicant shall provide confirmation, via the registered survey, of the total number of meters of physical road allowance fronting the proposed Lots 2 and 3. This confirmation must be submitted to the Township for review and acceptance.

Item # 5.3 on Agenda Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council support the Consent Application B-019/25, Concession 13, Lot 23, in Ryerson Township, known municipally as 127A Windrose Lane, Ryerson Township.

. The following conditions will apply:

- The Township requires one copy of the draft reference plan, and two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.
- That the Townships Consent Administrative Fee be paid by the Applicant before finalization of the Consent is given.

Item # 5.4 on Agenda Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # ____-25, being a By-law to Enter into an Interim Agreement for the Provision of Sharing Fire Services and further; That By-law # ____-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 24th day of June, 2025.

Item # 5.4 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council conditionally accepts the request for proposal 2025-007 for the design and build for the fire hall from _____ in the amount of _____ plus HST for a total of \$ _____ subject to resolutions of support from the Township of Armour and the Village of Burk's Falls.

Item # 5.4 on Agenda Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council supports the application under the NOHFC's Community Enhancement Program for the Burk's Falls and District Fire Hall Project.

And further, that the minimum bid came in at \$3,698,874.75, and if the township is successful in obtaining a grant in the amount of \$1,849,437.38, the Township is committed to cover our contributions towards the project in the estimated amount of \$ 435,727.53, along with any project cost overruns should they be incurred.

Item # 6.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council approve a Special Permit Exemption from Noise By-Law 14-22 For the Harvest Festival as follows:

- Friday September 12, 2025 from 8 pm-4:30 am
- Saturday September 13, 2025 from 2 pm-6 am
- Sunday September 14, 2025 from 1 pm-7 pm (as per usual)
- Sunday September 14, 2025 from 10 pm-2 am (ambient music similar to 2024)
- Monday September 15, 2025 from 7 am-6 pm (ambient music similar to 2024)

And that proof of insurance up to 5 million dollars naming the Township of Ryerson as additional insured be provided prior to the event.

Item # 6.2 on Agenda Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council agrees to refund the Burk's Falls, Armour & Ryerson Union Public Library Board the amount of \$ 6,779.77, as a reimbursement for their financial contributions to the survey and geological study costs;

And be it further resolved that the Township of Ryerson agrees to split the balance owing with the Township of Armour and the Village of Burk's Falls with Ryerson's contribution being \$2,259.92.

Item # 6.3 on Agenda Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council receive and support the District of Parry Sound Municipal Associations resolution requesting that the Ontario Government provide free access to information so that Councils can be more effective in their role in our democratic system;

Further That this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, and the Honourable Graydon Smith, MPP Parry Sound-Muskoka and local municipalities.

Item # 6.4 on Agenda Moved by Councillor Robertson, Seconded by Councillor Miller,
Be it resolved that Ryerson Township Council approve the updated 2025 net Library budget in the amount of \$191,306.00. Ryerson's share being \$42,202.00 and that we rescind R-51-24.

Item # 6.5 on Agenda Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council recommend the appointment of _____ to the District of Parry Sound Social Services Administration Board Area 4, to represent Armour, Burk's Falls, Kearney, Perry, McMurrich-Monteith and Ryerson.

Item # 6.6 on Agenda Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that the Ryerson Township Council approve a donation of \$ _____ to the Burk's Falls & District Historical Society for 2025.

Item # 7 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that we move to a closed meeting at _____ p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations. The general nature of the closed meeting is to discuss HR matters.

And; pursuant to Municipal Act 2001, c. 25, Section 239 (2) (b) as the subject matter being considered is regarding personal matters about an identifiable individual. The general nature of the closed meeting is to discuss contracted services.

Item # 8 on Agenda Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # ____-25, being a By-law to confirm the meetings of Council and further; That By-Law # ____-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 24th day of June, 2025.

Item # 10 on Agenda Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that we do now adjourn at _____. The next regular meeting July 15, 2025 at 6:00 p.m.

TRI COUNCIL
TOWNSHIP OF RYERSON / VILLAGE OF BURK'S FALLS / TOWNSHIP OF
ARMOUR

NOTES OF MEETING

MAY 26, 2025

The Tri-Council meeting of the Council of the Township of Ryerson, Council of the Township of Armour and the Council of the Village of Burk's Falls was held on Monday May 26, 2025, at 7:00 p.m. at the Young at Heart Seniors Centre, 136 Yonge Street, Burk's Falls.

Attendance:

Township of Ryerson: Mayor George Sterling, Councillors Beverly Abbott, Glenn Miller, Delynne Patterson, and Dan Robertson. Staff: Brayden Robinson, CAO/Treasurer; Kelly Morissette, Administrative Assistant; Nancy Field, Clerk; Joe Readman, Fire Chief.

Township of Armour: Mayor Rod Ward, Councillors Rod Blakelock, Jerry Brandt, and Dorothy Haggart-Davis. Staff: Dave Grey, CAO; Charlene Watt, Clerk.

Village of Burk's Falls: Mayor Chris Hope, Councillors Nancy Kyte, Ashley Brandt, and Sean Cotton. Staff: Denis Duguay, Clerk-Administrator.

Public: Tiffany Mork, Doreen Mork, Ana Cultraro, Dina Cultraro, Barry Burton, Joseph Vella, Ruth Fenwick, Diane Brandt and Nieves Guijarro.

1. The meeting was called to order at 7:00 pm by Mayor Sterling.
Mayor Sterling welcomed all the participants and advised that the meeting was being recorded.
2. Adoption of Minutes. Moved by Jerry Brandt Seconded by Sean Cotton.
Be it resolved that the meeting notes from the Tri Council meeting of February 24, 2025, be accepted as presented. (Carried)
3. Declaration of Pecuniary Interest: None
4. Draft Fire Agreement:

Brayden Robinson provided councils with an update on the tender for the new fire hall. An Interim Fire Service Agreement was presented to the Tri-council for review and approval. The Tri-council subcommittee drafted the agreement and incorporated revisions as required, setting the parameters to move forward with the new fire hall building. Councils thanked staff for the work that went into the agreement process. It was noted that the template for the draft fire agreement allows for individual service agreements and is more flexible. A

resolution was passed by the three municipalities during the meeting authorizing the Mayor to execute the interim shared fire service agreement. Resolution noted below.

Moved by Councillor Patterson, seconded by Councillor Robertson,
Be it resolved that the Council of the Corporation of the Township of Ryerson hereby authorizes the Mayor to execute the Share Fire Service Agreement between the Township of Ryerson, the Township of Armour, and the Village of Burk's Falls, as presented.

(Carried)

Moved by Councillor Brandt, Seconded by Nancy Kyte,
Be it resolved that the Council of the Corporation of the Township of Ryerson hereby authorizes the Mayor to execute the Share Fire Service Agreement between the Township of Ryerson, the Township of Armour, and the Village of Burk's Falls, as presented.

(Carried)

Moved by Jerry Brandt, Seconded by Dorothy Davis,
Be it resolved that the Council of the Corporation of the Township of Ryerson hereby authorizes the Mayor to execute the Share Fire Service Agreement between the Township of Ryerson, the Township of Armour, and the Village of Burk's Falls, as presented.

(Carried)

5. Property at Peggs Mountain and Ferguson Rd:

Mayor Ward of the Township of Armour provided an update on the development of the property located at the corner of Peggs Mountain Road and Ferguson Rd. and that they will be taking on the completion of the required land studies. The Greystone Project Management was hired to create concept site plans for the whole property and not just for the firehall to visualize what could fit on the property. Five acres of land will be severed to allow for the new fire hall to be built and discussions about a wellness center on the property are in the works. A workshop will be held in the fall with AHHC to determine what health services will complement each other and what services may be needed in the future. The intent is to include services in the wellness center that are tied to the Huntsville Hospital and to not replace services offered by the medical center in the Village of Burks Falls. Mayor Ward will be presenting at the Muskoka Almaguin Ontario Health Team meeting regarding the health services we need in this area and a request was received that the meeting date, time and location be shared with councils. The cost per municipality for the land the firehall will be built on, without a concrete number to provide yet, would be in the ballpark of \$7,000. per acre. It was confirmed that after the firehall and medical building there will be 12 acres left over for further development. A question was asked whether

streetlights would be required and the Fire Chief, Joe Readman, indicated streetlights would not be required.

6. Tri-Council Sub Committee:

Dave Gray provided a verbal update on the success of the Tri-council sub-committee and of their regular meetings. The first meeting was held in April and has enhanced the Tri-council communications. A draft fire agreement was reviewed by the committee and a library agreement will be created soon. Individual shared service agreements are being explored.

7. Burk's Falls, Armour, Ryerson Union Public Library Project:

Mayor Ward of Armour Township provided a verbal update on this project. Greystone Project Management provided estimated costs for three different types of foundations and site preparation works are estimated at \$300,000. The engineers advised that in order to be able to bring this project to the tender stage we need to know specifics on the foundation. At this time, Armour and Ryerson Townships have not passed resolutions selecting a foundation as there is site work that must be completed prior. A request was sent to the Village of Burk's Falls in March 2025 inquiring if they will be incurring the cost as the Village owns the property. The Mayor of the Village of Burk's Falls indicated at the meeting that the site work cost is included in the cost of the land.

Communication to the Library Board is to be sent to the Chair and not to the CEO going forward.

The library is overseen by the Burk's Falls, Armour & Ryerson Union Public Library Board, which is composed of members appointed by the municipal councils of Burk's Falls, Armour, and Ryerson. Section 19 of the Public Libraries Act does not prohibit library boards from owning capital assets like buildings or land — it explicitly allows it but requires municipal approval. A library board cannot own or alter property unless the municipal council approves it. If this approval is not given, the library board has no legal standing to claim ownership of the property, even if it contributes financially. Financial contribution to construction does not create a proprietary interest unless there is a written, enforceable agreement stating co-ownership or the library is listed on the property title (which would require prior council approval under s.19 PLA). Without either, the contribution is viewed as supportive funding, not equity.

It was agreed that the capital costs must be kept separate from the operational costs in the agreements. In regard to the new library build, the three municipalities are the ones that drive the decisions. Councils will consult with the Library Board, but the Board is not a decision maker. Armour has committed \$500,000 and Ryerson has committed \$125,000. Burk's Falls has committed the land for the build and the severance.

Concerns over job security was expressed over Armour's notice to withdraw from the library services agreement. The TRI Council sub committee will advise Councils on the next steps and are aiming to have a draft shared service agreement brought to the August TRI Council meeting as it was reiterated that the first step is to get an agreement in place for the library prior to January 1, 2026.

It was recommended that the library be reimbursed for the funds that the Board paid towards the geotechnical study and survey.

- 8. Next meeting.** The next tri-council meeting will be held on August 25, 2025, hosted by Armour Township.

9. adjournment

Motion to Adjourn. Moved by Rod Ward Seconded by Chris Hope

Be it resolved that we do now adjourn this May 26, 2025, Tri-Council meeting at 7:57 p.m. The next Tri-Council meeting will be held on August 25, 2025, hosted by Armour Township.

(Carried)

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

May 27, 2025 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **May 27, 2025** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically: Mayor Sterling, Councillors: Abbott, Miller, Patterson and Robertson.

Staff in attendance: Brayden Robinson, Nancy Field, and Jason Newman.

Public attending in person or electronically:

Notice of this meeting was posted on the website.

2. ADOPTION OF AGENDA

R- 79 - 25 Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council adopt the May 27, 2025, agenda as circulated.

(Carried)

3. ADOPTION OF MINUTES

R- 80 - 25 Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that the minutes from the regular meeting May 13, 2025, be adopted as circulated.

(Carried)

4. DECLARATION OF PECUNIARY INTEREST: None noted.

5. REPORTS:

CLERK: Nancy provided two consent applications and corresponding reports to council. Resolution noted below.

R- 81 - 25 Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approves Consent Applications

B-017/25 and Consent B-018/25, Concession 13, Part Lot 22, 81A and 105 Wind Rose Lane in

Ryerson Township to provide an easement, right of way access in favour of lands located at 81D

Wind Rose Lane. The following conditions will apply:

- The Township requires one copy of the draft reference plan, and two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.
- That the Townships Consent Administrative Fee and Deposit be paid by the Applicant before finalization of the Consent is given.

- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.

(Carried)

6. BUSINESS ARISING/ACTIVITY LOG:

Council had a discussion regarding the tri-council meeting on May 26, 2025.

7. COMMUNICATION ITEMS

General Information Items Received:

- Council received the May Historical Society minutes.
- Council received the Ontario Provincial Police organizational realignment notice.
- Council received the Almaguin Community Economic Development April meeting minutes.
- Council received the Almaguin Community Economic Development draft agreement.
- Council received the Director of Economic Development report.
- Council received the Almaguin Community Economic Development municipal tax dollars poster.
- Council received the Almaguin Community Bus Committee March meeting minutes.
- Council received the Parry Sound Provincial Offences Act Q1 Court Managers report.

8. CLOSED:

R- 82 -25 Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that we moved to a closed meeting at 6:39 p.m. pursuant to the Municipal Act 2001, c.25 Section 239 (2) (b) to discuss personal matters about an identifiable individual, including municipal employees. The general nature of the closed meeting is to discuss by-law.

And; pursuant to the Municipal Act 2001, c.25, Section 239 (2) (k) to discuss a position, plan, procedure, criteria, or instructions to be applied to negotiations. The general nature of the closed meeting is to discuss negotiations for shared services.

(Carried)

9. CONFIRMING BY-LAW

R- 83 -24 Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 18-25, being a By-law to confirm the meetings of Council and further; That By-law # 18-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 27th day of May 2025.

(Carried)

10. ADJOURNMENT:

R- 84 -24 Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that we do now adjourn at 7:13 p.m. The next regular meeting is scheduled for June 24, 2025, at 6:00 p.m.

(Carried)

MAYOR

CLERK

TOWNSHIP OF RYERSON**28 MIDLOTHIAN ROAD****R. R. # 1****BURKS FALLS, ONTARIO P0A 1C0**

Phone 705 382-3232 Fax 705 382-3286

email: clerk@ryersontownship.ca**DELEGATION REQUEST FORM**NAME: Ina LilaMAILING ADDRESS: 505 Consumers Rd, Suite 803
Toronto, ON M2J 4V8PHONE NUMBER: 416 494 9559COUNCIL MEETING DATE: June 24, 2025PRESENTATION TO BE PROVIDED TO THE CLERK? YES ☒ NO ☐POWERPOINT REQUIRED? YES ☒ NO ☐

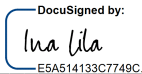
GENERAL NATURE OF DELEGATION:

Provide Council comprehensive information on the proposed BESS in Armour, including its potential benefits for the local community and the province. We will also cover site-specific details, the studies conducted to date, and the safety features incorporated into the project and address any questions.

If more space is required please attach another page.

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

SIGNATURE:  DATE: June 4, 2025

*If you have a digital signature or wish to create one, click on the signature box and follow the instructions.
If you do NOT have a digital signature, please print and sign the form.*



The future is bright

BESS at 219 Peggs Mountain Road



Stock Symbol
NASDAQ: SUUN
Cboe CA: SUNN



Disclaimer

Forward-Looking Information

This presentation contains forward-looking statements or information (collectively “forward-looking statements”) that are based on current expectations, estimates, forecasts, projections, beliefs and assumptions made by management of the Company about the industry in which it operates. Such statements include, without limitation, statements about the Company’s plans, strategies and prospects, the Company’s expectations regarding its operations; industry trends and overall market growth; the Company’s growth strategies; the Company’s intention to grow the business and its operations; expectations with respect to future costs; the Company’s competitive position and the regulatory environment in which the Company operates; the Company’s expected business objectives and future plans including ownership of independent power producer (IPP) assets, development of Community solar power plants, utility scale solar farms and Behind-the-Meter (BTM) solar project portfolios for large corporations to achieve Net-Zero, statements about the Company’s acquisition pipeline, long term success and the Company’s goal to optimize energy production, operating expenses and capital structure. Words such as “may”, “might”, “will”, “expect”, “anticipate”, “likely”, “predict”, “intend”, “plan”, “believe”, “seek”, “estimate”, or the negative of such terms, and variations of such words and similar expressions are intended to identify such forward-looking statements. Actual outcomes and results may differ materially from what is expressed, implied or forecasted in such forward-looking statements.

Forward-looking statements are based on certain assumptions and analyses made by the Company in light of the experience and perception of historical trends, its current expectations and projections about future events and financial

trends that it believes might affect its financial condition, results of operations, business strategy and financial needs and expected future developments and other factors it believes are appropriate. Such statements are not guarantees of future performance and involve assumptions and risks and uncertainties that are difficult to predict. In making the forward looking statements included in this presentation, the Company has made various material assumptions, including but not limited to: (i) obtaining the necessary regulatory approvals; (ii) that regulatory requirements will be maintained; (iii) general business and economic conditions; (iv) the Company’s ability to successfully execute its plans and intentions; (v) the availability of financing on reasonable terms; (vi) the Company’s ability to attract and retain skilled staff; (vii) market competition; (viii) the products and services offered by the Company’s competitors; (ix) that the Company’s current good relationships with its service providers and other third parties will be maintained; and (x) government subsidies and funding for renewable energy will continue as currently contemplated. Although the Company believes that the assumptions underlying these statements are reasonable, they may prove to be incorrect, and the Company cannot assure that actual results will be consistent with these forward-looking statements. Given these risks, uncertainties and assumptions, prospective purchasers of Common Shares should not place undue reliance on these forward-looking statements. Whether actual results, performance or achievements will conform to the Company’s expectations and predictions is subject to a number of known and unknown risks, uncertainties, assumptions and other factors, including those listed under “Risk Factors” in the Company’s continuous disclosure filings available on SEDAR at www.sedar.com, which include: the Company may be adversely affected by volatile

solar power market and industry conditions; in particular, the demand for its services may decline, which may reduce its revenues and earnings; the execution of the Company’s growth strategy depends upon the continued availability of third-party financing arrangements for the Company and its customers, the Company’s future success depends partly on its ability to expand the pipeline of its energy business in several key markets; governments may revise, reduce or eliminate incentives and policy support schemes for solar and battery storage power, which could cause demand for the Company’s services to decline; general global economic conditions may have an adverse impact on our operating performance and results of operations; the Company’s project development and construction activities may not be successful; developing and operating solar projects exposes the Company to various risks; the Company faces a number of risks involving power purchase agreements (PPAs) and project-level financing arrangements, including failure or delay in entering into PPAs, defaults by counterparties and contingent contractual terms; the Company is subject to numerous laws, regulations and policies at the national, regional and local levels of government in the markets where it does business. Any changes to these laws, regulations and policies may present technical, regulatory and economic barriers to the purchase and use of solar power and battery storage products, solar projects and solar electricity; the markets in which the Company competes are highly competitive and evolving quickly; an anti-circumvention investigation could adversely affect the Company by potentially raising the prices of key supplies for the construction of solar power projects; the Company’s quarterly operating results may fluctuate from period to period; foreign exchange rate fluctuations; a change in the Company’s

effective tax rate can have a significant adverse impact on its business; seasonal variations in demand linked to construction cycles and weather conditions may influence the Company’s results of operations; the Company may be unable to generate sufficient cash flows or have access to external financing necessary to fund planned operations and make adequate capital investments in solar project development; the Company may incur substantial additional indebtedness in the future; the Company is subject to risks from supply chain issues; risks related to inflation; unexpected warranty expenses that may not be adequately covered by the Company’s insurance policies; if the Company is unable to attract and retain key personnel, it may not be able to compete effectively in the renewable energy market; there are a limited number of purchasers of utility-scale quantities of electricity and entities that have the ability to interconnect projects to the grid, which exposes the Company and its utility scale solar projects to additional risk; compliance with environmental laws and regulations can be expensive; corporate responsibility, specifically related to Environmental, Social and Governance matters and unsuccessful management of such matters may adversely impose additional costs and expose the Company to new risks; the impact of COVID-19 on the Company is unknown at this time and the financial consequences of this situation cause uncertainty as to the future and its effects on the economy and the Company; the Company has limited insurance coverage; the Company will be reliant on information technology systems and may be subject to damaging cyberattacks; the Company does not anticipate paying cash dividends; the Company may become subject to litigation; discretion of the Company on use of the net proceeds of the Offering; no guarantee on the use of available funds by the Company; the Company will be subject to additional

regulatory burden resulting from its public listing on the Canadian Securities Exchange; the Company cannot assure you that a market will develop or exist for the Common Shares or what the market price of the Common Shares will be; the market price for Common Shares may be volatile and subject to wide fluctuations in response to numerous factors, many of which are beyond our control; future sales of Common Shares by existing shareholders could reduce the market price of the Company’s shares; the Company will continue to sell securities for cash to fund operations, capital expansion, mergers and acquisitions that will dilute the current shareholders; and future dilution as a result of financings.

These factors should not be considered exhaustive. If any of these risks or uncertainties materialize, or if assumptions underlying the forward-looking statements prove incorrect, actual results might vary materially from those anticipated in those forward-looking statements. Information contained in forward-looking statements in this presentation is provided as of the date of this presentation, and we disclaim any obligation to update any forward-looking statements, whether as a result of new information or future events or results, except to the extent required by applicable securities laws. Accordingly, potential investors should not place undue reliance on forward-looking statements, or the information contained in those statements. All of the forward-looking statements contained in this presentation are expressly qualified by the foregoing cautionary statements.

SolarBank Highlights

\$200M+
Project
Financing
Managed

100 MWp+
Projects
Built

\$7.3M
Cash/
Investment

10,000+
Homes
Powered

1GWp+
Development
Pipeline

24/7/365
Control
Center

100+
Solar Plants
Under
Management

EXPERIENCED DEVELOPER



10+ years experience in the Ontario, Nova Scotia, New York, and Maryland renewable energy markets

Experts in Engineering, Procurement & Construction (EPC)

100+ solar projects permitted, constructed and operating to date

EXCELLENT MANAGEMENT



An executive management team with **100+ years of combined experience** in solar, clean and renewable technology, and **finance**

In-depth knowledge of energy markets and off-take contracts

ATTRACTIVE OPPORTUNITY



Project pipeline with long-term site control and limited permitting and operating risk

100% customer retention since inception with **90% government contracts** and 10% C&I and municipal customers

LEADING RE+ MARKETS



Comprehensive understanding of regulatory climate, incentive programs and surging customer demand for **Net-Zero**

Access to low-cost development capital through U.S. and Canadian tax-advantage investment funds

Honeywell

Panasonic

PNC



MDOT
MARYLAND DEPARTMENT
OF TRANSPORTATION

FIERACAPITAL

CHARLEYS



ieso
Power to Ontario.
On Demand.

CanadianSolar



SUNGROW

Norguard

RBI SOLAR

TRUE GREEN CAPITAL

Jinko Solar

KEENSTAR
EGING PV

ZNSHINE SOLAR

Seminole Financial Services, LLC

Schneider Electric

SCHLETTER
The Solar Financing Group

POLAR RACKING

BESS – Project Partners

Project ownership is shared with three First Nation partners:

- Chippewas of Kettle and Stony Point First Nation
- Caldwell First Nation
- Mississaugas of Scugog Island First Nation
- The ownership structure is a **50/50 partnership** between SolarBank and the First Nation entities.



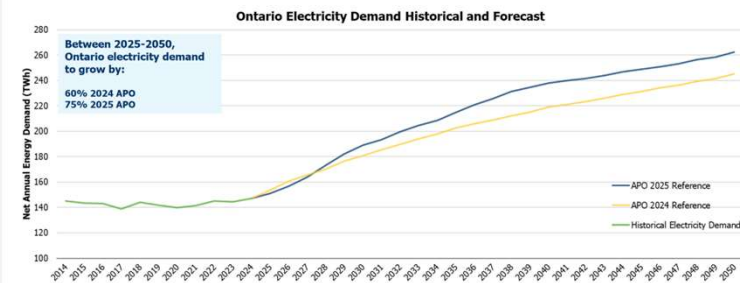
Ontario's Electricity Demand & Supply Gap



- Ontario is in a period of **emerging electricity system needs**, driven by increasing demand, the partial retirement and refurbishment of the Pickering nuclear plant and other nuclear generating units, as well as expiring contracts for existing facilities.
- There is a **significant rise** in the average growth of demand, reaching about 2.2% annually (**4.6%** in the near term) compared to 1.7% in the 2021 forecast.
- To address these needs, the Independent Electricity System Operator (IESO) launched the Expedited Long-Term RFP in 2022 to **competitively secure** new capacity with the intention to bring resources into service before 2027.

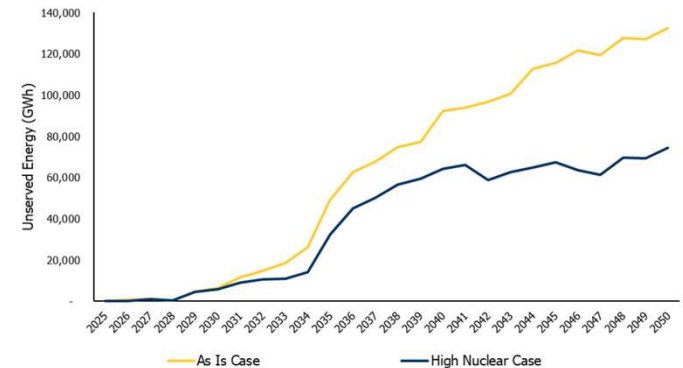
Annual Energy Demand Forecast

- Electricity demand is forecast to grow by **75% by 2050**.



IESO | 2025 Annual Planning Outlook | Public

Figure 28 | Potential Unserved Energy



- The E-LT1 RFP acquired more than 1,100 MWs of new capacity to help meet system needs in the near and long term with the 5 MW **BESS in Armour Township** being one of the successful projects that obtained a contract.
- Total Capacity secured by the IESO during ELT1 & LT1 **~2,815 MW** and another **~1,000 MW** upcoming from LT2
- Total Expected Battery Procurement from IESO: **~3,800 MW**
 - 903 Armour BESS: 5MW**

What is a Battery Energy Storage System (BESS)?

BESS is a technology that works by storing electrical energy in batteries and then discharging it when needed. It is a versatile and valuable component in modern energy systems, contributing to grid stability and efficiency.

1. Charging

1. The system will be distribution connected to the electrical grid, charging the batteries overnight when there is a low demand for electricity.

2. Energy Storage

1. The stored energy is held in the batteries, ready to be discharged as per IESO's instructions .
2. A Battery Management System (BMS) monitors and manages the state of charge, health, and temperature of the batteries to ensure safe and efficient operation.

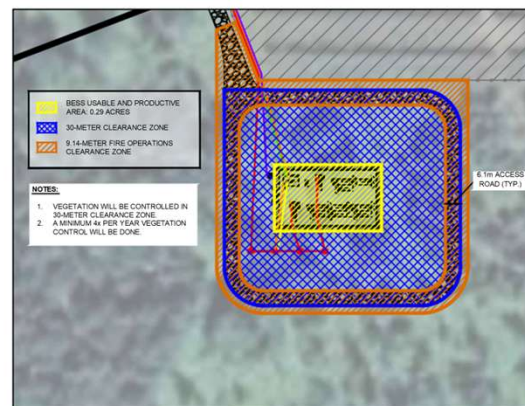
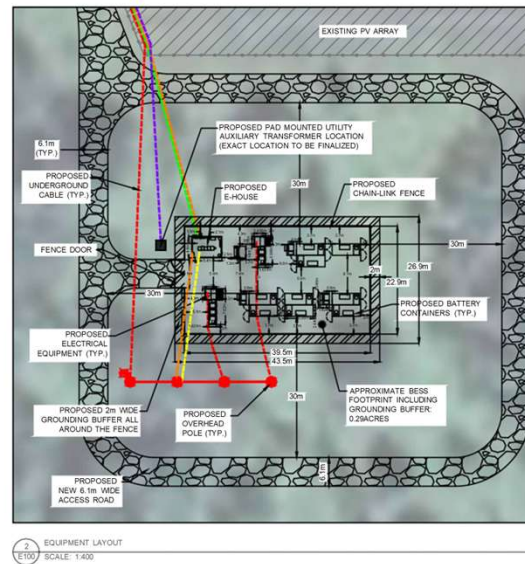
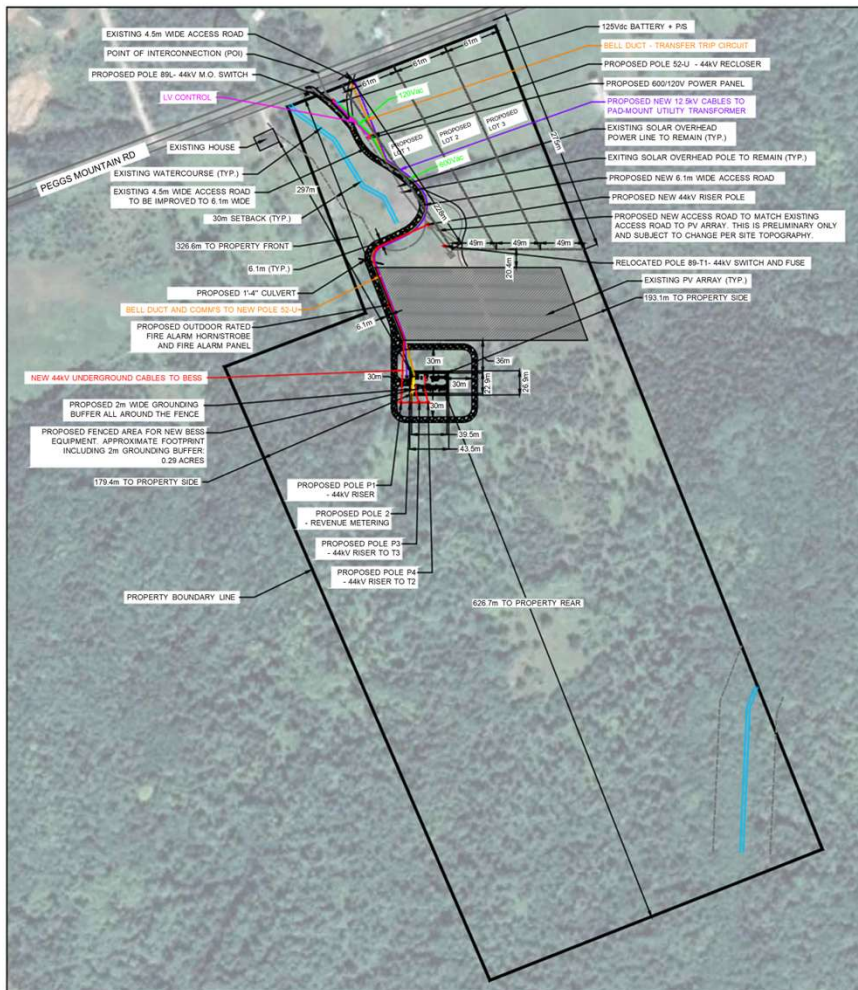
3. Discharging

1. The BESS will be discharged to the grid as needed by the IESO and per their instructions.
2. The expected number of charge/discharge cycles per year is 50.

4. Control Systems

1. Advanced control systems and algorithms optimize the charging and discharging cycles to maximize efficiency, lifespan, and economic benefits.
2. Operators can monitor and control the BESS through software interfaces that provide real-time data and analytics.

BESS – Detailed Site Plan



- ❖ 9 containers, 0.29 acres, fenced in
- ❖ 5MW/4 continuous hours of power
- ❖ 24/7 monitoring
- ❖ Auxiliary grid power to maintain HVAC and monitoring functions if the system is offline.
- ❖ Preventative Maintenance, quarterly
- ❖ Corrective Maintenance, as needed
- ❖ Access Road
- ❖ ~1,300 feet to nearest neighbour
- ❖ 30m clearance zone – free of vegetation
 - ❖ Meets NFPA code & MNRF guidance
- ❖ First Responder Access
 - ❖ 6.1m wide road, per code
 - ❖ Wraps around for full access from all sides.

BESS – Community Benefits

BESS enhances the efficiency, reliability, and sustainability of energy systems, offering significant benefits for both utilities and end-users.

- ❖ Improved grid reliability benefits local communities by ensuring consistent power supply and protecting communities against black/brown outs.
- ❖ Local job creation:
 - ❖ Jobs created during construction.
 - ❖ Long-term employment for operations and maintenance staff.
 - ❖ Fosters partnerships with local businesses and service providers.
- ❖ Revenue for landowners through land and lease payments, contributing to local economies.
- ❖ Fire safety specialists provide ongoing training to local fire departments as part of safety measures, enhances fire departments' ability to respond safely and gain experience with new technologies.
- ❖ Community benefit agreements provide additional revenue to municipalities, supporting local priorities such as:
 - ❖ Enhancing emergency services.
 - ❖ Investing in infrastructure.
 - ❖ Supporting various community initiatives.
- ❖ Energy diversity improves the overall greenhouse gas emissions profile, supporting cleaner energy.

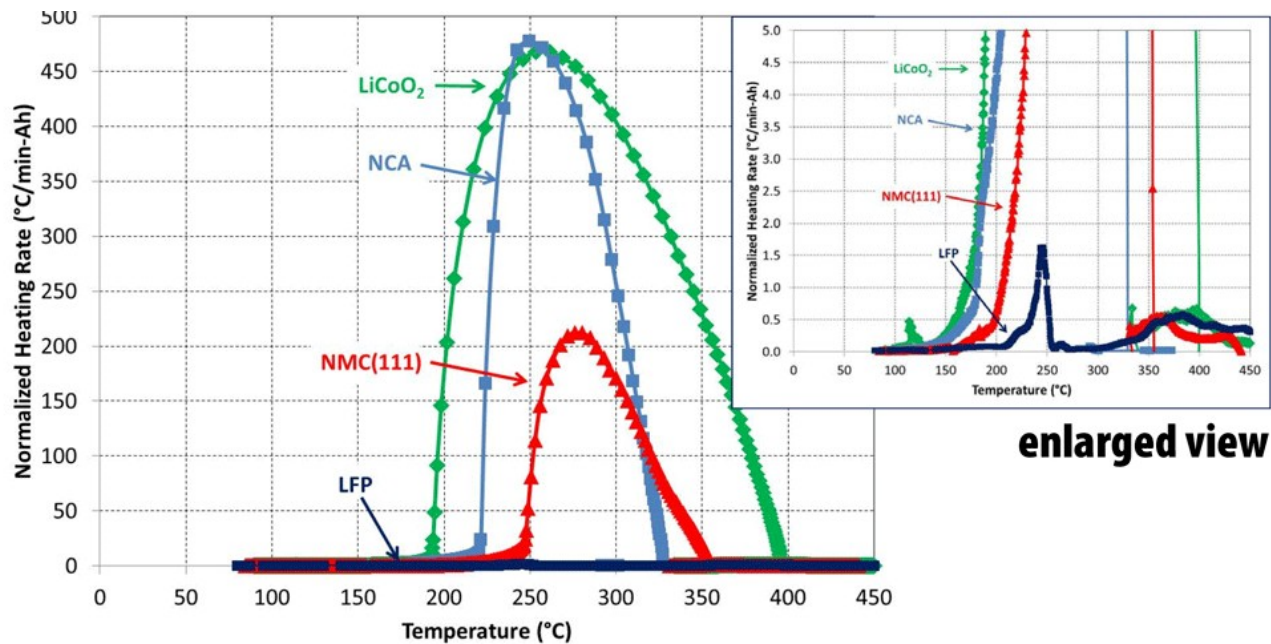
Battery Supplier – EVLO

- ❖ EVLO is a wholly **owned subsidiary of Hydro-Québec**,
- ❖ EVLO was launched in 2020, **after decades of R&D**, with a clear focus on commercializing grid-scale solutions.
- ❖ More than 180 employees (80% engineers)
- ❖ More than 540MWh in operation and contracted
- ❖ They provide customized lithium iron phosphate (LFP) based BESS with enhanced **safety-by-design features** that allows safer operations by eliminating the risk of thermal runaway
- ❖ EVLO has **never experienced thermal runaway** on their sites.
- ❖ **Safety considerations** that differentiate EVLO:
 - ❖ Nail penetration test must be passed successfully
 - ❖ Slow down propagation & limit gas volume: thermal barriers at module and tray level
 - ❖ Do not allow gas accumulation: NFPA69 selected
 - ❖ NFPA69++: Do not rely on auxiliary power source or communication (Fail-safe). Active venting + passive venting (chimney & emergency vent opening)
 - ❖ Use a multi level detection: heat (BMS), heat (enclosure), smoke, hydrogen
 - ❖ Accelerate detection: highly sensitive hydrogen detection
 - ❖ Test and test again : Validation tests above UL9540



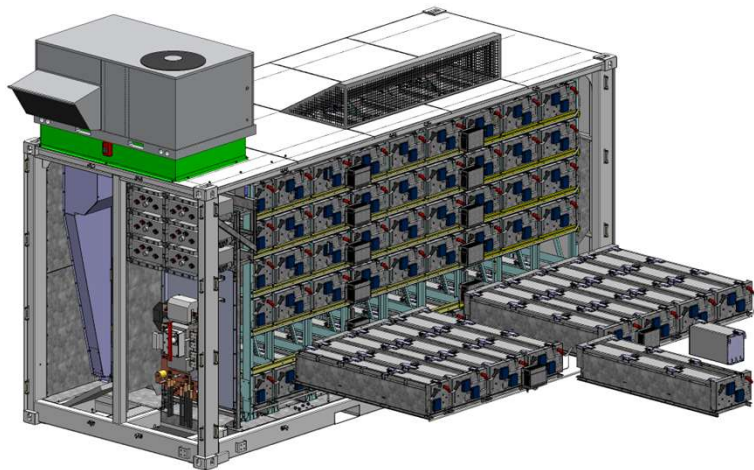
Stock Symbol
 NASDAQ: **SUUN**
 Cboe CA: **SUNN**

LFP - Lithium iron phosphate



Reference : Sandia National Laboratories

- Hydro-Quebec R&D (over 20 years)
- No toxic metals
- No thermal runaway in nail penetration test
- No thermal runaway in crunch test
- No thermal runaway in short circuit test
- High onset temperature
- Low heating rate
- Low risk of fires during thermal runaway



EVLOFLEX

SAFETY FEATURES

- Safe **LFP** Cells
 - No toxic NMC
- Thermal barriers between cells
- Containerized batteries – no batteries in enclosed space
- Heat shields / flame deflector between modules
- Efficient air cooling
- NFPA69 gas ventilation (active venting)
- Fail-open passive ventilation
- Passive chimney effect design
- Gas detection
- Smoke/heat detection
- Strobes and alarms automatic activation
- Fast-Stop function
- Battery cells temperature supervision
- UL9540A tested
- UL9540 certified

THERMAL RUNAWAY TEST RESULTS (UL9540A)

- No flames
- No explosion/deflagration
- No module propagation
- 2-3 hours duration

FIRE TEST RESULTS

- No explosion/deflagration
- No shrapnel
- No door opening
- Structural integrity maintained
- No measurable liquid produced
- Visible flames for 6 hours
- Complete self-extinction after 12 hours without intervention

BESS – Fire Safety

EVLO has **never had a thermal runaway event** at any of their sites, however we have still consulted third party BESS fire experts, Fire & Risk Alliance, to provide their recommendations as well as fire training to the Burk's Falls and District Fire Department once the BESS site construction is complete.

❖ Fire Thermal Event Management:

- ❖ The proposed battery containers have safety features to mitigate the effects of cell failure and stop cell propagation within the module. In the rare event that a battery container becomes fully involved, the recommendation for intervention is limited to intermittent application of water to adjacent batteries for exposure protection within the site.

❖ Fire Propagation & Fire Risk

- ❖ Fire testing of the EVLOFLEX has demonstrated that no deflagration occurs at any time and no projectiles are emitted from a battery container during a fire.
- ❖ BESS fires are not typically associated with the production of embers, eliminating the primary mechanism of fire spread.
- ❖ The project will keep a 30m clearance zone free of vegetation, in line with NFPA 855 standards as well as guidance from Ministry of Natural Resources and Forestry

BESS – Emissions



❖ Noise Emissions:

- ❖ Acoustic Assessment conducted by an independent Senior Acoustic Engineer following MECP guidelines.
- ❖ MECP sound limits: 45 dBA for daytime, 40 dBA for evening/nighttime.
- ❖ Worst-case scenario assumed all noise sources operate simultaneously for 1 hour during evening/nighttime.
- ❖ Results show compliance with MECP sound limits. Highest dBA was 31, well below the 40 dBA night limit.

❖ Air Emissions:

- ❖ Evaluation on air emissions was done by an independent Senior Air Quality Scientist summarized below:
 - ❖ There are no gas emissions from the battery storage containers in normal operation.
 - ❖ In case of a thermal runaway event or if the system is not in function for 24hr, the gas evacuation flaps will open and release hydrogen to protect container against high concentrations. Furthermore, in the rare case of a fire, the released gases are similar to the ones first responders would encounter in a typical structure fire (e.g.: residential fire). In both cases, the gases released elevate in altitude very quickly and dissipate, minimizing any risk to human safety.

❖ Water Contamination:

- ❖ LFP batteries have a low risk of water contamination as they don't contain heavy metals like nickel, cobalt, or lead.
- ❖ In the rare case of fire, water is applied only to adjacent containers, not the battery itself, preventing interaction with its contents.
- ❖ Furthermore, testing shows no measurable liquid is produced if a large-scale fire self-extinguishes.

Next Steps

1. Awaiting Official Plan Amendment & Zoning By Law Amendment Approval
 1. Currently in Peer Review Stage
2. Site plan approval application to the Township of Armour
3. Consent Application to Parry Sound Planning Board
4. Once the above are granted, apply for building permit with the Township of Armour

Thank you, Q&A

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Cboe CA: SUNN

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	<h2>Fire Chief's Report</h2>
To:	Council
From:	Joe Readman, Fire Chief
Date of Meeting:	June 24, 2025
Report Title:	Recommendation for Evan McEnemy-Deputy Fire Chief

Recommendation: That Council receives and approves this report as presented and appoints Evan McEnemy as the Deputy Fire Chief of the Burk's Falls and District Fire Department as of June 24, 2025.

Background:

Since the departure of Ken Stevenson on November 30, 2024, the Burk's Falls and District Fire Department has undergone a hiring process comprised of preliminary interviews, two months of a trial period for each finalist in an Acting Deputy Chief role, and exit interviews. We have also gathered feedback from our Officers and Firefighters as well as other area Chiefs.

Evan is a career firefighter and has a great understanding of fire science, firefighting tactics, and building construction, and is passionate about sharing his knowledge with others. Evan is well liked and respected by the members and is the ideal candidate for this position.

Evan has a drive to better this department and its members. His leadership style pushes others around him to be motivated and thrive.

Conclusion:

Evan brings the professionalism, knowledge, characteristics and passion for teaching the position of Deputy Chief demands, and he has my full support and recommendation for this position.

CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW # ____ - 25

BEING A BY-LAW TO APPOINT A DEPUTY FIRE CHIEF

FOR THE BURK’S FALLS AND DISTRICT FIRE DEPARTMENT

WHEREAS Section 6 (1) of the Fire Protection and Prevention Act, 1997, S.O. 1997, Chapter 4, as amended provides that if a fire department is established for the whole or part of a municipality or for more than one municipality, the Councils of the municipalities shall appoint a fire chief for the fire department;

AND WHEREAS Section 6 (6) of the Fire Protection and Prevention Act 1997, S.O. 1997, Chapter 4, as amended provides that a fire chief may delegate his or her powers or duties under section 14, 19, and 20 and such other powers and duties as may be prescribed to any firefighter or class of firefighters, subject to such limitations, restrictions or conditions as may be prescribed or set out in the delegation;

AND WHEREAS the Corporation of the Township of Ryerson has enacted By-Law #38-14 to establish a Fire Department;


NOW THEREFORE the Council of the Corporation of the Township of Ryerson hereby enacts:

- 1. That Evan McEnemy is hereby appointed as Deputy Fire Chief of the Burk’s Falls and District Fire Department.
- 2. The appointment is effective June 24, 2025.
- 3. That By-law 4-25 appointing a Acting Deputy Fire Chief be repealed effective June 24, 2025.

Read a First, Second and Third time,
signed and the seal of the Corporation
affixed thereto and finally passed in
Council this 24th day of June, 2025.

MAYOR

CLERK

	Staff Report
To:	Ryerson Township Council
From:	Fred Schmeltz Roads Supervisor
Date of Meeting:	June 24, 2025
Report Title:	Monthly Update
Report Date:	June 18, 2025

That this staff report be received for informational purposes.

Update:

Dust control operations are ongoing. At the time of this report, all through roads have had a dust control application. There are two remaining truck loads of dust control to be applied the week of June 23 and will be completed by the end of that week. This will complete the dust control for this season.

We are still waiting for the ordered parts to arrive for the excavator. Public works was told 6 to 8 weeks for parts to be delivered this deadline is now three weeks away.

Routine maintenance is ongoing, hard top patching, grading, brushing line of sight (by hand) and nuisance beaver control.

Public works and office staff have been working on a Parking By-law for the municipality. The by-law will be very similar to neighbouring municipalities with shared boundary roads. This will allow uniform enforcement. Additionally, winter parking on township roads will be addressed. Enclosed is the draft by-law for councils review.

The new culvert steamer was delivered on time and is currently stored in the quonset hut until the winter season.

THE CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW NO. ____-25

BEING A BY-LAW TO REGULATE AND CONTROL PARKING
AND TRAFFIC FOR THE TOWNSHIP OF RYERSON

WHEREAS the *Municipal Act, 2001, S.O. 2001, c. 25, as amended* Section 11(3) paragraph 1 authorizes a municipality to pass by-laws respecting its Highways, including Parking and Traffic on Highways;

AND WHEREAS the *Municipal Act, 2001, S.O. c. 25*, Section 10(2) authorizes the Council of a Municipality to pass By-laws respecting health, safety, and well-being of persons;

AND WHEREAS the *Highway Traffic Act, R.S.O. 1990c H-8*, as amended, provides that Council of a Municipality has the power to make By-laws to regulate, govern, and control Parking within the boundaries of the said municipality;

NOW THEREFORE the Council of the Corporation of the Township of Ryerson hereby enacts as follows:

1.0 DEFINITIONS

- 1.1 **“Accessible Parking Permit”** means a permit issued to a person who meets the requirements of the Ministry of Transportation of Ontario pursuant to the *Highway Traffic Act, R.S.O 1990 c. H.8*.
- 1.2 **“Authorized Sign”** means any sign or Roadway, curb or sidewalk markings or other device placed or erected on a Highway under the authority of this By-law for the purpose of regulating Parking.
- 1.3 **“By-law Enforcement Officer”** means a person appointed by the Council of the Township of Ryerson for the purpose of enforcing the By-laws of the Township.
- 1.4 **“Commercial Motor Vehicle”** means a motor Vehicle having permanently attached thereto a truck or delivery body and includes ambulances, hearses, casket wagons, fire apparatus, buses, and tractors used for hauling purposes on the Highways.
- 1.5 **“Corner”** means a point of intersection of curbs or edges of the portion of the Highway used for vehicular Traffic.
- 1.6 **“Council”** means the Council of The Corporation of The Township of Ryerson.
- 1.7 **“Designated Fire Route”** means any private Roadway, lane, ramp or other means of vehicular access to or egress from a building and it may include part of a Parking lot set aside for use by authorized emergency Vehicles.
- 1.8 **“Designated Parking Space”** means a Parking space designated for the sole use of Motor Vehicles displaying a valid Accessible Parking Permit.
- 1.9 **“Highway”** (See “Street”)
- 1.10 **“Intersection”** means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then of the lateral boundary lines of two or more Highways that join one another at an angle, whether or not one Highway crosses the other.
- 1.11 **“Motor Vehicle”** includes an automobile, motorcycle, motor assisted bicycle unless otherwise indicated in this By-law and any other Vehicle propelled or driven otherwise than by muscular power; but does not include a streetcar or other Motor Vehicles running on rails, traction engine, farm tractor, self-propelled implement of husbandry or road building machine within the meaning of the *Highway Traffic Act, R.S.O. 1990* and amendments thereto.

- 1.12 **“One Way Street”** means a street upon which vehicular Traffic is limited to movement in one direction.
- 1.13 **“Park” or “Parking”** when prohibited, means the Standing of a Vehicle, whether occupied or not, except when Standing temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.
- 1.14 **“Pedestrian”** means a person afoot, an invalid, and children in wheeled carriages.
- 1.15 **“Police Officer”** means a member of the Ontario Provincial Police or a person authorized by the Commander of the Ontario Provincial Police Detachment to regulate or direct Traffic.
- 1.16. **“Public Works Supervisor”** means the authority over the Township’s Public Works or authorized representative.
- 1.17 **“Roadway”** means the part of the Highway that is improved, designed or ordinarily used for vehicular Traffic, but does not include the shoulder, and, where a Highway includes two or more separate Roadways, the term “Roadway” refers to any one Roadway separately and not to all of the Roadways collectively.
- 1.18 **“School Purpose Vehicle”** means a Vehicle operated under contract with a Board of Education that meets all the Standards of the *Highway Traffic Act* and Regulations.
- 1.19 **“Stand” or “Standing”** when prohibited, means the halting of a Vehicle, whether occupied or not, except for the purpose of and while actually engaged in receiving or discharging passengers or merchandise.
- 1.20 **“Stop” or “Stopping”** when prohibited, means the halting of a Vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other Traffic or in compliance with the directions of a Police Officer or of a Traffic control sign or signal.
- 1.21 **“Street” or “Highway”** includes a common and public Highway, street, avenue, Parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of Vehicles and includes the area between the lateral property lines thereof.
- 1.22 **“Traffic”** includes Pedestrians, ridden or herded animals, Vehicles, street cars, bikes and other conveyances either singly or together while using any street for purposes of travel.
- 1.23 **“Traffic Control Device”** means any sign; or Roadway, curb, or sidewalk marking; or other device erected or placed under the authority of the Municipal Council for the purpose of guiding or directing Traffic.
- 1.24 **“Traffic Signal”** means any device manually, electrically or mechanically operated for the regulation of Traffic.
- 1.25 **“Through Highway”** means any Highway or part of a Highway designated as such by the Minister of Transportation or by By-law of the Township and, every such Highway shall be marked by a Stop sign or yield sign, right-of-way sign in compliance with the Regulations of the Ministry.
- 1.26 **“Township”** means the Corporation of The Township of Ryerson and shall be defined as the lands a premises within the corporate limits.
- 1.27 **“Vehicle”** includes a Motor Vehicle, trailer, traction engine, farm tractor, road building machinery, and any Vehicle drawn, propelled or driven by any kind of power, including muscular power.

2.0 GENERAL

- 2.1 **Application of By-law** – Save where otherwise specifically provided, the provisions of this By-law shall apply to:
- a) all Highways and parts of Highways under the jurisdiction of the Township of Ryerson.
 - b) all public lanes or alleys that have been established by a By-law of the Township of Ryerson.
- 2.2 **Enforcement** - The Ontario Provincial Police or a By-law Enforcement Officer shall enforce the provisions of this By-law.
- 2.3 **Obedience to Traffic Signs and Signals** - Every person shall promptly obey all signals given either by a Police Officer or by a Traffic Control Device or a Traffic Signal.

3.0 METHOD OF PARKING

- 3.1 **Parallel** - No person shall Park a Vehicle on any Street unless on the right-hand side of the Street, having regard for the direction in which the Vehicle had been proceeding and unless the right-front and right-rear wheels or runners of the Vehicle are parallel to and a distance respectively not more than six inches from the edge of the Roadway, unless prevented from doing so by an accumulation of snow in winter.
- 3.2 **Angle** - Where angle Parking is permitted, no person shall Park a Vehicle except at an angle of forty-five degrees with the edge of the Roadway and so that the front end of the Vehicle is nearest to the edge of the Roadway.
- 3.3 **Right Angle** - Where right-angle Parking is permitted, no person shall Park a Vehicle except at an angle of ninety degrees with the edge of the Roadway.
- 3.4 **One-way Streets** - Where Parking is permitted on a one-way street, a person may Park a Vehicle facing only in the direction in which it was proceeding and with the left-front and left rear wheels parallel to and distant not more than six (6) inches from the edge of the Roadway, provided that this provision shall not apply where Parking on the right-hand side of a one-way street is specifically authorized by By-law.
- 3.5 **Parking Spaces** - Where Parking spaces are distinctly marked on a street no person shall Park a Vehicle except within the marked area so that no part of the Vehicle encroaches on an adjacent Parking space, aisle or Traffic lane unless the Vehicle cannot be accommodated in one Parking space.

4.0 PARKING & STOPPING REGULATION

4.1 Parking Prohibited – General

- a) No person shall Park a Vehicle in any of the following places:
 - i. in front of or within one point five (1.5) metres of the entrance to a driveway or so as to prevent ingress to or exit from such driveway;
 - ii. within an Intersection;
 - iii. within three (3) metres of a fire hydrant;
 - iv. within a Designated Fire Route;
 - v. within fifteen (15) metres of any railway track which crosses the Roadway or is adjacent to a Roadway;
 - vi. within nine (9) metres of an intersecting Roadway
 - vii. on any bridge and/or any trestle, or the approaches thereto;
 - viii. in such a position as will prevent the convenient removal of any other Vehicle previously Parked or Standing;
 - ix. on the approaches, turning, or ramp areas to any Public Boat Launching Ramp in such a manner as to interfere with the launching or landing of any watercraft;
 - x. on any Highway for the purpose of repairing, washing, or maintenance of a Vehicle, save when such use of the Highway is unavoidable through emergency;
 - xi. on any Highway for the purpose of soliciting, vending, buying or

- selling goods and/or service otherwise permitted by By-law;
on any roads so as to obstruct or prohibit snow removal operations
- xii. on any Highway if it is immobile or unlicensed for the current year

- b) No Vehicle shall Stand or Park on any street within the Township where the effect of the Standing or Parking would obstruct the passage of Vehicles on the street.
- c) No person shall Park a Vehicle in such manner as to obstruct or hinder the snowplows or other vehicles engaged in winter maintenance operations during the months of November 1st to April 15th on a Highway under the jurisdiction of the Township of Ryerson. Any vehicle so parked or abandoned will be towed away at the owner's expense. Neither will the Township nor any of its contractors be liable for damages caused to such unlawfully parked vehicles by equipment engaged in winter maintenance operations.

4.2 **Parking Prohibited - In specific places where Authorized Signs displayed**

No person shall Park a Vehicle or any part of a Vehicle in any area where Parking is prohibited by Authorized Signs. Drivers are responsible for complying with posted signage.

4.3 **Loading and Unloading Commercial Vehicles**

- a) No person engaged in the loading or unloading of a commercial Vehicle shall permit their Vehicle to Stand for a period longer than the actual loading or unloading required.
- b) Notwithstanding anything contained elsewhere in this By-law, where a lane is located at the rear or to the side of the premises to or from which the loading or unloading is to be carried out, the loading or unloading shall be made from the lane.
- c) Wherever possible, Vehicles shall be loaded or unloaded from the side and be Parked within six (6) inches of the curb.

4.4 **Stopping Prohibited - In Specific Places where Authorized Signs displayed**

No person shall Stop a Vehicle, unless otherwise permitted in this By-law, on any Highways or parts of Highways, on the side or sides of Highways unless Authorized Signs have been erected.

4.5 **Stopping Prohibited – General**

- a) No person shall Stop a Vehicle in any of the following places:
 - i. within a Designated Fire Route;
 - ii. on, under or within thirty (30) metres of a bridge, elevated structure, tunnel and/or underpass;
 - iii. on a Highway alongside another Vehicle which is Stopped, Standing or Parked except where such Stopping, Standing or Parking is in compliance with Traffic control signals, Authorized Signs or other lawful Traffic control method.

4.6 **Parked on Private or Municipal Property without Consent**

- a) No Vehicle shall be Parked on Private Property or Municipal Property without the consent of the owner or adult occupant of the property.
- b) Notwithstanding 4.6 (a), overnight Parking is permitted where Authorized Signs have been erected, so long as the Vehicle is removed by 9:00 a.m. the following day.

4.7 **Accessible Parking Regulations**

- a) A Designated Parking Space shall be distinctly indicated in accordance with the requirements of the *Highway Traffic Act* and the regulations made thereunder.
- b) No person shall Park, Stop or Stand a Vehicle in a designated accessible Parking space, or be entitled to the benefit of an exemption under this By-law, unless a currently valid Accessible Parking Permit has been issued to that person or to a passenger being picked up or transported in such Vehicle, and such permit is displayed on or in the Vehicle in accordance with the *Highway Traffic Act*.
- c) Every person having possession of an Accessible Parking Permit shall, on the demand of a Police Officer, police cadet, municipal law enforcement officer or an officer appointed for carrying out the provisions of the *Highway Traffic Act*, surrender the permit for reasonable inspection to ensure compliance with the provisions of the *Highway Traffic Act*, the regulations made thereunder and this By-law.

- d) No person shall hinder or obstruct, or attempt to hinder or obstruct, any person exercising a power or performing a duty under the *Highway Traffic Act*, the regulations made thereunder and this by-law

4.8 Temporary “No Parking” or “No Stopping” Signs

- a) The Ontario Provincial Police, Public Works Department, By-law Enforcement Department may erect or cause to be erected “No Parking” and “No Stopping” signs in such places and for such temporary periods as may be reasonably necessary or advisable and no person shall Park or Stop their Vehicle in accordance with said Authorized Signs.
- b) Pursuant to the above section, no unauthorized person may remove, alter, injure, obstruct or otherwise interfere with an Authorized Sign erected.

4.9 Exemptions

- a) The provisions of this By-law respecting Parking, Stopping or Standing of Vehicles shall not apply to:
 - i. Emergency Vehicles where the operator is engaged in the performance of their duty;
 - ii. Motor Vehicles forming part of a funeral cortege, provided that all such Vehicles are Parked only on one side of the Highway at one time;
 - iii. a Motor Vehicle that has been rendered immobile due to mechanical failure, provided that the owner of said Vehicle has removed the Vehicle within twenty-four (24) hours of the breakdown and so long as the Vehicle is not impeding Traffic;
 - iv. a municipally owned or leased Vehicle, where the operator is engaged in work on behalf of the Township;
 - v. a Motor Vehicle during any emergency which includes and is not limited to fire, flood, or other natural disaster, road repairs or maintenance, or public utility maintenance or repair and any circumstances in which *Section 134 of the Highway Traffic Act, R.S.O., 1990*, applies.
 - vi. A Motor Vehicle being used by a contractor actively engaged in work on a property, provided that such Vehicle is not impeding Traffic of creating a hazard and that reasonable efforts have been made to minimize disruption.
- b) Any person may make application to Council to be granted an exemption from the time limited Parking regulations. The request must provide specific dates, times, locations and reasons for the exemption. A non-refundable application fee, as set out in the Fees and Charges By-law, shall accompany the request. Council, by resolution, may refuse, allow or alter the requested exemption. Breach by the applicant of any of the terms or conditions of any exemption granted by Council shall render the exemption null and void.

5.0 TRAFFIC REGULATION

- 5.1 **Through Streets** - Through Highways as defined in the *Highway Traffic Act*. Every operator or driver of Vehicle shall, immediately before entering or crossing any one of these streets, bring the Vehicle to a full Stop.

- 5.2 **Rates of Speed (Km/h)**

The rate of speed on all Township Highways shall be a maximum of sixty (60) kilometers per hour, unless otherwise posted. Refer to By-law 48-19 Schedule “A” which includes designated speed on all Township Highways that are otherwise posted and shall form part of this By-law.

- 5.3 **Community Safety Zones**

When Authorized Signs have been erected and are on display, the Highways or parts of Highways are designated as Community Safety Zones.

- 5.4 **Turn Movement Prohibition**

When Authorized Signs have been erected and are on display prohibiting a U-turn, no person operating a Vehicle shall disobey the sign and execute a U-turn.

6.0 TRAFFIC CONTROL DEVICES

- 6.1 The Public Works Supervisor, and/or designate, is hereby authorized and directed to erect and maintain such signs, Traffic control signals, markings, barricades, Traffic Control Devices and other structures and equipment as are required to give effect to this By-law and as are required to regulate, direct, warn or guide Pedestrian and vehicular Traffic for the safety and convenience of the public.
- 6.2 The Public Works Supervisor, and/or designate, is authorized to temporarily remove or otherwise annul such Parking regulation signs and other Traffic Control Devices as may be necessary to accommodate the interests of the Township.
- 6.3 Save as may be otherwise more specifically provided in this By-law or the *Highway Traffic Act*, it shall be an Offence against the provisions of this By-law for any person to fail to comply with the directions of any Official Traffic Sign or Traffic Control Device Regulating Traffic on a Highway.

7.0 ENFORCEMENT

- 7.1. Where a Vehicle is found Parked in violation of the provisions of this By-law, the By-law Enforcement Officer so finding the Vehicle may attach to the Vehicle a Certificate of Parking Infraction which states:
- a) the license number of the Vehicle and any other identification tag marking, if any, of such Vehicle.
 - b) the date, time and location when such Vehicle is Parked in violation of any of the provisions of this By-law.
 - c) that the Vehicle has violated the provisions of the By-law and nature of the alleged offence.
 - d) that the owner or operator thereof may report to the Corporation within fifteen (15) days after the date the Certificate of Parking Infraction was issued to make voluntary payment of the penalty indicated on said certificate.
- 7.2 The owner of a Motor Vehicle may be charged with and convicted of an offence for contravention of any provision of this Bylaw for which the driver of the Vehicle is subject to be charged unless, at the time of the offence, the Vehicle was in the possession of some person other than the owner without the owner's consent.

7.3 Vehicle Towing

In addition to any other penalties provided for in this By-law, a By-law Enforcement Officer, Public Works Supervisor, Fire Department Chief and/or designate, or Ontario Provincial Police, where a Vehicle is in contravention of this By-law, at their discretion, may cause the Vehicle to be removed, taken away and stored in a suitable place and all costs and charges incurred are the responsibility of the owner of said Vehicle and shall be a lien, upon the Vehicle, which lien may be enforced in the manner provided for by the *Repair and Storage Liens Act, R.S.O., 1990, Chapter R.25, as amended*.

8.0 PENALTIES

- 8.1 Every person and/or owner and/or occupant who contravenes and/or directs another person(s) to contravene and/or permits another person the doing of any act which contravenes any of the provisions of this By-law is guilty of an offence and may be subject to:
- a) fees or charges as per the current Fees and Charges By-law and/or
 - b) upon conviction is liable to a fine, to a maximum of \$5,000 (five thousand dollars) for each offence exclusive of the costs, as prescribed by the *Provincial Offences Act, R.S.O. 1990, c.P. 33, as amended*.

And further, in addition to any other remedy and to any other penalty the person convicted may also be prohibited from continuing or repeating the offence in accordance with the provisions of section 442 of the *Municipal Act*.

9.0 SCHEDULES

The schedules to this By-law shall be deemed to form part of this By-law.

10.0 SEVERABILITY

If any section or sections of this By-law or parts thereof are found by a court of law to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable, and all other sections or parts of this by-law shall be deemed to be separate and independent therefrom and to be enacted as such.

11.0 CONFLICT

If a provision of this By-law conflicts with an Act or regulation or another By-law the provision that is the most restrictive shall prevail.

13.0 EFFECTIVE DATE

This By-law shall come into force and take effect upon the date of its passing.

14.0 ADMINISTRATION

That the Clerk of the Township of Ryerson is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic, or descriptive nature or kind to the By-law and schedule(s) as my be deemed necessary after the passage of this By-law, where such modifications or corrective do not alter the intent of the By-law.

15.0 SCHEDULE B

Part II Offences short form wording and set fines for such offences.

Once the by-law has been approved, the short form wording and set fines will be applied for with the Provincial Offences Courts to have them approved. These offences can be issued as Part II ticketing on the persons committing the offences on the day of the offence, or within thirty (30) days of the offence.

Read a First, Second, and
Third time, passed, signed
and the Seal of the
Corporation affixed hereto, this
____ day of _____ 2025.

Mayor

Clerk

Schedule "A"

TO BY-LAW 2025-
REGULATE AND CONTROL PARKING
AND TRAFFIC

Prohibited Parking

Street	Period
Snowplow Turn-Arounds	November 1 st to April 15 th
Lake Access	At All Times
Municipal Roads	November 1 st to April 15 th

Schedule "B"
TO BY-LAW ____-25
REGULATE AND CONTROL PARKING
AND TRAFFIC

Part II Provincial Offences Act

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 PROVISION CREATING OR DEFINING OFFENCE	COLUMN 3 EARLY VOLUNTARY PAYMENT (payable within 7 days)	COLUMN 4 SET FINE
1	Park face wrong side.	3.1	\$50.00	\$75.00
2	Park not at a 45 degree angle.	3.2	\$50.00	\$75.00
3	Park not at a 90 degree angle.	3.3	\$50.00	\$75.00
4	Park on wrong side of one way street.	3.4	\$50.00	\$75.00
5	Park not wholly within a Parking space.	3.5	\$50.00	\$75.00
6	Park obstructing driveway.	4.1(a)(i)	\$50.00	\$75.00
7	Park within intersection.	4.1(a)(ii)	\$50.00	\$75.00
8	Park within 3 m of fire hydrant.	4.1(a)(iii)	\$50.00	\$75.00
9	Park within fire route.	4.1(a)(iv)	\$50.00	\$75.00
10	Park within 15 m of railway tracks.	4.1(a)(v)	\$50.00	\$75.00
11	Park within 9 meters of an intersecting Roadway.	4.1(a)(vi)	\$50.00	\$75.00
12	Park on a bridge.	4.1(a)(vii)	\$50.00	\$75.00
13	Park obstructing other Vehicle.	4.1(a)(viii)	\$50.00	\$75.00
14	Park obstructing public boat launch and ramp.	4.1(a)(ix)	\$50.00	\$75.00
15	Park for the purpose of repairing, washing or maintenance of Vehicle.	4.1(a)(x)	\$50.00	\$75.00
16	Park for the purpose of soliciting.	4.1(a)(xi)	\$50.00	\$75.00
17	Park obstructing snow removal.	4.1(a)(xii)	\$50.00	\$75.00
18	Park immobile or unlicensed Vehicle.	4.1(a)(xiii)	\$50.00	\$75.00
19	Park obstructing Traffic.	4.1(b)	\$50.00	\$75.00
20	Park during prohibited times.	4.1(c)	\$50.00	\$75.00
21	Park in prohibited area.	4.2(a)(i)	\$50.00	\$75.00
22	Park in public lane.	4.2(a)(ii)	\$50.00	\$75.00
23	Park in cul-de-sac.	4.2(a)(iii)	\$50.00	\$75.00
24	Park within 15 meters of dead end.	4.2(a)(iv)	\$50.00	\$75.00
25	Park within 30 meters of intersection controlled by Traffic control signals.	4.2(a)(v)	\$50.00	\$75.00
26	Park within 15 meters of intersection.	4.2(a)(vi)	\$50.00	\$75.00
27	Stand commercial Vehicle longer than loading and unloading time.	4.3(a)	\$50.00	\$75.00
28	Stop within no Stopping area.	4.4	\$50.00	\$75.00
29	Stop within fire route.	4.5(a)(i)	\$50.00	\$75.00
30	Stop within 30 meters of bridge, elevated structure, tunnel or underpass.	4.5(a)(ii)	\$50.00	\$75.00
31	Stop alongside a previously Stopped Vehicle.	4.5(a)(iii)	\$50.00	\$75.00
32	Park on private property without consent.	4.6(a)	\$50.00	\$75.00
33	Park on municipal property without consent.	4.6(a)	\$50.00	\$75.00
34	Park in a designated accessible Parking space without a valid permit.	4.7(b)	n/a	\$300.00

Note: The general penalty provision for the offences listed above is Section 8. Of By-law ____-25, a certified copy of which has been filed.

THE CORPORATION OF THE TOWNSHIP OF RYERSON
Appendix “A”
Parking Exemption Request Form
Under Parking By-law ____-25

Applicant Information

Full Name: _____
Mailing Address: _____
Phone Number: _____
Email Address: _____

Exemption Details:

Requested Location(s): _____

Requested Dates: _____
Requested Times: Start: _____ AM/PM End: _____ AM/PM

Reason for Request:
(Please provide detailed explanation of why exemption is needed.)

Additional Notes or Supporting Documentation (if applicable):

Exemption application fee as per Fees & Charges By-law must be paid when application is submitted.

Declaration:
I understand that by submitting this application it does not guarantee approval. If granted, I agree to comply with all terms and conditions set out by Council. I acknowledge that any breach of such conditions will render the exemption null and void.

Signature: _____ Date: _____

TOWNSHIP OF RYERSON

Where Life, History and Nature Are Bridged

Summer 2025 Newsletter



Ryerson Municipal Office

28 Midlothian Road, Burk’s Falls, ON POA 1C0/ Office Phone: (705) 382-3232 / Fax: (705) 382-3286

Roads Department: (705) 783-0064

Website: www.ryersontownship.ca Email: Clerk@ryersontownship.ca

Office Hours: Tuesday to Friday: 8:30 a.m. to 4:00 p.m.

Mayor: George Sterling (705) 382-1761

Councillors:

Beverly Abbot (705) 387-1690

Glenn Miller (705) 380-0142

Delynne Patterson (705) 783-7188

Dan Robertson (289) 221-0110

Council Meetings: Are held twice a month on the 2nd and 4th Tuesday at 6:00 p.m. with only one meeting a month during the summer. The meeting schedule can be found on the municipal website. Everyone is welcome to attend. For access to the virtual meeting email clerk@ryersontownship.ca before 4:00 p.m. To be a delegate, submit a delegation form by 12:00 noon on the Monday prior to the scheduled meeting.

By-law Enforcement Officers:

Jason Newman

(705) 477-3793 – bylaw@armourtownship.ca

Phone: (705) 477-3793

Bryan Austin

(705) 571-4453 – enforcement@armourtownship.ca

Phone: (705) 571-4453

Trailer License



All trailers that are located on a property without a dwelling are required to be licensed. Refer to Trailer Licensing By-law #24-24 for more information. The fee to license a trailer in 2025 is \$520.00.

Dog License

2025 Dog Tags— Dog licenses are available at the Township Office or online. License fees are \$34.00 for the first dog and \$44.00 for each subsequent dog.

2026 Dog Tags— Will be available in January of 2026. Get them by March 31, 2026 for a reduced rate of \$18.00 for one dog and \$23.00 for every subsequent dog.



Council and staff would like to thank all the residents of Ryerson who spend time volunteering through out the community!

Roads Project

Pulverizing of approximately 4.5 km of Peggs Mountain Road will begin at the beginning of August. Construction on this portion of Peggs Mountain Road will continue throughout the month of August. Please drive with caution and watch out for crews working.

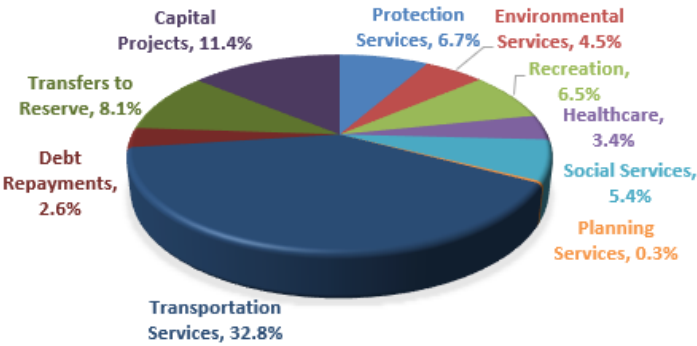


2025 Budget Overview

Municipal Tax Levy Increase:	1%
Policing (OPP)	\$ 166,066
Social Services (DSSAB)	\$ 93,741
North Bay Parry Sound Health Unit	\$ 22,374
Ambulance (EMS)	\$ 69,081
Eastholme	\$ 70,123
Library	\$ 41,506
Almaguin Highlands Health Centre	\$ 5,000
Hospital Local Share	\$ 20,000

Shared Services:	
Fire:	\$ 131,841
Arena:	\$ 162,872
Landfill:	\$ 133,331

BUDGET BREAKDOWN BY FUNCTION AREA



BE AWARE OF FIRE RATINGS AND OUTDOOR BURNING REGULATIONS NO DAYTIME BURNING IS PERMITTED BETWEEN 10:00 a.m. and 6:00 p.m., APRIL 1ST TO OCT 31ST. Everyone has the responsibility to keep their families and homes safe from fire and carbon monoxide. The best ways to do this are to:

- Take all reasonable preventions to prevent fires from starting.
- Install and maintain working smoke alarms on every story of your home and outside all sleeping areas. Not only do smoke alarms and CO alarms save lives, they are required by law.
- Plan and practice a home fire escape plan so everyone in the home knows exactly what to do should the smoke/CO alarms sound in an emergency.
- Have fuel-burning appliances serviced annually by certified service technicians.

Keep an eye on the municipal website and fire rating signs throughout the municipality for updated fire conditions.

Contact Cameron Haffner @ (705) 788-4676 with any questions or concerns.

Call 911 in an emergency.



Welcome to Our New Residents

We are delighted to extend a warm welcome to each and every one of you.

Visit www.ryersontownship.ca and click on “Welcome to Ryerson” tab to find everything you need to know as a new resident of Ryerson Township.

Agricultural Society

Fall Fair—August 30th to September 1st at the Burk’s Falls Fair Grounds. Visit the www.arbfas.ca for more information.

Library



Hello Summer! Did you know that all residents of Ryerson are entitled to a free library card? It gives you access to a wide array of loanable materials, like books, movies, audiobooks, tech items, VR googles, and microscopes, plus e-resources, printing, Wi-Fi, maker space, and more!

Enjoy programs for all ages—Book club, Author Events, TD Summer Reading, Booktivities, Junior Scientists, and more.

Stop by and explore all your library offers—or join the *Friends of the Library* to volunteer, advocate, and support our programs.

Arena

Looking for some summer ice? Contact the Armour, Ryerson & Burk’s Falls Memorial Arena for your summer rentals by emailing arena@burksfalls.ca or calling (705) 382-3811.



Almaguin Community Economic Development (ACED)

Almaguin Community Economic Development is here to support local businesses in 2025—whether you’re starting up, expanding, or exploring other needs (some fees may apply). Visit explorealmaguin.ca for tourism info, events, and regional updates. This year, we’re continuing efforts on housing, transportation, regional branding and signage.



CodeRED: Ryerson Township has partnered with the Village of Burk’s Falls to offer residents CodeRED which is an emergency Notification System. Sign up for this service today. Visit <https://public.coderedweb.com/CNE/en-CA/BF11DA7A32D2?>

EMERGENCY PREPAREDNESS: Are you and your family prepared for an emergency? A 72-hour kit can enable you to meet the needs of your household members, including pets and children, if you must stay home for an extended period due to an emergency. To learn more, visit www.ryersontownship.ca/emergency-preparedness.

Historical Society

Come and Visit the Burk’s Falls & District Historical Society!

Explore local history at our two museum sites: The Watt Century Farm House (827 Chetwynd Rd) and Wiseman’s Corner Schoolhouse (112 Midlothian Rd).

Join us for the Heritage Festival!

Saturday, July 12 | 11 a.m. – 3 p.m. | Burk’s Falls Fairgrounds

Learn more or get involved:

Website: Burksfallshistoricalsociety.com

Email: info@burksfallsdistricthistoricalsociety.com

New members and volunteers always welcome!

Building Department

The Joint Building Committee will begin sending letters to owners with building permits that have remained open for over two years. As outlined in the Building By-law, annual maintenance fees apply after two years:

Annual fees will be the following:

Dwellings/additions—\$250.00

Accessory Structures—\$200.00

Commercial Permits—\$300.00



A 30-day grace period to close off your building permit will be provided before the fees are applied. Fees can be applied annually with interest incurring after six months and if unpaid, may be applied to your property taxes in accordance with the Municipal Act, 2001 s.434 (2).

Contact:

Brian Dumas—(705) 384-9444 or cbojbc@strongtownship.ca


Ives Savage—(705) 384-9444 Ext. 2 or inspectorjbc@strongtownship.ca

Landfill

Ontario has updated the Blue Box Regulation to expand recycling access and standardize guidelines province-wide. The changes support a circular economy by promoting the reuse of materials and reducing landfill waste. Under a new Extended Producer Responsibility (EPR) model, producers are now fully responsible for the collection, processing, and recycling of their packaging and products.

A Landfill Pass is mandatory and required for access to the site. Property owners must arrange with the Township for temporary passes for short-term renters. Please visit www.armourtownship.ca/landfill for more details

HAZMAT DAY: Saturday, August 23, 2025 at the Strong Landfill—483 Forrest Lake Road, Sundridge ON.

	<h2>Staff Report</h2>
To:	Council
From:	Clerk, Nancy Field
Date of Meeting:	June 24, 2025
Report Title:	Consents Applications B-020/25 and B-021/25 Rawn
Report Date:	June 16, 2025

Recommendation: Be it resolved that Ryerson Township Council hereby supports Consent Applications B-020/25 and B-021/25 concerning lands legally described as Concession 14, Part Lot 14 and 15, known municipally as 2314 South Horn Lake Road, Ryerson Township.

This support is granted subject to the standard consent conditions, as well as the following additional conditions:

1. Rezoning Condition

Should the final survey reveal that the traveled portion of South Horn Lake Road deviates to the north into the jurisdiction of the Township of Magnetawan—thereby resulting in a reduction in the required road frontage for the proposed lots—a zoning by-law amendment (rezoning) to Rural Residential must be undertaken and approved. This amendment must adequately recognize and address the reduced frontage, to the satisfaction of Ryerson Township.

2. Confirmation of Road Frontage

The applicant shall provide confirmation, via the registered survey, of the total number of meters of physical road allowance fronting the proposed Lots 2 and 3. This confirmation must be submitted to the Township for review and acceptance.

Purpose/Background: The applicants are proposing to create two new residential lots (Lots 2 and 3) from an existing parcel in Ryerson Township to accommodate family members. Each proposed lot would have approximately 149 metres of frontage on South Horn Lake Road. The Township's zoning by-law

currently requires a minimum of 100 metres of frontage on a municipally maintained road for newly created lots in this zone.

The Planning Report notes that if a legal survey confirms that the proposed lots do not meet the required frontage, the applicants would be required to apply for a rezoning to Rural Residential to recognize the reduced frontage.

A concern has been raised by the Planning Board regarding the alignment of South Horn Lake Road. There is a possibility that the road deviates into the adjacent Municipality of Magnetawan, which could result in uncertainty regarding whether the applicant owns the land abutting the road in front of the proposed lots. If the road does indeed deviate and pass through Magnetawan, the frontage may not be considered legal under Ryerson's zoning requirements.

The SEPSD planning report and the applications are attached for your review.

Lot 2 on the Map

B-020/25

Application for Consent Under Section 53 of the Planning Act

Note to Applicants: This application form is to be used if the **SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that **MUST** be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the *Planning Act*. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- The application fee.
- 1 original copy of the completed application form and sketch. Measurements are to be in metric units.

For Help

For more information on the *Planning Act*, the consent process, Provincial and local policies, please contact the Secretary/Treasurer of the Southeast Parry Sound District Planning Board at (705) 636-7669 787-5070

1. Applicant Information

► 1.1 Name of Owner(s). An Owner's authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s) Jason, Jennifer Rawn	Home Telephone No. 519-501-9590	Business Telephone No.
Address 2314 South Horn Lake Road, Burks Falls	Postal Code POA 1C0	Fax No.

► 1.2 Name of the person who is to be contacted about the application, if different than the owner.
(This may be a person or firm acting on behalf of the owner.)

Name of Contact Person/Agent	Home Telephone No.	Business Telephone No.
Address	Postal Code	Fax No.

2. Location of the Subject Land (Complete applicable boxes in 2.1)

► 2.1 District District of Parry Sound		Municipality/Unorganized Township Ryerson	Former Township
Concession Number(s) Concession 14	Lot Number(s) Pt Lot 14 Pt Lot 15	Registered Plan No. (Subd.)	Lot(s)/Block(s)
Reference Plan No. 42RS153 (PT) 42R13658	Part Number(s) Part 1	Parcel No.	Name of Street/Road South Horn Lake Road
Street No. 2314	Section or Mining Location No.		

► 2.2 Are there any easements or restrictive covenants affecting the subject land?
☒ No ☐ Yes If Yes, describe the easement or covenant and its effect.

3. Purpose of this Application

- 3.1 Type and purpose of proposed transaction (check appropriate box)
- | | | | |
|---|--|--|--|
| Creation of a new lot <input checked="" type="checkbox"/> | Addition to a lot <input type="checkbox"/> | A Right-of-way <input type="checkbox"/> | An easement <input type="checkbox"/> |
| A charge <input type="checkbox"/> | A lease <input type="checkbox"/> | A correction of title <input type="checkbox"/> | Other purpose <input type="checkbox"/> |
- 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged.
Destiny and Cotton Attkens
- 3.3 If a lot addition, identify the lands to which the parcel will be added.

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed	Retained
►	Frontage (m.)	149 m	181.47 m - South Horn Lake Rd 110 m - Hwy 520
	Depth (m.)	68 m	878 - 1003 m
	Area (ha. or m ²)	1 ha	38.96 ha
► 4.2 Use of property (i.e. vacant, industrial, commercial, residential, etc.)	Existing Use(s)	Residential	Vacant
	Proposed Use(s)	Residential	Residential
► 4.3 Buildings or Structures (include date of construction, type and size of building)	Existing	Viceroy home-2003	Vacant
	Proposed	No change	Unknown
► 4.4 Access (check appropriate space)	Provincial Highway		Hwy 520
	Public Road	✓	✓
	Name of Authority maintaining road	Ryerson Township	MTQ
	Common name of road	South Horn Lake Road	Hwy 520
	Private Road (describe in Section 4.8)		
	Right of way (describe in Section 4.8)		
	Period of Maintenance: Seasonal		
	:Year Round	Year Round	Year Round
	Water Access (Describe in Section 4.9)		
	► 4.5 Water Supply (check appropriate space)	Publicly owned and operated piped water system	
Name of Authority operating and maintaining services			
Privately owned and operated communal well (Describe in Section 9.1)			
Privately owned and operated individual well		✓	✓
Lake or other water body			
► 4.6 Sewage Disposal (check appropriate space)	Other means (Describe in Section 9.1)		
	Publicly owned and operated sanitary sewage system		
	Name of Authority operating and maintaining service		
	Privately owned and operated communal septic system (Describe in Section 9.1)		
	Privately owned and operated individual septic tank	✓	✓
	Privy		
Other means (Describe in section 9.1)			

4.7 Other Services (check if the service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	School Bussing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Garbage Collection		

4.8 If access to the subject land is by private road, or "right of way" as indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or year round.

N/A

4.9 If access to the subject land is by water, as indicated in section 4.4, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

N/A

5. Land Use (Maps are available at Municipal Offices for verification)

5.1 What is the existing official plan designation(s), if any, of the subject land? Rural

5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the Ontario Regulation Number?

RU

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or feature	On the Subject Land	Within 500 metres of subject land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard	N/A	
A landfill	N/A	
A sewage treatment plant or waste stabilization plant	N/A	
A provincially significant wetland (Class 1, 2 or 3 wetland)	N/A	
A provincially significant wetland within 120 metres of the subject land	N/A	
Flood plain	N/A	
A rehabilitated mine site	N/A	
A non-operating mine site within 1 kilometre of the subject land	N/A	
An active mine site	N/A	
An industrial or commercial use, and specify the use(s)	N/A	
An active railway line	N/A	
A municipal or federal airport	N/A	

6. History of the Subject Land

6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?
☒ Yes ☐ No ☐ Unknown If Yes and if known, provide the Ministry's application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

6.3 Has any land been severed from the parcel originally acquired by the owner of the subject land?
☐ Yes ☒ No If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

6.4 How was the parcel originally acquired by the owner created? ☐ Original township lot ☒ by consent ☐ by plan of subdivision
☐ other With Plan numbers 42RS153 and 42R13658

7. Concurrent Applications

- ▶ 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment?
☐ Yes ☒ No ☐ Unknown If Yes and if known, provide details and status of the application.
- ▶ 7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?
☐ Yes ☒ No ☐ Unknown If Yes and if known, specify the appropriate file number and status of the application.

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch in The 'Application Guide Q & A'.

- ▶ 8.1 The application must be accompanied by a sketch showing the following:
- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
 - the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land
 - the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing, bridge, highway, etc.
 - the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
 - the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
 - the existing use(s) on adjacent lands
 - the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
 - if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
 - the location and nature of any easement affecting the subject land

9. Other Information

- 9.1 Is there any other information that you think may be useful to the Planning Board, or other agencies in reviewing this application? If so, explain below or attach on a separate page.

10. Affidavit or Sworn Declaration of Applicant(s)

▶ Affidavit or Sworn Declaration for the Information set out in this Application

I/we, Jason & Jennifer Rawn of the Town of Minto
 in the Province of Ontario make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the Town of Minto

in the Province of Ontario

this 25 day of March 2025

[Signature]
 Commissioner of Oaths

[Signature]
 Applicant

[Signature]
 Applicant

11. Authorizations of Owner(s)

- ▶ 11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be attached to this application or the authorization set out below must be completed.

Authorization of Owner(s) for Agent to Make the Application

I/we _____, am/are the owner(s) of the land that is the subject of this application for a consent and I/we authorize _____ to make this application on my/our behalf.

Date

Signature of Owner

Signature of Owner

- 11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner(s) concerning personal information set out below.

Authorization of Owner(s) for Agent to Provide Personal Information

I/we _____, am/are the owner(s) of the land that is the subject of this application for a consent and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize _____ as my/our agent for this application, to provide any of my/our personal information that will be included in this application or will be collected during the processing of the application.

Date

Signature of Owner

Signature of Owner

12. Consent of Owner(s)

Complete the consent of the owner(s) concerning personal information set out below.

Consent of the Owner(s) to the Use and Disclosure of Personal Information

I/we Jason & Jennifer Rawn am/are the owner(s) of the land that is the subject of this consent application and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the *Planning Act* for the purposes of processing this application.

25 March 2025
Date

[Signature]
Signature of Owner

Jennifer Rawn
Signature of Owner

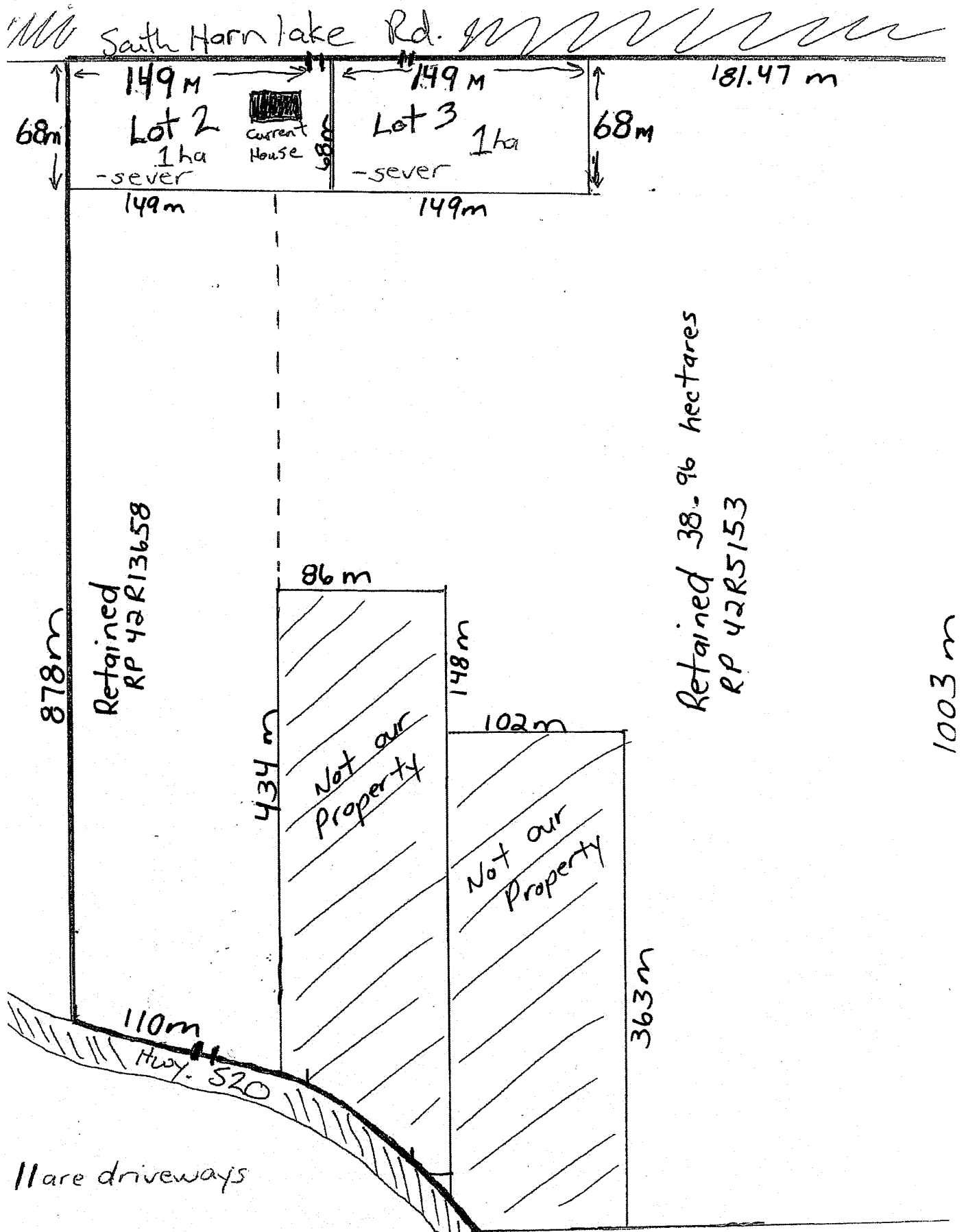
Applicants must complete the following check list to ensure that all necessary information is provided (check appropriate box):

- ☐ 1 Completed application form including sketch
 - ☐ Current parcel abstract (land title)
 - ☐ Current reference plan of survey or registered plan (if available)
 - ☐ Prescribed application fee, either as a certified cheque or money order, payable to the Southeast Parry Sound District Planning Board.
- The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Submit completed application and fee to:

SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD

8 Main Street, P.O. Box 310
Kearney, ON P0A 1M0



Lot 3 on the Map

B-021/25

Application for Consent Under Section 53 of the Planning Act

Note to Applicants: This application form is to be used if the **SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that **MUST** be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the **Planning Act**. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- The application fee.
- 1 original copy of the completed application form and sketch. Measurements are to be in metric units.

For Help

For more information on the **Planning Act**, the consent process, Provincial and local policies, please contact the Secretary/Treasurer of the Southeast Parry Sound District Planning Board at (705) ~~636-7000~~ 787-5070

1. Applicant Information

- ▶ 1.1 Name of Owner(s). An Owner's authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s) Jason Jennifer Rawn	Home Telephone No. 519-501-9590	Business Telephone No.
Address 2314 South Horn Lake Road Burks Falls	Postal Code POA 1C0	Fax No.

- ▶ 1.2 Name of the person who is to be contacted about the application. If different than the owner.
(This may be a person or firm acting on behalf of the owner.)

Name of Contact Person/Agent	Home Telephone No.	Business Telephone No.
Address	Postal Code	Fax No.

2. Location of the Subject Land (Complete applicable boxes in 2.1)

▶ 2.1 District District of Parry Sound		Municipality/Unorganized Township Ryerson	Former Township
Concession Number(s) Concession 14	Lot Number(s) PT Lot 14 PT Lot 15	Registered Plan No. (Subd.)	Lot(s)/Block(s)
Reference Plan No. 42R5153 (PT) 42R13658	Part Number(s) Part 1	Parcel No.	Name of Street/Road South Horn Lake Road
Street No. 2314	Section or Mining Location No.		

- ▶ 2.2 Are there any easements or restrictive covenants affecting the subject land?
☒ No ☐ Yes If Yes, describe the easement or covenant and its effect.

3. Purpose of this Application

- ▶ 3.1 Type and purpose of proposed transaction (check appropriate box)
- | | | | |
|---|--|--|--|
| Creation of a new lot <input checked="" type="checkbox"/> | Addition to a lot <input type="checkbox"/> | A Right-of-way <input type="checkbox"/> | An easement <input type="checkbox"/> |
| A charge <input type="checkbox"/> | A lease <input type="checkbox"/> | A correction of title <input type="checkbox"/> | Other purpose <input type="checkbox"/> |
- ▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged.
Devin Rawn and Kaitlin Sippel
- ▶ 3.3 If a lot addition, identify the lands to which the parcel will be added.

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed	Retained
Frontage (m.)		149 m	181.47 South Horn Lake Road 110m - Hwy 520
Depth (m.)		68 m	878m - 1003m
Area (ha. or m ²)		1 ha	38.96 ha
▶ 4.2 Use of property (i.e. vacant, industrial, commercial, residential, etc.)	Existing Use(s)	Vacant	Vacant
	Proposed Use(s)	Residential	Residential
▶ 4.3 Buildings or Structures (include date of construction, type and size of building)	Existing	Vacant	Vacant
	Proposed	Unknown	Unknown
▶ 4.4 Access (check appropriate space)	Provincial Highway		Hwy 520
	Public Road	✓	✓
	Name of Authority maintaining road	Ryerson Township	MTO
	Common name of road	South Horn Lake Road	Hwy 520
	Private Road (describe in Section 4.8)		
	Right of way (describe in Section 4.8)		
	Period of Maintenance: Seasonal		
	:Year Round	Year Round	Year Round
▶ 4.5 Water Supply (check appropriate space)	Water Access (Describe in Section 4.9)		
	Publicly owned and operated piped water system		
	Name of Authority operating and maintaining services		
	Privately owned and operated communal well (Describe in Section 9.1)		
	Privately owned and operated individual well	✓	✓
	Lake or other water body		
	Other means (Describe in Section 9.1)		
▶ 4.6 Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
	Name of Authority operating and maintaining service		
	Privately owned and operated communal septic system (Describe in Section 9.1)		
	Privately owned and operated individual septic tank	✓	✓
	Privy		
	Other means (Describe in section 9.1)		

4.7 Other Services (check if the service is available)	Electricity	✓	✓
	School Bussing	✓	✓
	Garbage Collection		

4.8 If access to the subject land is by private road, or "right of way" as indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or year round.

N/A

4.9 If access to the subject land is by water, as indicated in section 4.4, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

N/A

5. Land Use (Maps are available at Municipal Offices for verification)

5.1 What is the existing official plan designation(s), if any, of the subject land? Rural

5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the Ontario Regulation Number?

RU

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or feature	On the Subject Land	Within 500 Metres of subject land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard	N/A	
A landfill	N/A	
A sewage treatment plant or waste stabilization plant	N/A	
A provincially significant wetland (Class 1, 2 or 3 wetland)	N/A	
A provincially significant wetland within 120 metres of the subject land	NA	
Flood plain	N/A	
A rehabilitated mine site	N/A	
A non-operating mine site within 1 kilometre of the subject land	N/A	
An active mine site	N/A	
An industrial or commercial use, and specify the use(s)	N/A	
An active railway line	N/A	
A municipal or federal airport	N/A	

6. History of the Subject Land

6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?

☒ Yes

☐ No

☐ Unknown

If Yes and If Known, provide the Ministry's application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

6.3 Has any land been severed from the parcel originally acquired by the owner of the subject land?

☐ Yes ☒ No

If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

6.4 How was the parcel originally acquired by the owner created? ☐ original township lot ☒ by consent ☐ by plan of subdivision

☐ other

With Plan numbers 42R5153 and 42R13658

7. Concurrent Applications

- ▶ 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment?
☐ Yes ☒ No ☐ Unknown If Yes and if known, provide details and status of the application.
- ▶ 7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?
☐ Yes ☒ No ☐ Unknown If Yes and if known, specify the appropriate file number and status of the application.

8. Sketch

(Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch in The "Application Guide Q & A".

- ▶ 8.1 The application must be accompanied by a sketch showing the following:
- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
 - the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land
 - the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing, bridge, highway, etc.
 - the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
 - the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
 - the existing use(s) on adjacent lands
 - the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
 - if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
 - the location and nature of any easement affecting the subject land

9. Other Information

- ▶ 9.1 Is there any other information that you think may be useful to the Planning Board, or other agencies in reviewing this application? If so, explain below or attach on a separate page.

10. Affidavit or Sworn Declaration of Applicant(s)

▶ Affidavit or Sworn Declaration for the Information set out in this Application

I/we, Jason & Jennifer Rawn of the Town of Minto
 in the Province of Ontario make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the Town of Minto

in the Province of Ontario

this 25 day of March 2025

Robert
 Commissioner of Oaths

Jason Rawn
 Applicant

Jennifer Rawn
 Applicant

11. Authorizations of Owner(s)

- ▶ 11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be attached to this application or the authorization set out below must be completed.

Authorization of Owner(s) for Agent to Make the Application

I/we, _____, am/are the owner(s) of the land that is the subject of this application for a consent and I/we authorize _____ to make this application on my/our behalf.

Date

Signature of Owner

Signature of Owner

- 11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner(s) concerning personal information set out below.

Authorization of Owner(s) for Agent to Provide Personal Information

I/we, _____, am/are the owner(s) of the land that is the subject of this application for a consent and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize _____ as my/our agent for this application, to provide any of my/our personal information that will be included in this application or will be collected during the processing of the application.

Date

Signature of Owner

Signature of Owner

12. Consent of Owner(s)

Complete the consent of the owner(s) concerning personal information set out below.

Consent of the Owner(s) to the Use and Disclosure of Personal Information

I/we, Jason & Jennifer Rawn, am/are the owner(s) of the land that is the subject of this consent application and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the *Planning Act* for the purposes of processing this application.

25 March 2025
Date

[Signature]
Signature of Owner

Jennifer Rawn
Signature of Owner

Applicants must complete the following check list to ensure that all necessary information is provided (check appropriate box):

- ☐ 1 Completed application form including sketch
- ☐ Current parcel abstract (land title)
- ☐ Current reference plan of survey or registered plan (if available)
- ☐ Prescribed application fee, either as a certified cheque or money order, payable to the Southeast Parry Sound District Planning Board.

The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Submit completed application and fee to:

SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD

8 Main Street, P.O. Box 310
Kearney, ON P0A 1M0

1003 m

June 4, 2025

Planning Review – Rawn – Consents – B-020 and 021/25

Southeast Parry Sound District Planning Board

Application

Application for consent has been made to the Planning Board for two new “rural” residential building lots and retaining one residential building lot.

Location

The subject lands are in Part Lots 14 and 15, Concession 14, in the Township of Ryerson. The lands are generally located on the south side of South Horn Lake Road, as shown on the key plan on the notice of application. It is municipally known as 2314 South Horn Lake Road.

Background

Overall, the subject lands consist of about 479.47m (1,573.07 feet) on South Horn Lake Road, about 110m (360.89 feet) on Highway No. 520 and about 40.96ha (101.21 acres) of lot area. The land presently has a dwelling.

Proposed severed lot 2 will consist of about 149m (488.85 feet) frontage on South Horn Lake Road and about 1ha (2.47 acres) of lot area. It presently has a dwelling on it.

Proposed severed lot 3 will consist of about 149m (488.85 feet) frontage on South Horn Lake Road and about 1ha (2.47 acres) of lot area. It is presently vacant.

The proposed retained lot will have about 181.47m (595.37 feet) frontage on South Horn Lake Road, about 110m (360.89 feet) frontage on Highway No. 520 and will consist of about 38.96ha (96.27 acres). It is presently vacant.

Northern Ontario Growth Plan

No concerns.

Provincial Policy Statement (PPS) 2024

The subject lands are identified as Rural. The proposal is to create two new “rural” residential building lots and retaining one rural building lot.

Chapter 2.6.1. states **“On rural lands located in municipalities, permitted uses are: c) residential development, including lot creation, where site conditions are suitable for the provision of appropriate sewage and water services;**

The proposal is to create two new rural residential building lots. Confirmation from the North Bay Mattawa Conservation Authority would be required to ensure the land is suitable for the intended single detached residential development on severed lot 3. Severed lot 2 has an existing dwelling and the retained has ample area to accommodate a new septic system

Chapter 4 of the PPS is entitled the Wise Use and Management of Resources and primarily deals with the environmental health including fish habitat, deer wintering yards, wetlands, wildlife including species at risk, ground/surface/lake water, streams, agriculture, aggregate and archaeology of an area.

Chapter 5 of the PPS is entitled Protecting Public Health and Safety and addresses the health and safety issues and property damage that could result from natural and man-made hazards. Primarily this section deals with flooding, contaminated sites, and mining/petroleum operations.

I have reviewed Schedules “A” land use designations and “B-2” natural features of the Township’s official plan. There are no known natural heritage features, except for a watercourse that traverses the north portion of the property that appears to be at the rear of the rear of the two new severed lots. There is also an area of potential mineral aggregate covering what appears to be a portion of the proposed westerly severed 2 lands and southerly retained lands. With respect to the potential aggregate, it seems to blanket many properties and there are many homes in the area, so operating/expanding in the area would not be compatible with the surrounding area. There is ample room remaining on the retained lot where the potential aggregate exists so it could still be mined. Severed lot 2 has an existing dwelling so there is no additional impact.

I have reviewed the 2024 PPS and find that this proposal is consistent.

Township Official Plan

The subject lands are designated Rural.

Section 4.1.4 states of the Township of Ryerson official plan states **“Development Policies Lot areas and frontages will be sufficient to retain**

the traditional development pattern and character of the area in which the development is proposed. In this regard, the following provisions apply:

- i) lot frontages will not be less than 60 metres (200 feet) nor lot areas less than 1.0 hectares (2.5 acres); and,**
- ii) a variety of larger lot areas and frontages will be encouraged in any development proposal to enhance the rural character of the Township.”**

The frontages and areas of the proposed lots exceed these minimum requirements.

This section continues to state **“In general, applications for new lot creation will be subject to the following criteria:**

- i) a maximum of 4 lots (including severed and retained parcels) may be created per original 40 hectare (100 acre) parcel, provided that the average lot area is 10 hectares (25 acres), the average lot frontage is 100 metres (330 feet) and the minimum lot area is not less than 1.0 hectares (2.5 acres);**
- ii) on parcels of land that are smaller than 40 hectares (100 acres), the maximum number of lots created shall be determined on the basis of an average lot area of 10 hectares (25 acres) and an average lot frontage of 100 metres (330 feet);**
- iii) lots may be considered on smaller parcels of land provided the lot frontage is not less than the average frontage of lots on the same side of the road as the proposal;”**

The subject lands are less than 40ha so it would appear to fall under section ii) of the above noted policy.

The proposal is for two new rural residential building lot and a retained lot that are intended to have a minimum of 110m frontage, with the average of 196.49m well more than the average required of 100m/lot under the Township’s official plan. The minimum lot size is 1ha and the average lot size under this proposal is 32.75ha, which is well over the minimum requirement of 10ha of lot area.

With respect to frontage the Township maps appear to show that South Horn Lake Road does not cover the entire frontage of the subject lands. The sketch

with the application suggests that it does, The Township should be satisfied that severed lots 2 and 3 have a minimum of 60m frontage and an average of 100m frontage.

Section 6.9 Lot Creation states **“The preferred method of land division in the Township will be by means of consent.”** The proposal for two new lots by severance is following the direction of the plan as the primary form of development. In fact, by creating two new lots, it will assist the tax base in paying for municipal maintenance that is already occurring along South Horn Lake Road.

This policy section also indicates that new lots must have frontage on a year-round publicly maintained road and proper site lines. The lots front on and have access from South Horn Lake Road, which is a year-round maintained road. A condition can be imposed on the severance decision requiring that a suitable entrance be approved by the Township.

The official plan states **“Lot creation should incorporate the following design considerations:**

- i) the lots will maintain the character of the area in which they are being developed;**

The lots are located where there are other rural lots.

- ii) the physical features of the property will be maintained and major earth moving projects will be discouraged;**

The proposed lots large and can quite comfortably accommodate the intended residential. There are no physical features limiting development on this site. Having said that the Township should be satisfied that there is sufficient area outside of the watercourse for development of severed lot 3.

- iii) if the property subject to a consent application is located partially or completely within a Natural Feature area shown on Schedule B1 or B2 or in another natural feature discussed in Section 5, specific measures may be required to protect the natural feature(s) on, or in the vicinity of, the site;**

There are no known natural heritage features , except for the watercourse.

- iv) the lots shall have sufficient area to accommodate an on-site sewage disposal system and a potable water supply;**

Severed lot 3 consisting of 1ha should be subject to confirmation from the North Bay Mattawa Conservation Authority that there is ample area for a septic system.

- v) entrances shall not create a traffic hazard; and,**

This can be addressed by imposing a condition that the Township's Public Works is satisfied there is an adequate location for an entrance.

- vi) the appearance of a continuous row of residential development will be discouraged.**

There will be only 2 new houses, along South Horn Lake Road. This spreads out the visual impact considerably when looking from the roadway. The lots being a minimum of 149m frontage would be considered limited density.

Section 6.9.1 states "**Consent. In addition to specific land use policies, the following criteria shall be applied to the creation of lots by consent:**

- i) Council shall establish that a plan of subdivision is not required for the proper and orderly development of the land;**

This is an application for two new residential lots. There is no need for a plan of subdivision.

- ii) the intent and purpose of the Official Plan and Zoning By-law must be maintained;**

The proposed lots conform to the intent of the official plan and comply to the zoning by-law.

- iii) the lot should be reasonably well proportioned, of regular shape and dimension, and must be of sufficient size and configuration to be serviced by private on-site water and sewage disposal systems;**

The lots are generally well shaped, evenly proportioned and dimensioned. There should be no issue with respect to the provision of being capable of supporting a septic system, although severed lot 3 should be subject to comments from the NBMCA.

- iv) the lot must front on an existing year-round publicly maintained Township road, except as otherwise permitted in the Shoreline designation;**

The subject property fronts on a year-round maintained road.

- v) **the lot shall not create a traffic hazard to sight lines, curves, or grades of existing development, as set out in accepted traffic engineering standards; and,**

This can be addressed through a condition on the consent.

This section further states “**Severances will not be considered where the creation of a new lot may:**

- i) **be subject to the danger of flooding, erosion, steep slopes, high water tables or other physical hazard;**

None were identified on the official plan schedules

- ii) **have a negative impact on natural features and environmentally sensitive areas of surrounding lands; or,**

The creation of one new vacant rural residential building lot and one large retained lot has limited disturbance on the lots.

- iii) **be in proximity to extractive industrial operations**

There are no extractive industrial operations located in proximity.

I have reviewed the Township of Ryerson official plan, I conclude that proposal conforms.

Zoning By-Law

The existing zoning is Rural (Ru).

The minimum frontage for a new residential lot or rural lot in the Ru zone is 100m (328 feet) and the minimum lot area for a new rural lot is 10ha (24.7 acres) or rural residential lot in the Ru zone is 1ha (2.47 acres). The proposed severed and retained lots do not comply with the existing Ru zoning for frontage. Therefore, a rezoning is required to recognize the deficient frontage on severed lots 2 and 3.

Recommendation

Having reviewed the Township’s official plan and zoning by-law and the 2024 PPS, I recommend consent applications B-020 and 021/25 be approved with standard conditions including confirmation from the Township’s Public Works Foreman that there is satisfactory entrances, confirmation from the NBMCA


that there is adequate and suitable area for a septic system on severed lot 3, confirmation from the Township that there is a minimum of 60m frontage on a year round publicly maintained road for severed lots 2 and 3 and an average of 100m of frontage on a year round publicly maintained road for all the proposed lots, and that a rezoning be required for severed lots 2 and 3 to recognize the deficient road frontage of 60m where vs 100m is required, amongst others.

Respectfully submitted.

LannyD.Planning

A handwritten signature in blue ink, appearing to read 'Lanny Dennis', is written over the printed name.

Lanny Dennis, President
MCIP, RPP

	Staff Report
To:	Council
From:	Clerk, Nancy Field
Date of Meeting:	June 24, 2025
Report Title:	Consents Applications B-019/25 Koch C/O J. Van Bergh and Agent Lanny Dennis
Report Date:	June 17, 2025

Recommendation: Be it resolved that Ryerson Township Council supports Consent Application B-019/25 concerning lands legally described as Concession 13, Part Lot 23, known municipally as 127A Windrose Lane, Ryerson Township. With the standard conditions for lot addition.

Purpose/Background: The purpose of this consent is to provide for one lot addition to the adjacent lands (Lot 1, Plan-483). The applicants are trying to correct an encroachment onto the neighbour's property. As you can see by the attached survey, completed by KPK Surveying in 2024 that a garage and retaining wall has been built over the property line. This consent will remedy the encroachment. There was no planning report generated by the Southeast Parry Sound District Planning Board because of the simplicity of this request.

The application and survey are attached for your review.

B-019/25

Application for Consent Under Section 53 of the Planning Act

Note to Applicants: This application form is to be used if the **SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that **MUST** be provided by the applicant is indicated by black arrows on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the Planning Act. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- The application fee.
- 1 original copy of the completed application form and sketch. Measurements are to be in metric units.

For Help

For more information on the Planning Act, the consent process, Provincial and local policies, please contact the Secretary/Treasurer of the Southeast Parry Sound District Planning Board at (705) 636-7000 705-787-5070

1. Applicant Information

- ▶ 1.1 Name of Owner(s). An Owner's authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s) <u>Michael, Koch & Andreas Ost</u>	Home Telephone No. <u>647 457 6667</u>	Business Telephone No.
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Address <u>40 James Van Buren 105 Windrose Lane, Buxton, Ont.</u>	Postal Code <u>POA 1C0</u>	Fax No.
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- ▶ 1.2 Name of the person who is to be contacted about the application. If different than the owner, (This may be a person or firm acting on behalf of the owner.) jvba@acelandwell.ca

Name of Contact Person/Agent <u>Larry Harris, Larry D. Planning</u>	Home Telephone No.	Business Telephone No. <u>705 783 4007</u>
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Address <u>576 Long Lake Rd, Box 254, Norval, Ont.</u>	Postal Code <u>POA 1R0</u>	Fax No.
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2. Location of the Subject Land (Complete applicable boxes in 2.1)

▶ 2.1 District <u>Parry Sound</u>		Municipality/Unorganized Township <u>Ryerson</u>	Former Township
Concession Number(s) <u>13</u>	Lot Number(s) <u>23</u>	Registered Plan No. (Subd.) <u>M-483</u>	Lot(s)/Block(s) <u>2</u>
Reference Plan No.	Part Number(s)	Parcel No.	Name of Street/Road <u>Windrose Lane</u>
Street No. <u>127 A</u>		Section or Mining Location No.	

- ▶ 2.2 Are there any easements or restrictive covenants affecting the subject land?
☒ No ☒ Yes If Yes, describe the easement or covenant and its effect.

Easement to Bell and Hydro on retained lot

3. Purpose of this Application

3.1 Type and purpose of proposed transaction (check appropriate box)

Creation of a new lot ☐Addition to a lot ☒A Right-of-way ☐An easement ☐A charge ☐A lease ☐A correction of title ☐Other purpose ☐

3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged.

James and Agnieszka Monica Van Bergh.

3.3 If a lot addition, identify the land to which the parcel will be added.

Lot 1 m-483

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed	Retained
Frontage (m.)		0m	100.7m
Depth (m.)		76.5m	155.7m
Area (ha. or m ²)		216.5 m ²	1 ha.
4.2 Use of property (i.e. vacant, industrial, commercial, residential, etc.)	Existing Use(s)	accessory structures	residential
	Proposed Use(s)	accessory structures	residential
4.3 Buildings or Structures (include date of construction, type and size of building)	Existing	portion of garage retaining wall	dwelling
	Proposed	portion of garage retaining wall	dwelling
4.4 Access (check appropriate space)	Provincial Highway		
	Public Road	✓	✓
	Name of Authority maintaining road	Ryerson Township	Ryerson Township
	Common name of road	Wind Rose Lane	Wind Rose Lane
	Private Road (describe in Section 4.8)	x	x
	Right of way (describe in Section 4.8)		
	Period of Maintenance: Seasonal		
	:Year Round	x	x
	Water Access (Describe in Section 4.9)		
4.5 Water Supply (check appropriate space)	Publicly owned and operated piped water system		
	Name of Authority operating and maintaining services		
	Privately owned and operated communal well (Describe in Section 9.1)		
	Privately owned and operated individual well		x
	Lake or other water body	n/a	
	Other means (Describe in Section 9.1)		
4.6 Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
	Name of Authority operating and maintaining service		
	Privately owned and operated communal septic system (Describe in Section 9.1)		
	Privately owned and operated individual septic tank	n/a	x
	Privy		
	Other means (Describe in section 9.1)		

4.7 Other Services (check if the service is available)	Electricity	X	X
	School Bussing		
	Garbage Collection		

4.8 If access to the subject land is by private road, or "right of way" as indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or year round.

municipality owns the road all year round

4.9 If access to the subject land is by water, as indicated in section 4.4, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

N/A

5. Land Use (Maps are available at Municipal Offices for verification)

5.1 What is the existing official plan designation(s), if any, of the subject land? *Shoreline*

5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the Ontario Regulation Number? *Waterfront Residential (WR)*

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or feature	On the Subject Land	Within 500 metres of subject land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland (Class 1, 2 or 3 wetland)		
A provincially significant wetland within 120 metres of the subject land	N/A	
Flood plain		
A rehabilitated mine site		
A non-operating mine site within 1 kilometre of the subject land		
An active mine site		
An industrial or commercial use, and specify the use(s)		
An active railway line		
A municipal or federal airport		

6. History of the Subject Land

6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? ☒ Yes ☐ No ☐ Unknown If Yes and if known, provide the Ministry's application file number and the decision made on the application.

M-483

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

1/6

6.3 Has any land been severed from the parcel originally acquired by the owner of the subject land? ☐ Yes ☒ No If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

6.4 How was the parcel originally acquired by the owner created? ☐ Original township lot ☐ By consent ☒ By plan of subdivision ☐ Other

7. Concurrent Applications

- ▶ 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment?
☐ Yes ☒ No ☐ Unknown If Yes and if known, provide details and status of the application.
- ▶ 7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?
☐ Yes ☒ No ☐ Unknown If Yes and if known, specify the appropriate file number and status of the application.

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch in The 'Application Guide Q & A'.

- ▶ 8.1 The application must be accompanied by a sketch showing the following:
- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
 - the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land
 - the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing, bridge, highway, etc.
 - the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
 - the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
 - the existing use(s) on adjacent lands
 - the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
 - if access to the subject land is by water only, the location of the piling and boat docking facilities to be used
 - the location and nature of any easement affecting the subject land

9. Other Information

- 9.1 Is there any other information that you think may be useful to the Planning Board, or other agencies in reviewing this application? If so, explain below or attach on a separate page.

10. Affidavit or Sworn Declaration of Applicant(s)

▶ Affidavit or Sworn Declaration for the Information set out in this Application

I/we, Lanny George of the Township of Perry
 in the District of Perry Sound make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the Township of Perry
 in the District of Perry Sound
 this 18th day of March, 2025

[Signature]
 Commissioner of Oaths

BETH MORTON
 COMMISSIONER OF OATHS
 TOWNSHIP OF PERRY

[Signature]
 Applicant

[Signature]
 Applicant

11. Authorizations of Owner(s)

- 11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be attached to this application or the authorization set out below must be completed.

Authorization of Owner(s) for Agent to Make the Application

I/we, see after to purchase, am/are the owner(s) of the land that is the subject of this application for a consent and I/we authorize _____ to make this application on my/our behalf.

Date

Signature of Owner

Signature of Owner

- 11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner(s) concerning personal information set out below.

Authorization of Owner(s) for Agent to Provide Personal Information

I/we, see after to purchase, am/are the owner(s) of the land that is the subject of this application for a consent and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize _____ as my/our agent for this application, to provide any of my/our personal information that will be included in this application or will be collected during the processing of the application.

Date

Signature of Owner

Signature of Owner

12. Consent of Owner(s)

Complete the consent of the owner(s) concerning personal information set out below.

Consent of the Owner(s) to the Use and Disclosure of Personal Information

I/we, see after to purchase, am/are the owner(s) of the land that is the subject of this consent application and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the *Planning Act* for the purposes of processing this application.

Date

Signature of Owner

Signature of Owner

Applicants must complete the following check list to ensure that all necessary information is provided (check appropriate box):

- ☐ 1 Completed application form including sketch
- ☐ Current parcel abstract (land title)
- ☐ Current reference plan of survey or registered plan (if available)
- ☐ Prescribed application fee, either as a certified cheque or money order, payable to the Southeast Perry Sound District Planning Board.

The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Submit completed application and fee to:

SOUTHEAST PERRY SOUND DISTRICT PLANNING BOARD

8 Main Street, P.O. Box 310
Kearney, ON P0A 1M0

11. Authorizations of Owner(s)

- ▶ 11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be attached to this application or the authorization set out below must be completed.

Authorization of Owner(s) for Agent to Make the Application

X James & Agnieszka Van Bergh am/are the owner(s) of the land that is the subject of this application for a consent and I/we authorize Larry Dennis, Larry D. Planning to make this application on my/our behalf.

X March 18, 2025
Date

X [Signature]
Signature of Owner
X [Signature]
Signature of Owner

- 11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner(s) concerning personal information set out below.

Authorization of Owner(s) for Agent to Provide Personal Information

X James & Agnieszka Van Bergh am/are the owner(s) of the land that is the subject of this application for a consent and for the purposes of the Freedom of Information and Protection of Privacy Act, I/we authorize Larry Dennis as my/our agent for this application, to provide any of my/our personal information that will be included in this application or will be collected during the processing of the application.

X March 18, 2025
Date

X [Signature]
Signature of Owner
X [Signature]
Signature of Owner

12. Consent of Owner(s)

Complete the consent of the owner(s) concerning personal information set out below.

Consent of the Owner(s) to the Use and Disclosure of Personal Information

X James & Agnieszka Van Bergh am/are the owner(s) of the land that is the subject of this consent application and for the purposes of the Freedom of Information and Protection of Privacy Act, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

X March 18, 2025
Date

X [Signature]
Signature of Owner
X [Signature]
Signature of Owner


Applicants must complete the following check list to ensure that all necessary information is provided (check appropriate box):

- ☐ 1 Completed application form including sketch
 - ☐ Current parcel abstract (land title)
 - ☐ Current reference plan of survey or registered plan (if available)
 - ☐ Prescribed application fee, either as a certified cheque or money order, payable to the Southeast Perry Sound District Planning Board.
- The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Submit completed application and fee to:

SOUTHEAST PERRY SOUND DISTRICT PLANNING BOARD

8 Main Street, P.O. Box 310
Kearney, ON POA 1M0

	Staff Report
To:	Council
From:	Clerk, Nancy Field
Date of Meeting:	June 24, 2025
Report Title:	Canada Day
Report Date:	June 11, 2025

Recommendation: That Councillors consider a request to volunteer to collect donations at the fireworks display this year.

Purpose: Canada Day is fast approaching! Typically, Council members attend the Fireworks Display if they are available to and help collect donations to be put towards the fireworks display for the event. I would ask that anyone who is available on July 1st and can arrive at the fairgrounds between 7:30 and 8:00p.m. to let me know and I will forward a list of volunteers to Camile Barr at the Burk's Falls office.

CORPORATION OF TOWNSHIP OF RYERSON

BY-LAW __ - 25

Being a by-law to enter into an interim agreement for the provision of sharing fire services.

WHEREAS Section 20(1) of the *Municipal Act*, S.O. 2001, Chapter 25 as amended, authorizes a municipality to enter into an agreement with one or more municipalities to jointly provide, for their joint benefit, any matter which all of them have the power to provide;

AND WHEREAS Section 20(2) of the *Municipal Act*, S.O. 2001, Chapter 25 as amended, allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

AND WHEREAS on January 14, 2025, the Council of the Township of Armour passed a resolution stating that, pursuant to section 3 of the Shared Services Agreement, notice to withdrawal from that agreement at the end of its present term, being December 31, 2027 was issued to the Village of Burk’s Falls and the Township of Ryerson;

AND WHEREAS the Council of the Township of Ryerson wishes to continue the joint funding and operation of the fire services, including the joint funding and construction of the new Fire Hall, throughout the interim period until the termination of the Shared Services Agreement;

NOW THEREFORE the Council of The Municipal Corporation of the Township of Ryerson enacts as follows:

1. That the Township of Ryerson is hereby authorized to enter into an Interim Fire Services Agreement attached here as schedule “A” with the Township of Armour and the Village of Burk’s Falls.
2. That the Interim Fire Services Agreement attached hereto as Schedule “A” form part of this By-law.
3. That in the event the Shared Services Agreement is terminated, the attached Interim Fire Services Agreement shall amend and replace the relevant provisions of Schedule C of the Shared Services Agreement regarding the dissolution of Fire Services assets, ensuring that the terms set out continue to govern the dissolution of Fire Services assets following such termination.
4. That this By-law shall come into force and effect upon its final passing.

Read a First, Second and Third
Time, signed and the Seal of the
Corporation affixed thereto
And finally passed in Council
This 24th day of June 2025.

MAYOR

CLERK

THIS INTERIM FIRE SERVICES AGREEMENT (this “**Agreement**”) is made effective this ____ day of _____, 2025, by and among:

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
(“**Armour**”)

-and-

THE CORPORATION OF THE MUNICIPALITY OF THE VILLAGE OF BURK’S FALLS
(“**Burk’s Falls**”)

-and-

THE CORPORATION OF THE TOWNSHIP OF RYERSON
(“**Ryerson**”)

WHEREAS the municipalities of Armour, Burk’s Falls, and Ryerson (collectively the “Parties” or the “Municipalities”), are parties to a Shared Services Agreement with a term expiring on December 31, 2027;

AND WHEREAS the Shared Services Agreement sets out the parties' respective rights and obligations concerning the provision and joint operation and funding of Fire Services;

AND WHEREAS on January 14, 2025, the Council of Armour passed a resolution stating that, pursuant to section 3 of the Shared Services Agreement, Armour provided notice to Burk’s Fall’s and Ryerson of its withdrawal from that agreement at the end of its present term, being December 31, 2027;

AND WHEREAS pursuant to section 5 of the Shared Services Agreement, upon receiving a notice of withdrawal from another municipality, the Head of Council of a municipality may call a Tri-Council meeting to terminate the Agreement and prepare for the dissolution of the Services.

AND WHEREAS Schedule C to the Shared Services Agreement provides for the dissolution of the assets for the shared Fire Services upon termination of the Agreement.

AND WHEREAS the parties wish to continue the joint funding and operation of the Fire Services, including the joint funding and construction of the new Fire Hall, throughout the interim period until the termination of the Shared Services Agreement.

AND WHEREAS the parties intend that, in the event the Shared Services Agreement is terminated, this Interim Fire Services Agreement (this “**Agreement**”) shall amend and replace the relevant provisions of Schedule C of the Shared Services Agreement regarding the dissolution of Fire Services assets, ensuring that the terms set out herein continue to govern the dissolution of Fire Services assets following such termination.

AND WHEREAS Ryerson is the administrator of the Fire Service under both the Shared Services Agreement and this Agreement.

NOW THEREFORE: that, in consideration of good and valuable consideration, including the sum of Two Dollars (\$2.00) in lawful Canadian currency now paid by each party to the others, the receipt and sufficiency of which are hereby acknowledged, the parties covenant and agree as follows:

1. Purpose

This Agreement is designed to ensure the continued joint operation and funding of the Fire Services, including the construction of the new Fire Hall, during the interim period leading up to the potential termination of the Shared Services Agreement. In the event of such termination, this Agreement shall take precedence over the provisions in Schedule C of the Shared Services Agreement relating to the dissolution of Fire Services assets, ensuring that the terms set out herein continue to govern the handling of such matters.

2. Definitions

Unless expressly provided otherwise in this Agreement, all capitalized terms shall have the meanings ascribed to them in the Shared Services Agreement. Where a term is not defined in the Shared Services Agreement, it shall be interpreted in accordance with its ordinary meaning within the context of this Agreement.

3. Continued Joint Operation and Funding of Fire Services

3.1. Contribution Commitments

Each Party agrees to contribute to the construction of the new Fire Hall in accordance with the cost-sharing percentages carried over from the Shared Services Agreement, as follows:

- Armour: 47.84%
- Burk's Falls: 28.60%
- Ryerson: 23.56%

3.2. Grant Monies

Any grant monies received for the construction of the new Fire Hall shall be applied to offset each Party's contribution in the same proportions outlined in Section 3.1.

3.3. Loan Application and Payment

Ryerson shall apply for a loan on behalf of the Municipalities for the construction of the new Fire Hall. Payments for the loan shall be included in the annual Fire Department budget, with each Party's share of the loan payment proportionate to its contribution percentage as set out in Section 3.1.

3.4. Operations and Maintenance Costs

Any costs associated with the operation and maintenance of the new Fire Hall shall be included in the annual Fire Department budget and shared proportionately by the Parties according to their contribution percentages as set out in Section 3.1.

3.5. Ownership of Facility and Loan

Upon completion of construction, legal title to the new Fire Hall—including the land, land improvements, and any building(s) erected thereon, as well as any associated loans—shall be held jointly by the Parties in accordance with the cost-sharing percentages set out in Section 3.1.

3.6. Outstanding Contributions

Any outstanding balance for each Party's contribution commitment to the Fire Hall construction project shall become due and payable within ninety (90) days of the termination of this Agreement.

3.7. New Shared Services Agreement

If a new Shared Services Agreement is entered into by any two or more of the Parties, they shall continue to make payments for the loan and operating costs through the Fire Department budget, as outlined in Sections 3.3 and 3.4, in accordance with their contribution percentages.

In the event that no new Shared Services Agreement is entered into, the new Fire Hall and any related assets shall be dealt with in accordance with the dissolution provisions set out in Section 4 of this Agreement.

3.8. Repayment of Grant Monies

In the event that any grant monies received for the construction of the new Fire Hall must be repaid due to the dissolution or termination of this Agreement, the Parties shall share the repayment obligations equally, in proportion to their contribution percentages set out in Section 3.1.

4. Dissolution of Fire Services Assets Upon Termination of Shared Services Agreement

Upon the effective termination of the Shared Services Agreement, sections 4.1 through 4.5 of this Agreement hereby amend and replace the provisions in Schedule C of the Shared Services Agreement regarding the dissolution of Fire Services assets, including any assets relating to the new Fire Hall.

4.1. Ownership of the Real Property Housing Existing Fire Hall

The title ownership of the Real Property housing the existing Fire Hall, located at 168 Ontario Street, Burk's Falls, remains with Burk's Falls and the equitable ownership interests of the other Municipalities revert to Burk's Falls with no compensation owing to those Municipalities.

4.2. Ownership of Real Property Housing New Fire Hall

The title to the Real Property housing the new Fire Hall—including the land, any land improvements, and all buildings or structures erected thereon used to provide the Fire Service—shall be subject to the following provisions:

- a. **Joint Assumption by Remaining Municipalities:** The municipalities that do not withdraw from the Shared Services Agreement (the "Remaining Municipalities") shall have the right of first refusal to jointly assume title to the Real Property and continue its use for Fire Service purposes. The Withdrawing Municipality shall have no entitlement to any interest or compensation in respect of the Real Property following its withdrawal.
- b. **Sole Assumption by One Municipality:** If only one of the Remaining Municipalities elects to assume title to the Real Property, that municipality shall compensate the other Remaining Municipality in accordance with their respective cost-sharing percentages as set out in Section 3.1. The Withdrawing Municipality shall not be entitled to any interest or compensation in respect of the Real Property.
- c. **Disposition of Real Property:** If neither of the Remaining Municipalities elects to assume title to the Real Property, the Real Property shall be sold or otherwise disposed of. The net proceeds of such disposition shall be distributed among all Parties in accordance with their respective cost-sharing percentages as set out in Section 3.1. Notwithstanding the foregoing, the Withdrawing Municipality's share of the proceeds shall be reduced by an amount equal to any costs or losses reasonably incurred by the Remaining Municipalities as a result of the withdrawal.

In all cases, the Withdrawing Municipality shall take all necessary steps, at its sole cost, to effect the transfer or disposition of its interest in the Real Property in accordance with this Section.

4.3. Dissolution of Capital Items

Upon termination of the Shared Services Agreement, the dissolution of Capital Items shall be addressed as follows:

- a. **Joint Assumption by Remaining Municipalities:** The Remaining Municipalities shall have the right of first refusal to jointly assume all Capital Items for the continued operation and funding of the Fire Service. The Withdrawing Municipality shall have no entitlement to any share of the Capital Items following its withdrawal.
- b. **Sole Assumption by One Municipality:** If only one of the Remaining Municipalities elects to assume all Capital Items, that municipality shall compensate the other Remaining Municipality in accordance with their respective cost-sharing percentages as set out in Section 3.1. The Withdrawing Municipality shall not be entitled to any compensation in respect of the Capital Items.
- c. **Disposal of Capital Items:** If neither of the Remaining Municipalities elects to assume the Capital Items, the Capital Items shall be sold or otherwise disposed of. The net proceeds of such disposal shall be distributed among all Parties in accordance with their respective cost-sharing percentages as set out in Section 3.1. Notwithstanding the foregoing, the Withdrawing Municipality's share of the proceeds shall be reduced by an amount equal to any costs or losses reasonably incurred by the Remaining Municipalities as a result of the withdrawal.

4.4. Long Term Debt and Capital Leases

Upon termination of the Shared Services Agreement, any long-term debt or capital leases listed on the Fire Service's audited financial statements shall be assumed by the municipality or municipalities assuming responsibility for the Fire Service. No compensation shall be owed by the other municipality or municipalities for such debt or leases.

4.5. Unrecorded Assets or Liabilities

Upon termination of the Shared Services Agreement, any unrecorded assets or liabilities of the Fire Service shall be the responsibility of the Remaining Municipality or Municipalities that assume the Fire Service. The Withdrawing Municipality shall have no entitlement to any share of such assets, nor shall it bear any responsibility for such liabilities, regardless of whether they relate to activities that occurred before or after termination of the Shared Services Agreement.

In the event that only one of the Remaining Municipalities assumes the Fire Service, that municipality shall compensate the other Remaining Municipality for its share of any such unrecorded asset or liability in accordance with their respective cost-sharing percentages as set out in Section 3.1.

4.6 Fire Investment Reserve Account

Any donations made to the Burk's Falls District Fire Department or any of the Municipalities for fire services shall be used exclusively for the benefit of the Fire Service, in line with the purpose for which they were donated. To that end, any remaining funds in the Fire Investment Reserve Account held by the Administering Municipality under the Shared Services Agreement which are intended solely for the benefit of the Fire Service, shall be transferred to the Municipality (or Municipalities) that assumes responsibility for providing Fire Services through the establishment of a

new fire department following the termination of this Agreement. If more than one Municipality establishes a fire department, the funds shall be equally distributed among those fire departments to establish new reserves. If no Municipality establishes a fire department after the termination of this Agreement, the funds in the Fire Investment Reserve Account shall be provided to the Burk's Falls District Firefighters' Association, with the condition that the funds be used exclusively for fire suppression and fire prevention services in the Municipalities.

General Provisions

5. Indemnification

Each Party (the "Indemnifying Party") agrees to indemnify, defend, and hold harmless the other Parties, their respective officials, employees, agents, and contractors (the "Indemnified Parties") from and against any and all claims, demands, suits, losses, liabilities, damages, and expenses (including reasonable legal fees and costs) arising out of or related to:

1. Any act or omission of the Indemnifying Party or its employees, agents, contractors, or representatives in the performance of their obligations under this Agreement;
2. Any breach by the Indemnifying Party of any provision of this Agreement;
3. The operation and funding the Fire Services including the construction of the new Fire Hall during the term of this Agreement, except to the extent caused by the gross negligence or willful misconduct of the Indemnified Parties.

This indemnification obligation shall survive the termination or expiration of this Agreement, and each Party's indemnification obligations shall be limited to its proportional contribution to the funding and operation of the Fire Services as set out herein.

6. Insurance

As the administrator of the Fire Services under this Agreement, Ryerson shall obtain and maintain in full force and effect, at its own expense, the following insurance coverage:

a) Medical Malpractice Coverage

Ryerson (or the Administering Municipality) shall maintain medical malpractice insurance with a limit of not less than twenty-five million dollars (\$25,000,000). This coverage may be provided as a stand-alone policy or included within the coverage afforded by the General Liability Policy described in section 25 of the Shared Services Agreement.

b) Errors and Omissions Insurance

Ryerson shall maintain errors and omissions insurance with coverage of not less than twenty-five million dollars (\$25,000,000), providing protection against acts, errors, and omissions arising from fire inspection services. The policy shall have a self-insured retention (SIR) or deductible that does not exceed one hundred thousand dollars (\$100,000) per claim. In the event the policy has an aggregate limit, such limit shall be at least double the per-claim limit.

c) Policy Underwriting and Renewal

The insurance policy shall be underwritten by an insurer licensed to conduct business in the Province of Ontario and acceptable to the Parties. The policy shall be renewed annually for a period of at least three (3) years following the termination of this Agreement. A certificate of insurance evidencing such renewal shall be provided to each of the other Parties each year.

d) Cancellation or Non-Renewal Notice

If the insurance policy is to be cancelled or non-renewed for any reason, Ryerson shall provide at least ninety (90) days' notice of such cancellation or non-renewal to the other Parties. In the event of cancellation or non-renewal, the Parties may

request that an extended reporting period (tail coverage) be purchased by the Administering Municipality, at its expense, to ensure continued coverage for claims that may arise during the policy period.

If any Municipality receives a notice of claim, action, application, order, or any other insurance or legal proceeding in respect of the Fire Service, it shall, within five (5) Business Days provide a copy of such to the other Municipalities.

7. Termination

This Agreement shall terminate on the earliest of:

- (a) the date on which a new shared services agreement for the provision of Fire Services is executed by two or more of the Parties;
- (b) the date on which only one Party remains a participant in the Shared Services Agreement, such that the joint provision of fire services can no longer continue; or
- (c) December 31, 2027, unless extended in writing by the mutual agreement of all Parties.

Upon termination, the Parties shall implement the dissolution and disposition of assets in accordance with Sections 3 and 4 of this Agreement.

8. Entire Agreement

This Agreement constitutes the entire understanding between the Parties concerning the subject matter hereof and supersedes any prior agreements or understandings.

9. Amendments

This Agreement may only be amended by a written agreement executed by all Parties.

10. Governing Law:

This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.

11. Dispute Resolution

In the event of any dispute arising out of or in connection with this Agreement, the Chief Administrative Officer and one representative Member of Council from each of the Parties shall meet to discuss the dispute and attempt to form a resolution. Should informal discussions fail to resolve the dispute, the Parties agree to then attempt to resolve the matter through formal mediation. If mediation fails, the dispute shall be referred to arbitration in accordance with the rules of the *Ontario Arbitration Act*. Parties agree that all of the aforementioned steps are required to be taken, prior to issuing a notice of withdrawal.


12. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.


IN WITNESS WHEREOF, the Parties have caused this Interim Fire Services Agreement to be executed by their duly authorized representatives on the day and year first above written.

IN WITNESS WHEREOF, the Parties have caused this Interim Fire Services Agreement to be executed by their duly authorized representatives on the day and year first above written.

The Municipal Corporation of the Township of Armour


By:  AS AT MAY 26, 2025
Name: ROD WARD
Title: MAYOR

The Corporation of the Municipality of the Village of Burk's Falls.

By:  AS AT MAY 26, 2025
Name: CHRIS HOPE
Title: MAYOR

The Corporation of the Township of Ryerson

By:  AS AT MAY 26, 2025
Name: George Sterling
Title: Mayor

	CAO Report
To:	Ryerson Township Council
From:	CAO/Treasurer Brayden Robinson
Date of Meeting:	June 24, 2025
Report Title:	RFP for Fire Hall
Report Date:	June 18, 2025

Recommendation

That the RFP for the construction of a new fire hall be awarded to Domm Construction Ltd., in the amount of \$4,107,437.57.

Background

On April 17, 2025, the Township of Ryerson issued RFP 2025-07 for the construction of a new fire hall for the Burk's Falls and District Fire Department.

The RFP closed on May 28, 2025, with three bids received as follows:

Company	Domm Construction	Greystone	W.S. Morgan
Project Cost	\$4,107,437.57	\$4,968,963.77	\$6,335,910.00
Score (/100)	88	75	72

Each Proposal was reviewed and scored by CAO/Treasurer Brayden Robinson, Clerk Nancy Field, and Fire Chief Joe Readman. The score referenced above is an average of their three individual scores.

Note that all of the aforementioned project costs are well in excess of the \$3 million project budget that has been discussed at Tri-Council. After accounting for refundable taxes, the lowest bid comes in at \$3,698,874.75. Ryerson Council should seek out resolutions of support from the Tri-Council partners, prior to the formal acceptance of any bids.

Staff have discussed the updated project information with NOHFC. We will need to submit our Phase 2 application by the middle of July, to allow for the

application to be reviewed and, ideally, received by the Board in September. Awarding the contract prior to approval of the grant does not jeopardize our ability to secure funding. We will ask for funding totalling 50% of the project cost in our application.

Our immediate next step is to secure construction financing for the duration of the project. Staff will submit an application through Infrastructure Ontario and bring the necessary By-laws to Council for approval.



Councilor Report

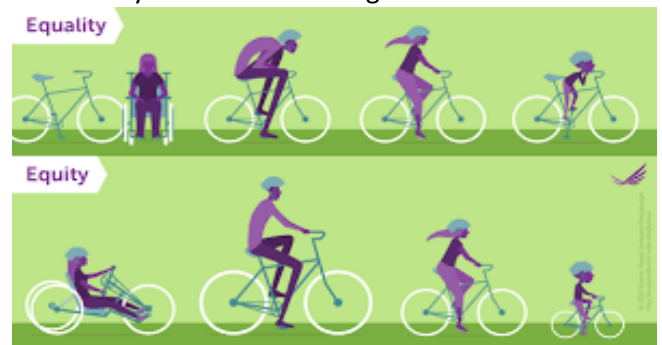
To:	Ryerson Township Council
From:	Councillor Patterson
Date :	MAY 5-7
Topic:	FONOM
Presented to Council Date:	June 24, 2025

Importance to the Township of Ryerson:

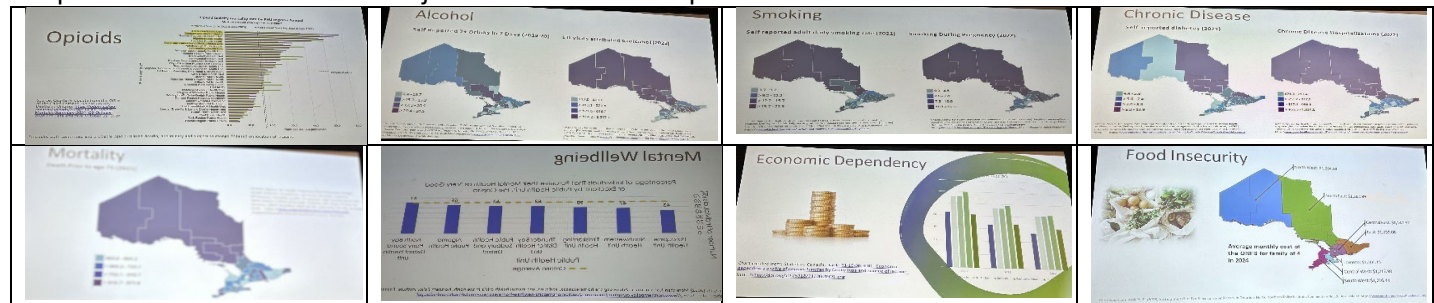
HEALTH

Public Health addresses the health of the entire population. It helps prevent illness, promotes health, fosters community safety and wellbeing, promotes welcoming community environments for families and professionals, responds to the needs of our local communities, supports the local economy and provides good return on investment. If you are well and your family is well and your community is well = your community is a healthy place to live, a healthy place to invest in, which means your economy can grow and your community can become stronger.

Health care is not about equality it is about
EQUITY!



Inequities in the North- a visual of just how different the picture is from Southern Ontario



Why do we have such large discrepancies?

- *the north has a massive geographical area and a very dispersed population
- *among the population is the need for culturally appropriate programs for members of First Nations
- *among the population there is a larger French speaking population
- *access to hospitals, primary care, specialists, etc. can be extremely difficult
- *less infrastructure – roads, clean drinking water

FUNDING

The Health Protection and Promotion Act (HPPA) made the Health Unit funding the responsibility of local municipalities. While the provincial government has continued to largely fund the health units, a new approach is being planned for 2026. This new plan is causing a great deal of uncertainty throughout many communities but most especially in the north.

Since 2016 the government increases to Public Health Funding have not come close to the annual inflation rate.

While the cost of living has increased 27% the government increase has been 5.86%. For small Northern communities, with limited resources, and many miles to cover, this has been a very difficult challenge.

MOVING FORWARD

As a municipality, we can respond to local social determinants of health much better than at a provincial level. We live in the same conditions as our rate payers and know the conditions where we live, grow, work, play, worship, and age. We know what the non-medical factors are that influence health outcomes in our area.

We need to actively work to create strong, healthy communities. We do this by partnering with all our local services including the Public Health Unit, Social Services, Community Groups, etc.

We, as municipalities, need to speak up on behalf of our Public Health Units. We need to be strong advocates when dealing with the provincial government.

Without strong, reliable, and capable Public Health Units where will we be in the next local emergency?

NUCLEAR WASTE

SITE

The Nuclear Waste Management site will be in northwestern Ontario -The Wabigoon Lake Ojibway Nation-Ignace area

This site was chosen because

- *Safe containment and isolation of used nuclear fuel.
- *Long-term resilience to future geological processes and climate change.
- *Isolation of used fuel from future human activities.
- *Amenability to site characterization and data interpretation activities.
- *Safe transportation.

TRANSPORTATION of Nuclear Waste



This chart shows all the stages before transportation begins in almost about 18 years. Current thinking is favouring trucking routes over rail routes from producer to Ignace due to highway infrastructure and infrastructure for incident response. (no official route has been given but most map programs most show Hwy's 400, 11, 69,17) Once operations begin, it is believed the facility will reach capacity in about 50 years.

<https://www.nwmo.ca/>

NORTHLANDER

The Northlander passenger rail service will run from Toronto Union Station to Cochrane starting in 2026. Train sets are currently in production and will include business pods, internet, accessibility lifts, USB and power outlets, large washroom facilities, among other conveniences.

All stations and shelters are being upgraded and/or completed at this time.

Staff are currently being hired, and actual training will begin once the train sets arrive. The public will see the train sets running on the tracks during this time.

Once train sets arrive, training will begin


Schedules, costs, and ticket information will be available in 2026

ENERGY

IESO-(independent electricity system operator) This system controls the Ontario power system. It is responsible for supplying our immediate needs for power and planning for the growing need for energy in the future. Part of their goals are to enable conservation, design a more efficient electricity marketplace and find new systems to provide energy. They help the suppliers of energy (i.e. BESS systems) through the steps from idea to implementation. They also support municipalities in understanding the steps of ensuring the site meets all the necessary requirements. NOTE: No new site can move forward without municipal approval.

Enbridge- continues to be a strong force for the many rebate programs it offers for smart thermostats and energy-efficient upgrades. They're also investing in green technologies like solar and wind power. They're exploring hydrogen technology for transportation and heat.

OPG-Power Generation is looking at overhauling some of the older hydro power plants and can get more energy out of some of the older facilities by upgrading them. They continue to improve nuclear power, hydroelectric power, natural gas, biomass and solar power.

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Kelly Morissette, Administrative Assistant
Date of Meeting:	June 24, 2025
Report Title:	Special Event Policy and Noise By-Law Exemption Harvest Festival
Report Date:	June 11, 2025

Recommendation:

That Council approve a Special Permit Exemption from Noise By-law 14-22 for Harvest Festival as per the attached permit.

Purpose/Background:

As you know the Harvest Festival has been a private function on Peter Camani's property at 981 Midlothian Road for many years. This year the festival will be held on September 12th-15th.

The event brings approximately 1,500 people into our area, which is a benefit to the local economy as they purchase gas, food etc. In addition, the Harvest Festival also collects and gives a very generous donation to the local Food Bank.

The Township of Ryerson has worked with the festival organizers over the years to establish certain requirements. The Building Department is involved with permits for the various structures, the Fire Department develops an annual Special Event - Emergency Response Plan, the O.P.P. and Parry Sound District EMS are notified of the event and have protocols in place.

The Township has a Special Events Policy, and an annual permit is issued (a copy of the policy is attached). In addition, the festival organizers apply for and receive an exemption to the noise by-law each year. In the past we have met with the various agencies and stakeholders and have had very positive meetings. Thankfully the event is very well run and has not caused very many issues in the area in the past. The stakeholders will be notified in advance of the festival.

Next Steps:

Resolution to grant the exemption from the Noise By-law 14-22.

Related Documents attached:

- Harvest Festival Permit Application
- Harvest Festival Noise By-Law Exemption Permit
- Noise By-law 14-22



CORPORATION OF THE
TOWNSHIP OF RYERSON
RyersonTownship.ca

Permit #: EP 1/

SPECIAL EVENT PERMIT APPLICATION

Per Special Event Policy Effective May 17, 2016

Event: Harvest Festival

Event Dates:

Attendance: approx. 1500

Event Location: 981 Midlothian Road
Roll # 4924 000 0033 03400 0000
Lot 17, Con 8; Lot 16, Con 9 and Lot 17, Con 9

Owner: Peter Camani

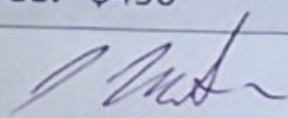
Applicant: Justin ~~Buttery~~ Martin
20 Fern Avenue, Toronto, ON
M6R 1K1

Additional Conditions Required:

Noise Exemption Special Permit
Special Event Emergency Response Plan
Building Permit for any structures required

Fee: \$450

Paid cash ☐ or cheque ☐


Justin Martin, 2382090 Ontario Inc

June 9/25
Date:

Brayden Robinson

Date:



CORPORATION OF THE TOWNSHIP OF RYERSON

SPECIAL PERMIT APPLICATION FOR EXEMPTION FROM BY-LAW 14-22 A BY-LAW TO CONTROL NOISE

Date: September 12-15, 2025

Owner/Applicant Information (Name/Address/Phone/email address):

Peter Camani
981 Midlothian Rd. Ryerson Township P0A 1C0
petercamani@gmail.com

Property Description/Roll #:

Roll # 4924 000 0033 03400 0000
Lot 17, Con 8; Lot 16, Con 9 and Lot 17, Con 9

Reason for Applying for an Exemption to the By-Law:

For the hosting of the 19th Harvest Festival at the Screaming Heads, Midlothian Castle

For What Period of Time (How many days?):

12pm, Friday September 12th - 6pm, Monday September 15th 2025
**note there is no loud music after 8pm Sunday September 15th only ambient music with no percussions / drum beats (same as past).

What are the proposed hours of operation?

24 hours a day (same as past)

Conditions:

Is the exemption for hours over weekend? For pits: dust mitigation etc.

Notification of neighbouring property owners within 1,000' may be required.

Fee Required upon Application Approval: \$220.00
(Cash or Cheque)

Justin Martin
2382090 Ontario Inc.
416 418 3482

Done 9/25
Date signed



CORPORATION OF THE TOWNSHIP OF ARMOUR
RESOLUTION

Date: May 27, 2025

Motion # 162a

WHEREAS the Burk's Falls, Armour & Ryerson Union Public Library Board has contributed the sum of \$6779.77 towards the costs of the survey and geological study related to the new library building; and

WHEREAS the Township of Armour acknowledges the importance of supporting the development of public library facilities in the region and the contributions made by the Library Board for the successful progression of the new library project;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Armour agrees to refund the Burk's Falls, Armour & Ryerson Union Public Library Board the amount of \$6779.77, as a reimbursement for their financial contribution to the survey and geological study costs;

BE IT FURTHER RESOLVED that the balance owing of \$6779.77 be split as follows:

- Township of Armour will contribute \$2,259.93
- Village of Burk's Falls will contribute \$2,259.92, and
- Township of Ryerson will contribute \$2,259.92;

AND BE IT FURTHER RESOLVED that the necessary funds be allocated from the respective budgets of each municipality for this refund, and that the appropriate actions be taken to ensure the payment is made promptly.

Moved by:

Blakelock, Rod ☒
 Brandt, Jerry ☐
 Haggart-Davis, Dorothy ☐
 Ward, Rod ☐
 Whitwell, Wendy ☐

Seconded by:

Blakelock, Rod ☐
 Brandt, Jerry ☒
 Haggart-Davis, Dorothy ☐
 Ward, Rod ☐
 Whitwell, Wendy ☐

Carried / Defeated 

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:

Blakelock, Rod

Brandt, Jerry

Haggart-Davis, Dorothy

Ward, Rod

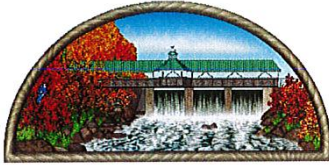
Whitwell, Wendy

For

☐
☐
☐
☐
☐

Opposed

☐
☐
☐
☐
☐



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: RR Date: June 18, 2025

Seconded By: SC Resolution # 2025- 212

Be it resolved;

WHEREAS the Burk's Falls, Armour & Ryerson Union Public Library Board has contributed the sum of \$6,779.77 towards the costs associated with the survey and geological study related to the proposed new library building; and

WHEREAS the Village of Burk's Falls recognizes the importance of supporting the development of public library facilities within the region, and values the financial contribution made by the Library Board in advancing the new library project;

NOW THEREFORE BE IT RESOLVED that the Council of the Village of Burk's Falls hereby agrees to reimburse the Burk's Falls, Armour & Ryerson Union Public Library Board in the amount of \$2,259.92, representing its share of the total contribution towards the survey and geological study expenses.

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

Pecuniary Interest declared by:

1
Carried Defeated Deferred

Chris Hope
Mayor



District of Parry Sound Municipal Association

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

President: Lynda Carleton **Secretary-Treasurer:** Karlee Britton

RE: Supporting Municipal Ethics Through Access and Education

The District of Parry Sound Municipal Association (DPSMA), representing the twenty-three Municipalities within the District of Parry Sound, held its Spring 2025 meeting on May 23, 2025, in the Municipality of Callander. At this meeting, the following resolution was carried:

Moved by: Kathy Hamer (Municipality of McDougall)

Seconded by: Daniel O'Halloran (Township of McMurrich Monteith)

Whereas democracy is an open process – one that requires ongoing engagement between citizens and their elected officials; and

Whereas ethics and integrity are at the core of public confidence in government and in the political process; and

Whereas proper policies and procedures protect the democratic process; and

Whereas sections 223.2 and 223.3, Municipal Act, 2001 state all municipalities are required to adopt a Code of Conduct for members of Council and to appoint an Integrity Commissioner; and

Whereas it is the role of the Integrity Commissioner to educate member of Council on the Councillor Code of Conduct policy as well as to investigate alleged breaches of the Code of Conduct, at the municipality's expense; and

Whereas there are many new elected officials each term of Council who need access to information and proper training in order to do the work effectively and responsibly; and

Whereas Municipal Affairs and the Ombudsman's Office are hesitant to give information, so there is nowhere to ask questions and learn; and

Whereas the only source of information is to pay for fee-for-service on a case-by-case basis from the Integrity Commissioner which is very cost-prohibitive for small municipalities; and

Whereas Council is expected to oversee the management of taxpayers money and taxpayers deserve to know where their tax dollars are being spent;

Now Therefore Be It Resolved That the District of Parry Sound Municipal Association calls upon the Ontario government to provide free access to information so that Councils can be effective in their role in our democratic system; and

Further That the DPSMA hereby requests that Municipal Affairs and/or the Ombudsman's Office and/or the Integrity Commissioner provide, if requested by a municipality, sufficient particulars of each investigation to permit the municipality to fully understand and address the subject matter of each investigation.

Further That this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Graydon Smith, MPP Parry Sound-Muskoka and to all Ontario Municipalities for support.

Forwarded on behalf of the District of Parry Sound Municipal Association; For questions and/or inquires, please contact:



Karlee Britton | Secretary-Treasurer
District of Parry Sound Municipal Association
clerk@mckellar.ca
(705) 389-2842 x4

cc:

Honourable Doug Ford, Premier of Ontario
Honourable Graydon Smith, MPP Parry Sound-Muskoka
Municipalities within the District of Parry Sound
All Ontario Municipalities

Wed 2025-04-30 12:41PM

Hello everyone,

Please find attached to this email the approved minutes of March 2025.

You will also find attached the approved 2025 Library Budget with the updated totals for the 2025 Rent and 2025 Salaries.

Municipal Remaining Payment:

* Burk's Falls	77,154 - 36,823 = 40,331
* Armour	71,950 - 35,216 = 36,734
* Ryerson	42,202 - 20,830 = 21,372

Kind regards

Nieves Quijarro

Burk's Falls, Armour & Ryerson Union Public Library
Box 620, 39 Copeland St.
Burk's Falls, ON POA 1C0
705 382 3327

burksfallslibrary@gmail.com

www.burksfallslibrary.com

*"Where do you go to grow? Try your public library!
A Visit Will Get You Thinking"*

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2025 DRAFT BUDGET
27-Mar-25

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Actual @ March 27/25	2025 Budget	Budget Increase (Decrease) vs. 2024 Actual	Budget Increase (Decrease) vs. 2024 Budget	Comments
1	OPERATING ACTIVITIES								
2	REVENUE								
3	GRANTS								
4	15-375-003 McMurrich/Monteith	2,589	2,589	2,589	2,589	2,589	0	0	
5	15-375-013 Gov't of Ontario annual funding	13,814	13,814	13,814	13,814	13,814	0	0	
6	15-375-015 Student Grants	1,800	1,860	3,000	2,236	2,300	64	(700)	Canada Summer Jobs grant budgeted re 1 summer student position for July and August 2025, based on approved 2024 grant.
	15-375-016 Federal YCW Grant	442	0	0	0	0	0	0	Applied for 2 student grants in 2024 but only received one.
10	15-375-018 Miscellaneous grants:	1,637	3,819	300	4,064	2,650	(1,414)	2,350	Internet Connectivity, ILL postage and Volunteer Income Tax Program grants in 2023. Status of connectivity grant for 2025 is unknown. Budget = ILL (385) and Income Tax Program (2,265).
12	DONATIONS								
13	15-375-023 Donations - in house (Jar donations)	1,970	1,873	1,200	1,508	1,200	(308)	0	
14	15-375-025 Donations - Miscellaneous	11,600	462	0	1,600	0	(1,600)	0	Large in-memorium donation received in 2022.
15	15-375-027 Donations - Adopt-a-book	1,003	1,125	800	980	500	(480)	(300)	
16	15-375-029 Donations - Earmarked	1,000	1,000	0	250	0	(250)	0	
17	OTHER REVENUE								
19	15-375-043 Faxes sent	267	476	250	662	250	(412)	0	
20	15-375-053 Used book sales	1,624	1,426	1,000	676	800	124	(200)	
21	15-375-063 Photocopies	1,104	1,734	800	2,313	900	(1,413)	100	
22	Donations account interest	0	0	0	0	0	0	0	Any interest earned on bursary reserve is recorded directly as an increase in the reserve, with no net impact on the budget.
23	15-375-073 Investment interest	875	912	2,265	2,520	2,800	280	535	GIC earning 4.9% and is locked in until May 15/25. Assuming 3.0% at time of renewal.
25	15-375-083 Non-resident memberships	425	350	375	296	350	54	(25)	
26	15-375-093 Miscellaneous revenues	195	273	0	40	0	(40)	0	
27	15-375-103 Transfer from Bursary Reserve	333	300	0	0	300	300	300	Any bursary-related costs to be transferred from related reserve.
27	TOTAL OPERATING REVENUE	40,676	32,013	26,393	33,548	28,453	(5,095)	2,060	
28									
29	OPERATING EXPENDITURES								
30	WAGES								
31	16-800-000 Salaries & Benefits	140,352	150,782	160,537	155,417	166,248	10,831	5,711	2025 budget is based on 3.0% CPI increase (most recently published per Bank of Canada at Sep 9/24).
38	ACQUISITIONS								
39	16-800-002 Books	9,872	10,389	10,000	7,199	10,000	2,801	0	
40	16-800-001 DVDs	1,002	1,451	1,700	1,137	1,700	563	0	
40	16-800-003 Magazines	312	404	300	302	300	(2)	0	

**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2025 DRAFT BUDGET
27-Mar-25**

	Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Actual @ March 27/25	2025 Budget	Budget Increase (Decrease) vs. 2024 Actual	Budget Increase (Decrease) vs. 2024 Budget	Comments
41		FACILITIES								
42	16-800-012	Telephone	269	269	270	269	270	1	0	No change in current rate anticipated.
43	16-800-014	Hydro	1,902	1,767	2,080	1,558	2,140	582	60	3% inflationary increase budgeted for 2025.
44	16-800-016	Heat	711	755	988	621	1,020	399	32	3% inflationary increase budgeted for 2025.
45	16-800-018	Water	1,003	1,024	1,071	1,046	1,078	31	7	3% inflationary increase over current 2024 charge.
46	16-800-022	Cleaning supplies	159	526	400	261	400	139	0	
47	16-800-024	Weekly cleaning	2,465	2,650	2,200	2,650	2,650	0	450	
48	16-800-032	Insurance	2,600	3,443	3,723	3,595	3,700	105	(23)	3% inflationary increase over 2024 actual.
49	16-800-042	Repairs & maintenance	238	17	500	219	500	281	0	
50	16-800-052	Rent	6,991	7,201	7,417	7,417	7,788	371	371	Current lease agreement expires in 2024. Have budgeted a 3% increase for 2025. (5%)
51		ADMINISTRATIVE AND PROGRAM EXPENSES								
52	16-800-062	ILLO expenses re damaged books	0	0	50	0	50	50	0	
53	16-800-072	Computer support	739	203	1,000	105	1,000	895	0	
54	16-800-082	Program expenses	1,668	2,490	1,800	2,395	2,000	(395)	200	
55	16-800-084	Bursary Program	333	300	0	0	300	300	300	Bursary funded from bursary reserve created in 2016.
56	16-800-092	Training	580	796	1,600	847	500	(347)	(1,100)	Little Branches 2025 2-day conference
57	16-800-102	Bank charges	467	165	200	166	200	34	0	\$12.50 CAFT fees monthly + square deposit/non-recurring bank charges
58	16-800-112	Office & clerical supplies	2,248	2,571	2,000	2,621	2,000	(621)	0	2024 includes 754 re new library cards
59	16-800-114	Postage	396	356	400	462	400	(62)	0	
60	16-800-122	Annual dues & licences	3,608	3,552	4,914	3,390	4,000	610	(914)	
61	16-800-132	Internet connectivity	1,343	1,343	1,343	1,918	2,016	98	673	Basic Internet plus square connection (56/m) added in March 2024. No change in current rates anticipated.
62	16-800-142	Audit & accounting	3,779	6,876	4,300	8,153	8,000	(153)	3,700	Estimated Accounting (800) and Audit (7,200).
63	16-800-152	Advertising	0	0	500	0	500	500	0	
64	16-800-162	Miscellaneous expenses	151	595	500	618	500	(118)	0	
65	16-800-172	Contingency	0	0	500	0	500	500	0	
66		TOTAL OPERATING EXPENDITURES	183,190	199,925	210,293	202,364	219,759	17,395	9,466	
67										
68		NET OPERATING EXPENDITURES	142,513	167,912	183,900	168,817	191,306	22,490	7,406	
69										
70		CAPITAL TRANSACTIONS								
71		FROM OPENING SURPLUS								
72	15-375-001	Previous year surplus (deficit)	9,870	4,839	0	7,949	15,083			2024 year-end surplus, if any, to be transferred to bursary reserve (10% of prior year surplus up to \$300) and future needs reserve (balance of 2024 surplus)
73	15-375-010 15-375-011 15-375-012	Municipal contributions re new build			0	8,204	0			Municipal contributions re new Library Building Project omitted from 2025 budget.
74	15-375-105	Transfer from Future Needs Reserve	6,869	0	0	2,735	5,000			Transfer for 2025 budgeted capital expenditures.

**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2025 DRAFT BUDGET
27-Mar-25**

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Actual @ March 27/25	2025 Budget	Budget Increase (Decrease) vs. 2024 Actual	Budget Increase (Decrease) vs. 2024 Budget	Comments
75	TOTAL CAPITAL REVENUE	16,739	4,839	0	18,888	20,083			
76									
77	CAPITAL EXPENDITURES								
78	16-800-182 Capital purchases	13,623	0	0	10,939	5,000			New Library Building Project omitted from 2025 budget. Budgeted for replacement of 5 public computers from future needs reserve.
	16-800-192 Transfer to Bursary Reserve	300	300	0	300	300			10% of prior-year surplus up to \$300
79	16-800-202 Transfer to Future Needs Reserve	11,110	6,298	1,839	9,488	14,783			Balance of prior-year surplus if any (after transfer to bursary reserve) to be transferred to reserve.
80	TOTAL CAPITAL EXPENDITURES	25,033	6,598	1,839	20,728	20,083			
81									
82	NET CAPITAL EXPENDITURES	8,294	1,759	1,839	1,839	0	(6,455)	(1,839)	
83									
84	NET EXPENDITURES	150,807	169,671	185,739	170,656	191,306	16,035	5,567	
85									
86	MUNICIPAL CONTRIBUTIONS								
87	15-375-009 Armour	59,099	67,780	70,432	70,432	71,950	1,518	1,518	
88	15-375-005 Burk's Falls	61,807	69,929	73,646	73,646	77,154	3,508	3,508	
89	15-375-007 Ryerson	34,740	39,911	41,661	41,661	42,202	541	541	
90		155,646	177,620	185,739	185,739	191,306	5,567	5,567	
91		January 2024 Patrons by Municipality: Armour 484; Burk's Falls 519; Ryerson 284							2025 budget distribution will be based on January 1st 2025 membership count. Current budget is based on the 2024 membership count: BF 40.33% R 22.06% A 37.61%
92	OPERATING SURPLUS (DEFICT)	4,839	7,949	0	15,083	(0)			

2025 Remaining Contribution Payment:

- Burk's Falls $77,154 - 36,823 = 40,331$
- Armour $71,950 - 35,216 = 36,734$
- Ryerson $42,202 - 20,830 = 21,372$



June 16, 2025

RE: DSSAB Board Vacancy – Area 4 Representation

Dear Mayors, Reeves, and Members of Council for the Municipalities of Armour, Burk's Falls, Kearney, McMurrich-Monteith, Perry, and Ryerson,

Please be advised that a vacancy has arisen on the District of Parry Sound Social Services Administration Board (DSSAB). Mr. Ryan Baptiste is no longer serving as a representative for Area 4, as he has forfeited his seat in accordance with Section 12 of the DSSAB Procedural Rules, which states that a Board Member is considered to have forfeited their position after missing three consecutive meetings without Board authorization. Please see the attached resolution confirming this.

In accordance with the DSSAB Act, a new representative must now be jointly appointed by the councils of the municipalities within Area 4, which includes Armour, Burk's Falls, Kearney, McMurrich-Monteith, Perry, and Ryerson.

Mr. Jerry Brandt continues to serve as one of the current representatives for Area 4. The DSSAB Act permits two representatives from this area. The current Board term runs until December 31, 2026. Board meetings are held virtually on the second Thursday of each month at 6:30 p.m.

If you have any questions or require further information, please feel free to contact me at 705-746-7777 ext. 5264 or via email at jblower@psdssab.org.

Sincerely,

A handwritten signature in black ink that reads "JJ Blower".

JJ Blower
Communications Officer

Parry Sound Office
1 Beechwood Drive, Parry Sound, ON. P2A 1J2
705-746-7777 / 1-800-461-4464
www.psdssab.org

South River Office
16 Toronto Avenue, Box 1600, South River, ON.
POA 1X0
705-386-2358 or 1-800-661-3230
www.psdssab.org

Resolution No. 25 06 06Date: June 12, 2025Moved By: Irene SmitSeconded By: Teri BrandtCarried: X

Defeated: _____

WHEREAS Section 12 of the Procedural Rules of the District of Parry Sound Social Services Administration Board states that a Board Member is considered to have forfeited their membership upon missing three (3) consecutive meetings, unless such absences are authorized by the Board; and

WHEREAS Ryan Baptiste, the appointed representative for Area 4, has been absent from four (4) consecutive meetings of the Board without providing notice or seeking authorization for such absences;

NOW THEREFORE BE IT RESOLVED THAT Ryan Baptiste be deemed to have forfeited his position as a Member of the Board; and

BE IT FURTHER RESOLVED THAT communication with the municipalities of Area 4 be initiated to begin the process of appointing a new representative to the Board.

A handwritten signature in black ink, appearing to read "Rick Zanussi".

Rick Zanussi, Board Chair

	<u>FOR</u>	<u>AGAINST</u>		<u>FOR</u>	<u>AGAINST</u>
Ryan Baptiste	_____	_____	Teresa Hunt	_____	_____
Jerry Brandt	_____	_____	Ted Knight	_____	_____
Teri Brandt	_____	_____	Tom Lundy	_____	_____
Janice Bray	_____	_____	Jamie McGarvey	_____	_____
Ted Collins	_____	_____	Peter McIsaac	_____	_____
Joel Constable	_____	_____	Sharon Smith	_____	_____
Irene Smit	_____	_____	Rick Zanussi	_____	_____
Gail Finnson	_____	_____			



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
Like us on Facebook

Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

Monday, June 9, 2025

To: Municipality of the Township of Ryerson
R.R.#1, 28 Midlothian Road
Burk's Falls, ON
P0A 1C0

Re: Municipal Donation

Hi all

Each year the Burk's Falls and District Historical Society has a Statement of Revenue and Expenditures prepared which is required for the HODG application and Income Tax Return. Recently, the Statement of Revenue and Expenditures for the Year Ended February 28, 2025 was completed and I noticed there was no donation from the Township of Ryerson received for the year 2024.

I had presented the Annual Report for March 2023 - February 2024 and Budget at Tri-Council on February 27, 2023. We received a cheque for \$500 that was deposited on August 18, 2023.

I have gone through the Historical books and have not been able to find a donation from the Township of Ryerson in 2024. I also looked through the Ryerson minutes that are posted to the website and cannot find a resolution for a donation to the Burk's Falls and District Historical Society in 2024.

On October 28, 2024 I presented the Annual Report for 2024 and the 2025 to 2026 Budget at Tri-Council. In the minutes of that meeting it states: "The President of the Historical Society presented their 2024 annual report and annual donation request to the three municipalities. Questions were asked and answered." This request for a donation is for 2025.

Can someone please advise if a donation was made in 2024 and if there will be a donation for 2025?

Looking forward to hearing from you on this matter.

Kind Regards
Diane Brandt
President
Burk's Falls and District Historical Society

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	7	\$12,586.00	\$791,900.00	137
February	5	\$19,070.00	\$1,238,000.00	1552
March	10	\$37,040.50	\$2,402,700.00	1321
April	13	\$30,650.00	\$1,952,000.00	1372
May	19	\$51,896.00	\$2,954,772.00	1557
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	54	\$151,242.50	\$9,339,372.00	New Construction 5939
				Demolitions 276

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2024	2025
Burks Falls	4	\$5,807.50	\$360,500.00	1	1
Joly	1	\$212.50	\$7,500.00	0	0
South River	3	\$10,470.00	\$678,000.00	0	1
Machar	18	\$54,202.00	\$3,115,172.00	4	7
Strong	12	\$38,035.00	\$2,450,500.00	3	3
Ryerson	9	\$31,645.50	\$2,049,700.00	3	4
Sundridge	7	\$10,870.00	\$678,000.00	3	3
TOTALS	54	\$151,242.50	\$9,339,372.00		19
Permit activity at end of May 31, 2025					
TOTALS	39	\$115,926.50	\$7,257,100.00	14	
Permit activity at end of May 31, 2024					
TOTALS	15	\$35,316.00	\$2,082,272.00		4
Difference from previous year					

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming in various formats to meet the evolving interests and needs of our diverse and growing population.

Minutes of the Board of Trustees Meeting

April 23, 2025

Present were:	Vice-Chairperson:	Joseph Vella
	Board Trustees:	Bev Abbott Rod Blakelock Patty Butler Sean Cotton Tiffany Monk Robert Van der Wijst Joseph Vella

Regrets:	Ruth Fenwick and Vicky Roeder-Martin
Absent:	Kaiyla Hoffmann
Also attending:	CEO: Nieves Guijarro

1	Call to order	With a quorum present CEO called the meeting to order at 7:00 p.m.
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2	Approval of Meeting Agenda	MOTION 421/25	IT WAS MOVED BY: R. Blakelock AND SECONDED BY: B. Abbott
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That the meeting agenda of the Board of Trustees of April 23, 2025 be accepted as presented:

CARRIED

3	Declaration of conflict of interest	No conflicts were declared
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4	Approval of consent Agenda	MOTION 422/25	IT WAS MOVED BY: T. Monk AND SECONDED BY: R. Van der Wijst
----------	-----------------------------------	----------------------	---

That the consent agenda of the Board of Trustees meeting of April 23, 2025 be approved as presented:

- a)** Resolution to accept the minutes of March 2025
- b)** Resolution to accept the CEO's Report of March 2025.
- c)** Armour Township Financial Statement March 2025

CARRIED

**BFARUPL Board Minutes
April 23, 2025**

- 5 Business arising from the minutes** -The Lease Agreement from the Village of Burk's Falls was received and discussed. Members of the Board's position was that the conditions on the agreement would be left to Armour Township and Ryerson Township Councils to debate such conditions.
- MOTION 423/25**
The Library Board accepted unanimously the Lease Agreement as presented. **CARRIED**
- Armour Township has received payment towards the Engineers Soil Study from the three municipalities @ 25% of the total bill with Library Board's 25% still outstanding.
- Building Committee's requests to the Council of the Village of Burk's Falls re the land for the library build will be handled by Councillor Cotton and submitted to Denis Duguay.
- 6 Committee Reports** -Building/Fundraising Cmte – Joe, Kaiyla, Ruth, Bev, Rod & Tiffany
Bev shared a link to a video which showed the process of expansion/renovations in a library in Ontario.
- Finance/Budget Cmte – Ruth, Patty & Joe
The 2025 Library Budget was revised by members of the Board. Changes to the budget include Rental cost and Salary cost increase.
- MOTION 424/25**
The Library Board accepted unanimously the Revised 2025 Library Budget as presented. **CARRIED**
- A copy of the Revised 2025 Library Budget will be sent to the Municipalities.
- Library Charitable Status Application is on-going. An update will be available soon.
- 7 Correspondence** -Toronto Public Library released an update on how tariffs may affect libraries.
-Our Digital World reported changes to funding in the US and the implications to services in Ontario.
-National Film Board has created a partnership with libraries which will provide an opportunity to screen NFB films free of charge. Library staff would like to offer the Theatre Committee an opportunity to screen the films at the Towne Theatre.
-Stories along the Mag River – Lynx & Hare Rewilding Centre reached out to library staff wishing to connect with local people for stories about the Magnetawan river.
-CELA (Centre for Equitable Library Access) is moving away from discs to digital download. Staff will be trained on the new procedures to continue offering the services in the community.
-OFAH has discontinued the TackleShare program. As library staff seeks a partner in the community to offer free fishing gear, Rod Blakelock shared the opportunity to partner with local fish farmers and reach out Jerry Brandt for direction.
- 8 New Business** -2025-26 Library Operating Grant has been submitted to the Ministry.
-A generous donation from Cecebe Waterways Assoc. in the amount of \$125.00 was received.
-A list of wishes from community members is now available and will be considered when planning for the new library space.

**BFARUPL Board Minutes
April 23, 2025**

9 Adjournment

MOTION 425/25 by J. Vella at 8:10 pm to adjourn.

CARRIED

Ruth Fenwick
BOARD CHAIRPERSON

May 21, 2025
DATE

**Southeast Almaguin Highlands Regional Fire Services Committee
(RFSC)**

MINUTES

Thursday, March 13, 2025

Perry Township Council Chambers
(Sign-in sheet attached)

1. Call to Order

Mayor Norm Hofstetter opened the meeting at 7:00 p.m.

2. Minutes

Resolution No. 2025-01

Moved by: Rod Ward

Seconded by: V. Roeder Martin

Be it resolved that the Regional Fire Services Committee hereby approves the Minutes of the November 21, 2024 Meeting, as presented.

Carried

3. Live Fire Training Unit

Progress – 1 container is totally complete, the 2nd is on its way to completion and the 3rd requires to be lifted as the ground is too soft. The manufacture expects to get it out by end of March. It is anticipated that it will be completed and installed by the 3rd week of May, 2025.

4. Updates on Recruitment and Retention

The last recruitment class started with 21 new recruits within the region and they have maintained all new recruits as of this date. Recruit classes will be finished the first week of April, 2025.

5. Shared Equipment

Township of McMurrich/Monteith is waiting for all budgets to be adopted prior to ordering the RDC. Once ordered, Chief Readman will ensure that invoices are distributed to the other Fire Departments for the RDC.

6. Other Business

Fire Training for search and rescue continues within the old Perry Municipal Office Building. There was a discussion on phasing this building out, tearing it down and adding a new 'cold build unit' adjacent to the live fire unit.

Chief Readman will get a quote for another pad area, the same size as the other pad, and the cost for a double can, including a rescue area to train as though someone is falling through to the basement.

Future consideration is to also set up training on the pad for fuel fires or car fires.

Future wish list – cistern could be filled with tankers.

Chief Readman will report back to Perry Clerk-Administrator for new pad and double can 'cold build unit'.

Battery Energy Storage System (BESS) – Chief Readman outlined that this is very new to fire service and it is changing by the day, and how to fight the fire changes. Will need training and auto-aid training (annual and refresher training will be required). Chief Readman encouraged questions to be forwarded to Armour Clerk Charlene Watt and himself. Whether the BESS is approved or rejected, it is better to learn. It is a challenge where to place these types of facilities.

Solar and Charging stations are now being installed into homes. Discussion on having identification so Fire and Emergency are aware (ie lightening bolt for solar, batteries, etc, other logo for electric vehicle batteries, etc)

It was suggested to set up an open house for all municipalities once the live fire unit is installed and operational.

7. Next Meeting

The next meeting has been tentatively scheduled for Thursday, June 5, 2025 at 7:00 pm at the Perry Township Fire Hall, so that the RFSC can tour the new live fire unit and also learn more on the SCBA bunker gear.

Adjourn

The meeting adjourned at 7:45 p.m.

Dated this _____ day of _____, 2025.

Norm Hofstetter, *Chair*



705-382-2900
www.almaguin-health.org

Minutes: June 5, 2025 at 10:00 am via Zoom and at the Township of Perry Municipal Office.

Present: Rod Ward (Chair), Vicky Roeder-Martin (Vice- Chair), Delynne Patterson, Margaret Ann MacPhail, Sean Cotton, Jim Ronholm, Tom Bryson, Brad Kneller, Shawn Jackson, Cheryl Philip, Ashley Soundy (Secretary)

Regrets: Norm Hofstetter

Guest: Shelly van den Heuvel, Courtney Metcalf, Sandy Zurbrigg

Called to order at 10:00 am by Chair R. Ward

1. 2025-14 Moved by Margaret Ann MacPhail - Seconded by Tom Bryson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of May 1, 2025, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS PASSED:**
2025-15 Moved by Vicky Roeder-Martin - Seconded by Delynne Patterson
THEREFORE BE IT RESOLVED THAT the AHHC members agree to a budget amount of maximum \$5,000.00 for the total cost of the Summit and that the available AHHC funds will be used to cover these costs.

5. ITEMS FOR DISCUSSION

a) **Updates from MAHC**

C. Harrison was absent due to a prior commitment. An update is expected at the next meeting.

b) **Updates from AHFHT**

S. van den Heuvel provided an update on the focus regarding unattached patients, noting that the target is to remove 500 patients from the waiting list. Interviews for the Executive Director position are progressing well, with a start date anticipated for late June or early July. The Registered Dietitian vacancy has been filled, with the new hire starting next week; online options will be available for patients to connect. The annual audit has commenced.

c) Updates from MAOHT

S. Zurbrigg provided a brief update on PFCPAC, noting that efforts to recruit new members are ongoing and, to her knowledge, no applications have been received to date. She emphasized the need to raise awareness about the vacancies, acknowledging the broader challenge of finding caregivers interested in joining the committee. Council members shared ideas for promoting the opportunity, including advertising at upcoming local festivals. R. Ward suggested these events could provide a valuable platform for outreach. V. Roeder-Martin offered to print flyers to assist with promotion, and S. Zurbrigg volunteered to speak with any interested individuals and provide further information about the committee.

M. MacPhail provided a brief update on the Care at Home Committee, noting that the committee is seeking additional members with relevant experience. Some progress appears to be underway in recruitment efforts. It was noted that the Almaguin Highlands Family Health Team (AHFHT) has expressed interest in participating and has submitted their name for involvement with the committee.

R. Ward noted that D. Gravelle was unable to attend this month's meeting and will provide an update on MAOHT at a future meeting.

d) Updates regarding engineering assessment, 150 Huston building

S. Cotton reported that the Village of Burk's Falls is still awaiting quotes for the engineering assessment.

e) Almaguin Healthcare Summit – Status

R. Ward provided an update regarding support from local businesses, noting that planning efforts for the upcoming Summit are ongoing. S. van den Heuvel has offered her services to facilitate the event. The Township of Armour has agreed to provide the Katrine Community Centre free of charge. The anticipated date for the Summit is Tuesday, October 7, 2025.

Discussion included feedback on structuring the event to ensure the delivery of meaningful information. Questions were raised and addressed regarding potential expenses, workshop content, target participants, and the intended audience. It was agreed that the workshop should focus on one key issue to maintain clarity and direction, while also gathering and prioritizing ideas effectively.

C. Metcalf provided lunch pricing information from a previous ACED meeting to help inform planning for this event. It was noted that the Summit should be geared toward health care professionals, with the possibility of a future event aimed at the general public. Additional questions were discussed, and constructive feedback was shared. Further details will be presented at the July 2025 AHHC meeting.

f) Almaguin Local Share contributions – Status.

R. Ward reported that he sought legal counsel regarding the handling of local share contributions in the event of changes to council members following an election. While the creation of a trust fund was initially considered, it was not recommended during

the discussion. Municipal representatives are asked to bring this information back to their respective councils to confirm current local share amounts and ensure accurate records.

C. Philip noted that she will be meeting with MPP Graydon Smith in the near future and intends to raise the topic, including potential support or solutions that could be offered.

g) **AHHC summer meeting schedule**

Discussion took place regarding a potential summer break for AHHC meetings. It was decided that a meeting will be held in July, primarily focused on planning for the Summit workshop. For August, instead of a formal meeting, a briefing email will be sent out if there is any information that needs to be shared.

h) **Action Item Follow up – May: Council members are asked to share the opportunity with individuals who may be interested in taking on the role of Secretary for the AHHC (Administration update)**

A. Soundy was thanked for her time and contributions to the AHHC. R. Ward reported that he reached out to the OHT, and K. Long, who currently serves as an administrator for their committees, may be able to assist the AHHC for the next 4–6 months. The anticipated start date is July 3, 2025.

ACTION ITEM LIST:

- Committee members were asked to return to their respective municipalities to obtain and provide the AHHC with the most up-to-date figures for their 2025 Local Share Contribution budgets.

6. ADJOURNMENT

2025-16 Moved by Tom Bryson - Seconded by Cheryl Philip

THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:00 am to meet again on July 3, 2025 at 10:00 am at Perry Township. Carried.

Thu 2025-06-12 1:16 PM

Good afternoon everyone!

I hope that June is off to a great start for everyone. I have a few updates to provide prior to the June 26th ACED meeting that are important to bring to the Boards attention for consideration.

1. Our Communications & Marketing Officer has resigned to pursue another opportunity. As of Monday, June 23rd the position will be vacant. I will be releasing the position posting and description on Monday, June 16th with the hope of filling the position by mid-July. The team has been working closely to develop a transition planning document and ensure that critical duties are covered during the vacancy. Sandra, the AHCC Executive Director, has generously extended an offer to support ACED as she is able to.
2. Further to the ACED Board's discuss on making changes to the delivery of ACED Services, Staff have prepared the attached staff report which reviews an alternative contribution arrangement to accompany the new shared services agreement. The intent to provide this in advance of the meeting is to give Board members a chance to review and reach out with questions or concerns prior to the June meeting. If all agree at the meeting, we can forward the staff report to member organizations for feedback and review.
3. The Township of Strong Office is not available for the June Meeting. **Tim Bryson has offered to host us at his new office location, located at 105 Main Street in Sundridge** for the next meeting. Staff and several Board members discussed having a BBQ dinner (hamburgers / sausages / salads). If there are any food concerns or dietary restrictions, please let me know and I will make sure that options are available. Tim doesn't have a video conferencing system installed at the new location yet; however, I think it would be great to have the whole group together. The CMO has indicated that she would love to join us for their final meeting before moving on to the new opportunity.

Should you have any questions on any of these items, please contact me at your convenience.

Thanks,

Dave Gray, Ec.D.

Director of Economic Development
Almaguin Community Economic Development
(705)571-1564 | Director@ExploreAlmaguin.ca





STAFF REPORT

DATE: June 12, 2025
FROM: Dave Gray, Director of Economic Development
SUBJECT: Percentage of tax levy funding rate concept

Recommendation

That the Almaguin Community Economic Development Board receives the June 5, 2025, Staff Report for information purposes and that members bring the report to their respective councils for discussion. Furthermore, the ACED Board requests feedback regarding the proposed member contribution rate concept from member municipalities by Friday, August 15th, 2025.

Background

The Almaguin Community Economic Development (ACED) Board and department have undertaken a review of the delivery of ACED services in various capacities. Since 2019, there have been significant changes to the parties engaged in the Shared Services Agreement and the cost sharing formula which are not reflected in the current agreement. Additionally, some ACED members have expressed concerns with the fairness of the cost sharing formula, as there are members that are currently paying a reduced share for their membership. This has been noted as affecting the salability of ACED around some member council tables.

Two current ACED member municipalities have indicated their intent to withdraw from ACED as of December 31, 2025 which will result in significant contribution increases to remaining members in 2026. The loss of these members would put the department's ability to effectively represent the interests of the region, per the original vision of ACED, in significant distress.

During the May 22, 2025, regular ACED Board meeting, a public-facing news-style article was presented to the board which was intended to illustrate the value of economic development services to residents, ratepayers and other groups. The article summarized the municipal investment in terms of a percentage of 2024 tax levy. It was noted that in the article, current member contributions ranged between approximately 1% and 1.5% for all municipal members. Staff further reviewed an equalized-percentage-based model to determining municipal contributions. This concept is illustrated in Financial Considerations.

In addition to reviewing the shared services agreement and considering the shared services formula, the ACED Board has taken steps to increase the level of engagement between the department and member municipalities to ensure that local priorities are being addressed and reflected in the regional economic development direction.



Financial Considerations

The following figures have been compiled based on the current municipal members for the current year. Ryerson's donation and the Chamber contribution are included to reflect 2025 figures. The annual percentage rate will change year to year based on the ACED budget.

Figure 1 – Contribution based on current formula

<u>Municipality</u>	<u>2024 Levy</u>	<u>Current Contribution</u>	<u>Current %</u>
Perry	\$3,848,017	\$43,943	1.12%
McMurrich Monteith	\$2,160,272	\$23,959	1.11%
Armour	\$3,201,570	\$31,935	1.00%
Strong	\$3,035,099	\$29,419	0.97%
Sundridge	\$1,922,304	\$19,284	1.00%
South River	\$1,366,381	\$19,496	1.43%
Burk's Falls	\$1,491,745	\$19,211	1.29%
Joly	\$880,625	\$8,678	0.99%
Ryerson Donation		\$5,000	
AHCC		\$10,000	
	Total	\$210,400	

Figure 2 – 2025 contributions adjusted to concept model

<u>Municipality</u>	<u>2024 Levy</u>	<u>Contribution at 1.09% of 2024 levy</u>	<u>Difference**</u>
Perry	\$3,848,017	\$41,943.39	-\$1,330.61
McMurrich Monteith	\$2,160,272	\$23,546.96	-\$412.04
Armour	\$3,201,570	\$34,896.11	+\$2,962.11
Strong	\$3,035,099	\$33,082.58	+\$3,519.58
Sundridge	\$1,922,304	\$20,953.11	+\$1,669.11
South River	\$1,366,381	\$14,893.55	-\$4,602.45
Burk's Falls	\$1,491,745	\$16,260.02	-\$2,905.98
Joly	\$880,625	\$9,598.81	+\$920.81
Ryerson Donation		\$5,000	
AHCC		\$10,000	
	Total	\$210,175.55	

*Variance of -\$224.45 versus current contribution total.

** Green totals highlight those that would experience cost savings and red totals highlight those that would experience increases.

As a point of consideration, in the absence of FedNor funding, using a current year total member contribution amount of \$309,918, the percentage rate increases to approximately 1.7% versus 1.09% based on retaining all current members.

Others Consulted

Courtney Metcalf, Economic Development Officer



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**MINUTES
REGULAR MEETING
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, May 12, 2025**

Members Present: Diane Brandt – President
Jarv Osborne – Vice President
Charlene Watt – Deputy Treasurer/Secretary
Barry Burton
Kirk Du Guid
Nieves Guijarro
Peter Hall
Nancy Kyte
George Sterling
Krista Trulsen

Guest: Colin Love, Magnetawan River Nature Hub

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members. Regrets from Jenny Hall, Treasurer. Diane introduced Colin Love.

Delegation:

Colin Love from the Magnetawan River Nature Hub addressed members on the features of the organization and the initiatives. Colin is proposing a new business venture with the purchase of a vessel that served in the Canadian Coast Guard and offering a Heritage Vessel Tour along the Magnetawan River. The boat tour route would follow the historic steamship routes and would moor at the Village of Burk's Falls' dock by the Welcome Centre. His request to Members was to pass a resolution to support the initiative, in principle, and to assist him in providing historic information to assist him in the tour presentations to bring the history to life. Members requested that he also reach out to Almaguin Economic Development to assist him with the establishment of his business and potential funding opportunities. Colin advised that he is in the process of presenting the business to neighbouring municipalities to determine if



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there is an interest in a public/private partnership. Members thanked Colin for his delegation. Motion for a resolution of support - Support for Colin Love's Historical Tour Vessel Initiative on the Magnetawan River:

Whereas the Burk's Falls and District Historical Society is committed to preserving, promoting, and sharing the rich history of our region, including the legacy of riverboat and steamboat travel along the Magnetawan River; and

Whereas Mr. Colin Love has proposed a business initiative to launch a historical tour vessel along the Magnetawan River, with the aim of promoting regional tourism, providing educational opportunities, and bringing renewed awareness to the historical significance of the riverboat and steamboat era in the Almaguin Highlands; and

Whereas the proposed tour vessel would trace traditional waterway routes once used for transportation and trade, reflecting an important chapter in our local heritage; and

Whereas the project has the potential to contribute to local economic development, historical education, and community engagement;

Be it resolved that the Burk's Falls and District Historical Society agrees in principle to support Mr. Colin Love's initiative and that the Society expresses willingness to collaborate with Mr. Love and any associated business owners by:

1. Sharing historical data, archival material, photographs, and oral histories relevant to the riverboat and steamboat era;
2. Providing consultation on the historical accuracy and interpretive content of the tour;
3. Promoting the initiative through Society networks and channels;
4. Exploring opportunities for volunteer or interpretive participation by Society members;
5. Offering non-profit contributions of time, resources, or expertise, as feasible, in support of the project's educational mission.

Be it finally resolved that this resolution represents a commitment to partnership and historical stewardship in support of a shared vision for preserving and promoting our local heritage.

Moved by Barry Burton, Seconded by George Sterling. Carried

A copy of the resolution will be forwarded to Colin Love for his records.

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance of minutes and adoption of the April 14, 2025 Meeting Minutes as circulated:

Moved by George Sterling Seconded by Jarv Osborne. Carried



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Treasurer's Report:

There was no Treasurer's Report for the meeting.

Correspondence:

Diane Brandt advised Members of an email that was received from the library. A collaboration project is being proposed to increase interest in local history titled, "What the heck is this?" The display at the library would include an unknown historical object, tool, etc. The display would engage the public at the library and through a shared social media platform. Members supported the idea. Diane will contact the library to provide input and to support the community engagement project. Charlene Watt will provide a box of Armour History Books as prizes for the library to hand out.

Committee Reports:

Wiseman's Corner Schoolhouse Update:

Members reviewed the event flyer from the Township of Ryerson advising of the annual Ryerson Community Yard Sale on June 21, 2025. Diane will bring the topic back to the next meeting to discuss the opening of the schoolhouse for the event.

Diane Brandt reported to Members that the schoolhouse requires spring cleaning. Jill Latendre, Klink Enterprises sent an email stating that she is unable to clean the heritage centre this year. The office cleaners at the Township of Armour quoted \$65 per hour to spring clean the heritage centre. Diane Brandt will arrange a site visit with the cleaners. **Motion to accept the spring-cleaning quote from Carol Pease and Michelle Woodman at a rate of \$65 per hour and approve the spring cleaning of the Wiseman's Corner Schoolhouse Heritage Centre: Moved by George Sterling, Seconded by Nieves Guijarro. Carried**

Watt Farm House Update:

Diane Brandt updated Members on the status of the red building's construction. A new plumber has been hired to complete the work. The Township's Roads Supervisor and Building Inspector are also assessing the project's requirements. Diane also advised that the water system is not compatible for public use and a new system is to be installed.

In follow up to last month's meeting, Nancy Kyte advised Members that window coverings in the living room and dining room would make the rooms too dark. Nancy and Diane discussed the issue and will investigate window tinting instead. The front porch, garage and laundry room will have window coverings created by Nancy. Nancy is investigating fabric options that suit early 1900s era of the farmhouse. An update will be provided at a future meeting.



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Membership Committee:

Peter Hall advised members that there are 27 paid memberships for the year to date.

Facilities and Function Committee:

There was no report for the meeting.

General Business:

Heritage Festival 2025:

Members discussed Heritage Festival and the status of the event planning. A list of updates was provided.

- Charlene is to meet with the Fire Chiefs this month to discuss the Firefighter Challenge.
- A tractor display will be brought back for 2025 and Phil Cumming will co-ordinate the attraction again this year.
- The Burk's Falls Lions Club will set up a booth with the Historical Society on event day to fundraise and to recruit members.
- An email has been sent to neighbouring municipalities requesting politician volunteers for the dunk tank. To date, Dan Robertson, Sean Cotton and Rod Ward have committed.
- Flyers for Canada Post circulation have been ordered. The vendors market has been capped at 85 vendors. The roadside bag signs will be placed by the Armour Roads Department and Fire Chiefs in the coming weeks.
- Crowd Favourite Ballot Box Counting: Jenny Hall & Nancy Kyte
- Selection of Heritage Festival Car Show Award: George Sterling, Barry Burton & Eugene
- Ordered Popcorn & Small Bags from the Village of Burk's Falls: Nieves Guijarro
- Dunk Tank Co-ordinator: Mike Quinton
- Donation Jars/Cash Boxes: Diane Brandt will provide the cash box and \$200 float for the dunk tank and two donation jars (one for the Historical Society tent, one for the Car Show Judging Station).
- Event Programme: No programme will be created this year but a sheet listing the firefighter challenges will be printed.
- Tents: Popcorn Booth and Centre Field

Heritage Co-ordinator Summer Student:

Members reviewed the job advertisement and job description that has been circulated seeking a summer heritage co-ordinator. The posting will close on May 16, 2025. To date, one application has been received. The interview committee will consist of Diane Brandt, Jenny Hall and Nancy Kyte.



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New Business:

There was no new business.

Adjournment:

The next meeting will be held on Monday, June 16, 2025 at Fell Homes. There being no further business, **Peter Hall moved to adjourn the meeting at 8:06 p.m.**

Recorded by
Charlene Watt, Deputy-Treasurer/Secretary

Approved by
Diane Brandt, President



Almaguin Highlands O.P.P. Detachment Board

Regular Meeting of the Board

Thursday May 8th, 2025

5 p.m.

Township of Perry Municipal Office & Electronic Video

(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by the OPP Board at a Regular Meeting.

In Attendance:

Council Chambers:

Councillor Joe Lumley, Township of Perry
Councillor Dan Robertson, Township of Ryerson
Councillor Kevin Noaik, Township of Strong
Krista Miller, Community Representative
Robert Sutherland, Community Representative
S/SGT Doug Vincer, Almaguin Highlands OPP Detachment Commander
Beth Morton, Clerk-Administrator, Township of Perry
Erica Cole, Deputy Clerk, Township of Perry

Electronic Attendance:

Councillor Neil Scarlett, Township of Machar

Members of the Public:

None

The Deputy Clerk called the meeting to order at 5:01 p.m.

Declaration of Pecuniary Interest

Nil

Item 5.1. Board Member Affirmations (O.Reg 416/23)

Deputy Clerk Erica Cole swore in the four Council Representatives, Joe Lumley, Dan Robertson, Kevin Noaik, and Neil Scarlett*. Following, the Deputy Clerk swore in the two Community Representatives Robert Sutherland and Krista Miller.

*As Councillor Scarlett attended virtually, he was instructed to attend his Municipal Office, Township of Machar, as soon as possible following the meeting to complete his Affirmation in person, have it commissioned, and provide it the Acting Secretary before the next regular scheduled Board meeting.

Resolution No. 2025-01

Moved by: Joe Lumley

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby appoints Robert Sutherland as the Chair for 2025/2026.

Carried

Resolution No. 2025-02

Moved by: Joe Lumley

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby appoints Krista Miller as the Vice-Chair for 2025/2026.

Carried

Resolution No. 2025-03

Moved by: Kevin Noaik

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby appoints Erica Cole, Deputy Clerk and Beth Morton, Clerk-Administrator, as designate, from the lead municipality of Perry Township as the Acting Board Secretary until a time when the Board formally appoints a Secretary-Treasurer under contract.

Carried

Resolution No. 2025-04

Moved by: Kevin Noaik

Seconded by: Krista Miller

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby sets the Board Meeting Schedule as follows: Second Wednesday, at 5 p.m., monthly in June, September, October, and November 2025.

Carried

Resolution No. 2025-05

Moved by: Dan Robertson

Seconded by: Joe Lumley

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives the draft Board Terms of Reference on Thursday May 8th, 2025;

And further that the Board directs the Acting Secretary to complete any necessary edits or changes to the draft Terms of Reference and bring it back to a future Board Meeting for consideration and approval.

Carried

Resolution No. 2025-06

Moved by: Kevin Noaik

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves joining the Ontario Association of Police Services Boards (OAPSB) for the remainder of 2025 at the billed rate of \$0.21 per property within the jurisdiction of the Almaguin Highlands OPP Detachment Board catchment area;

And further that the Board directs the Acting Secretary to invoice each of the 12 municipalities within the Board's catchment area their per property amount;

And further that the Board directs the Acting Secretary to apply for the 2025 OAPSB Membership.

Carried

Resolution No. 2025-07

Moved by: Dan Robertson

Seconded by: Krista Miller

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the group insurance policy provided by OAPSB via Intact Insurance for a one-year term in the amount of \$3,888 (including taxes);

And further that this amount shall be spilt equally among the 12 municipalities under the Board jurisdiction;

And further that the Board hereby directs the Acting Secretary and the Chair to make submission and apply for this Board Insurance prior to the next scheduled Board Meeting.

Carried

Resolution No. 2025-08

Moved by: Kevin Noaik

Seconded by: Krista Miller

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives the draft Abuse, Discrimination, Harassment and Violence Policy on Thursday May 8th, 2025;

And further that the Board directs the Acting Secretary to complete any necessary edits or changes to the draft Abuse, Discrimination, Harassment and Violence Policy and bring it back to a future Board Meeting for consideration and approval.

Carried

Resolution No. 2025-09

Moved by: Krista Miller

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby directs the Acting Secretary to collaborate with the 12 Municipal Clerks to draft a 2025 Board Budget to be presented and reviewed at the next Board meeting prior to approval.

Carried

6. Almaguin Highlands OPP S/Sgt Detachment Commander Updates and/or Report

S/Sgt Detachment Commander Doug Vincer introduced himself to the Board and provided a high level oversight of the Almaguin Highlands OPP Detachment operations. Detachment Commander Doug Vincer noted his excitement to be working with the Board and looks forward to future collaborative efforts. Updates and Reports from the Detachment Commander can be provided quarterly to help keep the Board informed on the current dealings of the Almaguin Highlands OPP Detachment and to help guide future programs, initiatives, or projects of the Board.

Resolution No. 2025-10

Moved by: Kevin Noaik

Seconded by: Krista Miller

Be it resolved that the Almaguin Highlands OPP Detachment Board receives

Correspondence and General Information 7.1. to 7.5. on the May 8th, 2025 Agenda.

Carried

The Meeting adjourned at approximately 6:22 p.m.

Dated this 11th day of June, 2025.

"Original signed by Robert Sutherland"

Robert Sutherland, *Chair*

"Original signed by Beth Morton"

Beth Morton, *Acting Secretary*



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Date: May 12, 2025

Notice of Motion #2025-05-12-1

Resolution of Support – Burk's Falls and District Historical Society
Re: Support for Colin Love's Historical Tour Vessel Initiative on the Magnetawan River

Whereas the Burk's Falls and District Historical Society is committed to preserving, promoting, and sharing the rich history of our region, including the legacy of riverboat and steamboat travel along the Magnetawan River; and

Whereas Mr. Colin Love has proposed a business initiative to launch a historical tour vessel along the Magnetawan River, with the aim of promoting regional tourism, providing educational opportunities, and bringing renewed awareness to the historical significance of the riverboat and steamboat era in the Almaguin Highlands; and

Whereas the proposed tour vessel would trace traditional waterway routes once used for transportation and trade, reflecting an important chapter in our local heritage; and

Whereas the project has the potential to contribute to local economic development, historical education, and community engagement;

Be it resolved that the Burk's Falls and District Historical Society agrees in principle to support Mr. Colin Love's initiative and that the Society expresses willingness to collaborate with Mr. Love and any associated business owners by:

1. Sharing historical data, archival material, photographs, and oral histories relevant to the riverboat and steamboat era;
2. Providing consultation on the historical accuracy and interpretive content of the tour;
3. Promoting the initiative through Society networks and channels;
4. Exploring opportunities for volunteer or interpretive participation by Society members;
5. Offering non-profit contributions of time, resources, or expertise, as feasible, in support of the project's educational mission.

Be it finally resolved that this resolution represents a commitment to partnership and historical stewardship in support of a shared vision for preserving and promoting our local heritage.

Moved By: Barry Burton

Seconded By: George Sterling

Carried ☒ Defeated ☐


Diane Brandt, President

THE CORPORATION OF VILLAGE OF BURK’S FALLS

BY-LAW NO. 29- 2025

Being a by-law to enter into an interim agreement for the provision of sharing fire services

WHEREAS Section 20(1) of the *Municipal Act*, S.O. 2001, Chapter 25 as amended, authorizes a municipality to enter into an agreement with one or more municipalities to jointly provide, for their joint benefit, any matter which all of them have the power to provide;

AND WHEREAS Section 20(2) of the *Municipal Act*, S.O. 2001, Chapter 25 as amended, allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

AND WHEREAS on January 14, 2025, the Council of the Township of Armour passed a resolution stating that, pursuant to section 3 of the Shared Services Agreement, notice to withdrawal from that agreement at the end of its present term, being December 31, 2027 was issued to the Village of Burk’s Falls and the Township of Ryerson;

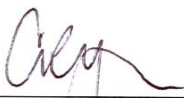
AND WHEREAS the Council of the Village of Burk’s Falls wishes to continue the joint funding and operation of the fire services, including the joint funding and construction of the new Fire Hall, throughout the interim period until the termination of the Shared Services Agreement;

NOW THEREFORE the Council of The Corporation of the Village of Burk’s Falls enacts as follows:

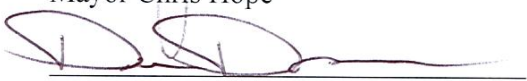
1. That the Village of Burk’s Falls is hereby authorized to enter into an Interim Agreement with the Township of Armour and the Township of Ryerson to jointly operate fire services; and
2. That the Interim Fire Services Agreement attached hereto as Schedule “A” form part of this By-law.
3. That in the event the Shared Services Agreement is terminated, the attached Interim Fire Services Agreement shall amend and replace the relevant provisions of Schedule C of the Shared Services Agreement regarding the dissolution of Fire Services assets, ensuring that the terms set out continue to govern the dissolution of Fire Services assets following such termination.
4. That this By-law shall come into force and effect upon its final passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED IN OPEN COUNCIL
THIS 18TH DAY OF JUNE 2025**

Seal



Mayor Chris Hope



CAO-Clerk Denis Duguay

THIS INTERIM FIRE SERVICES AGREEMENT (this “**Agreement**”) is made effective this 26 day of May, 2025, by and among:

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
 (“**Armour**”)

-and-

THE CORPORATION OF THE MUNICIPALITY OF THE VILLAGE OF BURK’S FALLS
 (“**Burk’s Falls**”)

-and-

THE CORPORATION OF THE TOWNSHIP OF RYERSON
 (“**Ryerson**”)

WHEREAS the municipalities of Armour, Burk’s Falls, and Ryerson (collectively the “Parties” or the “Municipalities”), are parties to a Shared Services Agreement with a term expiring on December 31, 2027;

AND WHEREAS the Shared Services Agreement sets out the parties’ respective rights and obligations concerning the provision and joint operation and funding of Fire Services;

AND WHEREAS on January 14, 2025, the Council of Armour passed a resolution stating that, pursuant to section 3 of the Shared Services Agreement, Armour provided notice to Burk’s Fall’s and Ryerson of its withdrawal from that agreement at the end of its present term, being December 31, 2027;

AND WHEREAS pursuant to section 5 of the Shared Services Agreement, upon receiving a notice of withdrawal from another municipality, the Head of Council of a municipality may call a Tri-Council meeting to terminate the Agreement and prepare for the dissolution of the Services.

AND WHEREAS Schedule C to the Shared Services Agreement provides for the dissolution of the assets for the shared Fire Services upon termination of the Agreement.

AND WHEREAS the parties wish to continue the joint funding and operation of the Fire Services, including the joint funding and construction of the new Fire Hall, throughout the interim period until the termination of the Shared Services Agreement.

AND WHEREAS the parties intend that, in the event the Shared Services Agreement is terminated, this Interim Fire Services Agreement (this “**Agreement**”) shall amend and replace the relevant provisions of Schedule C of the Shared Services Agreement regarding the dissolution of Fire Services assets, ensuring that the terms set out herein continue to govern the dissolution of Fire Services assets following such termination.

AND WHEREAS Ryerson is the administrator of the Fire Service under both the Shared Services Agreement and this Agreement.

NOW THEREFORE: that, in consideration of good and valuable consideration, including the sum of Two Dollars (\$2.00) in lawful Canadian currency now paid by each party to the others, the receipt and sufficiency of which are hereby acknowledged, the parties covenant and agree as follows:

1. Purpose

This Agreement is designed to ensure the continued joint operation and funding of the Fire Services, including the construction of the new Fire Hall, during the interim period leading up to the potential termination of the Shared Services Agreement. In the event of such termination, this Agreement shall take precedence over the provisions in Schedule C of the Shared Services Agreement relating to the dissolution of Fire Services assets, ensuring that the terms set out herein continue to govern the handling of such matters.

2. Definitions

Unless expressly provided otherwise in this Agreement, all capitalized terms shall have the meanings ascribed to them in the Shared Services Agreement. Where a term is not defined in the Shared Services Agreement, it shall be interpreted in accordance with its ordinary meaning within the context of this Agreement.

3. Continued Joint Operation and Funding of Fire Services

3.1. Contribution Commitments

Each Party agrees to contribute to the construction of the new Fire Hall in accordance with the cost-sharing percentages carried over from the Shared Services Agreement, as follows:

- Armour: 47.84%
- Burk's Falls: 28.60%
- Ryerson: 23.56%

3.2. Grant Monies

Any grant monies received for the construction of the new Fire Hall shall be applied to offset each Party's contribution in the same proportions outlined in Section 3.1.

3.3. Loan Application and Payment

Ryerson shall apply for a loan on behalf of the Municipalities for the construction of the new Fire Hall. Payments for the loan shall be included in the annual Fire Department budget, with each Party's share of the loan payment proportionate to its contribution percentage as set out in Section 3.1.

3.4. Operations and Maintenance Costs

Any costs associated with the operation and maintenance of the new Fire Hall shall be included in the annual Fire Department budget and shared proportionately by the Parties according to their contribution percentages as set out in Section 3.1.

3.5. Ownership of Facility and Loan

Upon completion of construction, legal title to the new Fire Hall—including the land, land improvements, and any building(s) erected thereon, as well as any associated loans—shall be held jointly by the Parties in accordance with the cost-sharing percentages set out in Section 3.1.

3.6. Outstanding Contributions

Any outstanding balance for each Party's contribution commitment to the Fire Hall construction project shall become due and payable within ninety (90) days of the termination of this Agreement.

3.7. New Shared Services Agreement

If a new Shared Services Agreement is entered into by any two or more of the Parties, they shall continue to make payments for the loan and operating costs through the Fire Department budget, as outlined in Sections 3.3 and 3.4, in accordance with their contribution percentages.

In the event that no new Shared Services Agreement is entered into, the new Fire Hall and any related assets shall be dealt with in accordance with the dissolution provisions set out in Section 4 of this Agreement.

3.8. Repayment of Grant Monies

In the event that any grant monies received for the construction of the new Fire Hall must be repaid due to the dissolution or termination of this Agreement, the Parties shall share the repayment obligations equally, in proportion to their contribution percentages set out in Section 3.1.

4. Dissolution of Fire Services Assets Upon Termination of Shared Services Agreement

Upon the effective termination of the Shared Services Agreement, sections 4.1 through 4.5 of this Agreement hereby amend and replace the provisions in Schedule C of the Shared Services Agreement regarding the dissolution of Fire Services assets, including any assets relating to the new Fire Hall.

4.1. Ownership of the Real Property Housing Existing Fire Hall

The title ownership of the Real Property housing the existing Fire Hall, located at 168 Ontario Street, Burk's Falls, remains with Burk's Falls and the equitable ownership interests of the other Municipalities revert to Burk's Falls with no compensation owing to those Municipalities.

4.2. Ownership of Real Property Housing New Fire Hall

The title to the Real Property housing the new Fire Hall—including the land, any land improvements, and all buildings or structures erected thereon used to provide the Fire Service—shall be subject to the following provisions:

- a. **Joint Assumption by Remaining Municipalities:** The municipalities that do not withdraw from the Shared Services Agreement (the "Remaining Municipalities") shall have the right of first refusal to jointly assume title to the Real Property and continue its use for Fire Service purposes. The Withdrawing Municipality shall have no entitlement to any interest or compensation in respect of the Real Property following its withdrawal.
- b. **Sole Assumption by One Municipality:** If only one of the Remaining Municipalities elects to assume title to the Real Property, that municipality shall compensate the other Remaining Municipality in accordance with their respective cost-sharing percentages as set out in Section 3.1. The Withdrawing Municipality shall not be entitled to any interest or compensation in respect of the Real Property.
- c. **Disposition of Real Property:** If neither of the Remaining Municipalities elects to assume title to the Real Property, the Real Property shall be sold or otherwise disposed of. The net proceeds of such disposition shall be distributed among all Parties in accordance with their respective cost-sharing percentages as set out in Section 3.1. Notwithstanding the foregoing, the Withdrawing Municipality's share of the proceeds shall be reduced by an amount equal to any costs or losses reasonably incurred by the Remaining Municipalities as a result of the withdrawal.

In all cases, the Withdrawing Municipality shall take all necessary steps, at its sole cost, to effect the transfer or disposition of its interest in the Real Property in accordance with this Section.

4.3. Dissolution of Capital Items

Upon termination of the Shared Services Agreement, the dissolution of Capital Items shall be addressed as follows:

- a. **Joint Assumption by Remaining Municipalities:** The Remaining Municipalities shall have the right of first refusal to jointly assume all Capital Items for the continued operation and funding of the Fire Service. The Withdrawing Municipality shall have no entitlement to any share of the Capital Items following its withdrawal.
- b. **Sole Assumption by One Municipality:** If only one of the Remaining Municipalities elects to assume all Capital Items, that municipality shall compensate the other Remaining Municipality in accordance with their respective cost-sharing percentages as set out in Section 3.1. The Withdrawing Municipality shall not be entitled to any compensation in respect of the Capital Items.
- c. **Disposal of Capital Items:** If neither of the Remaining Municipalities elects to assume the Capital Items, the Capital Items shall be sold or otherwise disposed of. The net proceeds of such disposal shall be distributed among all Parties in accordance with their respective cost-sharing percentages as set out in Section 3.1. Notwithstanding the foregoing, the Withdrawing Municipality's share of the proceeds shall be reduced by an amount equal to any costs or losses reasonably incurred by the Remaining Municipalities as a result of the withdrawal.

4.4. Long Term Debt and Capital Leases

Upon termination of the Shared Services Agreement, any long-term debt or capital leases listed on the Fire Service's audited financial statements shall be assumed by the municipality or municipalities assuming responsibility for the Fire Service. No compensation shall be owed by the other municipality or municipalities for such debt or leases.

4.5. Unrecorded Assets or Liabilities

Upon termination of the Shared Services Agreement, any unrecorded assets or liabilities of the Fire Service shall be the responsibility of the Remaining Municipality or Municipalities that assume the Fire Service. The Withdrawing Municipality shall have no entitlement to any share of such assets, nor shall it bear any responsibility for such liabilities, regardless of whether they relate to activities that occurred before or after termination of the Shared Services Agreement.

In the event that only one of the Remaining Municipalities assumes the Fire Service, that municipality shall compensate the other Remaining Municipality for its share of any such unrecorded asset or liability in accordance with their respective cost-sharing percentages as set out in Section 3.1.

4.6 Fire Investment Reserve Account

Any donations made to the Burk's Falls District Fire Department or any of the Municipalities for fire services shall be used exclusively for the benefit of the Fire Service, in line with the purpose for which they were donated. To that end, any remaining funds in the Fire Investment Reserve Account held by the Administering Municipality under the Shared Services Agreement which are intended solely for the benefit of the Fire Service, shall be transferred to the Municipality (or Municipalities) that assumes responsibility for providing Fire Services through the establishment of a

new fire department following the termination of this Agreement. If more than one Municipality establishes a fire department, the funds shall be equally distributed among those fire departments to establish new reserves. If no Municipality establishes a fire department after the termination of this Agreement, the funds in the Fire Investment Reserve Account shall be provided to the Burk's Falls District Firefighters' Association, with the condition that the funds be used exclusively for fire suppression and fire prevention services in the Municipalities.

General Provisions

5. Indemnification

Each Party (the "Indemnifying Party") agrees to indemnify, defend, and hold harmless the other Parties, their respective officials, employees, agents, and contractors (the "Indemnified Parties") from and against any and all claims, demands, suits, losses, liabilities, damages, and expenses (including reasonable legal fees and costs) arising out of or related to:

1. Any act or omission of the Indemnifying Party or its employees, agents, contractors, or representatives in the performance of their obligations under this Agreement;
2. Any breach by the Indemnifying Party of any provision of this Agreement;
3. The operation and funding the Fire Services including the construction of the new Fire Hall during the term of this Agreement, except to the extent caused by the gross negligence or willful misconduct of the Indemnified Parties.

This indemnification obligation shall survive the termination or expiration of this Agreement, and each Party's indemnification obligations shall be limited to its proportional contribution to the funding and operation of the Fire Services as set out herein.

6. Insurance

As the administrator of the Fire Services under this Agreement, Ryerson shall obtain and maintain in full force and effect, at its own expense, the following insurance coverage:

a) Medical Malpractice Coverage

Ryerson (or the Administering Municipality) shall maintain medical malpractice insurance with a limit of not less than twenty-five million dollars (\$25,000,000). This coverage may be provided as a stand-alone policy or included within the coverage afforded by the General Liability Policy described in section 25 of the Shared Services Agreement.

b) Errors and Omissions Insurance

Ryerson shall maintain errors and omissions insurance with coverage of not less than twenty-five million dollars (\$25,000,000), providing protection against acts, errors, and omissions arising from fire inspection services. The policy shall have a self-insured retention (SIR) or deductible that does not exceed one hundred thousand dollars (\$100,000) per claim. In the event the policy has an aggregate limit, such limit shall be at least double the per-claim limit.

c) Policy Underwriting and Renewal

The insurance policy shall be underwritten by an insurer licensed to conduct business in the Province of Ontario and acceptable to the Parties. The policy shall be renewed annually for a period of at least three (3) years following the termination of this Agreement. A certificate of insurance evidencing such renewal shall be provided to each of the other Parties each year.

d) Cancellation or Non-Renewal Notice

If the insurance policy is to be cancelled or non-renewed for any reason, Ryerson shall provide at least ninety (90) days' notice of such cancellation or non-renewal to the other Parties. In the event of cancellation or non-renewal, the Parties may

request that an extended reporting period (tail coverage) be purchased by the Administering Municipality, at its expense, to ensure continued coverage for claims that may arise during the policy period.

If any Municipality receives a notice of claim, action, application, order, or any other insurance or legal proceeding in respect of the Fire Service, it shall, within five (5) Business Days provide a copy of such to the other Municipalities.

7. Termination

This Agreement shall terminate on the earliest of:

- (a) the date on which a new shared services agreement for the provision of Fire Services is executed by two or more of the Parties;
- (b) the date on which only one Party remains a participant in the Shared Services Agreement, such that the joint provision of fire services can no longer continue; or
- (c) December 31, 2027, unless extended in writing by the mutual agreement of all Parties.

Upon termination, the Parties shall implement the dissolution and disposition of assets in accordance with Sections 3 and 4 of this Agreement.

8. Entire Agreement

This Agreement constitutes the entire understanding between the Parties concerning the subject matter hereof and supersedes any prior agreements or understandings.

9. Amendments

This Agreement may only be amended by a written agreement executed by all Parties.

10. Governing Law:

This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.

11. Dispute Resolution

In the event of any dispute arising out of or in connection with this Agreement, the Chief Administrative Officer and one representative Member of Council from each of the Parties shall meet to discuss the dispute and attempt to form a resolution. Should informal discussions fail to resolve the dispute, the Parties agree to then attempt to resolve the matter through formal mediation. If mediation fails, the dispute shall be referred to arbitration in accordance with the rules of the *Ontario Arbitration Act*. Parties agree that all of the aforementioned steps are required to be taken, prior to issuing a notice of withdrawal.

12. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have caused this Interim Fire Services Agreement to be executed by their duly authorized representatives on the day and year first above written.

IN WITNESS WHEREOF, the Parties have caused this Interim Fire Services Agreement to be executed by their duly authorized representatives on the day and year first above written.

The Municipal Corporation of the Township of Armour

By: [Signature] AS AT MAY 26, 2025
Name: ROD WARD
Title: MAYOR

The Corporation of the Municipality of the Village of Burk’s Falls.

By: [Signature] AS AT MAY 26, 2025
Name: CHRIS HOPE
Title: MAYOR

The Corporation of the Township of Ryerson

By: [Signature] AS AT MAY 26, 2025
Name: George Sterling
Title: Mayor