

CORPORATION OF THE TOWNSHIP OF RYERSON

**PUBLIC MEETING FOR A MINOR VARIANCE – 5:45 p.m.
LOT 10, CON 11, 127 DAIRY LANE (YEARLEY)**

REGULAR MEETING AGENDA

July 15, 2025 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office **prior to the meeting for meeting access and availability of limited in-person seating.**

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance:

1.2 Announcement: This meeting is being recorded.

1.3 Motion to adopt the agenda as presented. **(R)**

2. ADOPTION OF MINUTES:

2.1 Adoption of minutes from the regular meeting on June 24, 2025 and the minutes from the special meeting on July 8, 2025. **(R)**

3. DECLARATION OF PECUNIARY INTEREST: None

4. REPORTS:

4.1 **BY-LAW:** Q2 By-law Staff Report.

4.2 CAO/TREASURER: Yard Sale Report, Q2 Budget Variance, General Borrowing By-law **(R)**, Budget Update. **(R)**

5. COMMUNICATION ITEMS:

5.1 Almaguin Pride Network Donation Request. **(R)**

General Correspondence:

5.2 Historical Society June meeting minutes.

5.3 Community Science Research Vessel (C.S.R.V Argile) docking proposal.

5.4 Joint Building Committee June annual permit summary.

5.5 Joint Building Committee June permit summary for Ryerson.

5.6 Armour Resolution #222 & #223 supporting conditional award of RFP and financial contributions for fire hall build.

5.7 Tri Council Informal Sub-Committee draft April meeting minutes.

6. CONFIRMING BY-LAW:

6.1 To Confirm the meetings of Council. **(R)**

7. IMPORTANT DATES:

- July 12, 2025, Heritage Festival.
- August 12, 2025, Regular Meeting 6:00 p.m.
- August 25, 2025, Tri-Council Meeting 7:00 p.m.
- August 23, 2025, Hazmat Day

8. ADJOURNMENT:

TOWNSHIP OF RYERSON

COMMITTEE OF ADJUSTMENT

Application for Minor Variance Planning Act S. 45 (1)
or For Permission Planning Act S. 45 (2)

File # A 03/25

The undersigned hereby applies to the Committee of Adjustment for the Township of Ryerson under section 45 of the Planning Act for relief, as described in the application, from Zoning By-Law #56-14 (as amended).

1. Name of Owner JEFF YEARLEY
Email address jeff.yearley@outlook.com
Telephone Number 705-788-4856 Property Roll # 49 24 000 00215 700 0000

2. Address 127 DAIRY LANE, BURK'S FALLS, ONT.

3. Name of Agent (if any) NONE

Agent Email address _____

Agent Phone Number _____

4. Agent Address _____

Note: Unless otherwise requested, all communications will be sent to the agent, if any.

5. Present Official Plan designation applying to the land:
Rural.

6. Present Zoning By-Law provisions applying to the land: 3.7.1

Rural.

7. Nature and extent of relief applied for: HUNT CAMP
8. Why is it not possible to comply with the provisions of the by-law? Hunt Camp
EXceeds by-law maximum FT² by 30.4 FT². Cabin
built of Log.
9. Legal description of subject land (registered plan number and lot number or other legal description and, where applicable, street and street number): CON 11, LOT 10
127 DAIRY LANE
10. Dimensions of subject land: Frontage: 1133'
Depth: 3300'
Area: 98.7 AC
11. Access to the subject lands is by (check applicable space):
Provincial Highway ☒
Municipal Road ☒ Seasonal ☐ All Year ☒
Other Public Road (specify) _____
Right-of-Way _____
Water _____

If access to the subject land is by water only, the parking and docking facilities to be used:

Distance of this facility from the subject land and the nearest public road: _____

Facility to be located on Subject Land, 1180 FT From
Dairy Lane. And 2472' From Hwy #520

12. Existing uses of the subject property: FARM - Rural.

13. Existing uses of abutting properties: FARM - Rural.

14. Proposed uses of the subject property: FARM, HAY CROP

15. Are there any buildings or structures on the subject land? Yes ☒ No ☐

16. Particulars of all buildings and structures on or proposed for the subject land. Specify ground floor area, gross floor area, number of stories, width, length, height, etc:

Existing: SHOWN ON PLOT PLAN

Proposed: GROUND FLOOR 26' X 26' = 676 FT², HEIGHT 20'

(SEE 2.52 HUNT CAMP MAX FLOOR AREA 645.8 sq.ft)

17. Location of all buildings and structures on or proposed for the subject land, specify distance from side, rear and front of lines:

Existing: SHOWN ON PLOT PLAN

Proposed: SHOWN ON PLOT PLAN

18. Date of acquisition of subject land: JAN. 29 2009

19. Date of construction of all buildings and structures on subject land: HOUSE

PRE EXISTING SHED 2009, GARAGE 2011

20. Length of time the existing uses of the subject property have continued: 16 YEARS

21. Water is provided to the subject land by:

Publicly owned/operated water system ____

Privately owned/operated individual well ☒

Privately owned/operated communal well ____

Lake or other water body ____

Other means (specify) _____

22. Sewage Disposal is provided to the subject land by:

Publicly owned/operated sanitary sewage system ____

Privately owned/operated communal septic system ____

Privately owned/operated individual septic system ☒

Privy ____

Other means (Specify) _____

23. Storm Drainage is provided to the subject land by:
Sewers _____ Ditches ☒ Swales _____ Other means (Specify) _____
24. Has the owner previously applied for relief in respect of the subject property?
Yes _____ No ☒
If yes, please describe:

28. Is this subject property the subject of a current application for consent under Section 53
the Planning Act? Yes _____ File No. _____ Status _____
No ☒
If known, indicate if the subject land is the subject of an application under the Planning
Act for:
Approval of a plan of subdivision (Section 51) File No. _____ Status _____
Previous Application (under Section 45) File No. _____ Status _____

There are additional requirements when submitting this application.

Read the Note: section below prior to submitting and be prepared to produce the necessary plans, monies and signed declarations. Contact the Municipal Office for further clarification, if necessary.

Note:

1. One copy of this application will be filed with the Secretary-Treasurer of the Committee of Adjustment, together with the plan referred to in Note 2, accompanied by the current administration fee and/or deposit in cash or by cheque made payable to the Township of Ryerson. **Any and all extra charges associated with the application for a Minor Variance shall be the applicant's responsibility.**
2. One plan must be submitted that show the dimensions of the subject land and all abutting land and showing the location, size and type of all buildings and structures on the subject and abutting land. The Committee of Adjustment may require that the plan be signed by an Ontario Land Surveyor.

RECEIVED
TOWNSHIP OF RYERSON
COMMUNITY DEVELOPMENT
12/12/2012 10:00 AM

3. A signed and witnessed *Declaration of Applicant or Authorized Agent* must be submitted to the Municipal Office.

AUTHORIZATION BY OWNER

I, _____, the undersigned, being the owner of the subject
Please Print Name
land, hereby authorize _____ to be the applicant in
the submission of this application.

DECLARATION OF APPLICANT

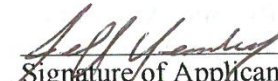
I, JEFF YEARLEY of the TOWNSHIP OF RYERSON
in the DISTRICT OF PARRY SOUND solemnly declare that:

All the statements contained in this application and provided by me are true and I make this
solemn declaration conscientiously believing it to be true and knowing that it is of the
same force and effect as if made under oath.

DECLARED before me at the TOWNSHIP
of RYERSON

In the DISTRICT of PARRY SOUND

This 25 day of APRIL, 2025.


Signature of Applicant

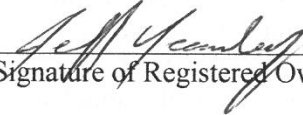

Signature of Commissioner etc.

NANCY FIELD
A Commissioner, Deputy Clerk/Treasurer
The Corporation of the Township of Ryerson
District of Parry Sound

PERMISSION TO ENTER

I hereby authorize the members of staff and/or elected members of Council of the Township of Ryerson to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

April 15, 2025
Date


Signature of Registered Owner (s) or Agent

Personal Information contained on this form, collected pursuant to the Planning Act, will be used for the purpose of responding to the initial application. Questions should be directed to the Municipal Freedom of Information and Privacy Coordinator at the institution conducting the procedures under the Act.

Filed in: M:\COREL\WPDATA\Planning Documents\Minor Variance\Minor Variance Application

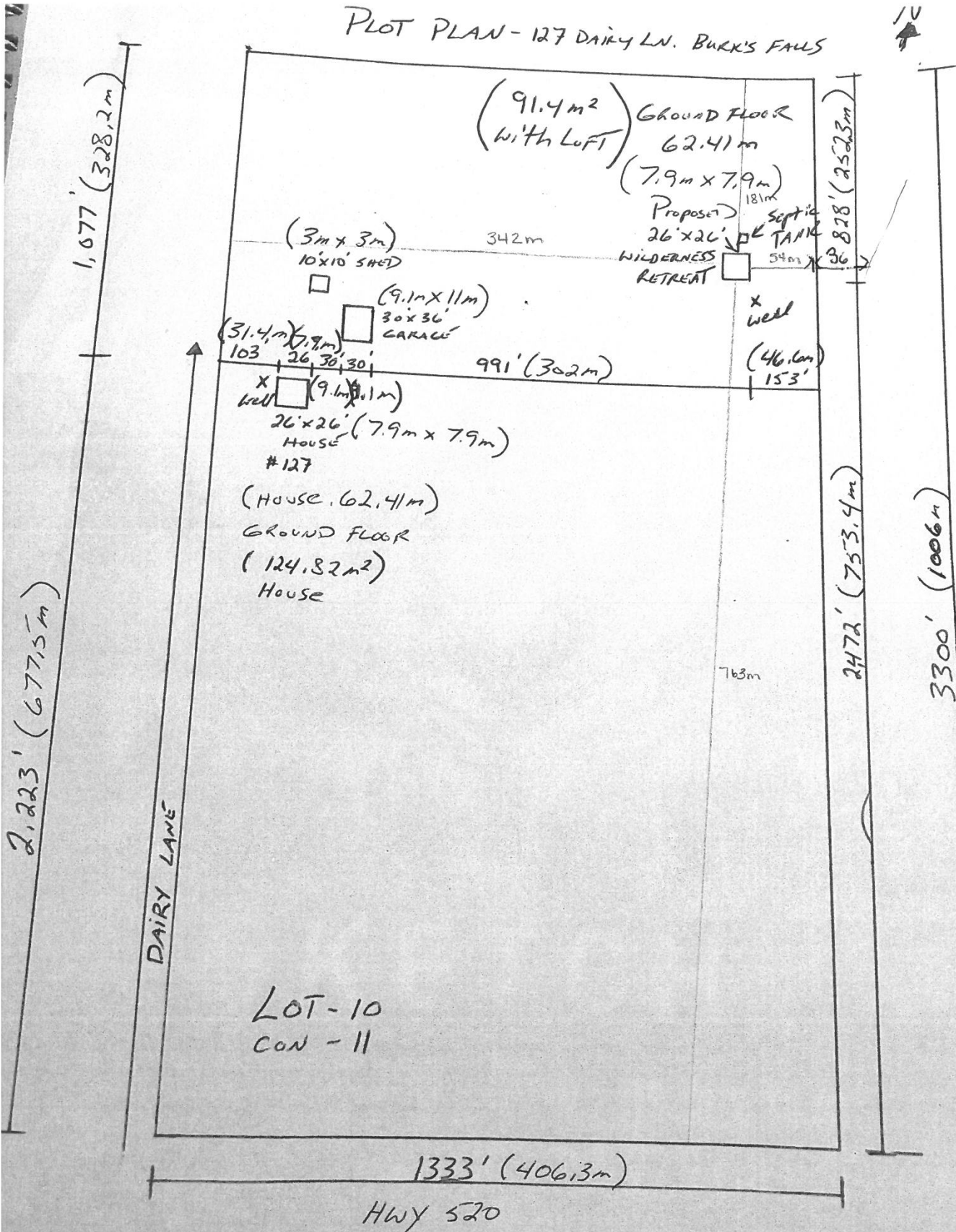
SCHEDULE 'A'

A Plan is required showing the following:

- The boundaries and dimensions of the subject land
- The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard line, rear yard lot line and the side yard lot lines
- The approximate location of all natural and artificial features on the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- The current uses on land that is adjacent to the subject land.
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way.
- If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- The location and the nature of any easement affecting the subject land.

ATTACH PLAN

PLOT PLAN - 127 DAIRY LN. BURK'S FALLS





TOWNSHIP OF RYERSON COMMITTEE OF ADJUSTMENT

June 20, 2025

Reference: File A03/25 – Minor Variance Application
127 Dairy Lane, Burk's Falls ON P0H 1C0
Applicant – JEFF YEARLEY

Purpose of Application:

The owner / applicant is proposing to erect a Hunt Camp building (log construction) on private services that has a floor area of 91.4 m² (984 ft²).

The maximum floor area for a Hunt Camp building in Zoning By-law #56-14 is 60 m² (645.8 ft²) (see Section 2.52). Therefore, the owner / applicant is seeking relief from the Zoning By-law to permit a Hunt Camp building on private services that has a floor area of 91.4 m² (984 ft²) (see Attachment A – Sketch).

Subject Property

The subject property is located at 127 Dairy Lane in Burk's Falls. The property is legally described as PCL 833 SEC SS; LT 10 CON 11 RYERSON EXCEPT PT 6, 42R2628; S/T PT 3 42R18066 AS IN GB12525; RYERSON (see Figure 1).

The subject property is designated Rural on Schedule A of the Township Official Plan and zoned Rural (RU) Zone on Schedule D2 of the Township Zoning By-law. Surrounding properties to the west, north and east are also designated and zoned Rural; properties to the south (across Highway 520) are designated Magnetawan River Floodplain and zoned Floodplain (FP). The Township mapping shows watercourses on the subject property, and an adjacent farming operation (including a barn) to the west.

The subject property is approximately 40 ha with frontage of ± 406 m on Highway 520. The property contains a ± 125 m² Single Detached Dwelling on private services; a ± 100 m² detached Garage; and a ± 9 m² shed.

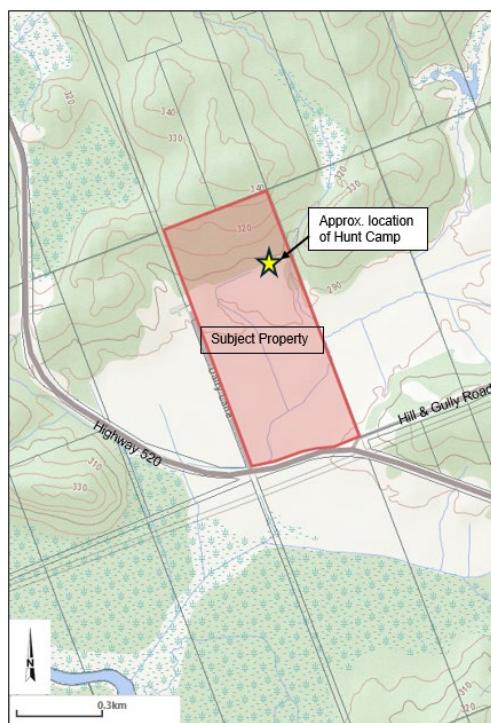


Figure 1 – Subject Property Location

The proposed development is a Hunt Camp building (log construction) on private services that has a floor area of 91.4 m² (984 ft²) [i.e., a 62.8 m² (676 ft²) ground floor area plus a 28.6 m² (308 ft²) loft] and height of 6.1 m (20 ft). Its proposed location is within the forested portion of the rear yard, with minimum setbacks of 763 m (front), 181 m (rear) and 54 m (side) (see Attachment A – Sketch).

Minor Variance Rationale:

Section 45(1) of the *Planning Act*, R.S.O. 1990 c. P.13, as amended, sets out four tests for a minor variance that must be met for the consideration of its approval.

- **Is the general intent and purpose of the Official Plan maintained?**

The Rural designation in the Official Plan promotes the preservation of the rural countryside. Section 4.1.3(iii) and Section 4.1.4.2 state, respectively, that a Hunt Camp is a permitted use within the Rural designation, subject to Minimum Distance Separation (MDS) formulae in relation to livestock facilities, and an adequate sewage disposal system.

Design considerations for the proposed Hunt Camp building are based on principles that maintain the character of the rural countryside in the Township. This includes log construction of the building on private services and an on-site location in the rear yard, with minimum setbacks of 763 m (front), 181 m (rear) and 54 m (side).

The subject property shows watercourses on the Official Plan schedules. As such, Township staff confirmed during a recent site visit that the setback of the proposed development conforms with the minimum 30 m setback from same, as per Section 5.3 of the Official Plan (i.e., ± 90 m and ± 120 m from the nearest watercourse to the east and west, respectively).

In addition, there is an adjacent farming operation (including a barn) to the west of the subject property. The farming operation has an Order to Comply against the barn as it has been deemed structurally unsafe by the Township, and has to be demolished. Given this directive, and as per Guideline 20 in the Province's MDS Formulae and Guidelines Document (Publication 853), farm buildings that have been deemed structurally unsafe by a Municipality and/or can no longer be reasonably capable of housing livestock, shall not be included in MDS calculations.

The application conforms to the general intent and purpose of the Official Plan, as follows:

1. Hunt Camps are permitted within the Rural designation, and design considerations for the proposed development are based on principles that maintain the character of the rural countryside in the Township (i.e., type of construction, a proposed location within the forested portion of the rear yard, private services, setbacks).
2. The setbacks of the proposed development exceed the minimum 30 m setback from proximate watercourses.
3. MDS calculations do not apply to the proposed development, as the adjacent farm building to the west of the subject property has been deemed structurally unsafe by the Township.

- **Is the general intent and purpose of the Zoning By-law maintained?**

Pertinent definitions in the Zoning By-law regarding the application are as follows:

1. 2.3.7 Floor Area: The total habitable floor area of all floors contained within the outside walls of a building excluding, in the case of a dwelling, the floor area of a private garage, porch, verandah, unfinished attic, basement or cellar.
2. 2.39 Floor Area, Ground: The floor area of the grade level storey of a building measured by the outside walls, excluding, in the case of a dwelling house, any private garage, carport, porch, verandah, deck or sunroom (unless such sunroom is habitable at all seasons of the year).
3. 2.52 Hunt Camp: A building with a maximum floor area of 60 square metres (645.8 square feet) occupied as a temporary base for hunting or fishing activities.

The proposed Hunt Camp building exceeds the maximum floor area provision in the Zoning By-law, as it has a floor area of 91.4 m² (984 ft²) [i.e., a 62.8 m² (676 ft²) ground floor area plus a 28.6 m² (308 ft²) loft]. As such, the owner / applicant is seeking relief from the Zoning By-law through this application.

The subject property is zoned RU Zone, which permits a Hunt Camp (Section 4.1, Table 4). In addition, and as per Section 3.7.5, a Hunt Camp shall be located at least 120 m from the nearest Public Road and shall comply with the applicable provisions of the Limited Services Residential (LR) Zone. As noted below, and based on Attachment A – Sketch:

1. The proposed development maintains setbacks of 763 m from Highway 520 and 342 m from Dairy Lane. Both setbacks exceed the minimum 120 m setback requirement from the nearest Public Road, as per Section 3.7.5 of the Zoning By-law.
2. Regarding the LR Zone, and as per Section 4.1, Table 5 of the Zoning By-law:
 - a. The proposed development is located in the rear yard, with minimum setbacks of 763 m (front), 181 m (rear) and 54 m (side). These setbacks exceed the minimum setback requirements, i.e., 20 m (front), 10 m (rear), 3 m (interior side) and 15 m (exterior side).
 - b. The proposed building height is 6.1 m, which complies with the maximum 10 m building height provision.
 - c. Given that the subject property is approximately 40 ha, the buildings thereon (existing and proposed) comply with the maximum 10% lot coverage provision.

The application conforms to the general intent and purpose of the Zoning By-law, as follows:

1. Hunt Camps are permitted within the RU Zone.
2. Except for the maximum floor area provision for Hunt Camp buildings, the proposed development far exceeds the minimum setback requirements from Public Roads as well as the minimum setback requirements and other applicable provisions in the LR Zone.

3. The subject property is approximately 40 ha and design considerations for the proposed development are based on principles that maintain the character of the rural countryside in the Township (i.e., type of construction, a proposed location within the forested portion of the rear yard, private services, setbacks).

- **Is the variance desirable for the appropriate development of use of the property?**

The proposed variance is desirable and appropriate, given that the subject property is approximately 40 ha and design considerations for the proposed development are based on principles that maintain the character of the rural countryside in the Township. In addition, and except for the maximum floor area provision for Hunt Camp buildings, the proposed development far exceeds the minimum setback requirements from Public Roads as well as the minimum setback requirements and other applicable provisions in the LR Zone. Furthermore, and as stated above, the proposed development maintains the general intent and purpose of the Official Plan and Zoning By-law.

- **Is the variance minor?**

The proposed variance is considered minor, as outlined below:

1. Hunt Camps are permitted within the Rural designation in the Official Plan and RU Zone in the Zoning By-law.
2. MDS calculations do not apply to the proposed development, as the adjacent farm building to the west of the subject property has been deemed structurally unsafe by the Township.
3. The setbacks of the proposed development exceed the minimum 30 m setback from proximate watercourses.
4. Except for the maximum floor area provision for Hunt Camp buildings, the proposed development far exceeds the minimum setback requirements from Public Roads as well as the minimum setback requirements and other applicable provisions in the LR Zone.
5. The subject property is approximately 40 ha and design considerations for the proposed development are based on principles that maintain the character of the rural countryside in the Township (i.e., type of construction, a proposed location within the forested portion of the rear yard, private services, setbacks).

Recommendation:

It has been demonstrated that Application A03/25 to request relief from Zoning By-law #56-14 satisfies the four tests of a Minor Variance application required by the *Planning Act*, c. P.13. It is recommended that Application A03/25 be approved with the following conditions:

1. That the proposed development be permitted with the setbacks cited herein and shown on the drawing attached hereto and labelled as Attachment A.
2. That all necessary permits, subject to applicable law, must be obtained by the owner / applicant to the satisfaction of the Township and other applicable authorities having jurisdiction.

3. That a building permit must be obtained by the owner / applicant before construction begins.
4. That the owner / applicant must limit tree removal to only the building envelope required for the proposed construction, as shown on the drawing attached hereto and labelled as Attachment A.

Sincerely,

J.L. RICHARDS & ASSOCIATES LIMITED

Prepared by:

Reviewed by:

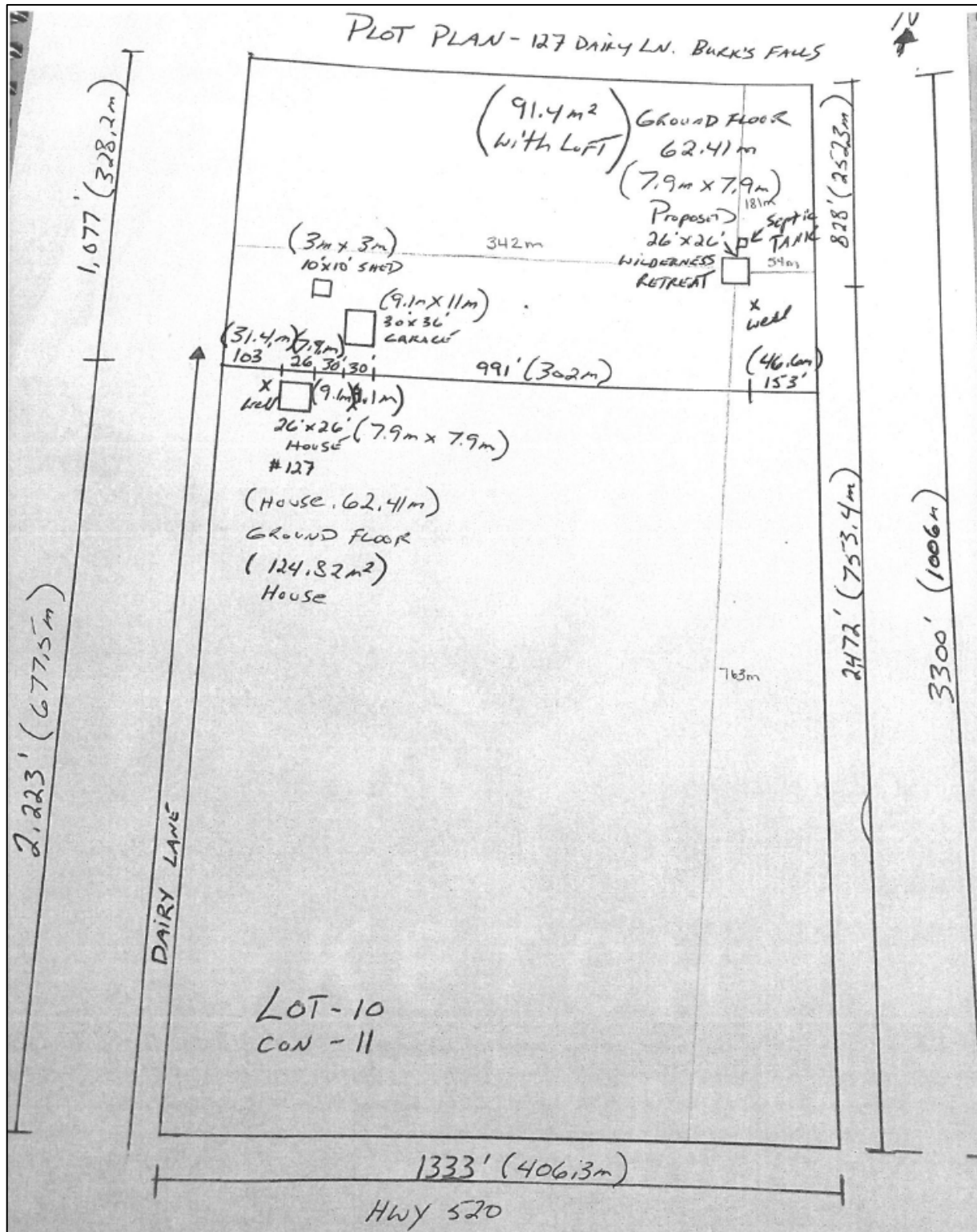


Tara Michauville, M.Sc.
Planner

Wes Paetkau, RPP, MCIP
Senior Planner, Practice Lead

TM:wp

Attachment A - Sketch of proposed development (applicant supplied)





**Township of Ryerson Committee of Adjustment
NOTICE OF PUBLIC HEARING
CONCERNING A PROPOSED MINOR VARIANCE TO ZONING BY-LAW 56-14 (AS AMENDED)
OF THE TOWNSHIP OF RYERSON**

APPLICATION #A03/25

Application Made By: **JEFF YEARLEY**

Location of Property: **127 Dairy Lane, Burk's Falls, ON P0A 1C0**

NOTICE: The above noted application will be heard by the Committee of Adjustment on

Tuesday, July 15, 2025 at 5:45 p.m.

At the Township of Ryerson Council Chambers
28 Midlothian Road, Burk's Falls, ON POA 1C0

Purpose and Effect of the Application:

The purpose of the minor variance application is to seek a variance from Zoning By-law #56-14 to permit:

- a Hunt Camp building that has a floor area of 91.4 m² (984 ft²) where a maximum floor area of 60 m² (645.8 ft²) is permitted (see Section 2.52)

The effect of this application would permit the construction of a Hunt Camp building with a floor area of 91.4 m² (984 ft²), subject to all other provisions of the Zoning By-law.

For more information about this matter, please visit the Township Office or contact Nancy Field during office hours (8:30 a.m. to 4:00 p.m.) at the address noted below.

Dated at the Township of Ryerson this 24th day of June, 2025

Nancy Field, Secretary-Treasurer

Township of Ryerson

28 Midlothian Road

Burk's Falls, ON P0A 1C0

Tel: 705-382-3232; Email: clerk@ryersontownship.ca

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: July 15, 2025 AT 6:00 P.M.

Item # 1.3 on Agenda Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council adopt the July 15, 2025 agenda as circulated.

Item # 2.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that the minutes from the regular meeting on June 24, 2025 be adopted as circulated.

Item # 4.2 on Agenda Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce Bill #___-25, being a By-law to authorize new capital work of the Corporation of the Township of Ryerson; To authorize the submission of an application to Ontario Infrastructure and Lands Corporation for financing of such capital work to authorize temporary borrowing from Ontario Infrastructure and Lands Corporation to meet expenditures in connection with such capital work; And to authorize long-term borrowing for such capital work through the issue of debentures to the Ontario Infrastructure and Lands Corporation and further that By-law #___-25 be read a First, Second, and Third time and the Seal of the Corporation affixed thereto and finally passed in Council this 15th day of July, 2025.

Item # 4.2 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approve the 2025 Municipal Budget be amended as outlined in the Treasurer's staff report.

Item # 5.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approve the donation of \$_____ to the Almaguin Pride Network.

Item # 6 on Agenda Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill #___-25, being a By-law to confirm the meetings of Council and further; That By-Law #___-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 15th day of July 2025.

Item # 8 on Agenda Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that we do now adjourn at _____. The next regular meeting is August 12, 2025 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

June 24, 2025 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **June 24, 2025** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:02 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically: Mayor Sterling, Councillors: Abbott, Miller, Patterson and Robertson.

Staff in attendance: Brayden Robinson, Kelly Morissette, and Joe Readman

Public attending in person or electronically: Nieves Guijarro and Roman Kaczynski

Notice of this meeting was posted on the website.

1.3 R- 85 - 25 Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council adopt the June 24, 2025 agenda as circulated.

(Carried)

2. ADOPTION OF MINUTES

R- 86 - 25 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that the minutes from the Tri-Council meeting on May 26, 2025, and the regular meeting on May 27, 2025, be adopted as circulated.

(Carried)

3. DECLARATION OF PECUNIARY INTEREST: None noted.

4. DELEGATION:

4.1 The delegation scheduled for this meeting provided notice that they would no longer be attending the meeting.

5. REPORTS:

5.1 FIRE CHIEF: Joe provided Council with a report pertaining to appointing a Deputy Fire Chief. Resolution noted below.

R- 87 - 25 Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # 19-25, being a By-law to Appoint a Deputy Fire Chief and Further; That By-Law # 19-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 24th day of June, 2025.

(Carried)

5.2 PUBLIC WORKS: Fred provided Council with a roads report and a draft copy of the By-law to Regulate, Control Parking and Traffic. Questions were asked and answered.

5.3 CLERK: Nancy provided Council with the 2025 summer newsletter, two consent applications and a reporting asking Council if they would be interested in volunteering for the Canada Day Fireworks. Questions were asked and answered. Resolution noted below.

R- 88 - 25 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council supports the Consent Applications B-020/25, B-021/25 Concession 14, Part Lot 14 and 15, in Ryerson Township, known municipally as 2314 South Horn Lake Road, Ryerson Township.

The following conditions will apply:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the center line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.
- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires one copy of the draft reference plan, and two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.
- That the Townships Consent Administrative Fee and Deposit be paid by the Applicant before finalization of the Consent is given.
- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.
- Should the final survey reveal that the traveled portion of South Horn Lake Road deviates to the north into the jurisdiction of the Township of Magnetawan—thereby resulting in a reduction in the required road frontage for the proposed lots—a zoning by-law amendment (rezoning) to Rural Residential must be undertaken and approved. This amendment must adequately recognize and address the reduced frontage, to the satisfaction of Ryerson Township.
- The applicant shall provide confirmation, via the registered survey, of the total number of meters of physical road allowance fronting the proposed Lots 2 and 3. This confirmation must be submitted to the Township for review and acceptance.

(Carried)

R- 89 - 25 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council support the Consent Application B-019/25, Concession 13, Lot 23, in Ryerson Township, known municipally as 127A Windrose Lane, Ryerson Township.

The following conditions will apply:

- The Township requires one copy of the draft reference plan, and two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.
- That the Townships Consent Administrative Fee be paid by the Applicant before finalization of the Consent is given.

(Carried)

CAO/TREASURER: Brayden provided Council with Fire Services Agreement By-law, the RFP results for the new fire hall build, and the new fire hall financial contributions. Discussions were had. Resolutions are noted below.

R- 90 -25 Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # 20-25, being a By-law to Enter into an Interim Agreement for the Provision of Sharing Fire Services and further; That By-law #20-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 24th day of June, 2025.

(Carried)

R- 91 - 25 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council conditionally accepts the request for proposal 2025-007 for the design and build for the fire hall from Domm's Construction in the amount of \$3,634,900.50 plus HST for a total of \$4,107,437.57 subject to resolutions of support from the Township of Armour and the Village of Burk's Falls.

(Carried)

R- 92 - 25 Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council supports the application under the NOHFC's Community Enhancement Program for the Burk's Falls and District Fire Hall Project.

And further, that the minimum bid came in at \$3,698,874.75, and if the township is successful in obtaining a grant in the amount of \$1,849,437.38, the Township is committed to cover our contributions towards the project in the estimated amount of \$ 435,727.53, along with any project cost overruns should they be incurred.

(Carried)

COUNCIL REPORTS:

Councillor Patterson spoke with Council regarding the report she submitted. Questions were asked and answered.

6. COMMUNICATION ITEMS

R- 93 - 25 Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council approve a Special Permit Exemption from Noise By-Law 14-22 For the Harvest Festival as follows:

- Friday September 12, 2025 from 8 pm-4:30 am
- Saturday September 13, 2025 from 2 pm-6 am
- Sunday September 14, 2025 from 1 pm-7 pm (as per usual)
- Sunday September 14, 2025 from 10 pm-2 am (ambient music similar to 2024)
- Monday September 15, 2025 from 7 am-6 pm (ambient music similar to 2024)

And that proof of insurance up to 5 million dollars naming the Township of Ryerson as additional insured be provided prior to the event.

(Carried)

R- 94 -25 Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council agrees to refund the Burk's Falls, Armour & Ryerson Union Public Library Board the amount of \$ 6,779.77, as a reimbursement for their financial contributions to the survey and geological study costs;

And be it further resolved that the Township of Ryerson agrees to split the balance owing with the Township of Armour and the Village of Burk's Falls with Ryerson's contribution being \$2,259.92.

(Carried)

R- 95 -25 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council receive and support the District of Parry Sound Municipal Associations resolution requesting that the Ontario Government provide free access to information so that Councils can be more effective in their role in our democratic system;

Further That this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, and the Honourable Graydon Smith, MPP Parry Sound-Muskoka and local municipalities.

(Carried)

R- 96 -25 Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council approve the updated 2025 net Library budget in the amount of \$191,306.00. Ryerson's share being \$42,202.00 and that we rescind R-51-24.

(Carried)

R- 97 -25 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that the Ryerson Township Council approve a donation of \$500.00 to the Burk's Falls & District Historical Society for 2025.

(Carried)

General Information Items Received:

- Council received the Joint Building Committee permit summary for May
- Council received Library Board meeting minutes for April.
- Council received the Regional Fire Services Committee meeting minutes.
- Council received the Almaguin Highlands Health Centre committee minutes for June.
- Council received the email from Dave Grey regarding the Almaguin Community Economic Development.
- Council received the Almaguin Community Economic Development staff report on the tax levy formula.
- Council received the meeting minutes for May from the Historical Society
- Council received the OPP Detachment Board meeting minutes for April.
- Council received the resolution from the Historical Society supporting the Vessel Tour Initiative.
- Council received the Village of Burk's Falls By-law to Enter into an Interim Agreement for the Provisions of Sharing Fire Services.

7. CLOSED SESSION:

R- 98 -25 Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that we move to a closed meeting at 6:53 p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations. The general nature of the closed meeting is to discuss HR matters.

And; pursuant to Municipal Act 2001, c. 25, Section 239 (2) (b) as the subject matter being considered is regarding personal matters about an identifiable individual. The general nature of the closed meeting is to discuss contracted services.

8. CONFIRMING BY-LAW

R- 99 -25 Moved by Councillor Patterson, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # 21-25, being a By-law to confirm the meetings of Council and further; That By-Law # 21-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 24th day of June, 2025.

(Carried)

10. **ADJOURNMENT:**

R- 100 -25 Moved by Councillor Patterson, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at 7:26 p.m. The next regular meeting is July 15, 2025, at 6:00 p.m.

(Carried)

MAYOR

CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

SPECIAL COUNCIL MEETING

MINUTES

Tuesday, July 8, 2025

A special meeting of Council was held Tuesday, July 8, 2025 at 1:30 p.m. The purpose of this meeting was to discuss a significant weather event that occurred.

Members of Council were notified of this special meeting by email and phone on July 8, 2025, the public was notified of this meeting by posting of this special meeting agenda on July 8, 2025.

Members of Council in attendance: Mayor Sterling and Councillors Abbott, Patterson, Miller and Robertson.

Staff in attendance: Brayden Robinson

Mayor Sterling called the meeting to order at 1:30 p.m.

DECLARATION OF PECUNIARY INTEREST: None declared.

Council discussed the significant weather event that occurred on July 7, 2025. Discussions were had about what roads were affected and what steps to take moving forward.

RESOLUTIONS:

SP. R – 04 -25 Moved by Councillor Robertson, seconded by Councillor Abbott,

Whereas on July 7, 2025, the Township of Ryerson experience a heavy rain fall event resulting in several road washouts and flooding and damage to municipal bridges, which has resulted in incremental operating and capital costs;

Be it resolved that Ryerson Township Council authorize staff to exceed the pre-approved budget and use reserves to find all incremental expenditures incurred in the recovery from this natural disaster.

(Carried)

ADJOURNMENT

SP. R – 2 -25 Moved by Councillor Patterson, seconded by Councillor Miller

Be it resolved that we do now adjourn at 1:46 p.m.

MAYOR

CLERK



28 Midlothian Road, R.R. No. 1. BURK'S FALLS, ONTARIO P0A 1C0
705-382-3232 • Fax 705-382-3286 • www.ryersontownship.ca

STAFF REPORT

DATE: APRIL 8, 2025
RE: SECOND QUARTER REPORTING
FROM: BY-LAW ENFORCEMENT

Recommendation: THAT Council receives and approves this report for information only.

Introduction:

We would like to continue to highlight our appreciation of the staff, management and Council in the Township of Ryerson for their ongoing supports and confidence. Our professional and personal relationships continue to grow as does By-Law Services.

Background:

Current reporting will be effective from April 1, 2025 to July 1, 2025

Second Quarter reporting in Ryerson shows no outstanding or concerning trends. Continued efforts in Property Standards, Trailers and Zoning continue.

We are concluding some of our projects from last year and efforts in this next quarter may see some escalation in process as there remains some outstanding and insufficient efforts for compliance. We will be initiating these remediations and hiring contractors to complete on their behalf.

These costs will be recovered by the municipality and applied as permitted by the municipality on the property tax roll.

As identified in the First Quarter report we have now just began coordinating with our CBO and Fire Department on a large scale "Property Standards" file. We will be coordinating with Building and Fire on our response to ensure all municipal liabilities and mandates are considered.

Relationships with outside services continue to grow. We have been working with community partners such as PSDSSAB, MNRF, MECCP, OPP, BFD, Animal Welfare and The Community Paramedicine Program.

Training:

Bryan and I did attend training through “Canine Foundations” for dog bite assessment. This information was helpful and will be applied as required.

Job Description Review

We have proposed a “Job Description Review” with Armour Township, which better defines our roll within your communities.

As all of our municipalities are aware changing trends and social issues have drastically increased municipal responsibilities.

Our service has pioneered a more compliance based approach and these results are proving successful in our communities as we are seeing higher compliance rates.

Also we have developed a niche for service coordination and are involved in social issues such as homelessness, mental health, and addictions.

In working within these areas we are addressing root causes of behaviour / non compliance and making lasting change.

For complete information on this report we encourage you to read the June 24, 2025 Armour Township Agenda or we would be happy to provide individually for your reviews.

We bring this to you as a partner and in transparency to ensure awareness and support of our methods and measures.


Your input is valuable and appreciated and enables us to better meet the needs of your community.

Conclusion:

Thank you for your investment and confidence in sharing By-Law services with us. We remain open and available to address your communities needs and priorities.

Respectfully Submitted,

Jason Newman & Bryan Austin
By-law Enforcement Officers

	Staff Report
To:	Ryerson Township Council
From:	Kelly Morissette, Administrative Assistant
Date of Meeting:	July 15, 2025
Report Title:	2025 Yard Sale
Report Date:	July 8, 2025

Recommendation:

Received for information purposes.

Purpose/Background:

The annual Ryerson Township Yard Sale was held on Saturday June 21, 2025. This year, we had 15 vendors sign up with 13 of them attending on the day of. While the weather was favourable, attendance from the public was notably lower than other years.

We received some suggestions for increased advertising to improve future turnout. Suggestions included the placing of flags/signs to better promote the event.

A total of \$316.70 in donations was collected from the barbeque and these proceeds will be remitted to the food bank.

TOWNSHIP OF RYERSON

2025 BUDGET VARIANCE

AS OF JUNE 30, 2025

	A	B	V	W	X
	Account #	ACCOUNT NAME	2025 BUDGET	2025 YTD (06/30)	NOTES
1					
2	RYERSON-ADMINISTERED SERVICES				
3	Fire Department				
4	Revenue				
5	15-321	Fire Revenue - MVC	6,100	571	
6	15-321-01	Fire Rev - Inspections	500	65	
7	15-321-02	Fire Rev - Donations	100	-	
8	15-321-03	Fire Rev - Miscellaneous	3,500	9,092	
10	15-321-05	Fire Rev - FC Shared Services	52,700	23,487	per shared service agreement with McMurrich-Monteith
12	15-328	Proceeds on Sale of Capital Assets	-	-	
14	15-621 A	Fire Rev - Armour	259,543	129,771	
15	15-621 B	Fire Rev - Burk's Falls	155,161	77,581	
16	Subtotal - Fire Revenue		477,604	240,566	
17	Expenditures				
18	16-202	Fire - Vehicle Expense	32,000	9,519	
19	16-203	Fire - Equip/Comm Repair	11,600	1,301	
20	16-204	Fire - Utilities	-	-	
21	16-205	Fire - Phone	-	-	
22	16-206	Fire - FPO Supplies	5,600	500	
23	16-208	Fire - Outside Training	14,600	4,982	
24	16-209	Fire - WSIB	10,900	1,988	
25	16-210	Fire - Response Wages	97,000	-	
26	16-211	Wages & Empl Related Costs	225,600	109,669	
27	16-211 3	Accrued Sick Leave	-	-	
28	16-212	Fire - Insurance	37,900	37,211	
29	16-212-1	Fire Loan Interest	2,905	-	
30	16-212-3	Fire Hall Loan Interest	18,305	-	
31	79-117	Fire Loan Principal	28,120	15,703	
32	16-213	Fire - Bldg Repair/Maintenance	4,000	471	
33	16-214	Fire - Office Expense	17,400	8,980	
34	16-215	Fire - Air Stn Fill/Maintenance	1,000	268	
35	16-216	Fire- PPE	-	-	
36	16-217	Fire - New Equipment/Gear	46,200	23,664	
37	16-218	Fire - Miscellaneous	1,000	-	
38	16-219	Snow Removal	2,100	1,944	
39	16-221	Capital Purchase	32,500	21,183	
40	16-222	Fire - Recharge Fire Extinguishers	500	-	
41	16-223	Fire - Radio Licence	2,400	1,792	
42	16-224	Fire - Answering Service	1,350	-	
43	16-225	Fire - Legal	1,000	2,180	
44	16-226	Office Space Rental	3,242	1,621	
47	16-229	Fire - Audit & Accounting	4,200	8,793	
48	16-247	Smoke/CO Alarms	-	-	
49	16-248	Defib. / Medical Supplies	4,000	-	
52	79-107	To Be Recovered - Fire Sick Leave	-	-	
53	Subtotal - Fire Expenditures		605,422	251,771	
54	Net Fire Cost to Ryerson		127,818	11,205	Per draft 2025 budget
55					
56	Regional Fire Training				
57	15-630	RTO Rev Armour	8,172	3,990	

TOWNSHIP OF RYERSON

2025 BUDGET VARIANCE

AS OF JUNE 30, 2025

	A	B	V	W	X
	Account #	ACCOUNT NAME	2025 BUDGET	2025 YTD (06/30)	NOTES
1					
58	15-631	RTO Rev Burk's Falls	4,885	2,385	
59	15-632	RTO Rev Kearney	17,082	8,341	
60	15-633	RTO Rev Magnetawan	17,082	8,341	
61	15-634	RTO Rev Perry	17,082	8,341	
62	15-635	RTO Rev McM/Monteith	17,082	8,341	
63	Subtotal - RFC Revenue		81,385	39,739	
64	RFC Expenditures				
65	16-285	Regional Training Officer - Materials	85,408	48,138	
66	Net RTO Cost to Ryerson		4,023	8,399	Per draft 2025 budget
67					
93	Net Expenditures - Ryerson-administered Joint Services		131,841	19,604	
94	OPERATIONS				
95	14-110	General Levy	2,590,395	1,428,349	
96	14-210	General Tax - Educ - English - Public	298,014	-	
97	14-310	General Tax - Educ - English - Separate	8,707	-	
98	14-410	General Tax - Educ - French - Public	298	-	
99	14-510	General Tax - Educ - French - Separate	678	-	
100	15-230	Payment in Lieu of Taxes - Provincial	1,944	481	
101	18-911	Transfer to School Bd - English Public	(298,014)	(148,778)	
102	18-912	Transfer to School Bd - English Separate	(8,707)	(4,353)	
103	18-913	Transfer to School Bd - French Public	(298)	(149)	
104	18-914	Transfer to School Bd - French Separate	(678)	(339)	
105	Net Taxation		2,592,339	1,275,211	
106					
107	15-310	General Government - Misc. Rev	50	20,008	Admin fee for livestock, by-law infractions
108	15-371	Tax Sales Admin Fee	8,150	1,160	
109	15-381	Planning Zoning Severances	8,400	1,333	3-year average
110	15-402	Misc Government Grants	-	-	accessibility grant
111	15-502	Prov Grant Wildlife Compensation	800	-	=Expense account 16-256
112	15-503	Prov. Aggregate Resources Rev	8,100	-	3-year average
114	15-510	Provincial Government - OMPF	388,200	194,100	Per notification
115	15-511	Provincial Offences	2,000	-	3-year average
116	15-512	Prisoner Transportation Credit	-	163	Per notification
117	15-513	Policing Detachment Revenue	800	123	3-year average
118	15-531	Road Revenue - Misc (Operating Rev)	-	665	3-year avg entrance permits- 2022 incl culvert sales
121	15-623	Rockwynn Docks	-	381	Ryerson maintaining for 2023-2024
122	15-720	Licenses & Permits	23,500	17,743	3-year average
124	15-750	Current Penalties & Interest	52,600	26,301	Assuming 18.2% of tax arrears collected in penalties and interest (2022-2024 average)
125	15-760	Investment Income	57,000	41,207	
126	15-770	Sales, Photocopies, etc.	200	117	Landfill cards, records search, other misc charges
127	15-771	Township Book	200	-	
128	15-773	Cemetery Revenue	550	278	Interest on trust account
130	15-775	Transfer From Parkland	26,235	-	Re: cost of arena capital repairs in 16-734
131	15-790	Transfer from Election Reserve	-	-	
133	15-790	Transfer from Reserve - Cemetery	500	-	\$500.00 to cover maintenance costs.
134	15-790	Transfer from Reserve - Roads	2,800	-	For OSIM inspections
136	Subtotal Other Revenue		580,085	303,579	
137	Total Operating Revenue		3,172,424	1,578,790	

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TOWNSHIP OF RYERSON
2025 BUDGET VARIANCE
AS OF JUNE 30, 2025

	A	B	V	W	X
	Account #	ACCOUNT NAME	2025 BUDGET	2025 YTD (06/30)	NOTES
1					
138					
139	16-111	Council - Wages/Benefits	57,075	28,537	
140	16-112	Council - Insurance	1,620	1,620	actual allocation
141	16-114	Council - Expense	5,600	3,811	training, conference fees, courses
142	16-121	Gen Govt Wages/Benefits	339,100	155,778	
143	16-122	Gen Govt - Insurance	27,641	28,956	actual allocation
144	16-123	CGIS/Blue Sky	8,400	4,173	Current fee plus anticipated Q4 CPI increase
145	16-124	Gen Govt - Materials	37,300	19,123	staff training, office supplies, other misc
146	16-125	Gen Govt - Cont Serv	5,000	1,781	cleaning, mat rentals, garbage pickup
147	16-126	Health & Safety	-	-	
148	16-127	Accessibility	-	-	accessibility grant ended 2024
149	16-132	Memorial Donations	500	-	
150	16-128	Donations	5,500	977	
152	16-130	HR Services	5,000	-	miscellaneous HR support
153	16-131	Audit, Accounting & Clerk Assistance	25,900	-	Audit fees \$21,300; accounting fees \$2,000 + HST
154	16-133	Election Expense	200	-	Joint audit compliance committee
155	16-134	Transfer to Election Reserve	3,500	-	
156	16-135	Legal	17,500	3,205	\$7,500 for general legal advice plus \$2,000 per member of council for integrity commissioner
157	16-136	Tax W/O and Adjustments	-	-	
158	16-138	Assessment Services	30,415	15,208	Per levy notification.
159	16-139 A	Building Maintenance	4,000	-	Misc building repair, not capitalized
160	16-142	Information Technology	2,500	122	
162	16-150	Ontario Aggregate Resources Fee	1,000	-	Royalty on own-source aggregates
163	16-156	Bank Errors & Charges	1,600	784	AFT charges, maintenance fees, NSF cheque fees
164	16-137	Transfer to Tax Rate Stabilization Reserve	113,000	-	
165	79-102	To Be Recovered Employee Benefits	-	-	
166	Subtotal - General Government Operating Expenditures		692,351	264,075	
167					
168	16-231	By-Law Enforcement Officer - Wages	20,900	8,837	
169	16-234	By-Law Enforcement - Materials	2,000	411	mileage and supplies
170	16-245	MNR Crown Land Protection	5,065	-	Per levy notification
171	16-246	Transfer to Fire Reserve	53,250	-	Savings towards new fire hall (\$53,250)
172	16-249	Policing	166,066	41,517	Per levy notification
174	16-253	Police Services Board	1,500	-	
175	16-254	Animal Control - Materials	500	235	Incl dog tags (230), East Parry Sound vet annual fee (250)
176	16-255	Animal Control - Contracted Services	2,543	1,271	Contract with Ontario SPCA.
177	16-256	Prov Wildlife Predation	800	-	= revenue account 15-502.
178	16-258	Transfer to JBC Reserve	5,600	-	
179	16-262	CodeRED Alert system	1,000	850	shared 50/50 with Burks Falls
182	16-265	Emergency Measures - Contract Service	5,000	3,975	Wages and training for CEMC
183	16-266	911 - Civic Addressing	1,000	694	CERB contract, 911 signs
185	Subtotal other Protection Operating Expenditures		265,224	57,791	
186					
187	16-451	Hazardous Waste Expense	3,600	3,545	ARI fees per draft budget + HWIN levy
188	16-460	Landfill/Recycling	133,331	65,097	Per draft 2025 budget, includes estimate of user fees
189	Subtotal Environmental Operating Expenditures		136,931	68,642	
190					
191	16-511	Almaguin Highlands Health Centre	5,000	4,268	

TOWNSHIP OF RYERSON

2025 BUDGET VARIANCE

AS OF JUNE 30, 2025

	A	B	V	W	X
1	Account #	ACCOUNT NAME	2025 BUDGET	2025 YTD (06/30)	NOTES
192	16-518	Health Unit	22,374	11,187	Per levy notification.
193	16-520	Land Ambulance	69,081	34,541	Per levy notification.
195	16-554	Cemeteries - Materials	1,500	185	
196	16-555	Cemeteries - Contracted Services	5,190	-	Contract to be renewed
197	Subtotal Health Services Operating Expenditures		103,145	50,180	
198					
199	16-618	Social and Family Services	93,741	23,435	Per levy notification.
200	16-628	Eastholme - Operating	70,123	35,062	Per levy notification.
201	Subtotal Social&Family Services Operating Expenditures		163,864	58,497	
202					
204	16-714	Recreation - Parks - Materials	4,300	3,299	includes insurance allocation
205	16-715	Recreation - Parks - Contracted Services	3,460	-	Contract to be renewed
206	16-716	Rockwynn Docks	1,100	2,854	2025 Magnetawan responsible. 50% of hydro, contingency for repairs
208	16-722	Recreation Committee Materials	-	-	
209	16-726	Recreation - Programs Materials	4,250	222	Fireworks, yard sale
211	16-734	Recreation - Arena	162,872	81,436	Per draft 2025 budget
213	16-754	Culture - Museum - Materials	5,200	0	Hydro, PCO, empty septic, insurance
218	16-790	Transfer to Library Reserve	26,000	4,484	
219	16-795	Library	41,506	27,610	Per draft 2025 budget
220	Subtotal Recreation&Cultural Services Operating		248,688	119,905	
221					
222	16-816	External Planning Support	3,000	528	
225	16-858	Economic Development	5,000	5,000	Fixed annual contribution
227	Subtotal Planning Operating Expenditures		8,000	5,528	
228					
268	17-002	Contra Road Wages	-	(222,112)	
269	17-001	Total road wages	479,800	222,112	per calculation
271	17-022	Installation of Culverts	9,300	-	
272	17-032	Install & Maintain Culverts Materials	2,000	323	
273	17-615	Bridge Appraisals	5,600	-	required in 2025
274	17-052	Grass Mowing Materials	5,000	-	
275	17-062	Brushing Maintenance Materials	250	-	
278	17-092	Beavers Materials	2,500	370	
279	17-102	Debris and Litter Pickup Materials	100	-	
280	17-152	Hardtop Patching Materials	5,400	2,623	4 loads of cold mix
281	17-162	Sweeping Materials	2,200	2,160	
283	17-212	Grading & Scarifying Materials	2,500	2,641	set of summer blades
284	17-222	Dust Layer - Purchase	76,400	46,451	extra tank due to pulverizing Peggs Mountain Road
285	17-232	Dust Layer - Application Materials	200	76	
286	17-242	Gravel - Contract	53,800	-	3,000t granite
288	17-302	Snow Plowing & Removal Materials	7,400	1,921	
289	17-312	Purchase of Sand/Salt	44,600	6,712	107/T x 60T for salt
290	17-322	Sanding & Salting Materials	1,000	-	
291	17-332	Culvert Thaw Materials	200	23	
293	17-349	Winter Lighting for Vehicles Materials	750	267	
294	17-350	Truck and Equipment Chains	2,500	368	
296	17-382	Signs Materials	4,000	-	
297	17-392	Training Materials	3,800	708	

TOWNSHIP OF RYERSON

2025 BUDGET VARIANCE

AS OF JUNE 30, 2025

	A	B	V	W	X
	Account #	ACCOUNT NAME	2025 BUDGET	2025 YTD (06/30)	NOTES
1					
298	17-393	Safety Equipment / Clothing	2,500	279	
299	17-432	Overhead Materials	70,900	71,868	
300	17-433	Overhead Professional Fees	2,000	-	
301	17-902	Purchase New/Replace Worn Tools	4,500	28	
304	17-462	13 Western Star Materials	16,800	3,940	set of new tires (\$3,800)
306	17-472	22 Pickup Materials	4,800	2,211	
308	17-475	19 Ford Pickup Parts and Repair	13,200	13,431	requires front-end rebuild (\$7k)
310	17-482	23 Freightliner Materials	7,300	2,102	
312	17-492	22 Freightliner Materials	11,200	3,028	set of new tires (\$3,800)
316	17-504	2013 Grader Materials	33,400	1,399	10 new tires
320	17-522	2019 Backhoe/JCB Materials	4,900	316	
323	17-532	2015 Excavator Materials	18,700	-	hydraulic pump repairs \$15k
324	17-542	Float Materials	1,000	175	
325	17-552	Small Equipment Materials	2,000	443	
327	17-562	2014 Loader Materials	4,700	805	
328	16-349	Fuel to be distributed	90,000	35,210	
329	Subtotal Transportation Operating Expenditures		997,200	419,202	
330					
331	DEBT REPAYMENT				
333	17-968	Grader/Loader Interest	16	-	
334	17-970	Road Construction Interest	497	298	
335	17-972	2021 Plow Interest	1,387	-	
338	79-113	Grader/Loader Principal	6,592	6,609	
339	79-115	Road Construction Principal	17,540	8,770	
340	79-116	2021 Plow Principal	53,843	27,687	
342	Total Debt Repayment		79,875	43,364	
343					
344	Ryerson Operating Expenses		2,695,278	1,087,183	
	Net Ryerson Total Expenditures re Ryerson-administered		131,841	19,604	
345	Joint Services				
	Adjustment re Shared Services capital and one-time operating expenses		43,388		
346	NET OPERATING REVENUE - FUNDING AVAILABLE FOR CAPITAL		388,693	472,003	
347					
348					
349	CAPITAL ACTIVITIES				
350	CAPITAL REVENUE, TRANSFERS FROM RESERVES AND LOAN PROCEEDS				
351	15-792	Prior Year Surplus	-	-	
353	15-402B	Misc Government Grants	-	-	
354	15-501	Ont Community Infrastructure Fund	160,000	-	Funding for Bartlett Lake culvert replacement
355	15-509	Modernization Grant Funding	-	-	
357	15-790 C	Transfer from Reserve - Capital Funds	-	-	
358	15-790 L	Transfer from Reserve -Landfill	-	-	
359	15-790 A	Transfer from Reserve- Arena	-	-	
360	15-790 F	Transfer from Reserve- Fire	-	-	
361	15-541	Loan Proceeds	-	-	
362	15-780	AMO Gas Tax Revenue	48,800	-	Granite resurfacing program
363	15-785	NORDS Grant Revenue	71,900	-	Re: Peggs Mountain Road
364	15-531	Miscellaneous Roads Revenue	-	-	

Page 36 of 66
TOWNSHIP OF RYERSON
2025 BUDGET VARIANCE
AS OF JUNE 30, 2025

	A	B	V	W	X
	Account #	ACCOUNT NAME	2025 BUDGET	2025 YTD (06/30)	NOTES
1					
367		Total Sources of Funding - Capital	280,700	0	
368					
369		CAPITAL PROJECTS			
385	16-139 B	Building Maintenance	-	-	
387	16-140	Office Equipment	11,300	-	Purchase of new computers (\$3,000), photocopier (\$8,300)
388	16-145	Website	-	-	
389	16-180	Operational Plans	30,000	-	Official Plan, Zoning By-law updates
390					
391		Road Projects			
395	17-632	Midlothian Swing Bridge Materials	-	-	
398	17-642	Culvert Replacement Materials	160,000	6,553	Bartlett Lake culvert (shared with McMurrich)
399	17-652	Granite Materials	187,100	-	3.8km Hilly & Gully; 3.6km South Horn Lake
400	17-662	Gravel Lift - Material	-	-	
403	17-682	Road Construction Materials	10,500	-	micro seal So Ho Mish Road
407	17-702	Midlothian RAP	-	-	
408	17-732	Peggs Mountain Road	152,900	-	pulverize, calcium and granite 4.5km
409	17-890	Building Repair	8,000	275	
410	17-892	New Pit - Materials	3,000	2,742	-
413	17-924	Purchase New Equipment	19,300	19,233	culvert steamer
417	Capital portion of Joint Services		43,388	-	
418					
419		Total Capital Projects	625,488	28,803	
420					
421		NET RESERVE TRANSFERS			
422	16-137	Transfer to Capital Reserve	14,604	-	Budget balancing figure- allocate to capital reserve
423	16-246	Transfer to Fire Reserve	2,469	-	2024 surplus (\$X) plus 2% op exp
424	16-465	Transfer to Landfill Reserve	3,115	-	2024 surplus (\$X) plus 2% op exp
425	16-470	Transfer to Landfill Closure Reserve	-	-	
426	16-535	Transfer to Hospital Reserve	20,000	20,000	
427	16-737	Transfer to Arena Reserve	3,717	-	2024 surplus (\$X) plus 2% op exp
428	17-952	Transfer to Roads Capital Reserve	-	-	
429		Total Reserve Transfers	43,905	20,000	
430		NET CAPITAL EXPENDITURES	388,693	48,803	
431					
432	BALANCE		0	423,200	
433					
434		Total Municipal Expenditures	4,012,113	1,435,895	
435		Total Education Expenditures	307,697	153,619	
436		Total Expenditures	4,319,810	1,589,514	
437					
438		Revenue Municipal	1,419,774	583,884	
439		Taxation General	2,590,395	1,428,349	
440		Taxation Education	307,697	0	
441		Payment in Lieu	1,944	481	
442		Total Revenue	4,319,810	2,012,714	
443		Balance Check	0	423,200	
444					

THE CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW NUMBER ____-25

A BY-LAW TO AUTHORIZE CERTAIN NEW CAPITAL WORK(S) OF THE CORPORATION OF THE TOWNSHIP OF RYERSON (THE “MUNICIPALITY”); TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“OILC”) FOR FINANCING OF SUCH CAPITAL WORK(S); TO AUTHORIZE TEMPORARY BORROWING FROM OILC TO MEET EXPENDITURES IN CONNECTION WITH SUCH CAPITAL WORK(S); AND TO AUTHORIZE LONG-TERM BORROWING FOR SUCH CAPITAL WORK(S) THROUGH THE ISSUE OF DEBENTURES TO OILC

WHEREAS the *Municipal Act, 2001* (Ontario), as amended, (the “**Act**”) provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is now deemed to be expedient to authorize for the purposes of the Municipality the new capital work(s) described in column (2) of Schedule “A” (the “**Capital Work(s)**”) attached hereto and forming part of this By-law (“**Schedule “A”**”) in the amount of the respective estimated expenditure set out in column (3) of Schedule “A”, subject in each case to approval by OILC of the financing for such Capital Work(s) that will be requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS in accordance with section 4 of Ontario Regulation 403/02 (the “**Regulation**”), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the “**Updated Limit**”), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule “A” (the “**Authorized Expenditure**” for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, (collectively the “**Estimated Annual Amount Payable**”) and determined that the Estimated Annual Amount Payable does not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Land Tribunal pursuant to the Regulation, is not required before any such Capital Work is authorized by the Council of the Municipality;

AND WHEREAS subsection 405(1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if, the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining temporary and long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be, (the "**Application**") to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RYERSON ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Work(s) in the maximum aggregate principal amount of \$3,600,000.00 substantially in the form of Schedule "B" hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter approve, such execution and delivery to be conclusive evidence of such approval.
2.
 - (a) The undertaking of the Capital Work or of each Capital Work, as the case may be, in the amount of the respective estimated Authorized Expenditure set out in column (3) of Schedule "A" is hereby approved and authorized;
 - (b) any one or more of the Mayor and the Treasurer are hereby authorized to conclude contracts on behalf of the Municipality for the undertaking of the Capital Work or of each Capital Work, as the case may be, in accordance with the Municipality's usual protocol;
 - (c) where applicable, the Engineer of the Municipality will forthwith make such plans, profiles and specifications and furnish such information as in the opinion of the Engineer are necessary for the undertaking of the Capital Work or of each Capital Work, as the case may be; and

- (d) where applicable, the undertaking of the Capital Work or of each Capital Work, as the case may be, shall be carried on and executed under the superintendence and according to the direction and orders of such Engineer.
3. The Mayor and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a **"Financing Agreement"**) with OILC that provides for temporary and long-term borrowing from OILC under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
 4. The Mayor and/or the Treasurer are hereby authorized, pending the substantial completion of the Capital Work or of each Capital Work, as the case may be, or as otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of the Capital Work or of each Capital Work, as the case may be, on the terms and conditions provided in the Financing Agreement which Financing Agreement provides that the information contained in the Record, as defined in the Financing Agreement, in respect of such temporary borrowings shall be deemed final, conclusive and binding on the Municipality, and on such other terms and conditions as such authorized officials may agree; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Work(s); provided that the amount of borrowings allocated to the Capital Work or to each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.
 5. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the **"Debentures"**); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.
 6. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under any outstanding temporary borrowing and/or the Debentures, as the case may be (the **"Obligations"**) and to pay such amounts to OILC from the Consolidated Revenue Fund.

7. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under any outstanding temporary borrowing and/or any Debenture outstanding pursuant to the Financing Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
8.
 - (a) The Mayor and the Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the Obligations of the Municipality under the Financing Agreement, to request and receive any temporary borrowing and to issue the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.
 - (b) The money realized in respect of any temporary borrowing for the Capital Work(s) and the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to any such temporary borrowing and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.
9. This By-law takes effect on the day of passing.

ENACTED AND PASSED this _____ day of _____, A.D. 2025.

GEORGE STERLING
MAYOR


NANCY FIELD
CLERK

Schedule "A"
to By-Law Number XXXXX
(New Capital Work(s))

(1)	(2)	(3)	(4)
<u>Capital Work Number</u>	<u>Description of Capital Work</u>	<u>Estimated Expenditure</u>	<u>Loan Amount</u>
2025-08	Construction of Burk's Falls and District Fire Hall	\$3,700,000	\$3,600,000

Schedule “B”

Please insert the OILC Application into Schedule “B”.

	<h2>CAO Report</h2>
To:	Ryerson Township Council
From:	CAO/Treasurer Brayden Robinson
Date of Meeting:	July 15, 2025
Report Title:	2025 Budget Amendment
Report Date:	July 9, 2025

Recommendation

That the Township of Ryerson's 2025 Municipal Budget be amended as outlined in the Treasurer's staff report dated July 15, 2025.

Background

As the Municipal and Shared Service audits progress, the 2024 year-end surplus, both for the Township itself and each shared service category, is being finalized. As is standard practice, this surplus is to be rolled into the following year's budget as a 'revenue' item, and subsequently offset through a transfer to reserves.

Pending any final audit adjustments, the 2024 surplus being rolled forward is \$414,014.26, which is broken down as follows:

Township of Ryerson- General	363,032.67
Fire Department	(3,978.88)
Arena	19,821.83
Landfill	35,138.64
Total	414,014.26

Per the Township's Reserves and Reserve Funds By-law, any surplus specific to each shared service is to be allocated directly into a dedicated reserve account. Any general Township surplus is to be allocated between its own reserves, based on identified deficiencies relative to each reserve's target balance.

In this consideration, the following budget amendment is hereby recommended:

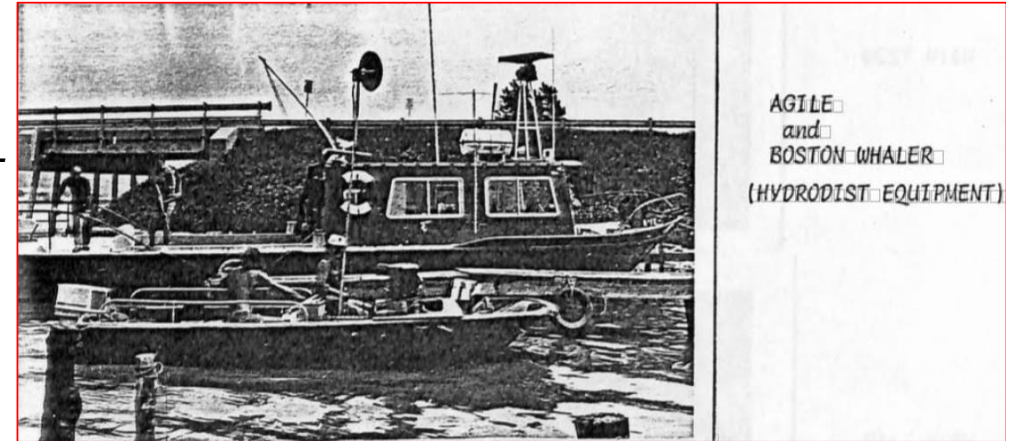
Account	Current Balance	Recommended Balance
15-792 Prior Year Surplus	\$0	(\$414,014)
15-790 Transfer from Reserve- Fire	\$0	(\$3,979)
15-512 Prisoner Transportation Credit	\$0	(\$652)
15-531 Road Revenue Misc	\$0	(\$800)
15-623 Rockwynn Docks	\$0	(\$350)
16-465 Transfer to Landfill Reserve	\$3,115	\$38,254
16-737 Transfer to Arena Reserve	\$3,717	\$23,539
16-137 Transfer to Operating Contingency Reserve	\$14,604	\$178,938
17-952 Transfer to Roads Capital Reserve	\$0	\$200,500

Presentation to Village of Burk's Falls Council – June 18, 2025

C.S.R.V. AGILE

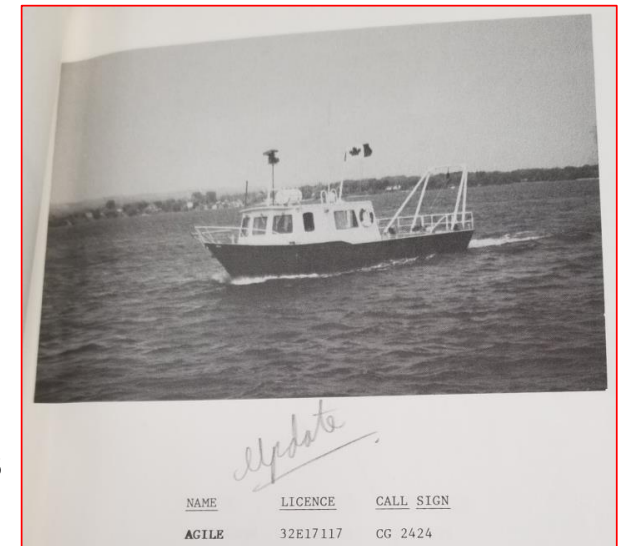
CANADA'S FIRST **COMMUNITY SCIENCE RESEARCH VESSEL**

Docking Proposal at Burk's Falls Public Docks



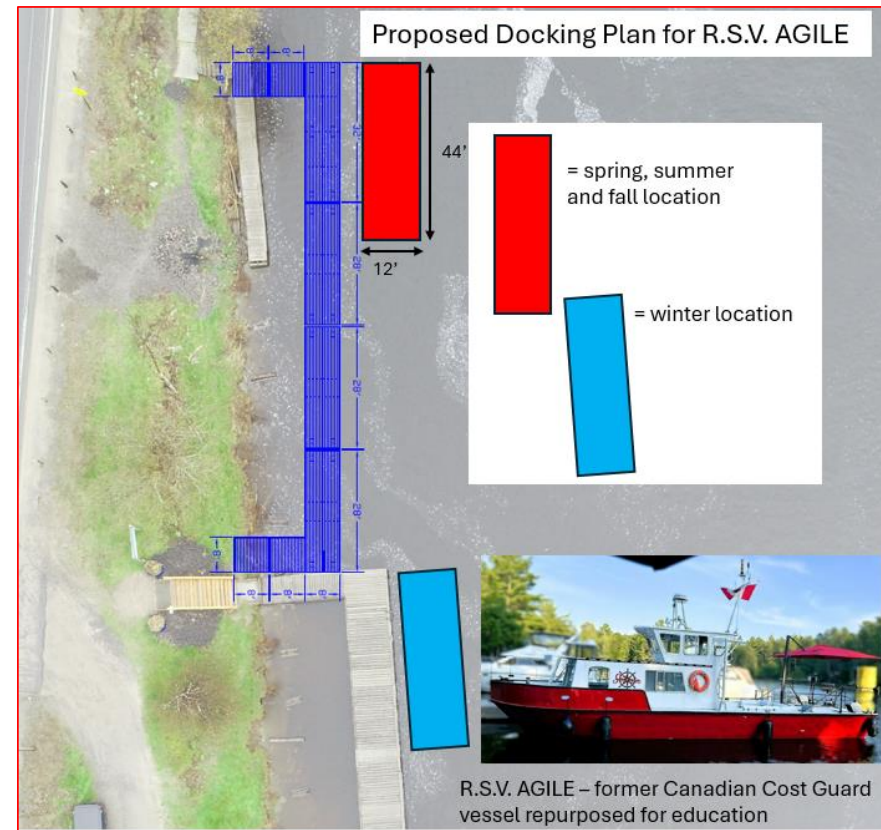
C.S.RV. AGILE - Background

- Repurposed for education, a proposal to dock former Canada Coast Guard Vessel C.S.R.V. *AGILE* at the Burk's Falls Public Docks was presented to Council on April 15, 2025 by Colin Love with support in principle approved (*Appendix A*)
- Colin also presented the proposal to the Burk's Falls & District Historical Society on May 12, 2025 who voted on a motion to support (*Appendix B*)
- Since April 15, Colin has been in discussion with CAO-Clerk Denis Duguay and Village Foreman Derek Smith about logistics associated with docking the vessel at the Burk's Falls Public Docks
- The following slides outline the docking proposal and community outreach plan for Council to review and vote upon



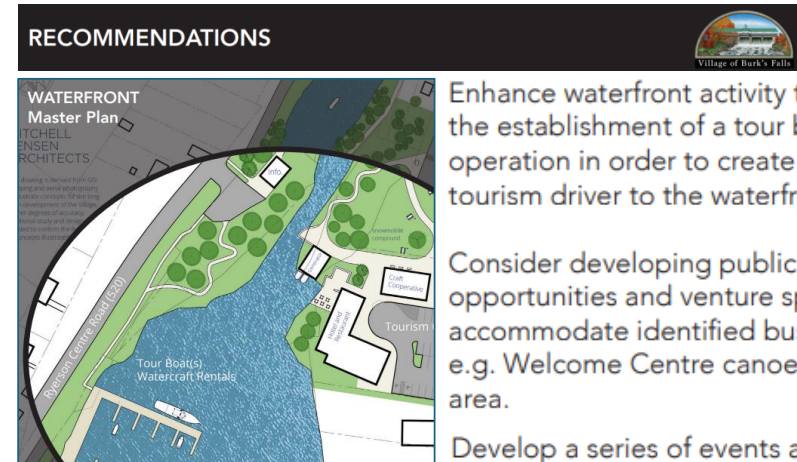
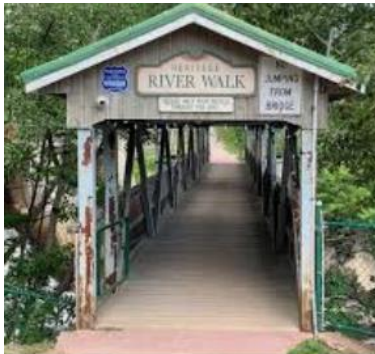
C.S.R.V. AGILE – Docking Proposal

- The proposed docking location for the vessel at the Burk's Falls Public Docks is shown here (full-size in *Appendix C*)
- All operations and risks associated with the vessel will be undertaken by Colin Love with a Certificate of Insurance provided to the Village for \$2M (*Appendix D*)
- The CAO-Clerk and Village Foreman are supportive of this proposal



C.S.R.V. AGILE – Community Outreach

- A central goal for Phase 1 of this pilot will be to consult the community about the project and learn about their feedback, particularly related to local community science opportunities
- A secondary goal will be to explore the potential community support for recreational watercraft rentals (e.g. canoes, kayaks, paddleboards, etc.) and educational river tours to align with the Burk's Falls Waterfront Masterplan (see excerpts →)
- To accommodate a potential increase in waterfront traffic, visitors will be directed to park in the lot beside Home Hardware where people will be invited to walk along the downtown strip to support local businesses and access the public docks via the Heritage Footbridge and Burk's Falls Welcome Centre



Encourage new business development that offers family fun activities that keep people at the waterfront longer. This includes rentals and/or sale of:

- Kayaks
- Canoes
- Paddleboard
- Paddleboats
- Bicycles
- Fishing Gear
- Snowshoes
- Apparel
- River shuttle service

Enhance waterfront activity through the establishment of a tour boat operation in order to create a tourism driver to the waterfront.

Consider developing public private opportunities and venture space to accommodate identified business. e.g. Welcome Centre canoe rental area.

Develop a series of events at the waterfront to generate tourism traffic and foster pride of place.

Capitalize on industrial heritage of waterfront through use of images, stories, river boat tours, heritage lookout and welcome centre.



C.S.R.V. AGILE – Next Steps

- If Council is supportive of this docking proposal, a motion to approve is requested with direction for the Village of Burk's Falls to enter into a docking agreement with Colin Love
- The Village's insurance provider has been consulted with no significant concerns raised that cannot be addressed - insurance, risk management, and other associated details will be included in the agreement
- Funding applications to support the project and its future phases will be explored and shared with Council
- Colin Love will continue to report back to Council and share project updates as phase 1 of the pilot is operationalized

Appendix A

Village of Burk's Falls Delegation on April 15, 2025

PURPOSE OF DELEGATION:

The purpose of this delegation is to propose a local eco-tourism project for Council's consideration. The presentation will be delivered orally by the delegate with the picture handout below. The project would involve animating the rich heritage, ecology, and culture along the Magnetawan River through a historical vessel (please see handout picture). The project proposal involves a public-private-partnership request to Council, with consideration for the vessel to be docked at the Village's boat launch with all required licensing/insurance/safety/logistical parameters explored and addressed in collaboration with partner municipalities. A central goal for the project would be to provide a new eco-tourist attraction for the community and engage waterfront/boat launch visitors by promoting local history (e.g. the riverboat era, Burk's Falls and District Historical Society museums, local Indigenous Knowledge and stories), recreation opportunities (e.g. fishing, biking, hiking and riverboat tours), ecology (e.g. local wildlife/biodiversity and environmental stewardship), and local culture/businesses (e.g. highlighting local events, presenting local events, showcasing and promoting local businesses, and celebrating local projects like the rejuvenation of the Blue Bird Theatre in Burk's Falls). The hope is that Council will approve this project in principle and invite the delegate to scope the project further in collaboration with other municipalities (Township of Armour and Township of Ryerson).



Appendix B



Date: May 12, 2025

Notice of Motion #2025-05-12-1

Resolution of Support – Burk's Falls and District Historical Society
 Re: Support for Colin Love's Historical Tour Vessel Initiative on the Magnetawan River

Whereas the Burk's Falls and District Historical Society is committed to preserving, promoting, and sharing the rich history of our region, including the legacy of riverboat and steamboat travel along the Magnetawan River; and

Whereas Mr. Colin Love has proposed a business initiative to launch a historical tour vessel along the Magnetawan River, with the aim of promoting regional tourism, providing educational opportunities, and bringing renewed awareness to the historical significance of the riverboat and steamboat era in the Almaguin Highlands; and

Whereas the proposed tour vessel would trace traditional waterway routes once used for transportation and trade, reflecting an important chapter in our local heritage; and

Whereas the project has the potential to contribute to local economic development, historical education, and community engagement;

Be it resolved that the Burk's Falls and District Historical Society agrees in principle to support Mr. Colin Love's initiative and that the Society expresses willingness to collaborate with Mr. Love and any associated business owners by:

1. Sharing historical data, archival material, photographs, and oral histories relevant to the riverboat and steamboat era;
2. Providing consultation on the historical accuracy and interpretive content of the tour;
3. Promoting the initiative through Society networks and channels;
4. Exploring opportunities for volunteer or interpretive participation by Society members;
5. Offering non-profit contributions of time, resources, or expertise, as feasible, in support of the project's educational mission.

Be it finally resolved that this resolution represents a commitment to partnership and historical stewardship in support of a shared vision for preserving and promoting our local heritage.

Moved By: Barry Burton

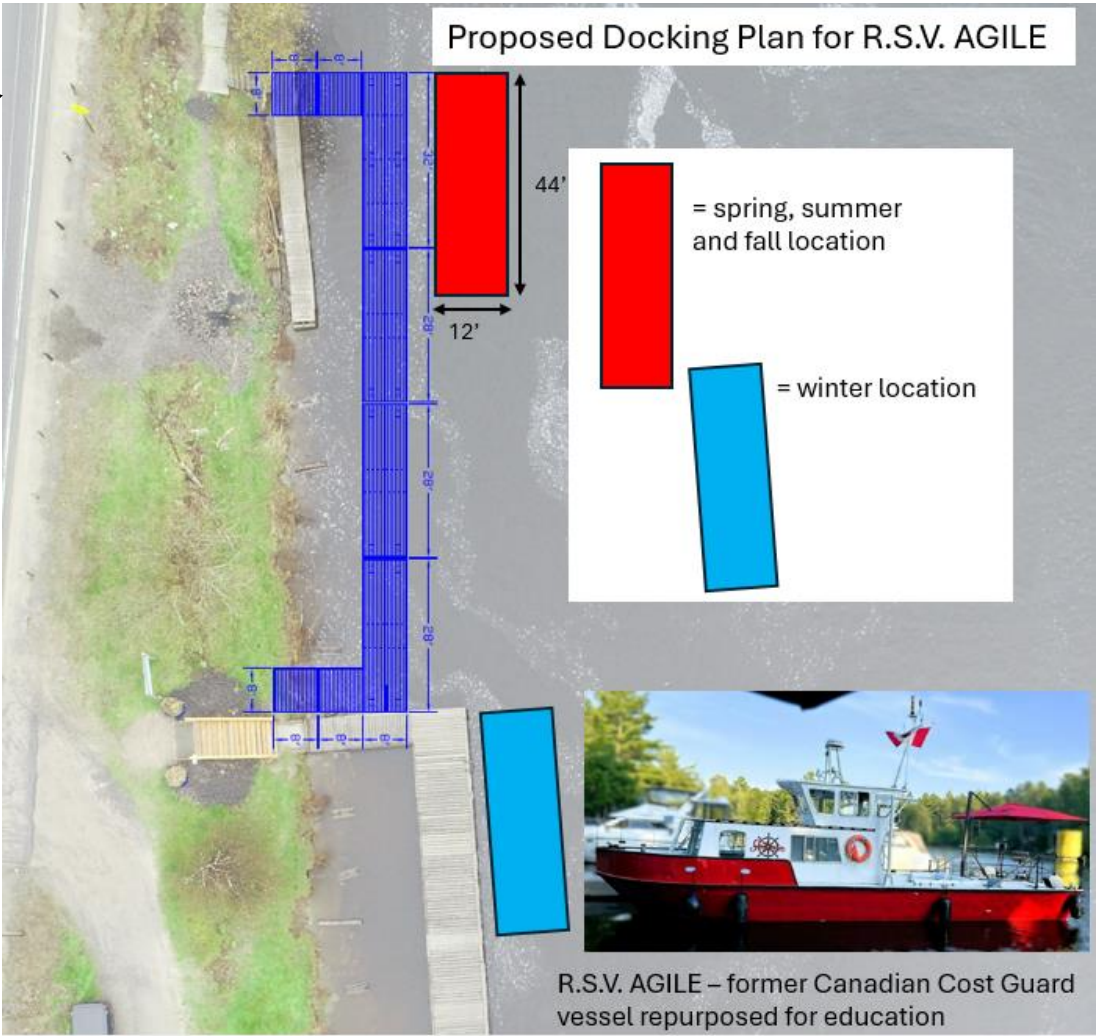
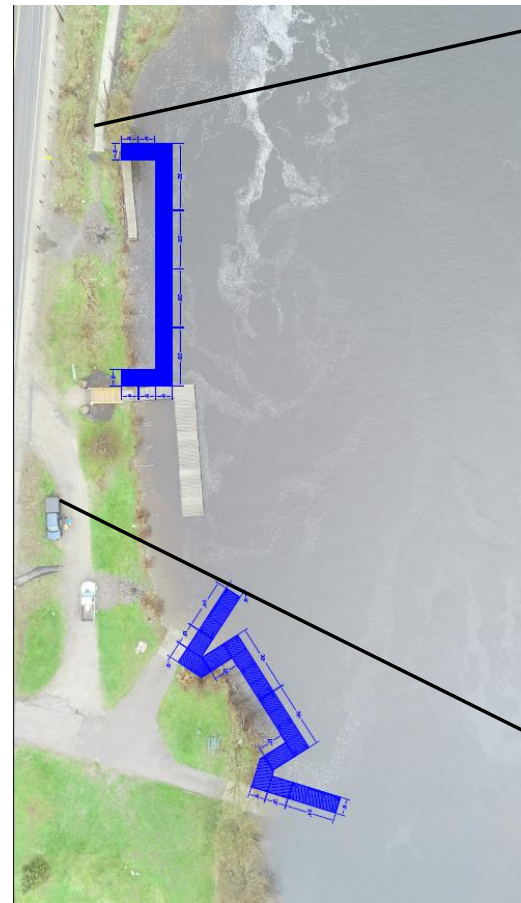
Seconded By: George Sterling

Carried ☒



Defeated ☐

Diane Brandt
 Diane Brandt, President

Appendix C



Appendix D

 CERTIFICATE OF LIABILITY INSURANCE						
This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer. This certificate does not amend, extend or alter the coverage afforded by the policies below.						
1. CERTIFICATE HOLDER – NAME AND MAILING ADDRESS				2. INSURED'S FULL NAME AND MAILING ADDRESS		
Village of Burk's Falls 172 Ontario St Burk's Falls, ON, Canada P0A 1C				Mag River Nature Hub 134 Midlothian Road Burks Falls ON P0A 1C0		
3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES <small>(but only with respect to the operations of the Named Insured)</small> CLIMATE ACTION, NATURE EDUCATION, CREATIVE ECOLOGICAL STEWARDSHIP						
4. COVERAGES						
This is to certify that the policies of insurance listed below have been issued to the insured named above the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.						
LIMITS SHOW MAY HAVE BEEN REDUCED BY PAID CLAIMS						
TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE YYYY/MM/DD	EXPIRY DATE YYYY/MM/DD	LIMITS OF LIABILITY <small>(Canadian dollars unless indicated otherwise)</small>		
				COVERAGE	DEDUCTIBLE	AMOUNT OF INSURANCE
COMMERCIAL GENERAL LIABILITY						
<input type="checkbox"/> CLAIMS MADE OR <input checked="" type="checkbox"/> OCCURRENCE <input checked="" type="checkbox"/> PRODUCTS & COMPLETED OPERATIONS <input type="checkbox"/> EMPLOYERS LIABILITY <input type="checkbox"/> CROSS LIABILITY <input type="checkbox"/> TRAILER OF SUBROGATION <input checked="" type="checkbox"/> TENANTS LEGAL LIABILITY <input type="checkbox"/> POLLUTION LIABILITY EXTENSION <input type="checkbox"/>	THE SOVEREIGN GENERAL INSURANCE COMPANY NP00269	2025/06/03	2026/06/03	COMMERCIAL GENERAL LIABILITY		
				BODILY INJURY AND PROPERTY DAMAGE LIABILITY - GENERAL AGGREGATE	\$	\$2,000,000
				- EACH OCCURRENCE	\$1,000	\$2,000,000
				PRODUCTS AND COMPLETED OPERATIONS AGGREGATE	\$	\$
				<input type="checkbox"/> PERSONAL INJURY LIABILITY OR <input checked="" type="checkbox"/> PERSONAL AND ADVERTISING INJURY LIABILITY	\$	\$2,000,000
				MEDICAL PAYMENTS	\$	\$25,000
		TENANTS LEGAL LIABILITY	\$	\$1,000,000		
		POLLUTION LIABILITY EXTENSION	\$	\$		
NON-OWNED AUTOMOBILES						
<input checked="" type="checkbox"/> NON-OWNED AUTOMOBILES <input type="checkbox"/> HIRED AUTOMOBILES	THE SOVEREIGN GENERAL INSURANCE COMPANY NP00269	2025/06/03	2026/06/03	NON-OWNED AUTOMOBILES	\$	\$1,000,000
				HIRED AUTOMOBILES		
AUTOMOBILE LIABILITY						
<input type="checkbox"/> DESCRIBED AUTOMOBILES <input type="checkbox"/> ALL OWNED AUTOMOBILES <input type="checkbox"/> LEASED AUTOMOBILES **				BODILY INJURY AND PROPERTY DAMAGE COMBINED		
				BODILY INJURY (PER PERSON)		
				BODILY INJURY (PER ACCIDENT)		
				PROPERTY DAMAGE		
** ALL AUTOMOBILES LEASED IN EXCESS OF 30 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE						
EXCESS LIABILITY						
<input type="checkbox"/> UMBRELLA FORM				EACH OCCURRENCE		
				AGGREGATE		
OTHER LIABILITY (SPECIFY)						
5. CANCELLATION						
Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.						
6. BROKERAGE/AGENCY FULL NAME & MAILING ADDRESS				7. ADDITIONAL INSURED NAME AND MAILING ADDRESS <small>(Commercial General Liability – but only with respect to the operations of the Named Insured)</small>		
W. B. White Insurance Limited 110 King Street East, Oshawa, ON L1H1B6 1-877-727-0757 www.wbwhite.com wbwhite@wbwhite.com BROKER CLIENT ID: MAGRIVE-01				Village of Burk's Falls 172 Ontario St Burk's Falls, ON, Canada P0A 1C		
8. CERTIFICATE AUTHORIZATION						
ISSUER: THE SOVEREIGN GENERAL INSURANCE COMPANY AUTHORIZED REPRESENTATIVE: Natasha Savic				CONTACT NUMBER(S) TYPE: BUSINESS NO. (905) 576-6400 TYPE: FAX NO. (905) 576-1367		
SIGNATURE OF AUTHORIZED REPRESENTATIVE 				DATE: 6/10/2025 EMAIL ADDRESS: nsavic@wbwhite.com		



June 22, 2025

Township of Ryerson
Members of Council

28 Midlothian Rd,

Burk's Falls, ON

Dear Members of Council,

On behalf of the **Almaguin Pride Network**, I am writing to request a donation of **\$500** to support our 2025 community programming, outreach, and volunteer initiatives.

Who We Are

The **Almaguin Pride** Network is a volunteer-run grassroots organization serving the Almaguin Highlands. Our mission is to create meaningful impact at the local level while building a sustainable foundation for lasting change. We prioritize a person-first approach, offering support and resources to individuals seeking a safe and inclusive space to be themselves. We are committed to creating low- and no-barrier opportunities for connection and celebration across rural communities, where affirming spaces are often limited.

2025 Events & Initiatives

We have planned three events for 2025, and hope to add more as our organization gains momentum and funding dictates:

- **May 17** – *Steers & Queers* at the Northridge Inn, Sundridge
(Supported by the Ontario Arts Council Presenters Grant)
- **June 1** – *Pride Tea* at the Powassan United Church
- **August 16** – *3rd Annual Pride Party* at the Magnetawan Community Centre

In addition, we're launching three new region-wide initiatives:

- A **Pride Resource Brochure** featuring local supports and inclusive businesses
- An **Outreach Campaign** focused on visibility and education
- A **Volunteer Drive** to build local capacity and leadership

All events are **pay-what-you-can**, ensuring accessibility for all residents regardless of income.

Community Impact

Our programming promotes mental wellness, inclusion, and connection—particularly for residents in rural areas who may feel isolated. These events foster pride, joy, and belonging, and the positive effects extend to families, workplaces, and communities at large. We are participating in MAOHT Trans and Non Binary Task Force monthly meetings, collaborating with HANDS, CMHA and local schools and libraries.

In addition to hosting events, **Almaguin Pride gives back** to the community through local sponsorships, including:

- **November 25, 2024** – *Bowling for Toys* at Riverbowl, Burk's Falls
- **Summer 2025** – *Movie Sponsorship* at the Burk's Falls Towne Theatre
- **December 2025** – *Free Public Skate* at the Burk's Falls, Armour & Ryerson Arena

These activities reflect our commitment to supporting year-round community engagement, beyond Pride-specific events.

Alignment with Municipal Goals

Almaguin Pride offers inclusive social and cultural programming that enhances quality of life and supports mental well-being across diverse demographics. By investing in our initiatives, the municipality affirms its commitment to equity, inclusion, and community resilience while aligning with **Almaguin Pride's** strategic pillars of **Community, Sustainability, Education, and Visibility**. In addition, our events attract visitors from across the region, stimulating economic activity and promoting local businesses through sponsorships and prize donations, helping to circulate spending and boost tourism within the local economy.

Budget & Funding Request

We are seeking a **\$500 contribution** toward our **\$20,000 operating budget** for 2025.

Your support will help cover:

- Venue rentals, insurance, food, and supplies
- Artist/performer fees
- Printed materials (signage, brochures, advertising)
- Accessibility and outreach efforts

We are also supported by grants (Fierté Canada, Ontario Arts Council), community donations, and a GoFundMe campaign. As a fully volunteer-run group, all funds directly support program delivery.

In Closing

We deeply appreciate your consideration of our request. Your support will help us grow a more connected, inclusive Almaguin—where all residents can feel safe, seen, and celebrated.

Warm regards,

Tara Ratcliff

She/Her

Almaguin Pride Network
almaguinpride@gmail.com



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827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

**MINUTES
REGULAR MEETING
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, June 16, 2025**

Members Present: Diane Brandt – President
Jarv Osborne – Vice President
Jenny Hall - Treasurer
Charlene Watt – Deputy Treasurer/Secretary
Barry Burton
Kirk Du Guid
Nieves Guijarro
Peter Hall
Nancy Kyte
Krista Trulsen

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members.

Delegation: None

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance of minutes and adoption of the May 12, 2025 Meeting Minutes as circulated:
Moved by Kirk Du Guid, Seconded by Krista Trulsen. Carried

Treasurer's Report:

Treasurer's / Financial Report was presented by Jenny Hall. The main bank account balance was \$10,976.12 on May 29, 2025. Regular expenses for monthly business were noted and one deposit of \$20 for a membership was reported. Two cheques are to be issued for rodent repellent and the GES Engineering invoice totaling \$3,139.18. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Jarv Osborne, Seconded by Barry Burton. Carried**



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Committee Reports:

Wiseman's Corner Schoolhouse Update:

Diane Brandt reported that the schoolhouse has been cleaned for the opening of the season. Earlier today, Diane and Jarv opened the schoolhouse to host students from Land of Lakes Public School. The Magnetawan River Nature Hub also had the students out at their property as well.

Watt Farm House Update:

Nancy Kyte provided an update to Members regarding fabric options that suit early 1900s era of the farmhouse's windows. Swatches will be brought to the next meeting.

Diane provided details on window tinting options that are available at Home Depot and advised that there is an alternative method called ceramic window tinting. Ceramic window tint is the pinnacle of window protection. It's engineered for superior clarity, blocking 99.9 percent of UVA and UVB. Diane will investigate this option and report back with a quote to purchase the tint on the living room and dining room windows, including installation.

Facilities and Function Committee:

Members reviewed an engineering report by Granite Engineering Services with respect to the condition of the out buildings on the Watt Farm House property. Repairs were noted for both the drive shed and the barn. It was concluded that the costs to repair both structures would be cost prohibitive and recommended that the buildings be demolished. The report will be forwarded to the Township of Armour for a decision.

Motion: Acceptance of Engineering Report – Watt Farm House Historical Site – (827 Chetwynd Rd, Burk's Falls – Drive Shed and Barn)

WHEREAS the Township of Armour is the registered owner of the Watt Farm House Historical Site property located at 827 Chetwynd Road in Burk's Falls; and

WHEREAS the Burk's Falls and District Historical Society, in support of the preservation and responsible stewardship of local heritage, has received and reviewed an engineering report dated June 13, 2025, prepared by Granite Engineering Services (GES), evaluating the structural condition of the Drive Shed and Barn on the said property; and

WHEREAS the report identifies severe structural deterioration in both buildings, outlines extensive and costly repairs, and concludes that restoration of the buildings would be cost-prohibitive without substantial material donations and volunteer labour; and



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WHEREAS the report recommends demolition of both structures due to economic and safety considerations, while also noting the potential historical and material value of salvageable elements, and recommends cataloging and preserving such elements for possible future interpretation or reconstruction; and

WHEREAS the report further recommends the installation of fencing and surveillance along the roadside of the property to protect the site from vandalism or theft;

NOW THEREFORE BE IT RESOLVED THAT the Burk's Falls and District Historical Society hereby accepts the findings and recommendations of the June 13, 2025, engineering report prepared by GES;

AND THAT the Society supports the recommendation to engage qualified individuals to document and assess salvageable historical materials prior to any demolition activity, with a view to preserving the heritage value of the site;

AND THAT the Society recommends that the Township of Armour, as the property owner, explore options for site security improvements—including the installation of fencing and surveillance measures—as outlined in the report, and offers its support in any heritage-related aspects of this work;

AND THAT a copy of this resolution, along with the engineering report, be forwarded to the Council of the Township of Armour for their information, consideration, and action.

Moved by Barry Burton, Seconded by Peter Hall. Carried

Red Building Update:

A verbal update was given on the status of the Red Building. Granite Engineering assessed heating and public accessibility. The CAO from the Township of Armour has been conversing with the engineer. The Township has also contacted Tebby Plumbing to inquire about completing the plumbing in the Red Building. Members asked if the CAO could provide a written report for the next meeting that provides details on the status of the build.

Membership Committee:

Peter Hall advised members that there are 27 paid memberships for the year to date. Peter will attempt to increase memberships over the summer.



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Correspondence:

Diane informed Members that she has been in conversation with the insurance provider regarding the policy renewal.

Diane has been in contact with Tara at the Library on the "What the Heck is This?" collaboration project. Nieves advised that the engagement project has been popular. Armour Township provided the library with a case of Armour History Books to hand out for the monthly prizes.

Diane advised Members that she has been contacted by the Township of Ryerson and Township of Armour requesting newsletter submissions.

General Business:

Heritage Co-ordinator Summer Student:

Diane advised that one application was received for the summer student position. The student was interviewed but declined the job offer. Members agreed to advertise the open position until it is filled and to not limit the job posting to a summer student. The employment opportunity would be for a part-time and pay \$18.00 per hour.

Summer Volunteer Sign Up:

A volunteer schedule was circulated to Members, inviting them to sign up for specific dates and times throughout the summer at the Schoolhouse. The schedule will be distributed to Members following the meeting for finalization before the dates and times are posted to the website. Diane would like the heritage centre to be open from Thursday to Monday throughout the summer with the hours of 10:00 a.m. to 2:00 p.m. but we will accommodate shorter time slots as well.

Ryerson Township's Community Yard Sale:

Members reviewed the event flyer from the Township of Ryerson advising of the annual Ryerson Community Yard Sale on June 21, 2025. The schoolhouse will be opened for the event by Diane Brandt from 9:00 a.m. to noon.

Heritage Festival 2025:

Members reviewed the Staff Report from the Township of Armour's Recreation Co-ordinator. Nancy Kyte was asked to open the washrooms at the baseball diamonds for Heritage Festival. Nieves will pick up the popcorn maker before Heritage Festival from the Armour Office. Charlene will ensure that there is an extension cord in the box. Charlene advised Members that prize donations for the Car Show has not been as successful and advised that a prize for



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the Heritage Festival's Car Show Award is needed. Motion to Authorize the Secretary to Purchase Prize for Heritage Festival Car Show Winner:

WHEREAS, the Burk's Falls and District Historical Society is hosting the annual Heritage Festival, which includes a Car Show as one of its featured events;

AND WHEREAS, it is deemed appropriate to accompany the Car Show trophy with an additional prize for the winner, in recognition of their participation and achievement;

NOW THEREFORE BE IT RESOLVED THAT, the Secretary of the Burk's Falls and District Historical Society is hereby authorized to purchase a prize to accompany the Car Show Trophy awarded during the Heritage Festival;

AND FURTHER THAT, the total cost of the prize shall not exceed \$100.00 plus applicable HST;

AND THAT, the purchase shall be made in a timely manner to ensure the prize is available for presentation at the event.

Moved by Barry Burton, Seconded by Jenny Hall. Carried

Cell Phone Replacement:

Diane Brandt advised that the cell phone for the Historical Society (Phone # 705-571-3308) will not turn on and needs to be replaced. The 3G network will be obsolete in the coming months. Diane provided options. Members directed Diane to select a new cell phone and plan that meets her needs.

New Business:

King Charles 111 Coronation Medals:

Members were advised by Krista Trulsen that founding Members Betty Caldwell and Lorne Main have been selected to receive the King Charles 111 Coronation Medals. A ceremony has been tentatively scheduled to present the awards to the recipients on July 25, 2025 at 3:00 p.m. at the Stan Darling Park in the Village of Burk's Falls. Members discussed the location and requested that it be changed to be the Legion for accessibility, seating and to allow for refreshments after the ceremony. Krista Trulsen will contact MPP Graydon Smith's officer to change the date and location. Krista will update Members after she finalizes the planning. Members thanked Krista for completing the nominations and organizing the service.

Motion to set a budget of up to \$500 + HST for hosting the Award Ceremony to recognize founding members Betty Caldwell and Lorne Main to secure the Legion rental, snacks, refreshments and flowers. Moved by Jarv Osborne, Seconded by Barry Burton. Carried



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Commanda Museum's Summerfest:

Members reviewed an invitation to participate at the Commanda Museum's Summerfest on July 26, 2025 at the Commanda Community Centre. The event will be held from noon to 8:00 p.m. with a full line-up of local music acts, food, games, drinks and silent auction. Members expressed gratitude for the invite and Diane Brandt advised that she will reach out to the Commanda Museum.

T-Shirts:

Members discussed purchasing t-shirts with the Historical Society's logo. Diane Brandt will order t-shirts featuring the Historical Society's logo in a variety of sizes for both our Members and for sale. These shirts will be a great way to show support for the Society while helping us raise funds for upcoming projects, such as a membership promo and events.

Adjournment:

The next meeting will be held on Monday, July 21, 2025 at Fell Homes. There being no further business, **Nieves Guijarro moved to adjourn the meeting at 8:50 p.m.**

Recorded by
Charlene Watt, Deputy-Treasurer/Secretary

Approved by
Diane Brandt, President

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	7	\$12,586.00	\$791,900.00	137
February	5	\$19,070.00	\$1,238,000.00	1552
March	10	\$37,040.50	\$2,402,700.00	1321
April	13	\$30,650.00	\$1,952,000.00	1372
May	19	\$51,896.00	\$2,954,772.00	1557
June	15	\$42,825.00	\$2,754,000.00	3016
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	69	\$194,067.50	\$12,093,372.00	New Construction 8955 Demolitions 276

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2024	2025
Burks Falls	8	\$31,362.50	\$2,036,500.00	2	2
Joly	2	\$4,827.50	\$308,500.00	0	1
South River	3	\$10,470.00	\$678,000.00	0	1
Machar	21	\$62,452.00	\$3,645,172.00	6	8
Strong	14	\$39,000.00	\$2,501,500.00	3	3
Ryerson	13	\$34,835.50	\$2,235,700.00	3	4
Sundridge	8	\$11,120.00	\$688,000.00	3	3
TOTALS	69	\$194,067.50	\$12,093,372.00		22
Permit activity at end of June 30, 2025					
TOTALS	50	\$143,669.00	\$9,021,600.00	17	
Permit activity at end of June 30, 2024					
TOTALS	19	\$50,398.50	\$3,071,772.00		5
Difference from previous year					

JOINT BUILDING COMMITTEE PERMIT SUMMARY

Municipality of Ryerson

Jun-25

[illegible]



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: July 8, 2025

Motion # 222

That the Council of the Township of Armour supports the Township of Ryerson's acceptance of the request for proposal 2025-007 for the design and build for the new firehall from DOMM Construction in the amount of \$3,634,900.50 plus HST.

Moved by:	Blakelock, Rod	<input type="checkbox"/>	Seconded by:	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input checked="" type="checkbox"/>		Brandt, Jerry	<input type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>		Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>		Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated

R

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod

Brandt, Jerry

Haggart-Davis, Dorothy

Ward, Rod

Whitwell, Wendy

For

☐
☐
☐
☐
☐

Opposed

☐
☐
☐
☐
☐



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: July 8, 2025

Motion # 223

That the Council of the Township of Armour supports the Township of Ryerson's application under the NOHFC's Community Enhancement Program for the Burk's Falls and District Fire Hall Project;

Furthermore, the minimum bid was submitted in the amount of \$3,698,874.75. Should the Township of Ryerson be successful in securing a grant of \$1,849,437.38, the Township of Armour is committed to providing its share of funding for the project, estimated at \$884,770.84, as well as covering any potential cost overruns that may arise.

Moved by:

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Seconded by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input checked="" type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried Defeated

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

For

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Opposed

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

TRI COUNCIL INFORMAL SUB-COMMITTEE MEETING **MINUTES**

Wednesday, April 30, 2025 – 4:00PM

Location: Ryerson Township Office, 28 Midlothian Road, Burk's Falls

Attendance: Armour Township: Councillor Wendy Whitwell, CAO Dave Gray
Ryerson Township: Councillor Delynne Patterson, CAO/Treasurer Brayden Robinson
Village of Burk's Falls: Councillor Ryan Baptiste, CAO/Clerk Denis Duguay

Discussion:

The Committee was provided with a brief overview of the proposed Interim Fire Services Agreement. An explanation of the major components of the agreement was provided.

It was noted that the agreement had been reviewed by counsel for Ryerson Township.

The Committee discussed Section 11 *Dispute Resolution* and determined that stronger wording was required to create a more rigorous protocol to be followed prior to the withdrawal of any one member.

It was discussed that this draft Agreement could be used to create a template for future individual Shared Service Agreements.

The template was to be emailed out all members of the Committee for review and feedback. Any feedback will be included and the draft resent for inclusion on each municipality's agenda prior to the next Tri-Council meeting of May 26, 2025.

Next Meeting:

May 21st @ 10:00AM – Burk's Falls Senior Centre

Adjournment