

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**REGULAR MEETING AGENDA**

**August 12, 2025 AT 6:00 P.M.**

**THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM**

**Members of the Public must register** with the Ryerson Township Clerk's Office **prior to the meeting for meeting access and availability of limited in-person seating.**

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: [treasurer@ryersontownship.ca](mailto:treasurer@ryersontownship.ca)

**Meeting will be recorded.**

*The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.*

**Note: (R)** denotes resolution

**1. CALL TO ORDER:**

1.1 Attendance:

1.2 Announcement: This meeting is being recorded

1.3 Motion to adopt the agenda as presented. **(R)**

**2. ADOPTION OF MINUTES:**

2.1 Adoption of minutes from the regular meeting on July 15, 2025 **(R)**

**3. DECLARATION OF PECUNIARY INTEREST:**

**4. DELEGATIONS AND PRESENTATIONS: N/A**

**5. REPORTS:**

**5.1 PUBLIC WORKS:** Roads Report.

**5.2 CLERK:** Amended Council Meeting Schedule, Northeastern Municipal Workshop **(R)**.

**5.3 CAO/TREASURER: Library Agreement, Reserve and Reserve Funds Report, Logo Redesign (R).**

**6. BUSINESS ARISING/ACTIVITY LOG:**

**6.1** Next Tri Council Meeting Topics

**7. COMMUNICATION ITEMS:**

**7.1** Federation of Northern Ontario Municipalities (FONOM): Letter of Support **(R)**

**7.2** District of Parry Sound Social Services Board Vacancy. **(R)**

**7.2.1** District of Parry Sound Social Services Resolution.

**7.2.2** Village of Burk's Falls Email – Expressed Interest.

**7.3** Waste Management Administrator Report **(R)**

**7.4** Burk's Falls Resolution 2025-244 Opposing BESS project. **(R)**

General information:

**7.5** May 22, 2025, Library Board meeting minutes.

**7.6** Historical Society June 4, 2025, special meeting minutes

**7.7** Historical Society July 21, 2025, meeting minutes.

**7.8** Burk's Falls Resolution 2025-241 Circular Materials

**7.9** Burk's Falls Resolution 2025-256 supporting fire hall awarded RFP.

**7.10** Burk's Falls Resolution 2025-057 Fire Hall final contributions.

**8. CONFIRMING BY-LAW:**

**8.1** To confirm the meetings of Council. **(R)**

**9. IMPORTANT DATES:**

-August 23, 2025, Hazmat Day

-August 25, 2025, Tri-Council Meeting 7:00 p.m.

-September 30<sup>th</sup> – 1<sup>st</sup>, Burk's Falls Fall Fair.

-September 9, 2025, Regular Meeting 6:00 p.m.

**10. ADJOURNMENT:**

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**LIST OF PROPOSED RESOLUTIONS**

**FOR COUNCIL MEETING: August 12, 2025 AT 6:00 P.M.**

**Item # 1.3 on Agenda** Moved by Councillor Patterson,      Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council adopt the August 12, 2025 agenda as circulated.

**Item # 2.1 on Agenda** Moved by Councillor Abbott,      Seconded by Councillor Miller,

Be it resolved that the minutes from the public meeting and the regular meeting on July 15, 2025 be adopted as circulated.

**Item # 5.2 on Agenda** Moved by Councillor Patterson,      Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council authorize:

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to attend the 2025 Northeastern Municipal Council workshop on October 21<sup>st</sup> & 22<sup>nd</sup> at the Lionel E. Lalonde Centre in Sudbury.

**Item # 5.3 on Agenda** Moved by Councillor Robertson,      Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council approves the redesigned logo for the Township of Ryerson.

**Item # 7.1 on Agenda** Moved by Councillor Miller,      Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council supports the Federation of Northern Ontario Municipalities letter for Nation-Building 2+1 Highway Infrastructure in Northern Ontario;

And Further that the Mayor submit a letter of support to the Right Honourable Mark Carney and the Honourable Doug Ford.

**Item # 7.2 on Agenda** Moved by Councillor Robertson, Seconded by Councillor Patterson,

**WHEREAS** the District Parry Sound Social Services Board Area 4 Representative has forfeited their position;

**AND WHEREAS** there is a need for a new Area 4 representative on the board;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Township of Ryerson wishes to nominate \_\_\_\_\_ to represent Area 4 on the District of Parry Sound Social Services Board.

**Item # 7.3 on Agenda** Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that the Township of Ryerson receives the Waste Management Administrator Report for the month of July;

And further supports the resolution from the Township of Armour to Circular Materials.

**Item # 7.4 on Agenda** Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it is resolved that Ryerson Township Council support the Village of Burk's Fall's resolution # 2025-244 requesting that the Province of Ontario immediately suspend the approval and development of all new BESS installations until a comprehensive, science-based study can be completed;

And further that a copy of this resolution to forwarded to members of parliament (MPP's) and all surrounding municipalities.

**Item # 8.1 on Agenda** Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # \_\_\_\_-25, being a By-law to confirm the meetings of Council and further; That By-Law # \_\_\_\_-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 12th day of August 2025.

**Item # 10 on Agenda** Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that we do now adjourn at \_\_\_\_\_. The next regular meeting is September 9, 2025 at 6:00 p.m.

**CORPORATION OF THE TOWNSHIP OF RYERSON  
COMMITTEE OF ADJUSTMENT**

**MINUTES**

**PUBLIC MEETING**

**MINOR VARIANCE – Jeff Yearely**

**Concession 11, Lot 10, 127 Dairy Lane**

**July 15, 2025**

Ryerson Township Committee of Adjustment held a public meeting Tuesday July 15, 2025 at 5:45 p.m., at the municipal office, to hear application A3/25 for a Minor Variance made by David Jeff Yearley.

Committee members present: George Sterling, Beverly Abbott, Dan Robinson, Glenn Miller and Delynne Patterson.

Staff Present: Nancy Field, Clerk and Brayden Robinson, CAO/Treasurer, Kelly Morissette, Administrative Assistant.

Public in attendance in person or electronically: N/A

Declarations of conflict of interest: None declared.

The purpose of the application was to seek a variance from By-Law #56-14 to permit a Hunt Camp building that has a floor area of 91.4 m<sup>2</sup> (984 ft<sup>2</sup>) where a maximum floor area of 60m<sup>2</sup> (645.8 ft<sup>2</sup>) is permitted (see Section 2.52).

Notice of this public meeting was given by prepaid first class mail on June 24, 2025 to every owner of land within 60 meters of the above noted property, the Secretary of the Southeast Parry Sound District Planning Board, the property owner and notice was posted on the property.

No written submissions were received.

The Committee of Adjustment decided to grant the minor variance as per the reasons noted on the Notice of Decision.

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MAYOR

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CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**REGULAR COUNCIL MEETING**

**MINUTES**

**July 15, 2025 AT 6:00 P.M.**

The regular meeting of Council of the Corporation of the Township of Ryerson was held **July 15, 2025** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

**1. CALL TO ORDER**

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically: Mayor Sterling, Councillors: Abbott, Miller, Patterson and Robertson.

Staff in attendance: Brayden Robinson, Nancy Field, and Kelly Morissette

Public attending in person or electronically: Nieves Guijarro

Notice of this meeting was posted on the website.

**2. ADOPTION OF AGENDA**

**R- 101 - 25** Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council adopt the July 15, 2025 agenda as circulated.

(Carried)

**3. ADOPTION OF MINUTES**

**R- 102 - 25** Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that the minutes from the regular meeting on June 24, 2025 and the special meeting on July 8, 2025, be adopted as circulated.

(Carried)

**4. DECLARATION OF PECUNIARY INTEREST:** None noted.

**5. REPORTS:**

**BY-LAW:** By-law provided a 2<sup>nd</sup> quarter staff report for council.

**CAO/TREASURER:** Brayden provided Council with a report on the community yard sale, a Q2 budget variance report, a general borrowing by-law, and a budget report for Council. Questions were asked and answered. Resolutions noted below.

**R- 103 - 25** Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce Bill # 22-25, being a By-law to authorize new capital work of the Corporation of the Township of Ryerson; To authorize the submission of an application to Ontario Infrastructure and Lands Corporation for financing of such capital work to authorize temporary borrowing from Ontario Infrastructure and Lands Corporation to meet expenditures in connection with such capital work; And to authorize long-term borrowing for such capital work through the issue of debentures to the Ontario Infrastructure and Lands Corporation and further that By-law # 22-25 be read a First, Second, and Third time and the Seal of the Corporation affixed thereto and finally passed in Council this 15<sup>th</sup> day of July, 2025.

(Carried)

**R- 105 - 25** Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approve the 2025 Municipal Budget be amended as outlined in the Treasurer's staff report.

(Carried)

**6. COMMUNICATION ITEMS**

**R- 104 - 25** Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approve the donation of \$500.00 to the Almaguin Pride Network.

(Carried)

**General Information Items Received:**

- Council received the Historical Society June meeting minutes.
- Council received the Community Science Research Vessel Docking Proposal to review.
- Council received the Joint Building Committee June annual permit summary.
- Council received the Joint Building Committee June permit summary for Ryerson.
- Council received resolution #222 & #223 from Armour Township supporting the fire hall RFP conditional award and the financial contributions for the fire hall build.
- Council received the tri-council informal sub committee draft April meeting minutes.

**7. CONFIRMING BY-LAW**

**R- 106 -24** Moved by Councillor Patterson, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # 23-25, being a By-law to confirm the meetings of Council and further; That By-Law # 23-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 15<sup>th</sup> day of July 2025.

(Carried)

**10. ADJOURNMENT:**

**R- 107 -25** Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that we do now adjourn at 6:16 p.m. The next regular meeting is August 12, 2025 at 6:00 p.m.


(Carried)

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MAYOR

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CLERK

	<b>Staff Report</b>
To:	Ryerson Township Council
From:	Fred Schmeltz Roads Supervisor
Date of Meeting:	August 12, 2025
Report Title:	Monthly Update
Report Date:	July 29, 2025

**Purpose/Background:**


July 7<sup>th</sup>, 2025, an extreme rain event did significant damage to several of our township roads. Road crews worked on the damage from this event for the 2.5 weeks. All roads are currently repaired and now the roads crew is beginning the detail works to bring the roads back to standard. In the coming weeks crews will be ditching several roads to clear washout debris from our ditches. (currently, we are waiting on utility locates)

Nipissing bridge also suffered damage from the rain event. High water levels and higher than normal water speeds have partially undermined the bridge footings. Repair work for the bridge will begin in the following weeks. At this time the bridge has been inspected by a professional and deemed safe to use until repairs can be completed. Public works will need to close Nipissing Road on August 12 and 13 for bridge repairs.

Public works has received a call from our heavy equipment mechanic informing us the parts are in for our Excavator. Public works is hoping the machine will be back in working order by early to mid August.

Pulverization of Pegg's Mountain road will begin on August 12.



	<b>Staff Report</b>
To:	Council
From:	Administrative Assistant, Kelly
Date of Meeting:	August 12, 2025
Report Title:	Meeting schedule Amendment
Report Date:	August 8, 2025

**Recommendation:**

For informational purposes.

**Purpose/Background:**

The 2025 meeting scheduled has been amended as follows:

Meetings in October will be held on the 14<sup>th</sup> and 28<sup>th</sup> and meetings in November will be held on the 25<sup>th</sup>.

The reason for the amendment is due to scheduling error.

See the attached document for the amended date.



**Township of Ryerson**  
**2025 Regular Council Meetings Schedule**  
**Special Meetings may be called as needed**

January:	14 <sup>th</sup> , 28 <sup>th</sup> (ROMA January 19-21, 2025)
February:	11 <sup>th</sup> , 25 <sup>th</sup> (plus special meeting(s) in February or March for budget)
March:	11 <sup>th</sup> , 25 <sup>th</sup> (Good Roads March 30 – April 2, 2025)
April:	8 <sup>th</sup> , 22 <sup>nd</sup>
May:	13 <sup>th</sup> , 27 <sup>th</sup> (FONOM May 5-7, 2025)
June:	24 <sup>th</sup> (Yard Sale 21 <sup>st</sup> )
July:	15 <sup>th</sup>
August:	12 <sup>th</sup> (AMO August 17-20, 2025)
September:	9 <sup>th</sup>
October:	14 <sup>th</sup> , 28 <sup>th</sup>
November:	25 <sup>th</sup>
December:	9 <sup>th</sup>

Special and closed meetings will be scheduled as required



## SAVE THE DATE

MSO-North (Sudbury)  
Ministry of Municipal Affairs and Housing

### 2025 Northeastern Municipal Council Workshop

**Date:** October 21, 2025 (9:45 am to 4:15 pm) and October 22, 2025 (9:00 am to 4:00 pm)

**Location:** Lionel E. Lalonde Centre, Greater Sudbury (Azilda) – In Person Only

#### *Agenda:*

The Municipal Services Office-North in Sudbury is pleased to invite you to a two-day training workshop where members of council and staff from across northeastern Ontario will come together to hear from experts and each other on relevant and timely topics. Sessions will cover a range of essential learning on municipal governance, finance, land use planning and affordable housing issues. Please mark your calendars with the date of this event as you don't want to miss out.

#### *Who Should Attend:*

This two-day session will be of interest to both experienced municipal council and staff and those who are newer to municipal governance and operations.

#### *Why attend:*

We are arranging an impressive list of guest speakers with significant municipal knowledge and leading practices to share. Participants will engage with and hear about experiences and approaches to common challenges. Attendees will leave the workshop with a greater understanding of how to tackle current municipal issues and govern effectively and democratically.

#### *Registration:*

Registration form will be distributed in coming weeks that will include the registration fee for this event.

***Inquiries:***

**Municipal Services Office – North (Sudbury)**

Enrique Paraco, Municipal Advisor  
Email: [enrique.paraco@ontario.ca](mailto:enrique.paraco@ontario.ca)  
Phone: 705-280-0641

Sarah Cormier, Senior Municipal Advisor  
Email: [sarah.cormier@ontario.ca](mailto:sarah.cormier@ontario.ca)  
Phone: 249-885-2953

	<b>Staff Report</b>
To:	Ryerson Township Council
From:	Brayden Robinson, CAO/Treasurer
Date of Meeting:	August 12, 2025
Report Title:	Renewed Library Agreement and New Build
Report Date:	August 6, 2025

**Recommendation:**

Received for information purposes.

**Purpose/Background:**

On August 5, 2025, the Shared Services Subcommittee met to discuss a draft revised Library agreement. A copy of the agreement is included in this agenda package for review.

The following are noteworthy changes to the agreement:

- A reduction of total board membership to 7, including 4 community members to be appointed at large rather than 2 representatives from each member municipality.
- Two-term limits for Council and Community appointees.
- The reversion of bookkeeping responsibilities to the library, following a one-year transitional period.
- A change in the funding formula on the basis of each municipality's total population, as opposed to active members. Note that, for Ryerson, this represents a nominal increase in our share from 22.06% to 23.57%, or \$2,889 based on the approved 2025 budget.
- Dispute resolution and withdrawal mechanisms matching that of the ACED and fire hall build agreements.

Further to this, the Committee discussed the ongoing library build project. Each representative is asking their respective Council to consider and discuss the following:

- Is Council agreeable to funding the new build project on the same basis as the cost sharing formula outlined in the draft agreement? That is, will Ryerson Council support funding 23.57% of the total cost of the new library build?
- Ryerson Council passed a resolution to provide, in principle, \$125,000 towards the build project. On that basis, and with a 2028 target build date, a reserve fund was established and \$26,000 allocated annually to provide sufficient funding to meet this commitment.

Based on discussions held at the committee level, we believe that a 2030 build date is more realistic given competing priorities and the project's current status. Is Council willing to support a 2030 target date for this build?

As an aside, Council may also wish to consider that, assuming the reserve fund allocation of \$26,000 annually continues through 2030, we may reasonably be expected to have \$200,000 in contribution funding saved by time of completion.

The Municipal Corporation of the Township of Ryerson

By-Law #XX-2025

Being a by-law to enter into a Library Agreement.

**WHEREAS** Section 5(1) of the *Public Libraries Act*, R.S.O. 1990, C.P. 44, authorizes two or more municipalities to make an agreement for the establishment of a union public library;

**AND WHEREAS** Council deems it appropriate to enter into a new Agreement with the Village of Burk’s Falls and the Township of Armour to govern the existing The Burk’s Falls, Armour and Ryerson Union Public Library Board;

**NOW THEREFORE** the Council of The Municipal Corporation of the Township of Ryerson enacts as follows:

- 1. That the agreement between the Township of Ryerson, the Township of Armour, and the Village of Burk’s Falls with respect to the Burk’s Falls, Armour, Ryerson Union Public Library, hereby attached as Schedule A and being part of this by-law, be entered into.
- 2. That the Mayor and the Clerk be given the authority to sign the agreement on behalf of the Township of Ryerson.
- 3. That By-law 15-22 is hereby repealed.
- 4. THAT this By-law shall take effect upon its passing.

Read a First, Second and Third time Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 9th day of September, 2025

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Schedule A of By-law #XX-2025

LIBRARY AGREEMENT

BETWEEN

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR  
THE CORPORATION OF THE TOWNSHIP OF RYERSON  
AND THE CORPORATION OF THE MUNICIPALITY OF  
THE VILLAGE OF BURK’S FALLS

**WHEREAS** the councils of two of more municipalities may make an agreement for the establishment of a union public library, *Public Libraries Act, R.S.O. 1990, c. P. 44* (hereinafter the “Act”);

**AND WHEREAS** a union public library was established under the *Public Libraries Act, 1984. S.O. 1984, c.57* by The Municipal Corporation of the Township of Armour, The Corporation of the Township of Ryerson and The Corporation of the Municipality of the Village of Burk’s Falls, effective January 1990 and such union public library was continued under agreement dated March 22<sup>nd</sup>, 2022 (the 2022 Agreement);

**AND WHEREAS** the municipal parties wish to terminate, update and replace the 2022 Agreement

**NOW THEREFORE**, the parties hereto agree as follows:

1. ESTABLISHMENT OF A UNION PUBLIC LIBRARY

- a. The union public library being a corporation known in English as The Burk’s Falls, Armour and Ryerson Union Public Library Board (which may be referenced hereinafter as “the Board”) is continued and shall be governed by the Act and this Agreement. The aforementioned 2022 Agreement is hereby terminated.
- b. The Burk’s Falls, Armour and Ryerson Union Public Library Board shall be composed of seven (7) members as prescribed herein:
  - i. One (1) Councillor from each of the participating municipalities
    - Township of Armour – one (1)
    - Township of Ryerson – one (1)
    - Village of Burk’s Falls – one (1);
  - ii. Four (4) Community Members
    - Community Members at Large – 4.
- c. Members shall hold office for a term concurrent with the term of the appointing Council, or until a successor is appointed. No person shall be appointed for more than two consecutive terms.
- d. Council Members shall be appointed by their respective Councils. Community Members at large shall be appointed jointly by the parties which joint appointment shall be based upon a simple majority of the three Municipal Councils

2. APPOINTMENT OF CHIEF EXECUTIVE OFFICER, SECRETARY AND TREASURER

- a. The Burk’s Falls, Armour & Ryerson Union Public Library Board shall appoint a Chief Executive Officer who shall have general supervision over and



direction of the operations of the public library and its staff, shall attend all Board meetings and shall have the other powers and duties that the Board assigns to him or her from time to time.

- b. The Board shall appoint a Secretary who shall;
  - i. Conduct the Board’s correspondence; and
  - ii. Keep minutes of every meeting of the Board.
- c. The Board shall appoint a Treasurer who shall;
  - i. Receive and account for all the Board’s money;
  - ii. Open an account or accounts in the name of the Board in a chartered bank, trust company or credit union, approved by the Board;
  - iii. Deposit all money received on the Board’s behalf to the credit of that account or accounts; and
  - iv. Disburse the money as the Board directs.
- d. The same person may both be the Secretary and the Treasurer, and the Chief Executive Officer appointed under subsection (2) may be the Secretary and the Treasurer.
- e. The Municipal Corporation of the Township of Armour shall be responsible for the provision of bookkeeping services on behalf of the Library Board for a period of one (1) year from the latest date of execution of this agreement. Upon the expiry of the foregoing, the Board shall be responsible for its bookkeeping.

**3. COMMUNICATION**

- a. The key contacts for the Library Board shall be the Chief Executive Officer (CEO) and the Chair of the Board. The key contact for each municipality shall be the Municipal Clerk.
- b. Formal communications related to governance, budgeting, policy matters, or strategic planning shall be directed in writing between the designated key contacts.
- c. The Library Board shall provide timely notice to the Municipal Clerks of any Board decisions or matters requiring municipal input or approval under the Act. The participating municipalities shall provide timely notice of any Council decisions or matters related to the Library Board or its operations.

**4. ESTIMATES**

- a. The Board shall submit its proposed annual budget to each Municipal Council by October 1<sup>st</sup>.
- b. The Board shall submit, with its estimates, a statement as to the proportion of the estimates that is to be charged to each of the municipalities, and if the estimates of the Board are approved or amended and approved by the Councils of the municipalities representing more than one-half of the population of the area for which the Board was established, they are binding on all municipalities.
- c. The estimate proportion for each of the Councils shall be determined annually based on the population of each municipality as a percentage of the total population of the member municipalities. Population shall be based upon the most recent Census Data available from Statistics Canada. The current census data and percentages are as follows:

Union Member	2021 Population	Percentage
Township of Armour	1459	46.16%

Village of Burk’s Falls	957	30.27%
Township of Ryerson	745	23.57%

- d. Payment from the municipalities to the Burk’s Falls Armour & Ryerson Union Public Library will be made as follows;
  - i. First payment due between January 1<sup>st</sup> and January 31<sup>st</sup> equal to one-half the municipal payment of the previous year;
  - ii. Remainder due when the new budget is approved.

**5. DISPUTE RESOLUTION**

- a. In the event of any dispute arising out of, or in connection with, this agreement, participating municipalities agree to first attempt to resolve the matter through mediation. If mediation fails the dispute may be referred to arbitration in accordance with the rules of the Ontario Arbitration Act.
- b. The dispute resolution process must be followed as prescribed in section 5, item a. prior to any participating municipality becoming eligible to withdraw from this agreement.

**6. AGREEMENT WITHDRAWAL**

- a. Any participating municipalities wishing to withdraw from this agreement must:
  - i. Engage the dispute resolution process prescribed in section 5 of this agreement; and
  - ii. Provide a minimum of 1-year written notice to all other participating municipalities.
- b. Upon the withdrawal, the withdrawing party shall not be entitled to any of the assets or responsible for the future liabilities of the Board.

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7. ENTIRE CONTRACT

- a. In the event of a conflict between any provisions of this Agreement and any provisions of the Act, the provision of the Act prevails.
- b. This Agreement constitutes the entire Agreement between the parties.

IN WITNESS THEREOF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR HAS HERETO AFFIXED ITS CORPORATE SEAL ATTESTED BY THE HAND OF ITS PROPER SIGNING OFFICERS.

Dated at Armour, this \_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Rod Ward, Mayor

\_\_\_\_\_  
Charlene Watt, Clerk

IN WITNESS THEREOF THE CORPORATION OF THE TOWNSHIP OF RYERSON HAS HERETO AFFIXED ITS CORPORATE SEAL ATTESTED BY THE HAND OF ITS PROPER SIGNING OFFICERS.

Dated at Ryerson, this \_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
George Sterling, Mayor


\_\_\_\_\_  
Nancy Field, Clerk

IN WITNESS THEREOF THE CORPORATION OF THE MUNICIPALITY OF VILLAGE OF BURK’S FALLS HAS HERETO AFFIXED ITS CORPORATE SEAL ATTESTED BY THE HAND OF ITS PROPER SIGNING OFFICERS.

Dated at Burk’s Falls, this \_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Chris Hope, Mayor

\_\_\_\_\_  
Denis Duguay, Clerk

	<b>Staff Report</b>
To:	Ryerson Township Council
From:	Brayden Robinson, CAO/Treasurer
Date of Meeting:	August 12, 2025
Report Title:	Reserves and Reserve Funds Report
Report Date:	August 6, 2025

**Recommendation:**

Received for information purposes.

**Purpose/Background:**

In 2023, the Township adopted a Reserves and Reserve Funds Policy. The purpose of this was to establish the framework by which reserves and reserve funds will be managed and administered, including the establishment of target balances and sources of funding.

As a requirement of this policy, Council is to receive annually a report comparing existing fund balances to target objectives, evaluate the adequacy of target balances, and consider the establishment of new, and/or modification or closure of existing reserves and reserve funds.

The following table outlines existing reserves, their target balance, and current balance as of December 31, 2024. Note that, where appropriate, target balances have been updated from the Policy to reflect current costs. As well, year-end closing balances for shared service reserves have been adjusted to reflect any balancing adjustments required that were recorded in 2025, and therefore may not equate to reserve balances as reflected on the Township's consolidated financial statements.

Reserve Name	Target Balance	Current Balance
Hospital Reserve Fund	\$350,000	\$81,805.02
Library Reserve Fund	\$125,000	\$28,631.74
Arena Reserve	\$141,500	\$53,388.01
Capital Funds Reserve	\$224,000	\$562,897.47
Cemetery Reserve	\$8,000	\$4,175.88
Election Reserve	\$14,000	\$7,000.00

Fire Reserve	\$161,000	\$79,332.00
JBC Reserve	\$37,000	\$22,669.00
Landfill Capital Reserve	\$80,000	\$163,414.91
Landfill Closure Reserve	\$139,000	\$0.00
Operating Contingency Reserve	\$268,000	\$105,194.00
Roads Capital Reserve	\$1,565,000	\$791,711.14
Working Capital Reserve	\$669,000	\$663,120.12
<b>Total</b>	<b>\$3,781,500</b>	<b>\$2,563,339.29</b>

Overall, the Township is subscribed at 67.8% of target reserve balances. For an alternate perspective, the Ministry's Financial Indicators report tracks reserves as a percentage of municipal expenditures; Ryerson's 2024 figure is approximately 95%, well into the low-risk category and above the average for other municipalities similar in population (~65%).

It can be reasonably concluded that the Township is in a strong financial position regarding existing reserves and reserve funds.

It is not recommended that any reserves or reserve funds be closed at this time. However, in the 2025 budget, the Township created a 'Tax Rate Stabilization' reserve with the following characteristics:

<b>Reserve Name:</b>	Tax Rate Stabilization Reserve
<b>Purpose:</b>	To allow for a gradual phased-in tax rate increase in years of unusually high growth in net operating expenditures.
<b>Sources of Funding:</b>	Annual transfer from the operating budget.  Year-end surplus allocation derived from any excess of supplemental tax billings over write-offs and other adjustments.
<b>Target Calculation:</b>	5% of general tax levy
<b>Target Balance:</b>	\$130,000

The Township will make in-year adjustments to transfer funds between those reserves with surplus balances (e.g., Capital Funds Reserve) and those that are undersubscribed (e.g., Roads Capital Reserve).

	<b>Staff Report</b>
To:	Ryerson Township Council
From:	Brayden Robinson, CAO/Treasurer
Date of Meeting:	August 12, 2025
Report Title:	Municipal Logo Redesign
Report Date:	August 6, 2025

**Recommendation:**

That Council approve the redesigned logo for the Township of Ryerson.

**Purpose/Background:**

Ryerson Township staff undertook a project to redesign the Township's logo. The objective of the project was to create something that remained visually true to the existing logo, but was more simplified, modern, and easier to replicate on signage, apparel, and other official documentation.

A copy of the new logo is included below, alongside the original design for the sake of comparison.



Through discussion with our MMAH representative, it was determined that there are no official steps required to adopt a new logo; if agreeable, Council can approve the logo, by resolution or By-law, and staff will then proceed to roll out the update.

If approved, staff are recommending that the new logo be phased in slowly; we can update our letterheads, email signatures, website, and other digital media immediately, and include the costs of any other updates, such as for the primary Township sign, in the 2026 budget.

Finally, Council may wish to consider creating a one-time clothing allowance for staff and Council to purchase municipally-branded apparel, for use in the office and at external conferences and other conventions when representing the Township. Given current pricing for embroidered clothing, an allowance of \$150.00 per person is recommended.

## Kelly Morissette

---

**From:** Charlene Watt (Deputy Clerk) <deputyclerk@armourtownship.ca>  
**Sent:** July 15, 2025 2:54 PM  
**To:** Brayden Robinson; Nancy Field; Kelly Morissette; Denis Duguay  
**Cc:** Dave Gray  
**Subject:** TRI Council Discussion Items - August 25, 2025  
  
**Importance:** High

Hello

As we prepare for the upcoming TRI Council meeting scheduled for August 25, 2025, please advise of any items you wish to include on the agenda.

If an agenda item will be accompanied by a report, kindly forward it to me by *August 15, 2025*. Should a resolution be proposed, please provide the exact wording so that it can be circulated with the agenda.

If an item is intended for discussion or informational only, please indicate that accordingly and provide any relevant background or details, if needed.

Thank you for your attention to this request. Should you have any questions, feel free to reach out.

Cheers,

*Charlene Watt*

Municipal Clerk, Dipl.M.M.  
Township of Armour  
PO Box 533, 56 Ontario Street  
Burk's Falls, Ontario P0A 1C0  
Telephone: 705-382-3332  
Fax: 705-382-2068

Website: [www.armourtownship.ca](http://www.armourtownship.ca)

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July 15, 2025

The Right Honourable Mark Carney  
Prime Minister of Canada  
80 Wellington Street  
Ottawa, ON K1A 0A2  
SENT BY EMAIL: [PM@pm.gc.ca](mailto:PM@pm.gc.ca)

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
SENT BY EMAIL: [Premier@ontario.ca](mailto:Premier@ontario.ca)

**Dear Prime Minister Carney and Premier Ford,**

**Subject:** *A Nation-Building Case for a 2+1 Highway for enhanced east-west Canadian trade  
in Alignment with Prime Minister Carney's Five Criteria*

## **Purpose**

This briefing presents a compelling case for federal investment in upgrading Northern Ontario's Highway 11 and Highway 17, utilizing **the proven 2+1 highway model**. Supported by evidence in infrastructure policy, safety, economic performance, and national security, the proposal aligns directly with the **five nation-building criteria** set out by Prime Minister Carney under the ***Building Canada Act***.

We propose a two-phase approach:

- **Phase 1**
  - Construct 2+1 on **Highway 11 segments from North Bay to Cochrane**
  - Construct 2+1 on **Highway 17 from Renfrew to Sudbury**
- **Phase 2**
  - Extend the 2+1 **configuration from Cochrane to Nipigon on Highway 11**
  - Construct the 2+1 **configuration from Thunder Bay to Kenora on Highway 11 and 17**
  - Construct 2+1 on **Highway 17 from Sault Ste. Marie to Sudbury**

This initiative is far more than a regional infrastructure upgrade—it is a nation-building investment. It will strengthen Canada's internal connectivity, improve transportation resilience, and contribute to long-term economic growth, safety, and sovereignty.

## Background

With the **Building Canada Act** in place, the Government of Canada is proceeding with consultations with provinces, territories and Indigenous rights-holders to determine the initial list of national interest projects. This proposal presents a project deemed of national interest.

The **Building Canada Act** focuses on creating a unified Canadian economy that promotes enhanced trade between the east and west within Canada. It also focuses on the development of major nation-building projects that will likely involve the transportation of large industrial materials for building. With a vast land area and diverse geography, an efficient transportation network is crucial for connectivity and facilitating the movement of materials.

While air and rail form part of Canada's transportation network, highways and trucking are the backbone of Canada's transportation system, connecting major cities, towns and rural communities. Trucking companies and drivers rely on governments to ensure a well-connected transportation network, including highways, major routes, border crossings, and ports, for efficient and safe operations. In turn, knowing the most efficient and safe highways and routes helps truckers save time, fuel, and operational costs.

The Trans-Canada Highway itself—of which Highways 17 and 11 are a vital part—is the **longest continuous national highway in the world**, connecting all ten provinces and three territories. During the Great Depression, the federal government funded the highway's early development as a job-creation initiative and a strategic investment in national cohesion. Over \$19 million was allocated to the provinces to construct a continuous road, enabling Canadians to travel across the Dominion without entering the United States. That same nation-building spirit is now needed once again in Northern Ontario.

## Proposal

Except for Newfoundland, Prince Edward Island, and Ontario, most of the routes used by truckers crossing Canada are four-lane highways. In Ontario, truckers heading east from Manitoba or west from Quebec can choose to cross the province via Highway 17, the Trans-Canada Highway, or Highway 11, and what is now known as the **Northern Trans-Canada Route**. Truckers travelling from Toronto to western Canada can choose to take either 1) Highway 69 to Highway 17, then join the **Northern Route** of Highway 11 via Sturgeon Falls and King's Highway 64, or 2) Highway 11 to North Bay, then the **Northern Route**. Almost all sections of Highways 17 and 11 between the Manitoba border and Renfrew in eastern Ontario are two lanes, except for ongoing highway twinning projects near Nipigon and west of Thunder Bay, as well as a small, complete section east of Sault Ste. Marie. A small section of twinning has also been completed at Arnprior.

With Ontario being Canada's busiest province for truck traffic, these vital highways, which are linked to much of the country's economic activity, need to be considered for continued expansion beyond their existing two-lane profile. From their early days, they have formed part of Canada's **critical national corridor**, from playing a foundational role in connecting Canada's frontier communities enable economic development and assert national

sovereignty across the North. Unfortunately, road safety and infrastructure conditions in northern Ontario are deteriorating, according to the Ontario Trucking Association. Their primary concern is the danger of passing other vehicles. In turn, the Truckers for Safer Highways association recently stated: “People and truckers are dying on these highways!” That is why the Federation of Northern Municipalities, an organization representing 110 cities, towns and municipalities. Has been a consistent and vocal advocate for the adoption of the 2+1 highway model in Northern Ontario. This cost-effective, safety-enhancing design has proven successful in many countries, including Sweden, Finland, and Australia. A 2+1 highway expands on a 2-lane road by implementing continuously alternating passing lanes and separates opposing directions of traffic with a crash-rated median barrier, resulting in safety outcomes that are equal to fully twinned highways.

The Government of Ontario is responding and has announced two pivotal initiatives that mark a turning point for Highway 11, offering a clear opportunity for federal collaboration. First, a **pilot project** is scheduled to commence in 2026 on a 2+1 highway segment between **North Bay and Temagami**. Second, the province committed to extending the 2+1 configuration further north, from **Temiskaming Shores to Cochrane**. These two segments lay the groundwork for a scalable, long-term corridor strategy—a shared infrastructure vision well-suited to a federal-provincial nation-building partnership that would see a phased approach to northern Ontario’s highway development:

Data from Statistics Canada (see Appendix A) highlights that a five-year average from 2013 to 2017, over **925,000 truck shipments** were made between Western Canada and the Toronto/Montreal region via two-lane highways in Northern Ontario. By comparison, **960,005** between Toronto and Montréal, **206,574** between Toronto and Hamilton and 96,607 between Toronto and Windsor — routes served by four-lane highways. Put simply, **there is as much transport traffic on Highway 17 and 11 as on the Highway 401 corridor**—but it is forced to spread over narrower, less safe roads.

Priority should be given to Highway 11, as it offers a **preferred westward route** for commercial carriers. Compared to Highway 17, it is less hilly reducing fuel consumption and is not subject to frequent closures caused by Lake Superior’s weather systems. In short, Highway 11 is more reliable and increasingly indispensable to national logistics and supply chains. Highway 11 will also be critical to the rapidly expanding mining and agriculture sectors in the north that depend on a safe and efficient transportation corridor.

Ministry of Transportation **Annual Average Daily Traffic (AADT)** volumes from 2021 confirm this importance:

- **Near Temiskaming Shores:** 7,800
- **Near Englehart:** 6,100
- **Between Kirkland Lake and Cochrane:** 3,200 to 5,500

These figures **meet or exceed international thresholds** for 2+1 highway justification. In fact, Ontario’s Ministry of Transportation and Swedish transport authorities both find 2+1 highways are effective and safe at volumes of up to **18,000–20,000 AADT**, which is well

above the current corridor levels of 3,200–7,800. This places Highway 11 within the model’s ideal “sweet spot”—not only today, but for decades to come.

Moreover, these traffic counts were gathered during the COVID-19 pandemic, when private vehicle use was depressed. Actual normalized volumes are likely even higher.

Despite this high usage and strategic importance, Highway 11 faces challenges stemming from decades of underinvestment. These include:

- **Substandard Road Geometry**
- **Insufficient passing opportunities**
- **Above-average collision and fatality rates**
- **Regular closures due to weather and accidents**

These weaknesses not only endanger lives but also **disrupt freight movement, delay goods, and increase costs** for industries that depend on timely delivery.

The **2+1 model, featuring a crash-rated median barrier and alternating passing lanes every few kilometres, significantly improves safety and traffic flow at a substantially reduced cost compared to** traditional four-lane twinning. This makes it the ideal design for long rural corridors with steady but moderate traffic, such as Highway 11.

## **Alignment with Prime Minister Carney’s Five Nation-Building Criteria**

### **1. Strengthen Canada’s Autonomy, Resilience, and Security**

- **Strategic Defence Logistics:** Highways 17 and 11 support access to key military and NORAD infrastructure, including CFB North Bay. It also offers critical redundancy should either highway become compromised.
- **Nuclear Waste Transport:** The Nuclear Waste Management Organization has identified these highways for the secure transport of used nuclear reactor rods to a planned long-term storage site in Northwestern Ontario. Enhanced road safety is essential.
- **Emergency and Climate Resilience:** These roads play a vital role in wildfire evacuations and emergency response functions that will only grow more urgent with climate change.
- **Critical Minerals Access:** As Canada builds out its critical minerals sector, Highways 17 and 11 are essential for transporting the tools, supplies, and workforce needed to unlock Northern resource potential.

### **2. Deliver Economic Benefits and Support Growth**

- **Economic Resilience and Supply Chain Reliability**  
Highways 17 and 11 are a lifeline for national industries such as mining, forestry, agriculture, and manufacturing. Collisions and closures in this corridor disrupt supply chains, delay shipments, and raise costs—undermining productivity and competitiveness. A safer, more reliable route will protect against these losses and help

sustain Canada's industrial and export performance, particularly as interprovincial trade barriers ease and east-west commercial traffic increases.

- **Workforce Access and Regional Efficiency**  
Improved traffic flow enhances access for workers, goods, and services, strengthening regional economies and making it easier for businesses to attract and retain talent.
- **Job Creation and Indigenous Participation**  
Construction and long-term maintenance will create employment opportunities, with strong potential for Indigenous training, contracting, and equity partnerships.
- **Tourism and Local Business Vitality**  
As the primary transportation artery for dozens of rural communities, Highways 17 and 11 support tourism, retail, and service sectors. Safer, faster routes help keep these towns economically viable and socially connected.
- **High Return on Investment**  
According to the Northern Policy Institute, the proposed 2+1 pilot for Highway 11 delivers a benefit-cost ratio of **1.0 at 20 years**, rising to **3.6 at 60 years**—clear evidence of enduring value.

### 3. High Likelihood of Successful Execution

- **Shovel-Ready Projects:** Ontario's North Bay–Temagami pilot is fully designed and poised to go to tender
- **Provincial Commitment Already Secured:** The province has also announced plans to extend the 2+1 model northward between Temiskaming Shores and Cochrane.
- **Proven Design Model:** The 2+1 design has achieved fatality reductions of up to 76% in countries like Sweden, Finland, and Australia. It offers a practical model for safe, efficient travel across long rural corridors. Ontario's projects benefit from this body of international evidence.
- **Faster Cheaper Delivery:** By leveraging existing roadbeds, 2+1 roads require less land acquisition and construction time, avoid significant delays from environmental permitting, and can be implemented in phases. Ontario's own pilot designs incorporate global best practices from around the world.
- **Expandable by Design:** 2+1 highways can be converted to 2+2 highways in the future when traffic volumes warrant it, making 2+1 roads a flexible and cost-efficient steppingstone, ideal for future-proofing national transportation infrastructure.

### 4. Advance the Interests of Indigenous Peoples

- **Early and Ongoing Engagement:** Highways 17 and 11 intersect the traditional territories of several Indigenous Nations. Their early and ongoing involvement ensures meaningful participation and long-term benefits.
- **Pathways to Economic Reconciliation:** Indigenous-led training, employment, and

- equity stakes can be prioritized into project delivery, creating generational value. With designs that are modular, the Proposal also supports phased contracting and development models.
- **Improved Safety for Remote Access:** Both Highways are a lifeline for many Indigenous communities, enabling access to healthcare, food, education, and evacuation routes. Safer highways are a matter of equity.

## 5. Contribute to Clean Growth and Climate Objectives

- **Lower Emissions from Freight:** Improved traffic flow reduces idling, braking, and congestion, directly cutting greenhouse gas emissions. Infrastructure for electric vehicle (EV) charging can be integrated into the design.
- **Sustainable Construction Practices:** Ontario's design process is already integrating lower-emission materials and recycled aggregates to help Canada reach its climate goals.
- **Reduced Environmental Footprint:** Compared to full twinning, 2+1 highways use less land, preserve wildlife corridors, and prevent overbuilding—balancing transportation needs with environmental stewardship.

## Conclusion

Transforming the Trans-Canada's Highway 17 and its Highway 11 Northern Route into 2+1 corridors is not simply a matter of regional equity—it is a strategic investment in Canada's future. It safeguards our autonomy, strengthens our supply chains, advances reconciliation, and supports economic growth—while reinforcing the vital national bond between northern and southern Canada.

The Federation of Northern Ontario Municipalities believes this project reflects the values and vision of a confident, resilient country—one that invites its northern regions to be equal partners in prosperity.

We now call on the provincial and federal government to build a Trans-Canada Highway worthy of our national ambitions—modern, safe, autonomous, and truly coast-to-coast.

Sincerely,



Danny Whalen  
President

cc'd [pauline.rochefort@parl.gc.ca](mailto:pauline.rochefort@parl.gc.ca)  
[minister.mto@ontario.ca](mailto:minister.mto@ontario.ca)  
[Patty.Hajdu@parl.gc.ca](mailto:Patty.Hajdu@parl.gc.ca)

[Marcus.Powlowski@parl.gc.ca](mailto:Marcus.Powlowski@parl.gc.ca)

[Eric.Melillo@parl.gc.ca](mailto:Eric.Melillo@parl.gc.ca)

[Dominic.LebLANc@parl.gc.ca](mailto:Dominic.LebLANc@parl.gc.ca)

[Kevin.Holland@pc.ola.org](mailto:Kevin.Holland@pc.ola.org)

[Greg.Rickford@pc.ola.org](mailto:Greg.Rickford@pc.ola.org)

[Chris.Scott@ontario.ca](mailto:Chris.Scott@ontario.ca)

[bill.rosenberg@pc.ola.org](mailto:bill.rosenberg@pc.ola.org)

[vic.fedeli@pc.ola.org](mailto:vic.fedeli@pc.ola.org)

[GBourgouin-QP@ndp.on.ca](mailto:GBourgouin-QP@ndp.on.ca)

[billy.denault@pc.ola.org](mailto:billy.denault@pc.ola.org)

[smamakwa-qp@ndp.on.ca](mailto:smamakwa-qp@ndp.on.ca)

[JWest-QP@ndp.on.ca](mailto:JWest-QP@ndp.on.ca)

[lvaugois-qp@ndp.on.ca](mailto:lvaugois-qp@ndp.on.ca)

[graydon.smith@pc.ola.org](mailto:graydon.smith@pc.ola.org)

[jvanthof-co@ndp.on.ca](mailto:jvanthof-co@ndp.on.ca)

[amopresident@amo.on.ca](mailto:amopresident@amo.on.ca)

[clowry@mississippimills.ca](mailto:clowry@mississippimills.ca)

[admin@noma.on.ca](mailto:admin@noma.on.ca)

## Appendix A

Number of Truck Shipments by Routes <sup>Note 1</sup>						# of lanes in Ontario
	2013	2014	2015	2016	2017	
Truck shipments to and from major destinations in western Canada to Toronto and Montreal	1,019,899	927,405	986,136	924,682	767,998	2 lanes northern Ontario / 4 lanes southern and eastern segments
					<b>NOTE: 5 year average 2013 to 2017= 925,224</b>	
Truck shipments to and from Toronto and Montreal	867,321	894,068	1,237,732	916,433	884,474	4+ lanes
					<b>Note: 5 year average = 960,005</b>	
Truck shipments to and from Toronto and Windsor	67,119	100,507	97,640	80,267	142,502	4+ lanes
					<b>Note: 5 year average= 97,607</b>	
Truck shipments to and from Toronto and Hamilton	181,567	191,839	186,954	332,986	139,044	4+ lanes
					<b>Note: 5 year average= 206,514</b>	

Note 1: Statistics Canada. [Table 23-10-0142-01 Origin and destination of transported commodities, Canadian Freight Analysis Framework](#) (see Appendix A). Shipments represent the aggregate number of shipments transported.





28 Midlothian Road, R.R. No. 1. BURK'S FALLS, ONTARIO P0A 1C0  
705-382-3232 • Fax 705-382-3286 • [www.ryersontownship.ca](http://www.ryersontownship.ca)

August 12, 2025

**The Right Honourable Mark Carney**

Prime Minister of Canada  
80 Wellington Street  
Ottawa, ON K1A 0A2  
**Email:** PM@pm.gc.ca

**The Honourable Doug Ford**

Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
**Email:** Premier@ontario.ca

**Cc:** Federation of Northern Ontario Municipalities (FONOM) – [fonom.info@gmail.com](mailto:fonom.info@gmail.com)

**Re: Support for Nation-Building 2+1 Highway Infrastructure in Northern Ontario**

Dear Prime Minister Carney and Premier Ford,

On behalf of the Canadian Trucking Alliance, I am writing to express our strong support for the Federation of Northern Ontario Municipalities' proposal to expand Highways 11 and 17 in Northern Ontario using the **2+1 highway model**.

We believe this initiative aligns with national priorities related to economic resilience, transportation safety, Indigenous engagement, and climate-conscious infrastructure investment. A modern, safe, and efficient highway corridor through Northern Ontario is not only critical for regional development—it is essential for Canada's internal trade, supply chain continuity, and national cohesion.

The 2+1 highway approach offers a cost-effective, scalable, and environmentally responsible solution. We commend the Government of Ontario for launching a pilot segment between North Bay and Temagami, and we urge both levels of government to expand this model through a coordinated, nation-building strategy.

We respectfully encourage your governments to move forward with this project as a priority under the **Building Canada Act** framework.

Sincerely,

**George Sterling**

**Mayor**

**Township of Ryerson**

**705-382-1716**

# District of Parry Sound



Social Services  
Administration Board

June 16, 2025

**RE: DSSAB Board Vacancy – Area 4 Representation**

Dear Mayors, Reeves, and Members of Council for the Municipalities of Armour, Burk's Falls, Kearney, McMurrich-Monteith, Perry, and Ryerson,

Please be advised that a vacancy has arisen on the District of Parry Sound Social Services Administration Board (DSSAB). Mr. Ryan Baptiste is no longer serving as a representative for Area 4, as he has forfeited his seat in accordance with Section 12 of the DSSAB Procedural Rules, which states that a Board Member is considered to have forfeited their position after missing three consecutive meetings without Board authorization. Please see the attached resolution confirming this.

In accordance with the DSSAB Act, a new representative must now be jointly appointed by the councils of the municipalities within Area 4, which includes Armour, Burk's Falls, Kearney, McMurrich-Monteith, Perry, and Ryerson.

Mr. Jerry Brandt continues to serve as one of the current representatives for Area 4. The DSSAB Act permits two representatives from this area. The current Board term runs until December 31, 2026. Board meetings are held virtually on the second Thursday of each month at 6:30 p.m.

If you have any questions or require further information, please feel free to contact me at 705-746-7777 ext. 5264 or via email at [jblower@psdssab.org](mailto:jblower@psdssab.org).

Sincerely,

A handwritten signature in black ink that reads 'JJ Blower'.

JJ Blower  
Communications Officer

Parry Sound Office  
1 Beechwood Drive, Parry Sound, ON. P2A 1J2  
705-746-7777 / 1-800-461-4464  
[www.psdssab.org](http://www.psdssab.org)

South River Office  
16 Toronto Avenue, Box 1600, South River, ON.  
POA 1X0  
705-386-2358 or 1-800-661-3230  
[www.psdssab.org](http://www.psdssab.org)

Resolution No. 25 06 06Date: June 12, 2025Moved By: Irene SmitSeconded By: Teri BrandtCarried: X

Defeated: \_\_\_\_\_

**WHEREAS** Section 12 of the Procedural Rules of the District of Parry Sound Social Services Administration Board states that a Board Member is considered to have forfeited their membership upon missing three (3) consecutive meetings, unless such absences are authorized by the Board; and

**WHEREAS** Ryan Baptiste, the appointed representative for Area 4, has been absent from four (4) consecutive meetings of the Board without providing notice or seeking authorization for such absences;

**NOW THEREFORE BE IT RESOLVED THAT** Ryan Baptiste be deemed to have forfeited his position as a Member of the Board; and

**BE IT FURTHER RESOLVED THAT** communication with the municipalities of Area 4 be initiated to begin the process of appointing a new representative to the Board.

A handwritten signature in black ink, appearing to read "Rick Zanussi".

Rick Zanussi, Board Chair

	<u>FOR</u>	<u>AGAINST</u>		<u>FOR</u>	<u>AGAINST</u>
Ryan Baptiste	_____	_____	Teresa Hunt	_____	_____
Jerry Brandt	_____	_____	Ted Knight	_____	_____
Teri Brandt	_____	_____	Tom Lundy	_____	_____
Janice Bray	_____	_____	Jamie McGarvey	_____	_____
Ted Collins	_____	_____	Peter McIsaac	_____	_____
Joel Constable	_____	_____	Sharon Smith	_____	_____
Irene Smit	_____	_____	Rick Zanussi	_____	_____
Gail Finnsen	_____	_____			

Wed 2025-08-06 8:05 AM

Good Morning everyone,

As you are aware, Councillor Baptiste is no longer the representative member serving on the Board for Area 4. A new representative must now be appointed by all councils within Area 4 to fill this vacancy.

Deputy Mayor Cotton has expressed interest in the position and a resolution from the Village of Burk's Falls in support will be considered at the next council meeting on August 19th.

As other volunteers come forward, please share their information with me, and I will circulate it to the group.

Thank you, Merci,



Denis Duguay, CMRP  
CAO – CLERK  
Telephone : (705) 382-3138  
Web: [www.burksfalls.net](http://www.burksfalls.net)  
172 Ontario Street  
Box 160 Burk's Falls  
P0A 1C0

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**Think about our Environment. Print only if necessary.**

Wed 2025-08-06 8:05 AM





## WASTE MANAGEMENT REPORT – July 8, 2025

### BUDGET & FINANCIAL

- Budget to June 30, 2025 for review and discussion.

### NEW BUSINESS

- Change Notice issued from Circular Materials, pursuant to Change Management clause within our Depot Operations Agreement. This notice gives intent to extend our agreement into 2026 to ensure our residents have access to Blue Box services where they rely on a depot for garbage disposal. They are requesting our operational and legal team review the Change Notice. Circular Materials recognizes the recent Ministry issued Amendment proposal present Non-eligible Sources as a consideration. Because this is a proposal and the consultation period for the ERO posting ends July 2, 2025, the removal of the referenced to Non-eligible remains. Where there are confirmed changes based on the results of the consultation period on or after July 4, 2025, Circular Materials will present these in our future discussions with the Municipal Corporation of the Township of Armour.
  - \$2,800 reduction in monthly contract amount. \$0.65 reduction in promotion and education per household.
  - No discussion on re-evaluating front-end bins versus compactor
  - New system increases liabilities, more manual labour, more traffic flow issues, larger carbon footprint, as trucks service site more often to empty bins on site.
- We, the contractor agree that the cost estimate shall be provided in writing to CMO within a period of fifteen (15) business days or other timeline agreed to with CMO in writing from the date of receipt of the Change Notice. (received June 27, 2025)

### BAG TALLY – GATE INFORMATION 2025

BAG TALLY	ARMOUR		BURKS FALLS	RYERSON		TOTAL OF ALL
January 2025	1,181	208	71	824	37	2,321
February 2025	1,009	139	63	646	23	1,880
March 2025	1,223	258	147	759	50	2,437
April 2025	1,278	196	143	900	19	2,536
May 2025	1,747	230	120	1,041	46	3,184
June 2025	1,724	345	181	1,138	116	3,504
<b>TOTAL 2025</b>	<b>9,538</b>		<b>725</b>	<b>5,599</b>		<b>15,862</b>
<b>2025 % OF TOTAL</b>	<b>60.131%</b>		<b>4.571%</b>	<b>35.298%</b>		<b>100%</b>
January 2024	1,013	171	107	701	30	2,022
February 2024	1,032	117	116	617	19	1,901
March 2024	1,196	173	212	738	20	2,339
April 2024	1,331	150	145	855	27	2,508



## WASTE MANAGEMENT REPORT – July 8, 2025

May 2024	1,583	210	242	978	21	3,034
June 2024	1,616	271	246	1,092	66	3,291
<b>TOTAL 2024</b>	<b>8,863</b>		<b>1,068</b>	<b>5,164</b>		<b>15,095</b>
<b>2024 % OF TOTAL</b>	<b>58.715%</b>		<b>7.075%</b>	<b>34.210%</b>		<b>100%</b>
January 2023	956	178	130	631	34	1,929
February 2023	960	155	95	578	10	1,798
March 2023	1,185	116	100	681	17	2,099
April 2023	1,395	150	190	922	23	2,680
May 2023	1,541	163	140	864	0	2,708
June 2023	1,707	294	100	1,082	20	3,203
<b>TOTAL 2023</b>	<b>8,800</b>		<b>755</b>	<b>4,862</b>		<b>14,417</b>
<b>2023 % OF TOTAL</b>	<b>61.039%</b>		<b>5.237%</b>	<b>33.724%</b>		<b>100%</b>



2025 TRI R WASTE MANAGEMENT BUDGET						
Account #	Description	2023 ACTUAL	2024 BUDGET	2024 BUDGET ACTUAL	2025 BUDGET	2025 BUDGET June 30, 2025
<b>TRI R WASTE MANAGEMENT OPERATING REVENUE</b>						
1	15-341-000 TRI R Landfill Tipping Fees	\$176,335	\$60,000	\$101,098	\$75,000	\$30,639
2	15-341-001 TRI R - 2023 Filters - Foodcycler	\$560	\$560	\$220	\$250	\$0
3	15-341-002 TRI R Landfill Tipping Fees - Municipal Payments	\$0	\$85,000	\$86,070	\$85,000	\$28,821
4	15-341-003 TRI R - Short Term Rental Kits	\$0	\$0	\$0	\$0	\$90
5	15-342-000 TRI R Recycling Sales ( <del>scrap</del> , IC&I Cardboard, ewaste)	\$11,108	\$15,000	\$20,391	\$11,000	\$5,279
6	15-344-000 TRI R Recycling Revenue - Sale of Blue Boxes	\$33	\$150	\$121	\$150	\$0
7	15-540-000 TRI R Govt. Grants Recycling Operating- ewaste in 15-342-000	\$70,970	\$63,000	\$68,392	\$0	\$3,043
8	15-541-000 TRI R - Circular Materials Contract	\$0	\$0	\$0	\$47,000	\$16,679
9	<b>TRI R WASTE MANAGEMENT TOTAL REVENUE</b>	<b>\$259,005</b>	<b>\$223,710</b>	<b>\$276,291</b>	<b>\$218,400</b>	<b>\$84,551</b>
<b>TRI R WASTE MANAGEMENT OPERATING EXPENDITURES</b>						
10	16-451-000 TRI R - Salaries & Benefits - accommodating FT RTW	\$331,833	\$314,231	\$281,313	\$340,000	\$145,670
11	16-451-001 TRI R - Landfill Training, Health & Safety	\$1,843	\$2,000	\$1,006	\$4,500	\$1,554
12	16-452-000 TRI R - Landfill - Supplies	\$738	\$2,000	\$1,192	\$2,000	\$942
13	16-454-000 TRI R - Mobile Equipment Fuel	\$8,391	\$8,000	\$7,368	\$9,000	\$1,170
14	16-455-000 TRI R - Insurance	\$7,266	\$7,900	\$8,373	\$9,200	\$9,198
15	16-455-002 TRI R - Audit & Accountant Fees	\$4,447	\$4,700	\$11,378	\$4,900	\$0
16	16-456-000 TRI R - Landfill - Hazardous Waste Disposal	\$2,375	\$2,000	\$1,335	\$2,000	\$0
17	16-460-000 TRI R - Landfill - Dozer/Site Maintenance	\$113	\$2,000	\$334	\$2,000	\$657
18	16-460-005 TRI R - Landfill - Contracted Services	\$5,363	\$4,000	\$9,601	\$5,000	\$5,523
19	16-461-000 TRI R - Landfill - Office & Advertising	\$1,323	\$2,000	\$3,099	\$2,500	\$1,202
20	16-461-001 TRI R - Landfill Bank Charges	\$3,453	\$3,500	\$4,163	\$4,000	\$1,646
21	16-462-000 TRI R - Payment in Lieu of taxes	\$3,639	\$3,800	\$3,668	\$3,800	\$0
23	16-464-000 TRI R - Landfill - Monitoring	\$24,207	\$24,000	\$21,898	\$24,000	\$8,673
24	16-465-000 TRI R - Landfill - Equipment Maintenance	\$8,063	\$30,000	\$32,103	\$35,000	\$6,535
25	16-475-001 TRI R - Recycling Training, H & S - combined with 16-451-001	\$2,768	\$2,500	\$600	\$0	\$0
26	16-476-000 TRI R - Recycling - Freight	\$15,636	\$15,000	\$21,689	\$8,000	\$4,259
27	16-476-005 TRI R - Recycling - Processing Fee	\$31,556	\$32,000	\$30,135	\$4,300	\$2,446
28	16-477-000 TRI R - Recycling - Equip Mtc- combined with 16-465-000	\$9,195	\$15,000	\$19,379	\$0	\$0
29	16-478-000 TRI R - Recycling - Building Maint.	\$90	\$1,000	\$183	\$1,000	\$216
31	16-480-000 TRI R - Recycling - Natural Gas	\$3,009	\$3,000	\$2,333	\$3,000	\$1,722
32	16-481-000 TRI R - Recycling - Hydro & Telephone	\$3,186	\$3,000	\$3,234	\$3,000	\$1,227
33	16-483-000 TRI R - Recycling - Supplies - combined with 16-454-000	\$1,847	\$2,000	\$1,905	\$0	\$0
34	16-484-000 TRI R - Recycling - Office & Ad - combined with 16-461-000	\$3,400	\$2,500	\$0	\$0	\$0
35	16-486-000 TRI R - Recycling - Winter Maintenance	\$1,948	\$3,000	\$1,741	\$3,000	\$1,740
36	<b>TRI R WASTE MANAGEMENT TOTAL OPERATING EXPENDITURES</b>	<b>\$475,690</b>	<b>\$489,131</b>	<b>\$468,031</b>	<b>\$470,200</b>	<b>\$194,381</b>
37	<b>TRI R WASTE MANAGEMENT NET OPERATING EXPENDITURES</b>	<b>\$216,685</b>	<b>\$265,421</b>	<b>\$191,741</b>	<b>\$251,800</b>	<b>\$109,831</b>

2025 TRI R WASTE MANAGEMENT BUDGET						
	Account #	Description	2023 ACTUAL	2024 BUDGET	2024 BUDGET ACTUAL	2025 BUDGET June 30, 2025
TRI R WASTE MANAGEMENT CAPITAL REVENUE						
38	15-343-000	TRI R - Sale of Equipment - <b>OLD COMPACTION BIN</b>	\$1,200	\$0	\$0	\$0
39	15-649-001	TRI R - Food Cycler Sales	\$0	\$0	\$0	\$0
40	TRI R WASTE MANAGEMENT TOTAL CAPITAL REVENUE		\$1,200	\$0	\$0	\$0
TRI R WASTE MANAGEMENT CAPITAL EXPENDITURES						
41	16-489-003	TRI R - Landfill - Mattress Shred & Disposal	\$0	\$15,000	\$15,620	\$0
42	16-489-004	TRI R - Recycling - Compaction bins	\$12,000	\$0	\$0	\$0
43	16-489-005	TRI R - Recycling -Site Layout for new recycling system	\$0	\$15,000	\$0	\$7,816
44	16-489-006	TRI R - Landfill - CAT 816F Review and Repair	\$13,941	\$0	\$0	\$0
45	16-489-503	TRI R - Food Cycler (2022 Pilot) (2023 Filter inventory)	\$490	\$0	\$700	\$0
46	TRI R WASTE MANAGEMENT TOTAL CAPITAL EXPENDITURES		\$26,431	\$30,000	\$16,320	\$7,816
47	TRI R WASTE MANAGEMENT NET CAPITAL EXPENDITURES		\$25,231	\$30,000	\$16,320	\$7,816
48	TRI R WASTE MANAGEMENT NET EXPENDITURES		\$241,916	\$295,421	\$208,061	\$117,647
49	TRI R WASTE MANAGEMENT CONTRIBUTIONS BY MUNICIPALITY					
50	Armour	15% of Net Expenditures	\$36,287	\$44,313	\$31,209	\$17,647
51	2024 total bags 36,721 - 22,139 = 60.290% OF TOTAL BAGS		\$83,619	\$99,595	\$68,992	\$39,011
52	TOTAL CONTRIBUTION		\$119,906	\$143,908	\$100,201	\$56,658
53	Burks Falls	15% of Net Expenditures	\$36,287	\$44,313	\$31,209	\$17,647
54	2024 total bags 36,721 - 2,480 = 6.754% OF TOTAL BAGS		\$6,234	\$8,769	\$7,729	\$4,370
55	TOTAL CONTRIBUTION		\$42,521	\$53,082	\$38,938	\$22,017
56	Ryerson	15% of Net Expenditures	\$36,287	\$44,313	\$31,209	\$17,647
57	2024 total bags 36,721 - 12,102 = 32.957% OF TOTAL BAGS		\$43,201	\$54,118	\$37,714	\$21,324
58	TOTAL CONTRIBUTION		\$79,489	\$98,431	\$68,923	\$38,971
59	TOTAL OF ALL CONTRIBUTIONS		\$241,916	\$295,421	\$208,062	\$117,647
60	Final 2024 Garbage bag count for total contribution by municipality. 2024 total bags = 36,721 (Armour = 22,139 (60.290%) Burks Falls = 2,480 (6.754%) Ryerson = 12,102 (32.957%))					
61	2023 total bags = 34,575 (Armour = 21,193 (61.296%) Burks Falls = 1,866 (5.397%) Ryerson = 11,516 (33.307%))					





# CORPORATION OF THE TOWNSHIP OF ARMOUR

## RESOLUTION

**Date:** July 8, 2025

**Motion #** 208

WHEREAS Circular Materials Ontario (CMO) has issued a Change Notice proposing amendments to the Depot Operations Agreement No. 2024-00-142, including significant changes to the compensation structure effective January 1, 2026;

AND WHEREAS the proposed amendments include a reduction in Residential Depot Operation Costs from \$4,080 to \$1,223, and a reduction in Promotion and Education compensation from \$1.00 to \$0.35 per household, representing a 65% decrease;

AND WHEREAS Council for the Township of Armour considers these proposed reductions in compensation to be unreasonable and not reflective of the actual costs and responsibilities borne by the Township in providing these services;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour does not accept the proposed reductions in compensation under the Change Notice issued by CMO dated June 27, 2025;

AND FURTHER THAT Township staff be directed to communicate Council's position to Circular Materials Ontario and to negotiate revised compensation terms that reflect fair and equitable remuneration for the Township's continued provision of depot and promotion and education services.

<b>Moved by:</b>	Blakelock, Rod	<input checked="" type="checkbox"/>	<b>Seconded by:</b>	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>		Brandt, Jerry	<input checked="" type="checkbox"/>
	Haggart-Davis,	<input type="checkbox"/>		Haggart-Davis,	<input type="checkbox"/>
	Dorothy			Dorothy	
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>		Whitwell, Wendy	<input type="checkbox"/>

**Carried** Defeated

**Declaration of Pecuniary Interest by:**

**Recorded vote requested by:**

Recorded Vote:

Blakelock, Rod

Brandt, Jerry

Haggart-Davis, Dorothy

Ward, Rod

Whitwell, Wendy

For

Opposed

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☐

☐

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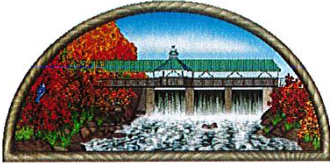
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The Municipality of the  
**VILLAGE OF BURK'S FALLS**

Moved By: Ashley Brandt Date: July 15, 2025

Seconded By: Ryan Baptiste Resolution # 2025- 244

Be it resolved;

**WHEREAS** the Council of the Village of Burk's Falls, together with residents from surrounding municipalities, has expressed strong and united opposition to the proposed installation of a Battery Energy Storage System (BESS) facility, citing significant concerns regarding public safety, environmental risk, land use compatibility, and insufficient local economic benefit; and

**WHEREAS** the perceived risk associated with BESS installations significantly outweighs any demonstrated local advantage, and further, the lack of established, province-wide planning policies has led to avoidable conflict and uncertainty for municipalities and residents alike;

**Now therefore be it resolved that:**

1. The Council of the Village of Burk's Falls respectfully requests that the Province of Ontario immediately suspend the approval and development of all new BESS installations until a comprehensive, science-based study is completed. Such a study should result in the development of robust, province-wide policies and regulations governing the operation, and risk mitigation of BESS facilities.
2. The Province of Ontario be urged to provide clear policy guidance to municipalities and industry stakeholders recommending that BESS installations be permitted only on lands currently zoned for industrial use, recognizing that:
  - a) such lands have been previously evaluated and approved for industrial development; and
  - b) the limited economic return provided by BESS projects does not justify rezoning lands designated for other uses.

3. The Province of Ontario be further requested to disseminate the results of this study and any associated policy or regulatory recommendations to all Ontario municipalities, thereby preventing unnecessary and costly legal challenges, public opposition, and community division related to the siting of future BESS projects.
4. The Council of the Village of Burk's Falls calls upon Solar Bank Corporation to immediately withdraw its application for the proposed BESS facility at Pegg's Mountain, in the interest of fostering constructive community relations and acknowledging that this situation closely parallels the circumstances in Gravenhurst, where similar concerns led to widespread opposition and rejection of a comparable project.
5. That a copy of this resolution be forwarded to members of parliament (MPP's) and all municipalities in the province of Ontario.

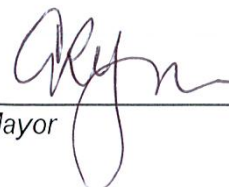
*Recorded Vote requested by:* \_\_\_\_\_

<i>Ryan Baptiste</i>	<i>for / opposed</i>
<i>Ashley Brandt</i>	<i>for / opposed</i>
<i>Sean Cotton</i>	<i>for / opposed</i>
<i>Chris Hope</i>	<i>for / opposed</i>
<i>Nancy Kyte</i>	<i>for / opposed</i>

<u>y</u> <i>Carried</i>	<u>          </u> <i>Defeated</i>	<u>          </u> <i>Deferred</i>
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*Pecuniary Interest declared by:*

\_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
*Mayor*

## Burk's Falls, Armour & Ryerson Union Public Library

### Our Vision

Access to knowledge for all

### Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming in various formats to meet the evolving interests and needs of our diverse and growing population.

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## Minutes of the Board of Trustees Meeting

May 22, 2025

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<b>Present were:</b>	Chairperson:	Ruth Fenwick
	Board Trustees:	Bev Abbott Rod Blakelock Patty Butler Kaiyla Hoffman Tiffany Monk Joseph Vella

<b>Regrets:</b>	Sean Cotton and Robert Van der Wijst
<b>Also attending:</b>	CEO: Nieves Guijarro and Vicky Roeder-Martin

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<b>1</b>	<b>Call to order</b>	With a quorum present CEO called the meeting to order at 7:02 p.m.
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<b>2</b>	<b>Approval of Meeting Agenda</b>	<b>MOTION 426/25</b>	IT WAS MOVED BY: B. Abbott AND SECONDED BY: T. Monk
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That the meeting agenda of the Board of Trustees of May 21, 2025 be accepted as presented:

**CARRIED**

<b>3</b>	<b>Declaration of conflict of interest</b>	No conflicts were declared
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<b>4</b>	<b>Approval of consent Agenda</b>	<b>MOTION 427/25</b>	IT WAS MOVED BY: R. Blakelock AND SECONDED BY: P. Butler
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That the consent agenda of the Board of Trustees meeting of May 21, 2025 be approved as amended to include Patty Butler as virtually present at the meeting in April.

- a) Resolution to accept the minutes of April 2025
- b) Resolution to accept the CEO's Report of April 2025
- c) Armour Township Financial Statement April 2025

**CARRIED**

**BFARUPL Board Minutes  
May 22, 2025**

- 5 Business arising from the minutes**
- Members discussed the next steps to take now that Greystone has provided three options to prepare the site where the library is to be built.
  - Nieves received information from OLS re details to consider when drafting a Library Agreement between the Library Board and the Municipalities. Members of the Board requested to have a meeting with Dave Grey, CAO for Armour Township. Nieves will inform to the committee when the meeting is arranged.
  - Library Board Assembly Meetings – May 28<sup>th</sup>. Bev has agreed to attend the Virtual Meeting and report back to the Board.
  - The members of the Board discussed the number of councillors seating on the board. As per the Library Agreement:  
**“The Burk’s Falls, Armour & Ryerson Union Public Library Board shall be composed of nine members appointed as follows;  
Township of Armour – 3  
Township of Ryerson – 3  
Village of Burk’s Falls – 3  
One member to be a Councillor from each of the participating municipalities.”**  
Ruth will request to the Village of Burk’s Falls CAO to consider appointing one Councillor to the Library Board and the same Councillor to the Building/Fundraising Committee.
- 6 Committee Reports**
- Building/Fundraising Cmte – Joe, Kaiyla, Ruth, Bev, Rod & Tiffany  
The Committee has requested a meeting with the Armour Township CAO to discuss the next steps in the Library Project.
  - Finance/Budget Cmte – Ruth, Patty & Joe  
Term Deposits action  
**MOTION 428/25** IT WAS MOVED BY: J. Vella  
AND SECONDED BY: P. Butler  
The BFARUPL Board requests the Kawartha Credit Union to invest the balance from the Library Bursary Reserve to a new Term Deposit & furthermore to invest the balance from the Future Needs Reserve to a new Term Deposit.  
**CARRIED**
  - Personnel Cmte – Bob, Bev & Patty (no report)
  - Policy/Planning Cmte – Ruth, Vicky, Bev & Bob  
Ongoing policy review by committee members

**BFARUPL Board Minutes  
May 22, 2025**

**7 Correspondence**

- Village of Burk's Falls Council passed a Resolution nominating Nancy Kyte as representative to the Building/Fundraising Committee.
- Festival of Literacy Diversity – First literary festival to celebrate diverse authors and storytellers
- Ontario Government 'strong mayor' powers – how will affect Ontario's public libraries

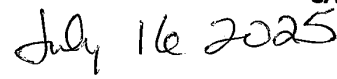
**8 New Business**

- Water Bill 2025 – an increase in usage has brought a discussion on how to monitor water consumption between the Seniors Centre and Library. Burk's Falls' staff was informed of the unusual consumption volume and the meter will be monitored by library staff and public works.
- Board Self-Evaluation Questionnaire – Board members will complete a questionnaire to evaluate their progress and identify any areas that need development. This work will be helpful in preparation for the 2026 Municipal Elections.
- Little Branches Rural Roots Conference – Nieves had the opportunity to attend the Conference and received information in the areas of Succession Planning, Programming with small budgets, Municipal Relations, Mental Health in the workplace. The networking opportunity with other library staff and consultants is invaluable for professional development. Many program ideas and case scenarios are shared where we learn from each other in order to offer better services.

**9 Adjournment**

**MOTION 429/25** by K. Hoffmann at 8:27 pm to adjourn.

  
**BOARD CHAIRPERSON**

  
**DATE**

**CARRIED**



**MINUTES  
SPECIAL MEETING  
Burk's Falls & District Historical Society  
Armour Township Council Chambers, Burk's Falls  
Friday, July 4, 2025**

Members Present: Diane Brandt – President  
Jarv Osborne – Vice President  
Jenny Hall - Treasurer  
Charlene Watt – Deputy Treasurer/Secretary  
Barry Burton  
Kirk Du Guid  
Lorne Main  
Peter Hall  
Nancy Kyte  
Krista Trulsen  
Mike Quinton

The Members present constituted a quorum.

**Call to Order:**

The meeting was called to order at 1:59 p.m.  
Diane Brandt in the Chair.

**Welcome:**

Diane welcomed Members.

**Delegation:** None

**Approval & Amendments of the Minutes of the Last Meeting:** None

**Treasurer's Report:** None

**Committee Reports:** None

**Correspondence:** None

### **General Business:**

Members discussed the resolution that was passed during the regular monthly meeting in June, 2025, providing Krista Trulsen with a budget of \$500 + HST to organize an award ceremony for the presentation of the King Charles 111 Coronation Medals. During discussion, it was noted that recent developments necessitated a reconsideration of the previously approved Award Ceremony for founding members Betty Caldwell and Lorne Main. Specifically, key organizers became unavailable due to scheduling conflicts, significantly impacting the feasibility of hosting the event as planned and concerns were raised regarding the timing, scope, and necessity of the ceremony in its current format, highlighting a lack of broad consensus within the Society. It was further noted that a member who had initially approached Members about the nominations led the Society into believing it was a group initiative, not a personal ambition to serve personal interests. Members were discouraged to learn that the award ceremony is no longer a Historical Society event. Despite prior discussions that the nomination for the King Charles 111 Coronation Medals was to be submitted on behalf of the Burk's Falls and District Historical Society, the member became insistent that her individual name be recognized as the nominator. This shift created confusion regarding the nature of the nomination and raised concerns about misrepresentation of the Society's role in the process. The resulting breakdown in coordination and alignment contributed to the broader challenges facing the event. Given the time-sensitive nature of both the event planning and the broader organizational commitments, a special emergency meeting was called to address these matters promptly and to determine an appropriate course of action to reassess the situation.

### **Resolution #2025-07-04-1**

#### **Resolution to Rescind a Previously Adopted Motion – Award Ceremony Budget**

**Whereas**, on June 16, 2025, a motion was adopted, during the Burk's Falls and District Historical Society's regular monthly meeting, to set a budget of up to **\$500 + HST** for hosting an Award Ceremony to recognize founding members Betty Caldwell and Lorne Main, which included funding for Legion rental, snacks, refreshments, and flowers; and

**Whereas**, the circumstances surrounding the planned event have changed, including but not limited to:

**Limited availability or withdrawal of key organizers** affecting the feasibility of the event;

**Lack of consensus or emerging concerns** from members regarding the scale, format, or timing of the event;

**Be It Resolved That** the previous motion — *"Motion to set a budget of up to \$500 + HST for hosting the Award Ceremony to recognize founding members Betty Caldwell and Lorne Main to secure the Legion rental, snacks, refreshments and flowers. Moved by Jarv Osborne, Seconded by Barry Burton. Carried."* **is hereby rescinded in full, effective immediately.**

**Be It Further Resolved That** the Burk's Falls and District Historical Society remain committed to appropriately recognizing the contributions of Betty Caldwell and Lorne Main and will explore alternative methods of recognition that are meaningful and supported by the membership.

**Be It Further Resolved That** a copy of this resolution be forwarded to Krista Trulsen, the nominator for the King Charles 111 Coronation Medals, with the request that any reference to the Burk's Falls and District Historical Society be removed from all promotional materials, including but not limited to event flyers and announcements, to reflect the Society's withdrawal from formal involvement in the event.

***Moved by Nancy Kyte, Seconded by Mike Quinton. Carried***

#### **New Business:**

Members questioned Krista Trulsen on expenses for the award ceremony and were advised that alternate volunteers were already arranged and invitations with an RSVP request were sent to dignitaries. It is not an award ceremony that is being promoted through social media to the public. Members emphasized the importance of recognizing the founding members during the event, noting that the exclusion of the Burk's Falls and District Historical Society from the award ceremony by the nominating member could negatively impact and question the Society's reputation within the community. **Motion to approve a donation of \$100 to Krista Trulsen for the purchase of refreshments for the King Coronation III Medals Ceremony: Moved by Mike Quinton, Seconded by Barry Burton. Carried**

#### **Adjournment:**

The next meeting will be held on Monday, July 21, 2025 at Fell Homes. There being no further business, **Jarv Osborne moved to adjourn the meeting at 2:21 p.m.**

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Recorded by  
Charlene Watt, Deputy-Treasurer/Secretary

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Approved by  
Diane Brandt, President

**MINUTES  
REGULAR MEETING  
Burk's Falls & District Historical Society  
Fell Homes, Burk's Falls  
Monday, July 21, 2025**

Members Present: Diane Brandt – President  
Jarv Osborne – Vice President  
Jenny Hall - Treasurer  
Charlene Watt – Deputy Treasurer/Secretary  
Barry Burton  
Nieves Guijarro  
Kirk Du Guid  
Krista Trulsen  
Nancy Kyte

The Members present constituted a quorum.

**Call to Order:**

The meeting was called to order at 7:00 p.m.  
Diane Brandt in the Chair.

**Welcome:**

Diane Brandt welcomed Members to the meeting. Regrets were received from Mike Quinton and Peter Hall. Members extended warm birthday wishes to Barry Burton in celebration of his 71<sup>st</sup> birthday, which was marked with cake shared among attendees.

**Approval & Amendments of the Minutes of the Last Meeting:**

Acceptance of minutes and adoption of the June 16, 2025 Meeting Minutes as circulated:  
**Moved by Barry Burton, Seconded by Jarv Osborne. Carried**

Acceptance of minutes and adoption of the July 4, 2025 Special Meeting Minutes as circulated:  
**Moved by Jenny Hall, Seconded by Nieves Guijarro. Carried**

**Treasurer's Report:**

Treasurer's / Financial Report was presented by Jenny Hall. Main bank account balance was \$10,976.12 on June 1, 2025. Expenses totalled \$112.96 for expected fixed monthly business expenses (eg telephone/internet), and \$50.87 for rodent repellent. With no revenue for this period, the end of month balance was \$10,863.16. Highlights month of July to date include.

Heritage Day revenue from donations at gate and popcorn stand, plus dunk tank, sale of T-shirts and a mug all totalled \$992.15; received \$800.00 cheque from the Royal Canadian Legion; received \$5,000.00 cheque from the Village of Burk's Falls. Expenses include a contribution of \$100.00 for refreshments at the King Charles III Coronation Event honouring Lorne Main and Betty Caldwell to be held on July 30, 2025. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Kirk Du Guid, Seconded by Nancy Kyte. Carried**

### **Committee Reports:**

#### **Wiseman's Corner Schoolhouse Update:**

Diane Brandt informed the Members that the facility has received approximately 20 visitors this season. Each time the centre has been opened, it has attracted attendees. During her visits, Diane has also been actively monitoring the condition of the building and overseeing operations at the Heritage Centre.

#### **Watt Farm House Update:**

Diane Brandt informed Members that the Heritage Centre received 30 visitors during the month of July. She also reported that the torrential rain on July 17 severely damaged the two 10x10 canopy tents that had been set up in preparation for the 28 children from the Katrine Community Centre's day camp program. As a result, all canopy tents have been destroyed over the course of the month.

The two part-time employees, Clara and Jordan, have been actively engaged in researching and inventorying artifacts.

Nancy Kyte presented a fabric swatch sample for the new blinds at the farmhouse. Members expressed support for both the material and the print design, noting its appropriateness for the era. Nancy, along with her mother, Faye Evenden, generously offered to sew the window coverings and will be donating their time. Members expressed their appreciation for this contribution.

Diane Brandt also provided a status update on the red building construction. Roser Renovations and the replacement plumber are scheduled to be on-site next week.

#### **Facilities and Function Committee:**

Diane Brandt informed Members that she has been in contact with Anthony D'Agata, a member of the Amish community. Mr. D'Agata plans to return to the area soon and will consult with members of his community to determine their interest in disassembling the barn at the farmhouse. Diane will report back to Members once she receives a response.

Membership Committee:

In Peter Hall's absence, Diane Brandt submitted a 2025 membership renewal from Linda and Dan Maurer to the Treasurer.

**Correspondence:**

Jones DesLaurier Insurance Management has invoiced for insurance and professional liability insurance and the fee is to be paid in July.

**General Business:**

Heritage Festival:

Members held a discussion regarding the 2025 Heritage Festival. Despite the extreme heat and a tornado warning, the event was widely regarded as a success, demonstrating strong community participation and underscoring the resilience and dedication of both organizers and attendees.

However, attendance and donations were notably lower this year, including a decline in vendor presence and car show participation. Congratulations were extended to the Magnetawan Fire Station for their consecutive win in the firefighter challenge.

From June 19 to July 16, 2025, the event's Facebook page recorded over 54,000 views, reflecting significant online engagement.

It was noted that the event tent sustained damage during teardown. Members who were able to volunteer their time on the day of the event were sincerely thanked for their commitment and efforts. Appreciation was also expressed to the Township of Armour and the Agricultural Society for their ongoing support of the festival.

Recommendations for the 2026 Heritage Festival included:

- Staggering volunteer hours to minimize prolonged exposure to heat;
- Removing the dunk tank from the event program;
- Renting two 10x10 tents, as the current structures are difficult for Members to set up and dismantle.

Charitable Status Tax Filing:

Jenny Hall advised Members that the 2024/2025 tax return as a registered charity has been completed and will be filed this week.

New Business:

Kirk DuGuid informed Members that he will be relocating at the end of August 2025 and, as a result, will no longer serve as the point of contact for facility access. Effective September 2025, Judy Armstrong will assume responsibility for opening the room for meetings.

Members took a moment to reflect on Kirk's involvement, recalling how he became a Member and recognizing his dedication to volunteering at the schoolhouse and during events. Sincere appreciation and best wishes were extended to Kirk in recognition of his contributions and service.

Other Business:

Diane Brandt provided an update on the hiring of two part-time employees, who began their roles on July 2, 2025. While their positions are currently planned for the summer season, an extension may be considered depending on the duration of the operating season. Members formally welcomed Jordan Wilson and Clara Nykor to the team.

Adjournment:

The next meeting will be held on Monday, August 18, 2025 at Fell Homes. There being no further business, **Jarv Osborne moved to adjourn the meeting at 7:56 p.m.**

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Recorded by  
Charlene Watt, Deputy-Treasurer/Secretary

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Approved by  
Diane Brandt, President



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

Moved By: Ryan Baptiste Date: July 15, 2025

Seconded By: Nancy Kyte Resolution # 2025-241

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Waste Management Administrator Report for the month of July;

And further supports the resolution by the Township of Armour to Circular Materials.

Recorded Vote requested by: \_\_\_\_\_

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

✓

Carried

Defeated

Deferred

Pecuniary Interest declared by:

\_\_\_\_\_  
\_\_\_\_\_

Arlyn  
Mayor



Moved By: RB Date: July 15, 2025  
Seconded By: SC Resolution # 2025\_256

That the Council of the Village of Burk's Falls hereby supports the Township of Ryerson's acceptance of the request for proposal 2025-007 for the design and build for the new firehall from DOMM Construction in the amount of \$3,634,900.50 plus HST

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

<u>  <i>Carried</i>  </u>	<u>  <i>Defeated</i>  </u>
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CRJ  
Mayor



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

Moved By: NK Date: July 15, 2025  
Seconded By: AB Resolution # 2025\_257

Be it resolved;

That the Council of the Village of Burk's Falls hereby supports the application under the NOHFC's Community Enhancement Program for the Burk's Falls and District Fire Hall project.

And Further that the minimum bid came in at \$3,698,874.75 and if the Township Ryerson is successful in obtaining a grant in the amount of \$1,849,437.38, the Village of Burk's Falls is committed to providing its share of the funding for the project, estimated at \$528,939.09 along with any cost overruns should they be incurred

Recorded Vote requested by: \_\_\_\_\_

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

8 \_\_\_\_\_  
Carried Defeated

Deferred  
Pecuniary Interest declared by:

\_\_\_\_\_  
\_\_\_\_\_

AK  
Mayor