

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

October 28, 2025 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **October 28, 2025** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically: Mayor Sterling, Councillors: Abbott, Miller, Patterson and Robertson.

Staff in attendance: Brayden Robinson and Nancy Field.

Public attending in person or electronically: Nieves Guijarro and Jack Marshall.

Notice of this meeting was posted on the website.

2. ADOPTION OF AGENDA

R- 145 - 25 Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council adopt the October 28, 2025, agenda as circulated.

(Carried)

3. ADOPTION OF MINUTES

R- 146 - 25 Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that the minutes from the regular meeting on October 14, 2025 be adopted as circulated.

(Carried)

4. DECLARATION OF PECUNIARY INTEREST: None noted.

5. REPORTS:

CLERK: N. Field provided Council with an updated Community Safety and Well-Being Plan. In addition, she provided Council with a list of 2026 conference dates, a consent application and the proposed holiday hours for 2025. Discussions were had and a report with more information was requested on the conference dates.
Resolutions noted below.

R- 147 - 25 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # 31-25, being a By-law adopt the updated Community Safety and Well Being Plan and further; That By-Law # 31-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 28th day of October 2025.

(Carried)

R- 148 -25 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council support Consent Application B-045/25, B-046/25, B-047/25 Part of Lots 21 and 22, Concession 4 located at the corner of Royston Rd. and Bartlett Lake Rd. The following conditions will apply:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the centre line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.
- The Township requires one copy of the draft reference plan for review prior to registration, two copies of the Final Reference Plan and a digital copy of the Final Reference Plan.
- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.

(Carried)

R- 149 -25 Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council set the 2025 Ryerson Township Office Holiday Hours as follows: Closed: December 24th at noon, 25, 26, 29, 30, 31, 2025 and January 1, 2, 2026, inclusive. Office will re-open for regular hours on Monday, January 5, 2026, at 8:30 a.m.

(Carried)

CAO/TREASURER: B. Robinson provided with reports on the awarded Request for Proposals
Resolutions noted below.

R- 150 - 25 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that RFP 2025-008, for a three-year contract for External Audit Services, be awarded to Doane Grant Thornton LLP.

(Carried)

R- 151 - 25 Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that RFP 2025-009 for an Official Plan review and Zoning By-law update, be awarded to Planscape.

(Carried)

COUNCIL REPORTS:

Councillor Abbott provided a library report.

Councillor Patterson provided a report to Council regarding the Library funding formula. Resolution is noted below.

R- 152 - 25 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council supports the library funding formula presented in the Library Agreement.

(Carried)

6. BUSINESS ARISING/ACTIVITY LOG:

Council discussed the Santa Claus Parade. Committee was created for the float the Township will be entering.

7. COMMUNICATION ITEMS

R- 153 - 25 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approve a donation of \$ 200.00 to the Poppy Trust fund.

(Carried)

R- 154 -25 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council supports the Village of South Rivers request to proportionally use the Joint Building Committee Reserves for insurance and legal costs.

(Defeated)

General Information Items Received:

- Council received the Burk's Falls and District Historical Society's meeting minutes from September 15, 2025
- Council received the certificate of appreciation from the Almaguin Pride Network.
- Council received the Burk's Falls, Armour, & Ryerson Union Public Library September meeting minutes.
- Council received the Township of Armour public meeting notice for Power Banks Official Plan and Zoning Amendment.
- Council received the Township of Armour's draft Official Plan Amendment.
- Council received the Township of Armour's draft Zoning By-law Amendment.

8. CONFIRMING BY-LAW

R- 155 -25 Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # 32-25, being a By-law to confirm the meetings of Council and further; That By-Law # 32-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 28th day of October 2025.

(Carried)

10. **ADJOURNMENT:**

R- 156 -25 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that we do now adjourn at 7:15 p.m. The next regular meeting is scheduled for November 25, 2025, at 6:00 p.m.

(Carried)

Original Signed by Glenn Miller

DEPUTY MAYOR

Nancy Field

ACTING CAO/CLERK