

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA AS AMENDED

March 24, 2026 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office **prior to the meeting for meeting access and availability of limited in-person seating.**

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance:

1.2 Announcement: This meeting is being recorded

1.3 Motion to adopt the agenda as presented. **(R)**

2. ADOPTION OF MINUTES:

2.1 Adoption of the regular meeting minutes from March 10, 2026, and the special meeting on March 13, 2026. **(R)**

3. DECLARATION OF PECUNIARY INTEREST:

4. REPORTS:

4.1 **TREASURER:** Excavator Surplus **(R)**, Signing Officer **(R)**, Council Statement of Remuneration and Expenses.

4.2 **ACTING CAO/CLERK:** By-law Regulate Municipal Election Signs **(R)**, By-law to Provide for Early Voting. **(R)**

4.3 **ADMINISTRATIVE ASSISTANT:** Report: Debit Machine **(R)**

COUNCIL REPORTS:

4.4 Councillor Patterson – Stop the Spray Ontario. **(R)**

5. BUSINESS ARISING/ACTIVITY LOG:

6.1 Follow-up after the Planning Open House

6. COMMUNICATION ITEMS:

6.1 Township of Perry: School Bus Safety **(R)**

General Information:

6.2 Heritage Festival, Update Public Notice.

6.3 Historical Society, Armour presentation.

6.4 February 16, 2026, Historical Society minutes.

6.5 North Bay Parry Sound District Health Unit: Discontinuation of Routine Beach Sampling.

6.6 North Bay Parry Sound Board of Health Medical Officer of Health February report.

6.7 Burk's Falls Arena Resolutions: Arena Budget, Fire Budget, Tri R Budget, and

RTO Budget.

6.8 March Arena Report.

6.9 March Arena Rates Report.

6.10 Area Rate Comparison.

7. CONFIRMING BY-LAW:

7.1 To confirm the meetings of Council **(R)**

8. IMPORTANT DATES:

April 14, 2026, Regular Council Meeting 6:00 p.m.

9. ADJOURNMENT: **(R)**

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: March 24, 2026 AT 6:00 P.M.

Item # 1.3 on Agenda Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council adopt the March 24, 2026 agenda as circulated.

Item # 2.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that the minutes from the regular meeting on March 10, 2026, and the special meeting on March 13, 2026 be adopted as circulated.

Item # 4.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council declares the 2015 Volvo EW160E Excavator as surplus and directs staff to post the unit for sale.

Item # 4.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill # ___-26 being a By-law to Appoint Glenn Miller as a Signing Officers and further; That By-law # ___-26 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 24th day of March, 2026.

Item # 4.2 on Agenda Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # ___-26 being a By-law to Regulate Placement of Municipal Election Signs in the Township of Ryerson and further; That By-law # ___-26 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 24th day of March, 2026.

Item # 4.2 on Agenda Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # ___-26 being a By-law to Provide Early Voting on Voting Day and further; That By-law # ___-26 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto, and finally passed in Council this 24th day of March, 2026.

Item # 4.3 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council receive the staff report and approve the purchase of the Clover unit, to allow staff to accept debit payments at the municipal office.

Item # 4.4 on Agenda Moved by Councillor Patterson, Seconded by Councillor Abbott,

Whereas; the province of Ontario, through the Minister's Forum at the 2026 ROMA Conference, clearly stated that the Ontario Government was committed to the continued practice of aerial spraying of GLYPHOSATE based herbicides.

Whereas; a source supporting the use of GLYPHOSATES has now been retracted; bringing into question its validity.

Whereas; the use of aerial spraying of glyphosates for forestry poses significant harmful health effects on wildlife; loss of use of land for recreation, tourism, hunting/gathering purposes; water contamination; and concerns about the effects on human health.

Whereas; the province of Quebec banned the use of glyphosates for forestry purposes in 2001 and replaced aerial herbicide spraying with manual forest thinning as a safer alternative forest management method.

Now Therefore; be it resolved that the Council and Municipality of Ryerson formally request that the Honorable Mike Harris, Minister of Natural Resources and Forestry, place a hold on the use of glyphosate-based herbicides and suspends the aerial spraying initiatives until further independent research and updated risk assessments are completed and reviewed.

Item # 6.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council supports the Township of Perry's Resolution No.: 2026-104 for improved school bus safety initiatives and the expansion of stop-arm camera programs.

And further, that a copy of the resolution be forwarded to Doug Ford, Premier of Ontario, Prabmeet Sarkaria, Minister of Transportation, the Hon. Graydon Smith, MPP Parry Sound-Muskoka, and the Township of Perry.

Item # 7.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # ____-26, being a By-law to confirm the meetings of Council and further; That By-Law # ____-26 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 24th day of March 2026.

Item # 9 on Agenda Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at _____ p.m. The next regular meeting is April 14, 2026 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

March 10, 2026 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **March 10, 2026** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Deputy Mayor Glenn Miller called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically: Mayor Sterling, Councillors: Abbott, Patterson, Miller and Robertson.

Staff in attendance: Brayden Robinson, Nancy Field, Kelly Morissette and Joe Readman

Public attending in person or electronically: Nieves Guijarro, Sara Hahn

Notice of this meeting was posted on the website.

1. ADOPTION OF AGENDA

R- 30 - 26 Moved by Councillor Patterson, Seconded by Councillor Abbott

Be it resolved that Ryerson Township Council adopt the March 10, 2026, agenda as circulated.

(Carried)

2. ADOPTION OF MINUTES

R- 31 - 26 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that the minutes from the special meeting on February 17, 2026, the Tri-Council meeting on February 23, 2026, the Council workshop and special meeting from February 24, 2026, and the special meeting on February 27, 2026, be adopted as circulated.

(Carried)

3. DECLARATION OF PECUNIARY INTEREST: None noted.

4. TENDERS/QUOTES/REQUEST FOR PROPOSALS (RFP):

R- 32 - 26 Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that the Ryerson Township Council authorize tenders to be issued for roadside mowing, Peggs Mountain Road resurfacing, stockpile granite, and roadside brushing.

(Carried)

5. REPORTS:

5.1 **ROADS:** Council received the report provided by F. Schmeltz, Roads Supervisor. Questions were asked and answered.

5.2 **FIRE CHIEF:** J. Readman provided Council with a Memorandum of Understanding for the Live Fire Unit. J. Readman provided an update on the agreement and indicated that another copy with final changes will be provided soon.

Council approved the First Due Fire Software; resolution is noted below. J. Readman provided Council with the East Ferris Regional Fire training centre resolution. Resolution is noted below.

R- 33 -26 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council approve the report submitted by the Fire Chief and authorize the purchase of First Due and enter into a contract for continued use.

(Carried)

R- 34 -26 Moved by Councillor Robertson, Seconded by Councillor Patterson,

WHEREAS the Municipality of East Ferris is planning the construction of a new fire hall that will serve as a regional fire training centre for fire departments including from across the Nipissing, East Parry Sound, and East Sudbury districts;

AND WHEREAS the closest accredited and operational training facilities are currently located in Huntsville, Haileybury, and Sault Ste. Marie, requiring significant travel, increased costs, and reduced training frequency for volunteer and composite departments in our region;

AND WHEREAS the summer 2025 storm in the Municipality of Calvin demonstrated the effectiveness of regional collaboration under a declared state of emergency, highlighting the value of joint training and coordinated emergency response;

AND WHEREAS a regional training centre in East Ferris would allow firefighters to train closer to home, reduce operational costs, foster inter-departmental collaboration, and improve readiness for future emergencies;

NOW THEREFORE BE IT RESOLVED THAT the Council of Ryerson Township supports the Municipality of East Ferris in its application to the Northern Ontario Heritage Fund Corporation (NOHFC) for funding assistance to construct the East Ferris Regional Fire Training Centre;

AND FURTHER, that a copy of this resolution be forwarded to Municipality of East Ferris to demonstrate our municipality's support for this important regional initiative.

(Carried)

5.3 **TREASURER:** B. Robinson provided Council with the shared services budgets that were provided at the Tri-Council meeting. Resolutions noted below.

R- 35 -26 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council approves the 2026 net Armour, Ryerson, Burk's Falls Memorial Arena budget, in the amount of \$550,141, with Ryerson's share to be \$183,380. Two percent of Ryerson's share of the total operating expenditures in the amount of \$4,045 will be put into an arena reserve.

(Carried)

R- 36 -26 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council approves the 2026 net fire budget in the amount of \$649,876, with Ryerson's share to be \$153,111. Two percent of Ryerson's share of the total operating expenditures in the amount of \$2,522 will be put into a fire reserve.

(Carried)

R- 37 -26 Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approves the 2026 net Tri-R Waste Management budget in the amount of \$285,322 with Ryerson's share to be \$96,027. Two percent of Ryerson's share of the total operating expenditures in the amount of \$3,215 will be put into a landfill reserve.

(Carried)

R- 38 -26 Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council approve the 2026 RTO budget in the amount of \$85,408 with Ryerson's share to be \$4,024.

(Carried)

5.4 **ACTING CAO/CLERK:** N. Field provided Council with the Tri-Council sub-committee Terms of Reference, resolution noted below. A report was provided regarding the digital sign that is shared between Armour and Burk's Falls.

A report was provided to Council regarding the Draft V2 Official Plan and Schedule A, discussions were had.

R- 39 - 26 Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approve the draft Terms of Reference for the Shared Services Advisory Committee.

(Carried)

COUNCIL REPORTS:

5.5 Councillor Robertson provided Council with an update on the non-member contribution. Resolution was table for next meeting.

5.6 Councillor Abbott provided Council with the Hazmat dates and a library report.

6. COMMUNICATION ITEMS

R- 40 - 26 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council supports the appointment of Dan Robertson and Glenn Miller to the TRI-R Waste Committee.

(Carried)

R- 41 - 26 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council approve the one-time donation of \$500.00 towards the Almaguin Pride Network's 2026 events budget.

(Carried)

R- 42 - 26 Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approves the payment to the Village of Burk's Falls for the 2024 and 2025 Almaguin Highlands Health Centre Deficit in the amount of \$3,338 for 2024 and \$8,353.00 for 2025.

(Carried)

R- 43 - 26 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council receives the Township of Armour's By-law 10-2026 to transfer Part of Lot 5, Concession 7, Part 1 of Reference Plan 42R-22866 into Joint ownership.

And further; the Council direct staff to pay Ryerson's share, in the amount of \$16,062.22.

(Carried)

R- 44 - 26 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council supports resolution 2026-20 passed by the Municipality of Magnetawan calling upon the Government of Canada to strengthen affordability requirements tied to federal broadband funding and universal access programs.

(Carried)

General Information Items Received:

- Council received 2025 Arena budget resolution from the Township of Armour.
- Council received 2026 Fire Department budget resolution from the Township of Armour.
- Council received 2025 Tri-R Landfill budget resolution from the Township of Armour.
- Council received a resolution from the Township of Armour supporting First Due Program.
- Council received a resolution from the Township of Armour defeating the AHHC 2024 & 2025 deficit invoices.
- Council received the resolution from the Township of Armour supporting the Tri-Council Sub-committee Terms of Reference.
- Council received that January library meeting minutes.
- Council received the meeting minutes from November 17, 2026 from the Historical Society.
- Council received the resolution from the Village of Burk's Falls supporting the Tri-Council Sub-committee Terms of Reference.
- Council received a resolution from the Village of Burk's Falls regarding the Fire Hall land transfer.
- Council received the birthday celebration invitation.
- Council received the Almaguin Community Economic Development meeting minutes for January.
- Council received the Almaguin Community Economic Development Board meeting agenda.
- Council received the Director of Economic Development Report.
- Council received the Ministry of Natural Resources Black Bear Management approach.
- Council received the meeting minutes from February 17, 2026 from the Historical Society.
- Council received the Joint Building Committee Permit Summary.
- Council received the Notice of Appeal from PowerBank.
- Council received the resolution from the Historical Society regarding the Heritage Festival.

7. CONFIRMING BY-LAW

R- 45 -26 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # 10-26, being a By-law to confirm the meetings of Council and further; That By-Law # 10-26 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 10th day of March 2026.

(Carried)

8. CLOSED MEETING:

R- 46 -26 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that we move to a closed meeting at 7:19 p.m., pursuant to the Municipal Act 2001, c.25, Section 239(2)(f) as the subject matter being considered is regarding advice that is subject to solicitor-client privilege, including communication necessary for that purpose; The general nature of the closed meeting is to discuss legal matters.

(Carried)

9. ADJOURNMENT:

R- 47 -26 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at _____. The next regular meeting is scheduled for March 24, 2026, at 6:00 p.m.

(Carried)

DEPUTY MAYOR

ACTING CAO/CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

SPECIAL COUNCIL MEETING

MINUTES

Friday, March 13, 2026

A special meeting of Council was held Friday, March 13, 2026 at 9:00 a.m. The purpose of this meeting was to discuss the Draft Budget and Almaguin Community Economic Development.

Members of Council were notified of this special meeting during the regular Council meeting on March 10, 2026. Council was also notified by receiving the agenda by email on March 10, 2026. The public was notified of this meeting by posting of this special meeting agenda on March 10, 2026, on the website.

Members of Council in attendance: Councillors Miller, Abbott, Patterson, and Robertson.

Regrets: Mayor Sterling.

Staff in attendance: Nancy Field, Brayden Robinson, and Kelly Morissette

Public in Attendance:

Councillor Miller called the meeting to order at 9:01 a.m.

DECLARATION OF PECUNIARY INTEREST: None noted.

B. Robinson presented the 2026 amended draft budget to Council. Discussions were had and questions were answered.

Councillor Robertson provided Council with an update on the Almaguin Community Economic Development non-voting member services. Discussions were had and questions were asked and answered. Resolution noted below.

SP. R -06 -26 Moved by Councillor Robertson, seconded by Councillor Abbott

Be it resolved that the Ryerson Township Council supports the donation of \$ 5,000 to the Almaguin Community Economic Development (ACED) for the 2026 year.

And Further; that ACED provide to the township a detailed list of services that the \$ 5,000.00 donation provides to the township, and a detailed list of what the township would get if we were a full member.

(Carried)

ADJOURNMENT

SP. R - 07 -26 Moved by Councillor Abbott, seconded by Councillor Robertson

Be it resolved that we do now adjourn at 9:34 a.m.

(Carried)

DEPUTY MAYOR

ACTING CAO/CLERK

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Treasurer
Date of Meeting:	March 24, 2026
Report Title:	Disposal of Volvo EW160E Excavator
Report Date:	March 18, 2026

Recommendation

Be it resolved that Council declares the 2015 Volvo EW160E Excavator as surplus and directs staff to post the unit for sale.

Background

At the March 11, 2025 regular meeting, a staff report was first brought forward regarding issues with the 2015 Volvo wheeled excavator. A mathematical analysis of the cost of ownership versus renting was conducted, which noted the following:

To December 31, 2024, the total cost of ownership has been:

Amortization of Purchase Price	\$	108,904
Fuel		57,988
Repairs and Maintenance		102,202
Staff Wages- Repairs and Maintenance		19,319
Staff Wages- Operations		188,215
Total:		476,628

This equates to a total cost per operating hour of \$188.67; it is anticipated that brushing services could be contracted out for approximately \$125 per hour.

Subsequent to this report, the Township incurred additional costs of \$17,362 to repair the failed hydraulic pump. The equipment was finally available to return into service in October 2025, after approximately 18 months of idle time.

During preliminary 2026 budget deliberations, staff again advanced a proposal to dispose of this unit, and proceed with contracting out brushing services. As nearly two years have passed since any notable brushing operations have occurred, a significant effort is required to overcome the backlog, which staff believe is easier facilitated through an external contractor. To that end, there is an allocation of \$50,000 towards contracted brushing in the 2026 draft budget, with the aim of clearing approximately 25 lane-kilometres of roadside.

It is further recommended that the proceeds from disposition be placed into reserve, and the cost/benefit of contracting versus ownership be revisited in 4-5 years once a complete brushing cycle of the Township has been completed.

CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW # -26

BEING A BY-LAW TO APPOINT SIGNING OFFICERS

WHEREAS Section 8 of the Municipal Act confers broad authority on the Municipality to enable the Municipality to govern its affairs;

AND WHEREAS the Municipality wishes to appoint signing officers;

NOW THEREFORE, Council of the Corporation of the Township of Ryerson enacts as follows:

1. Ryerson Township Council appoints the following signing officers:
Members of Council: Glenn Miller, Delynne Patterson. Staff members: Nancy Field and Brayden Robinson.
2. For Kawartha Credit Union: signing authority, one of the members of Council either Glenn Miller, Delynne Patterson **and** one of the members of staff, either Nancy Field or Brayden Robinson.
3. By-law 21-24 is hereby repealed.

Read a first, second and third
Time, signed and the seal of the
Corporation affixed hereto and
finally passed in Council
this 24th day of March, 2026.

Deputy Mayor

Acting CAO/Clerk

The Corporation of the Township of Ryerson
Council Statement of Remuneration and Expenses
For the Period from January 1 to December 31, 2025

Per Municipal Act RSO 2001, Section 284 (1, 2); Township By-Law 12-23

	Expenses	Honourariums	Total
Mayor: George Sterling	\$310.50	\$14,400.00	\$14,710.50
Councillor: Beverly Abbott	\$982.10	\$10,200.00	\$11,182.10
Councillor: Glenn Miller	\$2,201.06	\$10,200.00	\$12,401.06
Councillor: Dan Robertson	\$260.50	\$10,200.00	\$10,460.50
Councillor: Delynne Patterson	\$988.55	\$10,200.00	\$11,188.55
Sub Total	\$4,742.71	\$55,200.00	\$59,942.71

Total remuneration and expenses paid to Council	\$59,942.71
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Prepared March 18, 2026

THE CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW # -26

**Being a By-law to regulate the placement of Municipal Election Signs
in the Township of Ryerson**

WHEREAS Section 10 (2) (10) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, states that a municipality may pass by-laws respecting structures including fences and signs;

AND WHEREAS Section 99 (2) and (3) of the Municipal Act provides that the municipality may remove signs at the expense of the owner of the sign if it is erected or displayed in contravention to this by-law;

AND WHEREAS 88.3 (2) of the Municipal Elections Act, 1996, S.O. 1996, c.32, Sched., as amended, states that any election campaign advertisement purchased by or under the direction of a candidate shall identify the candidate;

AND WHEREAS Section 88.7 of the Municipal Election Act states that where a municipality is satisfied that there has been a contravention of the Act with regard to a sign used as a Third-Party Advertisement, the municipality may require the sign to be removed;

NOW THEREFORE the Council of the Corporation of the Township of Ryerson hereby enacts as follows:

1. DEFINITIONS

- 1.1. Candidate means a person who is nominated to run in a municipal election.
- 1.2. Clerk means the Clerk for the Township of Ryerson, or their designate.
- 1.3. Highway means a common and public highway, street, avenue, parkway, driveway, square, place and includes any bridge, trestle, viaduct, or other structure forming part of the highway and includes the boulevards and any area between the lateral property lines of the highway.
- 1.4. Municipality means The Corporation of the Township of Ryerson.
- 1.5. Municipal Election Sign means any sign advertising or promoting a candidate in a municipal election or municipal by-election either placed by a representative for a registered candidate or registered third party advertiser.
- 1.6. Owner means the person who places or permits the placing of an election sign or any person described on the sign, whose name, address, or telephone number is on the sign or who benefits from the message on the sign and for the purposes of this By-law there may be more than one owner of an election sign.
- 1.7. Park means any land or premises under the control or ownership of the Municipality for park and recreational purposes and includes any lane, walkway or public parking area leading thereto, and includes all buildings, structures, equipment, facilities, and improvements located in or on such land.
- 1.8. Person means an individual, corporation, or association, and includes a registered Third-Party Advertiser.
- 1.9. To Place means to attach, install, erect, build, construct, reconstruct, move, display, or affix in any manner.

- 1.10. Private Property means real property that is not a highway or public property.
- 1.11. Public Property means real property owned or under the control of the Township of Ryerson, Provincial Government, Federal Government or any of their respective agencies, boards, or commissions but, for the purposes of this By-law, does not include a highway, and does not include a property where one or more persons reside on the Public Property.
- 1.12. Third-Party Advertiser means a registered individual, corporation or trade union that is registered with the municipality in accordance with prescribed legislation.
- 1.13. Voting Day means voting day as defined in the Municipal Elections Act, 1996.
- 1.14. Voting Place means a place where electors cast their ballots or ballots are counted which includes all the area enclosed by the lot lines of the public property and any highway abutting.

2. GENERAL PROVISIONS

- 2.1. Municipal Election Signs shall not be placed prior to the Candidate filing their nomination papers or prior to the registration of a Third-Party Advertiser.
- 2.2. Municipal Election Signs shall not be placed on any Public Property including but not limited to:
 - 2.2.1. Municipal Office and Garage and Quonset Building
 - 2.2.2. Heritage Centre, Wiseman Corners School Building
 - 2.2.3. Municipal open space (including municipally maintained planters, flower beds etc.)
 - 2.2.4. All Municipal Parks
- 2.3. Municipal Election Signs shall not be permitted on road allowances immediately adjacent to the properties noted above, on either side of the travelled road.
- 2.4. Municipal Election Signs shall not be placed/affixed to any building owned, leased or operated by the Township of Ryerson.
- 2.5. No person shall place or permit to be placed on a motor vehicle, a Municipal Election Sign where the motor vehicle is parked at a Voting Place on any day when electors are voting.
- 2.6. No person shall display the Municipality's logo, in whole or in part, on any Municipal Election Sign.
- 2.7. Municipal Election Signs shall not:
 - 2.7.1. be attached to trees or utility poles;
 - 2.7.2. be at the voting place designated in the Clerk's procedures;
 - 2.7.3. have flashing lights or rotating parts;
 - 2.7.4. be illuminated;
 - 2.7.5. simulate any traffic control device; or
 - 2.7.6. impede or obstruct the passage of pedestrians.
- 2.8. Municipal Election Signs may be placed on Municipal road allowances with the following provisions:
 - 2.8.1. The Signs shall be no larger than two (2) feet by two (2) feet.
 - 2.8.2. If the Clerk's Office or Public Works Department determines that the location of the Sign is impeding the necessary sightlines of motorists, the municipality's grading, construction, mowing or snowplow operations, or access to a private driveway, the Candidate or Third-Party Advertiser shall, upon the request of the Clerk or their designate, remove the Sign.

2.8.3. Should the Sign be causing an immediate safety issue, the Municipality shall remove the sign upon it being brought to their attention.

2.9. Where Municipal Election Signs placed on private property are causing an immediate safety issue, the Municipality, shall remove the Sign upon it being brought to their attention, and the cost of such removal shall be charged back to the owner of the sign as per Section 4 of this By-law.

2.10. Municipal Election Signs shall be removed no later than seven (7) days following Municipal Election Day.

2.11. Candidates and Third-Party Advertisers shall be responsible for compliance with signage by-laws and regulations of the Province of Ontario (Ministry of Transportation).

2.12. The Township of Ryerson will not be responsible for investigating or prosecuting any acts of vandalism to the municipal election signs of a candidate.

3. SIGNS IN GOOD REPAIR

3.1. No person shall permit a Municipal Election Sign to be left in a state of disrepair.

4. FEES

4.1. Municipal Election Signs placed in contravention of this By-law that are required to be removed, or Signs that are not removed within the time frame noted in Section 2.10, shall be removed by the Municipality and disposed of. The cost of such removal and disposal shall be charged back to the owner of the signs as per the current fees by-law.

5. REMOVAL AND DESTRUCTION OF MUNICIPAL ELECTION SIGNS

5.1. The Candidate or Third-Party Advertiser to whom a Municipal Election Sign relates shall be responsible for the erection and display of the Sign and shall ensure that all the requirements of this By-law are met.

5.2. The Clerk or a Municipal Law Enforcement Officer may remove any Municipal Election Sign erected in contravention of this By-law without notice.

5.3. The Municipality may recover the expense for the removal of a Municipal Election Sign under this By-law from the Owner of such Sign and may commence proceedings against the Owner to recover such costs.

5.4. Municipal Election Signs removed in accordance with this By-law, will be stored at the Public Works Garage at 28 Midlothian Road until seven (7) days following Voting Day. Candidates (or designate) may pick up their signs within the seven days, or the signs will be destroyed or otherwise disposed of by the Municipality without notice and without compensation to any party.

6. OTHER LAWS

6.1. Nothing in this By-law relieves any person of the responsibility for adhering to other applicable laws where regulating signs or for obtaining the approval of the Federal and Provincial governments or agencies thereof as required or for obtaining the approval of the property owner, or any other statutes that regulate election signs.

7. TITLE

7.1. This by-law may be cited as the "Election Sign By-Law".

8. FORCE AND EFFECT

8.1. This By-law shall come into full force and effect on the date of final passage hereof at which time all By-laws and/or resolutions that are inconsistent with the provisions of this By-law and the same are hereby repealed or rescinded insofar as it is necessary to give effect to the provisions of this By-law.

Read a First, Second, and Third Time,
signed and the Seal of the Corporation affixed
hereto, this 24th day of March, 2026.

DEPUTY MAYOR

ACTING CAO/CLERK

THE CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW # ___-26

BEING a By-Law to provide for early Voting on Voting Day

WHEREAS Section 46 (2) of the Municipal Elections Act, 1996 provides that a Municipal Council may pass a by-law providing that specified voting places shall be open on Voting Day at a specified time before 10:00 a.m.;

NOW THEREFORE, Council of the Corporation of the Township of Ryerson enacts as follows:

1. The Voting Place at the Township Office, 28 Midlothian Road, shall be open between the hours of 8:30 a.m. and 8:00 p.m. on Voting Day for the Municipal Election Monday October 26, 2026.

Read a first, second and third time,
Signed and the Seal of the Corporation
affixed hereto and finally passed in Council
this 24th day of March , 2026.

DEPUTY MAYOR

ACTING CAO/CLERK

	<h2>Staff Report</h2>
To:	Council
From:	Kelly Morissette, Administrative Assistant
Date of Meeting:	March 24, 2026
Report Title:	Debit Machine
Report Date:	March 16, 2026

Recommendation:

That Ryerson Township Council receive the staff report and approve the purchase of the Clover unit, to allow staff to accept debit payments at the municipal office.

Purpose/Background:

Over the last several years, staff have received feedback from residents regarding the Township’s methods of accepting payments. Staff get a significant amount of residents wanting to make payments using their debit cards, whether it be for tax payments, or paying for other licenses and permits.

Staff have noticed that at times, residents come in to purchase dog tags, landfill replacement cards, or trailer licenses and request to make payments via debit; due to not having a machine to accept this payment and the resident not having cash on hand, they don’t end up completing their purchase.

By accepting debit payments, we could see an increase in license and permit fees received and enhance the customer service and convenience for residents making payments at the municipal office.

Staff have included price comparisons for four different companies.

Financial Implications:

The Clover unit provides a low-cost one-time fee of \$150.00 for the purchase of the unit as a promotion for the month of March. There is no

annual fee for the unit, however there is a 7-cent charge per debit transaction.

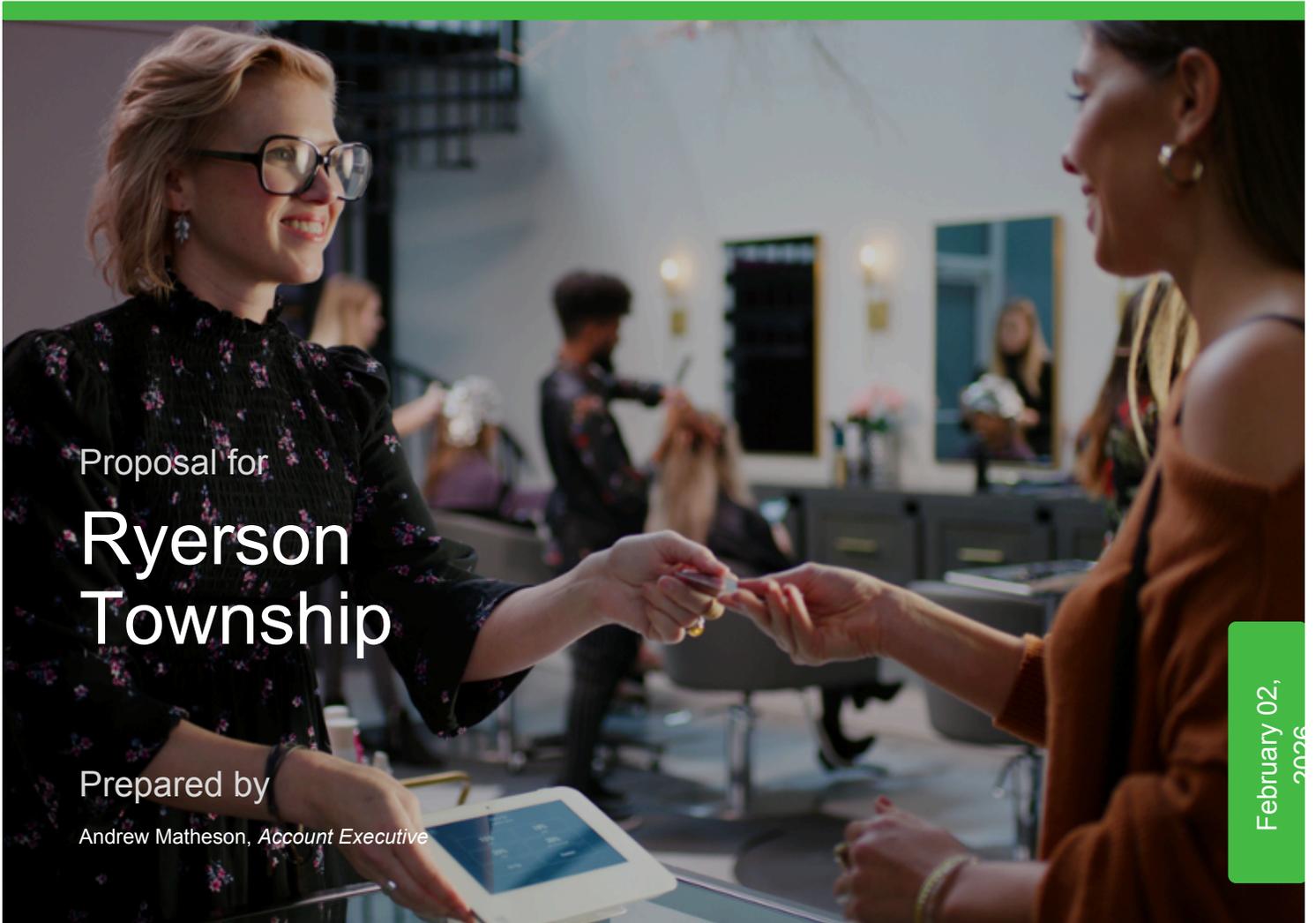
In 2025, the Township received:

- 95 cash payments for general receipts
- 125 cash payments for taxes.

In 2026, the financial cost to the Township would include the \$150.00 one-time cost for the debit machine. As well, we expect that 65-90% of cash payments may shift to debit transactions. The anticipated transaction fees charged to the Township for 2026 are estimated at \$10-\$15.

In future years, there may be an increase in the transaction fees charged to the Township, once residents are aware that debit payments are accepted. The Township may see less cash revenue and more debit payments being received at the Township office in coming years.

CLOVER	SQUARE	LIGHTSPEED	GODADDY
\$150.00 for unit (March Promotion)- Built in receipt printer	\$399.99 for unit – Built with receipt printer	Debit Machine & iPad	\$379.00 for unit
7c on debit payments	2.6% + 15c per transactions. 3.3% +30c per online transaction	10c per debit transaction 2.7% per online transaction	10c per debit transaction
No monthly fees or subscriptions	No monthly subscription with Square Free Plan	\$50.00/month or \$600.00 a year for software	
1-year warranty			1-year warranty
Options to invoice and pay online. (transaction fee 2.50%, can online accept credit payments online)	Options to invoice and pay online. (3.3% +30c per transaction)		
Included: Invoicing, set up recurring payments, reporting, virtual terminal, 24/7 support, accept all payment types.	Included: Invoicing, 6am-6pm support, pre-set library & favourites		
Options: Additional \$49.95/month to be able to accept payments via our website with a link.			
Without promotion, unit cost is \$600.00.			



Proposal for
**Ryerson
Township**

Prepared by
Andrew Matheson, Account Executive

February 02,
2026



Dear Kelly,

Clover Canada, a division of Fiserv (NASDAQ: FISV), is at the forefront of innovation, delivering high-performance solutions that help you as a business owner stay organized and focused on what matters most- servicing your customers and growing your business. From our payment processing to business management software, every Clover feature on our platform is designed with purpose and you in mind.

Our goal is to give business owners like yourself peace of mind in knowing that Clover has your back. By combining our values and keeping your needs first, we have built a strong reputation in Canada for trust, transparency, and outstanding customer care. We view this as a partnership, and as your partner, we are continuously striving towards growing and supporting your business. By partnering with Clover Canada head office, you benefit from the quickest support no matter the issue. As a result, direct Clover Canada employees, like myself, sit five feet from customer service and are literally in the best position possible to support and service your business. When selecting a Clover software plan, our Clover Concierge team will further assist you with your setup and training to ensure a successful launch. From our seamless onboarding process, to your ongoing everyday needs, we are here for you 24/7 and 365 days a year.

Based on our discussions and considering your needs, our proposal outlines the solution that is the best suited for your business. We look forward to the next steps of your evaluation and continuing our collaborative and valuable partnership.

Sincerely,

Andrew Matheson

Andrew Matheson
Account Executive
(905) 602 3570
andrew.matheson@clover.com

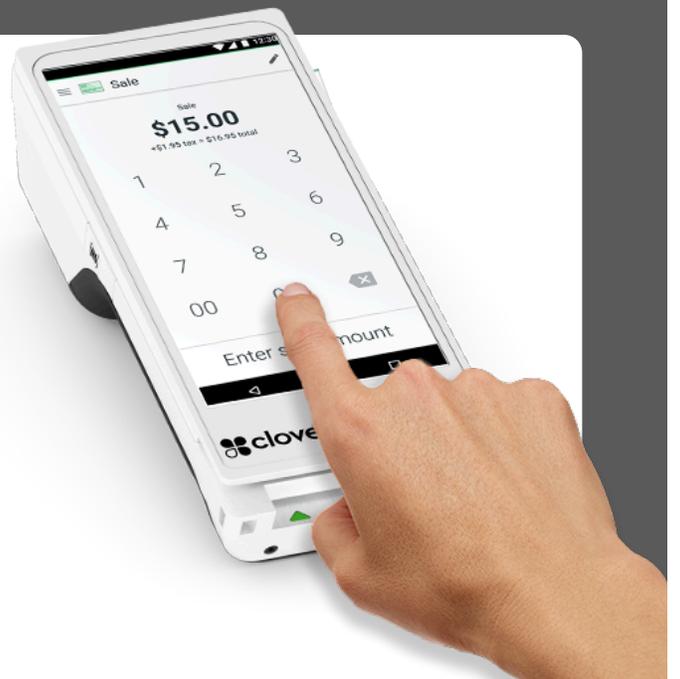




About Clover

No matter what you sell or how you sell it, Clover makes it simple.

Clover, a Fiserv Company, is the fastest-growing established payments and point-of-sale platform, with more than 1 million devices shipped globally. We improve merchant productivity and growth with secure cloud-based software, deep data analytics, purpose-built hardware, and a broad ecosystem of business management tools designed to customize our platform to meet any merchant need.





Your all-in-one solution

Smart, secure and reliable

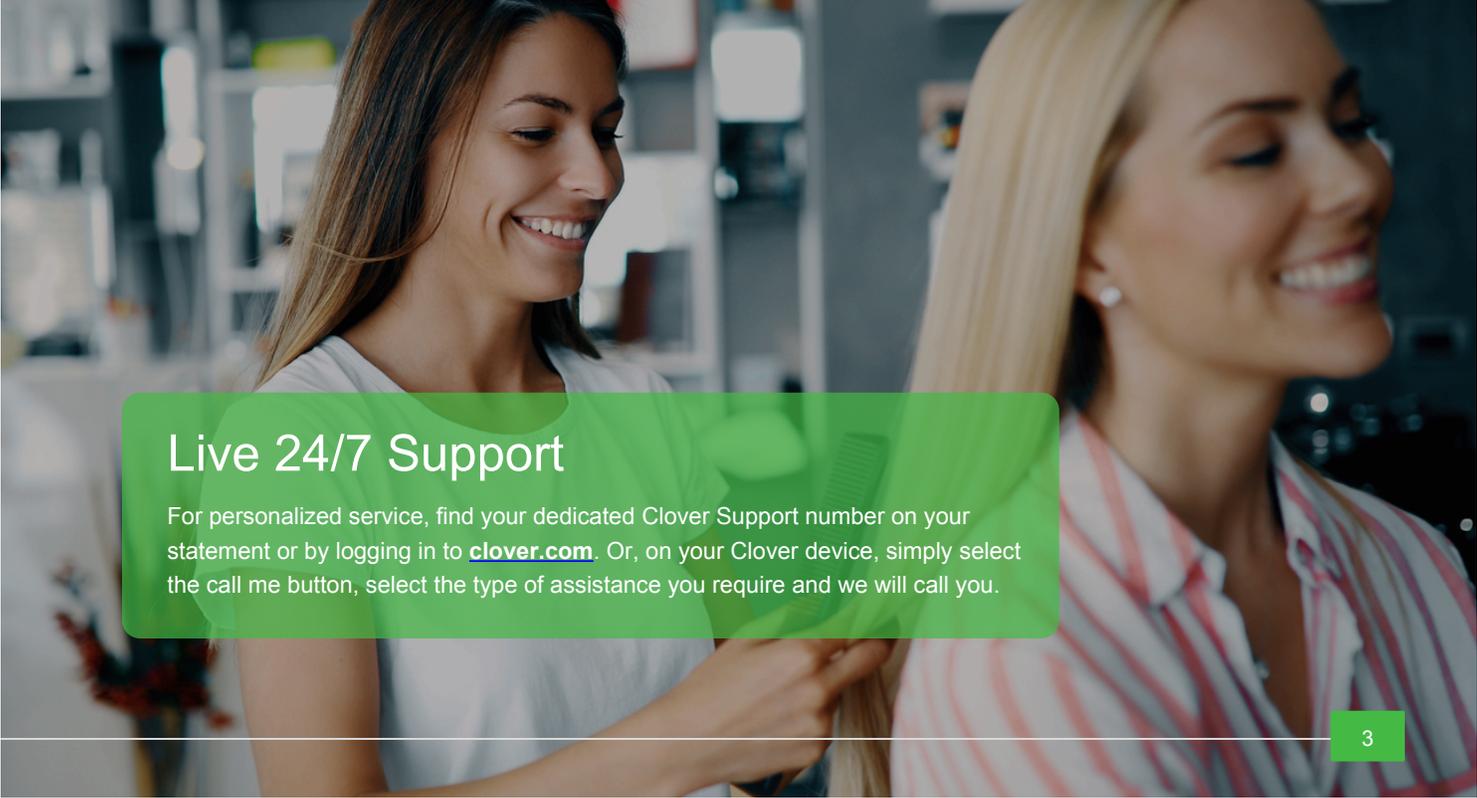
Clover is a smart and reliable way to run your business. End-to-end encryption with data tokenization and two-factor authentication. All backed by Fiserv, a global leader in payments and financial services technology.

Intuitive, simple and fair

Simple to set up and easy to use- start taking payments right out of the box. All with simple, affordable and transparent pricing. No hidden terms and conditions, no confusing contracts.

Scalable, flexible and custom-tailored

Clover can be as minimal or full-featured as you want it to be. From simply just accepting payments, to managing your operations front to back. Set it up the way you need your business to work, and create the payment experience you want your customers to have.



Live 24/7 Support

For personalized service, find your dedicated Clover Support number on your statement or by logging in to clover.com. Or, on your Clover device, simply select the call me button, select the type of assistance you require and we will call you.



Clover Flex

Modern payments.
Faster than ever.



Accept all payment types

Let your customers pay how they want to pay. Dip or tap; credit or debit, Apple Pay, Google Pay, WeChat Pay, Alipay and more. Now twice as fast.



Get mobile

The most complete, fully mobile setup in the Clover ecosystem. Flex is a full-fledged POS, terminal, and business management system. All in the palm of your hand.



Run a tight ship

Protect your business and customer information with end-to-end encryption and data tokenization, integrated EMV chip sensors, and fingerprint logins.

- **Sales-ready**
Start taking orders out of the box, with minimal set-up and training.
- **Track your numbers**
Log in any time, anywhere to see your sales, best-sellers, and everything else from any computer or mobile device.
- **Flex your business muscle**
Think you can't run your business end-to-end on a handheld? Think again.
- **Always on**
Get ready to ring up sales all day long. Wi-Fi and LTE connectivity and a lithium-ion battery give you no-fail redundancy.
- **In the cloud**
Your business travels with you everywhere. All your data, all your info, always at your fingertips.
- **Full-tilt customization**
It may be a handheld, but Flex gives you the same raw power as our larger devices to configure your business the way you need to run it.





Accessories

Expand Your System



Kitchen Printer

Use with Clover Essentials, Mini, Flex, and Station

A fast, two-color printer that prints normal and large sizes. When you use it with Clover, you can even print orders in different languages. An extra long 50ft LAN cable is also available.



Printer Paper

Use with Clover Essentials, Mini, Flex, and Station

The Clover Station Printer takes 3 1/8in x 230ft thermal paper rolls. The internal Clover Mini printer and the Clover Flex printer take 2 1/4in wide by 85 feet long thermal rolls. The Star SP742ML Kitchen Printer takes 76mm paper rolls, with a roll diameter of up to 85mm.



Barcode Scanner

Use with Clover Essentials, and Station

Capture both 1D and 2D barcodes from paper labels, phone screens, as well as high-density (HD) barcodes used in specialty retail and electronic manufacturing. An optional stand enables automatic switching between handheld and hands-free modes. The Clover-customized version enables easy plug-and-play setup.



Hands-free barcode scanner

Use with Clover Essentials, and Station

This scanner has a sleeker design and a smaller footprint thanks to its integrated adjustable stand. Capture both 1D and 2D barcodes from paper labels, phone screens, and high-density (HD) barcodes used in specialty retail and electronic manufacturing. The Clover-customized version enables easy plug-and-play setup.



Clover Cash Drawer

Use with Clover Essentials, Mini, Flex, and Station

White steel with brushed aluminum face, the cash drawer includes a bill tray, coin tray, 2 keys and a cable (W 16.54 in, H 4.3 in, D 16.54 in).



Sticky Label Printer

Use with Clover Mini and Station

Epson thermal sticker label printer improves merchants' productivity and order accuracy by fast printing order/item details on 2 1/4" x 2 1/4" direct thermal sticky labels.



PIN shield

Use with Clover Mini

Add extra security for your customers to enter their PINs safely for debit purchases. The PIN shield fits securely on the Clover Mini, used only during PIN entry. Simply remove after PIN is entered and customer completes transaction.



Swivel Stand

Use with Clover Mini

Turn your Clover Mini around with ease and let your customers pay, tip and digitally sign using the Swivel Stand by Four Leaf Filament. Easily mount to your counter with four included screws or go screw-less using the included high-performance, reusable adhesive.



Flex Extender

Use with Clover Flex

Ergonomically-designed, anodized aluminum extension arm with a silicone rubber grip that telescopes from 21" to 30". Flex Extender is ideal for merchants with drive-thru service or to practice social distancing between staff and customers. Includes a Flex Silicone Sleeve.



Flex Silicone Sleeve

Use with Clover Flex

Silicone rubber sleeve for improved drop performance and improvement.



Flex Travel Kit

Use with Clover Flex

For the always on the go merchant - extra protection, easy to carry and charging in the car or any 110V / 220V AC outlet. Includes: Custom EVA case, power adapter, and 1M USB cable charger.



Flex Cable Kit

Use with Clover Flex

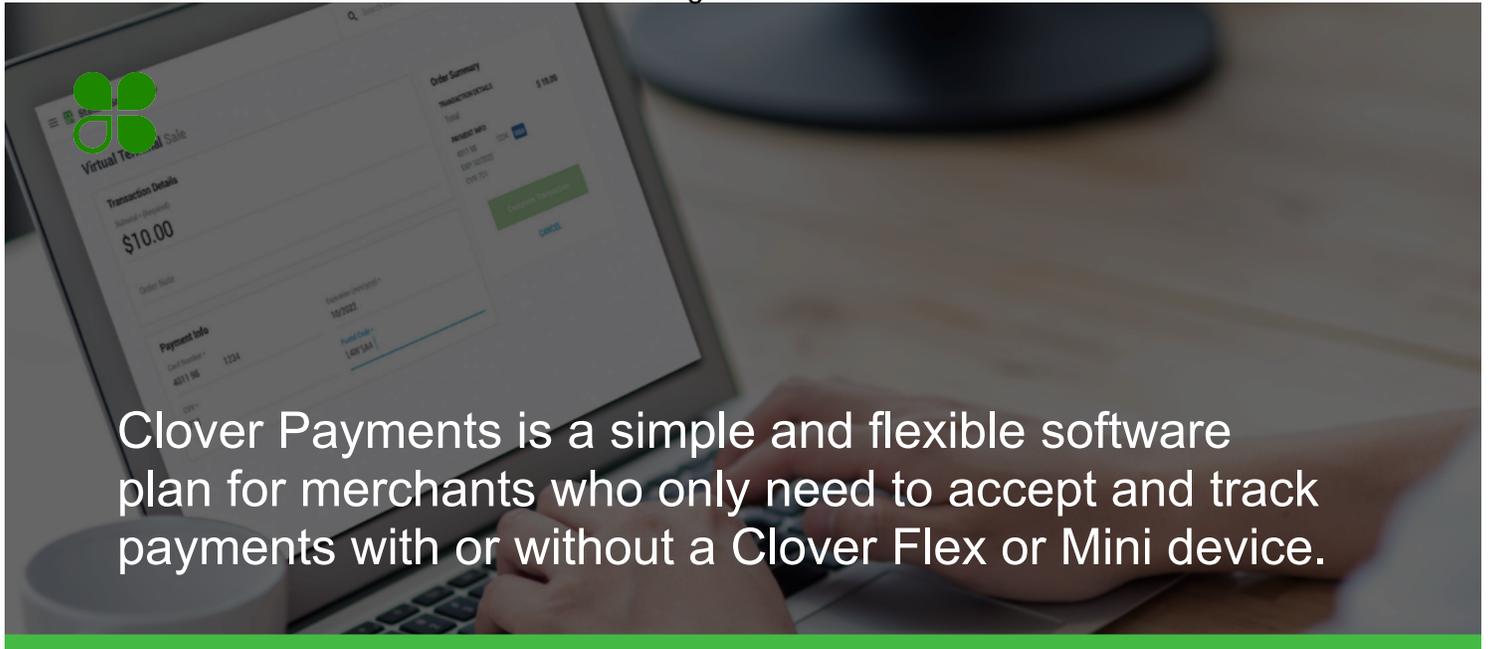
Conveniently connects Flex to a power supply and ethernet.



Flex Accessibility Pad

Use with Clover Flex

Flex Accessibility PIN Pad with shield.



Clover Payments is a simple and flexible software plan for merchants who only need to accept and track payments with or without a Clover Flex or Mini device.

Take payment on your computer, tablet, mobile device and/or on a Clover Flex or Clover Mini terminal

For businesses that take payments primarily online, over-the-phone or by mail, Clover Payments is a simple and flexible solution that can easily grow with your business. Clover Payments come with features that enable you to take payments in a web browser or on your website and track transactions all through a single dashboard. On your Clover Dashboard, you can monitor how your business is doing and identify key trends. You also have the option to add a Clover Flex or Mini device for in-person, card-present transactions.



Invoicing: Request customer payments by email and allow them to pay you online using your own Clover payment page.



Recurring Payments: Store the card-on-file and set up recurring payment plans for your customers. Automatically collect payment on a pre-set schedule, such as daily, weekly, monthly and many other payment frequencies.



Virtual Terminal: Authorize or take card payments from virtually anywhere through a web or mobile web browser.



Integrate in-store and online: Reconcile sales; add inventory and customer data across your business, so there are no gaps in your product sets.



Ecommerce: Enable online ordering on your website for takeout or delivery and lets you sell on Facebook, Instagram or advertise on Google Shopping, Pinterest and Snapchat.



Reporting: View real-time sales anytime, gain insights to sales volume and trends. You'll see live data showing you items such as gross receipts, discounts given, open orders and removed or returned orders.¹



24/7/365 support: All day, everyday support to assist you with your needs.



Accepted payment types: All major credit and debit* cards, cheques and cash using your preferred desktop or mobile device.

¹The fields shown in the dashboard are all dependent on your service plan.



Clover Proposal

Product	Price	Qty	Cost
Software Clover Payments Service	\$0	1	\$0 / month
Clover Flex Generation 2 <ul style="list-style-type: none"> No monthly minimums or account fees or contract Promotional offer valid for the month of February Has been extended for month of March 1 year warranty 	\$150	1	\$150
Processing Fees Credit Card (Flat): Interac:			2.50% \$0.07 / transaction
Total per month			\$0.00
Total One-Time Purchase			\$150.00



We look forward to
working with you.

Andrew Matheson
Account Executive

(905) 602 3570
andrew.matheson@clover.com

Stay connected to Clover® Canada
www.clover.com/ca





Councilor Report

To:	Ryerson Township Council
From:	Councillor Patterson
Date of report:	March 11, 2026
Topic:	Stop the Spray Ontario
Report Presented:	March 24, 2026

Importance to the Township of Ryerson:

On August 12, 2025 The Municipality of West Nipissing. Approved a resolution requesting a moratorium on the aerial spraying of glyphosates in the Nipissing forest. At the 2026 ROMA Conference, the Ontario Government stated that the use of glyphosates would continue and it didn't seem like there was any room for discussion.

“Most Ontarians have no idea this is happening. **94% of the population lives in the South**, while the “Rain of Death” falls almost exclusively on Northern forests and Treaty Territories without consent. This geographic gap has allowed the government to ignore decades of opposition.”

Source: <https://stopthespraycanada.ca/toxic-legacy/>

Over 60 communities have taken action to protect Public Health and Environmental Health. Many of our neighbours (Burks Falls, Callander, Chisholm, Joly, Magnetawan, McKellar, Perry, Powassan, Sundridge, West Nipissing, White Stone) have passed resolutions to terminate the use of glyphosate-based herbicides and suspend the aerial spraying initiative.

In December 2025, an article used as a source by the Provincial Government regarding the safety of GLYPHOSATE, was retracted. The article stated that GLYPHOSATE was safe but now 8 years later it has come to light that the company who developed the product wrote the article.

In light of this information regarding the safety of GLYPHOSATE and the Ontario Government's stand behind its decision to continue policies, I would like council to consider the attached resolution.



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON P0A 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

March 5, 2026

The Honourable Doug Ford
Premier of Ontario

The Honourable Prabmeet Sarkaria
Minister of Transportation Province of Ontario

Re: Municipal Support for School Bus Safety and Stop-Arm Camera Systems

Dear Premier Ford and Minister Sarkaria,

On behalf of the Township of Perry, I am writing to express our strong support for enhanced school bus safety measures across Ontario, including the implementation of school bus stop-arm camera systems and other child-safety technologies.

Illegal passing of stopped school buses remains a serious and widespread issue throughout the province, occurring an estimated 30,000 times per day. These violations place children at unacceptable risk and continue to result in preventable injuries and fatalities. Municipalities require effective, modern enforcement tools to address this dangerous behaviour.

The Town of Parry Sound supports provincial investment in and expansion of school bus stop-arm camera systems under Part XIV.3 (School Bus Camera Systems) of the *Highway Traffic Act*. These systems have demonstrated success in deterring illegal passing, improving driver compliance, and strengthening accountability. Provincial funding and implementation support would help ensure municipalities of all sizes can deploy this technology equitably.

We also support the Let's Remember Adam – Stop for the School Bus campaign, launched in memory of Adam Ranger, a five-year-old child who tragically lost his life when a driver failed to stop for a school bus displaying its flashing lights and stop arm. This tragedy highlights the urgent need for continued public education, enforcement, and the use of technology to better protect children travelling to and from school.

...2



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON P0A 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

We respectfully call on the Province of Ontario to provide municipalities with the necessary funding tools, legislative support, and implementation guidance to advance school bus stop-arm camera systems and complementary child-safety initiatives across Ontario.

Protecting children on our roads is a shared responsibility. Through strong provincial leadership and municipal partnership, meaningful progress can be made to prevent further tragedies and enhance road safety for families across Ontario.

Thank you for your attention to this important matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Norm Hofstetter", with a long horizontal line extending to the right.

Norm Hofstetter
Mayor

cc: The Hon. Graydon Smith, MPP Parry Sound-Muskoka, and all Ontario municipalities



**The Corporation of the
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: March 4, 2026

Resolution No.: 2026- 104

Moved By: Paul Sowrey **Seconded By:** Margaret Ann MacPhail

Whereas the Township of Perry has received a letter from the Town of Parry Sound, along with other municipalities requesting support for improved school bus safety initiatives and the expansion of stop-arm camera programs;

Now therefore be it resolved that the Council of the Corporation of the Township of Perry hereby supports the resolution passed by the Town of Parry Sound advocating for enhanced provincial support for school bus safety and stop-arm camera systems;

And further that Council directs staff to forward a letter to Doug Ford, Premier of Ontario, Prabmeet Sarkaria, Minister of Transportation, the Hon. Graydon Smith, MPP Parry Sound-Muskoka, and all Ontario municipalities for support.

Carried: ✓ **Defeated:** _____

Norm Hofstetter, Mayor

RECORDED VOTE		
Council	For	Against
Councillors Jim Cushman		
Joe Lumley		
Margaret Ann MacPhail		
Paul Sowrey		
Mayor Norm Hofstetter		



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

Township Office: (705) 382-3332
Katrine Community Centre: (705) 382-5019
Fax: (705) 382-2068

Website: www.armourtownship.ca
Email: recreation@armourtownship.ca

Public Notice

Heritage Festival Update

The Recreation Department and Heritage Festival Planning Committee wish to advise the community of important changes to the direction and format of the Heritage Festival moving forward. After thoughtful consideration and careful review of the festival's long-term vision, it has been decided that the event will not operate as a large-scale fairground-based festival at this time.

The Department and Committee are currently working to evaluate various event options that celebrate the area's vibrant artistic, cultural and heritage features.

The Township of Armour wishes to extend sincere thanks to all of our valued event partners, contributors, and attendees for making the event possible. Over the coming weeks, the committee will be consulting with various festival partners to explore opportunities that bring new experiences to our community.

We recognize that this may come as a shock to many who have come to look forward including Heritage Festival in their summer plans. We encourage you all to stay tuned to the Armour Township Facebook Page to remain up to date on event details and information.





Preserving The Valued Heritage, History & Artifacts From Our Communities since 1996

Not For Profit Corporation

Our Executive Members

President

Diane Brandt

Vice President

Jarv Osborne

Treasurer

Jenny Hall

Deputy Treasurer / Secretary

Charlene Watt

Membership

Peter Hall



Preserving The Valued Heritage, History & Artifacts From Our Communities since 1996

Not For Profit Corporation

Our Directors

*Peter Hall
Jenny Hall
Nieves Guijarro
Diane Brandt
Barry Burton*

Members At Large

*32 persons from
our communities
who volunteer at
our various events
and historical sites*



Preserving The Valued Heritage, History & Artifacts From Our Communities since 1996

Our Focus For 2026

- * Develop a 5 Year Plan For Both of the Historic Sites
 - * Increase Community Involvement & Membership
-
- * Create Fundraising Strategies to Fund Future Projects
 - * Prepare Master List of Wishes & Needs for the Watt Farm Historical Site
 - * Continuing Detailed Description & Cataloging of Over 6,000 Artifacts



Preserving The Valued Heritage, History & Artifacts From Our Communities since 1996

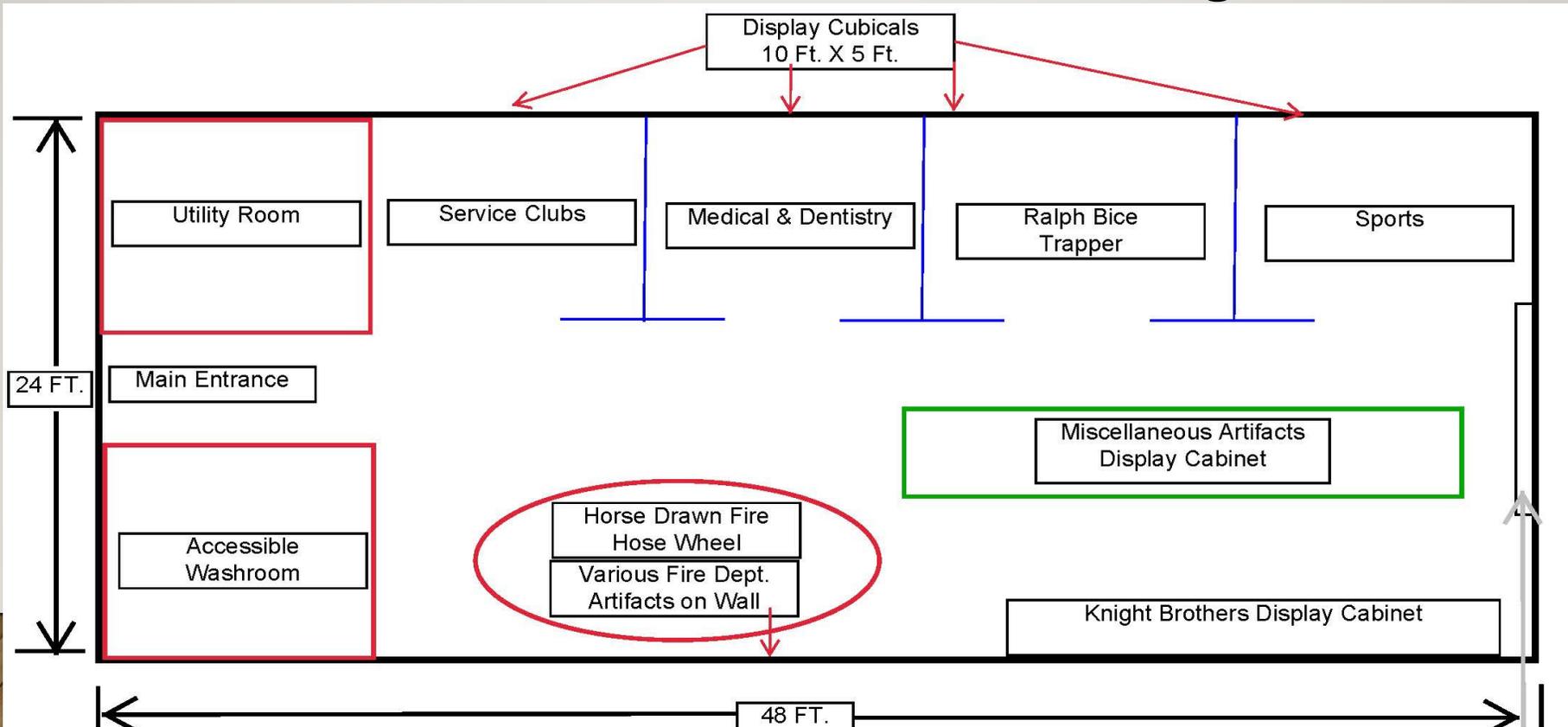
Existing Artifacts





Preserving The Valued Heritage, History & Artifacts From Our Communities since 1996

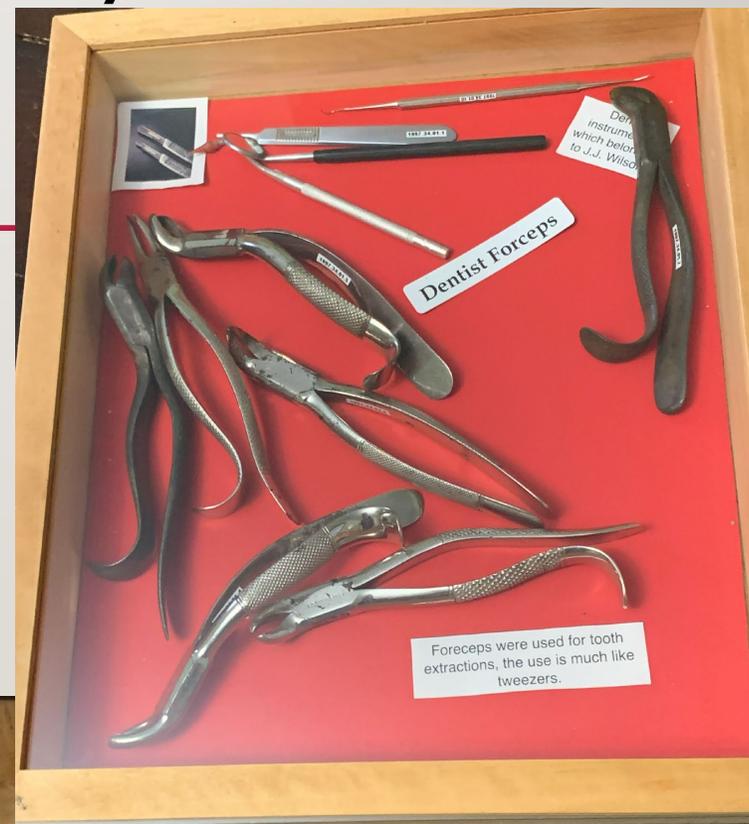
Plans For The New Red Building





Preserving The Valued Heritage, History & Artifacts From Our Communities since 1996

Medical & Dentistry





Preserving The Valued Heritage, History & Artifacts From Our Communities since 1996

Ralph Bice Trapper





Preserving The Valued Heritage, History & Artifacts From Our Communities since 1996

Horse Drawn Fire Hose Wheel





Preserving The Valued Heritage, History & Artifacts From Our Communities since 1996

Our Immediate Needs

- * Heating & Cooling HVAC
 - * Obtained 3 Quotes Submitted to CAO
-
- * Tasso Lake Heating Solutions Did 2 Site Visits
 - * Provided Detailed Quote
 - * Lowest quote of the Three \$17,301.11
 - * HST \$ 2,249.14
 - * TOTAL \$19,550.25



Preserving The Valued Heritage, History & Artifacts From Our Communities since 1996

Our Resolution



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
Like us on Facebook

Heritage Centres
Watt Century Farm House
827 Cheswynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Riverson Township

Date: February 16, 2026

Notice of Motion #2026-02-16-2

Resolution for Burk's Falls and District Historical Society:

THAT the Burk's Falls and District Historical Society supports the Council of the Township of Armour directing staff to refocus the Heritage Festival to better reflect a heritage-based mandate, including a direct connection to the Watt Century Farm House Museum and Armour Township heritage assets;

AND FURTHER THAT the Society supports directing staff to explore alternative locations within Armour Township, revised programming, and a scaled budget model for Council's consideration prior to the 2026 budget deliberations;

AND FURTHER THAT the Burk's Falls and District Historical Society respectfully requests that Council consider investing funds allocated for the celebration into capital improvements for the Red Building at the Watt Century Farm House Heritage Centre, thereby strengthening the long-term sustainability and functionality of this important heritage site;

AND FURTHER THAT the Society supports refocusing the event in coordination with the Township of Armour's Recreation Department to ensure effective planning, community engagement, and alignment with the Township's heritage objectives.

Moved By: BARRY BURTON

Seconded By: PETER HALL

Carried

Defeated

Devin Grandt





Preserving The Valued Heritage, History & Artifacts From Our Communities since 1996

Our Resolution



P.O. Box #63, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
Like us on Facebook

Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

Date: February 16, 2026

Notice of Motion #2026-02-16-1

Resolution for Burk's Falls and District Historical Society:

WHEREAS the Burk's Falls and District Historical Society has received three quotes for the installation of a heating system in the Red Building, with estimated costs ranging from \$19,550.00 to \$22,343.83, as reviewed by the Functions and Facility Committee;

AND WHEREAS the Historical Society has a current bank balance of \$8,373.97, and estimates that the cost of a summer employee in 2026 will be approximately \$3,500, to be supplemented by a Federal Grant through Young Canada Works (grant approval is pending and will be determined in February/March 2026);

AND WHEREAS the Society has received a \$5,000 donation from the Township of Armour, which will be used for operational expenses;

BE IT RESOLVED that the Burk's Falls and District Historical Society may contribute \$5,000 toward the installation of the heating system in the Red Building, if needed.

BE IT FURTHER RESOLVED that the Society will continue to monitor the outcome of the Young Canada Works grant application and will adjust financial plans based on its success or failure in securing funds for the summer employee position.

Moved By: Nancy Kyte

Seconded By: Jenny Hall

Carried

Defeated

Diane Brandt
Diane Brandt, President



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township
Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

MI UTES
Burk's Falls & District Historical Society
Fell omes, Burk's Falls
Monday, February 16, 2026

Members Present:

- Diane Brandt President
- Harv Osborne Vice President
- Lenny Hall - Treasurer
- Charlene Watt Secretary / Deputy Treasurer
- Nieves Guijarro
- Krista Trulsen
- Peter Hall
- Nancy Kyte
- Barry Burton
- Harv Osborne

The Members present constituted a quorum.

Call to order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

elcome:

Diane welcomed Members.

Approval Amendments of the Minutes of the ast Meeting:

Acceptance and adoption of the November 17, 2025 Meeting Minutes as circulated: **Moved**
by Krista Trulsen, Seconded by Nancy Kyte. Carried

Treasurer's Report:

Treasurer's / Financial Report presented by Lenny Hall. The Treasurer reported that the main bank account balance was \$7,037.50 as of November 1, 2025, and \$8,227.17 as of January 31, 2026. During this period, expenses totaled \$383.79, including \$186.30 for internet and telephone services, \$151.83 for office materials, and \$17.20 for courier fees. Revenue received during the same period included \$1,545.00 from the Heritage Organization



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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township
Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

Development Grant (HODG) and a \$100.00 donation, resulting in an overall increase in the account balance. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Carv Osborne, Seconded by Barry Burton. Carried**

Committee Reports:

Heritage Centres Closure Report:

The heritage centre has been closed for the season.

Farm House Report:

Diane Brandt advised members that she checks in on the farm house on a regular basis.

Membership Report:

Peter Hall advised members that 2026 memberships will be due prior to the Annual General Meeting scheduled for March. Memberships received at the meeting included Charlene Watt and family, Krista Trulsen, Barry Burton, Carv Osborne, Diane Brandt, and Nieves Guijarro. Peter will circulate an email to current members notifying them of the upcoming membership renewal deadline and providing details regarding the Annual General Meeting.

Facilities and Functions Committee:

The Facilities and Function Committee met on February 4, 2026, to discuss heating requirements for the Red Building. The discussion included input from the Township of Armour's CAO. It was confirmed that Armour Township will complete the required heat loss study. A quotation from Tasso Lake Heating in the amount of \$17,301.11 plus HST was selected as the preferred option for the heating installation. It was also suggested that any cost savings realized through a reduction in the Heritage Festival budget by Armour Township could be allocated toward capital improvements at the Watt Century Farm House property.

A resolution was presented to the Members outlining the furnace replacement quotations for the Red Building and identifying next steps. Members agreed that Barry Burton would attend a Township of Armour Council meeting as a delegation to seek clarification on how the heating requirements for the Red Building will be addressed. As the property is owned by the Township, the Historical Society may be able to contribute up to \$5,000 toward the project; however, it does not have sufficient funds to cover the full cost. Members expressed concern regarding investing capital funds in a property not owned by the Historical Society. While it was acknowledged that heating in the building is necessary, Members emphasized that the Society does not have the financial capacity to assume full responsibility for the project.



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Diane Brandt advised Members that the Society's laptop was experiencing charging issues and was no longer operating reliably. Given the importance of having dependable computer equipment for administrative and operational purposes, MuniSoft replaced the battery.

Moved by Nancy Lyte, Seconded by Penny Hall WHEREAS the Burks Falls and District Historical Society has received three quotes for the installation of a heating system in the Red Building, with estimated costs ranging from \$1,550.00 to \$22,343.03, as reviewed by the Functions and Facility Committee

AND WHEREAS the Historical Society has a current bank balance of \$3,373.07, and estimates that the cost of a summer employee in 2026 will be approximately \$3,500, to be supplemented by a Federal Grant through Young Canada Works grant approval is pending and will be determined in February/March 2026

AND WHEREAS the Society has received a \$5,000 donation from the Township of Armour, which will be used for operational expenses

BE IT RESOLVED that the Burks Falls and District Historical Society may contribute \$5,000 toward the installation of the heating system in the Red Building, if needed.

BE IT FURTHER RESOLVED that the Society will continue to monitor the outcome of the Young Canada Works grant application and will adjust financial plans based on its success or failure in securing funds for the summer employee position. Carried

Correspondence:

Diane Brandt advised Members that a social media feature recognizing Heritage Week was received from the Ministry of Citizenship and Multiculturalism. Diane responded to the correspondence and provided information highlighting the Historical Society's heritage centres.

General Business:

Annual General Meeting Election of Directors Notice:

Charlene Watt advised members that a public notice was circulated the first week of February, 2026 to advise of the AGM per the terms of our new constitution. The notice was posted to the website and Facebook. Nieves Guijarro has posted the public notice at the library as well. The AGM will be held on March 16, 2026.

Consent to Act as a First Director:

Members were informed that a form must be completed to be a Director of a non-profit organization. In a director's consent, an individual agrees in writing to be a director. Every director who is elected or appointed needs to sign a consent and it must be signed within 10 days of being elected or appointed as a director. Once completed, the form is submitted to the



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Ministry of Public and Business Service Delivery. Charlene Watt will contact Mike Quinton to file the documents. Penny will follow up with the insurance company after the election and provide the new list of directors and executives.

Parry Sound Life Magazine Article by Andrew Hind:

Barv Osborne circulated a copy of the Parry Sound Life Magazine Article about the Burk Family dated December, 2025 that was written by Andrew Hind. The Burk family holds the rare distinction of founding two communities in the District of Parry Sound: Seguin Falls and Burk's Falls. Beginning with David Francis Burk Sr., whose temperance hotel along the Nipissing Colonization Road sparked the growth of Seguin Falls, and continuing with his son Frank, who established Burk's Falls around the Magnetawan River, hotels served as the cornerstone of both settlements. Though financial success proved elusive and both hotels ultimately disappeared, the Burks' vision and perseverance left a lasting legacy in the region's history. A copy of the article has also been shared to our website.

Audit of the Books:

Diane Brandt advised Members that auditors are needed for the review of the fiscal year end's financial statement. Barv Osborne and Krista Trulsen agreed to audit the Treasurer's books.

Heritage Festival 2026:

Members discussed the February 10, 2026 resolution from the Township of Armour refocusing Heritage Festival to reflect a heritage-based mandate and reduced budget model. Members preferred to see funds from the Township directed to capital investments at the Watt Farm House. Members will contact the Township of Armour's Recreation Department regarding Heritage Festival 2026 to plan a smaller community event. A Heritage Festival Committee was created to represent the Historical Society consisting of Barry Burton, Nancy Kyte and Peter Hall.

A resolution was passed to support the discussion. **Moved by Barry Burton, Seconded by Peter Hall THAT the Burk's Falls and District Historical Society supports the Council of the Township of Armour directing staff to refocus the Heritage Festival to better reflect a heritage-based mandate, including a direct connection to the Watt Century Farm House Museum and Armour Township heritage assets**

A FURTHER THAT the Society supports directing staff to explore alternative locations within Armour Township, revised programming, and a scaled budget model for Council's consideration prior to the 2026 budget deliberations

A FURTHER THAT the Burk's Falls and District Historical Society respectfully requests that Council consider investing funds allocated for the celebration into capital improvements for the Red Building at the Watt Century Farm House Heritage Centre,



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thereby strengthening the long-term sustainability and functionality of this important heritage site

AND FURTHER THAT the Society supports refocusing the event in coordination with the Township of Armour's Recreation Department to ensure effective planning, community engagement, and alignment with the Township's heritage objectives. Carried

New Business:

Change of Meeting Venue:

Barv Osborne provided Members with a follow-up to the discussion held in November 2025 regarding meeting space. Charlene Watt advised that the matter was brought forward to an Armour Council meeting for their consideration and the request for use of the Council Chambers for the monthly Historical Society meeting was approved. Members reviewed the Council resolution. The facility was noted to offer several advantages, including improved parking availability, an accessible entrance, and adequate exterior lighting for evening meetings. Members expressed their appreciation to Armour Township Council for its continued support and cooperation. **Motion to move the monthly meetings of the Burk's Falls and District Historical Society to the Township of Armour's Council Chambers effective March, 2026: Moved by Barv Osborne, Seconded by Peter Ball. Carried**

Members discussed formally expressing their gratitude to Fell Homes for generously permitting use of the common room since the establishment of the Historical Society. Members were invited to consider a creative and meaningful token of appreciation to present to Fell Homes and to bring forward their suggestions at a future meeting for further discussion.

Adjournment:

The next meeting will be held on Monday, March 16, 2026 at the Township of Armour Council Chambers, 56 Ontario Street, Burk's Falls. There being no further business, **Christa Trulsen moved to adjourn the meeting at 8:32 p.m.**

Recorded by
Charlene Watt, Secretary
Deputy Treasurer

Approved by
Diane Brandt, President



March 5, 2026

SENT ELECTRONICALLY

Dear Member Municipalities,

Re: Discontinuation of Routine Beach Sampling

This letter is to inform you that the North Bay Parry Sound District Health Unit (Health Unit) will be discontinuing monitoring (conducting routine sampling) of recreational water at public beaches throughout the district, effective summer 2026. Follow-up will continue to occur for complaints. All municipalities will be supplied with updated public beach signage to support public awareness of water quality risks, health precautions, and safe swimming practices.

The decision to discontinue beach water sampling was presented to the Board of Health on February 27, 2026, along with the attached briefing note. The decision was informed by a review of the effectiveness of the program in terms of protecting the public's health. The review identified several factors that limit the effectiveness and sustainability of routine beach water sampling, including:

- Provincial expectations to conduct weekly sampling is resource challenging given that the Health Unit has approximately 60 public beaches located across an expansive geography.
- Overall, illness risk from recreational water in the Health Unit region is low.
- Notification from the lab to the Health Unit of adverse sample results typically occurs approximately 3-4 days after collection due to shipping and laboratory processing times. The reduced ability to provide current risk information is problematic as it could result in a beach remaining closed even though it is no longer impacted.
- Beach sampling provides only a single point-in-time snapshot of water quality while it is known that conditions can change rapidly. Regardless of sampling results, individuals should always take certain precautions when visiting a beach to reduce the risk of enteric illnesses.
- Current signage does not address potential risks with public beach use in between the sampling dates or for beaches not routinely sampled.

Your lifetime partner in healthy living.
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myhealthunit.ca

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 North Bay, ON P1B 2T2

☎ 1-800-563-2808
 705-474-1400

📠 705-474-8252

📍 90 Bowes Street, Suite 201,
 Parry Sound, ON P2A 2L7

☎ 1-800-563-2808
 705-746-5801

📠 705-746-2711



To: Member Municipalities

Page 2 of 2

Date: March 5, 2026

To help answer questions, the Health Unit will be hosting virtual information sessions for municipal representatives on the following dates and times:

1. **Thursday, March 26, 2026** – 10:00 a.m. to 11:15 a.m.
2. **Tuesday, March 31, 2026** – 4:30 p.m. to 5:45 p.m.
3. **Wednesday, April 1, 2026** – 1:00 p.m. to 2:15 p.m.

To register please complete the [information session form](#) or contact us at environmental.health@healthunit.ca or 705-474-1400 ext. 5400.

Sincerely,

Carol Zimbalatti

Dr. Carol Zimbalatti, M.D., CCFP, MPH
Medical Officer of Health/Executive Officer

Your lifetime partner in healthy living.
Votre partenaire à vie pour vivre en santé.

myhealthunit.ca

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Beach Sampling Discontinuation 2026 03 05

Final Audit Report

2026-03-05

Created:	2026-03-05
By:	Ashley Lecappelain (ashley.lecappelain@healthunit.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAASeuPRCxH9qIDknC-Hx_JSCYgCKhkWYnl

"Beach Sampling Discontinuation 2026 03 05" History

-  Document created by Ashley Lecappelain (ashley.lecappelain@healthunit.ca)
2026-03-05 - 6:26:36 PM GMT
-  Document emailed to Dr. Carol Zimbalatti (carol.zimbalatti@healthunit.ca) for signature
2026-03-05 - 6:26:40 PM GMT
-  Email viewed by Dr. Carol Zimbalatti (carol.zimbalatti@healthunit.ca)
2026-03-05 - 7:36:59 PM GMT
-  Document e-signed by Dr. Carol Zimbalatti (carol.zimbalatti@healthunit.ca)
Signature Date: 2026-03-05 - 7:37:29 PM GMT - Time Source: server
-  Agreement completed.
2026-03-05 - 7:37:29 PM GMT

Highlights from the February Medical Officer of Health Report to the Board of Health

Medical Officer of Health Update

In my update last month to the North Bay Parry Sound Board of Health, I described some of the Health Unit programs that promote health and prevent illness, thereby reducing health care costs. This month I would like to focus on why it is more important than ever to invest in public health.

In Canada, life expectancy has increased by more than 28 years between 1920 and 2020¹. Most of these gains were achieved through public health measures such as vaccination programs and improved sanitation which decreased the spread of infectious diseases. Medical advances including antibiotics and improvements in maternal and infant care have also contributed to increases in the life span.

However, gains in life span have outpaced gains in health span. By 2040, the number of adults over the age of 30 with a major illness requiring significant hospital care, is expected to reach one in four, doubling from one in eight in 2002². The number of people living with at least one chronic condition is also expected to increase by two million in the next 15 years. The aging population is the biggest factor influencing these trends, though **structural and social determinants of health**, and chronic disease risk factors shaped by these determinants will also play a significant role.

***Social determinants of health** refer to a specific group of social and economic factors that relate to an individual's place in society, such as income, education, employment, racism, social connections, and access to services.*

*The **structural determinants of health** are the written and unwritten rules that create, maintain, and eliminate the long-lasting patterns of advantage and disadvantage between socially constructed groups that impact health.*

¹ Statista (website) [Canada: life expectancy 1800-2020 | Statista](#) Accessed Feb. 12, 2026.

² Rosella LC, Buajitti E, Daniel I, Alexander M, Brown A. (2024) *Projected patterns of illness in Ontario*. Toronto, ON: Dalla Lana School of Public Health.

The impacts of an aging population and increasing rates of chronic disease are already being felt by the health care system in Ontario. Challenges such as difficulty in accessing a family physician, emergency department wait times, and hallway medicine frequently make the headlines. Ontario's Minister of Finance, Peter Bethlenfalvy has recently characterized health spending as “unsustainable”,³ yet demand will continue to increase given the projected chronic disease trends.

We need to think differently about health spending. While efficiencies should be sought, we must also invest in increasing the population's health span to reduce the demand on the health care system. Aging is historically associated with increased burden of chronic disease and a decline in quality of life, but research is indicating that this is not inevitable⁴. Chronic diseases are largely caused by modifiable risk factors such as smoking, drinking alcohol, poor nutrition, and being sedentary⁵.

Examining the health of young people can give us a glimpse into our future. National data indicates that in the past 15 years there has been a decrease in the use of alcohol and cigarettes by 12-17-year-olds⁶. However, fewer of these students (21%) met Canadian physical activity recommendations in 2022-2024 as compared to 2018-2019 (36%).⁷ In 2023, 18% of Ontario Grade 7 to 12 students reported fair or poor physical health, among the highest reported since monitoring through the Ontario Student Drug Use and Health Survey (OSDUHS) began decades ago.⁸ Self-rated mental health has also significantly worsened since monitoring began in 2007. Local data from the 2024 Planet Youth Nipissing Survey found similarly low levels of physical activity and self-reported good or very good physical (50%) and mental (37%) health among Grade 10 students⁹.

These findings indicate an urgent need to change our population approach to health.

³ [Ontario finance minister says rate of health-care spending is 'unsustainable' | Globalnews.ca](#) Accessed February 17, 2026.

⁴ Chatterji S, Byles J, Cutler D, et al. (2015) Health, functioning, and disability in older adults – present status and future implications. *Lancet* 385(9967):563-575.

⁵ Ng R, Sutradhar R, Yao Z, Wodchis WP, Rosella LC. (2020) Smoking, drinking, diet and physical activity – modifiable lifestyle risk factors and their associations with age to first chronic disease. *Int J Epidemiol.* 49(1):113-130.

⁶ Health Canada (2025) Alcohol and drug use among students in Canada 2023-24. [Alcohol and Drug Use among Students in Canada, 2023–24](#) Accessed February 18, 2026.

⁷ Statistics Canada. Directly measured physical activity and sedentary time in Canada: New results from the Canadian Health Measures Survey, 2022 to 2024. [The Daily — Directly measured physical activity and sedentary time in Canada: New results from the Canadian Health Measures Survey, 2022 to 2024](#) Accessed February 18, 2026.

⁸ Boak, A., & Hamilton, H. A. (2024). The mental health and well-being of Ontario students, 1991–2023: Findings from the Ontario Student Drug Use and Health Survey (OSDUHS). Toronto, ON: Centre for Addiction and Mental Health.

⁹ Planet Youth Nipissing. [Planet Youth Nipissing Homepage](#) – Accessed Feb. 18, 2026.

Public health plays a vital role in identifying and collaborating on provincial and community strategies that alter risk factors and strengthen protective factors on a population level. Strategic investments in the social determinants of health and supportive physical, social, and economic environments are critical to promoting healthy aging¹⁰ and to preserving the long-term sustainability of the health system.

Investing in population health is essential - it is one of the most effective levers we have to decrease the cost of health care. In Ontario, over 40% of the total budget is directed to health spending¹¹, while less than 2% of health spending is invested in public health¹². This imbalance limits our ability to prevent chronic disease and reduce avoidable demand on the health care system. Now more than ever, strategic investments in population-level prevention and the social determinants of health are required to shift this dynamic. Strengthening prevention today will reduce hospitalizations, improve quality of life, and help ensure the sustainability of Ontario's health system for future generations.

Program and Services Highlights

Oral Health

- Oral Health has been reaching out to community partners who work closely with priority populations to improve navigation of federal and provincial dental programs and reduce barriers to care through better access and coordinated support.

Sexual Health and Harm Reduction

- In January, two public health nurses from the Sexual Health and Harm Reduction program delivered a lunchtime talk to primary care providers in the Parry Sound area. The session focused on local and provincial case trends and updated management and treatment recommendations for sexually transmitted infections. A similar talk is planned for North Bay in the near future.

Vaccine Preventable Diseases

- Increased uptake of optional vaccines such as Hepatitis B and HPV-9 was achieved through identifying eligible students using an enhanced analytics tool, issuing immunization notices, and offering optional secondary school vaccine clinics.

¹⁰ Gianfredi V, Nucci D, Pennisi F, Maggi S, Veronese N, Soysal P. Aging, longevity, and healthy aging: the public health approach. *Aging Clin Exp Res.* 2025 Apr 17;37(1):125.

¹¹ Government of Ontario. [2025 Ontario Budget | In Brief](#) (accessed February 18, 2026)

¹² Ontario Ministry of Health. [Published plans and annual reports 2025–2026: Ministry of Health | ontario.ca](#) (accessed February 18, 2026)

Environmental Health

- The beginning of the year marks an annual “reset” for all inspected facilities.
- Food premises each undergo a risk assessment to their risk category. The risk rating determines the frequency of routine inspections for that facility.
- The Health Unit is enhancing the public disclosures system on our website. Online disclosure for tobacco, vapour, and smoke enforcement actions is now displayed on the [enforcement disclosure page](#), with additional program areas to follow.

Healthy Families

- An infant feeding survey is being conducted to understand the feeding practices of infants in their first 6 months across the Health Unit. Participation began in March 2025, and over half of the 274 surveys needed to generate reliable data have been collected to date.

Indigenous Engagement

- The Giiwedno Mshkikiiwgamig (North Bay Indigenous Hub) presented the Health Unit with a beautiful piece of artwork during a Letters of Relationship celebration. The Letter of Relationship affirms a shared vision of building safe, inclusive, and culturally respectful pathways for Indigenous community members. The Health Unit also received a plaque from the North Bay Indigenous Hub recognizing the organization’s commitment for all staff to complete Anishinaabe Mino’ Ayaawin – *People in Good Health* training. This training supports the Health Unit in reconciliation efforts and in providing culturally safe care. The artwork and plaque are prominently displayed beside front reception at the North Bay office.

Effective Public Health Practice

- Foundational Services is supporting a Quality Improvement project to develop consistent, reliable, and cost-effective processes for transporting supplies and other items between Health Unit offices and private water sample drop-off locations.



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: SC Date: March 17, 2026

Seconded By: RB Resolution # 2026- 83

Be it resolved;

That the Council for the Village of Burk's Falls approves the 2026 net Tri-R Waste Management budget in the amount of \$285,322.00 with Burk's Falls share being \$50,195.00.

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

<u>6</u>	<u> </u>	<u> </u>	<u> </u>
Carried	Defeated	Deferred	

Pecuniary Interest declared by:

AK

Mayor



ARBFMA Manager's Report – March 2026

Date: March 17th, 2026

RECOMMENDATION

Accept this report as information.

BACKGROUND

February and the first ½ of March have been good and fairly steady for the facility rentals. The total ice rentals have not surpassed last year but are close. As previously reported to Council the facility rentals reached a peak in 2025, and it will be hard to reach those numbers again in the upcoming months and years. The weather impacted some rentals with some cancellations. Family Day was a good day, and staff secured sponsorship for public skating which was well attended. The ARBFMA hosted the Ontario 55+ winter games; the group here was the men's 75 plus hockey tournament. The beginning of March started with a 2-day Almaguin Minor Hockey finals event which was very busy at the facility. There is the BFHL final tournament at the end of March Break. Staff have secured full sponsorship for the Public Skating during the March Break.

The January Karl Crozier Room was busy in February and into March. The types of room rentals included the normal monthly rentals being Seniors exercise, Friends, Bingo, and Cadets. The extra room rentals in January included 3 birthday parties, pancake breakfast, Psychic Tea, and the Bible Study Group.

ANALYSIS

- The Zamboni Room hot water tanks red tag was cleared and the electrical work to clear the tag as completed by the facility electricians
 - The red tag was cleared for stove and the gas for the stove was capped
 - Staff have arranged for the Stove to be removed from the facility so an electric stove can be purchased
 - Staff were also made aware that a counter may need to be purchased to fill the void in the space. Staff are investigating a simple aluminum counter.
 - The AMHA finals March 7th and 8th was a very good, exciting tournament and was well organized. The facility was packed both days of the tournament.
 - The last day of Public skating is March 29th
 - The last day of the 2025/26 ice season is April 12th
 - The facility will be closed on Good Friday, and staff have made the necessary steps to ensure the compressors are checked while the facility is closed.
 - Staff have a worklist for the ice out period, this includes ice removal, arena board scrubbing, arena glass cleaning, floor painting, dressing rooms scrubbing (walls and floors), Washroom scrubbing (mats and walls), ice surface boards repair, painting arena nets and restringing the netting, full sweep and clean up of arena ice surface area, wall paint touch ups, rubber mat replacement on the
-



players benches, rubber mats and tables scrubbing, grounds maintenance and other facility maintenance & cleaning.

- During Shutdown most of the capital work will also be completed as well as the Zamboni annual maintenance, compressor shutdown and annual service, parking lot sweeping, parking lot painting, and roof top annual service.
- Staff still have facility rentals to manage from April to the end of June that have to be staffed. Some of the rentals are ball hockey, cadets, roller derby, Bingo meetings, Senior exercise, Chess tournament, school trip, Bible meetings, and a Buck and Doe.
- The ice making will begin June 13th or 14th and the ice surface will officially open on June 28th.

FINANCIAL IMPACT

N/A

HUMAN RESOURCE IMPACT

N/A

OPTIONS

The Council accepts this report as information and discussion

Graham Smith
Graham Smith RRFA/CIT
ARBFMA Manager



ARBFMA Manager's Report – Rates Report – March 2026

Date: March 17th, 2026

RECOMMENDATION

Accept this report as information and discussion

BACKGROUND

During the Tri-Council meeting on February 23rd, 2026, the Arena Management staff presented the 2026 budget for the ARBFMA. There was some discussion about facility rates and some ideas discussed about the rates. The arena management staff were tasked to look into the rates and report back to Council

ANALYSIS

- During budget discussions staff mention that operational costs rise annually anywhere from 5% to 15% annually
 - Staff also mention annually that facility rates only go up 2% to 3% per year.
 - Considering that operational costs annually are higher than revenues annually it makes sense that the deficit increases every budget year.
 - Municipal Community Centre's are departments like Public Works, Fire, Landfill, Library and Local Government. Each of these departments operates an annual budget and need taxpayer dollars to operate. The community centre's do have ability to offset their budget with facility rental revenues.
 - The ice and building rentals are steady at the ARBFMA. There were over 4,000 hours of total facility use in 2025.
 - Increased facility rentals do increase revenues but also increase operational costs.
 - Council needs to be aware of facility use that is given away at no charge or at a reduction in facility fees. The organizations that receive reduced or no charge rentals are AMHA, Winning Techniques banked time, ARBFAS, Public Skating (small number of admissions to offset ice costs), Friends, Cadets, Seniors Exercise, Seniors Groups, Council donations, VoB Recreation Bookings, and Village of Burk's Falls & Tri-Council Bookings.
 - The value of these reduced fees and no-charge use is over \$65,700.
 - Council needs to be aware that the no charge and reduced fee use is not only a loss of revenues but a cost to facility operations. These costs include staffing for the use, staff to clean after the use, utilities, garbage disposal, toiletries, cleaning supplies and building maintenance.
-



- Council needs to understand the value of the time given at no charge plus operational costs of that time before asking paying customers to offset those costs & lost revenues.
 - The ARBFMA is in competition with the 2 other rinks in our area being South River and Sundridge. The 3 local arenas host the local Almaguin Minor Hockey Association for games and practices.
 - **Note:** Sundridge and South River arenas also operate their facility offering clients a full hour on the ice and the ice resurfacing flood is not charged as part of the ice rental. The ARBFMA uses a 50-minute hour plus the flood which is the case in most ice rinks.
 - The ARBFMA is small-town community centre. The upgrades to the ARBFMA were funded by the Wintario Grant money from the late 1970's. The grants were given to small communities in order to offer community centre's at an affordable rate for their community.
 - It is recommended to keep the facility rates competitive with the other local small community rinks. Increases in rates come with a risk of losing clients to the other local arenas like Baysville, Sundridge and South River.
 - There are options that may help increase a small amount of revenue for the facility by charging a Capital surcharge on facility rentals or having an out-of-town rate. The issue with the out-of-town rate is its easy for clients to work around that issue by having someone local book their facility use.
 - The Capital surcharge was only found at 1 rink in the arena closest to Burk's Falls. North Bay has a rate of \$2.00 per hour capital surcharge on their ice rental. Gravenhurst has a reinvestment charge which was \$47 per hour in 2025.
 - If a capital surcharge is to be put in place, it is recommended that the facility users are made aware well in advance of the additional charge if they are unwilling to pay. Some of the contracted users may opt out of their rental contract.
 - It is also important to remember that a surcharge cannot be added to Winning Techniques, Town Recreation facility use, Council Rentals, No-charge users and the weekly public skating hours. A capital surcharge would likely result in loss of ice rentals as it changes the overall rate of renting that facility.
 - Charging an out-of-town rate seems to be a trend in the bigger municipalities but not the small community rinks. The out-of-town rate varies from town to town in the rinks that do apply the out-of-town rate..
 - The small-town rinks like Sundridge, South River, Baysville, Powassan and Trout Creek have not implemented an out-of-town rate. They consider their lower ice rental rates appealing to customers willing to travel to fill ice times the local residents don't utilize. The ARBFMA ice rental hours would likely decline and be lost to these other small-town arenas if an out-of-town rental rate was implemented.
 - Staff have worked hard to increase rentals at the ARBFMA and feel it would be a shame to risk losing that hard work to add the possibility of a few more dollars in revenues.
-



See attached the rentals rates document that shows the rental rate in similar arenas and the bigger facilities around Burk's Fall.

FINANCIAL IMPACT

N/A

HUMAN RESOURCE IMPACT

N/A

OPTIONS

Council received the Arena Managers rate report and direct the manager to continue using the current Council approved rates and ask the manager to report back annually if rates need to be adjusted more than the annual 2% to 3%

Graham Smith

**Graham Smith RRFA/CIT
ARBFMA Manager**

Arena Rates Comparison 2026/27

Arena	Winter Prime Ice per hour	Prime time 1 to 4 skaters	Non Prime Rate per hour	Non-Prime limited skaters	Non-Prime Youth	Out od Town Rate	Summer ice per hour	Minor Sports per hour	Commercial Rate per hour	Industrial Hockey Leagues	Insurance Charge Per/Hr	Extra or Capital Surcharge per/hr
ARBFMA	\$ 126.00	\$ 87.00	\$ 84.00	\$44 to \$74	No rate	No rate	\$ 158.00	\$ 99.94	\$ 211.00	\$ 168.10	No rate	No rate
Trout Creek	\$ 166.00	No rate	\$ 112.00	No rate	No rate	No rate	NA	\$ 132.00	No rate	No rate	No rate	No rate
Powassan Sportsplex	\$ 185.00	No rate	\$ 115.00	No rate	No rate	No rate	\$ 213.00	\$ 175.00	No rate	No rate	No rate	No rate
South River Arena	\$ 140.00	No rate	\$ 95.00	No rate	No rate	No rate	\$ 140.00	\$ 110.00	\$ 205.00	No rate	No rate	No rate
Sundridge Arena	\$ 120.00	No rate	\$ 75.00	No rate	No rate	No rate	NA	\$ 100.00	No rate	No rate	No rate	No rate
Gravenhurst	\$ 206.00	No rate	\$ 100.00	No rate	\$ 74.00	\$ 224.00	\$ 230.00	\$ 145.00	\$ 224.00	No rate	No rate	\$ 52.00
Bracebridge	\$ 211.15	No rate	\$ 185.40	No rate	\$ 126.07	\$ 253.38	NA	\$ 143.58	\$ 295.61	No rate	No rate	No rate
North Bay Memorial	\$ 267.83	No rate	\$ 160.71	No rate	\$ 128.56	No rate	NA	\$ 214.97	No rate	No rate	No rate	\$ 2.00
North Bay P. Palangio	\$ 243.48	No rate	\$ 160.71	No rate	\$ 116.48	No rate	NA	\$ 194.79	No rate	No rate	No rate	\$ 2.00
North Bay Sam Jacks	\$ 225.09	No rate	\$ 160.71	No rate	\$ 116.48	No rate	NA	\$ 194.79	No rate	No rate	No rate	\$ 2.00
Seguin Arena	\$ 142.38	No rate	\$ 133.93	No rate	No rate	No rate	\$ 186.45	\$ 84.75	No rate	No rate	\$ 5.40	No rate
Port Carling Arena	\$ 180.00	No rate	\$ 90.00	No rate	No rate	No rate	NA	NA	No rate	No rate	No rate	No rate
Huntsville	\$ 237.30	No rate	\$ 205.66	No rate	No rate	\$ 285.89	\$ 205.66	\$ 150.00	\$ 305.10	No rate	No rate	No rate
MacTeir Arena G.B	\$ 122.40	No rate	\$ 81.60	No rate	No rate	\$ 173.40	NA	\$ 81.60	No rate	No rate	No rate	No rate
Lake of Bays - Baysville	\$ 146.00	No rate	\$ 95.00	No rate	No rate	No rate	NA	\$ 130.00	\$ 225.00	\$ 146.00	No rate	No rate
Parry Sound	\$ 162.00	No rate	No rate	No rate	\$ 68.00	\$ 142.00	NA	\$ 102.00	No rate	No rate	No rate	No rate