

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA

June 23, 2026 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office **prior to the meeting for meeting access and availability of limited in-person seating.**

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance:

1.2 Announcement: This meeting is being recorded

1.3 Motion to adopt the agenda as presented. **(R)**

2. ADOPTION OF MINUTES:

2.1 Adoption of minutes from the regular meeting on May 26, 2026 **(R)**

3. DECLARATION OF PECUNIARY INTEREST:

4. DELEGATION AND PRESENTATION:

4.1 Glenn Roche Re: Airbnb

4.2 Diane Brandt Re: Historical Society Donation Request.

5. REPORTS:

5.1 **FIRE CHIEF:** Q2 Fire Chief Update

5.2 **PUBLIC WORKS:** June Roads Update.

5.3 **TREASURER:** Arena & Landfill Service Agreement By-laws **(R)**, Updated Reserves Policy **(R)**, Tender Results **(R)**.

COUNCIL MEMBERS:

6. COMMUNICATION ITEMS:

6.1 Report: Harvest Festival Noise Exemption and Special Event Permit. **(R)**

6.2 Tri-Council meeting Schedule amendment. **(R)**

6.2.1 Village of Burk's Falls Meeting Dates Change, Resolution.

6.3 Amy Tilley Email

6.3.1 Emergency Management Program Committee April Meeting Minutes. **(R)**

6.4 Historical Society Donation **(R)**

6.5 Airbnb Delegation Discussion.

6.6 Village of South River: Support of Rideshare Proposal. **(R)**

General Correspondence:

6.7 Joint Building Committee permit summary.

6.8 Joint Building Committee May summary.

6.9 Township of Armour resolution re: Tri Council Meeting Schedule Change.

6.10 Township of Armour resolution re: Draft Arena & Landfill Service Agreement.

6.11 Historical Society May 18, 2026, meeting minutes.

7. CLOSED SESSION:

7.1 That we moved to a closed session pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (f) as the subject matter being considered is regarding advice that is subject to solicitor-client privilege, including communications for that purpose; The general nature of the closed meeting to discuss legal matters.

8. CONFIRMING BY-LAW:

8.1 To Confirm the meetings of Council. **(R)**

9. IMPORTANT DATES:

- June 22, 2026, Tri-Council Meeting 7:00 p.m.

- July 14, 2026, Regular Meeting 6:00 p.m.

- August 22, 2026, Hazmat Day

- August 25, 2026, Regular Meeting 6:00 p.m.

10. ADJOURNMENT: **(R)**

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: June 23, 2026 AT 6:00 P.M.

Item # 1.3 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson

Be it resolved that Ryerson Township Council adopt the June 23, 2026 agenda as circulated.

Item # 2.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that the minutes from the regular meeting on May 26, 2026 be adopted as circulated.

Item # 5.3 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce Bill # ___-26, being a By-law to Enter into an Agreement for the Provisions of Shared Landfill Services and further; That By-law # ___-26 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 23rd day of June, 2026.

Item # 5.3 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce Bill # ___-26, being a By-law to Enter into an Agreement for the Provisions of Shared Arena Services and further; That By-law # ___-26 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 23rd day of June, 2026.

Item # 5.3 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council approve the updated Reserve and Reserve Fund Policy.

Item # 5.3 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council accept Tender 2026-06 Demolition & Property Clean Up from _____ in the amount of \$ _____ plus HST for a total of \$ _____.

Item # 6.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council approve a Special Permit Exemption from Noise By-Law 14-22 For the Harvest Festival as follows:

- Friday September 11, 2026 from 12 pm-4:30 am
- Saturday September 12, 2026 from 2 pm-6 am
- Sunday September 13, 2026 from 1 pm-7 pm (as per usual)
- Sunday September 13, 2026 from 10 pm-2 am (ambient music similar to 2025)
- Monday September 14, 2026 from 7 am-6 pm (ambient music similar to 2025)

And that proof of insurance of 5 million dollars naming the Township of Ryerson as additional insured be provided prior to the event.

Item # 6.2 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council recommend changing the Tri-Council meeting scheduled for October 5, 2026, be reschedule to November 30, 2026.

Item # 6.3 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be It Resolved That the Council of the Township of Ryerson hereby acknowledges receipt of the minutes of the Emergency Management Program Committee meeting held on April 8, 2026;

AND THAT staff be directed to implement the recommendations as outlined in the minutes.

- a) Discuss the 2026 Exercise with Field Officer, testing the Virtual Operations Center.
- b) Schedule Red Cross training for Arena and Community Centre Staff.
- c) Complete and review the McMurrich/Monteith Reception Centre Plan.
- d) Schedule follow up meeting for EMPC.

Item # 6.4 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that the Ryerson Township Council supports a request for donation of

the Burk's Falls & District Historical Society for 2026.

to

Item # 6.5 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council supports the Village of South River's rideshare proposal under the Ontario Transit Investment Fund, Case #2025-03-1-3126316310 and respectfully requests that the Honourable Minister of Transportation render a timely and favourable decision to enable this practical and much-needed local transportation service to proceed for the benefit of residents and visitors within the region.

Item # 7 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that we move to a closed meeting at _____ p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (f) as the subject matter being considered is regarding advice that is subject to solicitor-client privilege, including communications for that purpose; The general nature of the closed meeting to discuss legal matters.

Item # 8 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # ____-26, being a By-law to confirm the meetings of Council and further; That By-Law # ____-26 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 23rd day of June, 2026.

Item # 10 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that we do now adjourn at _____. The next regular meeting July 14, 2026 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

May 26, 2026 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **May 26, 2026** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Deputy Mayor Glenn Miller called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically: Deputy Mayor Miller, Councillors: Abbott, Patterson and Robertson.

Regrets: George Sterling

Staff in attendance: Brayden Robinson, Nancy Field, and Kelly Morissette.

Public attending in person or electronically: Marek Pawlowski and Nieves Guijarro.

Notice of this meeting was posted on the website.

ADOPTION OF AGENDA

R- 89 - 26 Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council adopt the May 26, 2026, agenda as circulated.

(Carried)

2. ADOPTION OF MINUTES

R- 90 - 26 Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that the minutes from the regular meeting May 12, 2026, be adopted as circulated.

(Carried)

3. DECLARATION OF PECUNIARY INTEREST: None noted.

4. REPORTS:

TREASURER: B. Robinson provided Council with a Courteous Conduct Policy at the last meeting. It has been brought back for adoption. Resolution noted below.

R- 91 - 26 Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill # 24 -26, being a By-law to adopt a courteous conduct policy and further; That by-law #24-26 but read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 26th day of May 2026.

(Carried)

ACTING CAO/CLERK: N. Field provided an update on the Official Plan and Zoning By-law Update.

5. BUSINESS ARISING/ACTIVITY LOG:

5.1 R- 92 - 26 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council supports the petition brought forward by Austin Toth;

And further that the Council of the Township of Ryerson supports the request for the retention of the Cancer Clinic/oncology clinic at the Huntsville Memorial Hospital site.

(Carried)

5.2 R- 93 - 26 Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township receive resolution 2026-168 from the Township of Perry;

And Further that the Township of Ryerson Council request that the province considers making the following changes:

- Implementation of stronger legislative measures addressing interference with municipal workers.
- Enhance protection for municipal workers.
- Improve enforcement and coordination with police services;

And that a copy of this resolution be forwarded to:

- Doug Ford, Premier of Ontario
- Michelle Kerzner, Solicitor General of Ontario
- Hon. Jill Dunlop, Minister of Emergency Preparedness and Response
- Hon. Rob Flack, Minister of Municipal Affairs and Housing
- Hon. Prabmeet Singh Sarkaria, Minister of Transportation
- Hon. Graydon Smith, MPP Parry Sound – Muskoka
- Association of Municipalities of Ontario (AMO)
- Association of Ontario Roads Supervisors (AORS)

(Carried)

5.3 R- 94 -26 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council supports the draft shared services agreements for the Armour, Ryerson, and Burk’s Falls Memorial Arena and the TRI R Landfill and Recycling centre in principle.

(Carried)

6. COMMUNICATION ITEMS

6.1 R- 95 -26 Moved by Councillor Abbott, Seconded by Councillor Robertson,

That the TRI Sub Committee recommend that the TRI Council partners approve changing the regular October 2026 meeting date from Monday, October 26, 2026, to be Monday, October 5, 2026, due to the conflict with Municipal Election Voting Day.

(Carried)

6.2 R- 96 -26 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council receives the letter of compliance from the Ministry of Emergency Preparedness and Response for 2025.

(Carried)

General Information Items Received:

6.3 Council received that Burk’s Falls Arena Manager Reports.

- 6.4 Council received the meeting notes from April 14, 2026 from the Emergency Control Group.
- 6.5 Council received the meeting notes from April 23, 2026 from the Emergency Control Group.
- 6.6 Council received the Village of Burk's Falls resolution for the Arena and Landfill Services Agreement.
- 6.7 Council received the May Historical Society minutes.

7. CLOSED:

R- 97 -26 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that we moved to a closed meeting at 6:16 p.m. pursuant to the Municipal Act 2001, c.25 Section 239 (2) (b) to discuss personal matters about an identifiable individual, including municipal employees. The general nature of the closed meeting is to discuss by-law.

And; pursuant to the Municipal Act 2001, c.25, Section 239 (2) (k) to discuss a position, plan, procedure, criteria, or instructions to be applied to negotiations. The general nature of the closed meeting is to discuss negotiations for shared services.

(Carried)

8. CONFIRMING BY-LAW

R- 98 -26 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # 25-26, being a By-law to confirm the meetings of Council and further; That By-law # 25-26 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 26th day of May 2026.

(Carried)

10. ADJOURNMENT:

R- 99 -26 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at 6:27 p.m. The next regular meeting is scheduled for June 23, 2026, at 6:00 p.m.

(Carried)

DEPUTY MAYOR

ACTING CAO/CLERK

TOWNSHIP OF RYERSON

28 MIDLOTHIAN ROAD

R. R. # 1

BURKS FALLS, ONTARIO POA 1C0

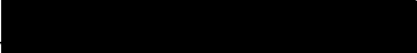
Phone 705 382-3232 Fax 705 382-3286

email: clerk@ryersontownship.ca

DELEGATION REQUEST FORM

NAME: Glenn Roche

MAILING ADDRESS: 


PHONE NUMBER: 

COUNCIL MEETING DATE: June 23

PRESENTATION TO BE PROVIDED TO THE CLERK? YES NO

POWERPOINT REQUIRED? YES NO

GENERAL NATURE OF DELEGATION:

*discuss Air Bx D's and their impact
on our community*


If more space is required please attach another page.

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

SIGNATURE:  DATE: June 9/26

If you have a digital signature or wish to create one, click on the signature box and follow the instructions.
If you do NOT have a digital signature, please print and sign the form.

	<h2>Fire Chief's Report</h2>
To:	Council
From:	Joe Readman, Fire Chief
Date of Meeting:	June 23, 2026
Report Title:	Quarterly report

Calls this year to date: 95

June 2025: 87

June 2024: 82

General:

As we prepare for summer we have noticed a trend over the last few years, we are seeing a steading climb in call volume in the first half of the year. This increase is consistent across all types of calls, and no one type of call is to blame.

We have started onboarding with First Due including; CGIS information for each municipality, building profiles for each member, truck

In the fall of last year, it was discovered during testing that the aerial trucks ladder had significant unrepairable damage. The ladder portion was immediately removed from service. Working with multiple companies over the winter, a cost-effective solution that meets the NFPA standards was developed and this spring the work was carried out. The ladder portion has been removed but the elevated master stream and associated plumbing is still in a full function and operating state.

Our automatic aid agreement is due for a review and refresh; the area Chief have started this and will soon bring a new agreement forward to Councils once prepared. The new version will include new recommendations from our lawyers but will keep on track with the "Southeastern Almaguin" model.

The new enclosed trailer we purchased last fall has been a great addition to the fleet. We have deployed it now four times at emergency scenes and countless times behind the scenes moving training props and materials. This trailer has expedited our ability to respond to remote emergencies and removed identified health and safety issues with the old trailer.

Training:

This year we had three new recruits join the department. They completed their NFPA 1001 Level 1 written and practical testing in April and will have NFPA 1001 Level 2 in October and November.

The Live Fire Training building is fully up and running for the summer. Last year we worked on basic skills in the building, this year we are starting to add new skills and tactics for firefighters and Officers. This building allows us run full blown scenarios.


Upcoming events:

July 1- Fireworks- Burk's Falls Fairgrounds

Aug 8th- Cecebe Waterways public education day- Port Carmen Marina

Sept 7th- Fall fair- Burk's Falls Fairgrounds

TBD- Fire Hall Grand opening.

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Fred Schmeltz Roads Supervisor
Date of Meeting:	June 23, 2026
Report Title:	Public Works Update
Report Date:	June 16, 2026

Recommendation:

That this report be received for informational purposes.

Pegg’s Mountain Double Surface Treatment:

The contractor successfully completed the double surface treatment on Pegg’s Mountain Road within the established tender timeframe. Following completion, a site review was completed by the Public Works Supervisor and confirmed the work was satisfactory and met expected standards.

Subsequent to completion, the newly placed surface suffered minor damage caused by agricultural vehicle suffering tire failure. As a result of the blowout a section of surface roughly 1 foot by 3 feet long was broken away and a separation of the surface layers the width of a tire and approximately 50 meters long was caused when the vehicle continued along the road before turning off.

Public works contacted the installing contractor to assess remedial actions. The contractor advised that the affected area should be allowed to continue curing prior to undertaking a formal evaluation, noting that minor rolling and displacement may self-correct under normal traffic conditions as the surface matures.

Public works will continue to monitor the affected area and coordinate with the contractor to determine if any localized repairs are required following the curing period.

Bartlett Lake Culvert Replacement:

A preconstruction meeting was held June 15th with the contractor. Currently only a general timeline for mobilization has been discussed pending the contractor's completion of work they have already started this season. At this time the contractor is hoping to mobilize in early August. More detailed scheduling with to be confirmed closer to mobilization.

Spring Maintenance:

Currently public works is finishing the dust control application, pothole repairs and winter sand sweeping of our bridges, as weather allows. Gravel applications have been done to Old Rainy Lake Road and Richardson Road from the public works stockpile. These applications were targeted to trouble spots.

The Municipal Corporation of the Township of Ryerson

By-Law # -26

Being a By-law to Enter into an Agreement for the Provision of Shared Landfill Services.

WHEREAS Section 20(1) of the *Municipal Act*, S.O. 2001, Chapter 25 as amended, authorizes a municipality to enter into an agreement with one or more municipalities to jointly provide, for their joint benefit, any matter which all of them have the power to provide;

AND WHEREAS Section 20(2) of the *Municipal Act*, S.O. 2001, Chapter 25 as amended, allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

AND WHEREAS on January 14, 2025, the Council of the Township of Armour passed a resolution stating that, pursuant to section 3 of the Shared Services Agreement, notice to withdraw from that agreement at the end of its present term, being December 31, 2027 was issued to the Village of Burk's Falls and the Township of Ryerson;

AND WHEREAS the Council of the Township of Ryerson wishes to continue the joint funding and operation of the landfill services;

NOW THEREFORE the Council of The Municipal Corporation of the Township of Ryerson enacts as follows:

1. That the Township of Ryerson is hereby authorized to enter into an Agreement attached hereto as Schedule "A" with the Township of Armour and the Village of Burk's Falls; and
2. That this By-law shall come into force and effect upon its final passing.

Read a First, Second and Third time and finally passed this 23rd day of June, 2026.

Deputy Mayor

Acting CAO/Clerk

The Municipal Corporation of the Township of Ryerson

By-Law # -26

Being a By-law to Enter into an Agreement for the Provision of Shared Arena Services.

WHEREAS Section 20(1) of the *Municipal Act*, S.O. 2001, Chapter 25 as amended, authorizes a municipality to enter into an agreement with one or more municipalities to jointly provide, for their joint benefit, any matter which all of them have the power to provide;

AND WHEREAS Section 20(2) of the *Municipal Act*, S.O. 2001, Chapter 25 as amended, allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

AND WHEREAS on January 14, 2025, the Council of the Township of Armour passed a resolution stating that, pursuant to section 3 of the Shared Services Agreement, notice to withdraw from that agreement at the end of its present term, being December 31, 2027 was issued to the Village of Burk's Falls and the Township of Ryerson;

AND WHEREAS the Council of the Township of Ryerson wishes to continue the joint funding and operation of the arena services;


NOW THEREFORE the Council of The Municipal Corporation of the Township of Ryerson enacts as follows:

1. That the Township of Ryerson is hereby authorized to enter into an Agreement attached hereto as Schedule "A" with the Township of Armour and the Village of Burk's Falls; and
2. That this By-law shall come into force and effect upon its final passing.

Read a First, Second, Third time and finally passed this 23rd day of June, 2026.

Deputy Mayor

Acting CAO/Clerk

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Treasurer
Date of Meeting:	June 23, 2026
Report Title:	Reserve and Reserve Funds Policy
Report Date:	June 17, 2026

Recommendation:

That Council approve the updated Reserve and Reserve Funds Policy as enclosed.

Background and Analysis:

Reserves and reserve funds are established to assist with long-term financial stability and financial planning for the Township. They are an integral part of the Township’s financial plan; by maintaining reserves, the Township can accumulate funds for future needs or contingent liabilities, as well as ensure adequate cash flows exist to reduce or eliminate the reliance on short-term borrowing. Reserves and reserve funds provide stability in times of unexpected shifts in revenues and expenditures, and provide funding for one-time or cyclically recurring expenditures.

In October of 2023, Ryerson Township Council first adopted a Reserve and Reserve Funds Policy. Since its adoption, the Township has used this Policy to inform annual budgetary decisions regarding reserve allocations.

The impact of its adoption has been noticeable. Per the Financial Information Return summary provided to us by the Province as below, the Township’s reserve ratio has jumped from 66.3% in 2022 to 90.0% in 2024, and has increased steadily each year since 2020. Ryerson is in a much stronger financial position relative to other municipalities of our size and geographic location, having reserves of nearly 50% higher than the average of our direct comparator group.

Indicator	Ranges	Actuals	North - Population <= 1000		Level of Risk
			Median	Average	
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2020 47.1%	62.1%	67.6%	LOW
		2021 63.0%	63.1%	68.6%	LOW
		2022 66.3%	53.0%	61.0%	LOW
		2023 80.9%	50.8%	61.7%	LOW
		2024 90.0%	40.8%	59.9%	LOW

At the May 12, 2026 regular meeting, the opportunity to create several new reserve accounts was identified; specifically, with respect to the Planning Department and Live Fire Training Unit. An updated Reserve and Reserve Funds Policy, including these accounts, is enclosed for Council consideration. This update also reflects revised target balance calculations based on the 2026 municipal budget and current replacement values, as appropriate.

The following table illustrates the closing reserve balances as of December 31, 2025 against the targets as set forth in the updated policy:

Reserve Name	Target Balance	2025 Balance
Arena Reserve	\$160,000	\$76,927
Capital Funds Reserve	\$124,500	\$741,835
Cemetery Reserve	\$8,000	\$3,676
Election Reserve	\$14,000	\$10,500
Fire Reserve	\$188,500	\$135,051
Fire Live Fire Unit Reserve	\$25,000	\$0
Hospital Reserve Fund	\$350,000	\$104,535
JBC Reserve	\$71,400	\$28,269
Landfill Capital Reserve	\$78,000	\$78,000
Landfill Closure Reserve	\$193,500	\$123,668
Library Reserve Fund	\$200,000	\$55,803
Operating Contingency Reserve	\$274,000	\$218,194
Planning Reserve	\$6,000	\$0
Roads Capital Reserve	\$1,402,500	\$989,411
Working Capital Reserve	\$686,000	\$663,120
Total	\$3,781,400	\$3,228,989

Continued implementation of this policy will allow the Township to remain financially stable long-term, while balancing the immediate service needs of its ratepayers.



Policy & Procedure Manual

POLICY: Reserve and Reserve Funds Policy	RESOLUTION NUMBER:	DATE PASSED:
EFFECTIVE DATE:	REVIEW DATE:	AUTHORITY:

1. Policy Statement

The Township of Ryerson is committed to long-term financial sustainability and sound financial stewardship. Reserves and reserve funds are an essential element of long-term financial planning, and a necessary tool for balancing lasting fiscal stability with current level of service demands.

2. Purpose and Objectives

The purpose of this Policy is to establish the framework by which reserves and reserve funds will be managed and administered.

Through this Policy, the Township aims to:

- Adhere to all applicable statutory requirements.
- Promote long-term financial stability and flexibility.
- Plan for the budget impact and financing of major capital projects.
- Smooth tax rate increases over time.
- Provide flexibility to address unusual or unanticipated deviations from budget.
- Ensure liquidity to meet annual cash flow requirements.
- Reduce reliance on long-term debt.

3. Definitions

Discretionary Reserve Fund: Monies set aside for a specific purpose by Council and legislated by municipal By-law. If Council should decide to spend the money for purposes other than what it was originally intended for, then a new By-law must be passed under section 417(4) of the Municipal Act.

Obligatory Reserve Fund: Monies set aside and legally restricted by provincial legislation, a municipal By-law, or agreement. The funds are raised for a specific purpose and cannot be used for any other purpose.

Reserve: An appropriation from net revenue and/or cost savings at the discretion of Council, after the provision for all known expenditures. It has no reference to any specific asset and does



Policy & Procedure Manual

not require the physical segregation of money or assets as in the case of a reserve fund. Reserves do not generally receive an annual interest allocation.

Reserve Fund: Monies set aside for a specific purpose as required by provincial legislation, a municipal By-law, or agreement. Reserve Funds receive an interest allocation on a monthly basis, determined by the average daily closing fund balance. Reserve Funds are comprised of both Discretionary and Obligatory Reserve Funds.

4. Establishment and Modification

Discretionary Reserve Funds must be established by Council through By-law.

Reserves can be established through the following processes:

1. Inclusion in the annual operating or capital budget which is approved by Council.
2. Through resolution of Council, detailing the purpose of the reserve, source of funding, method of investment, and future disbursement for the funds allocated.
3. By direction of the Municipal Treasurer.

If the Treasurer exercises the delegated authority to establish a reserve, they must report to Council, as soon as reasonably practicable, the following:

- a) The identified need for the reserve being created.
- b) The target funding level, including a minimum and maximum reserve balance.
- c) Contribution sources and projected future disbursements.

5. Investment

Reserves and reserve funds may be invested for a term that will not exceed its expected date of need. Applicable funds shall be invested in accordance with the Municipality's Investment Policy. Interest earned on reserve funds shall be recognized as an increased in the balance of each specific reserve fund.

6. Contributions to/Withdrawals from Reserves and Reserve Funds

Contributions to/withdrawals from reserves and reserve funds shall be approved by Council as part of the annual budget process, or specifically by resolution, with the following exceptions:

- a) Direct contributions to Obligatory Reserve Funds.
- b) Transfers that are the result of the Surplus Management Policy, or all other Council-approved By-laws or resolutions.
- c) Transfers between reserves or reserve funds, based upon adequacy analyses or other related information at the discretion of the Treasurer.
- d) Transfers to establish a reserve that has been created by directive of the Treasurer and/or Council.



Policy & Procedure Manual

7. Temporary Borrowing

Temporary borrowing of reserve funds shall be permitted to temporarily finance capital and/or operating cash flow deficiencies to avoid external borrowing costs, provided that the following conditions are met:

- a) Borrowing must not adversely affect the intended purpose of the reserve fund.
- b) A repayment plan must be established and documented to replenish the borrowed funds within a reasonable timeframe.
- c) Interest will be applied to any outstanding amounts borrowed, at the interest rate posted on the Municipality's general operating account.
- d) Any legislative requirements are adhered to.

Interest on any internal borrowing will be calculated and applied annually, based on the interest rate as of December 31 and the average monthly outstanding balance.

It is the responsibility of the Treasurer to determine the need for temporary borrowing of reserve funds, and to establish the terms for repayment. If the repayment period is anticipated to be longer than two (2) years, this will require Council approval by By-law.

Borrowing from obligatory reserve funds is prohibited.

8. Closure of Reserves and Reserve Funds

A reserve or discretionary reserve fund shall be closed where the purpose(s) for which it was created have been accomplished, or if, in the determination of the Treasurer, the reserve or discretionary reserve fund is no longer necessary.

Any reserve or discretionary reserve fund identified for closure shall be reported to Council for review and approval. A resolution shall be required, and in the case of a discretionary reserve fund, the establishing By-law shall be repealed. The report to Council shall include, at a minimum, recommendations regarding the timing of closure and allocation of any remaining funds.

9. Target Balances

Methodologies for calculating targets are specific to each reserve or reserve fund, however consideration will be given to the following:

- a) Purpose of fund (i.e. operating or capital)
- b) Certainty of end needs (i.e. for contingent liability or long-term asset replacement)
- c) Economic factors (inflation, interest rates, cyclical pressures)
- d) Industry/Government/Accounting standards
- e) Multi-year forecast of contribution and projected usage



Policy & Procedure Manual

The target for each reserve and reserve fund is identified in Appendix I of this Policy. The Treasurer will review the targets annually and propose changes to the target levels as required.

10. Responsibilities and Standard of Care

The Treasurer shall:

- a) Have the overall authority for all reserves and reserve funds managed by the Municipality.
- b) Develop and update this policy as necessary and present changes to Council.
- c) Ensure that the principles and requirements contained in this policy are applied consistently across all departments.
- d) Perform the transfers to and from reserves and reserve funds.
- e) Establish targets for reserve and reserve fund levels and recommend strategies to maintain the adequacy of reserve levels.
- f) Report to Council the reserve balances and forecast as part of the annual budget approval process.

Municipal Council shall:

- a) In accordance with Section 224 of the *Municipal Act 2001*, develop and evaluate policies, ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place, and maintain the financial integrity of the municipality.
- b) Approve transactions to and from reserves and reserve funds through the budget process or by specific resolutions and by-laws.

11. Reporting Requirements

The Municipal Treasurer, or designate, shall prepare the following reports:

- a) Annual Audited Financial Statements- shall include a statement of financial position, financial activities, and changes in fund balances for reserves and reserve funds.
- b) Reserve and Reserve Funds Report- an annual report comparing existing fund balances to target objectives, forecasting fund balances and transfers over the capital planning period, evaluating the adequacy of target balances, and considering the establishment of new, and/or modification or closure of existing reserves and reserve funds.
- c) Annual Budget Report- annual contributions to, or appropriations from, reserves shall be identified as part of the annual budget approval process.
- d) Annual or other periodic reporting for obligatory reserve funds as required.



Policy & Procedure Manual

12. Review

This Policy shall be presented to Council for review and update, if applicable, every four years, in the first year of each elected Council, or as deemed necessary by Council or the Treasurer.



Policy & Procedure Manual

APPENDIX I – RESERVES AND RESERVE FUNDS

Reserve Name	Purpose	Source(s) of Funding	Target Calculation	Target Balance
Obligatory Reserve Funds				
Gas Tax Reserve Fund	Revenues received from the Federal Gas Tax Fund to support local capital infrastructure priorities.	Funding as provided by agreement with the Government of Canada and AMO. Interest earned on bank balances.	n/a	n/a
OCIF Reserve Fund	Revenues received from the Ontario Community Infrastructure Fund to support local capital infrastructure priorities.	Funding as provided by agreement with the Province of Ontario. Interest earned on bank balances.	n/a	n/a
Parkland Reserve Fund	Revenues received from cash-in-lieu of Parkland fees on consent applications, to develop, improve, or rehabilitate existing parks and public recreational facilities.	Parkland dedication fees received from applicants on a consent file. Interest earned on bank balances.	n/a	n/a
Discretionary Reserve Funds				
Hospital Reserve Fund	To provide funding for the Almaguin Hospital Local Share and the Huntsville/Bracebridge hospital builds.	Annual transfer from the operating budget of no less than \$20,000.	Expected future value of Council's committed annual budget allocation.	\$350,000
Library Reserve Fund	To fund the construction of a new Armour, Burks Falls, and Ryerson Union Public Library.	Annual transfer from the operating budget of \$26,000.	Expected future value of Council's committed annual budget allocation.	\$200,000



Policy & Procedure Manual

Reserves				
Arena Reserve	To provide funds for the replacement and rehabilitation of Arena infrastructure.	Year-end surplus allocation. Annual transfer from the operating budget calculated as 2% of Ryerson's share of the Arena's net operating expenditures	Average of the five-year forward-looking planned capital expenditures.	\$160,800
Capital Funds Reserve	To provide funds for the replacement and rehabilitation of general Municipal infrastructure.	Annual transfer from the operating budget, calculated by dividing the purchase price of all assets financed through the reserve by half of their amortization period until the balance is repaid. Year-end surplus allocation.	Two years of annual capital requirement based on current replacement costs as per the Asset Management Plan.	\$124,500
Cemetery Reserve	To offset the cost of maintaining municipal cemeteries.	Annual transfer from the operating budget of no more than \$500.	Total capitalized cost of cemetery infrastructure.	\$8,000
Election Reserve	To amortize the cost of a municipal election over four years.	Annual transfer from the operating budget equal to 25% of the target balance.	Inflated cost of previous election.	\$14,000
Fire Reserve	To provide funds for the replacement and rehabilitation of Fire Department infrastructure.	Year-end surplus allocation. Annual transfer from the operating budget calculated as 2% of Ryerson's share of the Fire Department net operating expenditures.	Average of the five-year forward-looking planned capital expenditures.	\$188,500



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Fire Live Fire Unit Reserve	To provide funds for the maintenance and future replacement of the Live Fire Training Unit.	Annual transfer from the operating budget of no less than \$1,500.	Ryerson's share of the estimated replacement cost.	\$25,000
JBC Reserve	To manage the operating budget impact of a levy from the JBC in years of unusually low permit volume.	Annual transfer from the operating budget, calculated as 10% of Ryerson's share of the gross operating expenditures.	One year of Ryerson's share of the gross operating expenditures.	\$71,400
Landfill Capital Reserve	To provide funds for the replacement and rehabilitation of landfill infrastructure.	Annual transfer from the operating budget calculated as 2% of Ryerson's share of the Landfill net operating expenditures. Year-end surplus allocation.	Average of the five-year forward-looking planned capital expenditures.	\$78,000
Landfill Closure Reserve	To manage the liabilities associated with the remediation of contaminated lands.	Annual transfer from the operating budget equal to the change in liability during the previous fiscal year.	Discounted present value of future closure and post-closure cash flows.	\$193,500
Operating Contingency Reserve	To provide sufficient liquidity to offset extraordinary and unforeseen corporate expenditures and mitigate fluctuations arising from one-time operating budget impacts.	Annual transfer from the operating budget and year-end surplus allocation.	10% of annual gross operating expenditures.	\$274,000
Planning Reserve	To mitigate the operating budget impact of absorbing costs from the Planning Board in the event of unusually low revenues.	Annual transfer from the operating budget of no more than \$2,000.	Average trailing three-year value of planning revenues received.	\$6,000
Roads Capital Reserve	To provide funds for the replacement and rehabilitation of	Annual transfer from the operating budget, calculated by	Two years of annual capital requirement	\$1,402,500



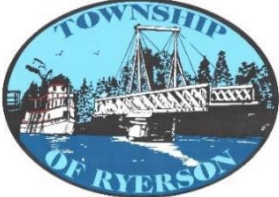
Policy & Procedure Manual

	Municipal public works infrastructure	<p>dividing the purchase price of all assets financed through the reserve by half of their amortization period until the balance is repaid.</p> <p>Year-end surplus allocation; proceeds from sale of surplus assets.</p>	based on current replacement costs as per the Asset Management Plan.	
Working Capital Reserve	To provide cash flow and sufficient liquidity to fund general operations without generating a need to use short-term borrowing.	Annual transfer from the operating budget and year-end surplus allocation.	25% of annual gross operating expenditures.	\$686,000



**TOWNSHIP OF RYERSON TENDER OPENING
2026-06 DOMOLITION & PROPERTY CLEAN UP**

COMPANY	ITEM#	UNIT BID PRICE	SUBTOTAL	HST	NOTES
3DS Contracting	Domolition	\$ 7,050.00			
	Clean Up	\$ 7,050.00	\$ 14,100.00	\$ 1,833.00	
			TOTAL BID	\$ 15,933.00	
	Domolition				
	Clean Up				
			TOTAL BID	\$ -	
	Domolition				
	Clean Up				
			TOTAL BID	\$ -	
	Domolition		\$ -		
	Clean Up				
			TOTAL BID	\$ -	
	Domolition				
	Clean Up				
			TOTAL BID		

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Kelly Morissette, Executive Assistant
Date of Meeting:	June 23, 2026
Report Title:	Special Event Policy and Noise By-Law Exemption Harvest Festival
Report Date:	June 10, 2026

Recommendation:

That Council approves a Special Permit Exemption from Noise By-law 14-22 for Harvest Festival as per the attached permit.

Purpose/Background:

As you know, the Harvest Festival has been a private function on Peter Camani's property at 981 Midlothian Road for many years. This year the festival will be held September 11th-14th, which is a week sooner due to the timing of the labour day weekend. Normally there is a weekend between labour day and Harvest Festival.

The event brings approximately 1,500 people into our area, which is a benefit to the local economy as they purchase gas, food etc. In addition, the Harvest Festival also collects and gives a very generous donation to the local Food Bank each year.

The Township of Ryerson has worked with the festival organizers over the years to establish certain requirements. The Building Department is involved with permits; the Fire Department develops an annual Special Event - Emergency Response Plan, and fire permits. The organizer of the event is responsible for ensuring that O.P.P. and Parry Sound District EMS are notified of the event and have protocols in place.

The Township has a Special Events Policy, and an annual permit is issued. In addition, the festival organizers apply for and receive an exemption to the noise by-law each year. Thankfully the event is very well run and has not caused very many issues in the area in the past.

Notice of the event will be included in the upcoming summer newsletter, and will be posted to the Township website and Facebook page to notify residents in the township of the event.

Next Steps:

Resolution to grant the exemption from the Noise By-law 14-22.

Related Documents attached:

- Harvest Festival Special Events Permit Application
- Harvest Festival Noise By-Law Exemption Permit



CORPORATION OF THE TOWNSHIP OF RYERSON

**SPECIAL PERMIT APPLICATION FOR
EXEMPTION FROM BY-LAW 14-22 A BY-LAW TO CONTROL NOISE**

Date: September 11-14, 2026

Owner/Applicant Information (Name/Address/Phone/email address):

Peter Camani
981 Midlothian Rd. Ryerson Township P0A 1C0
petercamani@gmail.com

Property Description/Roll #:

Roll # 4924 000 0033 03400 0000
Lot 17, Con 8; Lot 16, Con 9 and Lot 17, Con 9

Reason for Applying for an Exemption to the By-Law:

For the hosting of the Harvest Festival at the Screaming Heads, Midlothian Castle

For What Period of Time (How many days?):

12pm, Friday September 11th - 6pm, Monday September 14th 2026
**note there is no loud music after 8pm Sunday September 13th only ambient music with no percussions /
drum beats (same as past).

What are the proposed hours of operation?

24 hours a day (same as past)

Conditions:

Fee Required upon Application Approval: \$240.00

(Cash or Cheque)

Justin Martin

Justin Martin
2382090 Ontario Inc.
[REDACTED]

May 29th 2026

Date signed



CORPORATION OF THE
TOWNSHIP OF RYERSON
Ryersontownship.ca

Permit #: EP 1/

SPECIAL EVENT PERMIT APPLICATION

Per Special Event Policy Effective May 17, 2016

Event: Harvest festival

Event Dates: September 10-14 2026

Attendance: 1500

Event Location:

Roll # 4924 000 0033 03400 0000

Lot 17, Con 8; Lot 16, Con 9 and Lot 17, Con 9

Owner: Peter Camani

Applicant: Justin Martin, 2382090 Ontario Inc.

Additional Conditions Required:

Noise Exemption Special Permit.

Special Event Emergency Response Plan. Building Permit for any Structures Required

5 Million Liability Insurance naming Township as additional insured.

Fee: \$500.00 Paid cash or cheque Internet Banking

Justin Martin

Justin Martin, 2382090 Ontario Inc

May 29th 2026
Date

Brayden Robinson

Date



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: AB Date: June 16, 2026

Seconded By: SC Resolution # 2026- 182

Be it resolved;

That the Council for the Village of Burk's Falls hereby *recommends Nov. date for*
Tri-Council meeting pre budget -

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

<u>6</u>	_____	_____
Carried	Defeated	Deferred

Pecuniary Interest declared by:

[Signature]

Mayor

Minutes of the EMPC meeting

Wed 2026-06-03 11:13 AM

Amy Tilley landfill@armourtownship.ca

Please find attached the minutes of the EMPC meeting. Review with council and acknowledge by resolution. I am also looking to have a follow up meeting, hopefully before the end of June.

I will throw out Tuesday June 23 or Tuesday June 30. Let me know availability to determine the best time for all. This meeting will be held to finalize the exercise details. Armour Townships Spring Freshet meets the requirements for a Request for Substitution for the Annual Exercise.

Amy Tilley
Waste Management Administrator
Health, Safety and Emergency Coordinator
705-783-1375 – Cell
705-382-3332 – Office
705-382-2068 – Fax
www.armourtownship.ca



CONFIDENTIALITY - Note: *The enclosed information is confidential and/or legally privileged. If you have received this information in error, please contact our office immediately.*
WARNING: *Photocopying, distribution and/or disclosing this information to others is a serious offence.*



EMERGENCY MANAGEMENT PROGRAM COMMITTEE KATRINE COMMUNITY CENTRE – APRIL 8, 2026

ARMOUR	Rod Ward – Mayor
	Dave Gray - CAO
	Megan Yemm – Information Officer
	Jason Newman – Alternate CEMC
MCMURRICH/MONTEITH	Glenn Robinson – Mayor
	Vicky Roeder-Martin – Deputy Mayor
	Cheryl Marshall – Clerk/Treasurer
	Mardi Boshold – Information Officer
BURK'S FALLS	Chris Hope – Mayor
	Sean Cotton – Deputy Mayor
	Denis Duguay – CAO
	Camille Barr – Information Officer
RYERSON	Glenn Miller – Deputy Mayor
	Nancy Field – Clerk
	Kelly Morissette – Information Officer
BURKS FALLS DISTRICT FIRE	Joe Readman – Fire Chief

MINUTES OF EMPC MEETING – June 4, 2025

The minutes of the Program Committee Meeting held June 4, 2025 were reviewed and the Coordinator advised the Committee of specific items for follow-up.

ITEMS FOR FOLLOW-UP

- a) Draft Evacuation Plan distributed to support agencies for review, revisions were made based on recommendations from the Almaguin OPP detachment;
- b) Evacuation Routes/Areas discussed at Annual Exercise determined unviable, a guide would be better to support residents if the need arises;
- c) Canadian Red Cross contacted for training to arena and Community Centre staff, provide organization and awareness for reception centre activation;
- d) Schedule a meeting with those in charge of designated Reception Centres to review the plans in conjunction with training;
- e) McMurrich/Monteith Community Centre – Reception Centre Plan is in development, CEMC will reach out for review; and
- f) Almaguin Health Centre - Reception Centre requires more consultation with the Health Centre Administration Staff to get a better understanding of the facility and its restrictions should the need for warming or evacuation require activation.

PLAN & PROGRAM – 2025 COMPLIANCE REVIEW

Committee reviewed the combined Compliance Report. CEMC reviewed specific points from the Field Officer and members clarified required information.



EMERGENCY MANAGEMENT PROGRAM COMMITTEE KATRINE COMMUNITY CENTRE – APRIL 8, 2026

- a) Training alternate CEMC's was investigated with no opportunities until the fall;
- b) Resolutions were passed to appoint the Village EIO to Ryerson however a new appointment will be made when the By-law is amended later this year. Several updates will be required, such as the Plan that is in Draft;
- c) Agreements were in place for the use of neighbouring facilities. New fire hall will house the primary EOC for three of the four AMBR municipalities. McMurrich/Monteith's primary EOC will remain within its boundaries, with the alternate being the Burks Falls & District Fire Hall EOC;
- d) A virtual EOC has now been established and will be reviewed if time permits today;
- e) Public Education and awareness – please save a copy for compliance submission; and
- f) Draft Emergency Response Plan ready for review. To be discussed at our next EMPC meeting.

HAZARD IDENTIFICATION AND RISK ASSESSMENT

- a) Emergency Management Program Committee reviewed the assessment plan. Current HIRAs were reviewed with recommendations to amend based on the Provincial categories and definitions;
- b) A brief presentation provided the Committee with training on the Hazard Identification and Risk Assessment and how to apply the basics to evaluate the currently identified hazards; and
- c) Committee reviewed the Provincial top 5 in relation to each municipal HIRA. Using the 2024 exercise scenario on Wildland Fire, each municipality assessed the hazard and identified the consequences, discussed prevention, mitigation, preparedness, response and recover.

CRITICAL INFRASTRUCTURE

- a) The Committee reviewed the Critical Infrastructure Lists as submitted for compliance in 2025 and discussed Critical Infrastructure Interdependency. Also reviewed the categories during the HIRA review.

AMBR EMERGENCY PLAN & ANNEXES – DRAFT REVIEW

- b) Draft Emergency Response Plan was presented and distributed for review. Annexes were discussed and will be reviewed at the next meeting;
- c) Annex D – Emergency Operations Centre – the activation of the virtual EOC was reviewed and discussed. CEMC demonstrated the links in the document. Committee discussed access to the document and how functional it would be on desktop versus mobile device;



EMERGENCY MANAGEMENT PROGRAM COMMITTEE KATRINE COMMUNITY CENTRE – APRIL 8, 2026

- d) Recommendation to exercise on the new plan while activating the virtual EOC. CEMC to discuss with Field Officer to determine if acceptable for annual compliance; and
- e) Clerk's/CAO's and Fire Chief to review for further discussion.

2026 TRAINING & EXERCISE

- a) CEMC reviewed the training requirements for the Municipal Emergency Control Group (MECG) and recognized that the Emergency Management Program Committee (EMPC) are one and the same. Some of the materials reviewed at the EMPC are the same as the training requirements for the MECG;
- b) Recommendations for training all staff and council were discussed with options for 2026 compliance and after the fall election; and
- c) CEMC will consult with the Field Officer on the recommendation for the 2026 exercise and report back to the Committee.

Open Floor Discussion

The issue of social media and residents threatening staff was raised for discussion. Several issues that had already been addressed by others were presented as solutions. Most of the Committee agreed that this should be dealt with as a criminal matter, but it should also be considered as an emerging hazard as mental health issues are on the rise. Jason Newman, Manager of Municipal Law Enforcement, will reach out to colleagues for recommendations and report back as he serves for the municipality that raised the concern.

Meeting adjourned 2:40 p.m.

Follow Up for CEMC

- a) Discuss 2026 Exercise with Field Officer.
- b) Schedule Red Cross training for Arena and Community Centre Staff.
- c) Complete and review the McMurrich/Monteith Reception Centre Plan.
- d) Schedule follow up meeting for EMPC.



The Village of South River
63 Marie Street, P.O. Box 310, South River, Ontario, P0A 1X0
Ph: (705) 386-2573 Fax: (705) 386-0702 e-mail: clerk@southriver.ca

May 28, 2026

The Honourable Prabmeet Singh Sarkaria
Minister of Transportation
Government of Ontario
7700 Hurontario Street, Unit 402
Brampton, ON L6Y 4M3

Dear Minister Sarkaria,

On behalf of the Council of the Village of South River, I am writing to respectfully request a decision on the Village's proposal under the Ontario Transit Investment Fund, case # 2025-03-1-3126316310 . The Village has not received a meaningful update since September 2025, despite the fact that the concerns raised by ministry staff were addressed at that time and the project has remained ready to proceed.

South River is seeking a 50 percent contribution of \$71,000 over five years to match the municipality's modest investment in a rural ride share program designed to become self-supporting after the initial funding period. This proposal is well aligned with the Ontario Transit Investment Fund's stated purpose of supporting municipalities with time-limited funding for start-up and expansion projects that close service gaps, including on-demand shared rides and first-mile/last-mile connections.

This project is especially time-sensitive because one of its core purposes is to provide first-mile and last-mile transportation for passengers using the Ontario Northlander when service resumes in the near term. A rural municipality such as South River has a narrow window to put practical local connections in place, and without timely approval that opportunity may be lost.

The Village has also partnered with an Ontario technology startup to deliver the app-based platform for the service. This makes the proposal not only innovative and scalable, but also a valuable made-in-Ontario pilot that could demonstrate how small and rural communities can build practical transit connections where conventional models do not operate effectively.

South River believes this is a rare opportunity for the Province to support a realistic pilot project in rural Ontario. The market has repeatedly shown that large private ride-hailing platforms such as Uber and Lyft do not naturally extend service into small rural communities where low density and trip volumes do not fit their business model. For that reason, a flexible locally led model is the practical path forward if the Province wishes to see the Northlander corridor succeed beyond its larger centres.

The Province has made clear that OTIF exists to help smaller and underserved communities create safe, reliable, and sustainable transit options through local partnerships. South River's proposal does exactly that. It is modest in cost, it leverages private-sector innovation, it fills a clear transportation gap, and it can create a replicable model for other rural communities across Ontario.

With the Northlander expected to begin operating very soon, the time to act is now. Council respectfully asks that your ministry provide a decision on South River's application without further delay.

Thank you for your consideration of this request. South River would welcome the opportunity to discuss the proposal directly with your office at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Coleman". The signature is written in a cursive style and is positioned above a thin horizontal line.

Mayor Jim Coleman
Village of South River

cc Hon. Graydon Smith
MTO – Strategic Investments Office



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316

Fax (705) 384-7874

Email: clerk@sundridge.ca

Village of Sundridge Council Resolution
June 10, 2026
Agenda Item (9.3)

Village of South River - Ontario Transit Investment Fund - Rideshare
Proposal

Resolution #2026-145

Moved By: Luke Preston

Seconded By: Fraser Williamson

WHEREAS rural areas often have very limited to no options for transportation services like a taxi, public transportation (bus, streetcar, subway), or rideshare options,

AND WHEREAS transportation is essential for access to healthcare, life essentials, materials and supplies, social amenities, and tourism,

AND WHEREAS municipalities in the almaguin area formed a Community Transportation Committee in the fall of 2023 out of an identified need to develop and implement solutions that increased transportation services options within participating Almaguin communities.

AND WHEREAS this committee has identified constraints in implementing solutions due to fiscal constraints and a large geographical area,

AND WHEREAS the Northlander has been re-established as a viable means of transportation, connecting the north to larger cities as well as small communities along the route,

AND WHEREAS there is a confirmed passenger stop for the train in The Village of South River,

AND WHEREAS the Village of South River applied to the Ontario Transit Investment Fund in March of 2025 with their proposal for a rural ride share program that would provide a flexible, locally led model not only for passengers of the Northlander but to residents and visitors of South River.

www.sundridge.ca



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316

Fax (705) 384-7874

Email: clerk@sundridge.ca

AND WHEREAS the village's proposal demonstrates that it is ready to provide first-mile and last-mile transit connections, and meets or exceeds the OTIF program requirements,

THEREFORE, BE IT RESOLVED THAT, The Council for the Corporation of The Village of Sundridge supports the Village of South River's rideshare proposal and respectfully requests that the Honourable Minister of Transportation makes a timely and favorable decision to allow this practical local transportation connection to move forward.

AND FURTHER THAT this resolution of support be forwarded to the Honourable Prabmeet Singh Sarkaria, Minister of Transportation, M.P.P. Graydon Smith, M.P. Scott Aitchison, and municipalities in the Almaguin area.

Recorded Vote	For	Against	Abstain
Preston, Luke	Y		
Smith, Sharon	Y		
Whitmell, Vicki	Y		
Williamson, Fraser	Y		
Jackson, Shawn	Y		
CARRIED.			

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	3	\$1,950.00	\$110,000.00	137
February	3	\$5,380.50	\$338,765.00	154
March	4	\$14,686.00	\$952,400.00	511
April	6	\$13,185.00	\$845,000.00	1882
May	14	\$24,507.00	\$1,540,460.00	1140
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	30	\$59,708.50	\$3,786,625.00	New Construction 3824
				Demolitions 0

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026**

**SFD'S, Seasonal Dwellings
and Multi-Unit Dwellings**

Month	No. of Permits	Permit Fees	Project Values	2025	2026
Burks Falls	0	\$0.00	\$0.00	1	0
Joly	2	\$9,932.00	\$648,800.00	0	2
South River	5	\$5,510.00	\$340,000.00	0	1
Machar	7	\$12,550.00	\$790,000.00	1	1
Strong	6	\$9,343.00	\$582,860.00	2	1
Ryerson	7	\$18,338.50	\$1,175,965.00	1	2
Sundridge	3	\$4,035.00	\$249,000.00	2	0
TOTALS	30	\$59,708.50	\$3,786,625.00		7
Permit activity at end of May 31, 2026					
TOTALS	54	\$151,242.50	\$9,339,372.00	18	
Permit activity at end of May 31, 2025					
TOTALS	24	\$91,534.00	\$5,552,747.00		-11
Difference from previous year					



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: June 9, 2026

Motion # 2026-176

That the Council of the Township of Armour approve the TRI Sub Committee recommendation to change the regular October TRI Council meeting from October 26, 2026 to be October 5, 2026 due to the conflict with Municipal Election Voting Day.

Moved by:

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Seconded by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated 2

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



DISTRICT OF PARRY SOUND

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(705) 382-3332

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Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: June 9, 2026

Motion # 2026-177

That the Council of the Township of Armour supports, in principle, the draft shared services agreements for the Armour, Ryerson and Burk's Falls Memorial Arena and the TRI R Landfill and Recycling Centre; and that staff be directed to include the draft agreements on the agenda for the TRI Council meeting scheduled for June 22, 2026, for final review and consideration by the partner municipalities.

Moved by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input checked="" type="checkbox"/>

Seconded by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated 

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

**MINUTES
REGULAR MEETING
Burk's Falls & District Historical Society
Armour Township Council Chambers, Burk's Falls
Monday, May 18, 2026**

Members Present: Diane Brandt – President
Barry Burton – Vice President
Charlene Watt – Deputy Treasurer/Secretary
Nancy Kyte
Peter Hall
Krista Trulsen
Nieves Guijarro
Lynn McGregor
Leo Petipas (New Member)

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:01 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members. Members welcomed Leo Petipas and his family as new Members.
Regrets from Jenny Hall.

Delegation:

There were no delegations.

Election of Director and Nomination of Vice-President:

As noted in the March 23, 2026 minutes, Barry Burton was elected as a Director and nominated for the position of Vice-President by Diane Brandt, seconded by Jarv Osborne. As Mr. Burton was not in attendance at that time and unable to attend the April 20, 2026 meeting, consideration of the nomination was deferred to the May 2026 meeting. Barry Burton accepted the nomination.



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Approval & Amendments of the Minutes of the Last Meeting:

Acceptance of minutes and adoption of the April 20, 2026 Meeting Minutes as circulated:
Moved by Nancy Kyte Seconded by Peter Hall. Carried

Treasurer's Report:

There was no Treasurer's Report.

Correspondence:

Charlene Watt advised Members that an obituary notice was received for Bruce Campbell. Mr. Campbell was an active Historical Society Member until 2021 and an advocate for preserving local history. A Celebration of Bruce's Life will be held June 6, 2026, from 2:00–4:00 p.m. at the Royal Canadian Legion Branch 405, 9 Mary Street. Dress code is Toronto Maple Leafs apparel or blue and white clothing. In lieu of flowers, the family requests donations to Hospice Huntsville or Sick Kids (The Hospital for Sick Children). **Motion to donate \$100 to Hospice Huntsville in memory of Bruce Campbell: Moved by Barry Burton, Seconded by Leo Petipas. Carried**

Diane Brandt advised Members that she had received a request from Ingrid Gorman of South River offering a donation consisting of a Tabor organ and a settee. Photographs of the items were circulated for review. Diane advised that the donations will be accepted on behalf of the Historical Society. Due to limited space currently available at the farmhouse, the Gorman family has agreed to retain the furniture until suitable accommodations can be arranged.

Committee Reports:

Wiseman's Corner Schoolhouse Update:

Members were advised that the Township of Ryerson will not be hosting the annual Ryerson Community Yard Sale in June. Additionally, the Heritage Centre has been spring cleaned and is prepared to open for the season. It is planned to open the facility in early July and to be open on weekends. A volunteer sign-up calendar will be presented at next month's meeting to coordinate assistance with operating hours throughout the summer season.

Watt Farm House Update:

Members were advised that the Heritage Centre is prepared to open for the season.

Membership Committee:

Peter Hall advised members that there are 12 paid individual memberships and 2 family membership for the year to date. The honorary membership for Bruce Campbell will be removed from the count. There has been no change since last month.



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Facilities and Function Committee:

Members were advised by Diane Brandt and Barry Burton that Armour Township has approved the 2026 budget, which includes provisions for heating the red building. Representatives of the F&F Committee subsequently met onsite with the CAO and the Chief Building Official to review and assess the proposed heating system and determine whether it will adequately meet the facility's operational requirements. Barry Burton will follow up with the Chief Building Official regarding the requirement for a secondary review. In addition, revisions to the accessible washroom design are required to incorporate a change table in accordance with accessibility requirements.

Hiring Committee:

Members were advised that Diane Brandt and Dave Gray, CAO for the Township of Armour will review the submissions and report next month on the selected Heritage Co-ordinator Summer Student hire. Jenny Hall is unable to commit to the Hiring Committee at this time.

General Business:

Members reviewed the public notice from the Township of Armour stating that Heritage Festival 2026 has been cancelled. It was agreed with the Historical Society that after careful consideration, we would not be proceeding with the Heritage Festival for the current year. The Township and Historical Society recognized the importance of the event within the community and acknowledged the support we had received over the years. It was further noted that the Township and Historical Society was exploring alternative community events and programming that would be more sustainable and cost-effective while still bringing residents together. Additional information will be shared as plans are developed. Peter Hall and Nancy Kyte advised that they will continue to follow up with the Township of Armour's Recreation Department to work on planning next year's event.

New Business:

Fundraising Ideas:

Fundraising was recognized as essential to supporting the Historical Society's programs, events, preservation efforts, and ongoing community initiatives.

One suggestion was proposing a community-driven fundraising initiative centered on the creation of a heritage cookbook. More than a traditional recipe collection, the project would preserve and celebrate the culinary traditions, family stories, and everyday history of Burk's Falls, Ryerson Township, and Armour Township. Community members would be invited to contribute family recipes, personal memories, and historical photographs, helping create a living archive of local heritage that reflects rural traditions. The cookbook would also include educational historical inserts. Proceeds from cookbook sales would support the Historical



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Society's fundraising project for many years and promote preservation efforts while strengthening community connection, encouraging intergenerational participation, and creating a lasting cultural legacy for future generations.

Another suggestion discussed was approaching local businesses to request permission to place donation jars at customer checkout areas in support of Historical Society initiatives. Proposed wording for jar labels included: "Every Donation Helps Protect Our Heritage," "Your Donation Helps Keep History Alive," "Support Heritage Preservation in Our Community," and "Every Dollar Helps Preserve Our Shared Story."

Peter Hall and Nancy Kyte presented a compiled list of potential fundraising initiatives for consideration. The proposed activities include a spaghetti dinner, bingo event, silent auction, themed dances, chili cook-off, bake sale, rubber duck races, production of an annual calendar, establishment of a legacy giving program, and a music concert in collaboration with the Theatre Committee. Additional ideas include maple syrup production activities and various raffle-based fundraising opportunities.

Peter Hall and Nancy Kyte will undertake a further review and evaluation of the proposed fundraising initiatives. They will assess the feasibility, community interest, resource requirements, and expected revenue generation associated with each idea, and will provide recommendations at the next meeting. A report outlining their findings and suggested next steps will be presented for consideration next month.

Mailbag Donation:

Barry Burton presented to Diane Brandt a mailbag from the historic Katrine Post Office from the 1940s. Members expressed gratitude for the donation. Barry will request the donor complete the donation form for our records and return to Diane.

Adjournment:

The next meeting will be held on Monday, June 15, 2026 at the Armour Township Council Chambers. There being no further business, Barry Burton moved to adjourn the meeting at 8:12 p.m.

Recorded by
Charlene Watt, Deputy-Treasurer/Secretary

Approved by
Diane Brandt, President