

**TRI COUNCIL MEETING**  
**Monday, October 28, 2024 – 7:00 p.m.**  
**Katrine Community Centre – 6 Browns Drive, Katrine, ON**  
**Township of Armour, Host**

**THIS WILL BE A COMBINED IN-PERSON/ELECTRONIC MEETING**

**1. Welcome / Land Acknowledgement – Mayor Rod Ward**

*Armour Township is situated on the traditional lands of the Anishinabe.  
Armour Township recognizes the historical and contemporary contributions of the local first nations and the peoples of Turtle Island.*

**2. Approval of the TRI Council Notes – August 26, 2024 – Resolution** (1)

**3. Declaration of Pecuniary Interest and General Nature Thereof**

**4. List of Proposed Resolutions** (2)

**5. 2025 Draft Budgets & Reports**

5.1 Waste Management 2025 Draft Budget (3)

5.2 Arena 2025 Draft Budget (4)

5.3 Fire Department 2025 Draft Budget (5)

5.4 Library 2025 Draft Budget (6)

**6. Burk's Falls & District Historical Society Annual Report & Donation Request** (7)

**7. Update on the New Fire Hall Project**

**8. Update on the New Library Project – Engineer's Geotechnical Proposal** (8)

**9. Santa Claus Parade – Discussion**

**10. Any other business?**

**11. Adjournment - Resolution**

Next Meeting: Monday, February 24, 2025 at 7:00 p.m. – Village of Burk's Falls to Host

Any member of the public who wishes to attend the virtual TRI Council meeting may contact the Township of Armour's Clerk by 4:00 pm on Monday, October 28, 2024 via telephone at 705-382-3332 or by email at [clerk@armourtownship.ca](mailto:clerk@armourtownship.ca)

**TRI COUNCIL**  
**TOWNSHIP OF RYERSON / VILLAGE OF BURK'S FALLS / TOWNSHIP OF**  
**ARMOUR**

**NOTES OF MEETING**

AUGUST 26, 2024

The Tri-Council meeting of the Council of the Township of Ryerson, Council of the Township of Armour and the Council of the Village of Burk's Falls was held on Monday August 26, 2024, at 7:00 p.m. at the Armour, Ryerson, Burk's Falls Memorial Arena, 220 Centre Street, Burk's Falls.

Before the meeting Joe Readman, Fire Chief presented Kenneth Stevenson and John Wilson with exemplary years of service awards.

**Attendance:**

Township of Ryerson: Mayor George Sterling, Councillors Beverly Abbott, Glenn Miller, Delynne Patterson, and Dan Robertson. Staff: Brayden Robinson, CAO/Treasurer; Kelly Morissette, Administrative Assistant; Joe Readman, Fire Chief.

Township of Armour: Mayor Rod Ward, Councillors Rod Blakelock, Wendy Whitwell, Jerry Brandt, and Dorothy Haggart-Davis. Staff: John Theriault, Clerk-Treasurer-Administrator; Charlene Watt, Deputy Clerk.

Village of Burk's Falls: Mayor Chris Hope, Councillors John Wilson, Ryan Baptiste, Ashley Brandt, and Sean Cotton. Staff: Denis Duguay, Clerk-Administrator.

1. The meeting was called to order at 7:04 pm by Mayor Sterling.
2. Adoption of Minutes. (TR-8-2024) Moved by Delynne Patterson Seconded by Jerry Brandt. Be it resolved that the meeting notes from the Tri Council meeting of May 27, 2024, be accepted as presented. (Carried)
3. Declaration of Pecuniary Interest: None
4. Location of Library Build:

Joe Vella presented to Tri-Council that the chosen option for the Library build was site A. He provided an explanation on the report from Greystone and the pipes identified. Concerns were brought forward about the potential costs of replacing or maintaining these pipes in the future, and who would be responsible for those costs.

It was noted that removal of the contaminated soil could be costly, and maybe a core sample should be completed.

Joe Vella would like the Councils that haven't yet passed resolutions supporting site A to do so.

**5. Removal of Ice for 2025 Fall Fair/Building a Pavilion:**

Councillor Blakelock presented to Tri-Council on behalf of the Agricultural Society about the construction of a pavilion as it would be a cost the Agricultural Society could not afford.

Mayor Hope will coordinate with the Agricultural Society President to arrange a meeting to discuss the usage of the arena for the fall fair.

Burk's Falls Council indicated there is an annual cost associated with the tents currently being utilized by the Agricultural Society and it was questioned whether the removal of the ice would cost less than a pavilion/permanent tent structure.

Councillor Wilson suggested that the long-term lease agreement between Burk's Falls and the Agricultural Society be reviewed, as the current agreement is no longer enforceable, and to look into the possibility of Ryerson and Armour Townships being included in the new agreement.

**6. Update on Property for BFDFFD Fire Hall Project**

John Theriault informed Tri-Council that the 24-acre property for the new fire hall project has been purchased for \$168,000, and the MTO has 120 days to transfer the property to Armour Township.

**7. Update on BFDFFD Fire Hall Project Grant**

Brayden Robinson updated Tri-Council on the NOHFC fire hall grant. A letter was received indicating that Ryerson was selected to move to phase two of the application process.

**8. Need for Positive Support for New Hospital Build**

Councillor Patterson spoke with Tri-Council regarding the need to continue to show support and have conversations regarding the hospital build. There is a concern that, with the conflicting and negative information circulating regarding the project, the government will decide to move on, and the project will not move forward.

It was mentioned that MAHC has until the end of this calendar year to move to the next step of the project, and if that is not done there is a risk of losing the funding.

Ryerson Township will develop a resolution to be circulated to show support for the project and ensure our needs are being taken into consideration.

**9. Fireworks Certification**

Joe Readman, Fire Chief provided Tri-Council with information on fireworks certification for department staff. Dreamcatcher Fireworks facilitates training, and the cost associated is \$1,500.00 for 10 firefighters. Certifications last 5 years, and upon renewal there is a cost of \$150.00 per person. Burk's Falls will look into their insurance policy to verify that fireworks are included. It was discussed that, if utilizing our local services is cost effective, this route is preferred. Certification costs will be added to the 2025 fire budget and discussed at the next meeting in October.

Burk's Falls Council thanked Joe Readman and the department for their help this year at the Canada Day fireworks.

**10. Next meeting** is October 28, 2024, with the Township of Armour hosting.

**11. Adjournment**

Motion to Adjourn. (TR-9-2024) Moved by Chris Hope Seconded by Delynne Patterson

Be it resolved that we do now adjourn this August 26, 2024, Tri-Council meeting at 8:14 p.m. The next Tri-Council meeting will be held on October 28, 2024, hosted by Armour Township.

(Carried)

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MAYOR

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CLERK



**LIST OF PROPOSED RESOLUTIONS FOR OCTOBER 28, 2024**

2

**ITEM # ON AGENDA**

(1)

That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls approve the notes of the TRI Council meeting held on August 26, 2024.

**ITEM # ON AGENDA**

(8)

That the Councils of the Township of Armour, the Township of Ryerson and the Village of Burk's Falls approve the proposal, from Soil Engineers Ltd., in the amount of \$15,900 plus HST for a geotechnical investigation for a proposed slab-on grade building on Site A at 150 Huston Street, Burk's Falls.

**ITEM # ON AGENDA**

That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls adjourn this regular TRI Council meeting at \_\_\_\_\_ p.m. until the next regular TRI Council meeting scheduled for February 24, 2025 to be hosted by the Village of Burk's Falls.



## TRI COUNCIL REPORT OCTOBER 2024

### Budget & Financial – Attachment A

- 2024 Projected Year End and Draft 2025 for discussion and review.
  - Reached agreement with Circular Materials. Offer of compensation reflected in draft budget.
  - Residential Depot Operations Agreement attached for review and discussion.
- Ten Year Capital Plan – Landfill & Recycling
  - Reduced CAT 816F – Landfill Compactor – rebuild postponed but review and cab repair scheduled for 2025.

### Landfill Operational Review

- Landfill Utilization for 2024 – 1,251.4 cubic meters received, leaving 13,924.3 cubic meters of airspace. Annual rate of disposal (1,500 m<sup>3</sup>) = 9 years life expectancy.
  - Capital project scheduled for 2026 – Landfilling mining
- Completed shredding of existing mattress stockpile and relocated shredded material to landfill. Shipped first load to Recyc-Mattress Inc., anticipate second load out before end of October. 210 units recycled in 2024.

### For Discussion & Approval

- **Operational issues** regarding neighbouring municipalities. Residents from other municipalities showing up at our site on Thursdays as their own landfill/transfer station is closed. **Recommend** switching closed days to Wednesday & Thursday to align with neighbouring municipalities.
- **Short-term rentals** sending renters without passes or information on sorting and cost. Letter will be drafted, signed by waste management and bylaw enforcement to inform those property owners that do not participate in the pass program. Site staff have been identifying properties by requesting address from the renters that show up without information.
- **Contractor Authorization Form** – Recommending a form for contractors to deposit waste on behalf of property owner. Similar to the other issues, contractors come to us as other sites are closed, easier to dump into landfill than container.
- **Short staffed** – full time employee still on medical leave. May consider temp to cover weekends for 2025.



## TRI COUNCIL REPORT OCTOBER 2024

### DIVERSION PROGRAMS 2024

DIVERSION PROGRAMS	September 1, 2024	2023	2022
<b>E-Waste &amp; Batteries</b>	15.435 mt = \$2,315	20.88 mt = \$3,131	19.12 mt = \$2,917
	0.52 mt = \$78	0.960 mt = \$145	0.412 mt = \$62
<b>Tires</b>	Unavailable	Unavailable	Unavailable
<b>Bulbs &amp; Tubes</b>	0.255 mt = \$38	1,734 units	2,859 units
<b>Scrap Metal</b>	26.52 mt = \$1,876	35.59 mt = \$2,140	28.51 mt = \$1,751
DIVERSION PROGRAMS	2021	2020	2019
<b>E-Waste &amp; Batteries</b>	20.76 mt = \$3,114	19.40 mt = \$3,664	17.562 mt = \$3,512
	0.552 mt = \$0	0.693 mt = \$0	0.839 mt = \$0
<b>Tires</b>	1,301	4,035	556 = \$350
<b>Bulbs &amp; Tubes</b>	2,263 units	2,196 units	2,659 units
<b>Scrap Metal</b>	44.87 mt = \$2,446	50.95 mt = \$2,808	11.59 mt = \$1,003

BLUE BOX	2024		2023		2022	
PRODUCT	Metric ton	Amount	Metric ton	Amount	Metric ton	Amount
<b>OCC/OBB</b>	48.81	\$8,765	51.09	\$5,321	61.58	\$10,616
<b>Mixed Container</b>	73.48	\$5,815	115.30	\$3,646	122.60	\$27,430
<b>TOTAL</b>	<b>122.29</b>	<b>\$14,850</b>	<b>166.39</b>	<b>\$8,877</b>	<b>184.18</b>	<b>\$38,046</b>
	2021		2020		2019	
PRODUCT	Metric ton	Amount	Metric ton	Amount	Metric ton	Amount
<b>OCC/OBB</b>	61.63	\$10,506	81.14	\$6,368	44.55	\$2,502
<b>Mixed Container</b>	136.15	\$31,679	112.78	\$1,792	107.27	\$5,321
<b>TOTAL</b>	<b>197.78</b>	<b>\$42,185</b>	<b>193.92</b>	<b>\$8,160</b>	<b>151.82</b>	<b>\$7,823</b>





## TRI COUNCIL REPORT OCTOBER 2024

### THREE YEAR AVERAGE TO PROJECT SEPTEMBER TO DECEMBER 2024

BAG TALLY	ARMOUR		BURKS FALLS	RYERSON		TOTAL OF ALL
January 2024	1,013	171	107	701	30	2,022
February 2024	1,032	117	116	617	19	1,901
March 2024	1,196	173	212	738	20	2,339
April 2024	1,331	150	145	855	27	2,508
May 2024	1,583	210	242	978	21	3,034
June 2024	1,616	271	246	1,092	66	3,291
July 2024	2,497	523	288	1,296	117	4,721
August 2024	2,427	813	248	1,563	175	5,226
September 2024	1,476	529	120	921	82	3,128
October 2024	1,401	523	127	842	84	2,977
November 2024	872	330	111	634	106	2,053
December 2024	996	478	120	666	82	2,342
<b>TOTAL 2024</b>	<b>21,728</b>		<b>2,082</b>	<b>11,732</b>		<b>35,542</b>
<b>2024 % OF TOTAL</b>	<b>61.133%</b>		<b>5.858%</b>	<b>33.009%</b>		<b>100%</b>
January 2023	956	178	130	631	34	1,929
February 2023	960	155	95	578	10	1,798
March 2023	1,185	116	100	681	17	2,099
April 2023	1,395	150	190	922	23	2,680
May 2023	1,541	163	140	864	0	2,708
June 2023	1,707	294	100	1,082	20	3,203
July 2023	2,589	486	246	1,277	128	4,726
August 2023	2,218	795	150	1,392	279	4,834
September 2023	1,344	594	228	821	108	3,095
October 2023	1,284	491	129	856	86	2,846
November 2023	870	145	147	678	140	1,980
December 2023	1,078	499	211	779	110	2,677
<b>TOTAL 2023</b>	<b>21,193</b>		<b>1,866</b>	<b>10,561</b>		<b>34,575</b>
<b>2023 % OF TOTAL</b>	<b>61.296%</b>		<b>5.397%</b>	<b>33.307%</b>		<b>100%</b>
January 2022	1,189	172	124	679	37	2,201
February 2022	983	78	180	569	6	1,816



## TRI COUNCIL REPORT OCTOBER 2024

March 2022	1,262	141	159	716	4	2,282
April 2022	1,353	117	146	789	1	2,406
May 2022	1,654	164	164	978	8	2,968
June 2022	1,912	243	151	1,152	15	3,473
July 2022	2,423	446	159	1,332	39	4,399
August 2022	2,068	565	116	1,241	53	4,043
September 2022	1,480	518	107	1,054	94	3,253
October 2022	1,480	525	140	844	104	3,093
November 2022	844	413	80	600	94	2,031
December 2022	899	478	70	579	72	2,098
<b>TOTAL 2022</b>	<b>21,407</b>	<b>1,596</b>	<b>1,596</b>	<b>11,060</b>	<b>11,060</b>	<b>34,063</b>
<b>2022 % OF TOTAL</b>	<b>62.845%</b>	<b>4.685%</b>	<b>4.685%</b>	<b>32.469%</b>	<b>32.469%</b>	<b>100%</b>



2024 TRI R WASTE MANAGEMENT BUDGET								
	Account #	Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 BUDGET ACTUAL	2024 BUDGET PYE	2025 DRAFT BUDGET
	TRI R WASTE MANAGEMENT OPERATING REVENUE							
1	15-341-000	TRI R Landfill Tipping Fees	\$145,000	\$176,335	\$60,000	\$62,792	\$60,000	\$60,000
2	15-341-001	TRI R - 2023 Filters - Foodcycler	\$0	\$560	\$560	\$220	\$250	\$250
3	15-341-002	TRI R Landfill Tipping Fees - Municipal Payments	\$0	\$0	\$85,000	\$57,269	\$84,762	\$85,000
4	15-342-000	TRI R Recycling Sales (scrap, IC&I Cardboard)	\$15,000	\$11,108	\$15,000	\$16,402	\$16,402	\$8,000
5	15-344-000	TRI R Recycling Revenue - Sale of Blue Boxes	\$150	\$33	\$150	\$121	\$153	\$1,800
6	15-540-000	TRI R Govt. Grants Recycling Operating(ewaste rebate)	\$65,000	\$70,970	\$63,000	\$20,600	\$63,000	\$3,000
7		TRI R - Circular Materials Contract	\$0	\$0	\$0	\$0	\$0	\$47,000
8	TRI R WASTE MANAGEMENT TOTAL REVENUE		\$225,150	\$259,005	\$223,710	\$157,404	\$224,567	\$205,050
	TRI R WASTE MANAGEMENT OPERATING EXPENDITURES							
9	16-451-000	TRI R - Salaries & Benefits	\$279,000	\$331,833	\$314,231	\$167,275	\$305,000	\$315,000
10	16-451-001	TRI R - Landfill Training, Health & Safety	\$3,000	\$1,843	\$2,000	\$752	\$2,000	\$2,000
11	16-452-000	TRI R - Landfill - Supplies	\$2,500	\$738	\$2,000	\$922	\$2,000	\$2,000
12	16-454-000	TRI R - Skid & Packer Fuel	\$4,000	\$8,391	\$8,000	\$4,477	\$8,000	\$8,000
13	16-455-000	TRI R - Insurance	\$7,000	\$7,266	\$7,900	\$8,373	\$8,373	\$9,200
14	16-455-002	TRI R - Audit & Accountant Fees	\$4,500	\$4,447	\$4,700	\$657	\$4,700	\$4,900
15	16-456-000	TRI R - Landfill - Hazardous Waste Disposal	\$3,500	\$2,375	\$2,000	\$1,335	\$2,000	\$1,500
16	16-460-000	TRI R - Landfill - Dozer/Site Maintenance	\$3,000	\$113	\$2,000	\$33	\$2,000	\$2,000
17	16-460-005	TRI R - Landfill - Contracted Services	\$6,000	\$5,363	\$4,000	\$9,601	\$9,601	\$4,000
18	16-461-000	TRI R - Landfill - Office & Advertising	\$2,500	\$1,323	\$2,000	\$551	\$1,000	\$2,500
19	16-461-001	TRI R - Landfill Bank Charges	\$2,500	\$3,453	\$3,500	\$2,297	\$3,500	\$3,500
20	16-462-000	TRI R- Payment in Lieu of taxes	\$3,800	\$3,639	\$3,800	\$3,668	\$3,668	\$3,800
21	16-464-000	TRI R - Landfill - Monitoring	\$20,000	\$24,207	\$24,000	\$11,154	\$22,000	\$24,000
22	16-465-000	TRI R - Landfill - Equipment Maintenance	\$30,000	\$8,063	\$30,000	\$23,013	\$27,000	\$30,000
23	16-475-001	TRI R - Recycling Training, Health & Safety	\$2,500	\$2,768	\$2,500	\$554	\$2,500	\$2,500
24	16-476-000	TRI R - Recycling - Freight	\$15,000	\$15,636	\$15,000	\$14,438	\$15,000	\$8,000
25	16-476-005	TRI R - Recycling - Processing Fee	\$30,000	\$31,556	\$32,000	\$19,866	\$32,000	\$2,500
26	16-477-000	TRI R - Recycling - Equipment Maintenance	\$20,000	\$9,195	\$15,000	\$13,913	\$15,000	\$5,000
27	16-478-000	TRI R - Recycling - Building Maint.	\$1,500	\$90	\$1,000	\$149	\$1,000	\$1,000
28	16-479-000	TRI R - Recycling - Promotion	\$0	\$0	\$0	\$0	\$0	\$0
29	16-480-000	TRI R - Recycling - Natural Gas	\$2,500	\$3,009	\$3,000	\$1,218	\$3,000	\$3,000
30	16-481-000	TRI R - Recycling - Hydro & Telephone	\$2,500	\$3,186	\$3,000	\$1,975	\$3,000	\$3,000
31	16-483-000	TRI R - Recycling - Supplies	\$2,000	\$1,847	\$2,000	\$1,643	\$2,000	\$500
32	16-484-000	TRI R - Recycling - Office & Advertising	\$2,500	\$3,400	\$2,500	\$0	\$1,000	\$0
33	16-486-000	TRI R - Recycling - Winter Maintenance	\$4,500	\$1,948	\$3,000	\$1,291	\$3,000	\$3,000
34	TRI R WASTE MANAGEMENT TOTAL OPERATING EXPENDITURES		\$454,300	\$475,690	\$489,131	\$289,152	\$478,342	\$440,900
35	TRI R WASTE MANAGEMENT NET OPERATING EXPENDITURES		\$229,150	\$216,685	\$265,421	\$131,749	\$253,775	\$235,850

2024 TRI R WASTE MANAGEMENT BUDGET								
	Account #	Description	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 BUDGET ACTUAL	2024 BUDGET PYE	2025 DRAFT BUDGET
	<b>TRI R WASTE MANAGEMENT CAPITAL REVENUE</b>							
36	15-343-000	TRI R - Sale of Equipment - <b>OLD COMPACTION BIN</b>	\$0	\$1,200	\$0	\$0		
37	15-649-001	TRI R - Food Cycler Sales	\$0	\$0	\$0	\$0		
38	<b>TRI R WASTE MANAGEMENT TOTAL CAPITAL REVENUE</b>		<b>\$0</b>	<b>\$1,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TRI R WASTE MANAGEMENT CAPITAL EXPENDITURES</b>							
39	16-489-003	TRI R - Landfill - Mattress Shred & Disposal	\$0	\$0	\$15,000	\$15,620	\$15,620	\$0
40	16-489-004	TRI R - Recycling - Compaction bins	\$15,000	\$12,000	\$0	\$0	\$0	\$0
41	16-489-005	TRI R - Recycling - Quonset Repair	\$0	\$0	\$15,000	\$0	\$15,000	\$0
42	16-489-006	TRI R - Landfill - CAT 816F Review and Repair	\$30,000	\$13,941	\$0	\$0	\$0	\$100,000
43	16-489-503	TRI R - Food Cycler (2022 Pilot) (2023 Filters)	\$0	\$490	\$0	\$0	\$490	\$490
44	<b>TRI R WASTE MANAGEMENT TOTAL CAPITAL EXPENDITURES</b>		<b>\$45,000</b>	<b>\$26,431</b>	<b>\$30,000</b>	<b>\$15,620</b>	<b>\$31,110</b>	<b>\$100,490</b>
45	<b>TRI R WASTE MANAGEMENT NET CAPITAL EXPENDITURES</b>		<b>\$45,000</b>	<b>\$25,231</b>	<b>\$30,000</b>	<b>\$15,620</b>	<b>\$31,110</b>	<b>\$100,490</b>
46	<b>TRI R WASTE MANAGEMENT NET EXPENDITURES</b>		<b>\$274,150</b>	<b>\$241,916</b>	<b>\$295,421</b>	<b>\$147,369</b>	<b>\$284,885</b>	<b>\$336,340</b>
47	<b>TRI R WASTE MANAGEMENT CONTRIBUTIONS BY MUNICIPALITY</b>		<b>2023 budgeted 15% Plus % of Bags</b>	<b>2023 budgeted 15% Plus % of Bags <b>Year End</b></b>	<b>2024 budgeted 15% Plus % of Bags</b>	<b>2024 budgeted 15% Plus % of Bags</b>	<b>2024 budgeted 15% Plus % of Bags</b>	<b>2025 budgeted 15% Plus % of Bags</b>
48	<b>Armour</b>	<b>15% of Net Expenditures</b>	\$41,123	\$36,287	\$44,313	\$22,105	\$42,733	\$50,451
49	<b>2023 total bags 34,575 - 21,193 = 61.296% OF TOTAL BAGS</b>		\$94,761	\$83,619	\$99,595	\$49,682	\$96,043	\$113,390
50		<b>TOTAL CONTRIBUTION</b>	<b>\$135,883</b>	<b>\$119,906</b>	<b>\$143,908</b>	<b>\$71,787</b>	<b>\$138,775</b>	<b>\$163,841</b>
51	<b>Burks Falls</b>	<b>15% of Net Expenditures</b>	\$41,123	\$36,287	\$44,313	\$22,105	\$42,733	\$50,451
52	<b>2023 total bags 34,575 - 1,866 = 5.397% OF TOTAL BAGS</b>		\$7,064	\$6,234	\$8,769	\$4,374	\$8,456	\$9,984
53		<b>TOTAL CONTRIBUTION</b>	<b>\$48,187</b>	<b>\$42,521</b>	<b>\$53,082</b>	<b>\$26,480</b>	<b>\$51,189</b>	<b>\$60,435</b>
54	<b>Ryerson</b>	<b>15% of Net Expenditures</b>	\$41,123	\$36,287	\$44,313	\$22,105	\$42,733	\$50,451
55	<b>2023 total bags 34,575 - 11,516 = 33.307% OF TOTAL BAGS</b>		\$48,958	\$43,201	\$54,118	\$26,996	\$52,188	\$61,614
56		<b>TOTAL CONTRIBUTION</b>	<b>\$90,080</b>	<b>\$79,489</b>	<b>\$98,431</b>	<b>\$49,102</b>	<b>\$94,920</b>	<b>\$112,065</b>
57	<b>TOTAL OF ALL CONTRIBUTIONS</b>		<b>\$274,150</b>	<b>\$241,916</b>	<b>\$295,421</b>	<b>\$147,369</b>	<b>\$284,885</b>	<b>\$336,340</b>
58	Final 2023 Garbage bag count for total contribution by municipality. 2023 total bags = 34,575 (Armour = 21,193 (61.296%) Burks Falls = 1,866 (5.397%) Ryerson = 11,516 (33.307%))							

58 Final 2023 Garbage bag count for total contribution by municipality. 2023 total bags = 34,575 (Armour = 21,193 (61.296%) Burks Falls = 1,866 (5.397%) Ryerson = 11,516 (33.307%)



BURK'S FALLS, ARMOUR AND RYERSON MEMORIAL  
ARENA  
2025 DRAFT BUDGET

October 15, 2024

Account #	Description	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actuals	2023 Actuals	2024 Budget	2024 Actuals as of September 30	2025 Draft
1	OPERATING ACTIVITIES								
2	15-372 OPERATING REVENUE								
3	User fees, Sign Rentals	101,626	22,735	58,678	108,925	140,249	130,000	130,263	163,400
4	Concessions, Public Skate, Skate Sharpening	14,229	5,811	2,602	6,920	31,143	25,000	21,680	33,500
5	Donations/Other Revenue	236	285	202	3,700	500	300	500	300
6									
7	TOTAL OPERATING REVENUE	116,092	28,831	61,482	119,545	171,892	155,300	152,443	197,200
	OPERATING EXPENDITURES								
8	16-721 Arena-Wages & Benefits	177,640	113,806	111,321	193,052	227,061	255,600	186,168	261,922
9	16-723 Arena Bad Debt Expense	327	3,644	3,643	0	0			
10	16-724-1 Audit & Accounting	2,480	2,500	2,500	2,500	3,345	4,360	4,360	5,500
11	16-724-10 Insurance	21,983	24,894	24,894	35,445	39,218	43,778	45,096	48,595
12	16-724-2 Telephone	1,594	1,459	1,459	1,488	1,958	2,200	2,317	2,310
13	16-724-3 Hydro	49,069	23,648	23,648	51,145	58,278	58,301	39,137	61,220
14	16-724-4 Natural Gas	10,337	9,139	9,139	13,646	19,148	22,675	10,958	24,250
15	16-724-5 Water & Sewer	4,484	2,375	2,375	3,130	4,492	7,825	5,149	8,625
16	16-724-6 Ice Plant	14,209	4,524	4,524	21,878	10,769	19,575	19,712	19,575
17	16-724-7 Building Maintenance	40,006	15,936	15,936	19,925	20,727	25,000	19,396	26,500
19	16-724-8 Cleaning Supplies	3,443	1,680	1,680	3,169	6,216	6,400	5,957	8,500
20	16-724-9 Zamboni Maintenance, Fuel and Blade Sharpening	9,872	9,327	9,327	14,247	8,990	13,900	10,144	15,250
23	16-724-90 COVID related expenses		7,560	7,560					
21	16-724-91 Office supplies and uniform	1,845	2,791	2,791	5,660	5,361	6,500	6,065	8,000
22	16-724-92 Fire Safety	3,547	1,266	1,266	3,475	3,775	3,500	3,020	3,775
	16724+99 First Aid Supplies								500
23	16-724-93 Snow Removal	6,895	8,466	8,466	5,360	1,706	5,750	1,829	6,000
24	16-724-94 Elevator	1,432	1,165	1,165	2,355	1,657	2,945	1,708	3,100
25	16-724-95 Skate Sharpener	1,422	0	0	270	410	600	171	600
26	16-724-96 Booth Supplies	7,609	5,046	5,046	6,269	13,556	7,500	13,693	14,500
27	16-724-97 Training	4,324	270	270	1,162	2,288	4,500	2,075	4,500
28	80-123 to be recovered (I/S)-Telephone-Arena		1,343	1,343	0	0			
29	Capital: Telephone		0	0	0	0			
30	16-725-2 Interest on Telephone Capital Lease	61	25	25	0	0			
31	16-724-98 Ag-Society - Fall Fair Tents					3,956	4,500	4,856	5,000
32	TOTAL OPERATING EXPENDITURES	362,579	261,655	259,169	384,176	432,911	495,409	381,811	528,222
33									
34	NET OPERATING EXPENDITURES	246,487	232,824	197,687	264,631	261,019	340,109	229,368	331,022

NOTES

new rates effective Sept 1st  
new rates effective Sept 1st  
Cadets annual donation

Arena Revenue Budget Break Down

	2023	2024	2025
Ice Rentals	96,600	120,675	145,550
Hall Rentals	6,500	7,725	8,250
Sign Rentals	1,550	1,600	8,850
Floor Rentals			750
Public Skate	2,000	3,650	3,650
Skate Sharpening	900	1,350	1,350
Concessions	12,000	20,000	28,500
Donations	300	300	300
Totals	119,850	155,300	197,200

Add Defibrillator items every 5 years (\$750)



	Account #	Description	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actuals	2023 Actuals	2024 Budget	2024 Actuals as of September 30	2025 Draft
	<b>CAPITAL TRANSACTIONS</b>									
35	15-372	<b>CAPITAL REVENUE</b>								
36		Exhaust Fan inspection/repairs			24,500	0	0	0	0	0
37						0	0	0	0	0
38		<b>TOTAL CAPITAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>24,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
39										
40	16-725	<b>CAPITAL EXPENDITURES</b>								
41		Capital Expense	0	1,552	34,334	64,258	109,900	134,250	95,813	
42										
		Compressor #2 Replacement								60,000
43		Upgrade Relief Pipe/Stack/Size-Comp #2								7,500
44		Oil Separator #2 Compressor								10,000
45		Battery Operated Edger & Lawn Equipment								7,000
49		Generator Repairs								10,000
50		Condensor Float Upgrade								3,750
51		Floor Machine Scrubber								12,500
52		Lintel Repairs								10,000
53		Replace Damaged Masonary Blocks								3,000
		Zamboni Garage Door Replacement								14,000
		Condensor Cleaning								3,000
54										
55		<b>TOTAL CAPITAL EXPENDITURES</b>	<b>0</b>	<b>1,552</b>	<b>34,334</b>	<b>64,258</b>	<b>109,900</b>	<b>134,250</b>	<b>95,813</b>	<b>140,750</b>
56										
57		<b>NET CAPITAL EXPENDITURES</b>	<b>0</b>	<b>1,552</b>	<b>34,334</b>	<b>64,258</b>	<b>109,900</b>	<b>134,250</b>	<b>95,813</b>	<b>140,750</b>
58										
59		<b>NET EXPENDITURES</b>	<b>246,487</b>	<b>234,376</b>	<b>232,021</b>	<b>328,889</b>	<b>370,919</b>	<b>474,359</b>	<b>325,181</b>	<b>471,772</b>
60										
61	<b>MUNICIPAL CONTRIBUTIONS</b>									
62	15-672	Armour	83,572	77,340	88,867	109,630	123,640		108,394	157,257
63	15-6721	Ryerson	83,572	77,340	88,867	109,630	128,559		108,394	157,257
64		Burk's Falls	83,572	77,340	88,867	109,630	128,559		108,394	157,257
65			<b>250,716</b>	<b>232,020</b>	<b>266,601</b>	<b>328,890</b>	<b>380,758</b>		<b>325,181</b>	<b>471,772</b>

ARBF Memorial Arena  
10 year Capital Plan

Department	Item	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Ice Plant	condenser cleaning			3,000		3,200		3,400		3,600	
	top end overhaul (6000 hours)									12,000	
	top end Rebuilds Compressor #1 & #2		5,000								
	Safety Valves Inspected/Replaced	4,500					5,000				
	Plate/Frame Chiller Regasket							35,000			
	Compressor #1 overhaul (6000 hours)									8,500	
	Compressor #2 overhaul (6000 hours)										8,500
	Compressor #1 Replacement				60,000						
	Compressor #2 Replacement			60,000							
	Compressor Oil Separators			10,000	10,000						
	Dehumidifier Replacement & Platform	65,000	50,000								
	Evaporator Condenser Replacement					130,000					
	Upgrade Relief Pipe/Stack/Size			7,500	7,500						
	Install Soft Starts										
Building	Structure report	4,000					9,000				
	Replace Gas Range in Kitchen				9,780						
	Replace Dishwasher				7,650						
	Floor Machine Scrubber			10,000							
	Automatic Zamboni Entrance Gate & Thresholds						50,500				
	Puck Board Upgrade/Ice Surface							60,000			
	Zamboni Roll Up Door Replacement			14,000							
	Battery Operated Edger & Lawn Equipment			7,000							
	Zamboni Replacement								145,000		
	Zamboni Rebuild	26,000									
	Zamboni Dynascrub (Board Scrubber)	6,500									
	Generator Repairs		10,000	12,500							
	Condensor Water Tank Level Control			3,750							
	Arena Roof									225,000	
	Zamboni/Compressor Roof		45,000								
	Remove and replace Lintel & Overhead Door Jams		7,500	10,000							
	Crack repairs in Floor Slab, washroom walls		3,500								
	Expansion Joints caulking										
	Remove and repair delaminating parging										
	Replace damaged masonry blocks			3,000							
	In depth Inspection of Steel Members						12,000				
	HVAC Replacement						50,000	50,000			
	Compact Floor Scrubber										
	Lobby Washroom Rubber Flooring				6,500						
	Lobby Washroom Upgrades				8,000						
	Scoreclock		15,000								
	LED Lighting Lobby & Washrooms				5,000						
	Replace all Dressin Room Benches				22,000						
Totals		106,000	136,000	140,750	136,430	133,200	126,500	148,400	145,000	249,100	8,500

	A	B	U	W	X	Y	Z	AA
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2025 DRAFT BUDGET							
3	October 16, 2024							
4	Account #	Description	2022 Actual	2023 Actual	2024 Budget	2024 YTD (09/30)	2025 DRAFT BUDGET	Comments
6	<b>OPERATING ACTIVITIES</b>							
7		<b>OPERATING REVENUE</b>						
8	15-321	MVC	3,364	7,950	4,700	6,914	6,100	3-year average
9	15-321-01	Inspections	630	470	500	555	500	
10	15-321-03	Miscellaneous Revenue	41,014	8,516	3,500	2,910	3,500	Fines, burn permits
12	15-321-05	Fire Chief Shared Services	-	-	-	20,007	52,700	
14		<b>TOTAL OPERATING REVENUE</b>	<b>45,008</b>	<b>16,936</b>	<b>8,700</b>	<b>30,386</b>	<b>62,800</b>	
15								
16		<b>OPERATING EXPENDITURES</b>						
17	16-202	Vehicle Expense	29,198	16,275	28,800	13,463	32,000	
18	16-203	Equipment/Comm Repair	11,280	11,358	12,800	12,954	11,600	
21	16-206	Fire Prevention Supplies	3,514	3,319	5,100	2,497	5,600	
23	16-208	Training	35,414	8,902	13,400	8,380	14,600	
25	16-209	WSIB	6,869	6,479	9,400	4,700	10,900	
26	16-210	Response Wages	41,857	82,088	95,000	-	95,000	
27	16-211	Wages & Empl Related Costs	183,458	195,353	217,900	169,149	225,600	
28	16-212	Insurance	30,084	33,788	36,400	37,108	39,600	
29	16-213	Building Repair/Maintenance	2,621	2,576	4,000	1,671	4,000	
30	16-214	Office Expense	18,532	17,378	18,600	12,487	17,400	
34	16-215	Air Station Fill and Maintenance	1,350	765	1,000	190	1,000	
35	16-216	PPE	5,237	465	-	145	-	
36	16-217	New Equipment/Gear	42,791	22,178	43,500	17,740	44,700	Portable radios, bunker gear, helmets, boots, station wear
37	16-218	Miscellaneous	3,474	811	1,000	2,660	1,000	
38	16-219	Snow Removal	1,803	1,931	2,100	966	2,100	
39	16-222	Recharge Fire Extinguishers	359	379	500	136	500	
40	16-223	Radio License	1,565	1,672	1,750	1,745	1,800	Forecasted inflationary increase
41	16-224	Answering Service	1,286	1,286	1,350	-	1,350	
42	16-225	Legal	-	6,594	1,000	2,089	1,000	
43	16-226	Office Space Rental	3,242	3,242	3,242	2,431	3,242	

	A	B	U	W	X	Y	Z	AA
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2025 DRAFT BUDGET							
3	October 16, 2024							
4	Account #	Description	2022 Actual	2023 Actual	2024 Budget	2024 YTD (09/30)	2025 DRAFT BUDGET	Comments
44	16-229	Audit/Accounting	3,911	4,818	4,100	(3,659)	4,200	Audit fees \$3,700 per contract + \$500 for external accounting
46	16-248	Defib/Medical Supplies	403	651	500	1,376	4,000	
47		<b>TOTAL OPERATING EXPENDITURES</b>	<b>428,248</b>	<b>422,308</b>	<b>501,442</b>	<b>288,227</b>	<b>521,192</b>	
48								
49		<b>NET OPERATING EXPENDITURES</b>	<b>383,240</b>	<b>405,373</b>	<b>492,742</b>	<b>257,841</b>	<b>458,392</b>	
50								
52	<b>CAPITAL TRANSACTIONS</b>							
53		<b>CAPITAL REVENUE</b>						
54	15-321-02	Donations	555	500	100	-	100	
56	15-328	Proceeds on sale of Capital Assets	-	-	10,000	10,000	-	
59		<b>TOTAL CAPITAL REVENUE</b>	<b>555</b>	<b>500</b>	<b>10,100</b>	<b>10,000</b>	<b>100</b>	
60								
61		<b>CAPITAL EXPENDITURES</b>						
62	16-221	Capital Purchase	273,286	8,805	719,400	747,453	1,480,200	
67		<b>Debt Repayment</b>						
68	16-212-1	Tanker Loan - interest	5,318	4,537	3,733	3,733	2,905	
69	16-212-2	Tanker Loan - principal	25,740	26,510	27,303	27,303	28,120	
70	16-212-3	Fire Hall Loan - interest	-	-	-	-	18,305	Interest on construction financing
71								
72		<b>TOTAL CAPITAL EXPENDITURES</b>	<b>304,343</b>	<b>39,852</b>	<b>750,436</b>	<b>778,489</b>	<b>1,529,530</b>	
73								
74		<b>NET CAPITAL EXPENDITURES</b>	<b>303,788</b>	<b>39,352</b>	<b>740,336</b>	<b>768,489</b>	<b>1,529,430</b>	
75								
76	<b>NET EXPENDITURES</b>		<b>687,028</b>	<b>444,724</b>	<b>1,233,078</b>	<b>1,026,330</b>	<b>1,987,822</b>	
77								
78	<b>MUNICIPAL CONTRIBUTIONS</b>							
79	15-621 A	Armour (47.84%)	328,674	212,756	589,905	490,996	950,974	
80	15-621 B	Burk's Falls (28.6%)	196,490	127,191	352,660	293,530	568,517	
81		Ryerson (23.56%)	161,864	104,777	290,513	241,803	468,331	
82			<b>687,028</b>	<b>444,724</b>	<b>1,233,078</b>	<b>1,026,330</b>	<b>1,987,822</b>	

(6)

**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY**  
**2025 DRAFT BUDGET**  
**09-Sep-24**

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2023 Actual	Budget Increase (Decrease) vs. 2024 Budget	Comments
1	<b>OPERATING ACTIVITIES</b>								
2	<b>REVENUE</b>								
3	<b>GRANTS</b>								
4	5-375-003 McMurrich/Monteith	2,589	2,589	2,589	0	2,589	0	0	
5	5-375-013 Gov't of Ontario annual funding	13,814	13,814	13,814	0	13,814	0	0	
6	5-375-015 Student Grants	1,800	1,860	3,000	5	2,300	440	(700)	Canada Summer Jobs grant budgeted re 1 summer student position for July and August 2025, based on approved 2024 grant.
15	375-016 Federal YCW Grant	442	0	0	0	0	0	0	Applied for 2 student grants in 2024 but only received one.
10	5-375-018 Miscellaneous grants:	1,637	3,819	300	0	2,650	(1,169)	2,350	Internet Connectivity, ILL postage and Volunteer Income Tax Program grants in 2023. Status of connectivity grant for 2024 or 2025 is unknown. Budget = ILL (385) and Income Tax Program (2,265).
12	<b>DONATIONS</b>								
13	5-375-023 Donations - in house (Jar donations)	1,970	1,873	1,200	1,045	1,200	(673)	0	
14	5-375-025 Donations - Miscellaneous	11,600	462	0	0	0	(462)	0	Large in-memorial donation received in 2022.
15	5-375-027 Donations - Adopt-a-book	1,003	1,125	800	422	500	(625)	(300)	
16	5-375-029 Donations - Earmarked	1,000	1,000	0	100	0	(1,000)	0	
17	<b>OTHER REVENUE</b>								
19	5-375-043 Faxes sent	267	476	250	384	250	(226)	0	
20	5-375-053 Used book sales	1,624	1,426	1,000	412	800	(626)	(200)	
21	5-375-063 Photocopies	1,104	1,734	800	1,576	900	(834)	100	
22	Donations account interest	0	0	0	0	0	0	0	Any interest earned on bursary reserve is recorded directly as an increase in the reserve, with no net impact on the budget.
23	5-375-073 Investment interest	875	912	2,265	360	2,800	1,888	535	GIC earning 4.9% and is locked in until May 15/25. Assuming 3.0% at time of renewal.
25	5-375-083 Non-resident memberships	425	350	375	288	350	(0)	(25)	
26	5-375-093 Miscellaneous revenues	195	273	0	40	0	(273)	0	
27	5-375-103 Transfer from Bursary Reserve	333	300	0	0	300	0	300	Any bursary-related costs to be transferred from related reserve.
27	<b>TOTAL OPERATING REVENUE</b>	<b>40,676</b>	<b>32,013</b>	<b>26,393</b>	<b>4,632</b>	<b>28,453</b>	<b>(3,560)</b>	<b>2,060</b>	
28									



**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY**  
**2025 DRAFT BUDGET**  
**09-Sep-24**

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2023 Actual	Budget Increase (Decrease) vs. 2024 Budget	Comments
29	<b>OPERATING EXPENDITURES</b>								
30	<b>WAGES</b>								
31	6-800-000 Salaries & Benefits	140,352	150,782	160,537	104,766	164,008	13,226	3,471	2025 budget is based on 3.0% CPI increase (most recently published per Bank of Canada at Sep 9/24). 2 NEW EMPLOYEES IN 2024
38	<b>ACQUISITIONS</b>								
39	6-800-002 Books	9,872	10,389	10,000	4,161	10,000	(389)	0	
40	6-800-001 DVDs	1,002	1,451	1,700	733	1,700	249	0	
40	6-800-003 Magazines	312	404	300	302	300	(104)	0	
41	<b>FACILITIES</b>								
42	6-800-012 Telephone	269	269	270	179	270	1	0	No change in current rate anticipated.
43	6-800-014 Hydro	1,902	1,767	2,080	984	2,140	373	60	3% inflationary increase budgeted for 2025.
44	6-800-016 Heat	711	755	988	452	1,020	265	32	3% inflationary increase budgeted for 2025.
45	6-800-018 Water	1,003	1,024	1,071	523	1,078	53	7	3% inflationary increase over current 2024 charge.
46	6-800-022 Cleaning supplies	159	526	400	94	400	(126)	0	
47	6-800-024 Weekly cleaning	2,465	2,650	2,200	1,700	2,650	0	450	
48	6-800-032 Insurance	2,600	3,443	3,723	3,595	3,700	257	(23)	3% inflationary increase over 2024 actual.
49	6-800-042 Repairs & maintenance	238	17	500	173	500	483	0	
50	6-800-052 Rent	6,991	7,201	7,417	5,563	7,640	439	223	Current lease agreement expires in 2024. Have budgeted a 3% increase for 2025.
51	<b>ADMINISTRATIVE AND PROGRAM EXPENSES</b>								
52	6-800-062 ILLO expenses re damaged books	0	0	50	0	50	50	0	
53	6-800-072 Computer support	739	203	1,000	105	1,000	797	0	
54	6-800-082 Program expenses	1,668	2,490	1,800	1,690	2,000	(490)	200	
55	6-800-084 Bursary Program	333	300	0	0	300	0	300	Bursary funded from bursary reserve created in 2016.
56	6-800-092 Training	580	796	1,600	771	500	(296)	(1,100)	Little Branches 2025 2-day conference
57	6-800-102 Bank charges	467	165	200	85	200	35	0	\$12.50 CAFT fees monthly + square deposit/non-recurring bank charges
58	6-800-112 Office & clerical supplies	2,248	2,571	2,000	2,124	2,000	(571)	0	2024 ytd includes 754 re new library cards
59	6-800-114 Postage	396	356	400	351	400	44	0	
60	6-800-122 Annual dues & licences	3,608	3,552	4,914	3,461	4,000	448	(914)	
61	6-800-132 Internet connectivity	1,343	1,343	1,343	1,247	2,016	673	673	Basic internet plus square connection (56/m) added in March 2024. No change in current rates anticipated.
62	6-800-142 Audit & accounting	3,779	6,876	4,300	7,186	6,795	(81)	2,495	Estimated Accounting (800) and Audit (6000).
63	6-800-152 Advertising	0	0	500	0	500	500	0	

**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY**  
**2025 DRAFT BUDGET**  
**09-Sep-24**

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2023 Actual	Budget Increase (Decrease) vs. 2024 Budget	Comments
64	6-800-162 Miscellaneous expenses	151	595	500	309	500	(95)	0	
65	6-800-172 Contingency	0	0	500	0	500	500	0	
66	<b>TOTAL OPERATING EXPENDITURES</b>	<b>183,190</b>	<b>199,925</b>	<b>210,293</b>	<b>140,554</b>	<b>216,167</b>	<b>16,242</b>	<b>5,874</b>	
67									
68	<b>NET OPERATING EXPENDITURES</b>	<b>142,513</b>	<b>167,912</b>	<b>183,900</b>	<b>135,922</b>	<b>187,714</b>	<b>19,802</b>	<b>3,814</b>	
69									
70	<b>CAPITAL TRANSACTIONS</b>								
71	<b>FROM OPENING SURPLUS</b>								
72	5-375-001 Previous year surplus (deficit)	9,870	4,839	0	7,949	0			2024 year-end surplus, if any, to be transferred to bursary reserve (10% of prior year surplus up to \$300) and future needs reserve (balance of 2024 surplus)
74	5-375-105 Transfer from Future Needs Reserve	6,869	0	0	0	5,000			Transfer for 2025 budgeted capital expenditures.
75	<b>TOTAL CAPITAL REVENUE</b>	<b>16,739</b>	<b>4,839</b>	<b>0</b>	<b>7,949</b>	<b>5,000</b>			
76									
77	<b>CAPITAL EXPENDITURES</b>								
78	6-800-182 Capital purchases	13,623	0	0	10,939	5,000			New Library Building Project fund allowance omitted from 2025 budget. Budgeted for replacement of 5 public computers from future needs reserve.
16-800-192	Transfer to Bursary Reserve	300	300	0	0	0			10% of prior-year surplus up to \$300
79	6-800-202 Transfer to Future Needs Reserve	11,110	6,298	1,839	0	0			Balance of prior-year surplus if any (after transfer to bursary reserve) to be transferred to reserve.
80	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>25,033</b>	<b>6,598</b>	<b>1,839</b>	<b>10,939</b>	<b>5,000</b>			
81									
82	<b>NET CAPITAL EXPENDITURES</b>	<b>8,294</b>	<b>1,759</b>	<b>1,839</b>	<b>2,990</b>	<b>0</b>	<b>(1,759)</b>	<b>(1,839)</b>	
83									
84	<b>NET EXPENDITURES</b>	<b>150,807</b>	<b>169,671</b>	<b>185,739</b>	<b>138,912</b>	<b>187,714</b>	<b>18,043</b>	<b>1,975</b>	
85									
86	<b>MUNICIPAL CONTRIBUTIONS</b>								
87	5-375-009 Armour	59,099	67,780	70,432	70,432	71,181	3,401	749	
88	5-375-005 Burk's Falls	61,807	69,929	73,646	73,646	74,428	12,621	782	
89	5-375-007 Ryerson	34,740	39,911	41,661	41,661	42,105	7,365	444	
90		<b>155,646</b>	<b>177,620</b>	<b>185,739</b>	<b>185,739</b>	<b>187,714</b>	<b>23,387</b>	<b>1,975</b>	
91									2025 budget distribution will be based on January 1st 2025 membership count. Current budget is based on the 2024 membership count: BF 39.65% R 22.43% A 37.92%
92	<b>OPERATING SURPLUS (DEFICT)</b>	<b>4,839</b>	<b>7,949</b>	<b>0</b>	<b>46,827</b>	<b>0</b>			

**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY  
2025 DRAFT BUDGET  
09-Sep-24**

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2023 Actual	Budget Increase (Decrease) vs. 2024 Budget	Comments
-----------	-------------	-------------	-------------	-------------------	-------------------------------	-------------	--------------------------------------------	--------------------------------------------	----------



# TD Summer Reading Club: 2023 vs. 2024

The Burk's Falls, Armour and Ryerson Union Public Library has come a long way over the years with it's TD Summer Reading Club. Let's look at 2023 versus 2024!

TD  
Summer  
Reading  
Club  
2024

362

Activity Attendees

TD  
Summer  
Reading  
Club  
2023

400

Activity Attendees

20%  
increase

36  
Sign-Ups

TD  
Summer  
Reading  
Club  
2024

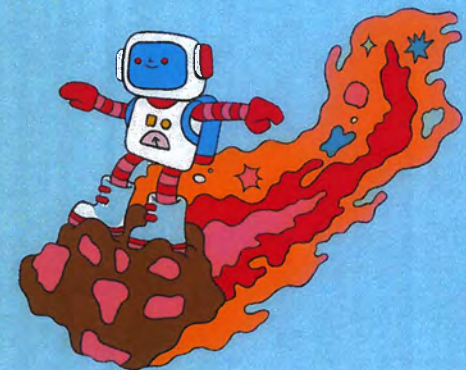
30  
Sign-Ups

TD  
Summer  
Reading  
Club  
2023

Special Events

11  
in 2024

5  
in 2023





# TD Summer Reading Club at Our Library

**220**  
Books Read

**Raffle Jar  
and Prize  
Wheel**

**Weekly Raffle Winner**  
**Jack**

**Weekly Raffle Winner**  
**Lily**





# TD Summer Reading Club at Our Library

Our library focuses strongly on creating as many opportunities for kids to have exciting, fun experiences with us throughout the summer!

## Average Weekly Program Attendance

Booktivities (0-5)

9

Builder's Workshop

2.5

Galaxy Explorers

3.2

Crafternoon

2.2

Chess Club

2.5

Booktivities (6-12)

4.3

Kindness Crew

2.8

STEM Activities

1.9

Library Detectives

2.8

Minecraft Sessions

2





# Promotional Summer Program Materials



**Summer Weekly Programs**

TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>Booktivities</b> Ages 0-5 10:30-11:30	<b>GALAXY EXPLORERS</b> 10:30-12:00	<b>Booktivities</b> Ages 6-12 10:30-11:30	<b>STEN ACTIVITIES</b> 10:30-12:00	Stay tuned for Special Events!
<b>Builder's Workshop</b> 1:00-2:00	<b>Crafternoon</b> 2:30-3:30	<b>Kindness Crew</b> 1:30-2:30	<b>Library Detectives</b> 2:00-4:00	
<b>MINECRAFT</b> 3:30-5:30	<b>CHESS CLUB</b> 4:00	<b>MINECRAFT</b> 3:30-5:30	<b>TD Summer Reading Club 2024</b>	

Burk's Falls, Armour and Ryerson Union Public Library

**Weekly Programming Flyer**




**Want to join the club?**

**TD Summer Reading Club 2024**

Get a prize for **every book you read**, plus an entry into our weekly raffle for **even more fun prizes!**

Ask us about joining the **TD Summer Reading Club** today!

**Join the Club Poster**



**A Club for Kids Of All Abilities**

Our library offers many different accessible formats for kids to read and participate in the TD Summer Reading Club!

**Our Collection Includes:**

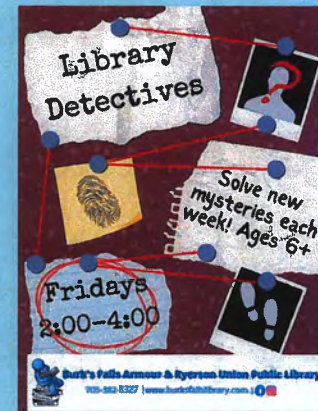
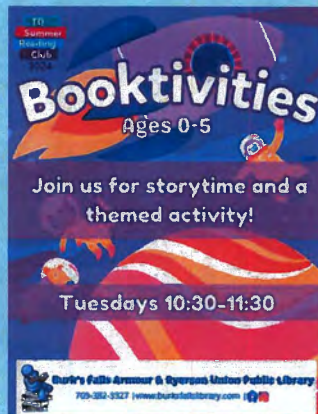
- Braille and Printbraille Audiobooks
- Decodable Books

Plus, check out our Facebook page for **ASL storytimes** and more resources on accessibility in the **TD Summer Reading Club!**

**Accessibility Poster**



# Weekly Program Posters





# Our Crafts This Summer!





# Summer Activities at Our Library

NFB Short Films, building challenges, clue hunting, and science experiments, oh my!





# Special Events



**Quidditch @ Harry Potter Day, July 27**



**Fun @ Giant Candy Land, August 10**



## Special Events



**Reading With Denise Mabee, July 18**



**Reading With Adele Lamothe, August 16**



## Special Events



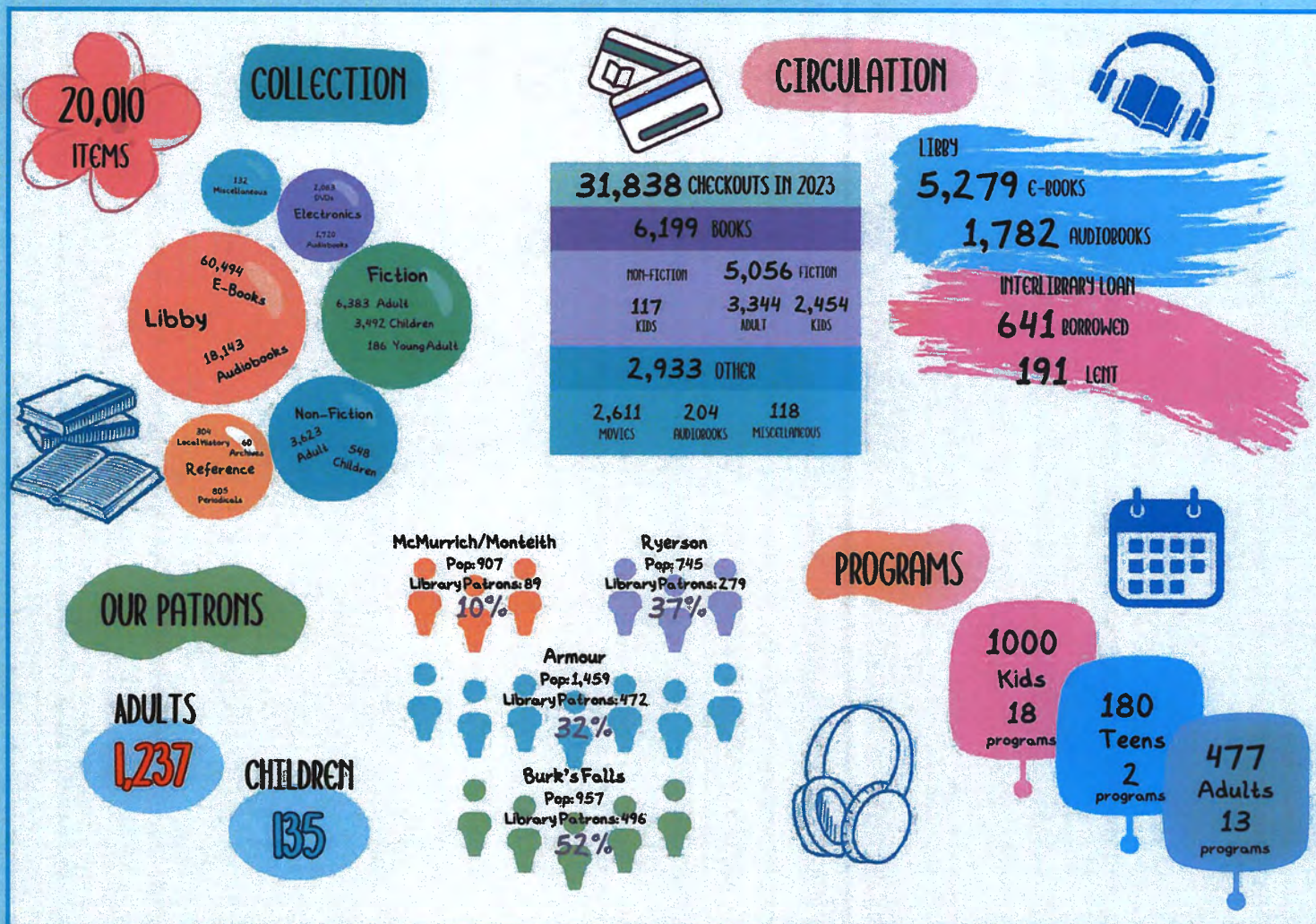
**MYndful Movement With Deb Taylor, August 27**



**Fun @ the TDSRC Pizza Party, August 24**



# Library Usage Statistics 2023







P.O. Box 463, Burk's Falls, Ontario P0A 1C0  
Phone: 705-571-3308  
Email: [info@burksfallsdistricthistoricalsociety.com](mailto:info@burksfallsdistricthistoricalsociety.com)  
[www.burksfallsdistricthistoricalsociety.com](http://www.burksfallsdistricthistoricalsociety.com)  
Like us on Facebook

Heritage Centres  
Watt Century Farm House  
827 Chetwynd Road  
Armour Township

Wiseman's Corner Schoolhouse  
112 Midlothian Road  
Ryerson Township

**October 7, 2024**

## **Annual Report 2024**

Hello Council Members. I thank you for this opportunity to provide you with an update on the Burk's Falls and District Historical Society.

### **Annual General Meeting**

The Annual General Meeting was held on Monday, March 18, 2024. Elected was Diane Brandt - President, Krista Trulsen - Vice-President, and Charlene Watt – Deputy Treasurer/Secretary. Nomination for Treasurer was Jenny Hall which was deferred to the next regular meeting on April 15 as Jenny was unable to attend the Annual General Meeting on March 18.

### **Heritage Festival**

Heritage Festival 2024 was held at the Burk's Falls Fairgrounds on Saturday, July 13. The event included the Firefighter's Challenge, Music, Dunk Tank, Classic Car Show, a Vendors Market and Food Trucks. Added to the event was a display of Vintage Tractors and Children's Games. The Society received in donations and sales \$2,542.80. In 2025 the Heritage Festival will be held on Saturday, July 12 – Please Save the Date.

### **Summer Students**

The Historical Society received a student grant from Young Canada Works. With this grant we were able to hire a student at \$20.00 per hour with a start date of Monday, June 10 through to Friday, August 30. The student hired was Morgan McLaren from South River. Also, the student, Kristoffer Trulsen-Hunt, who worked for the Society in the summer of 2023, returned and worked weekends in July and August. Kristoffer researched the Katrine area and the information will be compiled into one folder. Morgan updated the Historical Society Brochure as well as the masthead on the Newsletter. The Brochure has been sent to the Ontario Information Centre in Barrie and has also been distributed to various businesses in the area. Morgan also did a small promotional video clip for each Heritage Centre. The video clip for the Farm House was posted to Facebook. The video clip for the Schoolhouse will be posted to Facebook in 2025 prior to opening for the summer season. Both promotional videos are on the Historical Society website.

### **Watt Century Farm House Heritage Centre**

With the hiring of two students for the summer of 2024, the Society was able to have the Watt Century Farm House Heritage Centre open 7 days a week from 10 a.m. to 4 p.m. To date there has been 127 visitors and 421.5 volunteer hours logged. The Watt Century Farm House is currently open Saturdays until November 9, from 11 a.m. to 4 p.m. After November 9 it will be open by appointment.



P.O. Box 463, Burk's Falls, Ontario P0A 1C0

Phone: 705-571-3308

Email: [info@burksfallsdistricthistoricalsociety.com](mailto:info@burksfallsdistricthistoricalsociety.com)

[www.burksfallsdistricthistoricalsociety.com](http://www.burksfallsdistricthistoricalsociety.com)

Like us on Facebook

#### Heritage Centres

Watt Century Farm House  
827 Chetwynd Road  
Armour Township

Wiseman's Corner Schoolhouse  
112 Midlothian Road  
Ryerson Township

### **Wiseman's Corner Schoolhouse Heritage Centre**

The Wiseman's Corner Schoolhouse Heritage Centre was open, only when volunteers were available, on Thursdays through to Sundays for the months of July and August. Jill Latendre with Klink Enterprises was hired to clean the Schoolhouse in June prior to opening. The Historical Society purchased a dehumidifier, air purifier and a retractable screen door for the Schoolhouse. To date there has been 86 visitors and 94 volunteer hours logged. The Schoolhouse will be open on Saturday, October 19 from 11:30 a.m. to 12:30 p.m. for the Restoration Festival.

### **Halloween Event**

In October 2023, the Historical Society assisted the Burk's Falls Lions Club with the Halloween Event held at the Burk's Falls Arena. This year the Historical Society will also assist the Burk's Falls Lions Club with the Halloween Event at the Burk's Falls Arena.

### **Donations**

Following are some of the donated items received throughout the year: Ralph Bice memorabilia from the Estate of his daughter Marilyn MacKay; framed portrait of a baby titled "Mighty Like a Rose"; VHS tape of Burk's Falls from 1890 to 1990; Almaguin Highlands Secondary School Yearbook "The Highlander '79"; bride's wedding dress of satin and lace, groom's black formal coat and vest, bridesmaid dress of satin and lace, cake topper and pedestals; oval picture frame with bubble glass containing a portrait of a young boy; metal milk crate, pictures, postcards, land deed, marriage certificate; crock pots, some with lids, all various sizes and crockery jugs; framed photos of early Burk's Falls; handmade cherry wood paddle, broad axe, post spikes, curved spanner – hex and square profiles, trident fish spear head, detachable fish spear head with retrieval ring, vintage cast iron bucket on peg legs, large garden hoe (missing the handle), ancient keyed padlock, cast iron 12-inch twin blade "screw" propeller; settee, tea cart; tricycle; vintage cash register and white enamel weigh scale; and many other items.

Currently, there are over 6,000 donated artifacts. If you have any items you are not sure what to do with and before disposing of the item(s), please give the Historical Society a call at 705-571-3308 (alternate number 705-382-6502) or send us an email at [info@burksfallsdistricthistoricalsociety.com](mailto:info@burksfallsdistricthistoricalsociety.com)

We thank each municipality for their past contributions and support. The Historical Society respectfully requests a contribution of \$5,000 from each municipality to help with expenses. This year the Historical Society will be purchasing some archival storage boxes.

Many inquiries are received from those who are looking for information about their descendants as well as historical information about the area. The Burk's Falls and District Historical Society continues to grow and preserve the local heritage of our area.

Thank you for your time.

Diane Brandt  
President  
Burk's Falls and District Historical Society



October 11, 2024

## **BURK'S FALLS and DISTRICT HISTORICAL SOCIETY**

### **2025 - 2026 BUDGET**

Description	March 2023 to Feb. 2024 Actuals	March 2024 to Feb. 2025 Estimate	March 2025 to Feb. 2026 Estimate	Notes
<b>Revenues</b>				
Surplus	(\$10,856.89)	\$0	\$0	Balance in bank account
Public donations	(\$3,804.01)	(\$1,400)	(\$1,400)	Heritage Centres/Heritage Festival
Legion donation	(\$500.00)	(\$500)	(\$500)	
Municipal grant - Armour	(\$5,000.00)	(\$5,000)	(\$5,000)	Grant requested from Armour
Municipal grant - Ryerson	(\$500.00)	(\$5,000)	(\$5,000)	Grant requested from Ryerson
Municipal grant - Burk's Falls	(\$5,000.00)	(\$5,000)	(\$5,000)	Grant requested from Burk's Falls
Provincial operating grant	(\$1,545.00)	(\$1,545)	(\$1,545)	Yearly Provincial Grant
Memberships	(\$180.00)	(\$200)	(\$200)	
Sale of books	(\$70.00)	(\$80)	(\$80)	
Sale of mugs	\$0.00	(\$35)	(\$35)	
Sale of shopping bags	(\$6.00)	(\$20)	(\$20)	
Miscellaneous	\$90.00	(\$50)	(\$50)	Lottery closed, funds transferred
Summer student grant	\$0.00	(\$6,800)	(\$6,800)	Young Canada Works Grant
Fundraising events	(\$691.10)	(\$2,000)	(\$2,000)	
Interest	(\$0.89)	\$0	\$0	
<b>Total revenues</b>	<b>\$28,243.89</b>	<b>(\$27,630)</b>	<b>(\$27,630)</b>	
<b>Expenditures</b>				
Salaries & Benefits	\$5,479.48	\$15,000	\$15,000	Part time summer employee(s)
Telephone	\$0.00	\$5	\$5	
Internet/Website	\$1,135.20	\$1,300	\$1,300	
Grass cutting/snow removal	\$0.00	\$0	\$0	
Office supplies	\$1,601.79	\$1,300	\$1,300	
Accounting/Tax Return	\$452.00	\$550	\$550	
OHS membership	\$65.00	\$75	\$75	
Advertising	\$1,243.00	\$2,000	\$2,000	
Archival Materials	\$0.00	\$3,000	\$3,000	Framing/frame repairs/supplies
New Purchases	\$427.04	\$500	\$500	
Special Events	\$293.96	\$800	\$800	
Pest control	\$0.00	\$0	\$0	
Maintenance	\$462.75	\$1,300	\$1,300	Paint
Insurance	\$1,425.60	\$1,500	\$1,500	
Book purchases	\$0.00	\$0	\$0	
Miscellaneous expenditures	\$0.00	\$100	\$100	
Donations	\$325.00	\$200	\$200	Remembrance Day Wreath/Memorials
<b>Total expenditures</b>	<b>(\$12,910.82)</b>	<b>\$27,630</b>	<b>\$27,630</b>	
<b>Surplus/Deficit</b>	<b>(\$15,333.07)</b>			



"For 20 years the Historical Society had an agreement with Person Township to be a museum out at the schoolhouse, which is a wonderful," society Maurer said. "When a whole later we... This will t... hian... ver... f... h... ated... ak... e... ks to N... ars ago N... ott farmland... falls Solar East, the... solar farms in the area... Northland bought the land, they also bought the century-

having two locations. "This has been one of the exciting projects that I've opportunity of work- ble and I think that is that Rick [partner] and from the sense of big pic- commu- struc- ounced

are very munity the region people who evolved. And the leadership with Northland to optimistic about the future and that vision, just been a really great project and I'm really looking forward to seeing how this

**BURK'S FALLS & DISTRICT HISTORICAL SOCIETY**  
EST. 1994

Burk's Falls & District Historical Society  
**Newsletter**

Summer 2024





# Heritage Festival Recap

Heritage Festival was held on July 13, 2024. The festival continues to grow and had over 80 vendors this year, with more than 10 food vendors. The festival included children's games, a dunk tank, classic car and tractor display, live music and much more.

We would like to thank the Township of Armour for being a co-host, and the volunteers for making this annual event possible! Keep an eye on our website and like our Facebook page for updates on the 2025 Heritage Festival, we hope to see you there!

## Firefighter Challenge

As always, the firefighter challenge was a success. The fire stations that competed this year were Burk's Falls, Kearney, Perry, Magnetawan, and McMurrich/Montieth.



Congratulations to the 2024  
Firefighter challenge winners...the Magnetawan Fire Station!



# The Classic Car and Tractor Display

The classic car show had an amazing turnout this year with over 100 vehicles, and over 30 awards to be given out.



Congratulations to the winner of the Heritage Festival award... John Rennie and his 1954 Chevrolet Bel Air! His name has been added to the trophy which is currently being displayed at the Watt Century Farm House.

This year the Heritage Festival Classic car show introduced a tractor display for the first time. Included in the tractor display was the 1947 Farmall M, currently owned by Phil Cumming.



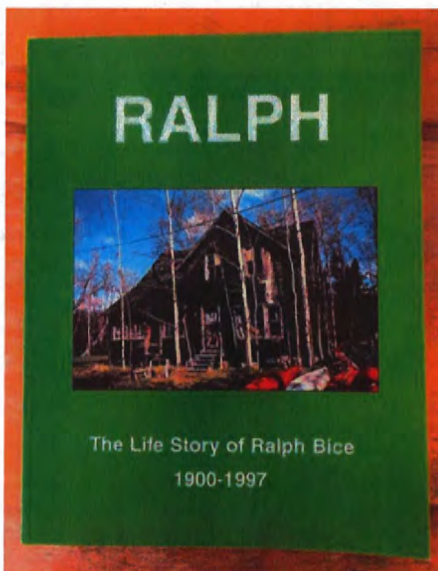
# Memory Corner

## Ralph Bice

This years Memory Corner is dedicated to Ralph Bice. Ralph Bice was born in 1900, and lived in Kearney for most of his life where he was best known for being a long-time trapper and author. Ralph wrote a column for the Almaguin News called "Along the Trail" for over 30 years. He has also written 5 books of his own including "Along the Trail in Algonquin Park".

Ralph had extensive knowledge on the history of Algonquin Park. He was a founding member of Ontario Trappers' Association in 1947 and was president from 1954 to 1960. He was the first recipient of the Lloyd Cook Memorial Award presented by the Fur Institute of Canada. In 1997 at the Annual Convention of the Fur Harvesters Auction he became the first inductee into the Trappers' Hall of Fame. In 1985, he became a member of the Order of Canada. At the time of his death in 1997, he had six children, 22 grandchildren and 41 great grandchildren.

In June 1999, Ralph's friend George Purdy wrote a biography called "The Life Story of Ralph Bice". This biography is currently for sale at the Burk's Falls and District Historical Society. Some of his trapping equipment has been donated to the Burk's Falls and District Historical Society as well including his jacket, ball cap, and numerous small animal traps.







# Did You Know?



## Ryerson Township

- The Township of Ryerson was incorporated in 1880 and was named after Dr. Egerton Ryerson who was born in 1803.
- The ½ acre of land the Wiseman Corner Schoolhouse is on was purchased in 1892 for \$1.63.
- The village of Burk's Falls was named after David Francis Burk who settled in the area in 1875.
- On the first map of the area, Lake Cecebe was ordinally spelled Lake Sesebe.
- The first school in the area was built near Doe Lake in 1872 and was then closed for good in 1960.

## Armour Township

- The Township of Armour was named after Mr. Justice John Douglas Armour, Chief Justice of Ontario, who would eventually sit as a Judge on the Supreme Court of Canada.
- The first meeting of the Township of Armour was held on May 28, 1881 at the Burk's Falls School.
- The steamboat Armour was also named after Judge Armour and was built in the winter of 1905. The Armour eventually burned at the dock in Burk's Falls but its remains were purchased by Percy Siddall and taken by rail to Port Maitland on Lake Erie where it was rebuilt and operated as a fishing boat for 40 years under the name "Earlee June".

# What's New?

When the Knight Brothers retired and sold their company, it was eventually renamed Clark, Howe, Waters & Knight Brothers Ltd. The original Clark, Howe, Waters & Knight Brothers logo was found in the Magnetawan River many years ago by Svend Neilson. The original was very weathered and was not able to be repaired. The Burk's Falls and District Historical Society instead decided to get a replica made. This year the replica was completed. The work was done by an artist named Ingrid O' Gorman.

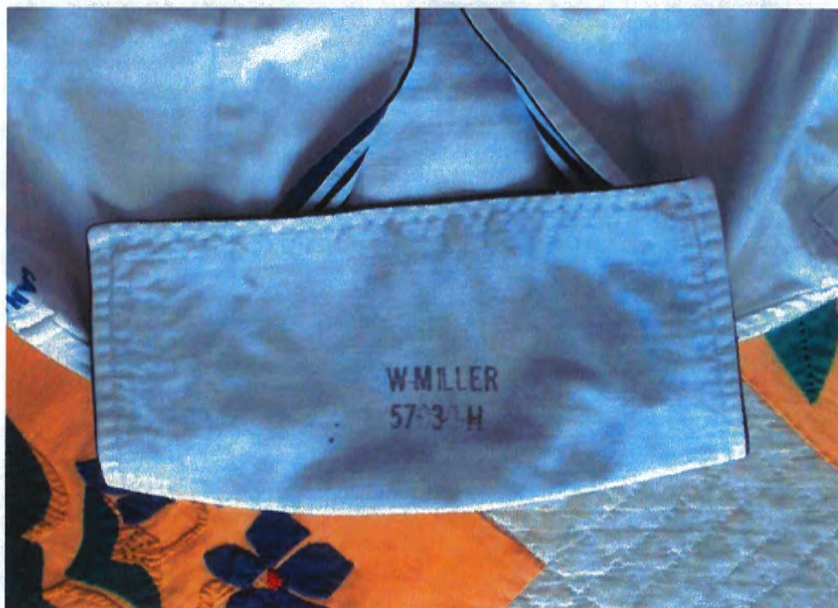




# Mystery Items

Does the name W. Miller ring a bell?

A Navy uniform along with other items were donated to us with the name W. Miller and the number 57030-H on them. We believe these items were from the 1950s-1960s, and were donated by someone local. If you have any information regarding W. Miller and this uniform, please contact us at [info@burksfallsdistricthistoricalsociety.com](mailto:info@burksfallsdistricthistoricalsociety.com).



# Becoming a Member

Show your support and help preserve our local heritage The Wiseman Corner Schoolhouse and the Watt Century Farm House have lots of artifacts on display to educate the public about the history of Burk's Falls and the surrounding area.

Annual Individual Membership: \$10.00

Annual Family Membership: \$20.00



Wiseman Corner Schoolhouse  
112 Midlothian Road, Burk's Falls



Watt Century Farm House  
827 Chetwynd Road, Burk's Falls

Contact Us:

P.O. Box 463

Burk's Falls, Ontario P0A 1C0

705-571-3308

[info@burksfallsdistricthistoricalsociety.com](mailto:info@burksfallsdistricthistoricalsociety.com)

[www.burksfallsdistricthistoricalsociety.com](http://www.burksfallsdistricthistoricalsociety.com)



The Burk's Falls and District Historical Society works in partnership with the Township of Armour, the Township of Ryerson, and the Village of Burk's Falls to ensure the preservation of the area's local heritage.

The Historical Society recognizes the past contribution of Northland Power to the community by providing access to the Watt Century Farm House for historical preservation.

Contact Us:

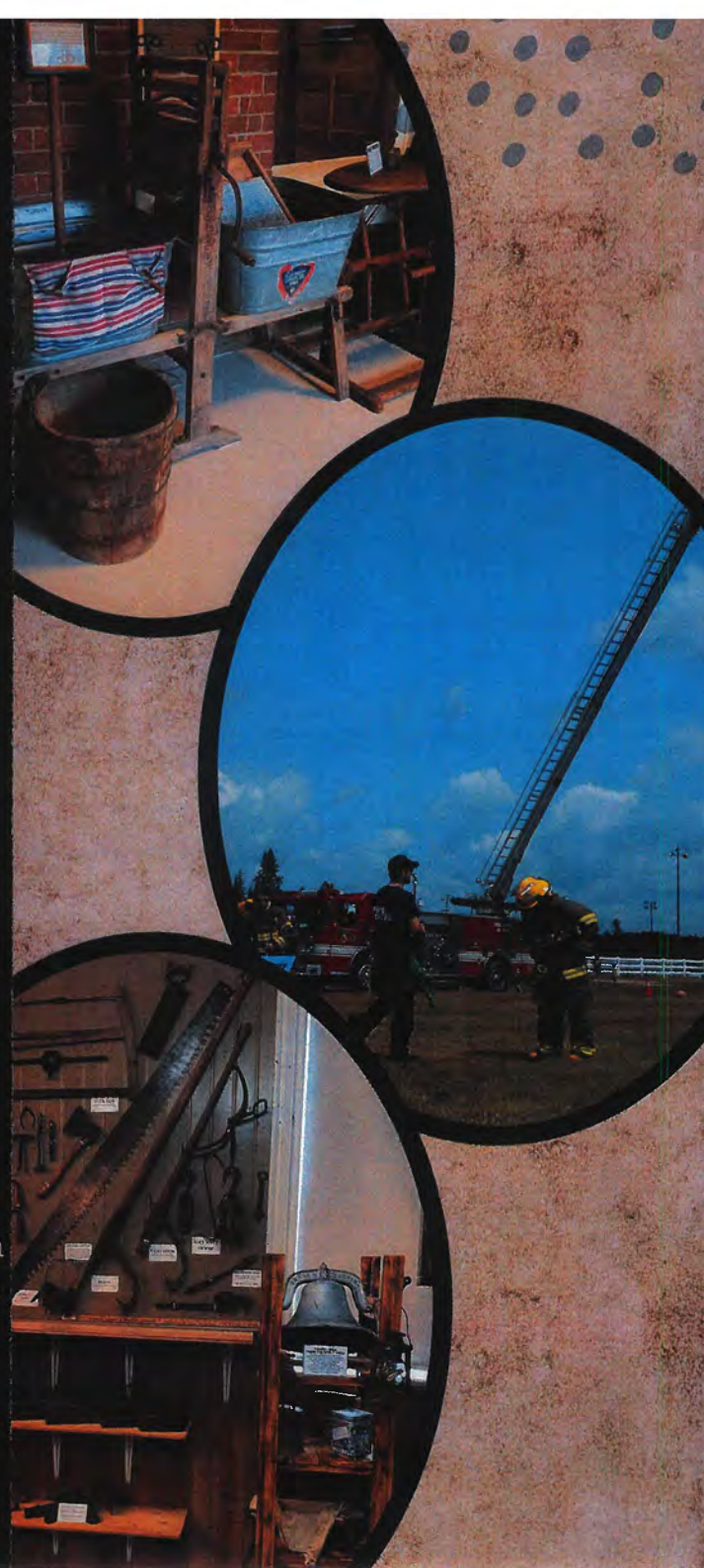
P.O. Box 463

Burk's Falls, ON P0A 1C0

705-571-3308

info@burksfallsdistricthistoricalsociety.com

www.burksfallsdistricthistoricalsociety.com

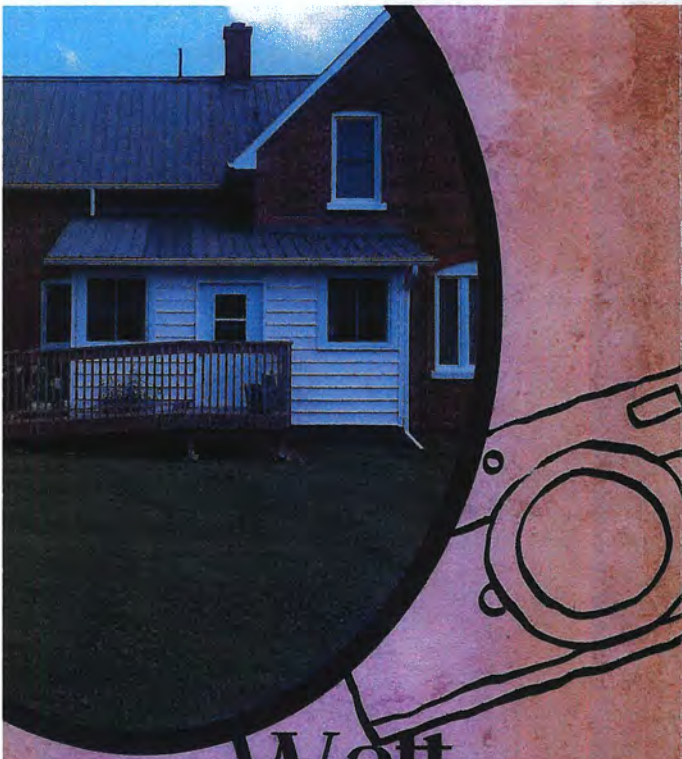


# Burk's Falls & District Historical Society



...le Historical  
...agreement with  
...ship to have our  
...at the Midlothian  
...se, which was won-  
...ociety president Linda  
...d.  
...started there there wasn't  
...in there, but 20 years  
...is overflowing.  
...is a wonderful facility.  
...in nicely with the Mid-  
...choolhouse, which will  
...ain open as well. They'll  
...e different features.  
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## Watt Century Farm House

827 Chetwynd Road  
Armour Township  
45°36'43.5"N, 79°21'31.2"W



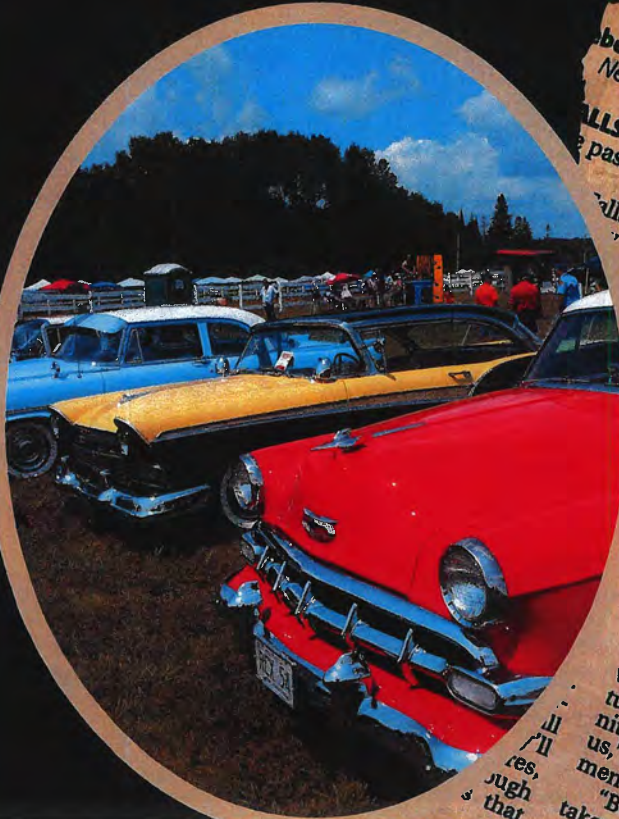
Visit the Watt Century Farm House and take a step back in time. In 1889, John Russell Watt settled on the land of the Watt Century Farm House. In 1902, he built their family home, which now holds cherished treasures from all over the region.

## Heritage Festival

220 Centre Street  
Burk's Falls  
45°37'22.2"N, 79°24'14.1"W



Our annual Heritage Festival takes place on the second Saturday of July each year. Heritage Festival activities include the firefighter challenge, live music, wagon rides and much more!

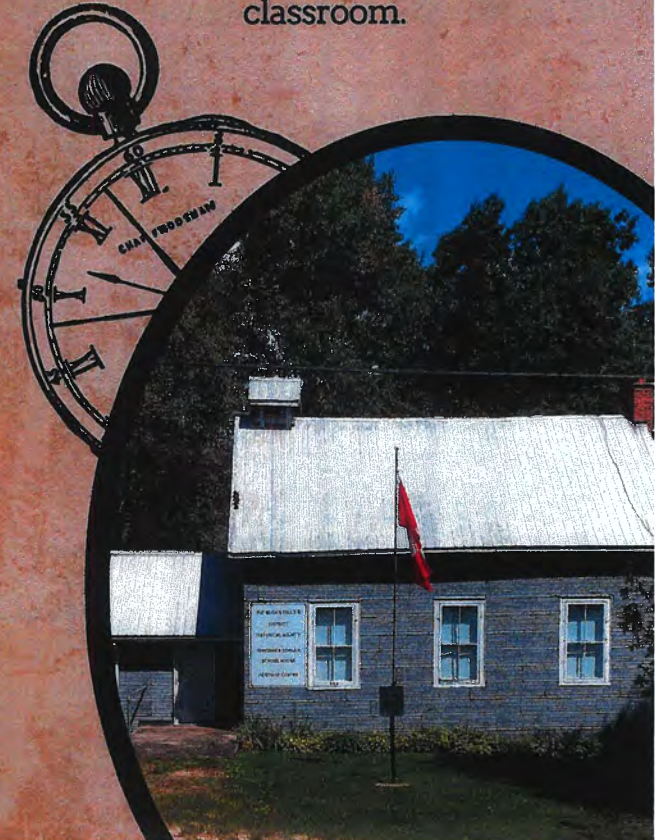


## Wiseman Schoolhouse

112 Midlothian Road  
Ryerson Township  
45°36'20.4"N 79°27'30.7"W



The schoolhouse was built in 1893 and served the educational needs of the children in Burk's Falls until it closed in 1960. This one room schoolhouse represents the true setting of a 19th century classroom.







# Soil Engineers Ltd.

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FAX: (905) 542-2769

**OSHAWA**  
TEL: (905) 440-2040  
FAX: (905) 725-1315

**NEWMARKET**  
TEL: (905) 853-0647  
FAX: (905) 881-8335

**MUSKOKA**  
TEL: (705) 721-7863  
FAX: (705) 721-7864

**HAMILTON**  
TEL: (905) 777-7956  
FAX: (905) 542-2769

October 2, 2024

Proposal No. P2409-490

Page 1 of 3

Greystone Project Management Inc.  
8 Crescent Road, Unit A-1  
Huntsville, Ontario  
P1H 0B3

Attention: Mr. Jon Morton, P.Eng., MBA, PMP

**Re: A Proposal for Geotechnical Investigation  
Proposed Slab-on-Grade Building  
Burk's Falls Library  
150 Huston Street  
Village of Burk's Falls**

Dear Sir:

Further to your email request dated September 24, 2024, addressed to Mr. Mika Fager, Branch Manager of our Muskoka office, we are pleased to present our proposal for the captioned project. The investigation will consist of the following:

1. Clearance of the public and private underground services (excluding Ground Penetrating Radar, and Daylighting) at the borehole locations.
2. Six (6) boreholes to a depth of 6.0 m, or to refusal depths, whichever is shallower, with a maximum drilling of 36.0 m.
3. Laboratory work as necessary to prepare a Geotechnical Report.
4. A digital copy of a Geotechnical containing factual soil and groundwater data and recommendations for the design and construction of the proposed project.

The cost, excluding the HST, is:

\$15,900.00 (Fifteen Thousand Nine Hundred Dollars).

Extension of the boreholes to meet the geotechnical design requirement will be charged as follows:

Extension Depth (m)	Cost
Up to 10.0	\$ 250.00/m
10.1 to 15.0	\$ 300.00/m
20.1 to 25.0	\$ 450.00/m
25.1 to 30.0	\$ 550.00/m

— RESOLUTION —



**The soil cuttings generated from the borehole investigation will be left on the property in drums. If the soil cuttings need to be removed off-site, additional charges will apply.**

The above work program assumes that all proposed borehole locations are readily accessible. Where the area is wooded, Soil Engineers Ltd. is not responsible for obtaining a permit to cut trees/branches or the clearing of trees/branches and shrubs. The client or representatives for the client must provide access and suitable work area for our field work, including making arrangements to clear trees and/or tree branches for the drilling machine prior to mobilization to the site. Where clear access and suitable working area cannot be provided, the boreholes may be moved, cancelled, or the field work may be delayed to such a time when clear and safe access can be provided.

In accordance with The Technical Standards and Safety Authority (TSSA) Act 2000, Regulation 210/01, Soil Engineers Ltd. and our drilling contractor are obligated to ensure all underground services have been researched and found clear with respect to drilling of the boreholes.

Please be aware that some damage from the use of the drilling equipment may be unavoidable, and Soil Engineers Ltd. and our drilling contractor will not be responsible for damage to the site, including but not limited to damage to landscaping, pavement or concrete surfaces, and/or grass-covered areas.

The field work will commence shortly after receipt of your letter of authorization based on this proposal. Depending on the availability of the drilling contractor and the schedule of the utility locating services, the field work may be delayed for a period of up to four (4) weeks. The final Geotechnical Report will be presented within eight (8) weeks after completion of the field work.

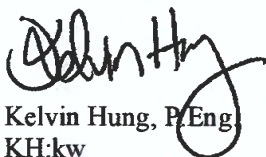
Subsequent meetings, video conferences, consultations, responses to agency review comments or any engineering redesigns and any other services not mentioned above will be charged as per our Schedule of Fees, or through an authorized work plan and proposal. All costs are subject to HST.

Please find enclosed a copy of our Terms of Engagement for your reference.

If the foregoing terms meet with your acceptance, kindly sign and return a copy of this letter authorizing Soil Engineers Ltd. to proceed with the work. This proposal is valid for a period of six (6) months.

We look forward to working with you on this project. If you have any queries, please do not hesitate to contact us.

Yours very truly,  
**SOIL ENGINEERS LTD.**



Kelvin Hung, P.Eng.  
KH:kw

Encls.

c. Soil Engineers Ltd. (Muskoka)

Attn: Mr. Mika Fager, Geo.Tech.





Greystone Project Management Inc.  
October 2, 2024

Proposal No. P2409-490  
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**Proposed Slab-on-Grade Building  
Burk's Falls Library  
150 Huston Street  
Village of Burk's Falls**

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I have the authority to grant access to the site to Soil Engineers Ltd. and I authorize Soil Engineers Ltd. to proceed with the following work as outlined in their proposal dated October 2, 2024, with the following condition:

Pre-authorization for Soil Engineers Ltd. to proceed with borehole extensions to meet the geotechnical design requirement:

☐ **GRANTED**

☐ **DECLINED**

Please note, delays and additional costs may result if pre-authorization is declined.

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Date

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Signature of Authorization for

---

Name of Company

---

Title

---

Name (Please Print)

Soil Engineers Ltd.  
Kelvin Hung, P.Eng.



# ***Soil Engineers Ltd.***

CONSULTING ENGINEERS

GEOTECHNICAL • ENVIRONMENTAL • HYDROGEOLOGICAL • BUILDING SCIENCE

90 WEST BEAVER CREEK ROAD, SUITE 100, RICHMOND HILL, ONTARIO L4B 1E7 • TEL: (416) 754-8515 • FAX: (905) 881-8335

**BARRIE**  
TEL: (705) 721-7863  
FAX: (705) 721-7864

**MISSISSAUGA**  
TEL: (905) 542-7605  
FAX: (905) 542-2769

**OSHAWA**  
TEL: (905) 440-2040  
FAX: (905) 725-1315

**NEWMARKET**  
TEL: (905) 863-0647  
FAX: (905) 881-8335

**MUSKOKA**  
TEL: (705) 721-7863  
FAX: (705) 721-7864

**HAMILTON**  
TEL: (905) 777-7966  
FAX: (905) 542-2769

## **TERMS OF ENGAGEMENT**

### **General**

Soil Engineers Ltd. shall render the Services, as specified in our proposal, in accordance with these following terms of engagement. Soil Engineers Ltd. may, at its discretion and at any stage, engage subconsultants to perform all or any part of the Services.

### **Compensation**

Charges for the Services rendered will be made in accordance with our Schedule of Fees in effect from time to time as the Services are rendered. All Charges will be payable in Canadian Dollars. Invoices will be due and payable by the Client within thirty (30) days from the date of the invoice without holdback. Interest on overdue accounts is 2% per month. Soil Engineers reserves the right to withhold documents and services for all overdue accounts.

### **Termination**

Either party may terminate this engagement without cause upon thirty (30) days' notice in writing. On termination by either party under this paragraph, the Client shall forthwith pay to Soil Engineers Ltd. its Charges for the Services performed, including all expenses and other charges incurred by Soil Engineers Ltd. for this Project.

If either party breaches this engagement, the non-defaulting party may terminate this engagement after giving seven (7) days' notice to remedy the breach. On termination by Soil Engineers Ltd. under this paragraph, the Client shall forthwith pay to Soil Engineers Ltd. its Charges for the Services performed to the date of termination, including all fees and charges for this Project.

### **Professional Responsibility**

In performing the Services, Soil Engineers Ltd. will provide and exercise the standard of care, skill and diligence required by the customarily accepted professional practices and procedures normally provided in the performance of the Services contemplated in this engagement at the time when and the location in which the Services were performed.





## **Limitation of Liability**

Soil Engineers Ltd. shall not be responsible for:

1. the failure of a contractor, retained by the Client, to perform the work required for the Project in accordance with the applicable contract documents;
2. the design of or defects in equipment supplied or provided by the Client for incorporation into the Project;
3. any cross-contamination resulting from subsurface investigations;
4. any damage to subsurface structures and utilities which were identified and located by the Client;
5. any Project decisions made by the Client if the decisions were made without the advice of Soil Engineers Ltd. or contrary to or inconsistent with Soil Engineers Ltd.'s advice;
6. any consequential loss, injury or damages suffered by the Client, including but not limited to loss of use, earnings and business interruption;
7. the unauthorized distribution of any confidential document or report prepared by or on behalf of Soil Engineers Ltd. for the exclusive use of the Client.
8. level of service defined by others.

The total amount of all claims the Client may have against Soil Engineers Ltd. or any present or former partner, executive officer, director, stockholding or employee thereof under this engagement, including but not limited to claims for negligence, negligent misrepresentation and breach of contract, shall be strictly limited to the amount of any professional liability insurance Soil Engineers Ltd. may have available for the payment of such claims.

No claims may be brought against Soil Engineers Ltd. in contract or tort more than two (2) years after the Services were completed or terminated under this engagement.

## **Documents**

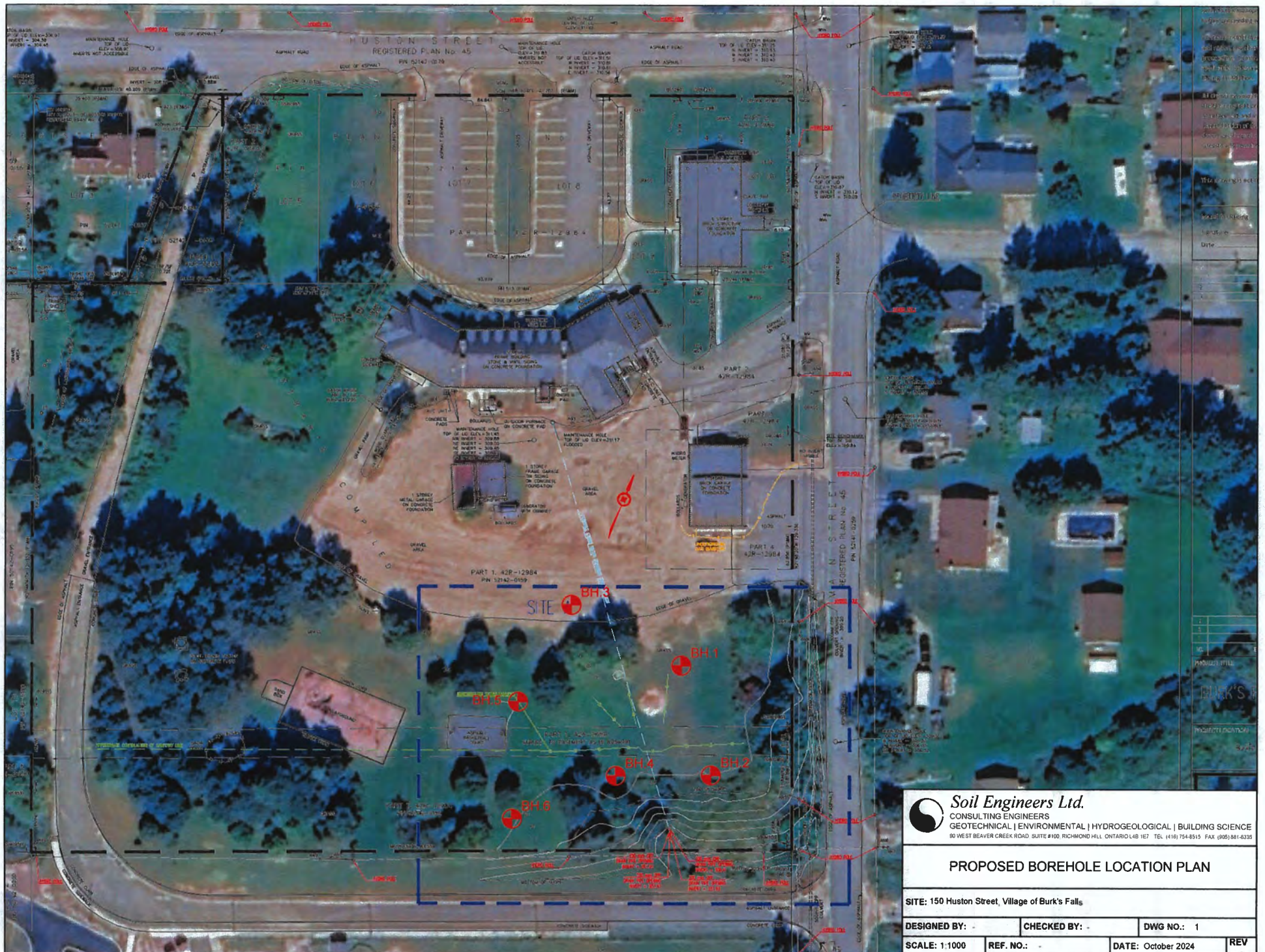
All of the documents prepared by Soil Engineers Ltd. or on behalf of Soil Engineers Ltd. in connection with the Project are instruments of services for the execution of the Project. Soil Engineers Ltd. retains the property and copyright in these documents, whether the Project is executed or not. These documents may not be used on any other project without the prior written agreement of Soil Engineers Ltd.

**Copies of letters, reports and invoices are available in large print on request.**

## **Field Services**

Where applicable, field services recommended for the Project are the minimum necessary, in the sole discretion of Soil Engineers Ltd., to observe whether the work of a contractor retained by the Client is being carried out in general conformity with the intent of the Services. Any reduction from the levels of services recommended will result in Soil Engineers Ltd. providing qualified certifications for the work.





**Soil Engineers Ltd.**  
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 GEOTECHNICAL | ENVIRONMENTAL | HYDROGEOLOGICAL | BUILDING SCIENCE  
 80 WEST BEAVER CREEK ROAD, SUITE #100, RICHMOND HILL, ONTARIO L4B 1E7 TEL: (416) 754-8515 FAX: (905) 881-8335

### PROPOSED BOREHOLE LOCATION PLAN

SITE: 150 Huston Street, Village of Burk's Falls			
DESIGNED BY: -	CHECKED BY: -	DWG NO.: 1	
SCALE: 1:1000	REF. NO.: -	DATE: October 2024	REV