

# CORPORATION OF THE TOWNSHIP OF RYERSON

## SHARED SERVICES MEETING MINUTES

Armour Township – 4:30 P.M.  
Tuesday, January 30, 2018

A Shared Services meeting with the Village of Burk's Falls, Township of Armour and Township of Ryerson was held at Armour Township, 56 Ontario Street, Burk's Falls, Tuesday, January 30, 2018 at 4:30 p.m.

In attendance: Ryerson Township Council: Barbara Marlow, Rosalind Hall, Doug Weddel and George Sterling. Absent: Glenn Miller.

Burks Falls Council: Cathy Still, Lewis Hodgson, Rex Smith, and Jarve Osborne. Absent: Rex Smith.

Armour Council: Bob MacPhail, Marina Hammond, Rod Blakelock, and Jerry Brandt. Absent: Pat Hayes.

Staff in Attendance: Leanne Fetterley and Judy Kosowan, Ryerson Township; Nicky Kunkel and Alan Holder, Burk's Falls; Charlene Watt, Armour Township.

Guests in Attendance: Jody Johnson, Municipal Solicitor.

The Village of Burks Falls hosted the meeting and Reeve Cathy Still called the meeting to order at 4:30 p.m.

Declaration of Pecuniary Interest: None declared.

### **Presentation of Draft Shared Services Agreement**

Lawyer Jody Johnson provided an overview of the draft agreement. The majority of the sections were highlighted with reference to the rationale and effect of each clause. Sections that require additional discussion were noted.

### **Discussion**

Members of Council and staff asked Ms. Johnson a number of questions including points of clarification and requests for advice with regard to how the agreement could address proposed future scenarios.

Ryerson Council members verbally noted several items they have identified that require further discussion or amendment. Armour Council reviewed a written letter dated January 25, 2018 which details a number of proposed amendments.

Items that will be amended or considered further by Ms. Johnson:

- Provision to address the possible transition of the landfill to a transfer station in the future (the property and Certificate of Approval are in Burks Falls' name, but Burks Falls may not require a transfer station).
- Reinstatement clause (option to re-enter the agreement after notice is given by resolution, but before the 1 year expiry date).
- Amend 'reserves or reserve funds' to 'donations' (to be paid to the Burk's Falls and District Firefighters' Association upon dissolution of assets (Schedule C: Fire Services))

Items to be considered further by Councils:

- Confirm amount required by insurers for an Environmental Liability Policy
- Review draft by-law provided by Armour to address the cost-sharing agreements for Economic Development and the Library

**Next Meeting:** A meeting will be set after the current draft has been amended and circulated to Councils.

**Adjournment**

The meeting adjourned at 6:20 p.m.

Original signed by Barbara Marlow

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DEPUTY REEVE

Original signed by Leanne Fetterley

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DEPUTY CLERK