

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**SPECIAL COUNCIL MEETING**

**MINUTES**

November 27, 2019

A special meeting of Council of the Corporation of the Township of Ryerson was called for Wednesday November 27, 2019 at 11:00 a.m. The purpose of the meeting was for Council orientation to receive information on Asset Management Planning.

Members of Council were notified of this special meeting by receiving this agenda with the regular meeting package on Friday November 15, 2019. Notice of the meeting was posted in the office and on the outside door. The public was notified by the posting of this agenda on the website November 15, 2019.

Council members present: Mayor George Sterling, Councillors Barbara Marlow, Celia Finley, Penny Brandt and Delynne Patterson.

Staff in attendance: Brayden Robinson, Nancy Field, Judy Kosowan.

Guest: Marjorie Robinson, Accounting Consultant.

**DECLARATION OF PECUNIARY INTEREST** (none declared)

**DISCUSSIONS**

Marjorie Robinson presented an overview of Capital Asset Management to Council.

The legal requirements for an Asset Management Plan in Ontario Regulation 588/17 were outlined.

The concepts involved in the Capital Asset Management process were defined and discussed. It will involve Council making decisions balancing levels of service, long run life cycle costs and risks. Council received a copy of the Strategic Asset Management Policy adopted earlier in 2019. A history of asset management planning in the Township was also highlighted.

Brayden Robinson and Marjorie Robinson have drafted a template, updating the current Asset Management Plan and a copy of the draft will be e-mailed to Council. The deadline to approve the new Plan is July 2021.

The roles and responsibilities of Council and Staff were noted, stressing the importance of all being engaged in the process of asset management.

The meeting adjourned at 1:40 p.m.

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MAYOR

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CLERK