

TRI COUNCIL MEETING
Monday, October 27, 2025 – 7:00 p.m.
Young At Heart Seniors Centre – 136 Young Street, Burk's Falls, ON
Village of Burk's Falls, Host

THIS WILL BE A COMBINED IN-PERSON/ELECTRONIC MEETING

Land Acknowledgment – Mayor Chris Hope

Welcome – Mayor Chris Hope

Approval of the Notes – August 25, 2025 – *Resolution*

Declaration of Pecuniary Interest and General Nature Thereof

Discussion Items:

1. Delegation from the Armour, Ryerson & Burk's Falls Agricultural Society- Fall Fair 2025
2. Burk's Falls and District Historical Society 2026 Budget Package
3. Discussion regarding Library rent increase (S. Cotton)
4. Burk's Falls, Armour & Ryerson Union Public Library 2026 Budget Package
5. Township of Armour Motions- 266 and 280 concerning O. Reg. 391/21
6. Waste Management 2026 Budget Package and presentation from Joe Lyng, General Manager of Emerald Energy from Waste.
7. Armour Ryerson and Burk's Falls Memorial Arena 2026 Budget Package
8. Burk's Falls and District Fire Department 2026 Budget Package
9. New Fire Hall update and Land Survey
10. South East Parry Sound Regional Fire Training Committee Budget
11. Draft Notes of the Sub TRI-Council Committee
12. Northlander Train, flag stop Burk's Falls (R. Blakelock)

Next Meeting – Monday, February 23, 2026 at 7:00 p.m. – Ryerson to Host

Adjourn– *Resolution*

Any member of the public who wishes to attend the virtual TRI Council meeting may contact the Village of Burk's Falls Senior Admin by 4:00 pm on Monday, October 27, 2025 via telephone at 705-382-3138 or by email at senioradmin@burksfalls.ca

CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

August 25, 2025

The combined in-person/virtual TRI Council meeting of the Councils of the Township of Armour, the Township of Ryerson and the Village of Burk's Falls was held on Monday, August 25, 2025 at 7:00 p.m. at the Katrine Community Centre.

Those in attendance for were:

Township of Ryerson Council present included Mayor George Sterling, Councillors, and Glenn Miller, Beverly Abbott; Staff: Brayden Robinson, CAO/Treasurer, and Joe Readman Fire Chief.

Township of Armour Council present included Mayor Rod Ward; Councillors Jerry Brandt, Wendy Whitwell, Dorothy Haggart-Davis and Rod Blakelock; Staff: Dave Gray, CAO/Deputy-Clerk and Amy Tilley, Waste Management Administrator.

Village of Burk's Falls Council present included Mayor Chris Hope, Councillors Nancy Kyte, and Ashley Brandt; Staff: Denis Duguay, CAO-Clerk.

Guests: Nieves Guijarro, Sarah Cooke, Ruth Fenwick, Joe Vella, Bob Van der Wjst, Diane Brandt, Doreen Monk, Tiffany Monk, Marie Odorizzi, Ana Cultraro, Dino Cultraro, Barry Burton, John Hind, and Alice Hewitt.

WELCOME

The meeting was called to order by Mayor Rod Ward at 7:00 p.m.

Mayor Rod Ward welcomed all of the participants.

VIDEO RECORDING DISCLAIMER:

Participants were informed that the meeting will be recorded to provide a record of discussions and agreements held within the meeting. By staying in the meeting, virtually or in-person, participants consented to being recorded. Participants also agreed to recordings being posted to YouTube or other distribution services.

INDIGENOUS LAND ACKNOWLEDGEMENT:

TRI Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The notes of the regular meeting held on May 26, 2025 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST:

No pecuniary interest and general nature thereof were declared.

CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

August 25, 2025

DISCUSSION ITEMS:

Informal TRI Council Sub-Committee Update

A verbal update was provided on the monthly Sub-Committee meetings. Since its formation in April, the Sub-Committee has played an effective role in enhancing communication among the TRI Council members, fostering stronger collaboration and alignment on shared priorities. Notable progress includes the successful finalization of the fire agreement, demonstrating the committee's ability to move key initiatives forward. In addition, a draft library agreement is scheduled to be presented later in the meeting, further highlighting the committee's ongoing efforts to address and support intermunicipal services.

Draft Library Agreement

The Sub-Committee presented a new Library Agreement to TRI Council for review and approval. TRI Council discussed the draft agreement. Questions were asked and answered. Based on the discussion, several changes to the draft agreement were requested from the TRI partners. The agreement was presented for approval as amended. A resolution was passed supporting the Library Agreement regarding the Burk's Falls Armour & Ryerson Union Public Library and authorized the Mayor and Clerk of each municipality to sign the said agreement. Councils thanked staff for their efforts.

TRI-R Landfill Report: Options and Budget Implications (Blue Box)

TRI Council reviewed a report from the Waste Management Administrator providing options and budget implications to the Blue Box Program effective January 2026. Resolution #206 from the Township of Armour, dated July 8, 2025, was forwarded to Circular Material Ontario in response to their June 27, 2025 Change Notice and stated that the Township of Armour does not accept the proposed reductions. The TRI partners have responded with supporting resolutions. TRI partners were in favor of the Waste Management Administrator continuing to advocate for improvements to the program and the reconsideration of the compensation rate.

The Waste Management Administrator contacted Reverse Logistics Group (RLG), noting that this arrangement was not part of the agreement with CMO and imposed operational inefficiencies. However, Emterra's contract with RLG is at a flat rate, RLG indicated there was no financial impact to CMO and therefore had no incentive to reconsider.

TRI Council reviewed the budget implications with the intent to provide direction to the Waste Management Administrator with regard to negotiations with Circular Materials.

CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

August 25, 2025

2025 Monthly Contract Price Formula

Contract Price= (a)+ (b) - (c)

(a) Promotion & Education (P&E) Payment

\$1.00 x 1,916 households+ 12 = \$159.67 per month

(b) Residential Depot Operation Costs

Fixed amount= \$4,080 per month

(c) Deduction for Non-Eligible Sources

= 4.40% (Non-Eligible Source Deduction) x (Monthly Tonnage BB material) x

(\$200/tonne)

2025 Operating Revenue Allocation = \$47,000

2026 Monthly Contract Price Formula

Contract Price= (a)+ (b) - (c)

(a) Promotion & Education (P&E) Payment

\$0.35 x 1,916 households+ 12 = \$55.88 per month

(b) Residential Depot Operation Costs

Fixed amount= \$1,223 per month

(c) Deduction for Non-Eligible Sources - Regulation amended July 4, 2025

= 4.40% (Non-Eligible Source Deduction) x (Monthly Tonnage BB material) x

(\$200/tonne)

2026 Operating Revenue Allocation= \$15,000

It was recommended that TRI Council consider the funding and compliance, regulatory compliance, operational considerations, resident expectation and legal risk when reviewing the budgeting implications.

Additional information will be provided at the October 2025 TRI Council meeting.

New Fire Hall Build Update

The Township of Ryerson provided a status update on the progress of the new Firehall build. It was confirmed that all three municipalities—Armour, Burk’s Falls, and Ryerson—have now passed formal resolutions supporting the awarding of the construction tender for the project. In addition, each municipality has expressed its full support for the joint application to the Northern Ontario Heritage Fund Corporation (NOHFC) under the Community Enhancement Program, which will assist in funding the new facility. As part of this commitment, all three Councils have agreed to contribute their respective shares toward the overall project cost and have further committed to covering any potential cost overruns that may occur. This coordinated support reflects the ongoing spirit of collaboration among the TRI Council partners and a shared dedication to improving emergency services infrastructure in the region.

CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

August 25, 2025

The construction is expected to begin by October 31st, 2025.

NEXT MEETING:

The next meeting is scheduled for October 27, 2025 and will be hosted by the Village of Burk's Falls.

ADJOURNMENT:

The TRI Council meeting adjourned at 8:15 p.m.

RESOLUTIONS:

Moved by Beverley Abbott, seconded by Ashley Brandt; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls approve the notes of the regular meeting held on May 26, 2025. Carried

Moved by Rod Blakelock, seconded by Jerry Brandt; WHEREAS Section 20(1) and 20(2) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, authorizes a municipality to enter into an agreement with one or more municipalities or local bodies;

AND WHEREAS Section 5(1) of the Public Libraries Act, R.S.O. 1990, Chapter P.44, provides that the councils of two or more municipalities may make an agreement for the establishment of a union public library;

AND WHEREAS the Council of each of The Township of Armour, The Township of Ryerson, and The Village of Burk's Falls deems it appropriate and in the public interest to enter into such an agreement with respect to the Burk's Falls Armour & Ryerson Union Public Library;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour supports entering into a Library Agreement regarding the Burk's Falls Armour & Ryerson Union Public Library;

AND FURTHER THAT the Mayor and the Clerk of each municipality be authorized to sign the said agreement on behalf of their respective municipalities;

AND FURTHER THAT each municipal Council shall bring forward a by-law authorizing the execution of the Library Agreement at their next regularly scheduled Council meeting or as soon as possible thereafter. Carried

Moved by Nancy Kyte, seconded by Ashley Brandt; WHEREAS Section 20(1) and 20(2) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, authorizes a municipality to enter into an agreement with one or more municipalities or local bodies;

CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

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AND WHEREAS the Council of each of The Township of Armour, The Township of Ryerson, and The Village of Burk's Falls deems it appropriate and in the public interest to enter into such an agreement with respect to the Burk's Falls Armour & Ryerson Union Public Library;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Village of Burk's Falls supports entering into a Library Agreement regarding the Burk's Falls Armour & Ryerson Union Public Library;

AND FURTHER THAT the Mayor and the Clerk of each municipality be authorized to sign the said agreement on behalf of their respective municipalities;

AND FURTHER THAT each municipal Council shall bring forward a by-law authorizing the execution of the Library Agreement at their next regularly scheduled Council meeting or as soon as possible thereafter. Carried

Moved by Glenn Miller, seconded by Beverly Abbott; WHEREAS Section 20(1) and 20(2) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, authorizes a municipality to enter into an agreement with one or more municipalities or local bodies;

AND WHEREAS Section 5(1) of the Public Libraries Act, R.S.O. 1990, Chapter P.44, provides that the councils of two or more municipalities may make an agreement for the establishment of a union public library;

AND WHEREAS the Council of each of The Township of Armour, The Township of Ryerson, and The Village of Burk's Falls deems it appropriate and in the public interest to enter into such an agreement with respect to the Burk's Falls Armour & Ryerson Union Public Library;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Ryerson supports entering into a Library Agreement regarding the Burk's Falls Armour & Ryerson Union Public Library;

AND FURTHER THAT the Mayor and the Clerk of each municipality be authorized to sign the said agreement on behalf of their respective municipalities;

AND FURTHER THAT each municipal Council shall bring forward a by-law authorizing the execution of the Library Agreement at their next regularly scheduled Council meeting or as soon as possible thereafter. Carried

CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

August 25, 2025

Moved by Dorothy Haggart-Davis, seconded by Glenn Miller; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls adjourn this regular TRI Council meeting at 8:15 p.m. until the next regular TRI Council meeting scheduled for October 27, 2025 to be hosted by the Village of Burk's Falls. Carried

Mayor

Clerk

BURK'S FALLS and DISTRICT HISTORICAL SOCIETY 2026 - 2027 BUDGET

Description	March 2024 to Feb. 2025 Actuals	March 2025 to Feb. 2026 Estimate	March 2026 to Feb. 2027 Estimate	Notes
Revenues				
Surplus	(\$12,227.45)	\$0	\$0	<i>Balance in bank account</i>
Public donations	(\$493.20)	(\$1,400)	(\$1,400)	<i>Heritage Centres</i>
Legion donation	(\$500.00)	(\$800)	(\$800)	
Municipal grant - Armour	(\$5,000.00)	(\$5,000)	(\$5,000)	<i>Grant requested from Armour</i>
Municipal grant - Ryerson	\$0.00	(\$5,000)	(\$5,000)	<i>Grant requested from Ryerson</i>
Municipal grant - Burk's Falls	(\$5,000.00)	(\$5,000)	(\$5,000)	<i>Grant requested from Burk's Falls</i>
Provincial operating grant	(\$1,545.00)	(\$1,545)	(\$1,545)	<i>Yearly Provincial Grant</i>
Memberships	(\$90.00)	(\$200)	(\$200)	
Sale of books	(\$130.00)	(\$100)	(\$100)	
Sale of mugs	(\$15.00)	(\$35)	(\$35)	
Sale of shopping bags	(\$6.00)	(\$20)	(\$20)	
Miscellaneous	\$0.00	(\$30)	(\$30)	
Summer student grant	(\$6,443.77)	(\$6,800)	(\$6,800)	<i>Young Canada Works Grant</i>
Fundraising events	(\$2,656.80)	(\$2,000)	(\$2,000)	<i>Heritage Festival</i>
Interest	\$0.00	\$0	\$0	
Total revenues	\$34,107.22	(\$27,930)	(\$27,930)	
Expenditures				
Salaries & Benefits	\$10,797.17	\$15,000	\$15,000	<i>Part time summer employee(s)</i>
Telephone	\$33.92	\$50	\$50	
Internet/Website	\$1,185.78	\$1,300	\$1,300	
Grass cutting/snow removal	\$0.00	\$0	\$0	
Office supplies	\$2,569.97	\$1,300	\$1,300	
Accounting/Tax Return	\$452.00	\$550	\$550	
OHS membership	\$65.00	\$75	\$75	
Advertising	\$2,850.99	\$3,000	\$3,000	
Archival Materials	\$0.00	\$2,000	\$2,000	<i>Framing/frame repairs/supplies</i>
New Purchases	\$339.92	\$500	\$500	
Special Events	\$490.20	\$800	\$800	
Pest control	\$0.00	\$0	\$0	
Maintenance	\$1,532.20	\$1,300	\$1,300	
Insurance	\$1,560.60	\$1,600	\$1,600	
Book purchases	\$0.00	\$0	\$0	
Miscellaneous expenditures	\$0.00	\$100	\$100	
Donations	\$350.00	\$200	\$200	<i>Remembrance Day Wreath/Memorials</i>
Total expenditures	\$22,227.75	\$27,775	\$27,775	
Surplus/Deficit	(\$11,879.47)			



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

October 10, 2025

Annual Report March 1 to October 10, 2025

Hello Council Members. I thank you for this opportunity to provide you with an update on the Burk's Falls and District Historical Society.

Constitution and By-Laws

This year our Constitution and By-Laws were amended and rewritten. The status for the Burk's Falls and Historical Society remains the same: a not-for-profit corporation incorporated in the Province of Ontario under the OHS Act through affiliation with the Ontario Historical Society and must maintain our membership in good standing with the Ontario Historical Society.

The purposes of the Corporation are:

- To restore, preserve and maintain the historic and cultural sites and building dedicated to the history of Burk's Falls and surrounding areas in the Province of Ontario.
- To educate the public about the history of Burk's Falls by restoring historical buildings for the purpose of curating and exhibiting artifacts, publications, photographs and documents of historical significance to Burk's Falls and surrounding areas in the Province of Ontario.
- To do such things as are incidental or ancillary to the attainment of the above objects.

Annual General Meeting

The Annual General Meeting was held on Monday, March 17, 2025. This year as per the amended Constitution and By-Laws five (5) Directors were elected and then appointment of the officers. The five (5) Directors elected were: Diane Brandt, Jenny Hall, Nieves Guijarro, Barry Burton and Peter Hall. Appointments of the 2025/2026 Officers made by the Directors were: Diane Brandt appointed as President, accepted the nomination; Jarv Osborne appointed as Vice-President, accepted the nomination; Jenny Hall appointed as Treasurer, accepted the nomination; Charlene Watt appointed as Deputy Treasurer/Secretary, accepted the nomination.

Heritage Festival

Heritage Festival 2025 was held at the Burk's Falls Fairgrounds on Saturday, July 12. The event included the Firefighter's Challenge, Music, Dunk Tank, Classic Car Show, Vintage Tractors, Petting Zoo, a Vendors Market and Food Trucks. The Society received in donations and sales \$992.15. In 2026 the Heritage Festival will be held on Saturday, July 11 – Please Save the Date.



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Summer Employees

The Historical Society did not receive a student grant this year. The Society did, however, hire two part-time employees for the months of July and August. The employees inventoried artifacts and did research of our many unknown artifacts as well as Military names on file. The employees alternated weekends at the Wiseman's Corner Schoolhouse, Fridays (when there was no volunteer available) and Saturdays from 10 a.m. to 4 p.m. Clara, one of the part-time employees, did the 2025 Historical Society Newsletter which is attached to this report.

Watt Century Farm House Heritage Centre

The Watt Century Farm House Heritage Centre was open 7 days a week from 10 a.m. to 4 p.m. To date there has been 136 visitors and 522.75 volunteer hours logged. The Watt Century Farm House is currently closed, although visitors can make an appointment. In the living room there is a photo display of Early Burk's Falls, photos and information of the Fire in 1908, 3 paintings by Artist J.F.L. MacDonald and an oil painting of Maple Syrup by Helen Pink who was a local artist (see photos attached). Work on the new build (a.k.a. Red Building) is progressing. We are researching for grants, that may be available, to help with enhancing the building.

Wiseman's Corner Schoolhouse Heritage Centre

The Wiseman's Corner Schoolhouse Heritage Centre was open Fridays and Saturdays, 10 a.m. to 4 p.m., for the months of July and August. On Monday, June 16 two classes from Land of Lakes Public School visited the Schoolhouse before meeting with Colin Love of the Magnetawan River Nature Hub. Cleaners were hired to clean the Schoolhouse in June prior to opening. To date there has been 134 visitors and 30 volunteer hours logged.

Facilities and Functions Committee

This Committee was formed at the meeting of January 20, 2025. The President appointed Barry Burton, Jenny Hall, Jarvis Osborne and Diane Brandt. This Committee was formed to support the investigation, planning and where approved, implementation of activities geared to improving and activating the Watt Century Farm House Heritage Centre grounds, outbuildings and existing farm house. The Committee will not have the authority to approve financial expenditures or take any action that would bind the Historical Society in any way. The committee met on March 12, 2025. Following the Committee's report to the members at the General Meeting of March 17, 2025, a motion was passed that Barry Burton look into the cost of hiring an Engineer at a cost up to a maximum of \$3,000. The Engineer to inspect the barn and drive shed and make recommendations to the Committee for necessary work to repair the buildings. A report was received from Granite Engineering on June 13 with his recommendation regarding the outbuildings. In summary, it is the opinion of GES that the barn and drive shed would not be economically feasible to rebuild/repair. The reparation cost could reach high six figures due to the complexity and safety issues involved with such a restoration. It was suggested that the many items of value, and not in disrepair, could be relocated/reused to rebuild a new historically correct structure.



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Halloween Event

In October 2024, the Historical Society assisted the Burk's Falls Lions Club with the Halloween Event held at the Burk's Falls Arena. This year the Historical Society will also assist the Burk's Falls Lions Club with the Halloween Event at the Burk's Falls Arena.

Donations

Some of the donated items received throughout the year are photos; plaques; sewing machine in a wooden case; program for the Burk's Falls Old Home Weekend July 1, 2 and 3, 1960 celebrating their Seventieth Anniversary; washboard and hand laundry plunger/agitator washer; Belleek China Ireland tea set; silk wedding dress 1929; settee circa 1800s; a war quilt from 1942 - 1943 with the names, embroidered in red thread, of some 200 men and women from the area who had gone to serve in the war; and many other items.

Currently, there are over 6,000 donated artifacts. If you have any items you're unsure about and are considering throwing them away, please contact us first. The Historical Society can be contacted by email at info@burksfallsdistricthistoricalsociety.com, or by phone at 705-571-3308 (alternate number 705-382-6502). Donations are gratefully appreciated.

We thank each municipality for their past contributions and support. The Historical Society respectfully requests a contribution of \$5,000 from each municipality to help with expenses.

The Burk's Falls and District Historical Society continues to receive inquiries looking for historical information about the area as well as information of families that settled in the area. The Society continues to grow and preserves the local heritage of our area.

Thank you for your time.

Diane Brandt
President
Burk's Falls and District Historical Society

For 20 years the Historical Society had an agreement with the son Township to have the museum out at the schoolhouse, which is a "social" society. The member said, "When I was a child, we had a horse-drawn plow. This was a big picture of a community structure. There were very few people in the region who were involved. And the leadership with Northland was optimistic about the future and that vision, just been a really great project and I'm really looking forward to it."



Burk's Falls & District Historical Society

Newsletter



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Heritage Festival Recap

Despite a tornado warning, the Heritage Festival on July 12, 2025 was a success. This year, the Heritage Festival featured a vendors market, live music, a petting zoo, and more!

Thank you to the Township of Armour, volunteers, donors, and event organizers who make this festival possible every year.



Southeast Almaguin Firefighter Challenge

The Firefighter Challenge was a fun and exciting competition for the crowd. This competition showcases the strength and teamwork of the fire departments in Almaguin.

Congratulations to the Magnetawan Fire Station for their second win in a row!



Dunk-a-Politician

Festival-goers had the opportunity to try and dunk a local politician in the dunk tank!

This year's politicians included:

- **Sean Cotton** (Deputy Mayor for Burk's Falls)
- **Rod Ward** (Mayor of Armour Township)
- **Dan Robertson** (Councillor for Ryerson Township)
- **Dorothy Haggart-Davis** (Councillor for Armour Township)
- **Bryan Austin** (By-law Officer)
- **Jon Hind** (Councillor for Magnetawan)



Classic Car Show

The Car Show at the Heritage Festival offers visitors a chance to view a wide array of classic cars and tractors that have been kept in pristine condition.



Congratulations to Brian Penrose for winning the Heritage Festival Car Show Award for his 1965 Shelby Cobra!

This award is etched onto a historic trophy kept at the Watt Century Farmhouse.



Thank you to Matthew Orr at Skyview Aerial Imaging for sharing your Heritage Festival images!

Interesting Facts

5

The Great Fire of 1908

- On June 20th, 1908, fire broke out at the Knight Brothers Co. Factory drying kiln around 6:30 a.m.
- The fire burnt all of the Knight Brothers' spring inventory, costing them a total of \$25,000 (\$685,000 in 2025).
- The intense wind pushed the fire down Ontario Street, burning many homes and businesses.
- To save the books in the library, drapes were placed on the floor and the books were wrapped in them and taken outside. Thankfully, the library was not harmed by the fire.
- People in the Burk Hotel placed their valuables in a pit in the ground. Unfortunately, the valuables melted together from the intense heat.
- Afterwards, Burk's Falls implemented a by-law that all new buildings on Ontario Street would be made of brick and stone.



Watt Century Farm House

827 Chetwynd Road, Burk's Falls



Come visit the Watt Century Farm House where we have a large range of antique farming equipment on display, as well as an antique hearse.

This is a horse-drawn hearse. It was originally owned by Joseph Fredrick Hilliar, then Tom Dempster, and then Charlie Allair. It was sold to Dave Opatovsky when he purchased the funeral home.

Wiseman's Corner Schoolhouse

112 Midlothian Road, Burk's Falls

Another fun place to visit is the Wiseman's Corner Schoolhouse! Visitors can see relics from a local school that was active from 1893 to 1960.



Here, visitors can also see the replica of the S.S. Armour built by Ab Culbert. The original steamboat was built in 1906 by a crew led by George Stickland.

Mystery Items



A Canadian naval uniform was found in a suitcase at the Wiseman's Corner Schoolhouse. Inside the jacket, it is written that it was made by Miller & Gabbe Limited in 1951. The items also have the name W. Miller and the service number 57030-H attached to them.

If you have any more information regarding these items, please contact us at info@burksfallsdistricthistoricalsociety.com

Become a Member!

Help preserve our area's local history by becoming a member of the Burk's Falls & District Historical Society. Members gain access to newsletters, information on upcoming programs, and exhibition previews.

Annual Individual Membership: **\$10.00**

Annual Family Membership: **\$20.00**



Contact us:

P.O. Box 463

Burk's Falls, Ontario P0A 1C0

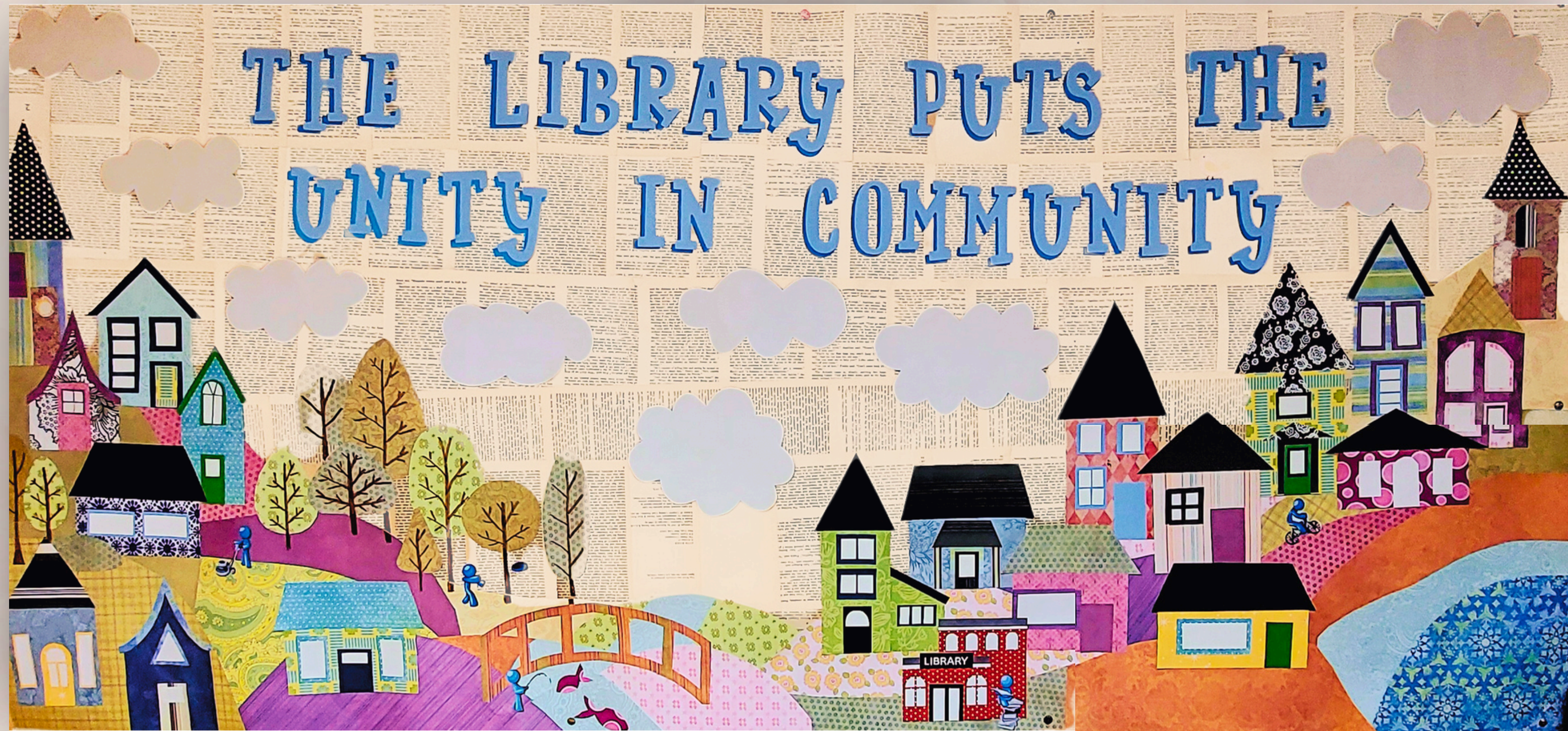
705-571-3308

info@burksfallsdistricthistoricalsociety.com

Check out our website:

www.burksfallsdistricthistoricalsociety.com

@YourLibrary by the Numbers



Burk's Falls, Armour & Ryerson
Union Public Library
705-382-3327
www.burksfallslibrary.com



**Burk's Falls, Armour & Ryerson Union Public Library
Usage Statistics
January - October 2025**

Collection



20,797

Items

Adult Fiction

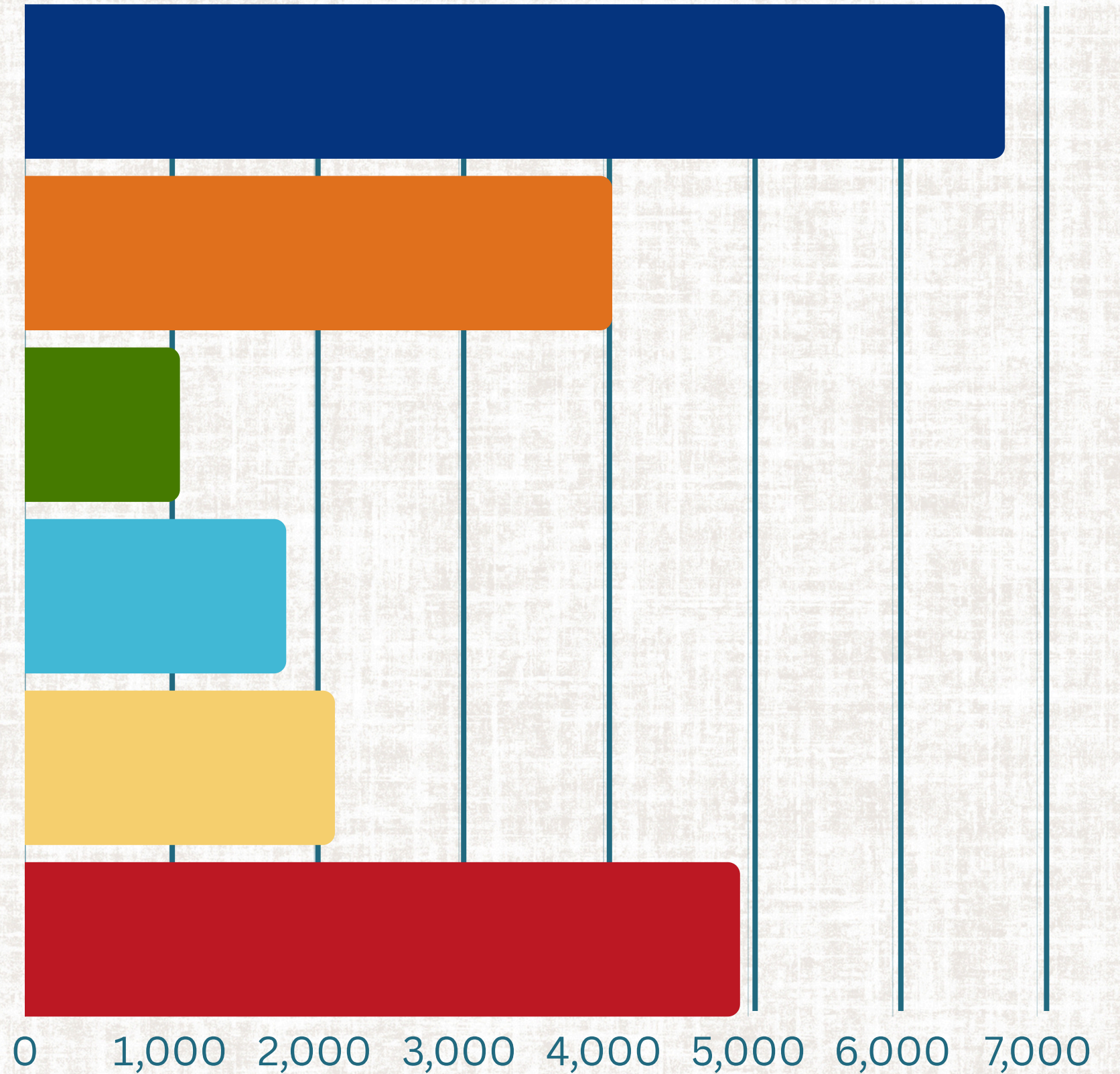
Adult Non-Fiction

Miscellaneous

Audiobooks

Movies

Kids



Circulation

11,173

Checkouts

5,396

In Library

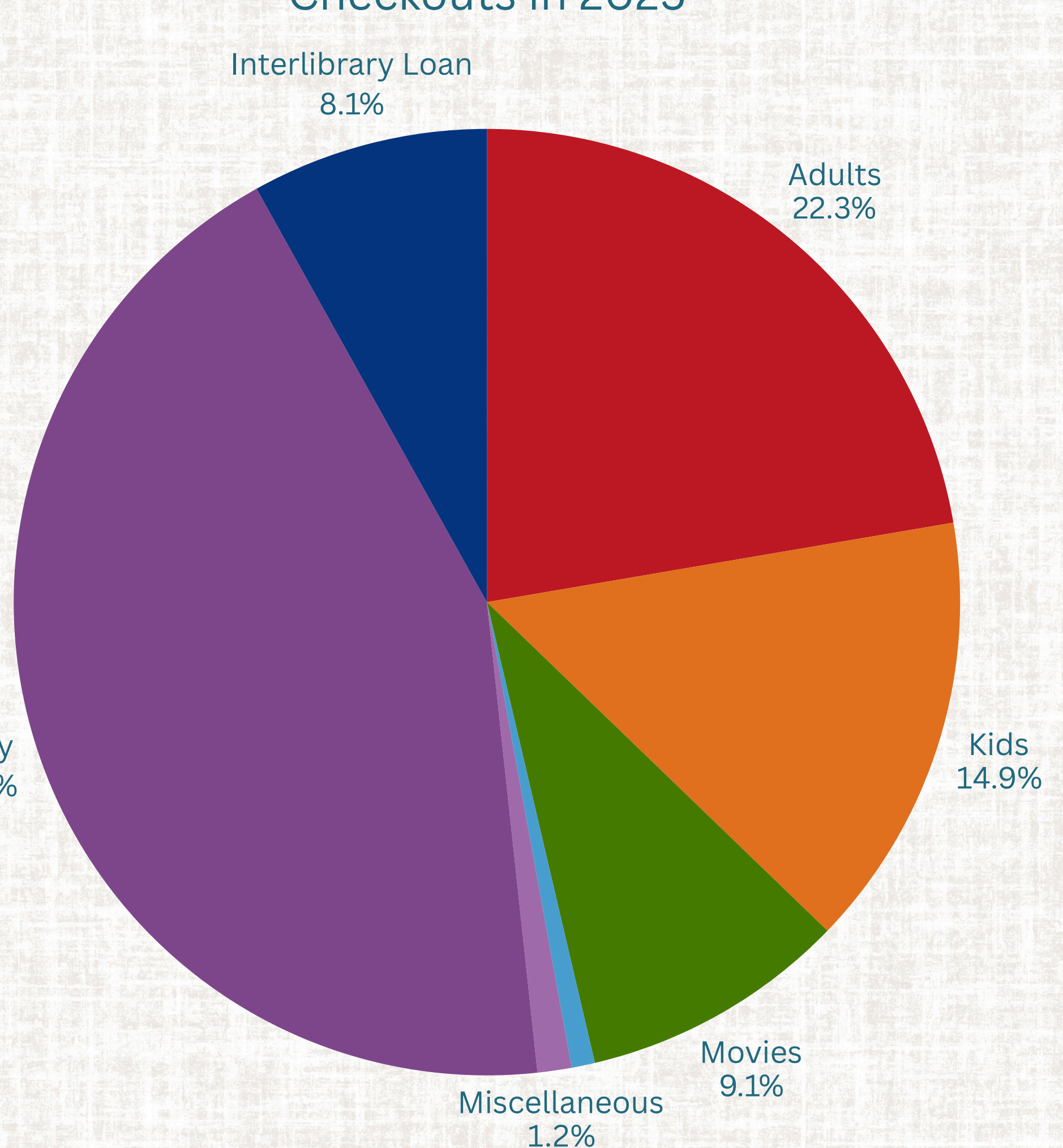
4,873

Libby

904

Interlibrary Loan

Checkouts in 2025



Patrons



1,370

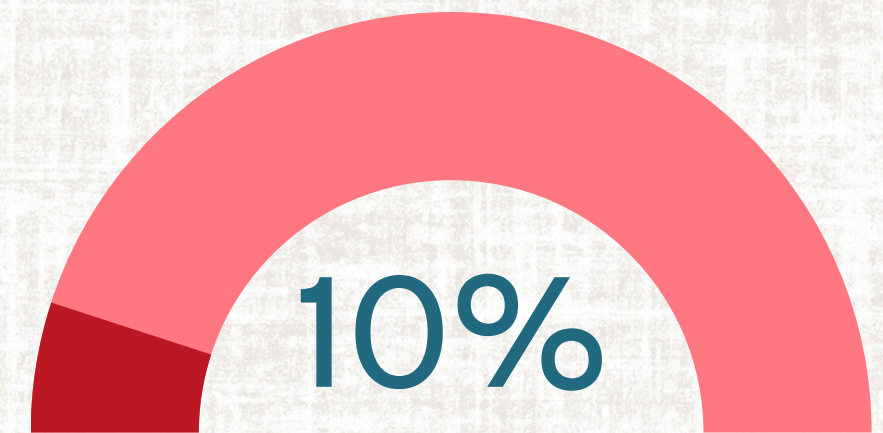
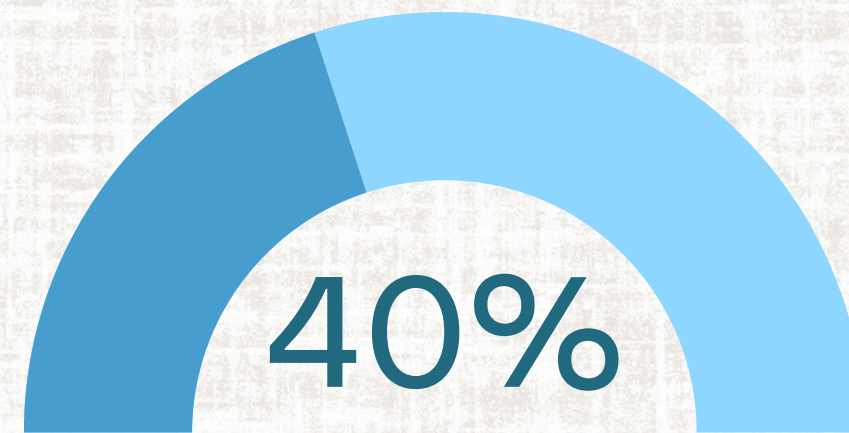
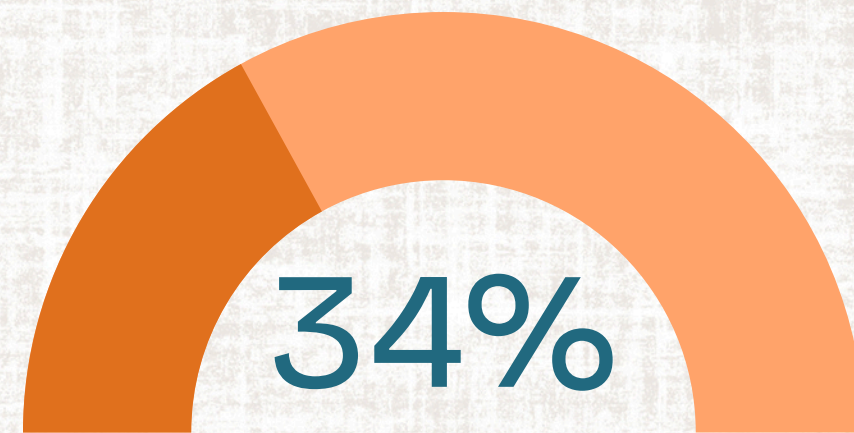
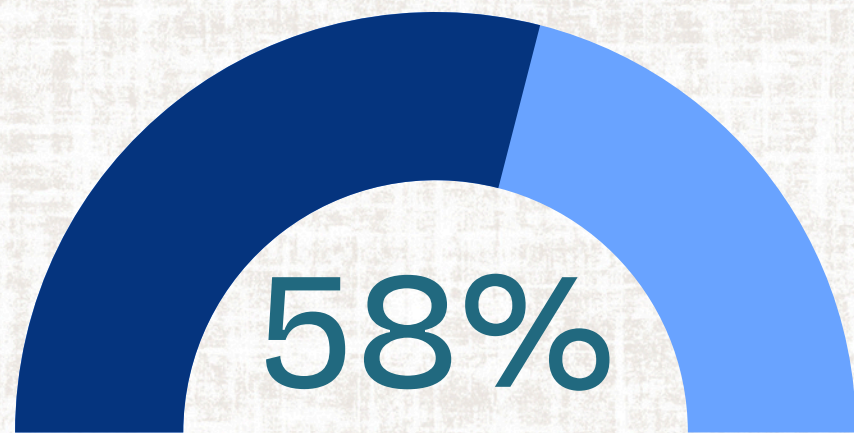
145

34

Adults

Children

Non-Residents



Burk's Falls

Population: 957

Library Patrons: 553

Armour

Population: 1,459

Library Patrons: 498

Ryerson

Population: 745

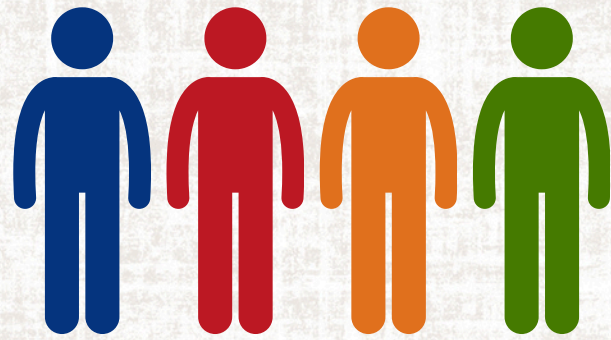
Library Patrons: 298

McMurrich/Monteith

Population: 907

Library Patrons: 94

Programs & Events



1,006

Attendees



311

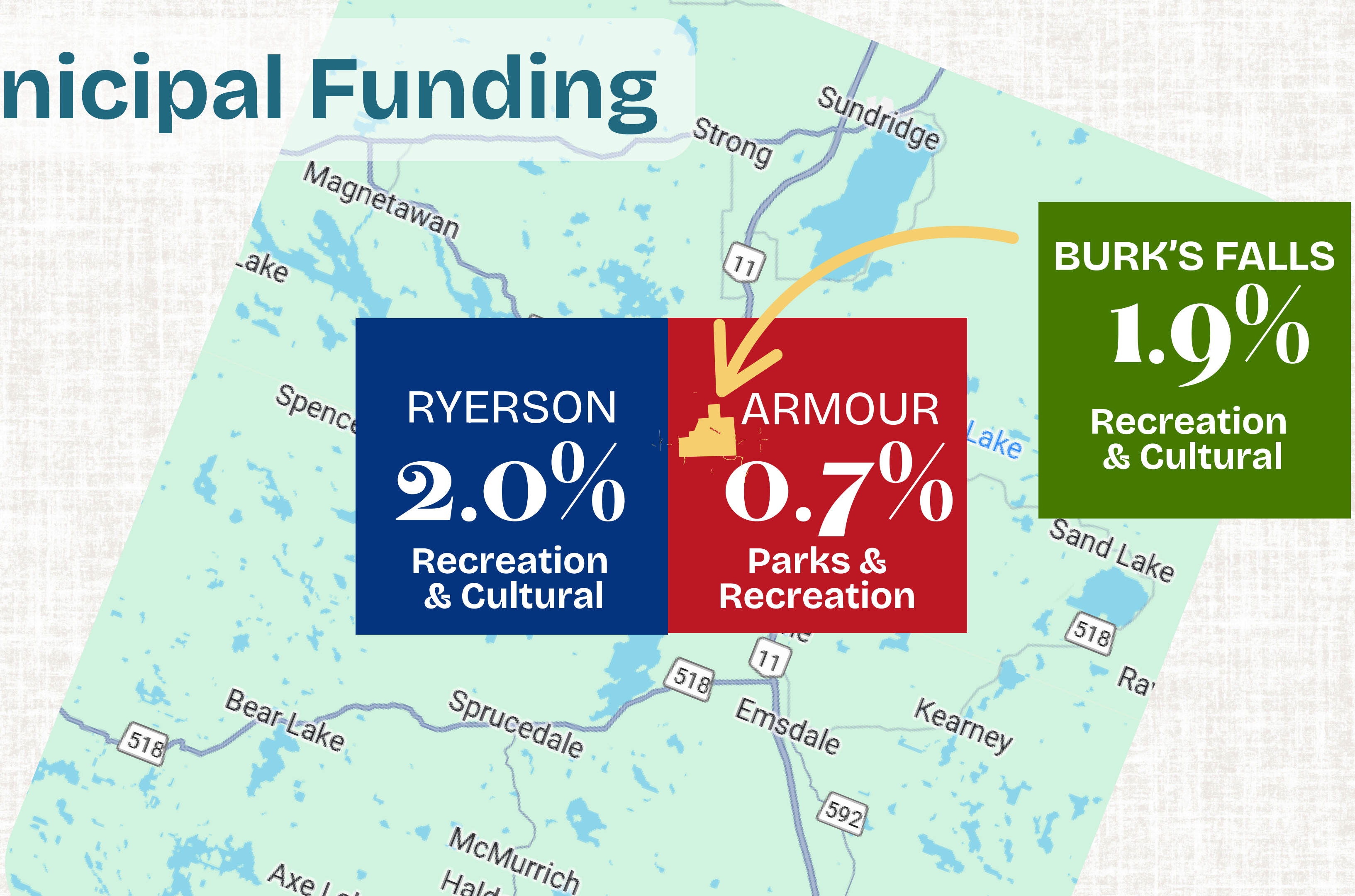
Programs



30

Events

Municipal Funding



RYERSON
2.0%
Recreation
& Cultural

ARMOUR
0.7%
Parks &
Recreation

BURK'S FALLS
1.9%
Recreation
& Cultural

Programs

TD

Summer
Reading
Club
2025

Burk's Falls, Armour &
Ryerson Union Public
Library



BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2026 DRAFT BUDGET
September 22, 2025

Account #	Description	2023 Actual	2024 Actual	2025 Final Budget	2025 Year to Date at Sep 18/25	2026 Budget	Budget Increase (Decrease) vs. 2024 Actual	Budget Increase (Decrease) vs. 2025 Budget	Comments
1	OPERATING ACTIVITIES								
2	REVENUE								
3	GRANTS								
4	15-375-003 McMurrich/Monteith	2,589	2,589	2,589	0	2,589	0	0	
5	15-375-013 Gov't of Ontario annual funding	13,814	13,814	13,814	0	13,814	0	0	
6	15-375-015 Student Grants	1,860	2,236	2,300	2,000	2,300	64	0	Canada Summer Jobs grant budgeted re 1 summer student position for July and August 2026. Grant not received in 2025.
	15-375-016 Federal YCW Grant	0	0	0	0	0	0	0	Applied for 2 student grants in 2025 but didn't receive either.
10	15-375-018 Miscellaneous grants:	3,819	4,064	2,650	0	1,020	(3,044)	(1,630)	Internet Connectivity, ILL postage and Volunteer Income Tax Program grants in 2024. Status of connectivity grant for 2026 is unknown. Budget = ILL (475) and Income Tax Program (545).
12	DONATIONS								
13	15-375-023 Donations - in house (Jar donations)	1,873	1,508	1,200	779	1,200	(308)	0	
14	15-375-025 Donations - Miscellaneous	462	1,600	0	0	0	(1,600)	0	
15	15-375-027 Donations - Adopt-a-book	1,125	980	500	642	700	(280)	200	
16	15-375-029 Donations - Earmarked	1,000	250	0	625	0	(250)	0	
17	OTHER REVENUE								
19	15-375-043 Faxes sent	476	662	250	387	350	(312)	100	
20	15-375-053 Used book sales	1,426	676	800	552	600	(76)	(200)	
21	15-375-063 Photocopies	1,734	2,313	900	1,451	1,000	(1,313)	100	
23	15-375-073 Investment interest	912	2,520	2,800	1,384	2,600	80	(200)	GIC earning 2.8% and is locked in until May 23/26. Assuming 3.0% at time of renewal.
25	15-375-083 Non-resident memberships	350	296	350	313	350	54	0	
26	15-375-093 Miscellaneous revenues	273	40	0	140	0	(40)	0	
27	15-375-103 Transfer from Bursary Reserve	300	0	300	0	300	300	0	Any bursary-related costs to be transferred from related reserve.
27	TOTAL OPERATING REVENUE	32,013	33,548	28,453	8,271	26,823	(6,725)	(1,630)	
28									
29	OPERATING EXPENDITURES								
30	WAGES								
31	16-800-000 Salaries & Benefits	150,782	155,417	166,248	120,174	177,790	22,373	11,542	2026 budget is based on 2.0% CPI increase. Possible pay equity adjustments have been excluded.
38	ACQUISITIONS								
39	16-800-002 Books	10,389	7,199	10,000	5,270	10,000	2,801	0	
40	16-800-001 DVDs	1,451	1,137	1,700	1,200	1,700	563	0	

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2026 DRAFT BUDGET
September 22, 2025

Account #	Description	2023 Actual	2024 Actual	2025 Final Budget	2025 Year to Date at Sep 18/25	2026 Budget	Budget Increase (Decrease) vs. 2024 Actual	Budget Increase (Decrease) vs. 2025 Budget	Comments
40	16-800-003 Magazines	404	302	300	190	200	(102)	(100)	
41	FACILITIES								
42	16-800-012 Telephone	269	269	270	202	270	1	0	No change in current rate anticipated.
43	16-800-014 Hydro	1,767	1,558	2,140	1,239	2,180	622	40	2% inflationary increase budgeted for 2026.
44	16-800-016 Heat	755	621	1,020	644	1,040	419	20	2% inflationary increase budgeted for 2026.
45	16-800-018 Water	1,024	1,046	1,077	571	545	(501)	(532)	2% inflationary increase over current monthly charge. Water bill shared with Seniors Centre as per landlord decision
46	16-800-022 Cleaning supplies	526	261	400	494	500	239	100	
47	16-800-024 Weekly cleaning	2,650	2,650	2,650	1,750	2,650	0	0	
48	16-800-032 Insurance	3,443	3,595	3,700	3,641	3,710	115	10	2% inflationary increase over 2025 actual.
49	16-800-042 Repairs & maintenance	17	219	500	25	500	281	0	
50	16-800-052 Rent	7,201	7,417	7,788	5,841	9,700	2,283	1,912	Lease renewed in 2025. 2026 = \$9,700 (2027 = \$10,185).
51	ADMINISTRATIVE AND PROGRAM EXPENSES								
52	16-800-062 ILLO expenses re damaged books	0	0	50	0	0	0	(50)	Damaged book costs are reimbursed by patrons. No budget required.
53	16-800-072 Computer support	203	105	1,000	153	1,000	895	0	
54	16-800-082 Program expenses	2,490	2,395	2,000	1,068	2,000	(395)	0	
55	16-800-084 Bursary Program	300	0	300	0	300	300	0	Bursary funded from bursary reserve created in 2016.
56	16-800-092 Training	796	847	500	1,428	1,400	553	900	2025 and 2026 includes Little Branches 2-day conference
57	16-800-102 Bank charges	165	166	200	176	200	34	0	\$12.50 CAFT fees monthly + square deposit/non-recurring bank charges
58	16-800-112 Office & clerical supplies	2,571	2,621	2,000	1,271	2,000	(621)	0	2024 included 754 re new library cards
59	16-800-114 Postage	356	462	400	360	500	38	100	
60	16-800-122 Annual dues & licences	3,552	3,390	4,000	4,603	4,000	610	0	
61	16-800-132 Internet connectivity	1,343	1,918	2,016	1,430	2,090	172	74	Basic internet (112/m) plus square connection (62/m). No change in current rates anticipated.
62	16-800-142 Audit & accounting	6,876	8,153	8,000	35	8,200	47	200	Estimated Accounting (1,000) and Audit (7,200).
63	16-800-152 Advertising/Social Media Marketing	0	0	500	0	500	500	0	
64	16-800-162 Miscellaneous expenses	595	618	500	228	500	(118)	0	
65	16-800-172 Contingency	0	0	500	0	500	500	0	
66	TOTAL OPERATING EXPENDITURES	199,925	202,364	219,759	151,991	233,975	31,611	14,216	
67									
68	NET OPERATING EXPENDITURES	167,912	168,817	191,306	143,720	207,152	38,335	15,846	
69									
70	CAPITAL TRANSACTIONS								
71	FROM OPENING SURPLUS								

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2026 DRAFT BUDGET
September 22, 2025

Account #	Description	2023 Actual	2024 Actual	2025 Final Budget	2025 Year to Date at Sep 18/25	2026 Budget	Budget Increase (Decrease) vs. 2024 Actual	Budget Increase (Decrease) vs. 2025 Budget	Comments
72	15-375-001 Previous year surplus (deficit)	4,839	7,949	15,083	0	0			2025 year-end surplus (excluding jar donations) if any, to be transferred to bursary reserve (10% of prior year surplus up to \$300) and future needs reserve (balance of 2025 surplus). Jar donations received in prior year to be transferred to New Library Building Reserve.
73	15-375-010 15-375-011 15-375-012 Municipal contributions re new build		8,204	0	6,780	0			Municipal contributions re new Library Building Project omitted from 2026 budget. 2025 YTD = reimbursement of 2024 and 2025 costs paid by Library.
74	15-375-105 Transfer from Future Needs Reserve	0	2,735	5,000	0	2,000			Transfer for budgeted capital expenditures re computers .
75	TOTAL CAPITAL REVENUE	4,839	18,888	20,083	6,780	2,000			
76									
77	CAPITAL EXPENDITURES								
78	16-800-182 Capital purchases	0	10,939	5,000	4,045	2,000			New Library Building Project omitted from 2026 budget. Budgeted for replacement of 5 public computers in 2025 and 2 office computers in 2026. Funded from future needs reserve.
79	16-800-192 Transfer to Bursary Reserve	300	300	300	0	0			10% of prior-year surplus up to \$300
80	16-800-2XX Transfer to New Library Building Reserve			0	0	0			100% of jar donations received in prior year to be transferred to building reserve.
81	16-800-202 Transfer to Future Needs Reserve	6,298	9,488	14,783	0	0			Balance of prior-year surplus if any (after transfer to other reserves) to be transferred to future needs reserve.
82	TOTAL CAPITAL EXPENDITURES	6,598	20,728	20,083	4,045	2,000			
83									
84	NET CAPITAL EXPENDITURES	1,759	1,839	0	(2,735)	0	(1,839)	0	
85									
86	NET EXPENDITURES	169,671	170,656	191,306	140,986	207,152	36,496	15,846	
87									
88	MUNICIPAL CONTRIBUTIONS								
89	15-375-009 Armour	67,780	70,432	71,950	71,950	95,621	25,189	23,671	
90	15-375-005 Burk's Falls	69,929	73,646	77,154	77,154	62,705	(7,224)	(14,449)	
91	15-375-007 Ryerson	39,911	41,661	42,202	42,202	48,826	8,915	6,624	
92		177,620	185,739	191,306	191,306	207,152	26,880	15,846	
93									Based on population: BF 30.27% R 23.57% A 46.16%
94	OPERATING SURPLUS (DEFICT)	7,949	15,083	0	50,320	0			



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: **September 9, 2025**

Motion # 266

WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks (MECP), transitioned the cost of the Blue Box Programs to a full producer responsibility (100% cost recovery) model, under Ontario Regulation 391/21 (Blue Box Regulation), made pursuant to the *Resource Recovery and Circular Economy Act, 2016*;

AND WHEREAS under the new framework, producers are individually and collectively responsible for operating and fully funding Blue Box collection systems, effective July 1, 2023, with municipal transition dates phased in through to 2026;

AND WHEREAS municipalities are no longer required to operate Blue Box collection systems after their designated transition date, resulting in the potential for stranded municipal assets, such as materials recovery facilities, vehicles, bins, depots, and other capital investments, which may not be compensated under the new regulatory framework;

AND WHEREAS the Council of the Township of Armour has historically, on behalf of the shared service partners, invested in waste diversion programs and infrastructure to meet provincial mandates and local service expectations;

AND WHEREAS the successful transition to the producer responsibility model requires clarity on asset management, fair compensation for stranded assets, and ongoing communication between municipalities, producers, and the Province to ensure a seamless transition for residents;

AND WHEREAS municipalities continue to have an interest in ensuring that Blue Box programs remain accessible, efficient, and effective for residents throughout and after the transition period;


AND WHEREAS the Municipal Corporation of the Township of Armour and its shared service partners have formally declined the extension to contract made by Circular Materials through the Change Notice dated June 27, 2025;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour hereby:

1. **Requests** that the Ministry of the Environment, Conservation and Parks, and Producer Responsibility Organizations (PROs), work collaboratively with municipalities to address the financial and operational risks of stranded assets;
2. **Advocates** for transparent processes, fair compensation, and timely communication to protect municipal investments and ensure service continuity for residents; and
3. **Directs** that a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Environment, Conservation and Parks, Chief Executive Officer of Circular Materials, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities for their information and support, *and forward to Parry Sound District meeting*

Moved by: Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

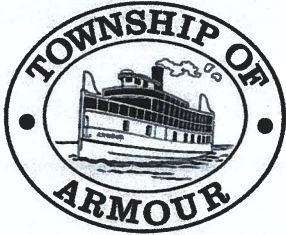
Seconded by: Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

Carried / Defeated 

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



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Date: September 23, 2025

Motion # 280

WHEREAS the Township of Armour circulated Resolution #266 in good faith, based on the information and understanding available to Council at the time; and

WHEREAS the Township has received a request, identified as item (c), that a follow-up clarification be sent to all parties included on the September 10, 2025 communication; and

WHEREAS the Council maintains that it has acted transparently and responsibly in communicating its concerns and perspectives related to the ongoing change management process initiated by Circular Materials;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Council of the Township of Armour declines the request identified as item (c), to issue a follow-up email containing a third-party-drafted clarification.
2. The Township of Armour stands by the content and intent of Resolution #266 as a fair representation of its understanding and position at the time of circulation.
3. The Township remains open to continued dialogue with Circular Materials and all stakeholders on matters related to the change management process, and encourages constructive, transparent engagement moving forward.

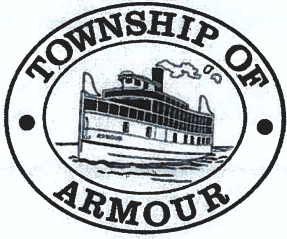
Moved by:	Blakelock, Rod	<input type="checkbox"/>	Seconded by:	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>		Brandt, Jerry	<input type="checkbox"/>
	Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>		Haggart-Davis, Dorothy	<input type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>		Whitwell, Wendy	<input checked="" type="checkbox"/>

Carried / Defeated _____ 

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote: For Opposed



DISTRICT OF PARRY SOUND

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Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: September 23, 2025

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:

Blakelock, Rod

Brandt, Jerry

Haggart-Davis, Dorothy

Ward, Rod

Whitwell, Wendy

For

Opposed



WASTE MANAGEMENT REPORT – October 14, 2025

BUDGET & FINANCIAL

- Draft Budget with revised 10-year capital plan for Council review.
- Equipment repair put rentals – Contracted Services overbudget.
- Hazardous Waste Disposal overbudget – charging \$5.76 per cylinder vs \$225 per drum
- Anticipate increase in Environmental Monitoring as we release Request for Proposal. Update will be made prior to January 2026.

ONGOING BUSINESS

- Awaiting Ministry report on landfill inspection.
- Awaiting response from Circular Materials. No further discussion on Change Notice.

DIVERSION UPDATES – As of September 30, 2025

DIVERSION PROGRAMS	2025	2024	2023
E-Waste	17.08 mt = \$2,562	20.095 mt = \$3,014	20.88 mt = \$3,131
Batteries	0.615 mt = \$92	0.87 mt = \$130	0.960 mt = \$145
Bulbs & Tubes	0.345 mt = \$51	0.410 mt = \$61	1,734 units
Scrap Metal	33.88 mt = \$3,169	40.68 mt = \$3,426	35.59 mt = \$2,140
Mattresses	277 units	235 units	0
Tires	2,268 units	0	0

- Expecting to meet E-waste volumes from previous years.
- Potential for third load of mattresses before snow flies.
- Looking into Stewardship program for Hazardous Waste as single use propane disposal cost went through the roof. Charged \$5.76 per unit (496 shipped) vs \$225/drum (3 drums shipped)

BLUE BOX PRODUCT	2025		2024		2023	
	Metric ton	Sept 30/24	Metric ton	Amount	Metric ton	Amount
OCC/OBB	40.00	32.8	48.81	\$8,765	51.09	\$5,321
Mixed Container	59.86	73.48	99.63	\$7,768	115.30	\$3,646
TOTAL	99.86	106.28	148.44	\$16,533	166.39	\$8,877



WASTE MANAGEMENT REPORT – October 14, 2025

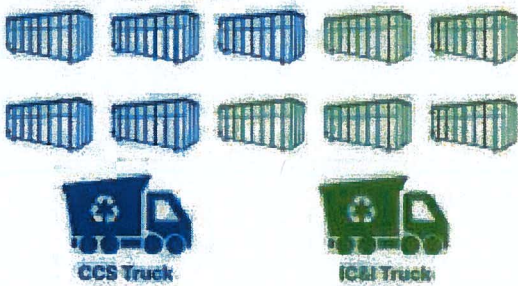
- Shipped baled cardboard/boxboard from 2024 inventory adding 26.46 metric tons (\$3,440 revenue) to the material collected in 2025.
- Still trying to determine/understand the cost for IC&I blue box material in 2026. Excerpt from working group meeting October 2, 2025.

CIRCULAR MATERIALS WORKING GROUP - IC&I at the Depot

Municipalities with an executed Depot Operations Agreement effective January 1, 2026 may blend blue box material from eligible sources and blue box materials from IC&I at depots. This is subject to proportionate sharing of physical handling of blended eligible source and IC&I blue box material (outlined in image below).

As IC&I blue box material will be physically managed by the municipality, the CCS will not charge the municipality for receiving, hauling and processing IC&I material.

Depot Operations Agreement compensation is for accepting blue box material from those eligible sources for which the depot is required.



CCS will be responsible for picking up the portion of blended depot material equal to the quantity from eligible sources for which the depot is required.

ECs will be responsible for hauling the remaining blended depot material.

CCS = Common Collection System – Circular Materials

ECs = Eligible Communities – Armour & Ryerson

CIRCULAR MATERIALS WORKING GROUP - IC&I Collected at the Curb

Given several unresolvable challenges that emerged during consultation, the PRO's are unable to extend curbside collection to IC&I locations. These challenges include:

- **Capacity:** CCS was procured for eligible sources and has no available capacity for IC&I.
- **Regulatory Obligation:** Servicing IC&I creates risk for the CCS and producers in meeting regulatory obligations. IC&I material in performance reporting is contrary to the Regulation.
- **Timing:** CCS and municipalities cannot complete required tasks by January 1, 2026.
- **Eligibility:** CCS is not able to address the needs of IC&I locations serviced by municipalities.
- **Costs:** CCS cost recovery rates for small IC&I are higher than private sector quotes to municipalities.



WASTE MANAGEMENT REPORT – October 14, 2025

BAG TALLY – GATE INFORMATION 2025

BAG TALLY	ARMOUR		BURKS FALLS	RYERSON		TOTAL OF ALL
January 2025	1,181	208	71	824	37	2,321
February 2025	1,009	139	63	646	23	1,880
March 2025	1,223	258	147	759	50	2,437
April 2025	1,278	196	143	900	19	2,536
May 2025	1,747	230	120	1,041	46	3,184
June 2025	1,724	345	181	1,138	116	3,504
July 2025	2,433	616	244	1,405	152	4,850
August 2025	2,417	823	195	1,464	154	5,053
September 2025	1,516	462	133	1,006	81	3,198
October 2025 – 3-year average	1,347	539	186	852	106	3,031
November 2025 – 3-year average	913	366	136	678	139	2,232
December 2025 – 3-year average	965	474	138	660	116	2,353
TOTAL 2025	21,580		1,981	11,559		35,120
2025 % OF TOTAL	61.446%		5.640%	32.914%		100%
January 2024	1,013	171	107	701	30	2,022
February 2024	1,032	117	116	617	19	1,901
March 2024	1,196	173	212	738	20	2,339
April 2024	1,331	150	145	855	27	2,508
May 2024	1,583	210	242	978	21	3,034
June 2024	1,616	271	246	1,092	66	3,291
July 2024	2,497	523	288	1,296	117	4,721
August 2024	2,427	813	248	1,563	175	5,226
September 2024	1,624	583	273	938	137	3,555
October 2024	1,278	601	289	857	128	3,153
November 2024	1,026	541	182	755	182	2,686
December 2024	918	445	132	623	167	2,285
TOTAL 2024	22,139		2,480	12,102		36,721
2024 % OF TOTAL	60.290%		6.754%	32.957%		100%

2026 TRI R WASTE MANAGEMENT BUDGET

	Account #	Description	2023 ACTUAL	2024 ACTUAL	2025 BUDGET	2025 PYE BUDGET	2026 DRAFT BUDGET
TRI R WASTE MANAGEMENT OPERATING REVENUE							
1	15-341-000	TRI R Landfill Tipping Fees	\$176,335	\$101,098	\$75,000	\$75,000	\$75,000
2	15-341-001	TRI R - 2023 Filters - Foodcycler	\$560	\$220	\$250	\$100	\$250
3	15-341-002	TRI R - Landfill Tipping Fees - Municipal Payments	\$0	\$86,070	\$85,000	\$87,240	\$85,000
	15-341-003	TRI R - Short -Term Rental Kits	\$0	\$0	\$0	\$300	\$300
4	15-342-000	TRI R - Recycling - Diversion Rebates	\$11,108	\$20,391	\$11,000	\$7,929	\$5,600
5	15-344-000	TRI R - Recycling - Sale of Blue Boxes	\$33	\$121	\$150	\$50	\$150
6	15-540-000	TRI R - Govt. Grants Recycling Operating	\$70,970	\$68,392	\$0	\$2,162	\$0
7	15-541-000	TRI R - Circular Materials Contract	\$0	\$0	\$47,000	\$49,200	\$47,000
8	TRI R WASTE MANAGEMENT TOTAL REVENUE		\$259,005	\$276,292	\$218,400	\$221,982	\$213,300
TRI R WASTE MANAGEMENT OPERATING EXPENDITURES							
9	16-451-000	TRI R - Salaries & Benefits	\$331,833	\$281,313	\$340,000	\$320,000	\$356,000
10	16-451-001	TRI R - Landfill Training, Health & Safety	\$1,843	\$1,006	\$4,500	\$4,100	\$4,500
11	16-452-000	TRI R - Landfill - Supplies	\$738	\$1,192	\$2,000	\$2,400	\$2,000
12	16-454-000	TRI R - Skid & Packer Fuel	\$8,391	\$7,368	\$9,000	\$6,200	\$9,000
13	16-455-000	TRI R - Insurance	\$7,266	\$8,373	\$9,200	\$9,198	\$9,600
14	16-455-002	TRI R - Audit & Accountant Fees	\$4,447	\$11,378	\$4,900	\$4,900	\$4,900
15	16-456-000	TRI R - Landfill - Hazardous Waste Disposal	\$2,375	\$1,335	\$2,000	\$3,554	\$2,500
16	16-460-000	TRI R - Landfill - Dozer/Site Maintenance	\$113	\$334	\$2,000	\$1,000	\$2,000
17	16-460-005	TRI R - Landfill - Contracted Services	\$5,363	\$9,601	\$5,000	\$22,000	\$5,000
18	16-461-000	TRI R - Landfill - Office & Advertising	\$1,323	\$3,099	\$2,500	\$2,000	\$2,500
19	16-461-001	TRI R - Landfill Bank Charges	\$3,453	\$4,163	\$4,000	\$4,000	\$4,200
20	16-462-000	TRI R - Payment in Lieu of taxes	\$3,639	\$3,668	\$3,800	\$3,656	\$3,800
21	16-464-000	TRI R - Landfill - Monitoring	\$24,207	\$21,898	\$24,000	\$20,000	\$35,000
22	16-465-000	TRI R - Landfill - Equipment Maintenance	\$8,063	\$32,103	\$35,000	\$22,000	\$35,000
23	16-475-001	TRI R - Recycling Training, Health & Safety	\$2,768	\$600	\$0	\$0	\$0
24	16-476-000	TRI R - Recycling - Freight	\$15,636	\$21,689	\$8,000	\$10,518	\$8,000
25	16-476-005	TRI R - Recycling - Processing Fee	\$31,556	\$30,135	\$4,300	\$5,700	\$5,000
26	16-477-000	TRI R - Recycling - Equipment Maintenance	\$9,195	\$19,379	\$0	\$0	\$0
27	16-478-000	TRI R - Recycling - Building Maint.	\$90	\$183	\$1,000	\$475	\$1,000
29	16-480-000	TRI R - Recycling - Natural Gas	\$3,009	\$2,333	\$3,000	\$2,500	\$3,000
30	16-481-000	TRI R - Recycling - Hydro & Telephone	\$3,186	\$3,234	\$3,000	\$2,800	\$3,000
31	16-483-000	TRI R - Recycling - Supplies	\$1,847	\$1,905	\$0	\$0	\$0
32	16-484-000	TRI R - Recycling - Office & Advertising	\$3,400	\$0	\$0	\$0	\$0
33	16-486-000	TRI R - Recycling - Winter Maintenance	\$1,948	\$1,741	\$3,000	\$2,200	\$3,000
34	TRI R WASTE MANAGEMENT TOTAL OPERATING EXPENDITURES		\$475,690	\$468,032	\$470,200	\$449,201	\$499,000
35	TRI R WASTE MANAGEMENT NET OPERATING EXPENDITURES		\$216,685	\$191,740	\$251,800	\$227,219	\$285,700

2026 TRI R WASTE MANAGEMENT BUDGET

	Account #	Description	2023 ACTUAL	2024 ACTUAL	2025 BUDGET	2025 PYE BUDGET	2026 DRAFT BUDGET
TRI R WASTE MANAGEMENT CAPITAL REVENUE							
36	15-343-000	TRI R - Sale of Equipment - OLD COMPACTION BIN	\$1,200	\$0			\$2,400
37	15-649-001	TRI R - Food Cycler Sales	\$0	\$0			\$0
38	TRI R WASTE MANAGEMENT TOTAL CAPITAL REVENUE		\$1,200	\$0	\$0	\$0	\$2,400
TRI R WASTE MANAGEMENT CAPITAL EXPENDITURES							
39	16-489-002	TRI R - Landfill - Landfill Compactor Repair	\$0	\$0	\$50,000	\$42,643	\$15,000
40	16-489-003	TRI R - Landfill - Mattress Shred & Disposal	\$0	\$15,620	\$0	\$0	\$0
41	16-489-004	TRI R - Recycling - Compaction bins	\$12,000	\$0	\$0	\$0	\$0
42	16-489-005	TRI R - Recycling - Pole Barn Repair	\$0	\$0	\$15,000	\$8,834	\$9,000
43	16-489-006	TRI R - Landfill - Equipment Repairs	\$13,941	\$0	\$0	\$0	\$0
44	16-489-503	TRI R - Food Cycler (2022 Pilot) (2023 Filters)	\$490	\$0	\$490	\$490	\$490
45	TRI R WASTE MANAGEMENT TOTAL CAPITAL EXPENDITURES		\$26,431	\$15,620	\$65,490	\$51,967	\$24,490
46	TRI R WASTE MANAGEMENT NET CAPITAL EXPENDITURES		\$25,231	\$15,620	\$65,490	\$51,967	\$22,090
47	TRI R WASTE MANAGEMENT NET EXPENDITURES		\$241,916	\$207,360	\$317,290	\$279,186	\$307,790
48	TRI R WASTE MANAGEMENT CONTRIBUTIONS BY MUNICIPALITY		2023 budgeted 15% Plus % of Bags	2024 budgeted 15% Plus % of Bags	2025 budgeted 15% Plus % of Bags	2025 Projected Year End 15% Plus % of Bags	2026 Draft budget 15% Plus % of Bags
49	Armour	15% of Net Expenditures	\$36,287	\$31,104	\$47,594	\$41,878	\$46,169
50	2024 total bags 36,721 - 22,139 = 60.290% OF TOTAL BAGS		\$81,558	\$68,760	\$105,210	\$92,575	\$102,060
51	TOTAL CONTRIBUTION		\$117,845	\$99,864	\$152,804	\$134,453	\$148,228
52	Burks Falls	15% of Net Expenditures	\$36,287	\$31,104	\$47,594	\$41,878	\$46,169
53	2024 total bags 36,721 - 2,480 = 6.754% OF TOTAL BAGS		\$7,180	\$7,703	\$11,786	\$10,371	\$11,433
54	TOTAL CONTRIBUTION		\$43,467	\$38,807	\$59,380	\$52,249	\$57,602
55	Ryerson	15% of Net Expenditures	\$36,287	\$31,104	\$47,594	\$41,878	\$46,169
56	2024 total bags 36,721 - 12,102 = 32.975% OF TOTAL BAGS		\$44,316	\$37,986	\$57,513	\$50,606	\$55,791
57	TOTAL CONTRIBUTION		\$80,604	\$69,090	\$105,107	\$92,484	\$101,960
58	TOTAL OF ALL CONTRIBUTIONS		\$241,916	\$207,761	\$317,290	\$279,186	\$307,790
59	Final 2024 Garbage bag count for total contribution by municipality. 2024 total bags = 36,721 (Armour = 22,139 (60.290%) Burks Falls = 2,480 (6.754%) Ryerson = 12,102 (32.957%))						

DEPOT ASSETS				
Description	Type of Equipment	Year of Purchase	Quantity	Cost per Unit
Quonset Hut	Building	2006	1	\$65,000
Steel Collection Cage	Rolling Stock	2006	19	\$1,800
Stationary Compactor	Equipment	2017	1	\$19,184
40 yard Compaction Bin	Rolling Stock	2017	2	\$4,000
Three phase power converter	Building	2017	1	\$9,512
Self-Contained Compactor	Equipment - STRANDED	2018	1	\$14,600
35 yard Compaction Bin	Rolling Stock	2023	1	\$12,000

MATERIAL RECOVERY FACILITY ASSETS				
Description	Type of Equipment	Year of Purchase	Quantity	Cost per Unit
Processing & Mtc. Building	Building	1979	1	\$262,000
Baler 1 - STEEL/ALUMINUM	Equipment - STRANDED	1990	1	\$7,500
Baler 2 - MIXED PAPER	Equipment - STRANDED	1990	1	\$25,000
Magnetic Separator	Equipment - STRANDED	1990	1	\$2,500
Baler 3 - OCC/OBB	Equipment - STRANDED	2010	1	\$12,684
Pallet Scale	Building - STRANDED	2011	1	\$2,500
TCM Forklift	Equipment - minimal use ewaste	2012	1	\$27,219

LANDFILL ASSETS				
Description	Type of Equipment	Year of Purchase	Quantity	Cost per Unit
816F CAT Landfill Compactor	Equipment	2009	1	\$201,000
333E Skid Steer	Equipment	2014	1	\$56,500

PLANNED CAPITAL EXPENDITURES - 10 YEAR				
Description	Type of Equipment	Expected Project Date	Quantity	Total Cost
Site Redesign for Recycling	Facility	2025	1	\$8,834
CAT Compactor cab rebuild	Equipment	2025	1	\$42,643
CAT Compactor fire suppression	Equipment	2026	1	\$15,000
Pole Barn Repair	Building	2026	1	\$9,000
Skid Steer rebuild/replace	Equipment	2027	1	\$100,000
		2028		
Landfill Mining - Option 3	Capacity	2029	1	\$250,000
		2030		
Forklift replacement	Equipment	2031	1	\$75,000
CAT Compactor REPLACE	Equipment	2032	1	\$1,000,000
Landfill Mining - Option 1	Capacity	2033	1	\$400,000

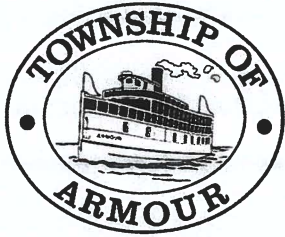
PLANNED CAPITAL EXPENDITURES			
Description	Type of Equipment	Expected Project Date	Cost per Unit
CAT Compactor - operator cab rebuild completed	Equipment	2025	\$42,643
Pole Barn Repair - to be discussed :	Building	2025	\$8,834
CAT Compactor - Fire Suppression	Capacity	2026	\$15,000
Pole Barn Repair - to be discussed	Building	2026	\$9,000
Skid Steer replacement	Equipment	2027	\$100,000
		2028	
Landfill Mining - Option 3	Capacity	2029	\$250,000
		2030	
Forklift replacement	Equipment	2031	\$75,000
CAT Compactor REPLACE	Equipment	2032	\$1,000,000
Landfill Mining - Option 1	Capacity	2033	\$190,000
		2034	
		2035	

Other Items for consideration:

Building Foundation Repair 50'x 90' Steel building

Quonset Repair/Replace

Phase 2 Food Cycle Science



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332
(705) 382-2954
Fax: (705) 382-2068

Email: admin@armourtownship.ca
Website: www.armourtownship.ca

Date: October 14, 2025

Motion # 300

That the Council of the Township of Armour approve the 2026 draft waste management budget as presented. Furthermore, that the draft waste management budget be forwarded to the Village of Burk's Falls to be included in the agenda for the Monday, October 27, 2025 TRI Council meeting.

Moved by:	Blakelock, Rod	<input checked="" type="checkbox"/>	Seconded by:	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>		Brandt, Jerry	<input type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>		Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>		Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated 

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



The Municipality of the
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ARBFMA Arena Managers 2026 Budget Report

October 21st, 2025

RECOMMENDATIONS

It is recommended that the Village of Burk's Falls accept the 2026 ARBFMA Budget for discussion and approve staff to present the budget to the Tri-Council on October 27th, 2025.

BACKGROUND

- Senior management staff prepare an annual budget for discussion and approval.
- The operating costs rise annually based on increased maintenance costs, insurance costs, utility rates, weather and facility usage.
- Staff believe that the ice rentals requests reached a plateau in 2025. Staff will be using 1900 ice rental hours as the base for 2026. This base will be re-evaluated for the 2027 budget.
- Staff had unexpected facility equipment costs in 2025 that affected the operational budget. These costs were previously managed outside the arena office. These expenses will be identified in 2026 with new line items so they can be better managed annually.
- Council is aware already that cutting areas of the operational budget will result in a negative change in the service level. Staff requests to be involved in any reductions made to the 2026 budget.
- Staff work hard to offer great facilities and customer service to the community. Staff believe the level of service provided results in positive feedback, that creates new and return customers annually.
- A 5-year facility and advertising rate schedule for the facility has been approved by Burk's Falls Council and is in effect until the 2028 budget. The facility rates are set from Sept 01st to August 31st annually.
- Staff asked the Burk's Falls Council to approve an ice new rate in 2025 that was well received and added an additional 120 hours of rental ice before the end of September 2025.
- The Capital items are discussed in order of importance. The order of importance is health & safety, mandated work, facility equipment and building maintenance. There are no Capital items in 2026 that can be pushed to another budget year. Most of the original anticipated 2026 Capital items have been reallocated to make room for the condenser replacement in April 2026.
- It is better to finance high-ticket Capital budget items over a longer period if Council is looking to reduce the 2026 budget.
- The Health and Safety items requested are needed to protect staff's health and safety in the workplace.
- A newly developed Village of Burk's Falls Health and Safety policy has identified working alone as a risk. Staff have been asked to address this issue within the 2026 budget. Council will see part-time wages allocated to the budget to address this risk. The hours that are a concern are after 5 pm weekly and the weekends when the Village office and Publics Works staff are not on duty.



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Revenue Update

- Facility rental revenues have been adjusted to reflect a 2.5% increase for all facility rental rates.
- Staff are using 1900 hours of ice rentals as the base to determine the estimated rental revenue. 1900 hours allows there to be a variance up or down annually.
- Staff have had 4 years of continuous growth in ice and facility rentals. Staff feel that the facility operations in 2025 reached a plateau which will help the budget estimates annually.
- Staff have adjusted the revenue numbers based on trends found in 2022, 2023, 2024 and 2025 for facility room rentals, snack bar revenues, skate sharpening and public skating.
- Concession revenues include skate sharpening and public skating have been adjusted to reflect the increased facility use by Minor Sports and additional tournaments.
- Hall rentals have been adjusted to include senior's programs, yoga, birthday parties, private rentals, physio teas, the wellness fair, private meetings and a few large functions. Inquiries for Karl Crozier Room use for large functions remain significantly low.
- Council should be aware there are over 500 hours of no-charge rentals annually in the Karl Crozier Room. These rentals include Agricultural Society, Cadets, and Seniors groups.
- Staff have already guaranteed 90% of the same contracts for the summer of 2026 and staff anticipate renting over 600 hours of summer ice again in 2026.
- Staff have booked the 3 on 3, Woman of the Winter, Summer mini tournament, Huntsville Sting, Puck and Ball and Spartan's hockey tournaments for 2026.
- Staff have been approached to also have an old-timers tournament in July 2026.
- Staff have new rates which have been approved by Village of Burk's Falls Council. The new rates have helped rent the ice surface during difficult times or to renters who have a limited number of skaters for training and family use.
- The ice surface did exceed 2000 ice rental hours in 2025, and staff anticipate another good year in 2026. Staff are cautious that 2000 ice rental hours are not guaranteed annually. Staff will continue working diligently in their facility booking practices including posting the available ice rental hours.

Expenses Update

Wages

- Wages are the approved 2026 rates of pay and reflect current levels of operations for the facility.
- The VBOF Health and Safety policy has identified working alone as a risk. Staff and the Health and Safety team investigated various ideas to reduce the risks to staff working alone. In 2026 it is recommended that Council add \$22,000 in part-time wages for arena attendants. These staff will help to eliminate or reduce the risk of staff being alone during high-risk times as well as assist with ice & building maintenance/cleaning.

Insurance

- Insurance premiums continue to increase significantly
- Staff believe Ontario Municipalities should band together and take this issue to the Province.



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Telephone

- The phone expense line includes the landline and the cell phone

Utilities

- Water, Gas and Hydro reflect 2025 actuals
- Staff anticipate a minimum of 5% to 10 % increase in rates for both gas and hydro and those rates are still under the process for approval for 2026
- In July and August there were 2 large hydro bills that included increased KWh and rates. Staff believe the cause to be the increased facility use and the extreme heat/humidity this past summer.
- Natural gas charges have decreased in 2025 as the facility now has 2 electric powered dehumidifiers instead of the one that was gas-powered.
- Water usage depends on ice usage for flood water, heat & humidity for condenser water, Dressing room showers and washroom usage.

Ice Plant

- Although staff spend money for preventative maintenance annually the 9 ½ months of wear and tear on the refrigeration equipment does increase the risk of potential breakdowns and repairs.
- Staff do pay for water treatment for the refrigeration equipment and that service will continue in 2026. Water treatment helps the equipment run cleaner, more efficiently and helps extend the life of the refrigeration condenser.

Equipment Maintenance (New Budget Line Item)

- Includes all other Facility equipment excluding the Refrigeration room.
- This Equipment includes - Scrubbers, Rooftop units, Stink pipe vent motor, Vacuum, Wet-Vac, Furnace, Lobby Hot water tanks, Fridges & Freezers, Deep Fryer, Arena Time-Clock, Facility Fans, Ammonia Detector, and Zamboni Hot water heater.

Building Maintenance

- Staff have reallocated items from the building maintenance into new line items like Equipment Maintenance.
- Staff will continue to replace the tempered arena glass and damaged plexi glass with plexi. The plexi is safer to replace when it breaks and its lighter for staff to handle when there is a maintenance issue.
- Building maintenance occurs monthly through the seasons. Staff take on the bigger projects in the months the ice surface has been removed.
- As the facility rentals continue to increase, staff anticipate more small maintenance items to be addressed by either arena staff or experts as required.



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Cleaning Supplies

- The cleaning supplies continue to rise as the building gets busier, the budget amount has been adjusted to reflect the increased facility use.
- Includes all cleaning chemicals, soaps, wipes, brooms, mops, dustpans, toilet brushes, mop buckets & ringers, hand soap, sanitizer, disposal gloves, and toiletries.

Grounds Maintenance

- Includes parking lot painting, parking lot sweeping, ground equipment repairs or supplies, and fuel.

Garbage Disposal (New Budget Line Item)

- The staff are unable to manage the garbage created weekly in the facility, especially in the fall and winter ice season.
- There is not a place to store the garbage inside with the exception of a small portable plastic garbage bin. There is also no place for garbage storage outside of the building.
- The excess garbage is often left in the ice rink in the garbage bin by the bleachers. Once the garbage bin is full the overflow is left on the arena floor. The often-large pile of garbage is unsightly, attracts pests and leaves the floor stained with filth.
- The garbage stored inside the facility causes health and safety concerns for staff and the facility patron.

Zamboni

- The Zamboni maintenance will continue to rise as the ice rentals increase or remain stable and has been adjusted to reflect current rentals.
- Staff have found a good mechanic that keeps the machine running properly and keeps staff updated when there may be extra service required.
- The Zamboni expenses that are not often seen are propane, blade sharpening and Zamboni parts (including the board brush, impellers, and spreader cloth).

Office Supplies and Uniforms

- The IT, Clover (debit machine), and BookKing program expenses have been removed from the Office supplies budget line. These items are identified in a new budget line.
- The Office supplies have been adjusted to monitor the day-to-day operations of the office like pens, paper, desk calendars, note pads, and other administration requirements.
- The office supplies include staff work boots, work gloves, work shirts, and work coats.
- The computer is starting to act up and freezes during operations and needs to be replaced. The computer is used daily arena business operations. The tech advancement in the daily arena operations includes emails, facility booking software, invoicing, payments, statements, and operational reports.



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Fire Safety

- The fire safety expense remains constant annually with a slight increase to the facility budget

First Aid Supplies

- The first aid supplies are monitored by staff for the public first aid kits and the staff first aid kit that are mandatory under the OHSA.
- Staff are also responsible for the Defibrillator batteries (every 5 years) and pads (every 2 years) as this is no longer maintained by the area paramedics.
- The VOBF Health and Safety policy also states that staff are responsible for replacing and keeping current the Naloxone kits in case of a drug overdose in the facility.

Snow Removal

- The snow removal for the year varies depending on snowfall annually

Elevator

- The elevator expense is mandated by the TSSA, so the facility elevator is up to code.

Skate Sharpener

- This will be the last year this expense will be a line of its own. In 2026 this expense will be part of the booth supplies figures.

Snack Booth Supplies

- The snack booth supplies will reflect product required for the snack bar and are determined at approximately 45% of the total anticipated revenues.

Training

- Most of the training budget will be utilized by the staff chosen for the succession training
- There will be some training required by the other facility staff as well to keep them current with standards associated with the OHSA.

Tech Support and Computer Software

- This is a new line item that will help monitor the expenses related to the BookKing Software, Clover (Debit Machine), and the annual tech support required on the facility computer and internet service.
- The BookKing program creates efficiencies with reports, AR lists, online contract signing, online customer rental requests, reduction in double bookings, and staff accountability.



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FINANCIAL IMPACT

Typically, the operating expenses rise 5% to 9 % annually but history shows the facility rates still only increase 2% to 3 % annually. This practice makes it appear that the staff are asking for more operating dollars annually when, in truth, the revenues are not increasing at the same percentage rate as the operating expenses. Staff have created some initiatives to increase facility usage and rentals which have helped increase revenues that help offset the annual budget.

The no-charge and subsidized use, although a value to those receiving the lower charge, the no-charge use costs the facility operating dollars with no incoming revenue to offset those costs.

HUMAN RESOURCE IMPACT

The addition of 2 to 3 part-time arena attendants including cross-trained booth staff. The additional hours will help reduce and or eliminate staff working alone during vulnerable times.

ENVIROMENTAL IMPACT

Nothing to report.

OPTIONS

- 1) It is recommended that the Village of Burk's Falls Council give permission to the Arena Manager to present and discuss the 2026 budget to the Tri-Council.
- 2) It is recommended that the Tri-Council accept and pass the 2025 budget as presented.

Graham Smith RRFA/CIT
ARBFMA Manager



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ARBFMA Arena Managers 2026 Capital Budget Review

October 21st, 2025

RECOMMENDATIONS

It is recommended that Burk's Falls Council accept the 2026 Arena Managers Capital budget for discussion to present and discuss at the Tri-Council meeting on Monday Oct 27th, 2025.

2025 Capital Request Overview

The 2025 Capital items are listed in order of importance.

Replacement of the Refrigeration Condenser

- The facility refrigeration mechanic and their team have let staff know the condenser needs to be replaced.
- The purpose of a condenser is to release heat by converting refrigerant gas back into liquid—it's the core of the cooling cycle.
- When working properly, it improves energy efficiency and keeps indoor temperatures stable.
- Warning signs like unusual noises, less airflow, or higher bills often point to condenser trouble.
- The condenser is working harder which means increased hydro and water use.
- The life expectancy of a refrigeration condenser when well-maintained is 15 to 20 years.
- The ARBFMA has a 9 ½ month ice season. It would be in Council's best interest to order the condenser by Dec 01st, 2025. This allows the manufacturer to manufacture and deliver the condenser by Mid-April 2026.
- The timetable for the installation is between April 13th and May 31st, 2026. This timeframe will avoid delays in the ice preparations for opening day on June 28th, 2026.
- The estimated budget cost for this job is \$155,000

Man-Gate Handle Replacement

- The man-gate handles for the ice surface need replaced.
- The man-gate handles receive a lot of abuse and wear and tear.
- The man-gate handles can be repaired. The repairs only give staff temporary relief until another repair is required.
- Staff do not receive a lot of complaints about the facility but do often receive complaints about the man-door handles.



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- The door handles are a health and safety risk to the ice surface patrons. There is a degree of liability the town assumes if these door handles are identified as a risk and not replaced.
- The cost to update these handles to be more modern is \$7,500 which fixes 9 handles.
- Staff have contacted 3 different companies to be sure the budget price is not over estimated.

Generator Capital Contract

- The ARBFMA is listed as and cooling, warming and evacuation centre for the Village of Burk's Falls.
- As an evacuation centre staff must ensure the facility can be well prepared when called on for such an emergency.
- This preparation calls for the facility to have a working generator
- Staff have signed a Capital service contract to keep the Generator in operation.
- The cost of this contract in 2026 is \$3,500

Karl Crozier Room Floor Refinishing

- The floor in the Karl Crozier room needs to be refinished annually at a minimum
- Council should be aware that when staff had adequate time in the facilities schedule, they used to do this work.

Note:

- 1) Staff are not floor finishers and have no expertise in the field and when asked to perform this task it often took staff a week to prep and perform
 - 2) Staff time should not be wasted on performing tasks that are not in their expertise
 - 3) Staff do not have the proper equipment for refinishing floors
 - 4) The facility rentals on and off the ice surface have increased significantly over the past 5 years which leaves staff time being more and more focused on facility rental operations daily.
 - 5) It is not recommended that staff perform a task that they are not trained to perform.
- The total cost of the floor refinishing is \$3,000

Conclusion

The Capital Requests for 2026 are listed order of priority as to their importance.

Staff understand that is it a challenge for Council to keep property taxes increases to a minimum, so it is recommended that staff are consulted before Capital budget cuts are made.



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Staff have worked diligently to continue ongoing preventive maintenance, health and safety needs, building and staff efficiencies, and making them a reality within the day-to-day operations.

FINACIAL IMPACT

The Capital request impact for the 2025 Capital budget is \$169,500.

HUMAN RESOURCE IMPACT

N/A

OPTIONS

Approve the 2026 Capital budget requests.

Graham Smith RRFA/CIT
ARBFMA Arena Manager

**BURK'S FALLS, ARMOUR AND RYERSON MEMORIAL
ARENA
2026 DRAFT BUDGET**

September 16, 2025

Account #	Description	2019 Actuals	2020 Actuals	2021 Actuals	2023 Actuals	2024 Actuals	2025 Budget	2025 Budget Actual	2026 Draft	NOTES
OPERATING ACTIVITIES										
15-372	OPERATING REVENUE									
	User fees, Sign Rentals	101,626	22,735	58,678	140,249	171,572	167,250	169,671	193,432	new rates effective Sept 1st
	Concessions, Public Skate, Skate Sharpening	14,229	5,811	2,602	31,143	33,733	33,500	18,100	35,250	new rates effective Sept 1st
	Donations/Other Revenue	236	285	202	500	500	300	920	500	Cadets/Public
	Other Revenue						0	2,239	0	sale of tables & election wages
	TOTAL OPERATING REVENUE	116,092	28,831	61,482	171,892	205,805	201,050	190,930	229,182	
OPERATING EXPENDITURES										
16-721	Arena-Wages & Benefits	177,640	113,806	111,321	227,061	255,600	298,420	213,967	305,880	4 Full time staff plus snack bar
16-721-1	Part Time help - Working Alone - New Item								22,000	Rink Attendants - Working Alone
16-723	Arena Bad Debt Expense	327	3,644	3,643	0					
16-724-1	Audit & Accounting	2,480	2,500	2,500	3,345		5,500	4,535	5,500	
16-724-10	Insurance	21,983	24,894	24,894	39,218	45,096	48,595	50,251	55,575	Arena value increased
16-724-2	Telephone	1,594	1,459	1,459	1,958	2,861	3,000	1,308	3,000	
16-724-3	Hydro	49,069	23,648	23,648	58,278	65,906	66,000	52,053	78,500	Increased facility usage & price
16-724-4	Natural Gas	10,337	9,139	9,139	19,148	16,054	19,000	5,149	8,000	Monitoring gas consumption
16-724-5	Water & Sewer	4,484	2,375	2,375	4,492	7,965	9,000	4,197	8,500	Increased facility usage
16-724-6	Ice Plant	14,209	4,524	4,524	10,769	25,328	19,575	20,561	21,000	Increased facility usage
16-724-61	Arena Equipment Maintenance - New Line								12,000	Facility Equipment - non Ice
16-724-7	Building Maintenance	40,006	15,936	15,936	20,727	26,277	22,500	14,713	13,000	reduced to Building maint. only
16-724-8	Cleaning Supplies	3,443	1,680	1,680	6,216	7,768	8,500	4,224	6,000	Increased facility usage
16-725-81	Grounds Maintenance & Supplies - New Line								2,500	Parking Lot & Grounds Maint.
16-725-82	Garbage Disposal - NEW Line					0			2,250	Garbage Bin
16-724-9	Zamboni Maint., Fuel & Blade Sharpening	9,872	9,327	9,327	8,990	11,285	14,500	13,305	16,500	Increased use, supplies, & repairs
16-724-90	COVID related expenses		7,560	7,560						
16-724-91	Office supplies and uniform	1,845	2,791	2,791	5,361	6,524	7,000	10,898	4,500	Removed Software & Tech & Laptop
16-724-92	Fire Safety	3,547	1,266	1,266	3,775	3,263	3,550	3,449	3,600	
16724+99	First Aid Supplies						500	68	650	*Defib Batteries \$750* - 2029
16-724-93	Snow Removal	6,895	8,466	8,466	1,706	2,197	6,000	2,871	4,500	
16-724-94	Elevator	1,432	1,165	1,165	1,657	1,708	3,000	1,640	3,500	
16-724-95	Skate Sharpener	1,422	0	0	410	171	600		600	
16-724-96	Booth Supplies	7,609	5,046	5,046	13,556	18,327	12,825	9,929	13,336	45% of projected sales
16-724-97	Training	4,324	270	270	2,288	2,075	4,500	2,308	4,500	
16-724-98	Tech Support & Operation Software - New Line								8,600	For Tech & operational Software
80-123	to be recovered (I/S)-Telephone-Arena		1,343	1,343	0					
	Capital: Telephone		0	0	0					
16-725-2	Interest on Telephone Capital Lease	61	25	25	0					
16-724-98	Ag-Society - Fall Fair Tents				3,956	4,856	5,000	5,434	5,600	These are not Arena expenses
	TOTAL OPERATING EXPENDITURES	362,579	240,864	238,378	432,911	503,260	557,565	420,860	609,591	
	NET OPERATING EXPENDITURES	246,487	212,033	176,896	261,019	297,455	356,515	229,930	380,409	

Arena Revenue Budget Break Down

	2024	2025	2026
Ice Rentals	159,374	149,400	173,432
Hall Rentals	8,745	8,250	10,000
Sign Rentals	3,454	8,850	9,250
Floor Rentals		750	750
Public Skate	1,827	3,650	0
Skate Sharpening	87	1,350	0
Concessions	31,818	28,500	35,250
Donations	500	300	500
Totals	205,805	201,050	229,182

ARBF Memorial Arena
10 year Capital Plan

Department	Item	2,025	2,026	2,027	2,028	2,029	2,030	2,031	2,032	2,033	2,034
Ice Plant	condenser cleaning	1,850			2,150		2,450		2,700		3,000
	top end overhaul (6000 hours) Comp #1 & #2					10,000		10,000			
	Safety Valves Inspected/Replaced									5,500	
	Plate/Frame Chiller Regasket			40,000							
	Compressor #1 overhaul (6000 hours)					10,000				10,000	
	Compressor #2 overhaul (6000 hours)					10,000				10,000	
	Compressor #1 Replacement			37,500							
	Compressor #2 Replacement	35,000									
	Compressor Oil Separators (2)	15,300		40,000							
	Oil Separator Reserve Fund			-18,000							
	Evaporator Condenser Replacement		155,000								
Upgrade Relief Pipe/Stack/Size	21,000										
Building	Structure report				9,000					11,000	
	Replace Gas Range in Kitchen				12,500						
	Replace Dishwasher				7,750						
	Floor Machine Scrubber	12,500									
	Man Gate Handle Replacement		8,000			15,000					
	Man-gate Replacement			25,500							
	Puck Board Upgrade/Ice Surface								60,000		
	2 - Zamboni Roll Up Door Replacement	6,500									
	Battery Operated Edger & Lawn Equipment	7,000									
	Zamboni Replacement						145,000				
	Generator Repairs and Capital Contract	12,500	3,500	3,500	3,500	9,000	4,000	4,000	4,000	4,000	
	Condensor Water Tank Level Control	3,750									
	Karl Crozier Room Floor Refinishing		3,000	3,100	3,200	3,300	3,400	3,500	3,600	3,700	3,800
	Arena Roof							225,000			
	Remove and replace Lintel & Overhead Door Jams	7,500									
	Lobby Tankless - Hot Water Heater	6,200									
	Replace damaged masonry blocks	3,000									
	In depth Inspection of Steel Members				12,000						
	HVAC Replacement					50,000					
	Lobby Washroom Rubber Flooring				13,000						
Washroom Partition and Counter Upgrades				17,500							
Dressing Room & Players Benches Replacement				40,000							
Totals		132,100	169,500	131,600	120,600	107,300	154,850	242,500	70,300	44,200	6,800

	A	B	W	Y	Z	AA	AB	AC
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2026 DRAFT BUDGET							
3	October 23, 2025							
4	Account #	Description	2023 Actual	2024 Actual	2025 Budget	2025 YTD (09/30)	2026 DRAFT BUDGET	Comments
6	OPERATING ACTIVITIES							
7	OPERATING REVENUE							
8	15-321	MVC	7,950	9,713	6,100	4,818	6,800	3-year average
9	15-321-01	Inspections	470	620	500	470	500	
10	15-321-03	Miscellaneous Revenue	8,516	2,910	3,500	9,157	6,900	Fines, burn permits
12	15-321-05	Fire Chief Shared Services	-	38,761	52,700	32,152	-	Agreement terminated in 2025
14		TOTAL OPERATING REVENUE	16,936	52,004	62,800	46,598	14,200	
15								
16	OPERATING EXPENDITURES							
17	16-202	Vehicle Expense	16,275	27,634	32,000	17,451	27,500	
18	16-203	Equipment/Comm Repair	11,358	15,520	11,600	5,946	14,700	
21	16-206	Fire Prevention Supplies	3,319	4,445	5,600	1,775	4,700	
23	16-208	Training	8,902	8,473	14,600	5,402	16,800	
25	16-209	WSIB	6,479	9,234	10,900	5,965	11,500	
26	16-210	Response Wages	82,088	102,121	97,000	-	94,000	
27	16-211	Wages & Empl Related Costs	195,353	229,022	225,600	166,519	227,400	
28	16-212	Insurance	33,788	37,291	37,900	37,211	40,700	
29	16-213	Building Repair/Maintenance	2,576	5,061	4,000	897	4,000	
30	16-214	Office Expense	17,378	18,455	17,400	14,186	18,300	
34	16-215	Air Station Fill and Maintenance	765	808	1,000	268	1,400	
35	16-216	PPE	465	217	-	-	-	
36	16-217	New Equipment/Gear	22,178	36,381	46,200	31,871	58,600	Portable radios, bunker gear, helmets, boots, station wear
37	16-218	Miscellaneous	811	3,210	1,000	14	1,000	
38	16-219	Snow Removal	1,931	1,510	2,100	1,944	2,100	
39	16-222	Recharge Fire Extinguishers	379	136	500	-	500	
40	16-223	Radio License	1,672	1,745	2,400	1,792	1,850	Increase in fees
41	16-224	Answering Service	1,286	1,286	1,350	-	1,350	

	A	B	W	Y	Z	AA	AB	AC
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2026 DRAFT BUDGET							
3	October 23, 2025							
4	Account #	Description	2023 Actual	2024 Actual	2025 Budget	2025 YTD (09/30)	2026 DRAFT BUDGET	Comments
42	16-225	Legal	6,594	2,089	1,000	2,180	2,000	
43	16-226	Office Space Rental	3,242	3,242	3,242	2,431	3,242	
44	16-229	Audit/Accounting	4,818	4,384	4,200	13,095	4,200	Audit fees \$3,700 per contract + \$500 for external accounting
46	16-248	Defib/Medical Supplies	651	1,376	4,000	-	1,000	
47		TOTAL OPERATING EXPENDITURES	422,308	513,639	523,592	308,949	536,842	
48								
49		NET OPERATING EXPENDITURES	405,373	461,636	460,792	262,351	522,642	
50								
52	CAPITAL TRANSACTIONS							
53		CAPITAL REVENUE						
54	15-321-02	Donations	500	2,000	100	-	100	
55	15-323	Transfer to Unfunded Capital	-	-	1,476,200	-	-	Re: construction cost of new fire hall
56	15-328	Proceeds on sale of Capital Assets	-	10,000	-	-	-	
58	15-3XX	Loan Proceeds	-	-	-	-	3,700,000	
60		TOTAL CAPITAL REVENUE	500	12,000	1,476,300	0	3,700,100	
61								
62		CAPITAL EXPENDITURES						
63	16-221	Capital Purchase	8,805	761,517	1,508,700	36,247	3,704,000	
68		Debt Repayment						
69	16-212-1	Tanker Loan - interest	4,537	3,733	2,905	3,494	2,052	
70	16-212-2	Tanker Loan - principal	26,510	27,303	28,120	27,913	28,961	
71	16-212-3	Fire Hall Construction Loan - interest	-	-	18,305	-	60,100	Interest on construction financing
72	16-212-4	Fire Hall Loan - interest					28,588	
73	16-212-5	Fire Hall Loan - principal	-	-	18,305	-	13,134	Assuming debentured out by October 2026
74								
75		TOTAL CAPITAL EXPENDITURES	39,852	792,553	1,576,335	67,653	3,836,835	
76								

	A	B	W	Y	Z	AA	AB	AC
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2026 DRAFT BUDGET							
3	October 23, 2025							
4	Account #	Description	2023 Actual	2024 Actual	2025 Budget	2025 YTD (09/30)	2026 DRAFT BUDGET	Comments
77		NET CAPITAL EXPENDITURES	39,352	780,553	100,035	67,653	136,735	
78								
79		NET EXPENDITURES	444,724	1,242,188	560,827	330,004	659,377	
80								
81		MUNICIPAL CONTRIBUTIONS						
82	15-621 A	Armour (47.84%)	212,756	594,263	268,300	157,874	315,446	
83	15-621 B	Burk's Falls (28.6%)	127,191	355,266	160,397	94,381	188,582	
84		Ryerson (23.56%)	104,777	292,660	132,131	77,749	155,349	
85			444,724	1,242,188	560,827	330,004	659,377	

BREAKDOWN OF DRAFT 2026 FIRE BUDGET

2025-10-23

Account #	Heading	Item Description	Cost	Total
16-202	Vehicle Expense	Safety Inspection	\$6,000	
		Undercoating	\$1,000	
		Fuel	\$15,000	
		ATV Tracks on & Tires Off	\$1,500	
		Miscellaneous (batteries, tires, lights, etc)	\$4,000	
				\$27,500
16-203	Equip/Comm Repair	Pump and ladder testing	\$3,200	
		Bunker gear cleaning	\$2,500	
		Annual flow testing	\$1,900	
		Annual Fit testing	\$1,000	
		Maintenance on comm tower	\$300	
		FirePro annual license	\$2,800	
		Miscellaneous (radio batteries, etc)	\$3,000	
				\$14,700
16-208	Training	Training props	\$2,000	
		Professional memberships (O AFC, FPO)	\$800	
		Conferences registration (Chiefs and FPO)	\$8,000	
		2 FFs to water rescue course at an RTC	\$6,000	
				\$16,800
16-210	Volunteer Fire Wages	COLA adjustment to 2025 firefighter pay grid	\$97,000	
				\$97,000
16-213	Building Maintenance	Cleaning supplies	\$500	
		Contracted cleaning services	\$500	
		Unanticipated building repairs	\$3,000	
				\$4,000
16-214	Office Expenses	Office cleaning	\$2,500	
		Printer	\$1,000	
		Phone and internet	\$7,900	
		Utilities	\$5,300	
		Supplies including FPO	\$1,600	
				\$18,300
16-215	Air Station Fill & Maint	Service contract on air station (1/4 share) Hydro	\$1,400	

				\$1,400
16-217	New Equipment/Gear	Bunker gear- 4 sets/helmets	\$14,000	
		Structural/auto-x gloves, balaclavas	\$3,000	
		Hats, t-shirts, and station wear, Tunic for DC	\$4,500	
		Hoses and nozzles	\$15,000	
		Hand tools	\$2,500	
		SCBA cylinders	\$8,000	
		Foam	\$1,700	
		Smoke alarms and CO2 detectors	\$1,000	
		Radios	\$5,400	
		Other miscellaneous	\$3,500	
				\$58,600
16-221	Capital Purchases	Fire hall build project	\$3,700,000	
		FirePro Software Phase 2	\$4,000	
				\$3,704,000

Volunteer Firefighter WSIB 2024 Budget

rate 2025	0.0378
members	25
limit 2025	121,700

2026 budget 11,500

Wages

	Joe Readman Fire Chief	Cam Haffner- FPO	
2026 Hourly Rate 1 @ 2.0% increase	48.31	34.92	
2026 Hourly Rate 2 @ 2.0% increase	-	-	
Shared Services Premium	-	-	
Regular wages at 80 hrs/pay pd	100,485	74,031	
Christmas bonus	150	150	
Overtime estimate - zero (banked and taken in lieu)	-	-	
Total gross	100,635	74,181	
Max CPP (75,400-3500 *5.95%)	4,722	4,722	
Max EI (68,900 * 1.63% * 1.4)	1,572	1,572	
WSIB @ 3.78%	3,804	2,804	
EHT @ 1.95%	1,962	1,447	
OMERS	10,448	6,586	
Benefits- Manulife	6,535	5,628	
Increase in vacation accrual	479	349	
Total employment expenses	130,158	97,289	227,447
		BUDGET:	227,400

Response Wages:

	Call Out	O/T	Training	Add'n	Truck
2018	1095	470.75	330	524.75	86
2019	1280	843.75	1442.5	109	201
2020	1494	572	734.5	578	49
	1289.6667	628.8333333	835.6666667	403.91667	143.5
Call-outs	1,290	22.74	29,327		
Overtime	629	16.89	10,621		
Additional training	404	16.89	6,822		
Truck/equipment checks	144	25.00	3,588		
			50,358		
Add: honourariums			8,500		
Response wages budget			58,900		
Regular training night	1500	16.89	25,335		

PART 1,
PLAN 42R-9024

PIN 52142-0267(LT)

PART 1, PLAN 42R-10294

PART 2

LOT 4
PART 2, PLAN 42R-10294
PIN 52142-0267(LT)

PIN 52142 - 0268 (LT)

PART 1, PLAN 42R-22673

CONCESSION 7

PART 1

PART 2

CONCESSION 7
KNOWN AS PEGGS MOUNTAIN ROAD
ROAD ALLOWANCE BETWEEN CONCESSIONS 6 AND 7
PIN 52142-0310(LT)

CONCESSION 6

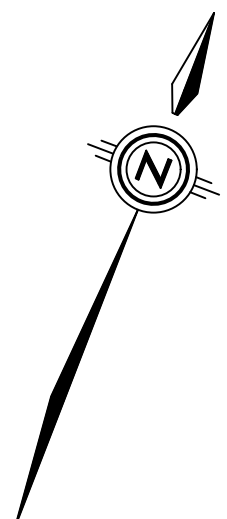
EXPROPRIATION
(MTO FILE NO. P-2127-291)

THE KING'S HIGHWAY NO. 11 (THE BURK'S FALLS BY-PASS)
EXPROPRIATION PLAN 798
(MTO FILE NO. P-2127-125)

DESIGNATED AS CONTROLLED-ACCESS HIGHWAY
BY ORDER IN COUNCIL NO. 674/2004, INST. R0193003
PART 1, PLAN P-2127-25
PART 6, PLAN 42R-15372

PART 3, EXPROPRIATION PLAN 798
(MTO FILE NO. P-2127-124)

ROAD ALLOWANCE BETWEEN LOTS 5 AND 6



PLAN SCHEDULE

PART	LOT	CONCESSION	PIN	AREA (ha)
1			ALL OF 52142-0268(LT)	3.5367
2	PART OF 5	7		6.2618

PLAN OF SURVEY
OF PART OF
LOT 5, CONCESSION 7

TOWNSHIP OF ARMOUR
DISTRICT OF PARRY SOUND

E. J. WILLIAMS SURVEYING LIMITED

SCALE 1 : 750 (Metric)



THE INTENDED PLOT SIZE OF THIS PLAN IS 991mm IN WIDTH
BY 686mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1 : 750

LEGEND:

- DENOTES SURVEY MONUMENT FOUND
- IB DENOTES SURVEY MONUMENT PLANTED
- IB DENOTES IRON BAR
- SIB DENOTES STANDARD IRON BAR
- SSIB DENOTES SHORT STANDARD IRON BAR
- E/W DENOTES E. J. WILLIAMS SURVEYING LIMITED
- WT DENOTES WITNESS
- C&J DENOTES COOTE, JACKSON & HILEY LTD, OLS.
- 6&2 DENOTES D.E. MAGEE, OLS.
- D&S DENOTES J.E. SEARS, OLS.
- D&S DENOTES DEARDEN AND STANTON LTD, OLS.
- P DENOTES PLAN 42R-15372
- P1 DENOTES PLAN 42R-10294
- P2 DENOTES PLAN 42R-9024
- DENOTES UTILITY POLE
- DENOTES GUY LINE ANCHOR
- DENOTES AERIAL SERVICE WIRE
- NC DENOTES NOT CONFIRMED BY FIELD MEASUREMENTS
- pwf DENOTES POST AND WIRE FENCE
- ct DENOTES CENTRELINE OF TRAIL

INTEGRATION DATA

COORDINATES ARE IN METRES AND ARE DERIVED FROM SIMULTANEOUS STATIC GNSS OBSERVATIONS ON SPECIFIED CONTROL MONUMENTS 00820120119 AND 00820128087 AND ARE REFERRED TO UTM ZONE 17 (CENTRAL MERIDIAN 81°W) NAD 83 (CSRS 2010).
COORDINATES ARE TO RURAL ACCURACY PER SEC 14/2 OF O. REG. 216/10.

POINT	NORTHING	EASTING
00820120119	5,054,761.947	623,647.952
00820128087	5,051,747.926	624,373.003

POINT	NORTHING	EASTING
(38) IB(E/W)	5,050,988.090	624,736.681
(85) IB(E/W)	5,051,113.354	625,068.349

POINT	NORTHING	EASTING
(97) SSIB(D&S)	5,051,097.459	625,077.822
(600) SIB(E/W)	5,050,959.697	624,741.911

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

METRIC: DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

BEARINGS ARE UTM GRID, DERIVED FROM SIMULTANEOUS GNSS OBSERVATION FROM POINT (38) TO (85) HAVING A BEARING OF N69°18'35"E, UTM ZONE 17 CENTRAL MERIDIAN 81°W RAD 83 (CSRS 2010).

FOR BEARING COMPARISONS, A ROTATION OF 1°09'25" COUNTER-CLOCKWISE WAS APPLIED TO BEARINGS ON P1 AND P2. A ROTATION OF 1°04'30" COUNTER-CLOCKWISE WAS APPLIED TO BEARINGS ON P.

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.9997484

SURVEYOR'S CERTIFICATE

- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 - THIS SURVEY WAS COMPLETED ON THE 30TH DAY SEPTEMBER, 2025.

OCTOBER 2, 2025
PETER N. AUBREY
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION
FORM NUMBER V-108639



EJ WILLIAMS SURVEYING LIMITED
ONTARIO LAND SURVEYORS
PLANNERS
HUNTSVILLE & SOUTH RIVER
Main Office: 387 Muskoka Rd 3N P1H 1C5
Huntsville, Ontario
Phone: 705-789-4171
Fax: 705-789-1097
Email: info@ejwilliamsurveying.com

South East Parry Sound Regional Fire Training Committee
2026 Draft Budget
October 22, 2025

	Expenses	2025 Budget	2025 YTD (09/30)	2026 Draft Budget
	Administration	2,000	2,000	2,000
	Expense Allowance	2,000	-	2,000
	Training Program	81,408	61,056	81,408
	Total	85,408	63,056	85,408

		Percentage	Share of 2025 Budget	Share of 2026 Budget
Burk's Falls and District		20%	17,082	17,082
Kearney		20%	17,082	17,082
Magnetawan		20%	17,082	17,082
McMurrich/Monteith		20%	17,082	17,082
Perry		20%	17,082	17,082
			85,408	85,408

Burk's Falls and District	2025 Budget	2026 Budget
Armour (47.84%)	8,172	8,172
Burk's Falls (28.6%)	4,885	4,885
Ryerson (23.56%)	4,024	4,024
	17,082	17,082

Tri Council Informal Sub Committee Meeting Notes

Meeting Date: Wednesday, October 8th @ 1:30

Meeting Location: Ryerson Township Office

Tri Council Processes Review

The Committee agreed that Tri-Council meetings support greater public transparency. Each meeting will follow the Procedural By-law of the host Council, with a copy made available for reference during the meeting. By adhering to each Council's Procedural By-law, the meetings will be conducted in a fair and consistent manner. Members may raise a "Point of Order" if necessary.

Agendas should be circulated well in advance to allow for proper review. If additional information is needed, Council should direct staff during the meeting.

Matters requiring further discussion should be referred to the Sub-Committee for review, with recommendations brought back to individual Councils for their consideration.

Administrative Change Process

The Sub-Committee discussed and agreed that all administrative changes to Shared Services Agreements should be made collaboratively at the table to ensure clarity and transparency.

Fire Services Reporting

The Sub-Committee discussed monthly reporting by the Fire Chief to Council to include statistics and notable issues that arise. While recognized as useful, it was agreed that the new FirePro software will streamline data access, allowing reports to be provided efficiently upon request.

It was decided that reporting will align with the Shared Services Fire Agreement, with no additional monthly reporting to Council required at this time.

Sub Committee

The Sub-Committee continued discussions from the previous meeting regarding the potential establishment of sub-committees for all shared services.

The possibility of having the existing Sub-Committee serve as a central advisory body for all shared services was considered. Terms of Reference could be developed to support this structure, outlining the committee's role and responsibilities.

This formalized Sub-Committee would provide a forum to discuss issues as they arise and bring forward recommendations to the respective Councils for further discussion and decision-making. Once councils have made final agreements through the subcommittee model, the Tri-council meetings may be used as the official signing of documents. At this time, no further discussions will be required as all councils will all have already agreed to support the resolution, and it will just be a matter of everyone signing an original copy of the agreement so that each township has an original copy with all three signatures.

The current structure has proven effective in promoting communication and has generally had a positive impact, as such, the Sub-Committee is requesting feedback from the Councils on the possibility of formalizing the currently informal Sub-Committee structure.

Fire Services Agreement

The Sub-Committee discussed the Fire Shared Service Agreement. It was decided to table the agreement for the time being, and if the sub committee is established for all shared services, then the Fire Shared Service Agreement will be updated to reflect this.

Pending

Funding Formula for Library Agreement Is still pending further Council feedback.

Next Steps

Funding Formula for the Library Agreement - waiting for Council feedback.

Establishment of Sub-Committees for all shared services – waiting for Council Feedback

Next Meeting – Tuesday, November 4th @ 1:30 – Burk’s Falls hosting.

Northlander Train- Flag Stop, Burk's Falls

Items for Discussion:

- Potential location: Where the stop would be specifically (GPS or referenced road/landmarks, distance to the nearest existing stop etc.)
- Demand estimates or data: how many riders supported/projected ridership
- Safety assessments: What infrastructure might be needed or already exist
- What type of stop: a minimal flag stop (just request when needed)
- Estimated impact: on schedule, operations, cost estimate (if possible)
- Letters of Support: community, organizations, local government